8-17-2006

Council on Academic Affairs Minutes, Aug 17, 2006

Eastern Kentucky University

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EASTERN KENTUCKY UNIVERSITY

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Office of Academic Affairs and Research
Associate Vice President
University Programs

2 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Members of the Council on Academic Affairs

FROM:

Aaron Thompson
Associate Vice President

DATE: August 14, 2006

RE: Meeting-Council on Academic Affairs

The Council on Academic Affairs will meet on August 17, at 1:30 PM in the Robert R. Martin Room of the Coates Building. The agenda and attachments are available through the Council on Academic Affairs Web site at: http://www.academicaffairs.eku.edu/committee/academic_council/. These items will be available each month no later than the Friday before the scheduled meeting. If you cannot attend the meeting, please contact Rhonda Goode either by phone at x22076 or e-mail rhonda.goode@eku.edu.

AGENDA

1.   Council on Academic Affairs Minutes – May 18, 2006

OFFICE OF STUDENT LIFE

Graduation Regalia   **National Pan-Hellenic Council**   Effective: Fall 2006

OFFICE OF ENROLLMENT MANAGEMENT

Pre-College Curriculum Requirements   Effective: Fall 2006

Withdrawal Policy   Effective: Spring 2007

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution

OFFICE OF UNIVERSITY PROGRAMS

Program Revision	**African/African-American Studies Minor**	Effective: Fall 2006
Program Revision	**African/African-American Studies Certificate**	Effective: Fall 2006

COLLEGE OF ARTS & SCIENCES

Graduation Regalia	**Pi Sigma Alpha Political Science**	Effective: Fall 2006

COLLEGE OF BUSINESS & TECHNOLOGY

New Course	**BTO 300**	**POSTPONED**	Effective: Spring 2007
New Course	**BTO 400**	**POSTPONED**	Effective: Spring 2007

COLLEGE OF HEALTH SCIENCES

Department of Clinical Laboratory Science
New Course   **CLS 290**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **CLS 350**   Effective: Fall 2006

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **CLS 355**   Effective: Fall 2006

Department of Family and Consumer Sciences
Course Revision   **CDF 327**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **CDF 343**   Effective: Spring 2007

Program Revision	**Apparel Design & Merchandising (B.S.)**	Effective: Spring 2007
Program Revision	**Child & Family Studies (B.S.)**	Effective: Spring 2007
Program Revision	**Family & Consumer Sciences Education (B.S.)**	Effective: Spring 2007
Program Revision	**Early Childhood Education (A.A.S.)**	Effective: Spring 2007

COLLEGE OF HEALTH SCIENCES - continued

Department of Exercise and Sport Science

New Course	**PHE 530**	**POSTPONED**	Effective: Spring 2007
New Course	**PHE 730**	**POSTPONED**	Effective: Spring 2007
New Course	**PHE 805**	**POSTPONED**	Effective: Spring 2007
New Course	**PHE 810**	**POSTPONED**	Effective: Spring 2007
New Course	**PHE 840**	**POSTPONED**	Effective: Spring 2007

Program Revision   **Physical Education (M.S.)**   Effective: Spring 2007 **POSTPONED**

Department of Health Promotion and Administration

Program Revision   **Medical Practice Management (B.S.)**   Effective: Spring 2007

Department of Occupational Therapy

New Course   **OTS 301Z**   Effective: Fall 2006

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **OTS 312**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **OTS 362**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **OTS 421**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **OTS 432**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **OTS 845**   Effective: Spring 2007

Editorial Change – Curriculum Form – Informational Item Only
Course Revision   **OTS 870**   Effective: Spring 2007

Department of Recreation and Park Administration

Program Revision   **Recreation & Park Administration (B.S.)**   Effective: Spring 2007

COUNCIL ON ACADEMIC AFFAIRS
MINUTES
May 18, 2006

Members Present:	Verna Freer, Carole Garrison, Gary Kuhnhenn, Liz Throop, Janna Vice, Deborah Whitehouse, James Chapman, Chair, Aaron Thompson, Vice-Chair
Members Absent:	Scott Amundsen, Byron Bond, Steve Byrn*, Tina Davis*, E.J. Keeley*, Gerald Pogatshnik*, Kathryn Polmanteer*, Sandra Moore, Carolyn Siegel
	*indicates prior notification
Non-Members Present:	Sue Cain, Linda Turner, Tina Puckett, John Wade

To view amendments go to http://www.academicaffairs.eku.edu/committee/academic_council/

APPROVED
Council on Academic Affairs Minutes – April 20, 2006

Graduation Regalia	**Lamba Sigma Society**	Effective: Summer 2006

ENROLLMENT MANAGEMENT

APPROVED
Advanced Placement Program Credit   Effective: Fall 2006

APPROVED
International Baccalaureate Organization Diploma Credit   Effective: Fall 2006

APPROVED
CLEP® Test Credit   Effective: Fall 2006

GRADUATE EDUCATION AND RESEARCH

WITHDRAWN
Item of Discussion   **500/700 Syllabus Guidelines**

COLLEGE OF ARTS AND SCIENCES

Department of Anthropology, Sociology & Social Work
APPROVED
Program Revision   **Anthropology (B.A.)**   Effective: Fall 2006

Department of Economics
APPROVED
Course Revision   **ECO 130**   Effective: Spring 2007

COLLEGE OF BUSINESS & TECHNOLOGY

Department of Communication
APPROVED
Course Revision   **PUB 490**   Effective: Spring 2007

APPROVED
Program Revision   **Public Relations (B.A.)**   Effective: Fall 2006

Editorial Change – Curriculum Form – Informational Item Only
Program Revision   **Dispute Resolution (Minor)**   Effective: Fall 2006

Management, Marketing, & Administrative Communication
APPROVED AS AMENDED

Course Revision	**ACC 850**	Effective: Spring 2007
Course Revision	**CCT 850**	Effective: Spring 2007
Course Revision	**CIS 850**	Effective: Spring 2007
Course Revision	**FIN 850**	Effective: Spring 2007
Course Revision	**GBU 851**	Effective: Spring 2007
Course Revision	**MGT 850**	Effective: Spring 2007
Course Revision	**MKT 850**	Effective: Spring 2007
Course Revision	**QMB 850**	Effective: Spring 2007

APPROVED AS AMENDED
Program Revision   **Business Administration (M.B.A.)** Effective: Spring 2007

COLLEGE OF HEALTH SCIENCES

Department of Clinical Laboratory Science
APPROVED
Program Revision   **Clinical Laboratory Technology (A.S.)**   Effective: Fall 2006

COLLEGE OF JUSTICE & SAFETY

<u>Department of Criminal Justice & Police Studies</u>
APPROVED
Course Dropped   **CRJ 540**   Effective: Fall 2006
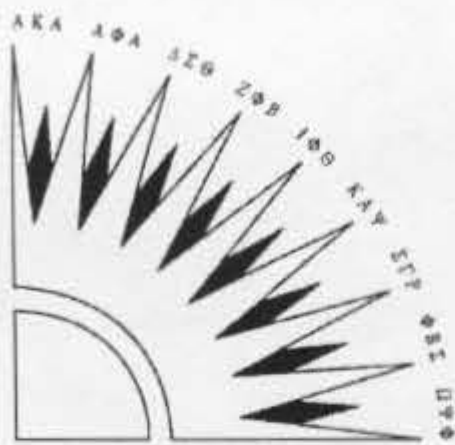*Course Dropped*   **CRJ 740**   Effective: Fall 2006

APPROVED
New Course   **CRJ 843**   Effective: Fall 2006
New Course   **CRJ 844**   Effective: Fall 2006

EASTERN KENTUCKY UNIVERSITY

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National Pan-Hellenic Council

128 Powell Student Center
Richmond, Kentucky 40475-3102
(859) 622-3855
FAX: (859) 622-6598

To the Council on Academic Affairs:

This year, the National Pan-Hellenic Council, the governing council for historically black Greek letter organizations, held its first annual Black Graduation Ceremony. At this recognition program, all students who had indicated their heritage being African American and their graduation date spring or summer 2006, were invited to attend. These students were entertained with music from a talented pianist and heard inspiring word from our very own faculty member, Dr. Michael Foster. The highlight of the program was the graduating students in attendance receiving their Kente stoles to wear during the graduation ceremony.

Attached you will find a picture of a Kente stole, typically worn by African American students at graduation ceremonies. Kente cloths are reserved for very important and special social occasions. Originally, they were not meant to be used for daily activities or as ordinary wear. These symbolic stoles reflect the spirit of the occasion, such as graduation from college.

The wearing of these Kente stoles would be an honor for any member of the African American community graduating from Eastern Kentucky University. The National Pan-Hellenic Council also makes a commitment to continue recognizing the African American graduates with a Black Graduation Ceremony for Spring, Summer and December graduates. The members of the National Pan-Hellenic Council truly appreciate your time and consideration.

With appreciation,

Heather Poyntz
NPHC President

Lindsay Williams
Associate Director
Student Involvement & Leadership

Kentucky
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Office of Academic Affairs and Research
Assistant Vice President
Enrollment Management

SSB CPO 63
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TO: Council on Academic Affairs

FROM: Edward J. Keeley, Ph.D.
            Interim Assistant Vice President
            Enrollment Management

DATE: May 30, 2006

RE: Proposal for Remediation Plan of the Kentucky Precollege Curriculum for Fall 2006

I wish to put forward the following proposal for the Council on Academic Affairs' consideration:

The Remediation Plan for the Kentucky Precollege Curriculum should be revised to reflect changes in course offerings and courses approved for the general education program for fall 2006. Attached is a chart containing proposed courses to remediate these needs. Our updated precollege curriculum remediation plan will need to be sent to CPE.

Thank you for your consideration.

Attachments

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Proposal for Remediation Plan of the Kentucky Precollege Curriculum for Fall 2006

The Remediation Plan for the Kentucky Precollege Curriculum should be revised to reflect changes in course offerings and courses approved for the general education program for fall 2006. Attached is a chart containing proposed courses to remediate these needs. Our updated precollege curriculum remediation plan will need to be sent to CPE.

Pre-College Curriculum Requirements Beginning Fall 2004

Beginning Fall 2004, the PCC requirements are
XFour credits of English/Language Arts (English I, II, III, and English IV or AP English).
XThree credits of Mathematics (Algebra I, Algebra II, and Geometry)*.
XThree credits of Social Studies (from U.S. History, Economics, Government, World Geography, and World Civilization)
XThree credits of Science (credits include life science, physical science, and earth/space science, one course must be a lab course)
XOne-half credit of health
XOne-half credit of physical education
XOne credit of History and Appreciation of Visual, Performing Arts (History and appreciation of visual and performing arts or another arts course that incorporates such content)
XTwo credits or demonstrated competency of Foreign Language

Students are required to have five electives with three of those rigorous electives. It is strongly recommended that students have one or more course that develop computer literacy. Students have a total of 22 credits (17 required credits and 5 elective credits).

* Rigorous electives should have academic content at least as challenging as that in courses required in the minimum high school graduation requirements. These electives should be in social studies, science, math, English and language arts, art and humanities, foreign language, and, above the introductory level, in agriculture, industrial technology, business, marketing, family and consumer sciences, health sciences, and technology education and career pathways. Electives in physical education and health are limited to one-half unit each.

Eastern Kentucky University
Pre-College Curriculum Codes and Remediation

Pre-College Curriculum requirements apply to degree-seeking students under the age of 21 at the time of application for the admission to the University. Pre-College Curriculum deficiencies must be remediated within the first 24 hours of EKU course work, excluding developmental hours.

CODE	Deficiency Area	Course(s) Required to Complete the Requirement
ALG1 ALG2 GEOM	Mathematics	**With Developmental Requirements** MAT 095 **Without Developmental Requirements** MAT 095, MAT 098, MAT 105*, MAT 107*, MAT 109*
ENG1 ENG2 ENG3 ENG4	English	**With Developmental Requirements** ENG 095 **Without Developmental Requirements** ENG 101*
SOST	Social Studies	ECO 110*, ECO 130*, GEO 101*, HIS 098, HIS 142*, HIS 202*, HIS 203*, HIS 231*, HIS 232*
SCIE	Science	SCI 098, BIO 100*, BIO 102*, BIO 121*, CHE 100*, CHE 101/107*, CHE 105/107*, CHE 111/115*, GLY 107*, GLY 108*, GLY 172*, PHY 101*, PHY 102*, PHY 131*, PHY 201*
HEAL	Health	PHE 180*, HEA 285*
PHYS	Physical Education	PHE 180*
ARTS	Visual, Performing Arts	ART 098, MUH 171*, THE 100*
FORL	Foreign Languages	ASL 102*, FLS 102*, FRE 102*, GER 102*, JPN 102*, LAT 102*, SPA 102*

* **These courses will count toward degree credit**.

Modified: May 30, 2006

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    Assistant Vice President
    Enrollment Management

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TO: Council on Academic Affairs

FROM: Edward J. Keeley, Ph.D.
              Interim Assistant Vice President
              Enrollment Management

DATE: July 14, 2006

RE: Proposed Changes to Withdrawal Policy

I wish to put forward the attached proposal for the Council on Academic Affairs' consideration.

This proposed change to the withdrawal policy is intended to benefit students and faculty, and ultimately to enhance student success and persistence.

Thank you for your consideration.

Attachments

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TO: E.J. KEELEY, INTERIM ASSITANT VICE PRESIDENT FOR ENROLLMENT MANGAGMENT AND EXECUTIVE DIRECTOR FOR INSTITUTIONAL EFFECTIVENESS

FROM: TINA DAVIS, INTERIM REGISTRAR

SUBJECT: PROPOSED CHANGES TO WITHDRAW POLICY

DATE: 06/09/06

[handwritten: I concur with Tina's suggested change in policy.]

RATIONALE

Current policy requires faculty to provide undergraduate students with a midterm grade no later than the 7th week of a full semester, with the student's deadline for withdrawing falling one week later. Often this requires faculty to make determinations of student progress based upon less than half a term's worth of work. Additionally, the current timing gives students only one week to contemplate the grade, seek advice, and/or attempt to meet with their instructor before the university deadline to withdraw.

Also note that in October of the year Fall Break occurs during the one week that exists between submission of midterm grades and the withdraw deadline; increasing any difficulty students may face in scheduling meetings with advisors or instructors to discuss any academic dilemma. In the Spring term should the student desire to use Spring Break to contemplate course options with their parents it would be too late as the withdraw deadline will have just passed.

Our research has revealed that withdraw deadlines vary widely at other institutions, falling everywhere from the 8th week to the last day of class. A deadline of the 10th week of class in a regular term is not uncommon. The proposal below has the support of Enrollment Management units as it is believed to better serve the needs of our students.

PROPOSAL

1. The deadline for submission of full semester midterm grades for undergraduate students will be the Sunday of the 8th week of classes.
2. The deadline for submission of midterm grades for partial term classes, (i.e. a duration less than the regular 16 week terms), will be the halfway point of that partial term, as determined by the Registrar.
3. The university deadline for withdrawing from classes will be the Friday of the 10th week of classes for a regular full semester.
4. The deadline for withdrawing from partial semester classes will be prorated accordingly by the Registrar.

Office of Academic Affairs and Research
Associate Vice President
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TO: Council on Academic Affairs

FROM: Aaron Thompson
                Associate Vice President

DATE: August 10, 2006

RE: Agenda Items for 8/17/06 Council on Academic Affairs Meeting

The Office of University Programs would like to submit the following proposals for approval by the Council on Academic Affairs:

1)   Revision of African/African-American Studies Minor
2)   Revision of African/African-American Studies Certificate

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	African/African-American Studies
___ New Course (Parts II, IV)	College	University Programs
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	African/African-American Studies
X Program Revision (Part III)		(Major ___, Option ___; Minor _X_; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	N/A	Graduate Council*	N/A
Is this a SACS Substantive Change? **Yes**** [ ] **No** [ ]		Council on Academic Affairs	
College Curriculum Committee	N/A	<mark>Approved X</mark> Disapproved	<mark>08-17-06</mark>
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To update courses to be taken as electives for the African/African-American Studies minor

A. 2. Effective date: (Example: Fall 2001)

Fall 2006

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Courses being added to the list of electives have a component which is applicable to the minor. The content of ECO 395 changes each semester and must be checked for applicability to the mission of AFA.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

N/A

Operating Expenses Impact:

N/A

Equipment/Physical Facility Needs:

N/A

Library Resources:

N/A

Part II. Recording Data for New, Revised, or Dropped Course
        (For a **new required course,** complete a separate request for the appropriate program revisions.)

1.   For a new course, provide the catalog text.
2.   For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions
        and <u>underlines</u> for additions.
3.   For a dropped course, provide the current catalog text.

<div align="center">New or Revised* Catalog Text</div>
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. **Recording Data for New, Revised, or Suspended Program**

1.   For a new program, provide the catalog description as being proposed.
2.   For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and
        underlines for additions.
3.   For a suspended program, provide the current program requirements as shown in catalog. List any options
        and/or minors affected by the program's suspension.

<div align="center">New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)</div>

MINOR IN AFRICAN/AFRICAN-AMERICAN STUDIES
A student may complete a minor in African/African-American
Studies by taking 18 hours as indicated below.
Core Requirements .... 6 hours
AFA 201, 202.
Electives .... 12 hours
~~Six hours~~ <u>Twelve hours</u> from the following courses:
CRJ 345; ~~ECO 395~~; <u>CDF 424</u>; EHS 225; ENG 342; HIS 305, 385, 386, 387, ~~507~~, <u>406</u>, <u>407</u>; MUS ~~250~~, <u>253*</u>, 254*,
285*, <u>453*</u>, 454*; POL 345; SOC 400, 463. The following courses can also be taken with the program Advisor's
approval: ANT 435; <u>ECO 395</u>; ENG 200, 347, 550;
FCC 210, 226; GEO 300, 347, 498; HIS 300, 312; PHI 390; PSY 400, 495; SOC 345.
Total Curriculum Requirements .... 18 hours
*Advanced; Prerequisites required.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	African/African-American Studies
___ New Course (Parts II, IV)	College	University Programs
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	African/African-American Studies
X Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate _X_)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	N/A	Graduate Council*	N/A
Is this a SACS Substantive Change? **Yes****** ☐ **No** ☐		Council on Academic Affairs	
College Curriculum Committee	N/A	Approved X Disapproved	08-17-06
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

  *If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To update courses to be taken as electives for the African/African-American Studies certificate

A. 2. Effective date: (Example: Fall 2001)

Fall 2006

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Courses being added to the list of electives have a component which is applicable to the certificate. The content of ECO 395 changes each semester and must be checked for applicability to the mission of AFA.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

N/A

Operating Expenses Impact:

N/A

Equipment/Physical Facility Needs:

N/A

Library Resources:

N/A

Part II. Recording Data for New, Revised, or Dropped Course
  (For a **new required course,** complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

CERTIFICATE IN AFRICAN/AFRICAN-AMERICAN STUDIES
A student may complete a certificate in African/African-American
Studies by taking 18 hours as indicated below.
Core Requirements .... 6 hours
AFA 201, 202.
Electives ....6 hours
Six hours from the following courses:
CRJ 345; ~~ECO 395~~; <u>CDF 424</u>; EHS 225; ENG 342; HIS 305, 385, 386, 387, ~~507~~, <u>406</u>, <u>407</u>; MUS ~~250~~, <u>253*</u>, 254*, 285*, <u>453*</u>, 454*; POL 345; SOC 400, 463. The following courses can also be taken with the program Advisor's approval: ANT 435; <u>ECO 395</u>; ENG 200, 347, 550;
FCC 210, 226; GEO 300, 347, 498; HIS 300, 312; PHI 390; PSY 400, 495; SOC 345.
Total Curriculum Requirements .... 18 hours
*Advanced; Prerequisites required.

EASTERN KENTUCKY UNIVERSITY

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College of Arts & Sciences
Department of Government: Political
Science, Public Administration , Legal

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(859) 622-5931

July 17, 2006

MEMO

To: Council on Academic Affairs
From: Gregory G. Gunderson (Department of Government)
     Chapter Secretary, Theta Omega Chapter
     Pi Sigma Alpha National Honor Society

Pi Sigma Alpha is the National Honor Society for political science majors and minors. Some of our recent initiates have requested permission to wear a Pi Sigma Alpha medallion during graduation ceremonies. As the acting Chapter Secretary for the Theta Omega Chapter of Pi Sigma Alpha here at Eastern Kentucky University, I am requesting permission for our members to wear a medallion during these ceremonies. I have included a photo of the medallion that is available for our members from the national office of Pi Sigma Alpha. I thank you for your time and consideration of this matter.

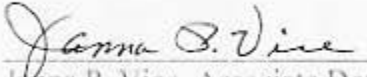**EDUCATION PAYS**

THE NATIONAL POLITICAL SCIENCE HONOR SOCIETY

FOUNDED 1920

PI SIGMA ALPHA

ALEICOS RONOR SOCIETY

Office of the Associate Dean
College of Business & Technology
www.cbt.eku.edu

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FAX: (859) 622-1413

TO: Dr. Aaron Thompson
Council on Academic Affairs

FROM: *Janna P. Vice*
Janna P. Vice, Associate Dean

DATE: August 11, 2006

SUBJECT: Curriculum Proposal for August 17, 2006

The College of Business and Technology proposes adding a non-credit, graduation requirement, called Professional Seminar, at the junior and senior levels.

The requirement will be satisfied by students' attending the CB&T Annual Professional Skills Conference.

Please see the attached rationale for adding this graduation requirement.

Kentucky
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Proposal for Professional Seminar Requirement

Require BT0 300 and 400 for all four-year degree programs in the College of Business and Technology.

Course Description

BT0 300 CB&T Professional Seminar. (0) Required of all Business and Technology students who have earned at least 60 hours. Credit will be given when students have attended the annual College of Business and Technology's Professional Skills Conference.

BTO 400. CB&T Professional Seminar. (0) Required of all Business and Technology students who have earned at least 90 hours. Credit will be given when students attend the annual College of Business and Technology's Professional Skills Conference.

The Rationale

- ✓ EKU students, particularly those who are first-generation college graduates, need exposure to professionals in their fields.

- ✓ EKU students need help learning how to network with professionals and how to conduct a job search.

- ✓ Research shows that the "professional skills" are the skills employers seek; yet college graduates generally lack these "soft skills."

- ✓ CB&T students consistently report the annual Professional Skills Conference is meaningful. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either *good* or *excellent*.

- ✓ Saying we "require" the Conference is impossible to equitably enforce without a systematic way of ensuring that students register and attend. The requirement takes the responsibility for enforcing attending off the classroom teacher.

- ✓ The Professional Skills Conference showcases every department in the College. Recognition of distinguished alumni and seniors enables us to celebrate the past, present, and future.

Does EKU have a precedent for non-credit courses?

Yes, MUS 101 A.B.C. is a non-credit bearing course. To meet the requirement, students must attend a minimum of 16 concert events per semester.

What will be the course fee?

> Course Fee: $10

> Rationale: All professional conferences require a registration fee. A $10 fee is a
> modest cost considering the value of the Conference.

What options are available for students who cannot attend the Professional Skills
Conference?

> Departments may "waive" on an exception basis the requirement for students who
> have educational experiences that are comparable to or exceed the experiences
> gained from the Professional Skills Conference.

How can we accommodate all of the juniors and seniors at the PSC?

> CB&T currently has 415 juniors and 557 seniors for a total of 972 students.

> The PSC attendance is generally over 600 students, which is no problem for
> Brock Auditorium. The challenge will be two fold:

> 1. Can we continue the breakout sessions?
> 2. Can all seniors attend the luncheon?

1. Breakout Sessions. We can continue the breakout sessions if we leave
    one group (either the juniors or the seniors) in Brock to hear a topic that
    addresses their stage in the employment search. For example, the juniors
    might hear about the need to start early in their job-hunt, how to prepare
    an effective resume, etc.

    Seniors could have break out sessions by discipline. However, we would
    need more rooms available than we are currently using.

2. Our luncheon set-up currently accommodates 400 people. We generally
    have approximately 260-275 seniors to attend. With 500+ seniors, we
    could:
    a. Use the west room of the Grand Ballroom to add seating.
    b. Give each department a proportionate number of luncheon tickets
        for their graduating seniors. The departments could decide how to
        distribute the tickets among the seniors. (e.g., first students who
        register.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)		Department Name	All Departments
x	New Course (Parts II, IV)	College	College of Business and Technology
	Course Revision (Parts II, IV)	*Course Prefix & Number	BTO 300
	Course Dropped (Part II)	*Course Title (30 characters)	CB&T Professional Seminar
	New Program (Part III)	*Program Title	
	Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
	Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	August 4, 2006	Graduate Council*	
Is this a SACS Substantive Change? Yes**** [ ] No x [ ]		Council on Academic Affairs	
College Curriculum Committee	August 4, 2006	Approved ___ Disapproved ___	
General Education Committee*		Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To require a Professional Seminar experience for all juniors in the College of Business and Technology. Credit will be given when students attend the annual Professional Skills Conference.

A. 2. Effective date: (Example: Fall 2001) Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either *good* or *excellent*. Please see the attached page for further rationale for requiring the Conference for graduation.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No additional. The Professional Skills Conference has been held annually for ten years.

Operating Expenses Impact: The registration fee of the additional students who register will help to defray the increased costs of requiring all students to attend.

Equipment/Physical Facility Needs: Equipment and Facilities are adequate.

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BTO 300. CB&T Professional Seminar (0) II. Required of all Business and Technology students who have earned at least 60 hours. Credit will be given when students have attended the annual College of Business and Technology's Professional Skills Conference. Cannot be taken concurrently with BTO 400.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BTO	300	Spring 2007	AS ___ JS ___ BT x EM ___ ED ___ PC ___ HS ___	AFIS MISL AGRI TECH COMM MMAC

Credit Hrs.	Weekly Contact Hrs.			Repeatable Maximum No. of Hrs. 0
0	Lecture ___	Laboratory ___	Other x	Cip Code (first two digits only) 52

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
0	0	S	FR ___ JR ___
			SO ___ SR ___

		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY
		Thesis ___	Date of data entry ___
		Internship ___	
		Independent Study ___	Data entry person ___
		Practicum ___	

Co-Requisites and Prerequisites (See definitions on following page)

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D¯.)

Course Prefix and No.	Cannot be taken concurrently with BTO 400.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with: or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block. Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	All Departments
x New Course (Parts II, IV)	College	College of Business and Technology
Course Revision (Parts II, IV)	*Course Prefix & Number	BTO 400
Course Dropped (Part II)	*Course Title (30 characters)	CB&T Professional Seminar
New Program (Part III)	*Program Title	
Program Revision (Part III)		(Major ____, Option ____; Minor ____; or Certificate ____)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	August 4, 2006	Graduate Council*	
Is this a SACS Substantive Change? Yes**** ☐ No☒ ☐		Council on Academic Affairs	
College Curriculum Committee	August 4, 2006	Approved ____ Disapproved ____	
General Education Committee*		Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To require a Professional Seminar experience for all seniors in the College of Business and Technology. Credit will be given when students attend the annual Professional Skills Conference.

A. 2. Effective date: (Example: Fall 2001) Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all CB&T students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either *good* or *excellent*. Please see the attached page for further rationale for requiring the Conference for graduation.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No additional. The Professional Skills Conference has been held annually for ten years.

Operating Expenses Impact: The registration fee of the additional students who register will help to defray the increased costs of requiring all students to attend.

Equipment/Physical Facility Needs: Equipment and Facilities are adequate.

CBT-5

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course**, complete a separate request for the appropriate program revisions.)

1.	For a new course, provide the catalog text.
2.	For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3.	For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BTO 400. CB&T Professional Seminar (0) II. Required of all Business and Technology students who have earned at least 90 hours. Credit will be given when students have attended the annual College of Business and Technology's Professional Skills Conference. Cannot be scheduled concurrently with BTO 300.

Part III. Recording Data for New, Revised, or Suspended Program

1.	For a new program, provide the catalog description as being proposed.
2.	For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3.	For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BTO	400	Spring 2007	AS ___ JS ___ BT x EM ___ ED ___ PC ___ HS ___	AFIS MISL AGRI TECH COMM MMAC

Credit Hrs.	Weekly Contact Hrs.			Repeatable Maximum No. of Hrs. 0
0	Lecture ___	Laboratory ___	Other x	Cip Code (first two digits only) 52

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
0	0	S	FR ___ JR ___ SO ___ SR ___

		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	**FOR BANNER USE ONLY**
		Thesis ___	Date of data entry ___
		Internship ___	
		Independent Study ___	Data entry person ___
		Practicum ___	

Co-Requisites and Prerequisites   See definitions on following page**

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s):   (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	Cannot be scheduled concurrently with BTO 300.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a minimum grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block. Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

http://www.forms.eku.edu/docs/Curriculum_Change_Form.doc-9-05

CBT - 8

EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

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TO: Council on Academic Affairs

FROM: *Deborah Whitehouse*
            Dr. Deborah Whitehouse, Associate Dean

SUBJECT: Agenda Items

DATE: August 11, 2006

Please include the attached curriculum proposals onto the agenda for the meeting of the Council on Academic Affairs on August 17, 2006.

Clinical Laboratory Science

New Course

CLS290   **Medical Biochemistry**   **Eff. Spring 2007**
            Action: Add new course needed for CLS346.
            CHE330 is not being offered anymore.
            This course is needed for CLS students.
                    (Pages CHS 5 – 8)

Editorial

CLS350   **Bacteriology and Virology**   **Eff. Immediate**
            Action: Change prerequisite from BIO211 (which no longer exists)to
            BIO121 and change permission of instructor to department
                    (Pages CHS 9 - 10)

CLS355   **Mycology and Parasitology**   **Eff. Immediate**
            Action: Change prerequisite from BIO211 (which no longer exists)to
            BIO121 and change permission of instructor to department
                    (Pages CHS 11 - 12)

Family and Consumer Sciences

Course Revision

CDF327 **Family Involvement w/Young Children** **Eff. Spring 2007**
Action: Add CDF241 and 244 to prerequisites to help facilitate registration
(this change will only reflect in catalog through Fall of 2009 - The courses were dropped
CAA 5/19/05)
(Pages CHS 13 -14)

Editorial

CDF343 **Program Planning for Preschool Children** **Eff. Spring 2007**
Action: Change order of prerequisites to avoid confusion
(Pages CHS 15 – 16)

Program Revision

Apparel Design and Merchandising (BS) **Eff. Spring 2007**
Action: Add PSY200 to support Courses
(Pages CHS 17 - 18)

Child and Family Studies (BS) **Eff. Spring 2007**
Action: Add "to be granted a degree in C&F Studies students
Must have a "C" or better in all CDF courses.
(Pages CHS 19 - 20)

Family and Consumer Sciences Education (BS) Eff. Spring 2007
Action: Drop BIO378, Add CDF232 as course option adj. hrs and add
1 hr. free elective.
(Pages CHS 21 - 22)

Early Childhood Education (AAS) **Eff. Spring 2007**
Action: Add "to be granted a degree in C&F Studies students
Must have a "C" or better in all CDF courses.
(Pages CHS 23 - 24)

Exercise and Sport Science

New Course

PHE530/730 **Sports Information Programs** **Eff. Spring 2007**
Action: Add new course PHE530 to replace PUB530
Faculty who taught PUB530 retired and there is no other
Faculty is available to teach course, dept. has indicated
that it may cancel PUB530 and this is a required course
in sports administration.
(Pages CHS 25 – 31)

PHE805 **Including Dance in the P-12 Curriculum** **Eff. Spring 2007**
Action: This was offered as a trial course and was well received.
(Pages CHS 32 - 36)

PHE810 **Financial Aspects of Sport** **Eff. Spring 2007**
Action: Add new course to graduate program to better
Meet the students needs and NASSM accreditation standards.
(Pages CHS 37 – 40)

PHE840   **Disability Sport and Rehabilitation**   **Eff. Spring 2007**
Action: Add new course to help meet students needs
(Pages CHS 41 - 45)

Program Revision

Physical Education – Option in Sports Admin.   **Eff. Spring 2007**
Action: Substitute PHE730 for PUB730, and include PHE810, 840 and
PHE865 as optionally courses to take in program.
(Pages CHS 46 - 47)

Health Promotion and Administration

Program Revision

Medical Practice Management   **Eff. Spring 2007**
Action: Drop the requirement for students to have an
AS degree in MAT and the CMA credential before entering
The MPM program and graduating with a MPM degree
(Pages CHS 48 - 49)

Occupational Therapy

New Course

OTS301Z   **Practicum in Occupational Therapy I**   **Eff. FOR FALL 06**
Action: to correct the fall 06 hrs. for this course to 3 hrs.
(Pages CHS 50-55)

Editorial

OTS312   **Occupation by Design**   **Eff. Spring 2007**
Action: Change course offering
(Page CHS 56)

OTS362   **Human Motion for Activity**   **Eff. Spring 2007**
Action: Change course offering
(Page CHS 57)

OTS421   **Occupation Across the Lifespan**   **Eff. Spring 2007**
Action: Change course offering
(Page CHS 58)

OTS432   **Research in Occupation**   **Eff. Spring 2007**
Action: Change course offering
(Page CHS 59)

OTS845   **Health Systems Fieldwork**   **Eff. Spring 2007**
Action: Change course offering
(Page CHS 60)

OTS870   **Trends and Issues**   **Eff. Spring 2007**
Action: Change course offering
(Page CHS 61)

Recreation and Park Administration

Program Revision

Recreation and Park Administration   **Eff. Spring 2007**

Action: to meet national accreditation standards
Include REC401 in Management of Recreation
Services in the program Core.

(Page 62 - 63)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Department of Environ. Health & Clinical Lab.
X New Course (Parts II, IV)	College	College of Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	CLS290
___ Course Dropped (Part II)	*Course Title (30 characters)	Medical Biochemistry
___ New Program (Part III)	*Program Title	
___ Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	05/05/06	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** ☐ No ☒		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved **X** Disapproved ___	**08-17-06**
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To implement a supporting course needed for CLS 346 (Clinical Chemistry)

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The Chemistry Department is no longer offering CHE330 (Biochemistry)

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CLS290 Medical Biochemistry (3), A. Prerequisite: CHE112, 116 & BIO121. The study of biochemical systems of the body with emphasis on medical consequences when these systems are disrupted. Topics: Proteins, carbohydrates, lipids, DNS/RNA and liver functions. 3 Lec.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CLS	290	Spring 2007	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS X	EHCL

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. ___
3	Lecture 3 Laboratory ____ Other ____	Cip Code (first two digits only) 51

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N	FR ___ JR ___ SO ___ SR ___

		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY
		Thesis ____	Date of data entry ___
		Internship ____	
		Independent Study ____	Data entry person ___
		Practicum	

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	CHE112, 116 and BIO121
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (**X**) in the appropriate Block or Blocks (e.g. – IVB(3) **X**).

Block I (9)		Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)		II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)			IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)					VC (3)			

NOTE: Do not forward validation tables with curriculum form.

CLS 290 – Medical Biochemistry

Fall 2006

CLS 290-- "Medical Biochemistry"—is a three-hour credit course that provides the student with an understanding of biochemical systems in the body. During this course, the student will be able to describe how these systems work, the interaction between the systems and understand the consequences that occur when there is a disruption of a system. At the completion of this course, the journey through these metabolic pathways will provide a relevant and informative experience.

The course is structured as follows: 44 lectures (1 hr)
                                           4 written exams
Prerequisites for the course are CHE 112, 116 or equivalent and BIO 121 or equivalent

REQUIRED TEXT

   Medical Biochemistry, John Baynes and Marek Dominiczak, 2nd Edition

EXAMINATIONS

Written exams will be based on comprehension of material covered in lecture and on homework.

LECTURE

Lectures will be held in the Dizney Building, Room 218. The course will meet on MWF.

ATTENDANCE

All students are expected to attend lecture. Due to the accelerated nature of the summer course, any absence may constitute problems in successfully passing an exam. Missed lecture outlines may be obtained from the instructor; however notes for those outlines must be obtained from other students. Absences that are greater than 20% will constitute a failure in this course.

ACADEMIC HONESTY POLICY

Students are reminded that they are to abide by the Academic Honesty Policy of the College of Health Sciences. This policy is available from the departmental secretary or the instructor.

DISABILITY STATEMENT

If you are registered with the Office of Services for Individual with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered, please contact the Office directly—either in person on the first floor of the Turley House or by telephone at (859) 622-1500 V/TT. Upon individual request, this syllabus can be made available in alternative forms.

FACULTY

Philip Campbell, MS Ed, MT(ASCP)
Room 217, Dizney Building
Telephone: (W)   622-6332
                (H)   (859) 224-7079

Email: phil.campbell@eku.edu

GRADING INFORMATION

Students will be evaluated on a percentage basis. The final grade is derived as follows:

            100% -- written examinations
Letter grades will be assigned as follows: 90 – 100 % = A   80 – 89 % = B   70 – 79 % = C

      60 – 69 % = D   <60 % = F

BIOCHEMICAL TOPICS

Amino Acids and Proteins
- Digestion and Absorption of Proteins
- Amino Acids: Chemical Structures
- Amphoteric Molecules and Buffers
- Structures of Proteins
- Classifications of Proteins
- Oxygen Transport
- Enzymes

Carbohydrates
- Chemistry of Carbohydrates
- Digestion and Absorption of Carbohydrates
- Glycolysis
- Pentose Phosphate Pathway
- Carbohydrate Storage and Synthesis
- TCA cycle
- Glucose homeostasis

Lipids
- Digestion and Absorption of Lipids
- Lipid Classifications
- Fatty Acid: Biosynthesis and Storage
- Biosynthesis of Cholesterol and Steroids
- Membrane Composition
- Complex Lipids
- Lipids and Lipoproteins

BIOCHEMICAL TOPICS (CONT'D)

DNA and RNA
- Biosynthesis and Degradation of Nucleotides
- DNA
- RNA
- Cancer
- Aging

Liver Function
- Structure of the Liver
- Carbohydrate Metabolism
- Protein Metabolism
- Bilirubin Metabolism
- Drug Metabolism
- Classification of Liver Disease

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Environmental Health and Clinical Laboratory Science
College	College of Health Sciences
*Course Prefix & Number	CLS350
*Course Title (30 characters)	Bacteriology and Virology
*Program Title	
	(Major ___, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on   Date:

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Replace BIO211 with BIO121 as Prerequisite. The BIO211 course no longer exists.

A. 2. Effective date: (Example: Fall 2001)

Immediate

Part II. Recording Data for Revised Course

1. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CLS350 Bacteriology and Virology. (5) I. Prerequisite: ~~BIO211~~ <u>BIO121</u> or permission of the ~~instructor,~~ <u>department</u> and admission to the Upper Division CLS program. Study of medically important bacteria with emphasis on the clinical laboratory methods of microscopy, cultivation, identification, antimicrobial susceptibility testing, and quality control. Includes study of rickettsiae, mycoplasmas, chlamydiae, and fundamentals of clinical virology. 3 Lec/4 Lab.

Part IV. Recording Data for a Revised Course (Record only changed course information.) *Required

Course prefix* (3 letters)	Course Number* (3 Digits)	Effective Term* (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CLS	350	Immediate	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS X̲	EHCL

Credit Hrs.	Weekly Contact Hrs.			Repeatable Maximum No. of Hrs. _____
	Lecture ___	Laboratory ___	Other ___	Cip Code (first two digits only) 51

Schedule Type** (List all applicable)	Work Load (for each schedule type)	Grading Mode**	Class Restriction, if any: (undergraduate only)	Major Restrictions, if any:
			FR ___	FR ___
			SO ___	SO ___
			JR ___	JR ___
			SR ___	SR ___

Grading Information: Course is eligible for IP (in-progress grading) for: _Check all applicable_

Thesis ___
Internship ___
Independent Study ___
Practicum ___

FOR BANNER USE ONLY
Date of data entry _____
Data entry person _____

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s):   (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D ⁻.)

Course Prefix and No.	~~BIO211~~ BIO121 or permission of the ~~instructor,~~ department and admission to the Upper Division CLS program
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.		II.		III.		IV.		V.		VI.	
01		05		09		13		17		20	
02		06		10		14		18		21	
03		07		11		15		19			
04		08		12		16					

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Environmental Health and Clinical Laboratory Science
College	College of Health Sciences
*Course Prefix & Number	CLS355
*Course Title (30 characters)	Mycology and Parasitology
*Program Title	
	(Major ___, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on   Date:

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Replace BIO211 with BIO121 as Prerequisite. The BIO211 course no longer exists.

A. 2. Effective date: (Example: Fall 2001) Immediate

Part II. Recording Data for Revised Course

2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CLS355 Mycology and Parasitology. (4) II. Prerequisites: ~~BIO211~~ <u>BIO121</u> or permission of the ~~instructor~~ <u>department,</u> and admission to the upper division CLS Program. Study of fungi and parasites as agents of human disease, with emphasis on the clinical laboratory methods of microscopy, in vitro cultivation, identification, and quality control. 3 Lec/1 Lab.

Part IV. Recording Data for a Revised Course (Record only changed course information.) *Required*

Course prefix* (3 letters)	Course Number* (3 Digits)	Effective Term* (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CLS	355	Immediate	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS _X_	EHCL

Credit Hrs.	Weekly Contact Hrs. Lecture ___ Laboratory ___ Other ___	Repeatable Maximum No. of Hrs. ___ Cip Code (first two digits only) 51

Schedule Type** (List all applicable)	Work Load (for each schedule type)	Grading Mode**	Class Restriction, if any: (undergraduate only)	Major Restrictions, if any:
			FR ___	FR ___
			SO ___	SO ___
			JR ___	JR ___
			SR ___	SR ___

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

Thesis ___
Internship ___
Independent Study ___
Practicum ___

FOR BANNER USE ONLY

Date of data entry _____

Data entry person _____

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s):   (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	~~BIO211~~ BIO121 or permission of the ~~instructor~~ department, and admission to the upper division CLS Program
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.	II.	III.	IV.	V.	VI.
01 ___	05 ___	09 ___	13 ___	17 ___	20 ___
02 ___	06 ___	10 ___	14 ___	18 ___	21 ___
03 ___	07 ___	11 ___	15 ___	19 ___	
04 ___	08 ___	12 ___	16 ___		

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Family and Consumer Sciences
___ New Course (Parts II, IV)	College	Health Sciences
X Course Revision (Parts II, IV)	*Course Prefix & Number	CDF 327
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	
___ Program Revision (Part III)		(Major ___, Option ____; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	4/19/06	Graduate Council*	N/A
Is this a SACS Substantive Change?	Yes ___ No X	Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved X Disapproved ___.	**08-17-06**
General Education Committee*	N/A	Faculty Senate**	NA
Teacher Education Committee*		Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness

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Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Add pre-requisite as follows: CDF 235 or CDF 241 and 244, 236 and 246 or CDF 345 or department approval. *CDF241 and 244 will only reflect in the catalog until Fall of 2009 per approved Curriculum changes passed through CAA 5/19/05

A. 2. Effective date: (Example: Fall 2001) Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

To facilitate registration due to curriculum changes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
(*Use strikeout for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CDF 327 Family Involvement with Young Children. (3) I, II. Formerly CDF 247 Prerequisites: CDF 235 or CDF 241 and 244, 236 and 246 or CDF 345 or department approval. Study of effective relationships with families. Methods and materials useful in fostering family life education, including adult learning principles. Experiences include implementing family service plans, planning discussion groups, conducting home visits and parent-teacher conferences.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CDF	327	Spring 2007	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS X	FCSC

Credit Hrs.	Weekly Contact Hrs.			Repeatable Maximum No. of Hrs. None
	Lecture ___	Laboratory ___	Other ___	Cip Code (first two digits only) 19

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
			FR _____ JR _____ SO _____ SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	**FOR BANNER USE ONLY**
		Thesis ___	Date of data entry _____
		Internship ___	
		Independent Study ___	Data entry person _____
		Practicum ___	

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D ⁻.)

Course Prefix and No.	CDF 235 or CDF 241 and 244, 236 and 246 or CDF 345 or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	CDF 247
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I. 01 ___	II. 05 ___	III. 09 ___	IV. 13 ___	V. 17 ___	VI. 20 ___
02 ___	06 ___	10 ___	14 ___	18 ___	21 ___
03 ___	07 ___	11 ___	15 ___	19 ___	

Editorial Curriculum Change Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Family and Consumer Sciences
College	Health Sciences
*Course Prefix & Number	CDF 343
*Course Title (30 characters)	
*Program Title	
	(Major ___, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on	Date:	5/19/05

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change position of listed pre-requisites to avoid confusion. NOTE: CDF241, 244 and 345 will only reflect in catalog through Fall of 2009 as per CAA change made 5/19/05.

A. 2. Effective date: (Example: Fall 2001)   **Spring 2007**

Part II. Recording Data for Revised Course

3.   For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CDF 343 Program Planning for Preschool Children. (3) I, II. Prerequisite: CDF 235 <u>or CDF 241 and 244</u>, 236 and 246 <u>or CDF 345</u> or department approval. ~~or CDF 241 and 244 or CDF 345~~ . Planning, implementation, and evaluation of developmentally and culturally appropriate environment for preschool children. Emphasis on inquiry learning, documentation, project work, collaborative work with families/colleagues/community, and various programs (e.g., Montessori, Head Start, HighScope).

Part IV. Recording Data for a Revised Course (Record only changed course information.) *Required*

Course prefix* (3 letters)	Course Number* (3 Digits)	Effective Term* (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CDF	343	Spring 2007	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS _x_	FCSC

Credit Hrs.	Weekly Contact Hrs. Lecture ___ Laboratory ___ Other ___	Repeatable Maximum No. of Hrs. _____ Cip Code (first two digits only)

Schedule Type** (List all applicable)	Work Load (for each schedule type)	Grading Mode**	Class Restriction, if any: (undergraduate only)	Major Restrictions, if any:
			FR ___	FR ___
			SO ___	SO ___
			JR ___	JR ___
			SR ___	SR ___

		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u> Thesis ___ Internship ___ Independent Study ___ Practicum ___	**FOR BANNER USE ONLY** Date of data entry _____ Data entry person _____

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	CDF 235 or CDF 241 and 244, 236 and 246 or CDF 345 or department approval. ~~or CDF 241 and 244 or CDF 345~~ .
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.		II.		III.		IV.		V.		VI.	
01 ___		05 ___		09 ___		13 ___		17 ___		20 ___	
02 ___		06 ___		10 ___		14 ___		18 ___		21 ___	
03 ___		07 ___		11 ___		15 ___		19 ___			
04 ___		08 ___		12 ___		16 ___					

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I (Check one)	Department Name	Family & Consumer Sciences
☐ New Course (Parts II, IV)	College	Health Sciences
☐ Course Revision (Parts II, IV)	*Course Prefix & Number	
☐ Course Dropped (Part II)	*Course Title (30 characters)	
☐ New Program (Part III)	*Program Title	Apparel Design and Merchandising
☒ Program Revision (Part III)		(Major _X_, Option ___; Minor ___; or Certificate ___)
☐ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	5/3/06	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** ☐ No ☒		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved ☒ Disapproved ___	**08-17-06**
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Add PSY 200 as a supporting course requirement.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Psychology is an integral part of consumer behavior which is a significant aspect of the Apparel Design and Merchandising major.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: adequate

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and _underlines_ for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and _underlines_ for additions.)

APPAREL DESIGN AND MERCHANDISING (B.S.)
AREA MAJOR
CIP Code: 08.0102

Major Requirements..**50 hours**
ADM 102, 119, 201, 210, 300, 302, 310, 313,
349 (2)** or FCS 330A (2)**, 413, 414(6), CDF 132,
FCS 400, FRM 352, ADM 319 and 339 or
ADM 312 and 412

Supporting Course Requirements................................~~13~~ _16_ **hours**
CHE 101 and 107(1), ECO 230, _PSY 200_, MGT 301 and
MKT 301 or THE 220 and 320.

General Education Requirements................................~~42~~ _39_ **hours**
Standard General Education program, excluding _blocks_
IV, VB and Vc. ~~course categories 09 and 14.~~
Refer to Section Four of this Catalog for details on the
General Education and University Requirements.

University Requirements... **1 hour**
HSO 100
Free Electives.. **22 hours**
Total Curriculum Requirements..................................**128 hours**

**ADM 349/FCS 330A—two hours at sophomore level

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Family and Consumer Sciences
___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	Child and Family Studies (B.S.)
X Program Revision (Part III)		(Major _X_, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	5/3/06	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** ☐ No X		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved X Disapproved ___	**08-17-06**
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*		Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add "To be granted a degree in Child and Family Studies students must have a C or better in all CDF courses.

A. 2. Effective date: (Example: Fall 2001) Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The program currently requires students to have a minimum grade of a C in all CDF courses prior to enrolling in practicum courses. Under this policy, students in the A.A.S. program who continue into the B.S. program and B.S. students who take practicum prior to the last semester of their degree programs may receive Ds without having to repeat the course. The current policy has the unintended consequence of differentiating unfairly between students who take practicum early since students who take the practicum in the last semester are required to repeat CDF courses in which they receive Ds and those who are out of sequence do not.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revied, or Suspended Program

4.	For a new program, provide the catalog description as being proposed.
5.	For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
6.	For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

CHILD AND FAMILY STUDIES (B.S.) AREA MAJOR
CIP Code: 19.0701

Health
Sciences
option prepares graduates to teach or direct in any private early childhood program (birth to five). Graduates may also be employed as a trainer for resource and referral agencies or serve as Education Coordinator in private early childhood facilities. The Family Studies option prepares graduates to work with individuals and families in a variety of social service settings. Positions are available in Family Resource Centers, community agencies, profit and non-profit organizations that provide services for children, youth, adults and families. The Interdisciplinary Early Childhood Education option leads graduates to Kentucky public school certification for teaching children birth through age five. Graduates learn to prepare individual education plans for children who experience developmental delays and support plans to assist families of those children. IECE majors will teach in private agencies serving infants to two years and public school settings (Pre-K, three and four year olds, and kindergarten not connected with primary programs for first through third grade).
To be granted a degree in Child and Family Studies the students must have a C or better in all CDF courses.

Major Requirements .... 33-51 hours
Core .... 24 hours
CDF 132, 235, 236, 327, 437, FCS 400, NFA 317, and
SWK 456.
Options .... 9-27 hours
Child Development* .... 27 hours
CDF 246, 343, 344, 346, 450 (9)**, 538, 547.
Family Studies .... 27 hours
CDF 232, 243, 331, 342 or 441, 424, 443 (6)**, 538.
Interdisciplinary Early Childhood* .... 9 hours
CDF 246, 343, 344.
Minor Requirements .... 18 hours
Interdisciplinary Early Childhood
Education .... 18 hours
(Minor in Special Education)
SED 341, 352, 360, 436, 504, 518.
Supporting Course Requirements .... 6-15 hours
Child Development .... 15 hours
CSC 104 or CIS 212, SED 504, 518, OTS 515, NSC 500.
Family Studies .... 6 hours
FRM 352, CSC 104 or CIS 212.
Interdisciplinary Early Childhood .... 9 hours
CSC 104 or CIS 212, OTS 515, NSC 500.
Professional Education Requirements .... 19 hours
Interdisciplinary Early Childhood Option only
EDF 103 (1), 203, ELE 519 and CDF 499 (12). (Students
must follow admission requirements for professional
education. See College of Education, section regarding
teacher admission and certification.) (EDF 319 met with
major; EDF 413 met with SED 352; SED 401 met with
special education minor.)
General Education Requirements .... 45 hours
Standard General Education Program, excluding block VII
(QS). Refer to Section Four of this *Catalog* for details
on the General Education and University Requirements.
University Requirement .... 1 hour
HSO 100.
Free Electives .... 3-25 hours
Total Curriculum Requirements .... 128 hours
* Transfer students may be required to take CDF 299 (1).
** CDF 443 and 450 require a 3.0 GPA in major requirements prior to enrolling.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Family and Consumer Sciences
___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	Family and Consumer Sciences Education
X Program Revision (Part III)		(Major __X_, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	5/3/06	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** [ ] No [X]		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved **X** Disapproved ___	**08-17-06**
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*		Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1. Drop BIO 378.

2. Add CDF 232 as a course option in the list of Child and Family Studies courses.

3. Add 1 hour free elective.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

1. Under the new general education program, students will select a course from IVA as a BIO Lab Science.

2. Many graduates of the program will be responsible for teaching various aspects of human sexuality to teens as part of child development and relationships courses in public schools.

3. The free elective hour is needed to keep the total curriculum hours at 128.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course,** complete a separate request for the appropriate program revisions.)

4.	For a new course, provide the catalog text.
5.	For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions.
6.	For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

FAMILY AND CONSUMER SCIENCES
EDUCATION (TEACHING) (B.S.)
CIP Code: 13.1308

Major Requirements...**45 hours**
    CDF 132, 235, and six hours from CDF <u>232 or</u> 236 or 331 or 342; FCS 320, 400,
    FRM 352, DES 121, NFA 121, 201, 321, ADM 102, 201; and 3 hrs. in ADM;
    a nd 3 hrs. Family and Consumer Sciences Electives.

Supporting Course Requirements ....<u>7</u> ~~8~~ **hours**
    BIO 301, ~~378,~~ CHE 105/107.

Professional Education Requirements ....**32 hours**
    EDF 103[1], 203[3], 319[3], 413[3]; ESE 490, 499, and 553[4]; SED 401.
    (Students must follow admission requirements for professional education.
    See College of Education, section regarding teacher admission and certification.)

General Education Requirements ....**42 hours**
    Standard General Education program, excluding blocks IVB, and VII (3 hours).
    Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement ....**1 hour**
    HSO 100.

Free Elective .... **1** <u>**hour**</u>

Total Curriculum Requirements ....**128 hours**

Successful completion of the PRAXIS Examination is required for graduation.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Family and Consumer Sciences
___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	Early Childhood Development (A.A.S.)
X Program Revision (Part III)		(Major __X__, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	5/3/06	Graduate Council*	NA
Is this a SACS Substantive Change? **Yes****** ☐ **No** X		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved **X** Disapproved	08-17-06
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

   *If Applicable (Type NA if not applicable.)
  **Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add "To be granted a degree in Early Childhood Development the student must have a minimum grade in all CDF courses of a C" to area major description

A. 2. Effective date: (Example: Fall 2001)   Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The program currently requires students to have a minimum grade of C in CDF courses prior to enrolling in practicum courses. Under this policy, students in the A.A.S. program who continue into the B.S. program and B.S. students who take practicum prior to the last semester of their degree programs may receive Ds without having to repeat the course. The current policy has the unintended consequence of differentiating unfairly between students who take practicum early since students who take the practicum in the last semester are required to repeat CDF courses in which they receive Ds and those who are out of sequence do not.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. **Recording Data for New, Revied, or Suspended Program**

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Associate of Applied Science Degree
EARLY CHILDHOOD DEVELOPMENT (A.A.S.)
CIP Code: 19.0709
Program Objectives
Upon completion of a degree in Early Childhood
Development, graduates will be able to: 1) assess developmental,
political, social, cultural, economic and technological influences on
the well-being and diversity of individuals, families and
communities; 2) design and implement a range of services for
individuals, children and families; 3) utilize and interpret
appropriate individual, family and program evaluation measures;
4) access community resources and collaborate with community
agencies/services; and 5) evaluate and monitor their professional
development. Graduates are prepared to teach or assist in
programs for pre-primary age children (birth through five).
Programs include day care, Head Start, nursery schools, private
kindergartens, and after-school programs. After completion of this
degree, students may also continue in the B.S. program.
<u>To be granted a degree in Early Childhood Development</u>
<u>the student must have no minimum grade in CDF courses less</u>
<u>than a C.</u>

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Exercise and Sport Science
x ___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	PHE 530
___ Course Dropped (Part II)	*Course Title (30 characters)	Sports Information Programs
___ New Program (Part III)	*Program Title	
___ Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	9/7/05	Graduate Council*	
Is this a SACS Substantive Change? Yes**** [ ] No [x]		Council on Academic Affairs	
College Curriculum Committee	9/21/05	Approved ___ Disapproved ___	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add a new course – PHE 530 to our undergraduate program in sports management.

A. 2. Effective date: (Example: Fall 2001) Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

PHE 530 will be a required course for undergraduate students in sports administration. The Department of Communications has historically taught PUB 530 – Sports Information Programs to our students; however the department faculty member who taught that course has retired. The department has indicated that it may cancel the course because it has no other faculty available to teach the course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The instructor for this course is currently a member of the department.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

<u>PHE 530 Sports Information Programs (3) I. Study of the role and function of the sports information director. Includes public relations techniques applied to sports information: press releases, publications programs, office and staff organization, time utilizations, news media, and formats.</u>

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHE	530	Spring 2007	AS ____ JS ____ BT ____ EM ____ ED ____ PC ____ HS x	ESSC

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. _____
3	Lecture _3_ Laboratory _____ Other _____	Cip Code (first two digits only) 13

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N	FR _____ JR _____ SO _____ SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	**FOR BANNER USE ONLY**
		Thesis _____	Date of data entry _____
		Internship _____	
		Independent Study _____	Data entry person _____
		Practicum _____	

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.	01 ____	II.	05 ____	III.	09 ____	IV.	13 ____	V.	17 ____	VI.	20 ____
	02 ____		06 ____		10 ____		14 ____		18 ____		21 ____
	03 ____		07 ____		11 ____		15 ____		19 ____		
	04 ____		08 ____		12 ____		16 ____				

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)		Department Name	Exercise and Sport Science
x	New Course (Parts II, IV)	College	Health Sciences
	Course Revision (Parts II, IV)	*Course Prefix & Number	PHE 730
	Course Dropped (Part II)	*Course Title (30 characters)	Sports Information Programs
	New Program (Part III)	*Program Title	
	Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
	Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	8-31-05	Graduate Council*	4/12/06
Is this a SACS Substantive Change? Yes**** [ ] No [x]		Council on Academic Affairs	
College Curriculum Committee	9/21/05	Approved _____ Disapproved _____	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add a new course – PHE 730 to our graduate program in sports administration

A. 2. Effective date: (Example: Fall 2001) Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

PHE 730 will be a necessary course for our graduate students to take. The Department of Communications has historically taught PUB 730 – Sports Information Programs to our students; however the department faculty member who taught that course has retired. It is uncertain whether the department will continue to offer the course in future.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course,** complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

<u>PHE 730 Sports Information Programs (3) I. Study of the role and function of the sports information director. Includes public relations techniques applied to sports information: press releases, publications programs, office and staff organization, time utilizations, news media, and formats.</u>

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHE	730	Spring 2007	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS x	ESSC

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. ___
3	Lecture 3 Laboratory ___ Other ___	Cip Code (first two digits only) 13

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N	FR ___ JR ___ SO ___ SR ___
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	**FOR BANNER USE ONLY**
		Thesis ___	Date of data entry ___
		Internship ___	
		Independent Study ___	Data entry person ___
		Practicum ___	

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D ˉ.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.	01 ___	II.	05 ___	III.	09 ___	IV.	13 ___	V.	17 ___	VI.	20 ___
	02 ___		06 ___		10 ___		14 ___		18 ___		21 ___
	03 ___		07 ___		11 ___		15 ___		19 ___		
	04 ___		08 ___		12 ___		16 ___				

Eastern Kentucky University
Department of Exercise and Sport Science
PHE 530/730 – Course Syllabus

I. Course Number: PHE 530/730

II. Course Title: Sports Information, Publicity and Promotion

III. Course Description: This course will introduce students to the unique nature of sports information, sport publicity and public relations as they relate in community, collegiate and professional sport environment. The class format will include lectures, group discussions, student presentations, videotapes and guest speakers.

IV. Instructor:

Dr. Heather R. Adams

	Office:	230 Moberly
	Phone:	622-1898
	Email:	Heather.Adams-Blair@eku.edu

V. Required Text: *The Dream Job: Sports Publicity, Promotion and Marketing*. Melvin Helitzer. 2004. Athens, Ohio: University Sports Press.

VI. Course Objectives: By the end of this course, students should:

1. Have an understanding of basic sport publicity and public relations concepts.
2. Be able to prepare and analyze a promotion and publicity plan for sports events.
3. Be able to explain and understand interaction of publicity, marketing, management, strategic planning, organizational structure, media, facility issues and legal issues related to special and sports events.
4. Be able to write, edit and evaluate the form and content of a press release and prepare a schedule for press release associated with sporting events.
5. Be able to plan a promotional event designed to increase media coverage and stimulate media interest in a sport organization.
6. Be able to create a media guide for a specific sport.

VII. Assessment:

Grading: 90 – 100 = A, 80 – 89 = B,   70 – 79 = C   60 – 69 = D   Below 60 = F

VIII. Course Requirements/Policies:

Graduate Student Requirements

Graduate students are expected to complete one assignment in addition to the regular class assignments. Graduate students will be required to complete a case study in addition to the assigned projects and presentations. A handout explaining this project will be discussed in class.

Class Participation and Attendance

Active participation in class projects, discussions, and group assignments is expected of all students. Students will be assigned case studies, group projects, and individual assignments to facilitate preparation for class. Attendance and meaningful participation will have a positive impact on a students' grade in borderline situations.

Exams

All students will be required to take all exams at the times and dates specified on the course outline. If for some very serious unforeseen reason a student is unable to take an exam at the specified time and date, he or she must notify the instructor prior to the due date or exam.

Assignments

All assignments are due at the beginning of class on the dates specified on the course outline. Assignments received after that time are subject to penalty. If for some very serious unforeseen reason a student is unable to hand in an assignment on the due date, he or she must notify the instructor prior to the due date or exam. Extensions will only be granted in the case of a medical emergency or other extraordinary event. *Due dates listed on the course outline will be strictly enforced.*

Written Assignments

Each student is required to follow the APA guidelines when submitting written work (e.g. 1" margins, 12-point font, and list of references.) Up to 20% of points on each assignment submitted may be taken off because of poor grammar, spelling, or punctuation. All assignments must be written using a word processor and be printed on laser quality printer.

Homework Assignments/Participation Assignments

Throughout the term several short projects will be assigned for students to complete for class or present in class. In addition, there will be several projects students will do in class for participation credit.

Presentations

Each student-team will present their proposal to the class. Each presentation will be no less than 20 minutes and no more than 25 minutes in length. Presentations should be prepared in a professional, business manner and include appropriate attire, use of visual aids, technology or other graphic materials, which normally enhance presentations.

Technology Expectations

Assignments are to be word-processed. Continuing and regular use of e-mail is expected.

Cell Phones/Pagers

All cell phones and pagers must be on silent notification during class- if a cell phone or pager cannot be set on silent notification, it must be left outside of the classroom. The instructor can grant an individual waiver to this policy in the case of an emergency or extenuating circumstances. Please double-check your phone/pager prior to every class to ensure such silencing. Thanks in advance for your cooperation.

Attendance Policy
1 Regular attendance and participation is expected of all students. However, documented University approved activities only if representing EKU will be excused and not counted toward absences. Failure to notify the professor of an authorized absence in advance will result in the absence being counted as an unauthorized absence. Any excused absence will count toward the student's attendance (see 2.), but the student will be able to make up the missed work. Excused absences will be determined based on the following:
   a. Participation in an activity appearing on the University's authorized activity list.
   b. Death or major illness in a student's immediate family
   c. Illness of a dependent family member
   d. Participation in legal proceedings or administrative procedures that require a student's presence
   e. Religious Holy Day
   f. Illness that is too severe or contagious for the student to attend class (to be determined by Health Center or off campus physician)
   g. Required participation in military duty
   h. Mandatory admission interviews for professional or graduate school which cannot be rescheduled

   The professor reserves the right to change the format and/or content of any and all make-up work.

2 **Absences in excess of 20 percent is cause for failure of the class**. The Department of Exercise and Sport Science attendance policy applies regarding missed work.

3 Roll is taken every class period. Repeated late arrivals (more than 5 minutes past the scheduled start time) will be treated as unexcused absences and may be the cause for failure of the class. Each student should understand that chronic late arrival to class would adversely affect the student's final grade. It is understood that lateness sometimes is unavoidable, however, since this behavior distracts the entire class, it is considered to be a serious matter. Regardless, on exercise days, failure to be "ready" to exercise on time will be considered an unauthorized absence.

4 Any student missing an examination without prior arrangement with the instructor will receive a zero grade for that quiz or examination.

5 The last day to drop a class or to withdraw from the university may be found in the class schedule book and it is the responsibility of the student.

Accommodations for Disabilities

If there is any student in this class who is in need of academic accommodation and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor to discuss accommodations. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office directly either in person in the Student Services Building or by telephone at 622-1500 V/ITY. Upon individual request, this syllabus can be made available in alternative forms.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Exercise and Sport Science
X New Course (Parts II, IV)	College	Health Science
___ Course Revision (Parts II, IV)	*Course Prefix & Number	PHE 805
___ Course Dropped (Part II)	*Course Title (30 characters)	Including Dance in the P-12 Curriculum
___ New Program (Part III)	*Program Title	
___ Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date			Date
Departmental Committee	8-31-05	Graduate Council*		4/12/06
Is this a SACS Substantive Change?	YES ___ NO X	Council on Academic Affairs		
College Curriculum Committee	9/21/05	Approved ___ Disapproved ___.		
General Education Committee*	NA	Faculty Senate**		NA
Teacher Education Committee*	NA	Board of Regents**		NA
		Council on Postsecondary Edu.***		NA

   *If Applicable (Type NA if not applicable.)
  **Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: To introduce a new course that had previously been taught under a Special Topics number PHE 790.

A. 2. Effective date: Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Over the last three summers this course has been offered on a trial basis and has been very well received. Dance is one of the four arts that are to be taught in the P-12 school system yet none of the teacher preparatory programs include a dance education class in their curriculum. Teachers of all grade and specialties learn how to include the Dance Core Content within their own curriculum.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No change.

Operating Expenses Impact: No change

Equipment/Physical Facility Needs: No new space or equipment will be needed.

Library Resources: no change

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHE 805 Including Dance in the P-12 Curriculum (3) A. The course teaches the basic dance concepts and skills that are to be covered in the P-12 school curriculum. Teachers of all levels and specialties learn how to include dance in their own curriculum. Folk/social, ethnic and art forms of dance are covered. No previous dance experience is necessary

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHE	805	Spring 2007	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS X	ESSC

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. ___
3	Lecture 3 Laboratory ___ Other ___	Cip Code (first two digits only) 13

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
L	3	N, P	FR ___ JR ___ SO ___ SR ___

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

Thesis ___
Internship ___
Independent Study ___
Practicum ___

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.	II.	III.	IV.	V.	VI.
01 ___	05 ___	09 ___	13 ___	17 ___	20 ___
02 ___	06 ___	10 ___	14 ___	18 ___	21 ___
03 ___	07 ___	11 ___	15 ___	19 ___	
04 ___	08 ___	12 ___	16 ___		

NOTE: Do not forward validation tables with curriculum form.

EASTERN KENTUCKY UNIVERSITY

A.   **PHE 805 (3) Graduate -INCLUDING DANCE IN THE P-12 CURRICULUM**
Prerequisites - None

Professor: Dr. Marianne McAdam

B   **PURPOSE OF THE COURSE**

The course teaches the basic dance concepts and skills that are to be covered in the P-12 school curriculum. Teachers of all levels and specialties learn how to include dance in their own curriculum. Folk/social, ethnic and art forms of dance are covered.

C.   <u>TEXTS</u>

Required

Gilbert, Ann Green. (1992). <u>Creative Dance for All Ages</u>, Reston, VA: AAHPERD

Hanna, Judith Lynne (1999). <u>Partnering Dance and Education</u>. Champaign, IL., Human Kinetics.

Optional

Harris, Jane A., et al. (1988). <u>Dance A While</u>, 6th edition, New York, NY: Macmillan.

D.   <u>**COURSE OBJECTIVES**</u>
Upon completion of the course students will be able to:

Articulate the importance of dance in a student's education.
Describe how a teacher can use dance to enrich his/her curriculum.
Teach basic folk/social dance and be able to learn dances using available resources.
Teach basic creative/modern forms of dance and guide the children into creating their own products.
Assess resources available for teaching dance.
Explain the importance of dance from a cultural perspective
Demonstrate an understanding and appreciation of dance as an art form.
   Explain what is required from the Dance Core Content and Program of Studies for the grade level that the teacher is responsible.
E.   **COURSE CONTENT**
   Format is a mix of the following activities/movement -folk/social dance and creative/modern dance, video, lecture/discussion and peer teaching.

   KY Dance Core Content for Assessment will be covered - Emphasis on particular content will vary according to the needs of the Teachers and students enrolled

Possible Topics include:

Folk/Social

Teaching Methods, Cultural Information and Resources for:
International, American Folk
Square/Contra
Social - Swing, Salsa, Merengue, Cha Cha., Waltz
Integrating folk/social in the curriculum

Ethnic Dance

Teaching Methods, Cultural Perspective and Resources for:
    American Indian
    African
    Japanese
    Others by request
    Integration ethnic dance in the curriculum

Dance as an Art Form

    Teaching Methods and Basic Skills for Creative Dance
    Exposure to Dance Forms - Modern, Ballet, Tap, Jazz
    History of the dance forms/ resources
    Integrating artistic dance in the curriculum

F.   **ASSIGNMENTS**

5 Lesson Plans - 500 points

    Lesson Plans need to be very through and detailed and address 3 different elements from the KY Core Content for Dance. One of these lessons will be taught to the class

2 Take home tests - 300 points

    Tests are based on the Hanna book; <u>Partnering Dance and Education</u> as well as videos seen in class

Homework & Presentations - 200%

    Homework-

    50 points -Internet Assignment

Find the following sources on the Internet and print off something you could use in your teaching from each site.

    KY Dept of Education - Dance Core Content & Program of Studies
    KET Arts and Humanities resources
    Arts Edge and PE Central
    Find 5 other internet sites for dance resources
50 points -Peer Teaching

    Teach one of your lesson plans to the group

    50 points - Attend a Social or Artistic Dance Event and submit a critique

    If this is not possible - you may also watch a dance video for this assignment

    50 points - Present a Chapter from the Hanna book to the class

G.   **ASSESSMENT** - Progress can be followed on Blackboard
    Grading Scale

PHE 790

A	930 - 1000
B	830 - 929
C	730- 829
D	630 - 729
F	below 630

H.　**STUDENTS WITH DISABILITIES**

If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor to discuss accommodations. Upon individual request, this syllabus can be made available in alternative forms. If any student who is not registered with the Office of Students with Disabilities has need of academic accommodations, please contact the Office directly either in person on the first floor of the Turley House or by telephone at 622-1500.

I.　**ATTENDANCE POLICY**

Attendance is **very important** since so much of what we learn is experiential. More than ONE absence will lower the final grade by 50 points. More than 3 absences will result in failure of the class since this is an intense, 2 week workshop. It will be up to the individual to find out what was missed and how you might make it up.

J.　**CONTACT INFORMATION**

Dr. Marianne McAdam
Office Hours - 10-12 M-F
Office - Weaver Dance Studio, 622-1901: e-mail marianne.mcadam@eku.edu
Home - 623-8258 cell 859 582 0768
Secretary -Moberly Bldg. Connie 622-1887 or Linda 622-8139

Curriculum Change Form
(Present only one proposed curriculum change per form)
*(Complete only the section(s) applicable.)*art I

(Check one)	Department Name	Exercise and Sport Science
x New Course (Parts II, IV)	College	Health Sciences
Course Revision (Parts II, IV)	*Course Prefix & Number	PHE 810
Course Dropped (Part II)	*Course Title (30 characters)	Financial Aspects of Sport
New Program (Part III)	*Program Title	
Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	8-31-05	Graduate Council*	4/12/06
Is this a SACS Substantive Change? Yes**** ☐ No ☒		Council on Academic Affairs	
College Curriculum Committee	9/21/05	Approved ____ Disapproved ____	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

    *If Applicable (Type NA if not applicable.)
  **Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add a new course (as elective) – PHE 810 to our graduate program in sports administration

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

PHE 810 will be an important addition to the graduate program that will better meet students' needs and NASSM accreditation standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course,** complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

<u>PHE 810 Financial Aspects of Sport (3) A Study of the principles, practices, and theories associated with finance planning and management of enterprises engaged in the provision of sport related services and/or products. Topics include budget planning and preparation, preparing and analyzing financial statements, revenue sources, money management, preparation of business plans and feasibility studies.</u>

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHE	810	Spring 2007	AS ____ JS ____ BT ____ EM ____ ED ____ PC ____ HS x	ESSC

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. _____
3	Lecture 3 ___ Laboratory _____ Other _____	Cip Code (first two digits only) 13

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N	FR _____ JR _____ SO _____ SR _____

		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	**FOR BANNER USE ONLY**
		Thesis _____	Date of data entry _____
		Internship _____	
		Independent Study _____	Data entry person _____
		Practicum _____	

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I.	01 ____	II.	05 ____	III.	09 ____	IV.	13 ____	V.	17 ____	VI.	20 ____
	02 ____		06 ____		10 ____		14 ____		18 ____		21 ____
	03 ____		07 ____		11 ____		15 ____		19 ____		
	04 ____		08 ____		12 ____		16 ____				

PHE 810-Financial Aspects of Sport

Eastern Kentucky University
Department of Exercise & Sport Science
Course Syllabus-Fall 2005

Wednesday Night 6:00-8:45

Instructor: Dr. Wardell Johnson

Moberly Bldg-Rm# 212   859-622-5895 (office)
                                                             859-361-7321-cell
                                                             wardell.johnson@eku.edu

Office hours: By appointment
Moberly Office; Second Floor
Office #: 859-622-8139

Text: Financing Sport 2nd Edition. Dennis R. Howard, John L. Crompton: Fitness Information Technology, A Division of The International Center for Performance Excellence.

Course Description:
   The primary goal of this course is to provide students (interested in pursuing a career in the sport management field) a basic knowledge and understanding of the principles, processes and strategies related to the financial aspects of operating organizations. These organizations have a mission that involves the provision of sport related services and/or products. The course will address basic concepts of financial management and planning, budgeting approaches and strategies, and innovative and traditional revenue acquisition methods applicable to sport oriented organizations.

Course Objectives:

   1. To acquire an understanding of the financial challenges facing college and professional sports in the new millennium.
   2. To acquire an awareness and understanding of the major social and economic issues confronting sport managers.
   3. To acquire an understanding of primary strategies for income generation and cost containment related to the management of sport enterprises.
   4. To develop a basic understanding of how sport enterprises impact the economy of the communities in which they operate.
   5. To acquire an understanding of corporate sponsorship as a strategy for financing sport enterprises and to become aware of the advantages and disadvantages associated with corporate sponsorship.

Course Format:
   This course has been designed to emphasize problem solving by providing students the opportunities to apply knowledge, concepts and principles generated from class lectures, discussions, readings and guest speakers.

Course Requirements:

   1. Prepare a detailed proposal to solicit corporate sponsorship for a sports event or enterprise. (65 pts.) or,
   2. Prepare an in-depth paper on a specific issue or problem related to some aspect of sport finance. (35 pts)....Make a 20 minute-30 minute class presentation based on the sponsorship proposal. (35 pts.)and
   3. Participate in and contribute to class meeting and discussions. ***This is Mandatory!***

Grading:

A=90-100
B=80-89
C=70-79
D=60-69

Required Readings:

Street & Smith SportsBusiness Journal

NOTE: Various assignments will be made throughout the semester depending on class knowledge. You will be required to make presentations to the class, write extensively on topics related to the financial aspects of sport/athletics. This is what will be required of you upon employment in the industry. Due dates will be determined during class periods.

Mid-term/Final: Mid-term-A one page summary of your chosen topic of interest to be submitted to instructor. Prior approval of topic (from instructor) is required. Final-Major paper due at end of semester; 15-20 pages minimum.

Disability Statement: If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor or the Turley House or by telephone at (859) 622-1500 V/tty. Upon individual request, this syllabus can be made available in alternative forms.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Exercise and Sport Science
x ___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	PHE 840
___ Course Dropped (Part II)	*Course Title (30 characters)	Disability Sport and Rehabilitation
___ New Program (Part III)	*Program Title	
___ Program Revision (Part III)		(Major ___, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	8-31-05	Graduate Council*	4/12/06
Is this a SACS Substantive Change? Yes**** ☐ No ☒		Council on Academic Affairs	
College Curriculum Committee	9/21/05	Approved ___ Disapproved ___	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add a new course (as elective) – PHE 840 to our graduate program in exercise and sport science

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

PHE 840 will be an important addition to the graduate program that will better meet students' needs.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course
(For a **new required course,** complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHE 840 Disability Sport and Rehabilitation (3) **A.**   A comprehensive and practical examination of the past, present, and future of disability sport. The rehabilitation of individuals from chronic conditions such as stroke, multiple sclerosis, arthritis, chronic fatigue, fibromyalgia will be studied.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHE	840	Spring 2007	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS x	ESSC

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. ___
3	Lecture 3 Laboratory ___ Other ___	Cip Code (first two digits only) 13

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N	FR ___ JR ___ SO ___ SR ___

Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable

	FOR BANNER USE ONLY
Thesis ___	
Internship ___	Date of data entry _____
Independent Study ___	
Practicum ___	Data entry person _____

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s):   (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D ⁻.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I. 01 ___	II. 05 ___	III. 09 ___	IV. 13 ___	V. 17 ___	VI. 20 ___
02 ___	06 ___	10 ___	14 ___	18 ___	21 ___
03 ___	07 ___	11 ___	15 ___	19 ___	
04 ___	08 ___	12 ___	16 ___		

NOTE: Do not forward validation tables with curriculum form.

| Instructor: | Louisa S. DeBolt, Ph.D. |
| Office: | Moberly 224 |

Office Hours: MTWR 12:00 PM- 4:00PM
Phone: 622-1891

E-mail: louisa.debolt@eku.edu

Course name & number: PHE 840

Course Description: The focus of the course will be to: 1) use exercise and physical activity as a means of improving the quality of life for persons with chronic conditions, and 2) provide an understanding of the issues and opportunities available in disability sport

Objectives: Upon the conclusion of the course the student will be able to:

Recognize the value of therapeutic exercise and physical activity for everyone, including adults with disabilties and chronic conditions.

1) Recognize the need for quality community based physical activity and recreational programs for persons with disabilities.
2) Students will have the ability to seek out physical activity programs in the area that cater to individuals with special conditions.
3) Students will have the ability to seek out disability sport programs in the area that cater to persons with disabilities.
4) Describe and apply appropriate strategies for individualizing instruction for persons with special conditions (total knee replacement, total hip replacement, diabetes, orthopedic conditions, . . .).
5) Develop an understanding of disability sport organizations.

Instructional media and methods: Conventionally structured lectures and discussion sessions, and outside readings will be utilized.

Required Text:
1. ACSM'S Exercise Management for persons with chronic diseases and disabilities (2nd edition). Human Kinetics, Champaign Il.
2. DePauw, K. & Gavron, S. (2004). Disability sport (2nd edition). Human Kinetics, Champaign Il.

Practical Experience: An important aspect of the course is the practical opportunities gained in conjunction with classroom experience in this course. EACH student is responsible to work in a therapeutic exercise setting for persons with special conditions. A total of 8 hours of will be scheduled during class. Students must attend 7/8 exercise sessions. Each exercise session missed after one (1), will lower the students' grade by one full grade.

EXERCISE RECOMMENDATIONS. Using the textbooks and other materials, you will be asked to update additional exercises for 3 participants in the program. Each evaluation and recommendation will be worth 25 points per participant.

DISABILITY SPORT PAPER.

Each student will write an 8-10 page paper on any topic of interest related to disability sport.

- (12 point, Times New Roman font, 1,25" left and right margins, 1.0" top and bottom margin)
- **a short description and outline** of the topic must be turned in to the instructor on **Tuesday May 24th**
- The research paper must have at least 8 references. At least 4 of the 8 references must come from refereed journals or articles, the other 4 may come from internet sources.
- The paper should include: 1) choosing a disability sport (e.g. blind golf, blind mountain biking, wheelchair tennis) 2) choosing a sport and researching the frequency and locations of local, state, regional, national and international competitions. *Wheelchair basketball and Goalball* are NOT available as disability sport topics.

GRADUATE STUDENTS.

- All graduate students will be expected to **PREPARE** a Powerpoint presentation from the paper on disability sport.
- Using *PowerPoint*, prepare for a 10-15 minute oral presentation on your topic.
- Do to the restricted amount of time, students **WILL NOT do the oral presentation**, but will turn in a copy of **the slide handout** (6 slides per page).
- You need a minimum of 10 slides, but not more than 13.
- Presentations will be graded on font size, font color, graphics, and content. Please remember during oral presentations, each slide should only have 3-4 main points.

PHE 790 Grades will be determined as follows:

Paper outline	30	points	6%
Paper	100	points	20%

Powerpoint presentation		***50***	***points***	***10%***
1 Quiz		50	points	10%
Exam 1	75	points		15%
Exam 2	75	points		10%
Exercise recommendations		75	points	15%

Attendance 5 points X 13	**65**	**points**	**13%**
	500		100%

A =	500-450
B =	400-449
C =	350-399
D =	300-349

PHE 590 Grades will be determined the same as above except the paper will be worth 150 points or 30% of the grade.

Academic dishonesty will not be tolerated. A complete description of academic dishonesty can be found in the "Student Life Policy and Regulations." Students found in violation of these regulations will be reported to Department Chair and treated according to the procedures of Eastern Kentucky University. PLEASE DO NOT PLAGARIZE, CITE YOUR REFERENCES.

Student expectations. Students are expected to participate and attend in all classes. Students are expected to: Arrive on time, and to listen while others are speaking. Classroom discussions not related to class will not be tolerated. Talking in class while others (instructor and students) will not be tolerated. As according to university policy students' disruption class will be asked to leave.

Students with Disabilities – If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make individual appointment with the course instructor to discuss accommodations. Upon individual request, this syllabus can be made available in alternative forms. If any student who is not registered with the Office of Services for Students with Disabilities has need of academic accommodations, please contact the Office of Services for Students with Disabilities has need of academic accommodations, please contact the Office directly either in person on the first floor of Turley house.

Week	Monday	Tuesday	Wednesday	Thursday
1	May 16	May 17	May 18	May 19

Intro/syllabus Ex. Plans Fitness intro Orthopedic Conditions Lab	*Exercise* Orthopedic Conditions Lab Low Back Pain	Low Back Pain Osteoarthritis & Rheumatoid Arthritis	*Exercise* **Exam #1**
2	**May 23**	**May 24**	**May 25**	**May 26**
	Due: Research paper Outline Parkinson's Disease	*Exercise* Multiple Sclerosis	Fibromyalgia and Chronic fatigue syndrome	*Exercise* **Exam #2**
3	**May 30**	**May 31**	**June 1**	**June 2**
	No class Memorial Day	*Exercise* **W/C tennis in ☐exington @ Richmond rd. $5**	**Horseback riding at Deer Run Stables.**	*Exercise*
4	**June 6**	**June 7**	**June 8**	**June 9**
	Intro to Disability Sport Paralympics	*Exercise* **Research Paper due** Kentucky Organizations	***Aquatic therapy Meet at Weaver Pool**	*Exercise* **Quiz #2 on disability sport**

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Exercise and Sport Science
___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	Physical Education – Option in Sports Administration
X Program Revision (Part III)		(Major __X_, Option __X_; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	9-7-05	Graduate Council*	4/12/06
Is this a SACS Substantive Change? Yes**** [ ] No [X]		Council on Academic Affairs	
College Curriculum Committee	9/21/05	Approved ___ Disapproved ___	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To substitute PHE 730 for PUB 730.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

PUB 730 will no longer be offered. PHE 730 will be the identical course used to replace PUB 730.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

Current faculty within the department will teach the course. Course(s) dropped by the faculty in order to teach PHE 730 will be taught by graduate assistants and/or part-time faculty.

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None

Part III. Recording Data for New, Revised, or Suspended Program

10.	For a new program, provide the catalog description as being proposed.
11.	For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and _underlines_ for additions.
12.	For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

Exercise and Sport Science Foundations 18 hours
    PHE 800 or EDF 869 and select 15 additional hours from:
PHE 762, <u>810,</u> 812, 814, 821, 822, 823, 825, 831, 833, <u>840</u>, 848, 851,
852, <u>865</u>, 869, 875, 891, 895.
Select one of the following options .... 12 hours
Exercise and Sport Science Option
    Select one 800 level PHE course (3 hours) plus nine hours of
.... PHE 700 and/or 800 level courses.*
Sports Administration Option
    PHE 835, ~~PUB 730~~, <u>PHE730</u> and PHE 870 (6 hours) or PHE 839 (6 hours).
Exercise and Wellness Option
    PHE 812, NFA 717, PHE 871 (6 hours).
Total Requirements............................. 30 hours
*A maximum of nine hours of 700 level course works is allowed.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
___ New Course (Parts II, IV)	College	College of Health Science
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	Medical Practice Management
X Program Revision (Part III)		(Major _X_, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	5/03/06	Graduate Council*	N/A
Is this a SACS Substantive Change? Yes**** ☐ No ☒		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved X Disapproved ___	**08-17-06**
General Education Committee*	N/A	Faculty Senate**	NA
Teacher Education Committee*	N/A	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Drop the requirement for students to have an AS degree in Medical Assisting Technology and the CMA credential before entering the MPM Program and graduating with the MPM degree.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Many students declare a major in Medical Practice Management when they enter EKU as freshman and we make them change their major to Medical Assisting Technology and graduate with that degree before declaring the MPM major. It is very confusing for them and makes their receipt of financial aid problematic. The program faculty believe that it is not necessary to require students to receive the AS degree or the CMA credential before declaring MPM as their major and graduating with the MPM degree.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

13. For a new program, provide the catalog description as being proposed.
14. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and _underlines_ for additions.
15. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

<div align="center">

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

</div>

MEDICAL ASSISTING PRACTICE
The Medical Assisting Practice program considers students
for admission in both the fall and spring semesters. Admission is
contingent upon enrollment in Eastern Kentucky University and
the College of Health Sciences.
The associate degree program in Medical Assisting
Technology prepares individuals to work in administrative and
clinical areas of the ambulatory health care setting. Upon
completion of the program, graduates are eligible to take the
AAMA CMA Certification/Recertification examination
administered by the American Association of Medical Assistants in
conjunction with the National Board of Medical Examiners.
~~The baccalaureate degree program in Medical Practice~~
~~Management is available to students who have completed an~~
~~associate degree in Medical Assisting Technology.~~ As a medical
practice management major, students acquire the skills necessary to
administer ambulatory healthcare facilities by improving efficiency
and assuring the quality of services provided.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Occupational therapy
X New Course (Parts II, IV)	College	College of Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	OTS 301Z
___ Course Dropped (Part II)	*Course Title (30 characters)	Practicum in Occupational Therapy I
___ New Program (Part III)	*Program Title	Occupational Science
___ Program Revision (Part III)		(Major _X_, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	4/11/06	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** [ ] No [X]		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved **X** Disapproved ___	**08-17-06**
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Addition of OTS 301Z for fall semester 2006 only; retain 4-credit OTS 301 for fall semester 2006 and all subsequent semesters

A. 2. Effective date: (Example: Fall 2001)

Fall 2006 **only**

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Earlier this spring, a 4-credit OTS 301 class was approved for fall 2006. When the 4-credit class went through, the previous 3-credit course as OTS 301Z was not retained. For fall semester 2006 only, both a 4-credit OTS 301 and a 3-credit OTS 301Z are needed. The 4-credit OTS 301 will be taken by students new to our program; the 3-credit OTS 301Z will be taken by students already in our program.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: N/A

Operating Expenses Impact: N/A

Equipment/Physical Facility Needs: N/A

Library Resources: N/A

Part II. Recording Data for New, Revised, or Dropped Course

7.	For a new course, provide the catalog text.
8.	For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and <u>underlines</u> for additions.
9.	For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 301Z Practicum in Occupational Science I. (3)Prerequisite: OTS 201 or 203; Pre- or corequisite: OTS 311. Community experience focusing on development of professional identity. Seminar, self-reflection and portfolio development designed to integrate knowledge of self as creative and active occupational being.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
OTS	301Z	Fall 2006	AS ___ JS ___ BT ___ EM ___ ED ___ PC ___ HS X	OCCT

Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. ___
3	Lecture 3 Laboratory ___ Other ___		Cip Code (first two digits only) 51

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1,P	3	N	FR ___ JR ___ SO ___ SR ___

		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	**FOR BANNER USE ONLY**
		Thesis ___	Date of data entry ___
		Internship ___	
		Independent Study ___	Data entry person ___
		Practicum X	

Co-Requisites and Prerequisites

Co-Requisite(s):   (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D⁻.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **"and"** and **"or"** literally.) (Specific minimum grade requirements should be placed in ( ) following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: OTS 201 or 203; Pre- or corequisite: OTS 311.
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s):   (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (**X**) in the appropriate Block or Blocks (e.g. – IVB(3) **X**).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VIA (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

OTS 301Z Practicum in Occupational Science I

Fall 2006

Instructors:
Office Hours:
Sections:
Credits: 3

Catalog Description:
Pre-requisite OTS 201 or 203; Pre- or co-requisite: OTS 311. ˙Community experience focusing on development of professional identity. Seminar, self-reflection and portfolio development designed to integrate knowledge of self as creative and active occupational being.

Course Objectives:
Upon completion of the course, the learner will:

1. Reflect on his/her professional behaviors and group membership roles within the context of a community experience.
2. Demonstrate and reflect on leadership skills used during a community experience.
3. Participate in a contextually relevant, community-based health and human service experience and reflect on its relation to his/her own experiences, concurrent course content, and curriculum themes.
4. Identify and discuss the evidence that supports the use of occupation.
5. Demonstrate achievement of competency in curricular themes focusing on professional identity through portfolio development.

Required Text:
Hasselkus, B. R. (2002). The meaning of everyday occupation. Thorofare, NJ: Slack.

Additional readings will be assigned and will be available through Blackboard.

Course Requirements:
All requirements must be completed to pass this course.

Interview of occupational therapist and client	20%
Article review discussion leader	20%
Final	20%
Recitation guides	15%
Seminar participation and attendance	15%
Community leadership activity	10%
Portfolio	Pass or Fail

Grading Practices:
All assignments will be graded using the following scale. Grades will be maintained in Blackboard where you can monitor your grade at any time. There is no rounding of grades.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
59 and below	F

Student Progress:
A minimum of 2 meetings will be scheduled between the instructor and student to review progress.

Important Dates:
Midterm grades are determined by participation and work completed by ****.
The last day to withdraw from the course is ****.

Attendance:
The student is an active learner and benefits from full class attendance and participation. The student will notify the course instructor prior to class when he/she will be absent due to illness. The student is expected to be prompt for class. The course is run via discussion/seminar style. If you do not attend, it is difficult to make up the session.

Americans with Disabilities Act (ADA) Statement:
If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Academic Honesty:
Students are expected to abide by EKU's Academic Honesty Policy. A copy of the policy, including definitions, descriptions, and institutional procedures, is available in the University Handbook for Students beginning on page 21 and is located at http://www.studentaffairs.eku.edu/Student%20Handbook.pdf.

Overview of Course Requirements

Interview of Occupational Therapist and Client (20%): Therapists and clients have agreed to be interviewed by student pairs. You will interview the therapist to understand the nature of her/his work and to understand the meaning of occupation within an occupational therapy setting. The client's interview will help you understand her/his meaning of occupation as experienced through a therapy relationship. Written reports will be the product of the interviews. Class discussions will pull together the interview results as related to readings.

Article Review Discussion Leader (20%): You will work with the instructor to select an article that contributes to one of the chapters in the book. Your responsibility will be to present the article to your classmates and facilitate a class discussion about the connection between the article and the constructs related to occupation found in the chapter in the book. Over the semester, these discussions will assist the class in creating a picture of our beliefs about the meaning of occupation.

Final (20%): There will be a final exam in the class. You will view a movie ahead of the final exam time. When you come for the final, you will be given a set of essay questions related to occupation constructs observed in the movie and what you have learned about those constructs over the course of the semester from your text and from class discussions.

Recitation Guides (15%): With assigned readings, you will be asked to complete a written preparation answering questions about concepts and views presented. You will bring the completed recitation guides to class, use them to facilitate your participation in the class discussions, and turn them in prior to leaving the classroom.

Seminar Participation and Attendance (15%): On a regular basis, the course instructor will evaluate your participation in the classroom using an established set of criteria of which you will be aware. Attendance and being on time will be evaluated by assigning points to the criteria with deductions for each absence and late arrivals.

Community Leadership Activity (10%): You will be required to lead a group of 3 or more people in a community service activity of your choosing. It will be up to you to make arrangements, prepare the group, and facilitate the group's participation. There will be pre- and post-self-evaluation, as well as a peer evaluation, of your leadership qualities.

Portfolio (P/F): Throughout the semester you will maintain a record and analyze significant learning/experiential activities related to the curriculum theme outcomes and sub-outcomes for Cycle 1. You will maintain a record of feedback. Toward the end of the semester, you will do 2 reflections and self-evaluations around the outcomes.

OTS 301Z Practicum in Occupational Science I

Fall 2006   Tentative Course Outline

Date	Topic	Preparation/Assignments
Week 1 Aug 23	Introduction Introduce constructs (*) Professional classroom behaviors Leadership review and assignment	
Week 2 Aug 30	The Origins of Occupation and "Work" Interview assignment (*Occupation)	Wilcock Chapter 2 Recitation Guide 1 due
Week 3 Sept 6	Origins (continued) (*Work)	Assigned articles TBA Recitation Guide 2 due
Week 4 Sept 13	Portfolio assignment review	
Weeks 5 Sept 20	Meaning in Occupation (*Occupation)	Hasselkus Chapter 1 Recitation Guide 3 due
Week 6 Sept 27	Meaning in occupation (continued)	Hasselkus Chapter 2 Article review due for Pair A Recitation Guide 4 due
Week 7 Oct 3 – 7	No class; individual meetings with instructor	Leadership assignment Interview assignment Part 1
Week 8 Oct 11	Tuesday, October 11, Fall Break	
Week 9 Oct 18	Sources of meaning (*Context – space and place)	Hasselkus Chapter 3 Article review due for Pair B Recitation Guide 5 due Interview assignment Part 2
Week 10 Oct 25	Culture and occupation (*Culture)	Hasselkus Chapter 4 Article review for Pair C Recitation Guide 6 due
Week 11 Nov 1	Occupation as a source of well-being (*Well-being and Quality of life; balance)	Hasselkus Chapter 5 Article review for Pair D Recitation Guide 7 due
Week 12 Nov 8	Occupation and Disability (*Well-being and Quality of life) Review portfolio work on reflections	Hasselkus Chapter 6 Article review for Pair E Recitation Guide 8 due
Week 13 Nov 15	Occupation and others (*Connectedness)	Hasselkus Chapter 7 Article review for Pair F Recitation Guide 9 due
Week 14 Nov 22	Occupation and spirituality (*Spirituality)	Hasselkus Chapter 8 Article review for Pair G Recitation Guide 10 due
Week 15 Nov 29	Occupation as a source of meaning Review constructs	Hasselkus Chapter 9 Portfolio Reflections
Week 16 Dec 5 – 9	No class; individual meetings with instructor	
Finals Week Dec 13	Final Exam – 8:00-10:00	

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Occupational Therapy
College	Health Sciences
*Course Prefix & Number	OTS 312
*Course Title (30 characters)	Occupation by Design
*Program Title	
	(Major __X__, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on		Date:	4/11/06

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change course offering time for Banner to Fall

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

Part II. Recording Data for Revised Course

4. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

<p align="center">New or Revised* Catalog Text</p>
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 312   Occupation by Design. (3) ~~A.~~ <u>I.</u> An examination of problem solving strategies related to occupation. Initial use of basic problem solving methods progressing to complex design strategies required in occupation-based intervention.

Part III. Recording Data for Revised Program

1. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.

<p align="center">New or Revised* Program</p>
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions.)

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Occupational Therapy
College	Health Sciences
*Course Prefix & Number	OTS 362
*Course Title (30 characters)	Human Motion for Activity
*Program Title	
	(Major __X__, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on	Date:	4/11/06

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change course offering time for Banner to Spring.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

Part II. Recording Data for Revised Course

5. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text

(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 362   Human Motion for Activity. (3) I, II.   Prerequisite: BIO 271. Kinetics of the musculoskeletal system in relation to occupational performance skills. Included are evaluation procedures for muscle strength, range of motion, biomechanical analysis, and hand function. 2 Lec/2 Lab.

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Occupational Therapy
College	Health Sciences
*Course Prefix & Number	OTS 421
*Course Title (30 characters)	Occupation Across the Lifespan
*Program Title	
	(Major __X__, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on	Date:	4/11/06

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change course offering time for Banner to Spring.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

Part II. Recording Data for Revised Course

6. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 421 **Occupation Across the Lifespan. (3)** ~~A.~~ <u>II</u> Course examines the biophysical, cognitive and psychosocial development of a person as an occupational being. Content includes engagement in productive, restorative and pleasurable occupations over the lifespan.

Part III. Recording Data for Revised Program

1. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.

New or Revised* Program
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions.)

Informational Item Only

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Occupational Therapy
College	Health Sciences
*Course Prefix & Number	OTS 432
*Course Title (30 characters)	Research in Occupation
*Program Title	
	(Major __X__, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on	Date:	4/11/06

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change course offering time for Banner to both Fall and Spring.

A. 2. Effective date: (Example: Fall 2001)

Fall 2006 and Spring 2007

Part II. Recording Data for Revised Course

7. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 432   Research in Occupation. (4) <u>I, II</u>. Prerequisite: STA 215. Students will learn to be consumers and participants in qualitative and quantitative research examine methods of research design, data collection, and prepare a research prospectus related to occupational science. Apply statistical methods to the study of occupation.

Part III. Recording Data for Revised Program

1. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.

New or Revised* Program
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions.)

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Occupational Therapy
College	Health Sciences
*Course Prefix & Number	OTS 845
*Course Title (30 characters)	Health System Fieldwork
*Program Title	
	(Major __X__, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on	Date:	4/11/06

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change course offering for Banner to Spring

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

Part II. Recording Data for Revised Course

8. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 845   Health Systems Fieldwork. (6) ~~A.~~ <u>II</u> Prerequisite: OTS 831. Equivalent of twelve weeks of supervised experience in providing occupation-based evaluation and intervention in health systems. Course includes on-line reflective seminar.

Editorial Change - Curriculum Form
(Present only one curriculum editorial change per form)
(Complete only the section(s) applicable.)

Part I

Department Name	Occupational Therapy
College	Health Sciences
*Course Prefix & Number	OTS 870
*Course Title (30 characters)	Trends and Issues
*Program Title	
	(Major __X__, Option ___; Minor ___; or Certificate ___)

*Provide only the information relevant to the proposal.

Original Proposal Approved by the Council on Academic Affairs on	Date:	4/11/06

Completion of A is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Change course offering time for Banner to Fall and Spring

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

Part II. Recording Data for Revised Course

9.   For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised* Catalog Text
(*Use ~~strikeout~~ for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OTS 870   Professional Trends and Issues in OT. (3) A. <u>I, II.</u> Trends and issues impacting the occupational therapy profession. Advancement of professional roles of consultant, entrepreneur, educator, leader and researcher.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Recreation and Park Administration
___ New Course (Parts II, IV)	College	Health Sciences
___ Course Revision (Parts II, IV)	*Course Prefix & Number	
___ Course Dropped (Part II)	*Course Title (30 characters)	
___ New Program (Part III)	*Program Title	Recreation and Park Administration
X Program Revision (Part III)		(Major _X_, Option ___; Minor ___; or Certificate ___)
___ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	May, 2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** ☐ No ☒		Council on Academic Affairs	
College Curriculum Committee	5/17/06	Approved X Disapproved ___	08-17-06
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Based on the need to meet national accreditation standards, include REC 401 – Management of Recreation Services in the program core.

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

To meet national accreditation standards

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None. Part of existing faculty member's load

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: Currently exist

Part III. Recording Data for New, Revised, or Suspended Program

16. For a new program, provide the catalog description as being proposed.
17. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and _underlines_ for additions.
18. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and <u>underlines</u> for additions.)

RECREATION AND PARK ADMINISTRATION (B.S.)
CIP Code: 31.0301

Major Requirements .... ~~51-57~~ <u>56-60</u> **hours**
Core .... ~~40~~ <u>43</u> **hours**
REC 101, 102, 163, 200, 263, 311, 350,<u>401,</u> 406, 410, 450,
460, and 463 (12); current first aid CPR certification at time
of graduation, and one of the following options:
Options .... **13-17 hours**
Natural Resources & Outdoor Recreation
.... **13 hours**
REC 190, 290, 380, 516, 530.
Public/Non-Profit Recreation Services .... **13 hours**
REC 190, 280, 530, and six hours from the
following courses: POL 331, 332, 333, 377 or COM 390.
Therapeutic Recreation .... **17 hours**
REC 190, 411, 511, 512; CHS 105; BIO 171 and 301.
Tourism & Resort Recreation .... **15 hours**
REC 280, 380, 480; GEO 305; EHS 230.
Supporting Course Requirements
.... **6-15 hours**
Supporting (All Options)............................**6 hrs.**
CMS 210; COM 320A plus two hours from the
following courses: COM 320B, COM 320D, COM
320E, COM 320F, COM 320G, or COM 320H.
<u>**Additional Supporting courses required**</u>
<u>**(Therapeutic Recreation option only)**</u>
<u>PSY200, 280, and 308</u>............................**9 hours**
General Education Requirements .... **39 or 45 hours**
Standard General Education Program, excluding block IC for
all options and Block VIII (6 hours) for the Therapeutic
Recreation option. Refer to Section Four of this _Catalog_ for
details on the General Education and University requirements.
University Requirement .... **1 hour**
HSO 100.
Free Electives ....<u>13-20</u> ~~21-23~~ **hours**
Natural Resources & Outdoor Recreation .. <u>20</u> ~~23~~ **hours**
Public/Non-Profit Recreation Services .... <u>20</u> ~~23~~ **hours**
Therapeutic Recreation .... <u>13</u> ~~22~~ **hours**
Tourism & Resort Recreation .... <u>18</u> ~~24~~ **hours**
Total Curriculum Requirements .... **128 hours**