Eastern Kentucky University Encompass

Council on Academic Affairs

Minutes

9-21-2006

Council on Academic Affairs Minutes, Sep 21, 2006

Eastern Kentucky University

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EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research Associate Vice President University Programs 2 Keen Johnson 521 Lancaster Avenue Richmond, Kentucky 40475-3163 (859) 622-2076 Fax (859) 622-6518

TO: Members of the Council on Academic Affairs

FROM:

Aaron Thompson

Associate Vice President

DATE: September 18, 2006

RE: Meeting-Council on Academic Affairs

The Council on Academic Affairs will meet on September 21, at 1:30 PM in the Robert R. Martin Room of the Coates Building. The agenda and attachments are available through the Council on Academic Affairs Web site at: http://www.academicaffairs.eku.edu/committee/academic council/. These items will be available each month no later than the Friday before the scheduled meeting. If you cannot attend the meeting, please contact Rhonda Goode either by phone at x22076 or e-mail rhonda.goode@eku.edu.

AGENDA

1. Council on Academic Affairs Minutes – August 17, 2006

OFFICE OF ENROLLMENT MANAGEMENT

Incomplete Grades Proposal - POSTPONED Effective: Fall 2006

Credit by Examination Proposal Effective: Fall 2006



COLLEGE OF ARTS & SCIENCES

Department of Anthropology, Sociology, & Social Work

Course Revision SWK 390 Effective: Fall 2007

Department of Government

Course Dropped POL 305 Effective: Spring 2007
Course Dropped POL 417 Effective: Spring 2007

Department of Philosophy and Religion

Course Dropped PHI 333 Effective: Fall 2007

Program Revision Philosophy (B.A.) Effective: Fall 2007

Department of Physics and Astronomy

Program Revision Physics (B.S.) Effective: Fall 2007

COLLEGE OF BUSINESS & TECHNOLOGY

New CourseBTS 300Effective: Spring 2007New CourseBTS 400Effective: Spring 2007

Department of Accounting, Finance, & Information Systems

Program Revision Accounting (B.B.A.) Effective: Spring 2007
Program Revision Computer Information Systems Effective: Spring 2007
(B.B.A.)

Program RevisionFinance (B.B.A.)Effective: Spring 2007Program RevisionInsurance (B.B.A.)Effective: Spring 2007Program RevisionInsurance (B.S.)Effective: Spring 2007

Department of Agriculture

Program Revision Agriculture w/ Minor in Business Effective: Spring 2007

(B.S.)

Program Revision Agriculture Area Major (B.S.) Effective: Spring 2007
Program Revision Horticulture w/ Minor in Business Effective: Spring 2007

(B.S.)

Program RevisionHorticulture Area Major (B.S.)Effective: Spring 2007Program RevisionTechnical Agriculture (A.S.)Effective: Spring 2007

Course Dropped OHO 386 Effective: Fall 2007

Course Revision OHO 373 Effective: Fall 2007

New Course OHO 263 Effective: Fall 2007

Course Revision OHO 262 Effective: Fall 2007

COLLEGE OF BUSINESS & TECHNOLOGY - continued

Department of Communication		
Program Revision	Broadcasting & Electronic Media	Effective: Spring 2007
	(B.A.)	
Program Revision	Communication Studies (B.A.)	Effective: Spring 2007
Program Revision	Journalism (B.A.)	Effective: Spring 2007
Program Revision	Public Relations (B.A.)	Effective: Spring 2007
Department of Management	<u>& Marketing</u>	
Program Revision	Corporate Communication &	Effective: Spring 2007
	Technology (B.B.A.)	
Program Revision	General Business (B.B.A.)	Effective: Spring 2007
Program Revision	Management (B.B.A.)	Effective: Spring 2007
Program Revision	Marketing (B.B.A.)	Effective: Spring 2007
Program Revision	General Business (BBA) add option	Effective: Spring 2007
New Course	MGT 375	Effective: Spring 2007
Department of Technology		
Program Revision	Aviation (B.S.)	Effective: Spring 2007
Program Revision	Computer Electronic Networking	Effective: Spring 2007
	(B.S.)	
Program Revision	Construction Management (B.S.)	Effective: Spring 2007
Program Revision	Graphic Communications	Effective: Spring 2007
	Management (B.S.)	
Program Revision	Industrial Technology (B.S.)	Effective: Spring 2007
		1 0
Course Revision	AVN 220 WITHDRAWN	Effective: Spring 2007
		1 0

COLLEGE OF HEALTH SCIENCES

Editorial Change - Curriculum Form - Informational Item Only

Program Revision Gerontology (Minor) Effective: Fall 2006

Department of Clinical Laboratory Science

Program Revision	Clinical Laboratory Science (B.S.)	Effective:	Spring 2007
Course Dropped	CLS 404	Effective:	Spring 2007
Course Dropped	CLS 405	Effective:	Spring 2007
Course Dropped	CLS 408	Effective:	Spring 2007
Course Dropped	CLS 410	Effective:	Spring 2007
Course Dropped	CLS 412	Effective:	Spring 2007
Course Dropped	CLS 414	Effective:	Spring 2007
Course Dropped	CLS 416	Effective:	Spring 2007
Course Dropped	CLS 418	Effective:	Spring 2007
Course Dropped	CLS 420	Effective:	Spring 2007

COLLEGE OF HEALTH SCIENCES - continued

Department of Environmental Health Science

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 290 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 300 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 330 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 335 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 340 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 345 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 360 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 370 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 380 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 395 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 440 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision EHS 460 Effective: Spring 2007

Program Revision Environmental Health Science Effective: Spring 2007

(B.S.)

Department of Exercise & Sport Science

New CoursePHE 530Effective: Spring 2007New CoursePHE 730Effective: Spring 2007New CoursePHE 805Effective: Spring 2007New CoursePHE 810Effective: Spring 2007

COLLEGE OF HEALTH SCIENCES - continued

<u>Department of Exercise & Sport Science</u> – continued

Program Revision **Physical Education (B.S.)** Effective: Spring 2007 Program Revision **Physical Education (M.S.)** Effective: Spring 2007

Department of Recreation & Park Administration

Effective: Spring 2007 Program Revision **Recreation & Park**

Administration (B.S.) POSTPONED

COLLEGE OF JUSTICE AND SAFETY

Department of Loss	S Prevention and Safety
C D \cdot \cdot	A DC 210

Course Revision	APS 210	Effective: Spring 2007
Course Revision	A1 5 210	Effective. Spring 2007
New Course	HLS 101	Effective: Spring 2007
New Course	HLS 201	Effective: Spring 2007
New Course	HLS 225	Effective: Spring 2007
New Course	HLS 301	Effective: Spring 2007 Effective: Spring 2007
		1 0
New Course	HLS 321	Effective: Spring 2007
New Course	HLS 341	Effective: Spring 2007
New Course	HLS 349	Effective: Spring 2007
New Course	HLS 401	Effective: Spring 2007
New Course	HLS 421	Effective: Spring 2007
New Course	HLS 435	Effective: Spring 2007
New Course	HLS 441	Effective: Spring 2007
New Course	HLS 445	Effective: Spring 2007
New Course	HLS 455	Effective: Spring 2007
New Course	HLS 461	Effective: Spring 2007
New Course	FSE 310	Effective: Spring 2007
New Course	EMC 450	Effective: Spring 2007
New Program	Homeland Security (B.S.)	Effective: Spring 2007
New Program	Homeland Security (Minor)	Effective: Spring 2007
S	• ` '	1 0

COUNCIL ON ACADEMIC AFFAIRS MINUTES August 17, 2006

Members Present: Allen Ault, Verna Freer, Gary Kuhnhenn, Gerald Pogatshnik,

Heidi Terry, Janna Vice, Deborah Whitehouse, Becky Whitehurst,

James Chapman, Chair, Aaron Thompson, Vice-Chair

Members Absent: Scott Amundsen, Byron Bond, Steve Byrn*, E.J. Keeley*, Sandra

Moore, Carolyn Siegel, Liz Throop*

*indicates prior notification

Non-Members Present: Sheila Adkins, Mike Ballard, Mark Biermann, Julie Brewer, Sue

Cain, Phillip Campbell, Randall Crist, Tina Davis, Diane Leggett,

Rebecca Newsome, Linda Turner

To view amendments go to http://www.academicaffairs.eku.edu/committee/academic_council/

APPROVED

Council on Academic Affairs Minutes – May 18, 2006

OFFICE OF STUDENT LIFE

APPROVED

Graduation Regalia National Pan-Hellenic Council Effective: Fall 2006

ENROLLMENT MANAGEMENT

APPROVED

Pre-College Curriculum Requirements Effective: Fall 2006

APPROVED

Withdrawal Policy Effective: Spring 2007

UNIVERSITY PROGRAMS

APPROVED

Program Revision African American Studies Effective: Fall 2006

Minor

Program Revision African American Studies Effective: Fall 2006

Certificate

COUNCIL ON ACADEMIC AFFAIRS Minutes from August 17, 2006

Submitted by Rhonda Goode, Office of University Programs, AVP for Academic Affairs

COLLEGE OF ARTS AND SCIENCES

APPROVED

Graduation Regalia Pi Sigma Alpha Effective: Fall 2006

Political Science

COLLEGE OF BUSINESS & TECHNOLOGY

POSTPONED

New CourseBTO 300Effective: Spring 2007New CourseBTO 400Effective: Spring 2007

COLLEGE OF HEALTH SCIENCES

Department of Clinical Laboratory Science

APPROVED

New Course CLS 290 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision CLS 350 Effective: Fall 2006

Editorial Change - Curriculum Form - Informational Item Only

Course Revision CLS 355 Effective: Fall 2006

Department of Family and Consumer Sciences

APPROVED

Course Revision CDF 327 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision CDF 343 Effective: Spring 2007

APPROVED

Program Revision Apparel Design & Merchandising Effective: Spring 2007

(B.S.)

Program RevisionChild & Family Studies (B.S.)Effective: Spring 2007Program RevisionFamily & Consumer SciencesEffective: Spring 2007Program RevisionEarly Childhood EducationEffective: Spring 2007

(A.A.S.)

Department of Exercise and Sport Science

POSTPONED

New CoursePHE 530Effective: Spring 2007New CoursePHE 730Effective: Spring 2007New CoursePHE 805Effective: Spring 2007New CoursePHE 810Effective: Spring 2007New CoursePHE 840Effective: Spring 2007

POSTPONED

Program Revision Physical Education (M.S.) Effective: Spring 2007

Department of Health Promotion and Administration

APPROVED

Program Revision Medical Practice Management Effective: Spring 2007

(**B.S.**)

Department of Occupational Therapy

APPROVED

New Course OTS 301Z Effective: Fall 2006

Editorial Change - Curriculum Form - Informational Item Only

Course Revision OTS 312 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision OTS 362 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision OTS 421 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision OTS 432 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision OTS 845 Effective: Spring 2007

Editorial Change - Curriculum Form - Informational Item Only

Course Revision OTS 870 Effective: Spring 2007

Department of Recreation and Park Administration

APPROVED

Program Revision Recreation & Park Effective: Spring 2007

Administration (B.S.)

COUNCIL ON ACADEMIC AFFAIRS Minutes from August 17, 2006 Submitted by Rhonda Goode, Office of University Programs, AVP for Academic Affairs



EASTERN KENTUCKY UNIVERSITY

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Office of Academic Affairs and Research Assistant Vice President Enrollment Management SSB CPO 63 521 Lancaster Avenue Richmond, Kentucky 40475-3163 (859) 622-3047 Fax (859) 622-1479

TO:

Council on Academic Affairs

FROM:

Edward J. Keeley, Ph.D.

Interim Assistant Vice President

Enrollment Management

DATE:

September 11, 2006

RE:

Proposed Changes to Incomplete-Grade Procedures

I wish to put forward the attached proposal for the Council on Academic Affairs' consideration.

This proposed change to the incomplete-grade policy is intended to benefit students and faculty, and ultimately to promote consistency in the educational experience.

Thank you for your consideration.

Attachments



MEMORANDUM

TO:

E.J. Keeley, Interim Assistant Vice President for Enrollment

Management and Executive Director for Institutional Effectiveness

Aaron Thompson, Associate Vice President for University Programs

FROM:

Heidi Terry, University Registrar

DATE:

Sept. 7, 2006

RE:

Proposed Changes to Incomplete Grade Procedures

RATIONALE

- (1) Current EKU policy does not require students or faculty to document the agreement between instructors and students for the assignment of an incomplete grade. However, the implementation and use of a standard university-wide protocol would ensure consistency in practice and allow for confirmation of expectations. Opportunities for misinformation or different interpretations of policy and/or discussions would be lessened and appropriate university personnel would be better informed should questions arise. In situations where the faculty is not available the next semester, then the student is protected as there would be a record of expectations to complete the course.
- (2) EKU is currently allowing the conferring of degrees and the awarding of diplomas regardless of the fact that incomplete grades remaining unresolved on the transcript.

PROPOSAL

- (1) Students who wish to pursue an incomplete grade must submit a "Request for Incomplete Grade" form to their instructor prior to the last day of class (sample form attached). If the instructor agrees that the student had extenuating circumstances beyond their control and he/she agrees to assign an incomplete grade, the instructor will identify on the Request for Incomplete Grade form all outstanding assignments and/or other conditions needed to complete the course; sign the form and provide copies to the student, advisor, and Registrar's Office by the advertised deadline for final grade submission. Students will continue to have until the last day of classes in the immediate proceeding semester (excluding summer) to finish all incomplete coursework as specified in the UG Catalog, unless a shorter time frame is indicated on the Request for Incomplete Grade form. If the student fails to complete their course requirements by the stated deadline, the incomplete will be automatically changed to a failing grade.
- (2) That a degree not be awarded to any student with an incomplete on his/her transcript. This represents best practices as supported by AACRAO and a recent poll of our colleagues in Kentucky and across the nation (see attached documentation).

PROPOSED CATALOG TEXT REVISION (page 36, second column, 2005-06 UG Catalog)

At the faculty member's discretion, the letter "I" may be entered on the student's transcript for a course whenever some portion of the required work has not been completed by the end of the semester due to extenuating circumstances beyond the students control and the student has already successfully completed at least 70% of the course requirements. A Request for an Incomplete Grade contract must be signed by the instructor and student, and then filed in the office of the chairperson of the department in which the course is taught, with a copy submitted to the Registrar's Office.

The grade of "I" will automatically revert to a grade of "F" if not satisfactorily completed by the last day of classes of the next regular (fall or spring) semester. Once the grade of "I" has been posted to the transcript, it remains on the transcript until it is either replaced by the appropriate grade when all outstanding requirements are satisfied or when the deadline for completion has passed.

If, due to extenuating circumstances, a student is unable to complete his/her required coursework by the established deadline, the student has the option of requesting a one-time, one semester extension to the incomplete deadline. This request is initiated through the Registrar's Office and requires the endorsement of the instructor and college dean. Approval of an extension of an incomplete grade is not automatic and depends on the students unique circumstances.

A student cannot re-enroll for a course for which an "I" is recorded on the transcript. A degree cannot be awarded to a student with an incomplete on his/her record, regardless of whether the course is a free elective. Any student who is a pending graduate with an unresolved incomplete ("I" or "IP") grade will be given the choice of accepting an "F" for the course or being deferred to the next term for graduation consideration.

Deleted: An instructor shall assign a grade of "|" if the instructor believes that the student has been unable to complete the courses on time because of unavoidable conditions. The student must complete such a course by the end of the next full-length term. If the student does not do so, the "!" grade becomes an "F".¶



Instructors Signature

EASTERN KENTUCKY UNIVERSITY Office of the Registrar

~ DRAFT ~

Date

REQUEST FOR INCOMPLETE GRADE FORM Student ID Number Student's Name (please print) Faculty Member's Name (please print) Department Course Title Course # & Section Semester An Incomplete grade may be assigned at the instructor's discretion under the following circumstances: The student has completed at least 70 percent of the course requirements with a grade of "C" or higher; and An illness or other legitimate extenuating circumstance has prevented the student from completing the required work by the established deadline (supporting documentation required) and; The incomplete is not based solely on a student's failure to complete work or as a means of raising his/her grade by doing additional work after the grade report time; and The instructor agrees to complete and submit this form to the Registrar's Office by the deadline for final grade submission for the term in question. Reason for Incomplete: (all requests must include supporting documentation from a legitimate source. Reference letters from friends or family are not sufficient and will not be taken into consideration unless also accompanied by additional documentation). Medical condition documented by university health services or outside vendor Mental health condition documented by university counseling services or outside vendor □ Other Extenuating Circumstance – (please explain below – attach additional sheets if necessary) Outstanding Course Assignments that Need Completed: (please provide specific details below) Final Grade if Course Work is Not Completed: Note: All outstanding work must be completed and a Grade Change form must be submitted by the instructor to the Office of the Registrar by the conclusion of the regular semester (fall/spring) immediately following the term in which the incomplete grade was originally assigned. If a grade is not submitted by the established deadline, the incomplete will automatically default to a failing (F) grade. Student Signature Date

Institution	YES	S NO	Comments
Arkansas State Univ		X	
Bethel College		X	
Cal State East Bay	x	The state of the s	We don't have a deadline for incompletes, so if it wasn't a required class and they've met their minimum hours, we'll graduate a student and leave the incomplete on the record forever. Our catalog specifically prohibits changing academic history of a graduate unless there was university error.
csiegler@wsc.ma.edu		X	
Central Missouri State		Х	
Duke University		Х	for the purpose of satisfactory progress and graduation, an Incomplete is considered a failure.
Edinboro Univ. of PA		Х	An I gets converted to a standard letter grade prior to graduation, either the student completes the work or it goes to an F.
Emerson Finlandia University		X	A student cannot graduate with an outstanding incomplete grade. After one semester, any outstanding incomplete grade changes to an I/F on the student's record. A student can graduate with an I/F grade, assuming they do not need the requirement and have sufficient credits.
I manua omversity			Students only can walk do not receive a diplome until the grade is changed. Six weeks after the grade is issued if
Georgetown College		x	Students only can walk, do not receive a diploma until the grade is changed. Six weeks after the grade is issued, if unresolved, automatically changes to an FI, which is calculated as an F.
Heritage University		X	We will resolve the matter with a WA(admin withdraw or convert it to an F as the catalog states, after the second semester.
jabriggs@usi.edu		X	Do not allow, after a year the incomplete results in an F if not resolved.
Jacksonville University		x	bo not allow, after a year the mornipote rooms in arra in not rooms.
Juniata College		X	We call them walkers (up to 8 credits) but do not graduate until the end of the summer (August) when work is complete. If this doesn't happen then they move to December and then subsequently administrative withdrawn if there is no contact and contract of what the student is going to do.
Mars Hill Grad. Sch.		X	If the course is needed for graduation, they would have the option to finish the course or re-take the course (receiving an F in the first course) and we wouldn't graduate the student. If the course is not necessary, they would receive an F or WF and we would graduate him/her. (This is providing that their cum GPA was still a 3.0)
Minnesota St. Univ.		х	Undergraduates cannot graduate with an I, IP or blank grade. Graduate students can graduate with an incomplete grade.
Morehead St. Univ.	And the second s	X	We notify the student and discuss the option of changing the grade to a failing grade or not graduating the student until the course is completed or until the grade converts to a failing grade at mid-semester of the next term. We do not allow the student the option of changing the grade to a "W".
Murray State Univ	x		If it is not required and the student verifies that they know it can never be changed once graduated. The "I" is permanent and counts as a failing grade.
NY Inst. Of Technology	77.7	x	We wait for a Change of grade to come in or until the expiration of "I" to be changed to an F grade. Student's graduation date will be effected due to this.
Oglethorpe Univ.	x	and the lease are the same are	The I is automatically computed into the GPA as an F grade. If the work is not completed in 45 days, the grade changes to an F not W grade, which does not cange the GPA.
Ohio University		х	When the student applies for graduation, any Incomplete grades on his/her record will be calculated at "F" grades for purpose
Pepperdine Univ.		x	We will not post the degree of any student with an incomplete. We default all Incompletes to fails at the deadline for completion which is no later than the end of the following term. Students may petition to change the "I" to "W".

Survey - Incompletes & Graduation Eligibility

Institution	YES	NO	Comments
PillsburyBapt.BibleCol		Х	
Purdue University		Χ	
Radford University, VA		X	Students not allowed to graduate with any incompletes on transcript - student has option of receiving "F" if not a required class or deferring graduation date until such a time that all course work is complete.
Roanoke College, VA		X	
Scripps College	e barry jer inner i Vinney selection	x	We haven't had any students try to graduate with an outstanding "I" in the past 15 years, they generally need the course or the credit.
SE Missouri St.Univ.	x	and a second	Only if the I is in a class that doesn't affect their graduation and if converting the I to a failing grade would not bring their GPA down too much. The I remains for one semester, then converts to a failing grade if the student has not done the work.
The Univ. of the Arts		Χ	
uas.alaska.edu	X		barbara.hegel@uas.alaska.edu UAS has a 'permanent incomplete'.
Unification Theol.Sem.	X		Students can march with no more than one "I", which needs to be resolved by the end of August. The student can graduate with an "I" only if the course with the "I" is not part of the graduation requirement, and if the minimum GPA is maintained in case the "I" turns into an "F". The "I" will change to an "F" unless resolved by the end of August.
University of N. Carolina		Х	
Univ. of Oklahoma	x		If the"I" is not needed for graduation, we would graduate a student with an unresolved incomplete. The "I" remains a permanent grade on our record if not completed.
Univ. Tenn.at Chatt.		Х	
University of Virginia		Х	
Virginia Tech		X	
Virginia Wesleyan Col		X	
 Western Carolina	a consequent	x	calculated as a failure if a required course for graduation eligibility. However, not officially changed to a failure until one semester after the incomplete was assigned (if the student didn't finish and earn a better grade)
W. Nevada Comm.Col		х	
Winthrop University		X	





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Office of Academic Affairs and Research Assistant Vice President Enrollment Management SSB CPO 63 521 Lancaster Avenue Richmond, Kentucky 40475-3163 (859) 622-3047 Fax (859) 622-1479

TO:

Council on Academic Affairs

FROM:

Edward J. Keeley, Ph.D.

Interim Assistant Vice President

Enrollment Management

DATE:

September 13, 2006

RE:

Credit-by-examination Proposal for September 21, 2006 Meeting

(To include revisions for APP and CLEP examinations)

I wish to put forward a proposal for the Council on Academic Affair's consideration to revise credit-by-examination for the specific cases listed in the attached memo and detailed descriptions.

I approve of the suggested changes, and all departmental chairs involved approved the changes to the proposal pertaining to their respective departments.

Thank you for your consideration.

Attachments





EASTERN KENTUCKY UNIVERSITY

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Transition and University Services Academic Testing

Student Services Building Room 327 SSB CPO 64 521 Lancaster Avenue Richmond, Kentucky 40475-3164 (859) 622-1281 Fax (859) 622-5887

TO:

FROM:

Council on Academic Affairs

Alethea Ingram Bernard, Academic Testing Office of Academic Testing

Academic Testing

DATE:

RE:

Credit-by-examination Proposal for September 21, 2006 Meeting

(To include revisions for APP and CLEP examinations)

The Office of Academic Testing submits the attached revised lists of credit-by-examinations for approval by the Council beginning Fall 2006.

The revisions for each examination type include the following:

Advanced Placement Program (APP) credit

- APMT Music Theory with a score of 3 has been changed from MUS 181, 182 for 8 credit hours to "MUS 181" for 4 credit hours.
- APMT Music Theory with a score of 4 has been added to reflect the following awarded credit: "MUS 181, 182"" for 8 credit hours.

CLEP® Tests credit

 Calculus with a score of 50 has been changed from MAT 124 and MAT 224 for 4 credit hours to "MAT 124" 4 credit hours.

Attachments



CLEP® Test credit awarded at Eastern Kentucky University

CLEP® Test	Minimum Score	Credit Hours	Equivalent EKU Course(s)
American Government	50	3	POL 101
American Literature	50	445.4 3.4	ENG 350 or ENG 351
Analyzing and Interpreting Literature			No course credit given.
Biology	50	4.00	BIO 121
Calculus	50	4	MAT 124
Chemistry	50	4	CHE 111/115
College Algebra	55	3	MAT 107
Precalculus	50	5 PAP	MAT 109
College Mathematics	50	3	MAT 105
English Composition (with essay)	50	31.00	ENG 101
English Composition (without essay)			No course credit given.
English Literature	50	3	ENG 352 or ENG 353
French Language	50	6	FRE 101 and FRE 102
Freshman College Composition			No course credit given.
German Language	50	6	GER 101 and GER 102
History of the United States I	60	3	HIS 202
History of the United States II	60	3	HIS 203
Human Growth and Development			No course credit given.
Humanities	50	3	HUM 124
Information Systems and Computer Applications	50	3	CIS 212
Introduction to Educational Psychology	*******	and the second second second second	No course credit given.
Introductory Business Law		erbación (debe	No course credit given.
Introductory Psychology	50	3	PSY 200
Introductory Sociology	50	3	SOC 131
Principles of Accounting	50	3	ACC 201
Principles of Macroeconomics	50	3	ECO 231
Principles of Management	56	3 3	MGT 300
Principles of Marketing	56	3	MKT 300
Principles of Microeconomics	50	3, 3, 3, 3, 3, 3, 3, 3, 3, 3, 3, 3, 3, 3	ECO 230
Social Sciences and History			No course credit given.
Spanish Language	50	6	SPA 101 and SPA 102
Western Civilization I	60	3	HIS 231
Western Civilization II	60	3	HIS 232

Advanced Placement Program (APP) credit awarded at Eastern Kentucky University

Test Score Code	APP Test	Minimum Score	Credit Hours	Course
APAH	Art History	3	3	ART 200
APB	Biology	3	4	BIO 121
APMA	Calculus AB	3	4	MAT 124
APMB	Calculus BC	3	8	MAT 124, 224
APC	Chemistry	3	4	CHE 111/115
APC	Chemistry	4	8	CHE 111/115 and CHE 112/116
APCA	Computer Science A	3	3	CSC 104
APCB	Computer Science AB	3 .	3	CSC 190
APME	Economics: Macro	3	3	ECO 231
APMC	Economics: Micro	3	3	ECO 230
APEC	English Language and Composition	3	3	ENG 101
APEL	English Literature and Composition	3	3	ENG 101
APES	Environmental Science	3.	3	GLY 172
APEH	European History	3	6	HIS 231, 232
APF	French Language	3	9	FRE, 101, 102, 201
APF	French Language	4	12	FRE 101, 102, 201, 202
APFL	French Literature	3	3	FRE 310
APG	German Language	3	9	GER 101, 102, 201
APG	German Language	4	12	GER 101, 102, 201, 202
APGC	Government and Politics: Comparative	3	3	POL 212
APGP	Government and Politics: United States	3	3	POL 101
APHG	Human Geography	3	3	GEO 220
APL	Latin: Literature	3	6	LAT 101, 102
APLV	Latin: Virgil	3	6	LAT 101, 102
APMT	Music Theory	3	4	MUS-181
APMT	Music Theory	4	8	(MUS 181, 182
APPB	Physics B	3	3	PHY 101
APPE	Physics C: Electricity and Magnetism	3	5	PHY 132
APPM	Physics C: Mechanics	3	. 5	PHY 131
APPY	Psychology	3.	3	PSY 200
APS	Spanish Language	3	9	SPA 101, 102, 201
APS	Spanish Language	4	12	SPA 101, 102, 201, 202
APSL	Spanish Literature	3	3	SPA 310
APMS	Statistics	3	3	STA 270
APD	Studio Art: Drawing	3	3	ART 100
APDA	Studio Art: 2-D Design	3	3	ART 152
APDB -	Studio Art: 3-D Design	3	3	ART 153
APH	United States History	3	6	HIS 202, 203
APWH	World History	3	6	HIS 246, 247

TO:

Sue Cain

FROM:

Dirk Schlingmann

DATE:

August 18, 2006

RE:

CLEP Calculus Credit

Please find attached our decision on the CLEP Calculus Credits proposal. As in the attachment outlined we will only award credit for MAT 124, Calculus I.

Proposal: The Department of Mathematics and Statistics will award credit for MAT 124 only for a passing score on the CLEP Calculus exam.

Rationale: The description of the CLEP Calculus exam covers the topics in MAT 124 well, but omits the following topics typically covered in MAT 224: infinite series, volumes of solids, advanced techniques of integration, and improper integrals. These topics compromise a substantial part of the MAT 224 syllabus. Therefore, it is not appropriate to continue the current practice of granting credit for both MAT 124 and MAT 224.

Note: This proposal was approved by a majority vote of the faculty at the August 16, 2006 department meeting.

Redmond, Shane

From:

Cain, Sue

Sent:

Thursday, August 17, 2006 11:41 AM

To:

Redmond, Shane

Cc:

Cain, Sue; Bernard, Alethea

Subject: RE: CLEP and Calculus

Remember that we have one student who took the test and is awaiting information on Calculus II credit. That is why I would like it to be put into place for fall 2006. Can you write a brief proposal and have Dirk send it to the college for review? Alethea will send you a CLEP update with the revision as proposed for Calculus included.

From: Redmond, Shane

Sent: Thursday, August 17, 2006 11:03 AM

To: Cain, Sue

Subject: RE: CLEP and Calculus

We can have this start as soon as it is practical. If we can put it in place now, that's great. If not, then next semester

Thanks Sue. Shane

From: Cain, Sue

Sent: Wed 8/16/2006 5:44 PM

To: Redmond, Shane

Cc: Cain, Sue; Bernard, Alethea; Jones, Evelyn

Subject: RE: CLEP and Calculus

Yes we will. Thank you for working through this process.

I will have Alethea send you an updated CLEP chart to send to the college committee and then I will take it to CAA for approval. Do you want this to begin fall 2006 or spring 2007? Sue

Alethea,

Can you please make the needed changes to a CLEP chart and send it to me by next Friday? I will try to get this on the CAA calendar next month.

Sue

From: Redmond, Shane

Sent: Wednesday, August 16, 2006 2:18 PM

To: Cain, Sue

Subject: CLEP and Calculus

Sue,

At today's department meeting, we voted to give credit for only MAT 124 for the CLEP Calculus exam. Can you make the necessary changes or let me know what we need to do to update our information?

Thanks, Shane

8/17/2006

Shane Redmond
Eastern Kentucky University
307 Wallace
521 Lancaster Ave.
Richmond, KY 40475

Calculus

Description of the Examination

The Calculus examination covers skills and concepts that are usually taught in a one-semester college course in calculus. The content of each examination is approximately 60% limits and differential calculus and 40% integral calculus. Algebraic, trigonometric, exponential, logarithmic, and general functions are included. The exam is primarily concerned with an intuitive understanding of calculus and experience with its methods and applications. Knowledge of preparatory mathematics, including algebra, plane and solid geometry, trigonometry, and analytic geometry is assumed.

Students are not permitted to use a calculator during the CLEP Calculus exam.

The examination contains 45 questions to be answered in 90 minutes. Any time candidates spend on tutorials and providing personal information is in addition to the actual testing time.

Knowledge and Skills Required

Questions on the exam require candidates to demonstrate the following abilities:

- Solving routine problems involving the techniques of calculus (about 50% of the examination)
- Solving nonroutine problems involving an understanding of the concepts and applications of calculus (about 50% of the examination)

The subject matter of the calculus examination is drawn from the following topics. The percentages next to the main topics indicate the approximate percentage of exam questions on that topic.

5% Limits

- Statement of properties, e.g., limit of a constant, sum, product, or quotient
- Limits that involve infinity, e.g., $\lim_{x\to 0} \frac{1}{x}$ is nonexistent and $\lim_{x\to \infty} \frac{\sin x}{x} = 0$
- Continuity

55% Differential Calculus

The Derivative

· Definitions of the derivative,

e.g.,
$$f'(a) = \lim_{x \to a} \frac{f(x) - f(a)}{x - a}$$
 and
$$f'(x) = \lim_{h \to 0} \frac{f(x+h) - f(x)}{h}$$

- Derivatives of elementary functions
- Derivatives of sum, product, and quotient (including tan x and cot x)
- Derivative of a composite function (chain rule), e.g., $\sin(ax+b)$, ae^{kx} , $\ln(kx)$
- · Derivative of an implicitly-defined function
- Derivative of the inverse of a function (including Arcsin x and Arctan x)
- Derivatives of higher order
- Corresponding characteristics of graphs of f, f', and f''
- Statement (without proof) of the Mean Value Theorem; applications and graphical illustrations
- Relation between differentiability and continuity
- Use of L'Hôpital's rule (quotient and indeterminate forms)

Applications of the Derivative

- · Slope at a point
- Tangent lines and linear approximation
- Curve sketching: increasing and decreasing functions; relative and absolute maximum and minimum points; concavity; points of inflection
- Extreme value problems
- Velocity and acceleration of a particle moving along a line
- · Average and instantaneous rates of change
- Related rates of change

40% Integral Calculus

Antiderivatives and Techniques of Integration

- · Concept of antiderivatives
- Basic integration formulas
- Integration by substitution (use of identities, change of variable)

Applications of Antiderivatives

- Distance and velocity from acceleration with initial conditions
- Solutions of y' = ky and applications to growth and decay

The Definite Integral

- Definition of the definite integral as the limit of a sequence of Riemann sums and approximations of the definite integral using rectangles and trapezoids
- Properties of the definite integral
- The Fundamental Theorem:

$$\frac{d}{dx} \int_{a}^{x} f(t)dt = f(x)$$
$$\int_{a}^{b} F'(x) dx = F(b) - F(a)$$

Applications of the Definite Integral

- Average value of a function on an interval
- Area

Missingi
Series
Volumes
Volumes
Adv. Techniques of Integration
Improper Integrals

Study Resources

To prepare for the Calculus exam, you should study the contents of at least one introductory college level calculus textbook, which you can find in most college bookstores. You would do well to consult several textbooks because the approaches to certain topics may vary. When selecting a textbook, check the table of contents against the "Knowledge and Skills Required" for this exam.

Additional suggestions for preparing for CLEP exams are given in "Preparing to Take CLEP Examinations."



EASTERN KENTUCKY UNIVERSITY

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105 Roark Building 521 Lancaster Avenue Richmond, Kentucky 40475-3102 Gary.Kuhnhenn@eku.edu ♦ www.cas.eku.edu

MEMORANDUM

TO: Council on Academic Affairs

FROM:

Dr. Gary L. Kuhnhenn, Associate Dean

College of Arts and Sciences

DATE: September 13, 2006

SUBJECT: Agenda Items for 09/21/06 Council on Academic Affairs Meeting

The College of Arts and Sciences submits the following agenda items for consideration at the September 21, 2006 meeting of the Council on Academic Affairs.

AGENDA

Department of Anthropology, Sociology & Social Work

Course Revision

1. SWK 390 - prerequisites

Department of Government

Courses Dropped

- 1. POL 305
- 2. POL 417

Department of Philosophy & Religion

Course Dropped

1. PHI 333

Program Revision

1. Philosophy (B.A.)

Department of Physics & Astronomy

Program Revision

1. Physics (B.S.)



Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Pa	rt l

(Check one)	Department Name	ANSW						
New Course (Parts II, IV)	College	AAS						
X Course Revision (Parts II, IV)	*Course Prefix & Number	er SWK 390						
Course Dropped (Part II)	*Course Title (30 character	Field Experience in Social Agenc	у					
New Program (Part III)	*Program Title	Social Work						
Program Revision (Part III)		(Major X , Option; Minor; c	or Certificate)					
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.						
Proposal Approved by:	<u>Date</u>		<u>Date</u>					
Departmental Committee	3/23/06	Graduate Council*	NA					
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs						
College Curriculum Committee	9-11-06	Approved X Disapproved	09-21-06					
General Education Committee*	NA	Faculty Senate**	NA					
Teacher Education Committee*	NA	Board of Regents**	NA					
		Council on Postsecondary Edu.***	NA					
*If Applicable (Type NA if not app **Approval needed for new, revise ***Approval/Posting needed for new ****If "yes", SACS must be notified by	d, or suspended program degree program or certi		onal Effectiveness.					
Completion of A, B, and C is requ		•	0 from 1 to 2 \					
-	•	the number of credit hours for ABC 100	,					
·		SWK 390, Field Experience in Social A	Agency					
A. 2. Effective date: (Example: Fi	all 2001)							
Fall 2007								
A. 3. Effective date of suspende	d programs for current	ly enrolled students: (if applicable)						
NA								
B. The justification for this action	on:							
		390 will allow the program to screen fo	or students who					
need more writing skill developmen			Totadonto wilo					
C. The projected cost (or saving	us) of this proposal is a	s follows:						
	, o, or and proposition to a							
Personnel Impact: None								
Operating Expenses Impact: No	one							
Equipment/Physical Facility Needs: None								
Library Resources: None	Library Resources: None							

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SWK 390 Field Experience in a Social Agency. (3) I, II. Prerequisite: SWK 350 <u>and successful completion of UWR.</u> Eight hours per week in an agency, special community program, or project approved by Practicum Director plus 1½ hour seminar. Applications of practice theory and process. Student must apply the previous semester. Majors only.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.) Course Number Effective Term College/Division: Course prefix Dept. (4 letters)* (3 letters) (3 Digits) (Example: Fall 2001) 390 Fall 2007 SWK ANSW JS BT EΜ ED PC HS Credit Hrs. Weekly Contact Hrs. Repeatable Maximum No. of Hrs. Laboratory Other Lecture Cip Code (first two digits only) Schedule Type* Grading Mode* Class Restriction, if any: (undergraduate only) Work Load (List all applicable) (for each schedule type) FR Grading Information: Course is eligible for IP (in-progress FOR BANNER USE ONLY grading) for: Check all applicable Thesis Date of data entry Internship Independent Study Data entry person Practicum Co-Requisites and Prerequisites **See definitions on following Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D .) Course Prefix and No. Course Prefix and No. SWK 350 and successful completion of UWR **Test Scores** Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.) Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required)

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

						((-)	/-
Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Course Prefix and No. Course Prefix and No. Course Prefix and No.

Equivalent Course(s): (credit not allowed with; or formerly:)

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Pa	rt l

(Check one)	Department Name	Government		
New Course (Parts II, IV)	College	Arts and Sciences		
Course Revision (Parts II, IV)	*Course Prefix & Numbe	POL 305		
X Course Dropped (Part II)	*Course Title (30 character	Computers and Society		
New Program (Part III)	*Program Title			
Program Revision (Part III)		(Major, Option; Minor; or	Certificate)	
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	08/16/2006	Graduate Council*	NA	
Is this a SACS Substantive Change?		Council on Academic Affairs		
College Curriculum Committee	9-11-06	Approved X Disapproved	09-21-06	
General Education Committee*	NA NA	Faculty Senate**	NA	
Teacher Education Committee*	NA	Board of Regents** Council on Postsecondary Edu.***	NA NA	
Approval needed for new, revise *Approval/Posting needed for new ****If "yes", SACS must be notified I Completion of A, B, and C is requ	v degree program or certif before implementation. P	icate program lease contact EKU's Office of Institutio	nal Effectiveness.	
To drop POL 305 from the curricul A. 2. Effective date: (Example: F Spring 2007	um. all 2001)	ne number of credit hours for ABC 100 y enrolled students: (if applicable)	from 1 to 2.)	
B. The justification for this action: The course is a specialty course developed by a faculty member who has since retired. No one else on faculty is qualified to teach the course, nor is it a standard or expected offering among political science programs. It has not been offered in almost a decade.				
C. The projected cost (or saving	gs) of this proposal is as	s follows:		
Personnel Impact:				
None				
Operating Expenses Impact:				
None				
Equipment/Physical Facility Needs:				
None				
Library Resources:				
None				

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

POL 305 Computers and Society. (3) A. Cross listed as CSC 305 and SOC 305. The influence of computers on social and political processes. Software related to socio-political issues. Credit will not be awarded to students who have credit for CSC 305 and SOC 305.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name Government			
New Course (Parts II, IV)	College	Arts and Sciences		
Course Revision (Parts II, IV)	*Course Prefix & Numbe	POL 417		
X Course Dropped (Part II)	*Course Title (30 characters) Ex-Communist States in Transition		1	
New Program (Part III)	*Program Title			
Program Revision (Part III)		(Major, Option; Minor; or Certificate)		
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	08/16/2006	Graduate Council* NA		
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	9-11-06	Approved X Disapproved	09-21-06	
General Education Committee*	NA	Faculty Senate**	NA	
Teacher Education Committee*	NA	Board of Regents**	NA	
*If Applicable (Type NA if not app	P 11)	Council on Postsecondary Edu.***	NA	
Approval needed for new, revise *Approval/Posting needed for new	ed, or suspended program v degree program or certil		nal Effectiveness.	
To drop POL 417 from the curricul A. 2. Effective date: (Example: F Spring 2007 A. 3. Effective date of suspende	(Example: To increase t lum. fall 2001) ed programs for current	c, but concise.) he number of credit hours for ABC 100 ly enrolled students: (if applicable) d due to political developments in the r		
C. The projected cost (or saving	gs) of this proposal is as	s follows:		
Personnel Impact:				
None				
Operating Expenses Impact:				
None				
Equipment/Physical Facility Needs:				
None				
Library Resources:				
None				

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.

POL 417 Ex-Communist States in Transition. (3) A. Revolutions and ongoing changes in selected former Communist states of east/central and south/central Europe and Eurasia; new political and governmental institutions; ethnic politics; shifting alliances and enmities; forms of cooperation and regional groupings.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Pa	rt l

· uiti				
(Check one)	Department Name Philosophy and Religion			
New Course (Parts II, IV)	College	Arts and Sciences		
Course Revision (Parts II, IV)	*Course Prefix & Number	refix & Number PHI 333		
X Course Dropped (Part II)	*Course Title (30 character	Recent Analytic Philosophy		
New Program (Part III)	*Program Title			
Program Revision (Part III)		(Major, Option; Minor; or Certificate)		
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.		
Proposal Approved by:	Date		Date	
Departmental Committee	8/16/2006	Graduate Council*	NA	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	9-11-06	Approved X Disapproved	09-21-06	
General Education Committee*	NA	Faculty Senate**	NA	
Teacher Education Committee*	NA	Board of Regents**	NA	
		Council on Postsecondary Edu.***	NA	
Approval needed for new, revise *Approval/Posting needed for new	*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.			
Completion of A. B. and C. is now.	irad. (Diago ha angeiti	a but conside \		
Completion of A, B, and C is requested: A 1 Specific action requested:	,	he number of credit hours for ABC 100	from 1 to 2)	
	` .	The Humber of Credit flours for ABC 100	110111 1 10 2.)	
To remove PHI 333 from the catal	•			
A. 2. Effective date: (Example: F	all 2001)			
Fall 2007				
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)				
B. The justification for this action	on:			
		aught. It is superfluous, since we adde	d two new	
	d PHI 352 Theory of Know	wledge) to the catalogue a few years ag		
C. The projected cost (or saving	gs) of this proposal is a	s follows:		
Personnel Impact: none				
1 croomer impact. Hone				
Operating Expenses Impact: none				
Equipment/Physical Facility Needs: none				
Library Posources: none				
Library Resources: none				

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHI 333 Recent Analytic Philosophy. (3) A. Examination of recent philosophic articles and books in the analytic tradition on philosophic topics at the center of current philosophic interest.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

ı	P	а	r	ŧ	ı

(Check one)	Department Name	Philosophy and Religion		
New Course (Parts II, IV)	College Arts and Sciences			
Course Revision (Parts II, IV)	*Course Prefix & Number			
Course Dropped (Part II)	*Course Title (30 characters)			
New Program (Part III)	*Program Title	Philosophy (B.A.)		
X Program Revision (Part III)		(Major X , Option ; Minor ; c	or Certificate)	
Program Suspended (Part III) *Provide only the information relevant to the proposal.				
Proposal Approved by:	<u>Date</u>	• •	Date	
Departmental Committee	8/16/2006	Graduate Council*	NA	
Is this a SACS Substantive Change?		Council on Academic Affairs		
College Curriculum Committee	9-11-06	Approved X Disapproved	09-21-06	
General Education Committee*	NA	Faculty Senate**	NA	
Teacher Education Committee*	NA	Board of Regents**	NA	
		Council on Postsecondary Edu.***	NA	
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new				
		Please contact EKU's Office of Institution	nal Effectiveness.	
	·			
Completion of A, B, and C is requ				
A. 1. Specific action requested:	(Example: To increase	e the number of credit hours for ABC 100	from 1 to 2.)	
To drop PHI 333 from the list of ma requirements	ajor requirements. To a	add "either PHI 350 or PHI 352" to the list	of major	
A. 2. Effective date: (Example: Fall 2001)				
Fall 2007				
	ad programs for curre	ntly enrolled students: (if applicable)		
A. S. Effective date of suspende	a programs for curre	inity ciriolica stadents. (ii applicable)		
B. The justification for this action	on:			
		aught. It is superfluous, since we added		
) to the catalogue a few years ago. Both	sufficiently cover	
recent analytic philosophy but in a more focused way.				
C. The projected cost (or saving	gs) of this proposal is	as follows:		
Personnel Impact: none				
·				
Operating Expenses Impact: none				
Equipment/Physical Facility Needs: none				
Library Resources: none				
Library Resources. Hotte				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

PHILOSOPHY (B.A.)

CIP Code: 38.0101

Major Requirements 36 hours
PHI 100, 110, 130, 300, 320, 330, 333, 371, 499, and either 350 or
352; plus any additional nine hours in philosophy as approved by
the department chair. Six hours of religion may be counted as part
of the nine hours.
General Education Requirements 48 hours
Standard General Education program. Refer to Section Four of this
Catalog for details on the General Education and University
requirements.
University Requirement 1 hour
ASO 100.
Free Electives 43 hours

Total Curriculum Requirements 128 hours

(Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Physics and Astronomy	
New Course (Parts II, IV)	College	Arts and Sciences	
Course Revision (Parts II, IV)	*Course Prefix & Number	er	
Course Dropped (Part II)	*Course Title (30 characte	<u></u>	
New Program (Part III)	*Program Title	Physics (B.S.)	
X Program Revision (Part III)		(Major X, Option ; Minor; or	r Certificate)
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	8/24/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes*** No X	Council on Academic Affairs	
College Curriculum Committee	9-11-06	Approved X Disapproved	09-21-06
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	NA
*If Applicable (Type NA if not app	•		
**Approval needed for new, revised, or suspended programs			
Approval/Posting needed for new *If "yes", SACS must be notified by the same state of the same		ficate program Please contact EKU's Office of Institutio	nal Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To add PHY 100, Techniques of Physics Research, to the Core Requirements for the Physics, B. S. major program.

A. 2. Effective date: (Example: Fall 2001)

Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

This one credit course will provide students with an introduction to research in Physics and related fields. Our department is providing an increasing emphasis on engaging students in research during their undergraduate experience. Having offered this course quite successfully over the past two years, we would now like to formally integrate it into our curriculum to help better prepare students for research.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: As a one credit course offered once a year, the personnel impact is minimal. The course is team taught and so responsibilities are shared.

Operating Expenses Impact: Negligible.

Equipment/Physical Facility Needs: No additional equipment or physical facility needs

Library Resources: No additional library resources will be required.

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Physics (B.S.)

CIP Code: 40.0801

Major Requirements......37 38 hours

Core......<u>21</u> <u>22</u> hours

<u>PHY 100**</u>, 201, 202, 300, 301; 306 or 308; 458. At the discretion of the chair, PHY 131 may be substituted for PHY 201.

Options

Physics (General)......16 hours

PHY 420, 459, 470, six hours from any physics course numbered 300 and above, except PHY 506.

Engineering Physics......16 hours

PHY 221, 315, 375, six hours from CSC 300, EET 253, 257, 305, 355, PHY 303, 306, 308, 402, 510, STA 270.

Supporting Course Requirements......29 hours

CHE 111, 112, 115, 116 or 116H, CSC 174 (or any approved programming language course), MAT 124*, 224, 225, 353, EET 252.

General Education Requirements......33 hours

Standard General Education program, excluding blocks II, IVB, VII (QS) and VIII (6 hours). Refer to Section Four of the *Catalog* for details on the General Education and University requirements.

University Requirement......1 hour

ASO 100

Free Electives.......28 27 hours

Total Curriculum Requirements......128 hours

*A preparatory course (MAT 109) in mathematics may be required before admission to MAT 124.

**May be waived with the permission of the Chair of the Department of Physics and Astronomy.



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of the Associate Dean College of Business & Technology www.cbt.eku.edu BTC 214 521 Lancaster Avenue Richmond, KY 40475-3102 (859) 622-1574 FAX: (859) 622-1413

TO:

Dr. Aaron Thompson, Chair

Council on Academic Affairs

FROM:

Janna P. Vice, Associate Dean

DATE:

September 13, 2006

SUBJECT:

Curriculum Proposals

Please consider the following curriculum proposals from the College of Business and Technology:

College of Business & Technology

Proposal for Professional Seminar Requirement

New Courses

Course	Name	Page Numbers
BTS 300	Professional Skills Seminar	CBT 5 – CBT 7
BTS 400	Professional Skills Seminar	CBT 8 – CBT 11

Program Revision

Program	Revision	Page Numbers
Accounting	Require BTS 300, BTS 400	CBT 12 – CBT 13
Computer Information Systems	Require BTS 300, BTS 400	CBT 14 – CBT 15
Finance	Require BTS 300, BTS 400	CBT 16 – CBT 17
Insurance (B.B.A.)	Require BTS 300, BTS 400	CBT 18 – CBT 19
Insurance (B.S.)	Require BTS 300, BTS 400	CBT 20 – CBT 21
Agriculture with a Minor in	Require BTS 300, BTS 400	CBT 22 – CBT 23
Business	*	
Agriculture (B.S.) Area Major	Require BTS 300, BTS 400	CBT 24 – CBT 25
Horticulture with a Minor in	Require BTS 300, BTS 400	CBT 26 – CBT 27
Business		
Horticulture (B.S.) Area Major	Require BTS 300, BTS 400	CBT 28 – CBT 29
Broadcasting and Electronic Media	Require BTS 300, BTS 400	CBT 30 – CBT 31
Communication Studies	Require BTS 300, BTS 400	CBT 32 – CBT 33
Journalism	Require BTS 300, BTS 400	CBT 34 – CBT 35



Council on Academic Affairs Page 3 September 13, 2006

Department of Management, Marketing and Administrative Communication

Program Revision

Program	Revision	Page Numbers
General Business	Create a new option in General	MMAC 1 – MMAC 2
	Business, Global Supply Chain	
	Management	

New Course

Course	Name	Page Numbers
MGT 375	Supply Chain Management	MMAC 3 – MMAC 10

Department of Technology

Program	Revision	Page Numbers
AVN 220	Change AVN 220 to 2 Lec/2Lab.	TECH 1 – TECH 3

Proposal for Professional Seminar Requirement

Proposal: To require two professional-seminar/conference experiences for all students who receive a baccalaureate degree from the College of Business and Technology. Students can meet the requirement by attending two annual CB&T Professional Skills Conferences. Students will receive a CR on their transcript when each requirement has been met.

Course Description

BTS 300 Professional Skills Seminar. (0) Required of all Business and Technology students who have earned at least 60 hours. Credit (CR) will be given when students have attended the annual College of Business and Technology's Professional Skills Conference. Cannot be taken concurrently with BTS 400.

BTS 400. Professional Skills Seminar. (0) Required of all Business and Technology students who have earned at least 90 hours. Credit (CR) will be given when students attend the annual College of Business and Technology's Professional Skills Conference. Cannot be taken concurrently with BTS 300.

The Rationale

- EKU students, particularly those who are first-generation college graduates, need exposure to professionals in their fields.
- **EKU** students need help learning how to network with professionals and how to conduct a job search.
- Research shows that the "professional skills" are the skills employers seek; yet college graduates generally lack these "soft skills." These skills include (a) learning to work in and communicate with a diverse work group, (b) recognizing the challenges of transitioning from school to work; and (c) identifying personal traits necessary to advance after getting the first job.
- CB&T students consistently report the annual Professional Skills Conference is meaningful. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either *good* or *excellent*.
- Saying we "require" the Conference is impossible to equitably enforce without a systematic way of ensuring that students register and attend. The requirement takes the responsibility for enforcing attendance off the classroom teacher.

The Professional Skills Conference showcases every department in the College. Recognition of distinguished alumni and seniors enables us to celebrate the past, present, and future.

Procedure for Enforcing the Requirement

The Catalog. Each program in the CB&T will list BTS 300 and 400 as a "College Requirement."

CARES. The CARES report will reflect whether the BTS 300 and 400 requirements have been met.

Transcript. The student's transcript will list the courses with CR, indicating the student's successful completion of this requirement.

Registration. Students will register for the BTS 300 and 400 as a regular course. However, since it is not a credit-bearing course, students will not be charged tuition. A \$10 fee will be assessed.

Attendance. The CB&T Associate Dean's Office will monitor whether students actually attend the Professional Skills Conference and report the attendance to the Registrar. The monitoring system has been in place for ten years.

Alternative to attending the Conference. Chairs may give students approval for attending a comparable event (e.g., national soil judging contest, regional or national professional association meeting, field trip to New York Stock Exchange). The College will establish procedures that specify the documentation necessary for alternative credit to be given.

<u>Do other EKU programs have degree requirements for professional experiences and/or expectations that go beyond the traditional courses?</u>

Yes, students are expected to demonstrate professional expectations in a myriad of ways among the Colleges. These requirements include the following:

All students are required to pass the University Writing Requirement

College of Arts and Sciences

Performing Arts: Candidates must meet piano certification requirements.

Department of Foreign Languages and Humanities: All majors must pass a departmental proficiency exam. Students generally take the exam no later than in the first semester of their senior year.

MUS 101 A.B.C. is a non-credit bearing course. To meet the requirement, students must attend a minimum of 16 concert events per semester for six semesters.

College of Education

Teacher Admission: Students must satisfactorily complete a formal <u>interview</u>, which will include the portfolio presentation.

For Certification: Prior to graduation students must complete required competency examinations and take the PRAXIS Series. All required parts of the PRAXIS test are to be taken during the senior year.

College of Health Sciences

Students will be responsible for obtaining the Hepatitis B vaccination before participation in he clinical training phase of their respective programs when indicated. Proof of other vaccinations is also required

Proof of CPR certification is required annually by selected majors.

For Baccalaureate and Graduate Nursing, students must meet the standards written into the Commonwealth of Kentucky Nurse Practice Act.

Criminal background checks and/or child abuse neglect checks are required by Family and Consumer Sciences.

A practicum may require health screening such as physical examinations and/or proof of immunizations. The student is responsible for these medical expenses and for living expenses and travel involved in relocation for the assignments.

What will be the course fee?

Course Fee:

\$10

Rationale: All professional conferences require a registration fee. A \$10 fee is a modest cost considering the value of the Conference. Although the

Conference receives some external funding, the student fee is essential

to defray the total cost of each year's event.

Can the College of Business and Technology Monitor Credit for Each Student?

Yes, with the collaboration of the CB&T Advising Office, the Associate Dean's Office, and the University Registrar's Office, each student's completion of this

requirement can be monitored, recorded, and reflected on the CARES report and transcript.

What options are available for students who cannot attend the Professional Skills Conference?

Departments may "waive" on an exception basis the requirement for students who have educational experiences that are comparable to or exceed the experiences gained from the Professional Skills Conference.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I			
(Check one)	Department Name	All Departments	
x New Course (Parts II, IV)	College	College of Business and Technological	ogy
Course Revision (Parts II, IV)	*Course Prefix & Number	BTS 300	
Course Dropped (Part II)	*Course Title (30 characters)	Professional Skills Seminar	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major, Option; Minor; o	r Certificate)
Program Suspended (Part III)	*Provide only the informat	ion relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee		Graduate Council*	
Is this a SACS Substantive Change?	Yes**** Nox	Council on Academic Affairs	
College Curriculum Committee	August 4, 2006	Approved X Disapproved	09-21-06
General Education Committee*	· F	aculty Senate**	***************************************
Teacher Education Committee*	E	Board of Regents**	
	. (Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app			
**Approval needed for new, revise			
***Approval/Posting needed for nev	v degree program or certific	cate program ease contact EKU's Office of Instituti	onal Effectiveness.
Completion of A, B, and C is requ			
B. The justification for this acti	ed programs for currently on: EKU students, particu	enrolled students: (if applicable)	college students,
College's annual Professional Skil	lls Conference is a very hig d the 2006 Conference, 87	earn how to network and prepare for h quality event that all CB&T studen percent rated it as either good or exerence for graduation.	ts need to attend.
C. The projected cost (or savin	gs) of this proposal is as	follows:	
Personnel Impact: No additional	I. The Professional Skills C	onference has been held annually fo	or ten years.
Operating Expenses Impact: The students to attend.	ne \$10 registration fee will	nelp to defray the increased costs of	requiring all
Equipment/Physical Facility Nec	eds: Equipment and Fa	acilities are adequate.	

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) **BTO 300. Professional Skills Seminar (0) II.** Required of all Business and Technology students who have earned at least 60 hours. Credit (CR) will be given when students have attended the annual College of Business and Technology's Professional Skills Conference. Cannot be taken concurrently with BTO 400.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Part IV. Recordi	ng Data for New or	Revised Course (Record only r	new or changed course informa	tion.)
Course prefix	Course Number	Effective Term	College/Division: D	ept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)		
DTC	000	0.007	AS JS AFI	1
BTS	300	Spring 2007	BT X EM AG	
		i e e		MM
O and its U and	3.6.1		110	
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of I	Hrs. U
0	Lecture L	aboratory Other x	Cip Code (first two digits o	inly) 52
Schedule Type*	Work Load	Grading Mode*	Class Restriction, if any: (und	
(List all applicable)	(for each schedule type)			,
0	0	CR/NC	FRJF	
			SOSF	₹
			V-2/7-2-10-10-11-11-11-11-11-11-11-11-11-11-11-	
		Grading Information: Course is		
		eligible for IP (in-progress	FOR BANNER USE ONL	Υ
		grading) for: Check all applicable		
		Thesis	Date of data entry	
		Internship		
		Independent Study	Data entry person	
		Practicum		
	Co-Requisites a	nd Prerequisites	itions on following page"	
Co-Requisite(s)		quisites. See below for prerequisit		
Course Prefix an	d No.			
Course Prefix an	d No.			
Prerequisite(s):	(List prerequisites on	ly. List combinations below. Use	"and" and "or" literally.) (Specific	minimum grade
		be placed in () following courses.		
Course Prefix an		Cannot be taken concurrently	with BTS 400.	
Course Prefix an	d No.		·	
Test Scores				
student cumulative G				
Co-Requisite(s) requirements sl	and/or Prerequisite	e(s) Combination (Use "and" and bllowing courses. Default grade is	nd " or " literally.) (Specific minimum D)	grade
Course Prefix an	d No.			
Test Scores	······································			
	when a course grouping or we GPA is required)	r		engagopular de la companya de la com
		owed with; or formerly:)		
Course Prefix an	. ,			
Course Prefix and				
Course Prefix an				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block M(6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)	-		

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form Present only one proposed curriculum chan

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

(Complete only the section(s) applicable.)			
Part I	n gyakinmencistanna sataninmentenankonologi, mentenakanni 1868 kunt ju is sukyyuk a unumbaten katatur.		
(Check one)	Department Name	All Departments	
x New Course (Parts II, IV)	College	College of Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Number	BTS 400	
Course Dropped (Part II)	*Course Title (30 characters)	Professional Skills Seminar	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major, Option; Minor; or Certificate)	
Program Suspended (Part III)	*Provide only the informati	on relevant to the proposal.	
Proposal Approved by:	<u>Date</u>	<u>Date</u>	
Departmental Committee	August 4, 2006 G	raduate Council*	
Is this a SACS Substantive Change?	Yes**** Nox C	ouncil on Academic Affairs	
College Curriculum Committee	August 4, 2006 A	pproved X Disapproved 09-21-06	
General Education Committee*		aculty Senate**	
Teacher Education Committee*	В	oard of Regents**	
_	C	ouncil on Postsecondary Edu.***	
*If Applicable (Type NA if not app			
Approval needed for new, revise *Approval/Posting needed for new		ata program	
*****If "ves" SACS must be notified b	hefore implementation. Ple	ase contact EKU's Office of Institutional Effectiveness.	
	MENNEN		
Completion of A, B, and C is requ			
A. 1. Specific action requested:	(Example: To increase the	number of credit hours for ABC 100 from 1 to 2.)	
To require a Professional Seminar Credit will be given when students	/Conference experience for attend the annual Profession	all juniors in the College of Business and Technology. Onal Skills Conference.	
A. 2. Effective date: (Example: F	all 2001) Spring 2007		
A. 3. Effective date of suspende	ed programs for currently	enrolled students: (if applicable)	
need exposure to professionals in College's annual Professional Skill	their field. They need to lead Is Conference is a very high If the 2006 Conference, 87	arly those who are first-generation college students, arn how to network and prepare for the job search. The a quality event that all CB&T students need to attend. Descent rated it as either good or excellent. Please see be rence for graduation.	
C. The projected cost (or saving	ns) of this proposal is as:	follows:	
Personnel Impact: No additional.	. The Professional Skills Co	onference has been held annually for ten years.	
Operating Expenses Impact: The students to attend.	ne \$10 registration fee will h	elp to defray the increased costs of requiring all	

Equipment/Physical Facility Needs: Equipment and Facilities are adequate.

Part IV. Recordi	ng Data for New o	r Revised Course (Record only	new or changed course	information.)
Course prefix (3 letters)			College/Division	
BTS	400	Spring 2007	AS JS BT X EM ED PC	AFIS MISL AGRI TECH COMM MMAC
One distance		Visit Contact III	HS	
Credit Hrs.	· · · · · · · · · · · · · · · · · · ·	eekly Contact Hrs.	Repeatable Maximum	No. of Hrs. U
	Lecture	Laboratory Other x	Cip Code (first two	digits only) 52
Schedule Type* (List all applicable)	Work Load (for each schedule typ	Grading Mode*		any: (undergraduate only)
0	0	CR/NC	FR .	JR
			so	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER U	SE ONLY
		Thesis	Date of data entry	
		Internship		
		Independent Study	Data entry person	
	The spiritual state of the source of the	Practicum		
	<u>Co-Requisites</u>	and Prerequisites	iilons on following pac	ê
Co-Requisite(s)		requisites. See below for prerequisit	tes and combinations.)	
Course Prefix an	id No.			
Course Prefix an	id No.			
Prerequisite(s):		only. List combinations below. Use id be placed in () following courses.		(Specific minimum grade
Course Prefix an	d No.	Cannot be taken concurrently	with BTS 300.	
Course Prefix an	id No.			
Test Scores	·		·	
Minimum GPA (w student cumulative G	when a course grouping SPA is required)	or		
		te(s) Combination (Use "and" ar following courses. Default grade is		minimum grade
Course Prefix an	d No.			
Test Scores				·
	when a course grouping ve GPA is required)	or		
Equivalent Cour	rse(s): (credit not a	illowed with; or formerly:)	***************************************	
Course Prefix an	d No.		Mary	
Course Prefix an	d No.			

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

	nord. Education	D10011: 1110000	1110111 (24) 11: 61	o appropriate b	TOOK OF BIOOKS	(0.g. 11D(0)	
Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Course Prefix and No.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I					
(Check one)	Department Name	Accounting, Finance, and Inform	ation Systems		
New Course (Parts II, IV)	College	Business and Technology			
Course Revision (Parts II, IV)	*Course Prefix & Numbe	er			
Course Dropped (Part II)	*Course Title (30 character	<u>s)</u>			
New Program (Part III)	*Program Title	Accounting			
X Program Revision (Part III)		(Major <u>X</u> , Option <u>;</u> Minor <u></u>	; or Certificate)		
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.			
Proposal Approved by:	<u>Date</u>		<u>Date</u>		
		Graduate Council*	N/A		
Is this a SACS Substantive Change?		Council on Academic Affairs			
College Curriculum Committee 8		Approved X Disapproved	09-21-06		
		Faculty Senate**			
Teacher Education Committee* <u>N</u>		Board of Regents**	-		
#15 Acceltants /Towns NIA (for it south		Council on Postsecondary Edu.***			
*If Applicable (Type NA if not appli **Approval needed for new, revised		,			
***Approval/Posting needed for new	degree program or certifi	cate program			
****If "yes", SACS must be notified be	efore implementation. Pl	ease contact EKU's Office of Instituti	onal Effectiveness.		
Completion of A, B, and C is requi	red: (Please be specific	. but concise.)			
		ne number of credit hours for ABC 10	0 from 1 to 2.)		
To require a Professional Seminar/0	· Conference experience a	s part of the major requirements thro	ugh BTS300 and		
BTS400 for all juniors and seniors in	n the College of Business	and Technology. Credit will be give			
register for and attend the annual Professional Skills Conference.					
A. 2. Effective date: (Example: Fal	II 2001)				
Spring 2007					
A. 3. Effective date of suspended	programs for currently	enrolled students: (if applicable)			
B. The justification for this action	**************************************				
		age students, need evacuum to profe	acionale in their		
		ege students, need exposure to profe job search. The College's annual Pr			
Conference is a very high quality ever	ent that all students need	to attend. Of the 239 students who			
Conference, 87 percent rated it as e	ither good or excellent.				
C. The projected cost (or savings) of this proposal is as	follows:			
Personnel impact: N/A					
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.					
Equipment/Physical Facility Needs: N/A					
Library Resources:					
-					
	•				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

	(*Use strikethrough fo
	Accounting (B.B.A.)
	CIP Code: 52.0301
	University Requirement 1 hour
	BTO 100.
	General Education Requirements
	Standard General Education program, excluding general
	education blocks II, VB, and VC. Refer to Section Four of
	this Catalog for details on the General Education and
	University requirements.
	College Requirement: Professional Skills Seminar
	BTS 300 (CR) and BTS 400 (CR).
	Supporting Course Requirements 12-15 hour
	MAT 211 or the combined courses of MAT 107 and QMB
	240; SOC 131; ECO 230, 231.
	Free Electives (non-business) 9-12 hours
	Business Requirements
	Pre-Business Core 12 hours
	ACC 201, 202; GBU 204; QMB 200.
,	Business Core

CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480.

Total Curriculum Requirements 128 hours

Part I				
(Check one)	Department Name	Accounting, Finance, and Inform	ation Systems	
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number	er		
Course Dropped (Part II)	*Course Title (30 characte	rs)		
New Program (Part III)	*Program Title	Computer Information Systems		
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)	
	*Provide only the inform	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
•	8/4/06	Graduate Council*	N/A	
1 · —	Yes**** No X	Council on Academic Affairs	,	
College Curriculum Committee 8	8/4/06	Approved X Disapproved	<mark>09-21-06</mark>	
	N/A	Faculty Senate**	r.	
· · · · · · · · · · · · · · · · · · ·	V/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app **Approval needed for new, revised ***Approval/Posting needed for new ****If "yes", SACS must be notified b	d, or suspended program degree program or certi	s ficate program Please contact EKU's Office of Institut	tional Effectiveness.	
Completion of A, B, and C is requ	ired: (Please be specific	c. but concise.)		
A 1 Specific action requested:	(Example: To increase t	he number of credit hours for ABC 10	00 from 1 to 2.)	
To require a Professional Seminar/	Conference experience and the College of Busines	as part of the major requirements thros and Technology. Credit will be give	ough BTS300 and	
A. 2. Effective date: (Example: Fall 2001)				
Spring 2007				
	d programs for current	ly enrolled students: (if applicable)		
•				
B. The justification for this action				
EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.				
C. The projected cost (or saving	s) of this proposal is a	s follows:		
Personnel Impact: N/A				
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.				
Equipment/Physical Facility Needs: N/A				
Library Resources:				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

(*Use strikethrough for o
Computer Information Systems (B.B.A.)
CIP Code: 52.1201
University Requirement 1 hour
BTO 100.
General Education Requirements 39 hours
Standard General Education program, excluding general
education blocks II, VB, and VC. Refer to Section Four of
this Catalog for details on the General Education and
University requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements 12-15 hours
MAT 211 or the combined courses of MAT 107 and QMB
240; SOC 131; ECO 230, 231.
Free Electives (non-business)
Business Core Requirements

Business Core Requirements

Total Curriculum Requirements 128 hours

Falti					
(Check one)	Department Name	Accounting, Finance, and Inform	ation Systems		
New Course (Parts II, IV)	College	Business and Technology			
Course Revision (Parts II, IV)	*Course Prefix & Number	r			
Course Dropped (Part II)	*Course Title (30 character	<u></u>			
New Program (Part III)	*Program Title	Finance			
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)		
Program Suspended (Part III)	*Provide only the informa	ition relevant to the proposal.			
Proposal Approved by:	Date		Date		
		Graduate Council*	N/A		
Is this a SACS Substantive Change?		Council on Academic Affairs			
College Curriculum Committee 8	3/4/06	Approved X Disapproved	<mark>09-21-06</mark>		
General Education Committee*	N/A	Faculty Senate**			
Teacher Education Committee*	N/A	Board of Regents**			
		Council on Postsecondary Edu.***			
*If Applicable (Type NA if not appl					
**Approval needed for new, revised					
Approval/Posting needed for new *If "yes", SACS must be notified b			ional Effectiveness		
<i>\$</i>					
Completion of A, B, and C is requi					
A. 1. Specific action requested:	(Example: To increase the	e number of credit hours for ABC 10	00 from 1 to 2.)		
		s part of the major requirements thro			
BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students					
register for and attend the annual Professional Skills Conference.					
A. 2. Effective date: (Example: Fall 2001)					
Spring 2007					
A. 3. Effective date of suspended	d programs for currently	enrolled students: (if applicable)	·		
B. The justification for this action	n:				
EKU students, particularly those wh	o are first-generation coll	ege students, need exposure to prof	essionals in their		
field. They need to learn how to net					
Conference is a very high quality ev		to attend. Of the 239 students who	evaluated the 2006		
Conference, 87 percent rated it as e	-		ne plant of a spiral section of a section		
C. The projected cost (or savings	s) of this proposal is as	follows:			
Personnel Impact: N/A					
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.					
Equipment/Physical Facility Needs: N/A					
Library Resources:					

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

College Requirement: Professional Skills Seminar BTS 300 (CR) and BTS 400 (CR).

Business Requirements

Pre-Business Core 12 hours

ACC 201, 202; GBU 204; QMB 200.

CCT 300, CIS 300, FIN 300, MGT 300, MGT 370,

MKT 300, GBU 480.

Major Requirements 24-27 hours

QMB 300; FIN 301, 350; and one of the following options:

Managerial Finance Option:

FIN 401, 455, ACC 301, 302, 327, 350.

General Finance Option:

FIN 324, 401, 405, 420, 455, and three hours from RST

310, 330 or FIN 304.

Real Estate Finance Option:

FIN 304, 405; RST 310, 330, 401.

Total Curriculum Requirements 128 hours

Part I			
(Check one)	Department Name	Accounting, Finance, and Inform	ation Systems
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Number	er	
Course Dropped (Part II)	*Course Title (30 character	rs)	
New Program (Part III)	*Program Title	Insurance (B.B.A.)	
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.	
Proposal Approved by:	Date		Date
Departmental Committee	8/4/06	Graduate Council*	N/A
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee	8/4/06	Approved X Disapproved	<mark>09-21-06</mark>
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	V/A	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app		_	
Approval needed for new, revised *Approval/Posting needed for new			
		lease contact EKU's Office of Institut	ional Effectiveness.
Completion of A, B, and C is requi			00 forms 4 to 0)
	•	ne number of credit hours for ABC 10	•
	in the College of Business	is part of the major requirements thro is and Technology. Credit will be give ence.	
A. 2. Effective date: (Example: Fa	all 2001)		
Spring 2007			
A. 3. Effective date of suspended	d programs for currently	y enrolled students: (if applicable)	
		,	
B. The justification for this action	n.		
field. They need to learn how to ne	twork and prepare for the rent that all students need	ege students, need exposure to profe job search. The College's annual Pi I to attend. Of the 239 students who	rofessional Skills
C. The projected cost (or savings	s) of this proposal is as	follows:	
Personnel Impact: N/A			
Operating Expenses Impact: The requiring all juniors and seniors a		ation fee will help defray the increa	ised costs of
Equipment/Physical Facility Need	s: N/A		
Library Resources:			
		•	/

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Insurance (B.B.A.)
CIP Code: 52,1701
University Requirement 1 hour
BTO 100.
General Education Requirements 39 hours
Standard General Education program, excluding general
education blocks II, VB, and VC. Refer to Section Four of this
Catalog for details on the General Education and University
requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements 12-15 hour
MAT 211 or the combined courses of MAT 107 and QMB
240; SOC 131; ECO 230, 231.
Free Electives (non-business) 16-19 hour
Business Requirements
Pre-Business Core 12 hours
ACC 201, 202; GBU 204; QMB 200.
Business Core
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370,
MKT 300, GBU 480.
Major Requirements
73.07.070.070.070.070.102.11
INS 370, 372, 374, 378, 486, and nine additional hours of
insurance electives may be taken from the following:
insurance electives may be taken from the following:
insurance electives may be taken from the following: INS 349up to a maximum of six hours, INS 380, 476,
insurance electives may be taken from the following: INS 349up to a maximum of six hours, INS 380, 476, and 474, INS 400up to a maximum of six hours total, INS
insurance electives may be taken from the following: INS 349up to a maximum of six hours, INS 380, 476, and 474, INS 400up to a maximum of six hours total, INS 490 - up to a maximum of six hours; APS 350, 351, APS 352,

Curriculum Change Form (Present only one proposed curriculum change per form)

Part I	omplete only the se	ection(s) applicable.)		
(Check one)	Department Name	Accounting, Finance, and Inform	nation Systems	
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number			
Course Dropped (Part II)	*Course Title (30 characte	rs)		
New Program (Part III)	*Program Title	Insurance (B.S.)	3	
X Program Revision (Part III)	,	(Major X , Option ; Minor	; or Certificate)	
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		Date	
1 ' '' "	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	***************************************	
College Curriculum Committee	8/4/06	Approved X Disapproved	09-21-06	
	N/A	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**	H-111-11-11-11-11-11-11-11-11-11-11-11-1	
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
**Approval needed for new, revise				
Approval/Posting needed for new *If "ves" SACS must be notified to		ficate program Please contact EKU's Office of Institu	itional Effectiveness	
		Today Sanda Erro o Orno or mone	idonal Emocutorioso.	
Completion of A, B, and C is requ	ired: (Please be specifi	c, but concise.)		
A. 1. Specific action requested:	(Example: To increase	the number of credit hours for ABC 1	00 from 1 to 2.)	
To require a Professional Seminar	/Conference experience	as part of the major requirements thi	rough BTS300 and	
		ss and Technology. Credit will be give	en when students	
register for and attend the annual f		rence.	(
A. 2. Effective date: (Example: Fi	all 2001)			
Spring 2007				
A. 3. Effective date of suspende	d programs for current	ly enrolled students: (if applicable)		
B. The justification for this action	n.			
			of a categorial to the sta	
field. They need to learn how to no	no are tirst-generation co etwork and prepare for th	ollege students, need exposure to pro e job search. The College's annual	otessionals in their Professional Skills	
		ed to attend. Of the 239 students wh		
Conference, 87 percent rated it as				
C. The projected cost (or saving	us) of this proposal is a	s follows:		
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,		
Personnel Impact: N/A				
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.				
Equipment/Physical Facility Nee				
	MOS SHARE			
Library Resources:				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Insurance (B.S.)

CIP Code: 52.1701

BTO100

General Education Requirements39hours

Standard General Education program, excluding blocks II, VB, and VII (QS). Refer to Section Four of this Catalog for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR)

Supporting Course Requirements6-9 hours

MAT211 or the combined courses of MAT107 and QMB240; ECO230

Free Electives (at least one hour must be upper division)....25-28 hours

Business Requirements

ACC201, 202, GBU204, QMB200

Core......21 hours

CCT300, CIS300, FIN300, MGT300, MKT300; INS 370, 374

Insurance Major Requirements......21 hours

INS372, 378, 400; 486 or 488 or 474; and nine hours from INS349 (1-6 hours), 376, 380, 382, 384, 400 (1-3 hours), 490 (1-6 hours), HCA370, GBU310, 311, MGT330, MKT310, APS350, 351, 352, 438, 465, FSE221, 322, 350 361, 366,

TRS 332, or 342.

1103 332, 01 342.

Total Curriculum Requirements128 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

ranı					
(Check one)	Department Name	Agriculture			
New Course (Parts II, IV)	College	Business and Technology			
Course Revision (Parts II, IV)) *Course Prefix & Numb	per			
Course Dropped (Part II)	*Course Title (30 characte	ers)			
New Program (Part III)	*Program Title	Agriculture with a Minor in Busi	ness		
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)		
Program Suspended (Part III)) Provide only the inform	nation relevant to the proposal.			
Proposal Approved by:	Date		<u>Date</u>		
Departmental Committee	8/4/06	Graduate Council*	N/A		
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	- ,		
College Curriculum Committee	8/4/06	Approved X Disapproved	<u>09-21-06</u>		
General Education Committee*	N/A	Faculty Senate**			
Teacher Education Committee*	N/A	Board of Regents**	***************************************		
		Council on Postsecondary Edu.***	•		
*If Applicable (Type NA if not ap **Approval needed for new, revise ***Approval/Posting needed for new ****If "yes", SACS must be notified	ed, or suspended prograr w degree program or cert		utional Effectiveness.		
Completion of A, B, and C is requ	uired: (Please be specif	ic. but concise.)			
		the number of credit hours for ABC	100 from 1 to 2.)		
To require a Professional Seminar/Conference experience as part of the major requirements through BTS300 and BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students					
register for and attend the annual Professional Skills Conference. A. 2. Effective date: (Example: Fall 2001)					
·	-dii 2001)				
Spring 2007					
A. 3. Effective date of suspend	ed programs for curren	tly enrolled students: (if applicable	e)		
B. The justification for this acti	ion:				
EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.					
C. The projected cost (or savin	gs) of this proposal is	as follows:			
Personnel Impact: N/A					
Operating Expenses Impact: Trequiring all juniors and seniors		tration fee will help defray the inc	reased costs of		
Equipment/Physical Facility Needs: N/A					
Library Resources:					
·					

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

AGRICULTURE WITH MINOR IN BUSINESS**	(B.S.)
CIP Code: 01.0301	
University Requirement	11

<u>College Requirement: Professional Skills Seminar</u> BTS 300 (CR) and BTS 400 (CR).

350, 411; four hours from AGR 301, 302, or 349; 20 hours in AGR and/or OHO upper division electives with a maximum to eight hours in any option area.

**Minor in other fields may be substituted if approved by department chair and Dean of the College of Business and Technology. Students completing requirements in the Pre-Veterinary Medicine Program with a minor in chemistry will be designated Agriculture/Pre-Veterinary majors.

Part I	Olympia valdolimiska piena piena pod menentinijak neletinopiska u involesa kalalisti interacijak oleh 1900 (19			
(Check one)	Department Name	Agriculture		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r		
Course Dropped (Part II)	*Course Title (30 characters	5)		
New Program (Part III)	*Program Title	Agriculture (B.S.) Area Major		
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)	
Program Suspended (Part III)	*Provide only the informa	tion relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new			·	
****If "yes", SACS must be notified it			tional Effectiveness.	
Completion of A, B, and C is required: (Please be specific, but concise.) A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To require a Professional Seminar/Conference experience as part of the major requirements through BTS300 and BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference. A. 2. Effective date: (Example: Fall 2001) Spring 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.				
C. The projected cost (or saving	gs) of this proposal is as	i follows:		
Personnel Impact: N/A				
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.				
Equipment/Physical Facility Needs: N/A				
Library Resources:				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

(
AGRICULTURE (B.S.) AREA MAJOR
CIP Code: 01.0301
University Requirement 1 hour
BTO 100.
General Education Requirements 36 hours
Standard General Education program, excluding blocks IVA,
IVB, VB, and VII (QS). Refer to Section Four of this
Catalog for details on the General Education and University
requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements 17 hours
ACC 201, BIO 121, CHE 101 and CHE 107 (1), ECO 230;
CIS 212 or CCT 201 or CSC 104.
Free Electives 11-15 hour
Major Requirements 59-63 hour
Core 45 hours
AGR 125, 126, 130, 131, 210, 213, 215, 304, 305, 308, 310
or 350, 411; four hours from AGR 301, 302, or 349; 12
hours of upper division AGR and/or OHO electives and one
of the following options:
Agribusiness Management:
AGR 315, 321, 381, 409, and 440.
Agriculture Systems Management: 14 hours
AGR 272, 318, 362, 381, and 383.
Agronomy and Natural Resources: 15 hours
AGR 312 or 345; 315, 321, 340, and 416.
Dairy Herd Management: 14 hours
AGR 225, 321, 375, and 380.
Livestock Production: 18 hours
AGR 225, 321, 327, 328, and 409.
Soils
AGR 312 or 345; 315, 317, 318, 340, and 416.
Total Curriculum Requirements 128 hours

Part I			
(Check one)	Department Name	Agriculture	
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Number		
Course Dropped (Part II)	*Course Title (30 characters)		Walter and the second s
New Program (Part III)	*Program Title	Horticulture with a Minor in Busin	
X Program Revision (Part III)		(Major X , Option; Minor	; or Certificate)
Program Suspended (Part III)	*Provide only the information	on relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	8/4/06 G	raduate Council*	<u>N/A</u>
Is this a SACS Substantive Change?	Yes**** No X C	ouncil on Academic Affairs	
College Curriculum Committee	8/4/06 A	pproved X Disapproved	09-21-06
General Education Committee*	N/A Fa	aculty Senate**	
Teacher Education Committee*	N/A B	oard of Regents**	
		ouncil on Postsecondary Edu.***	
*If Applicable (Type NA if not app			
Approval needed for new, revise *Approval/Posting needed for new		ate program	
****If "yes", SACS must be notified			tional Effectiveness.
			•
Completion of A, B, and C is requ			
A. 1. Specific action requested:			*
To require a Professional Seminar			
BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference.			
A. 2. Effective date: (Example: F			
	all 2001)		
Spring 2007			
A. 3. Effective date of suspende	ed programs for currently	enrolled students: (if applicable)	
·			
B. The justification for this action	on:		AND AND AN AND AN AND AND AN AND AN AND AND
EKU students, particularly those w		ae students, need exposure to pro	fessionals in their
field. They need to learn how to no	etwork and prepare for the j	ob search. The College's annual f	Professional Skills
Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006			
Conference, 87 percent rated it as	either good or excellent.		
C. The projected cost (or saving	gs) of this proposal is as f	ollows:	
Personnel Impact: N/A			
1 croomer impact. Turk			
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.			
Equipment/Physical Facility Nee	eds: N/A		
Library Resources:			
·			

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

HORTICULTURE WITH MINOR IN BUSINESS (B.S.)

CIP Code: 01.0603

IVB, and VB. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar BTS 300 (CR) and BTS 400 (CR).

BIO 121 and 131; CHE 101 and CHE 107 (1).

AGR 417; OHO 372 or 388; OHO 391 or 389; four hours from OHO 301, 349; and seven hours upper division OHO and/or AGR electives.

Total Curriculum Requirements 128 hours

*CCT 201 may be used for the business minor in this degree option.

**Minor in other fields may be substituted if approved by department chair and Dean of the College of Business and Technology.

Part I			
(Check one)	Department Name	Agriculture	
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Number		
Course Dropped (Part II)	*Course Title (30 characters)		
New Program (Part III)	*Program Title	Horticulture (B.S.) Area Major	
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)
Program Suspended (Part III)	*Provide only the informat	on relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	8/4/06	Graduate Council*	N/A
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee	8/4/06 A	opproved X Disapproved	09-21-06
General Education Committee*	N/A F	aculty Senate**	
Teacher Education Committee*	N/A E	loard of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app			
Approval needed for new, revised *Approval/Posting needed for new		ate program	'
*****If "yes", SACS must be notified b	r degree program or certific pefore implementation. Ple	ease contact EKU's Office of Institu	tional Effectiveness.
L			
Completion of A, B, and C is requ			
A. 1. Specific action requested:	(Example: To increase the	e number of credit hours for ABC 1	00 from 1 to 2.)
To require a Professional Seminar	/Conference experience as	part of the major requirements thr	ough BTS300 and
BTS400 for all juniors and seniors			en when students
register for and attend the annual f		nce.	,
A. 2. Effective date: (Example: Fall 2001)			
Spring 2007			
A. 3. Effective date of suspende	d programs for currently	enrolled students: (if applicable)	
D. The justification for this peti-			
B. The justification for this action			ofaccionalo in their
EKU students, particularly those w field. They need to learn how to no	ho are first-generation colle	ege students, need exposure to pro ion search. The College's annual	Professionals in their
Conference is a very high quality e	event that all students need	to attend. Of the 239 students wh	o evaluated the 2006
Conference, 87 percent rated it as			
C. The projected cost (or saving	rs) of this proposal is as	follows:	
	go, or trilo proposar io ao		
Personnel Impact: N/A			v
		C. S. Ott Francisco de Compando a Compan	
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of			
requiring all juniors and seniors attend.			
Equipment/Physical Facility Nee	eds: N/A		
Library Resources:			

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

(Use suikethrough for t
HORTICULTURE (B.S.) AREA MAJOR
CIP Code: 01.0603
University Requirement 1 hour
BTO 100.
General Education Requirements
Standard General Education program, excluding blocks IVA,
IVB, VB, and VII (QS). Refer to Section Four of this Catalog
for details on the General Education and University
requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements
BIO 121 and 131, CHE 101 and 107 (1); ACC 201,
ECO 230; CIS 212 or CCT 201 or CSC 104.
Free Electives
Major Requirements 60 hours
Core
OHO 131, 132, 351, AGR 210, 213, 215, 304, 305, 308,
315, 349 (4), 409, 411; seven hours of upper division
electives from AGR and/or OHO electives, and one of the
following options:
Floriculture/Greenhouse Management: 18 hours
OHO 301 (1), 352, 362E, 364, 384 or 385, 388, 389, and
AGR 417.
Landscape Horticulture: 18 hours
OHO 261, 262, 370, 371 or 372, 391 and 392.
Turfgrass Management 18 hours
OHO 301 (1), 352, 354, 362A, 362G, 370, 410 (2); AGR
362 and 416, and (1) hour OHO and/or AGR upper
division.
Total Curriculum Requirements



College of Business and Technology Department of Agriculture

Serving Kentuckians Since 1906

2 Carter Building 521 Lancaster Avenue Richmond, KY 40475-3102 (859) 622-2237 FAX: (859) 622-6676

E-mail: Bruce.Pratt@eku.edu

MEMO

TO:

Council on Academic Affairs

DATE:

August 8, 2006

From:

Department of Agriculture

RE:

Curriculum Changes in Associate Degree Program and Horticulture

course changes.

Please consider the following curriculum changes:

- 1. Associate Degree Program
 - a. Change to Associate of Applied Science to meet CPE requirements
 - b. Add MAT 105 into supporting courses.
- 2. Drop Vegetable Production (OHO 386).
- 3. Change Fruit Production (OHO 373) to Fruit and Vegetable Production.
- 4. Add course Herbaceous Ornamental Plants (OHO 263).
- 5. Modify course title and catalog description of OHO 262.



Part I			
(Check one)	Department Name	Department of Agriculture	
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Numb	er	
Course Dropped (Part II)	*Course Title (30 characte	ers)	
New Program (Part III)	*Program Title	Technical Agriculture (A.S.)	
X Program Revision (Part III)		(Major X , Option; Minor	_; or Certificate)
Program Suspended (Part III)	*Provide only the inform	nation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	8/16/06	Graduate Council*	N/A
is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee	8/23/06	Approved X Disapproved	09-21-06
General Education Committee*	N/A	Faculty Senate**	10-02-06
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app **Approval needed for new, revise		ne .	
***Approval/Posting needed for new			
		Please contact EKU's Office of Institu	tional Effectiveness.
 Change the Associate Degree is to meet the general education requestion. Add MAT 105 to supporting class. Effective date: (Example: F.) 	(Example: To increase in Technical Agriculture fuirements for Associate Inserts and reduce free elements 2001) Spring 2007	the number of credit hours for ABC 10 rom Associate of Science to Associate Degrees as established by the Councictives to reflect additional course requirely enrolled students: (if applicable)	e of Applied Science il on Postsecondary
B. The justification for this action	on: 1. Meet State Requi	rements	
2. MAT 105 is a prerequisite for A	GR 210 that is required in	n the program.	
C. The projected cost (or saving	gs) of this proposal is a	s follows:	
Personnel Impact: None.			
Operating Expenses Impact: No	ne.		
	atas Ntana		•
Equipment/Physical Facility Nee	as: None.		
Library Resources: None.			

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlinés for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Associate Degree Technical Agriculture (A.S.) (A.A.S) CIP Code: 01.9999

Supporting Course Requirements.	20 hours
BTO 100, six hours of English composition*, three hours of general education humanities*, ECO 230,	CHE 101 and 107 or
105 and 107, <u>MAT 105</u> .	
Free Electives	4 hour 1 hour
Major Requirements	43 hours
Cove	21 harres
Core	
AGR 130 & 131 or OHO 131 & 132, AGR 210, 213, 215, 304, 305, 308; 6 hours of practicum; 4 he electives, and one of the following options:	ours departmental
Agriculture Systems Management.	12 hours
AGR 272, 301 (1), 362, 381 and 383.	
Agribusiness Management	12 hours
AGR 310, 350, 409, 440.	
Floriculture/Greenhouse Management.	12 hours
OHO 362E, 364, 388, 389; 384 or 385.	
Landscape Horticulture	12 hours
OHO 261, 262, 370 or 391; 371 or 372.	
Livestock Management	12 hours
AGR 125, 126, 321, 327 or 328 or 380.	
Turfgrass Management	12 hours
AGR 362, OHO 301 (1), 351, 352 and 370.	•
Total Curriculum Requirements.	64 hours
*Courses meeting general education requirements	

Part I			
(Check one)	Department Name	Agriculture	
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Number		
x Course Dropped (Part II)	*Course Title (30 characters	Vegetable Production	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major, Option; Minor; o	or Certificate)
Program Suspended (Part III)	*Provide only the informat	ion relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee		Graduate Council*	NA NA
Is this a SACS Substantive Change?		Council on Academic Affairs	
College Curriculum Committee		Approved X Disapproved	09-21-06
General Education Committee*		Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app **Approval needed for new, revise			
***Approval/Posting needed for new	v degree program or certific	cate program	
****If "yes", SACS must be notified I	before implementation. Ple	ease contact EKU's Office of Institut	ional Effectiveness.
A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To remove a course that serves only as an elective and does not provide students with the background needed for a career in landscape horticulture. A. 2. Effective date: (Example: Fall 2001) Fall 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: To better address the needs of the students, the vegetable production course should be combined with the fruit production course to allow for teaching the Herbaceous Ornamental Plants course (proposed on an additional form). This plan affords the students the opportunity to obtain the information on vegetable and fruit production, while providing room for a course that is invaluable to students in the landscape horticulture curriculum.			
C. The projected cost (or saving	gs) of this proposal is as	follows:	
Personnel Impact:			Siddina and American
none			
Operating Expenses Impact: nor	ne		
, , ,			
Equipment/Physical Facility Nee	eds: none		
• • .			nere en
Library Resources: none			of the state of th

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OHO 386 03 credits, Vegetable Production.

Vegetable growth and development, growing from seed, managing soils, planting, mulching, controlling pests, harvesting, handling, marketing and storing most vegetable crops.

Part I			
(Check one)	Department Name	Agriculture	
New Course (Parts II, IV)	College	Business and Technology	
x Course Revision (Parts II, IV)	*Course Prefix & Number	OHO 373	
Course Dropped (Part II)	*Course Title (30 characters)	Fruit Production	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major, Option; Minor; or	Certificate)
Program Suspended (Part III)	*Provide only the information	on relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee		raduate Council*	NA
Is this a SACS Substantive Change? _		ouncil on Academic Affairs	
College Curriculum Committee		pproved X Disapproved	<u>09-21-06</u>
General Education Committee*		aculty Senate**	
Teacher Education Committee* _		oard of Regents**	
*If Ameliaghla /T. was NIA if not onn		ouncil on Postsecondary Edu.***	
*If Applicable (Type NA if not app **Approval needed for new, revised			
***Approval/Posting needed for new	degree program or certification	ate program	
****If "yes", SACS must be notified b	pefore implementation. Plea	ase contact EKU's Office of Institution	nal Effectiveness.
Completion of A, B, and C is requ A. 1. Specific action requested:		but concise.) number of credit hours for ABC 100	from 1 to 2.)
To revise and change a course and	d course title to better fit the	needs of the landscape horticulture	students.
A. 2. Effective date: (Example: Fa	all 2001)		
Fall 2007			
A. 3. Effective date of suspende	d programs for currently	enrolled students: (if applicable)	
A. J. Elicolive date of Suppline	a programo for carronay	(((,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
B. The justification for this action			
course. This change will still provious production; it will cover soils and in	de the students with the info sect/disease issue, as well e the students the opportun	oduction course be combined with the ormation they need regarding both verse planting and maintenance issues with the take the Herbaceous Ornamer alture.	egetable and fruit specific to various
C. The projected cost (or saving	gs) of this proposal is as f	ollows:	No.
Personnel Impact: None			and decomposition of the state
			The state of the s
Operating Expenses Impact: No	ne i i i i i i i i i i i i i i i i i i i		The state of the s
			and the second s
			new diggs plan
Equipment/Physical Facility Nee	ds: None		And the second s
Library Resources: None			

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OHO 373 (3) Fruit and Vegetable Production.

Planning, planting and growing fruits <u>and vegetables</u>. Pruning, training, fertilizing, controlling pests and harvesting for quality of bush and tree fruits. <u>Managing soils, controlling pests, harvesting, handling, marketing and storing of many fruit and vegetable crops</u>. Pruning and training for quality bush and tree fruits.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number	Effective Term	College/Division: Dept. (4 letters)*
OHO (S letters)	(3 Digits) 373	(Example: Fall 2001) Fall 2007	AS JS AGRI
000	3/3	Fall 2007	BT X EM
			ED PC
			HS FO
Credit Hrs.	We	ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
		aboratory Other	
			Cip Code (first two digits only)
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
	<u> </u>		FR JR
·	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		SO SR
		Grading Information: Course is	
		eligible for IP (in-progress	FOR BANNER USE ONLY
		grading) for: Check all applicable	
		Thesis	Date of data entry
		Internship	
		Independent Study	Data entry person
		Practicum	
uta i i i i i i i i i i i i i i i i i i i	Co-Requisites a	<u>nd Prerequisites</u>	nons on following rage
Co-Requisite(s):	(List only co-re	quisites. See below for prerequisite	es and combinations.)
Course Prefix and	No.		
Course Prefix and	No.		
		y. List combinations below. Use "be placed in () following courses. I	'and" and "or" literally.) (Specific minimum grade Default grade is D:)
Course Prefix and	No.		
Course Prefix and	No.		
Test Scores			
Minimum GPA (who student cumulative GP	en a course grouping or A is required)		
		(s) Combination (Use "and" and ollowing courses. Default grade is D	d "or" literally.) (Specific minimum grade 0)
Course Prefix and	No.		
Test Scores			
Minimum GPA (wh student cumulative	nen a course grouping or GPA is required)		
Equivalent Cours	e(s): (credit not allo	wed with; or formerly:)	
Course Prefix and	No.		
Course Prefix and	No.		
Course Prefix and	No		

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)		-		VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

AGR 7

Part I			
(Check one)	Department Name	Agriculture	
x New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r OHO 263	
Course Dropped (Part II)	*Course Title (30 characters	Herbaceous Ornamental Plants	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major, Option; Minor; o	r Certificate)
Program Suspended (Part III)	*Provide only the informa	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12/02/05	Graduate Council*	NA NA
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee	8/23/06	Approved X Disapproved	09-21-06
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	/ NA	Board of Regents**	
		Council on Postsecondary Edu.***	***************************************
*If Applicable (Type NA if not app **Approval needed for new, revise			
***Approval/Posting needed for new			
		ease contact EKU's Office of Institution	onal Effectiveness.
	/		
Completion of A, B, and C is requ	~·····································) for a d to 0 \
	•	ne number of credit hours for ABC 100) from 1 to 2.)
To add a course that will prepare h	orticulture students for a d	career in landscape horticulture	
A. 2. Effective date: (Example: Fa	all 2001)		
Fall 2007			
A. 3. Effective date of suspende	d programs for currently	y enrolled students: (if applicable)	
D. The justification for this patie	· · · · · · · · · · · · · · · · · · ·		
B. The justification for this action			
		pecies, cultural requirements and use in the industry and by homeowners.	s of nerbaceous
	olem ti da della suolem morphadesenen tallilladi elektris di		and more than the second of th
C. The projected cost (or saving	js) of this proposal is as	follows:	
Personnel Impact: None			
Operating Expenses Impact: No	ne		
Equipment/Physical Facility Nee	ds: None		
A Shares Decreased and D. C. C. C. C.			1
Library Resources: Potentially th	ie expense of purchasing	some up-to-date reference materials,	such as
identification and maintenance boo	ks		. woodspecial

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OHO 263, (3) Herbaceous Ornamental Plants.

Identification, culture, and landscape use of bulbs, annuals, and herbaceous perennials, including ornamental grasses.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.) Course prefix Course Number Effective Term College/Division: Dept. (4 letters)* (3 letters) (3 Digits) (Example: Fall 2001) ОНО 263 Fall 2007 AS AGRI ΕM BT PC FD HS Credit Hrs. Weekly Contact Hrs. Repeatable Maximum No. of Hrs. Lecture 2 Laboratory 2 Other 01 Cip Code (first two digits only) Class Restriction, if any: (undergraduate only) Schedule Type* Work Load Grading Mode* (List all applicable) (for each schedule type) 3 Ν 1 SO Grading Information: Course is eligible for IP (in-progress FOR BANNER USE ONLY grading) for: Check all applicable Thesis Date of data entry Internship Independent Study Data entry person Practicum Co-Requisites and Prerequisites and Secretarities on relieving a Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D *.) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.) Course Prefix and No. **Test Scores** Minimum GPA (when a course grouping or student cumulative GPA is required) **Equivalent Course(s):** (credit not allowed with; or formerly:)

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)) Block II (3) Block III (6)	Block IV (6)	Block V (9)	Block VI (3) Block VII (6	6) Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Course Prefix and No.
Course Prefix and No.
Course Prefix and No.

AGR 10

OHO 263

Herbaceous Ornamental Plants

Identification, culture, and landscape use of bulbs, annuals, and herbaceous perennials, including ornamental

Fall 2007

Instructor: Dr. Barbara Fair

Office: 5 A.B. Carter Building Contact Info:

phone- 2-2232

Email-Barbara, fair@eku.edu

Meeting Times: Monday and Wednesday from 12:30 - 3:15

Required Text:

1) Manual of Herbaceous Ornamental Plants, 5th Edition, 2006, Stipes Publishing, Steven Still

2) Packet of handouts available for purchase at bookstores.

You will be responsible for knowing the contents of all materials.

Course Procedures:

The purpose of this course is to acquaint each student with ornamental herbaceous annuals, biennials, perennials and bulbs useful in landscaping and to consider their best function and placement as well as their problems and shortcomings. As you proceed through this course, you will be capable of selecting plants suitable for stated purposes and specific site conditions, identify plants by sight, and relate them to each other in terms of color, habit and season of bloom. You will also be aware of cultural needs to the extent that will enable you to make intelligent choices.

Learning Objectives:

At the completion of this course you should be able to do the following things, with your performance evaluated on the grade scale, which has been listed.

- 1) Identify the plants covered in the course and give the botanical and common names of each.
- 2) Detail for each species: flower colors available, height, flowering season common problems, required soil conditions, hardiness and other facts that affect the plants performance in the landscape.
- 3) Be able to select the procedures for proper culture and maintenance of herbaceous plants to include bed preparation, staking, dividing, deadheading, etc.
- 4) Be familiar with the steps and principles involved in designing with perennials.

STUDENT EV ALUATION:

Laboratory Quizzes:

Quizzes will be given weekly~ except for the first week. The quizzes will be given at the beginning of the Thursday lab. Each quiz will have 10 plants. Information required for the plants includes the following:

Genus:

Specific epithet:

Common name:

(Cultivar may be required for some species.)

For example:

Imperata (3 points) cylindrica 'Red Baron' (2 points)

Red Baron Japanese blood grass (1 point)

Spelling Does Count! Quizzes will be cumulative to some degree. Make-up quizzes will be given ONLY in the case of illness or family emergency.

Page 3

Some specimens will be available for study and testing in the display garden. For others, you may have to look on line and use pictures. Some pictures may be provided to you.

Midterm Exams:

There will be 2 exams, each worth 100 points

Final Exam:

The exam covers material from lecture and lab.

Field trip:

An all-day field trip will be taken sometime during the semester. This trip is required of all students and is worth 50 points. Students will receive 25 points for attending, and 25 points for completing a project given in conjunction with the field trip. An alternative project is available for students unable to attend the field trip, but this option is rather rigorous!

Participation:

There are 50 possible points for participation. To receive full credit, students must remain the entire lab period, unless excused by the instructor. If students cannot attend a lab due to illness or emergency the instructor must be notified as soon as possible.

Genus Study:

Requirements for the genus report will be given in lab on a separate handout.

Page 4

Grade Determination:

Item	% Final Grade	Possible Points
Plant Quizzes		
(12 or 13 count)		720
Mid-terms		200
Participation		50
Genus Report		150
Field trip		80
Final Exam		100
Total:		1,300

Grade Scale:

1170		1300 .	Α
1040		1169	В
910		1039	\subset
780	_	909	D
	<	779	F

Attendance Policy:

Students enrolled in the Agriculture Department are required to attend on time all scheduled class meetings. I will follow this policy.

It is your responsibility, as a student, to attend classes. I realize that there is more to your life than college coursework. Therefore, if you must miss a class (particularly when an assignment is due or you are participating in group work) you must notify me ahead of time (except in the case of an emergency, where you must let me know as soon as you return to class). If you do not notify me ahead of time, an unexcused absence will be counted against your participation grade or you will receive a reduced grade or zero for an assignment.

It is the student's responsibility to obtain any assignment or lecture material missed due to an absence or tardiness. As you will be working in a group, it is even more important for you to attend classes and notify your group, when appropriate, if you must miss a class.

Obviously, if you miss numerous classes, your grade will be negatively affected. If you miss more than 20% of class meetings, you can automatically receive a failing grade, unless the instructor or department Chair waives this requirement.

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor of the Turley House or by telephone at (859) 622–1500 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

Part I			
(Check one)	Department Name	Agriculture	
New Course (Parts II, IV)	College	Business and Technology	
x Course Revision (Parts II, IV)	*Course Prefix & Number	OHO 262	
Course Dropped (Part II)	*Course Title (30 characters	Selection and Use of Evergreen	Trees and Shrubs
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major, Option; Minor;	or Certificate)
Program Suspended (Part III)	*Provide only the informa	tion relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12/02/05	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee	8/23/06	Approved X Disapproved	09-21-06
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA I	Board of Regents**	
	(Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app			
***Approval needed for new, revised ***Approval/Posting needed for new			
		ease contact EKU's Office of Institut	ional Effectiveness.
Completion of A, B, and C is requ			
A. 1. Specific action requested:	(Example: To increase th	e number of credit hours for ABC 10	00 from 1 to 2.)
To alter the course content and cha	ange the course description	on to reflect a more biological perspe	ctive.
A. 2. Effective date: (Example: Fa	ali 2001)		
Fall 2007			
A. 3. Effective date of suspende	d programs for currently	v enrolled students: (if applicable)	
NA			
B. The justification for this action			
To address plant species from a bi	ological perspective, rathe	er than the current arbitrary approach	1.
C. The projected cost (or saving	s) of this proposal is as	follows:	
Personnel Impact: None			
1 ersonner impact. None			
Operating Expenses Impact: No	ne		
3			
			· ·
Equipment/Physical Facility Nee	ds: None		
Library Resources: None			- Additional and the second se

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OHO 262, (3). Selection and Use of evergreen trees and shrubs. Deciduous shade trees and narrow leaf evergreens. Characteristics of identification and criteria for landscape use of tree and shrub cultivars adapted to Kentucky.—Study of deciduous shade trees and narrow leaf evergreens including their identification, growth habits, ornamental features, environmental adaptation, utilization, and management in the landscape.

Note: Abbreviated 30 Character Course Title: Deciduous Trees & Evergreens

	course information.
	Dept. (4 letters)*
(3 letters) (3 Digits) (Example: Fall 2001)	
	AGRI
BT x EM	
EDPC	
HS	r 1 i
Credit Hrs. Weekly Contact Hrs. Repeatable Maximum No. o	of Hrs.
Lecture Laboratory Other Cin Code /first two digits	en ambu)
Cip Code (first two digits Schedule Type* Work Load Grading Mode* Class Restriction, if any: (u	
(List all applicable) (for each schedule type)	undergraduate only)
	JR
so	SR
Grading Information: Course is	
eligible for IP (in-progress FOR BANNER USE OF	ŃLY
grading) for: Check all applicable	
Thesis Date of data entry	
Internship	
Independent Study Data entry person	
Practicum	
Co-Requisites and Prerequisites See definitions on following page	
Co-Requisites and Prerequisites See definitions on following page (List only co-requisites. See below for prerequisites and combinations.)	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No.	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No.	ific minimum grade
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No.	ific minimum grade
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D)	ific minimum grade
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D .) Course Prefix and No.	ific minimum grade
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D .) Course Prefix and No. Course Prefix and No.	ific minimum grade
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D .) Course Prefix and No. Course Prefix and No. Test Scores	ific minimum grade
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D .) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum of the course	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D .) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimu requirements should be placed in () following courses. Default grade is D) Course Prefix and No.	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D .) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimu requirements should be placed in () following courses. Default grade is D)	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specifically requirements should be placed in () following courses. Default grade is D) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimu requirements should be placed in () following courses. Default grade is D) Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific requirements should be placed in () following courses. Default grade is D.) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimure requirements should be placed in () following courses. Default grade is D) Course Prefix and No. Test Scores Minimum GPA (when a course grouping or Student Grade is D) Course Prefix and No. Test Scores Minimum GPA (when a course grouping or Student Grade is D)	
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.) Course Prefix and No. Course Prefix and No. Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specifically requirements should be placed in () following courses. Default grade is D.) Course Prefix and No. Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimu requirements should be placed in () following courses. Default grade is D) Course Prefix and No. Test Scores Minimum GPA (when a course grouping or student cumulative GPA is required) Equivalent Course(s): (credit not allowed with; or formerly:)	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3) Block III (6)	Block IV (6)	Block V (9) Block VI (3	B) Block VII (6) Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

AGR 13

rditi			
(Check one)	Department Name	Communication	
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Numb	per	
Course Dropped (Part II)	*Course Title (30 charact	ers)	
New Program (Part III)	*Program Title	Broadcasting and Electronic M	edia
X Program Revision (Part III)		(Major <u>X</u> , Option; Minor _	; or Certificate)
Program Suspended (Part III	*Provide only the inform	nation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		Date
Departmental Committee	8/4/06	Graduate Council*	N/A
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	-
College Curriculum Committee	8/4/06	Approved X Disapproved	<u>09-21-06</u>
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
	*	Council on Postsecondary Edu.***	
*If Applicable (Type NA if not ap			
Approval needed for new, revise *Approval/Posting needed for nev	ed, or suspended program	NS tificate program	
*****If "yes". SACS must be notified	before implementation.	Please contact EKU's Office of Instit	utional Effectiveness.
	•		
Completion of A, B, and C is requ			
A. 1. Specific action requested	: (Example: To increase	the number of credit hours for ABC	100 from 1 to 2.)
	in the College of Busine	e as part of the major requirements these and Technology. Credit will be giverence.	
A. 2. Effective date: (Example: F			
Spring 2007	- Can 2001)		
		Above and Book of the Architecture of the allegation	
A. 3. Effective date of suspende	ed programs for curren	tly enrolled students: (if applicable	*)
,			
B. The justification for this acti	on:		V 485 - 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
field. They need to learn how to n	etwork and prepare for t event that all students ne	ollege students, need exposure to public job search. The College's annual ed to attend. Of the 239 students with the college of the 239 students with the college of the 239 students with the college of	l Professional Skills
C. The projected cost (or savin	gs) of this proposal is	as follows:	
Personnel Impact: N/A			
Operating Expenses Impact: The requiring all juniors and seniors		tration fee will help defray the inc	reased costs of
Equipment/Physical Facility Ne	eds: N/A		
Library Resources:			
in any itoodaroos.			

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

	(*Use strikethrough for de
	BROADCASTING AND ELECTRONIC MEDIA (B.A.)
	CIP Code: 09.0701
	University Requirement 1 hour
	BTO 100.
	General Education Requirements
	Standard General Education program. Refer to Section Four
	of this Catalog for details on the General Education and
	University requirements.
	College Requirement: Professional Skills Seminar
	BTS 300 (CR) and BTS 400 (CR).
	Free Electives
	Major Requirements
and a second	Broadcasting & Electronic Media Core 19 hours
A la ballach by an an	BEM 240, 295 (4), 300, 370 (4) or 395 (4), 343 (1) or 349 (1)
deliberation and deliberation	or 398 (1), COM 200, 491 (1).
of the parameters	Options 21-23 hours
And in case of Street, or	General: 22 hours
-	BEM 425, 495 (4) and 3 hours selected from BEM 375
-	or COM 201, 3 hours selected from BEM 375, COM
-	201, 301, 325, 330, or 353, 9 hours selected from BEM
-	375, 395, 401, 402, COM 201, 300, 301, 320
-	(A-I) (3), 325, 330, 353, 405, 415, 420, 425, 430, 445,
-	471, JOU 325, PUB 375, 380.
1	Broadcast News: 21 hours
	COM 201, 301, 405, BEM 401, 402, and 6 hours
	selected from BEM 375, 425, 495 (4), COM 300,
	320 (A-I) (3), 330, 405, 415, 420, 430, 445, JOU 305,
1	325, 480, PUB 375, 380.

Film Techniques & Technology: 23 hours

BEM 350 (3), 351 (3), 353 (3), 370 (4), 425 (3), 495 (4),

Total Curriculum Requirements 128 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I				
(Check one)	Department Name	Communication		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number	r		
Course Dropped (Part II)	*Course Title (30 character	<u>s)</u>		
New Program (Part III)	*Program Title	Communication Studies	·	
X Program Revision (Part III)		(Major X , Option; Minor	_; or Certificate)	
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.	·	
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee 2	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** NoX	Council on Academic Affairs		
College Curriculum Committee 8	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	V/A	Faculty Senate**		
Teacher Education Committee*	V/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revised *Approval/Posting needed for new	d, or suspended program: degree program or certif	S cate program		
****If "yes", SACS must be notified b	before implementation. P	ease contact EKU's Office of Institu	tional Effectiveness.	
Completion of A, B, and C is requi				
A. 1. Specific action requested:	(Example: To increase the	ne number of credit hours for ABC 10	00 from 1 to 2.)	
To require a Professional Seminar/	Conference experience a	s part of the major requirements three	ough BTS300 and	
register for all juniors and seniors register for and attend the annual F	in the College of Business Professional Skills Confor	s and Technology. Credit will be give	en when students	
		since.		
A. 2. Effective date: (Example: Fall 2001)				
Spring 2007				
A. 3. Effective date of suspender	d programs for currently	y enrolled students: (if applicable)	, · · · · · · · · · · · · · · · · · · ·	
B. The justification for this actio	m:		3. (1.14) - 13. (1.44) 3. (1.45) 3. (1.45) 3. (1.45) 4.	
EKU students, particularly those wh		ago students, need expecure to pre	faccionale in their	
field. They need to learn how to ne	twork and prepare for the	iob search. The College's annual F	Professional Skills	
Conference is a very high quality ev	vent that all students need			
Conference, 87 percent rated it as	either good or excellent.		·	
C. The projected cost (or saving	s) of this proposal is as	follows:		
Personnel Impact: N/A	,			
Operating Expenses Impact: The	n \$10 nor course registr	ation foo will halp defroy the incre	sood coots of	
Operating Expenses Impact: The requiring all juniors and seniors	շ գ ւս բեւ course registr attend.	adon lee will help delray the incre	aseu costs of	
Equipment/Physical Facility Need				
	MO. IVIPA			
Library Resources:				
manufacture in the second seco	West-dated-in-terrology and the second secon		,	

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

COMMUNICATION STUDIES (B.A.)	Co	MMUNI	CATION	STUDIES	(B.A.)	1
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CIP Code: 09.0101

University Requirement 1 hour

BTO 100.

General Education Requirements 48 hours

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Total Curriculum Requirements 128 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Parti				
(Check one)	Department Name	Communication		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV) *Course Prefix & Num	ber		
Course Dropped (Part II)	*Course Title (30 charac	cters)		
New Program (Part III)	*Program Title	Journalism		
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)	
Program Suspended (Part III	*Provide only the infor	mation relevant to the proposal.		
Proposal Approved by:	Date	,	<u>Date</u>	
Departmental Committee	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not ap				
Approval needed for new, revise *Approval/Posting needed for ne	eu, or suspended progra w dearee program or ce	rtificate program		
		Please contact EKU's Office of Institu	itional Effectiveness.	
Completion of A, B, and C is req				
		e the number of credit hours for ABC 1	,	
To require a Professional Semina	r/Conference experienc	e as part of the major requirements the	rough BTS300 and	
register for all juniors and seniors	s in the College of Busin Professional Skills Cont	ess and Technology. Credit will be give	en when students	
A. 2. Effective date: (Example: I		erence.		
	-ali 2001)			
Spring 2007			•	
A. 3. Effective date of suspend	ed programs for curre	ntly enrolled students: (if applicable)		
B. The justification for this acti	ion:			
		college students, need exposure to pro	ofessionals in their	
		the job search. The College's annual		
Conference is a very high quality	event that all students no	eed to attend. Of the 239 students wh		
Conference, 87 percent rated it as	s either good or excellen	t.		
C. The projected cost (or savin	gs) of this proposal is	as follows:		
Personnel Impact: N/A	- -			
. c.somici impact. IV/A				
Operating Expenses Impact: Ti	he \$10 ner course regi	stration fee will help defray the incr	eased costs of	
requiring all juniors and seniors		stration les will help deliay the life	cuseu costs of	
Equipment/Physical Facility Ne	4			
Library Resources:				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

,
Journalism (B.A.)
CIP Code: 09.0401
University Requirement 1 hour
BTO 100.
General Education Requirements
Standard General Education program. Refer to Section Four
of this Catalog for details on General Education and
University requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Free Electives
Minor Requirements
Journalism students must complete a minor in an area outside
the Department of Communication.
Major Requirements
COM 200, 201, 301, and 491 (1), JOU 302 (1), 305, 310,

325, 401, 425, COM 405, and 8 hours selected from JOU 302, 307, 410, 415, 450, 480, COM 320A-I (up to 4 hours),

Total Curriculum Requirements 128 hours

330, 415, 430, or 471.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I					
(Check one)	Department Name	Communication			
New Course (Parts II, IV)	College	Business and Technology			
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r .			
Course Dropped (Part II)	*Course Title (30 characters	<u> </u>			
New Program (Part III)	*Program Title	Public Relations			
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)		
Program Suspended (Part III)	*Provide only the information	ition relevant to the proposal.			
Proposal Approved by:	<u>Date</u>		<u>Date</u>		
Departmental Committee	8/4/06	Graduate Council*	N/A		
Is this a SACS Substantive Change?	Yes**** NoX	Council on Academic Affairs			
College Curriculum Committee	8/4/06	Approved X Disapproved	<mark>09-21-06</mark>		
General Education Committee*	N/A	Faculty Senate**			
Teacher Education Committee*	N/A	Board of Regents**			
		Council on Postsecondary Edu.***			
*If Applicable (Type NA if not app		. · ·			
Approval needed for new, revise *Approval/Posting needed for new					
****If "yes", SACS must be notified I			tional Effectiveness.		
Completion of A, B, and C is requ					
		ne number of credit hours for ABC 1			
To require a Professional Seminar	/Conference experience a	s part of the major requirements thr	ough BTS300 and		
BTS400 for all juniors and seniors register for and attend the annual I		s and Technology. Credit will be giv	en when students		
` .	4	01100.			
A. 2. Effective date: (Example: F	all 2001)				
Spring 2007					
A. 3. Effective date of suspende	ed programs for currentl	y enrolled students: (if applicable)			
B. The justification for this action	on:		SCOTT		
-		lege students, need exposure to pro	ofessionals in their		
field. They need to learn how to no	etwork and prepare for the	e job search. The College's annual	Professional Skills		
Conference is a very high quality e	event that all students nee	d to attend. Of the 239 students wh	o evaluated the 2006		
Conference, 87 percent rated it as	either good or excellent.				
C. The projected cost (or saving	gs) of this proposal is as	s follows:			
D Alla	- ,				
Personnel Impact: N/A					
Operating Expenses Impact: Th	na \$10 nar coursa ragisti	ration fee will help defray the incr	eased costs of		
requiring all juniors and seniors	•	and the time holp delitary the more			
Equipment/Physical Facility Nee					
	,				
Library Resources:					

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

P	URLIC	RELA	TIONS	(B.A.)	
	CHARLE	TATE AND	. 1 1 0 : 1.3 '	しみぎゃん みゃり	

CIP Code: 09.0902

University Requirement 1 hour

BTO 100.

Standard General Education program excluding block VB and block VC. Refer to Section Four of this *Catalog* for details on General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 21 hours

COM 320 (3) A-I, 420, ECO 230 or 231, MGT 301 or BEM 425, POL 101 and six hours from the following courses: COM 301, 309, 325, 390, 425, GCM 211, MKT 301, or PUB 385.

305, 325 or TEC 313, PUB 375, 380, 470 (1), 475, 490.

Total Curriculum Requirements 128 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

raru				
(Check one)	Department Name	Management, Marketing, and Ad	lmin. Communication	
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number	er		
Course Dropped (Part II)	*Course Title (30 character	<u> </u>		
New Program (Part III)	*Program Title	Corporate Communication and T	echnology (B.B.A.)	
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)	
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.	- · ·	
Proposal Approved by:	<u>Date</u>		Date	
1	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee 8	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**	,	
Teacher Education Committee*	N/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revised *Approval/Posting needed for new				
		lease contact EKU's Office of Institut	ional Effectiveness.	
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Completion of A, B, and C is requ				
A. 1. Specific action requested:	(Example: To increase the	ne number of credit hours for ABC 10	00 from 1 to 2.)	
	in the College of Busines	as part of the major requirements throws and Technology. Credit will be give		
		crioc.		
A. 2. Effective date: (Example: Fa	all 2001)			
Spring 2007				
A. 3. Effective date of suspended	d programs for currentl	y enrolled students: (if applicable)		
B. The justification for this actio	n:			
EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.				
C. The projected cost (or saving	s) of this proposal is as	follows:		
Personnel Impact: N/A			·	
Operating Expenses Impact: The requiring all juniors and seniors a		ation fee will help defray the increa	ased costs of	
Equipment/Physical Facility Need	ds: N/A			
Library Resources:				
Library Nesources.				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

I diti				
(Check one)	Department Name	Management, Marketing, and A	dmin. Communication	
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Numb	er		
Course Dropped (Part II)	*Course Title (30 characte	ers)		
New Program (Part III)	*Program Title	General Business		
X Program Revision (Part III)		(Major X , Option; Minor	_; or Certificate)	
Program Suspended (Part III)	 *Provide only the inform	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		Date	
	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes*** No X	Council on Academic Affairs		
College Curriculum Committee	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**		
-		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app **Approval needed for new, revise ***Approval/Posting needed for nev ****If "yes", SACS must be notified	ed, or suspended program v degree program or certi		tional Effectiveness.	
Completion of A, B, and C is requ				
A. 1. Specific action requested:	(Example: To increase t	the number of credit hours for ABC 1	00 from 1 to 2.)	
To require a Professional Seminar/Conference experience as part of the major requirements through BTS300 and BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference.				
A. 2. Effective date: (Example: F	all 2001)			
Spring 2007				
•	nd programs for ourront	ly enrolled students: (if applicable)		
A. J. Lifective date of suspende	a programs for current	iy emoned students. (If applicable)		
	North at the attended to the control of the control	K Marana Mara	The Common of Born Section 19 (1994) with the con-	
B. The justification for this action	on:			
EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.				
C. The projected cost (or saving	gs) of this proposal is a	s follows:		
Personnel Impact: N/A				
Operating Expenses Impact: The \$10 per course registration fee will help defray the increased costs of requiring all juniors and seniors attend.				
Equipment/Physical Facility Nee	ds: N/A			
Library Resources:				
			·	

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

GENERAL BUSINESS (B.B.A.)

CIP Code: 52.0101

University Requirement 1 hour

BTO 100.

Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

MAT 107 or MAT 211; SOC 131; ECO 230, 231.

Free Electives (non-business) 10-13 hours

Business Requirements

Pre-Business Core 12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core 21 hours

CCT 300, CIS 300, FIN 300, MGT 300, MGT 370,

MKT 300, GBU 480.

Major Requirements 30-33 hours

CIS 400, GBU 201, MGT 340, and one of the following options:

General Business Option:

Three hours in a 400 level Marketing Course, three hours in Finance (FIN 301, 302, 304, 324, or 330), and three hours in Management (MGT 320, 330, 406, 430, or 470), and one additional approved upper-division course from finance, marketing, or management, and nine hours of approved business electives.

International Business Option:

Six hours of foreign language, CCT 310, MGT 430, MKT 400, FIN 330; and six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper-division courses in business or economics (ECO 394).

Total Curriculum Requirements 128 hours

rditi			
(Check one)	Department Name	Management, Marketing, and A	dmin. Communication
New Course (Parts II, IV)	College	Business and Technology	
Course Revision (Parts II, IV)	*Course Prefix & Number	r	
Course Dropped (Part II)	*Course Title (30 character	<u> </u>	
New Program (Part III)	*Program Title	Management	
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee 8	8/4/06	Graduate Council*	N/A
Is this a SACS Substantive Change?		Council on Academic Affairs	Martin de M
		Approved X Disapproved	09-21-06
·		Faculty Senate**	
Teacher Education Committee* 1		Board of Regents**	***************************************
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not appl **Approval needed for new, revised			
***Approval/Posting needed for new			
****If "yes", SACS must be notified b			tional Effectiveness.
	^		
Completion of A, B, and C is requi			
	` .	ne number of credit hours for ABC 1	, i
		s part of the major requirements thr	
register for and attend the annual F		s and Technology. Credit will be give ence.	en when students
A. 2. Effective date: (Example: Fa			
Spring 2007	211 2001)		
	-l	· · · · · · · · · · · · · · · · · · ·	
A. 3. Effective date of suspended	d programs for currently	/ enrolled students: (if applicable)	
B. The justification for this actio	n:		
EKU students, particularly those wh	no are first-generation coll	ege students, need exposure to pro	fessionals in their
field. They need to learn how to ne	twork and prepare for the	job search. The College's annual F	Professional Skills
Conference is a very high quality every conference, 87 percent rated it as a		to attend. Of the 239 students who	evaluated the 2006
adamente i trataga esti i responsación de los entrebas consequentes estil Consequentes es			
C. The projected cost (or savings	s) of this proposal is as	follows:	
Personnel Impact: N/A			
Operating Expenses Impact: The requiring all juniors and seniors a		ation fee will help defray the incre	ased costs of
Equipment/Physical Facility Need			
Library Resources:			
Library Nesources.			·

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Management (B.B.A.)
CIP Code: 52.0201
University Requirement 1 hour
BTO 100.
General Education Requirements
Standard General Education program, excluding general
education blocks II, VB, and VC. Refer to Section Four of
this Catalog for details on the General Education and
University requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements 12 hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231.
Free Electives (non-business)
Business Requirements
Pre-Business Core 12 hours
ACC 201, 202; GBU 204; QMB 200.
Business Core
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370,
MIZT 200 CDIT 400
MKT 300, GBU 480.
Major Requirements
1
Major Requirements

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

raiti				
(Check one)	Department Name	Management, Marketing, and Ad	dmin. Communication	
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number	er		
Course Dropped (Part II)	*Course Title (30 characte	rs)		
New Program (Part III)	*Program Title	Marketing		
X Program Revision (Part III)		(Major X, Option; Minor	; or Certificate)	
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		Date	
	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**		
	,	Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new				
		ricate program Please contact EKU's Office of Institut	tional Effectiveness.	
	1,			
Completion of A, B, and C is requ				
A. 1. Specific action requested:	(Example: To increase t	he number of credit hours for ABC 10	00 from 1 to 2.)	
	in the College of Busines	as part of the major requirements thross and Technology. Credit will be given the contract of		
A. 2. Effective date: (Example: Fa				
, ,	all 2001)			
Spring 2007				
A. 3. Effective date of suspende	d programs for current	ly enrolled students: (if applicable)		
		•.		
B. The justification for this action	on:			
EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.				
C. The projected cost (or saving	s) of this proposal is as	s follows:		
Personnel Impact: N/A				
·				
Operating Expenses Impact: The requiring all juniors and seniors		ration fee will help defray the incre	ased costs of	
Equipment/Physical Facility Need	ds: N/A			
Library Resources:				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Marketing (B.B.A.)
CIP Code: 52.1401
University Requirement
ВТО 100.
General Education Requirements 36-39 hours
Standard General Education program, excluding general
education blocks II, VB, and VC. For Music Marketing
Option, block IIIA is also excluded. Refer to Section Four of
this Catalog for details on the General Education and
University requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements 12-15 hours
MAT 107 or 211; SOC 131; ECO 230, 231, MUS 272 (For
Music Marketing Option).
Free Electives (non-business) 1-13 hours
Upper Division electives may be required to meet the
University 43 hour upper division requirement. (Music
Marketing Option: recommend BEM 240, and other business
courses as electives, up to 50% of program).
Business Requirements
Pre-Business Core 12 hours
ACC 201, 202; GBU 204; QMB 200.
Business Core
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370,
MKT 300, GBU 480.
Major Requirements
Marketing Option
MKT 350, 400, 455, MGT 340 and 15 hours of
approved marketing electives above the core.
Music Marketing Option
MUS 190 (2), 191 (2), 290 (2), 390 (3), 391 (3), MGT
340, and 15 hours from the following courses: MKT
304, 306, 310, 349, 400, 401, or MGT 330. Professional Golf Management Option 39 hours
MKT 350, 404, 455, 349 (3), 481 (3), MGT 201*,
MGT 320, MGT 330, MGT 340; additional
requirements: AGR 304 (4), OHO 351 (4), OHO
362G (1), NFA 445.
Approved Business Electives 3 hours
Total Curriculum Requirements 128 hours
*MGT 201 A, B, C, D, E, F (1/2 hour) required of all PGM
students for six semesters, up to a maximum of three credits.



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906
Department of Management, Marketing, and Administrative Communication

Business & Technology Center, Room 011 521 Lancaster Avenue Richmond, Kentucky 40475-3102 Office: 859-622-1377

Fax: 859-622-2359 www.management.eku.edu Dr. Norb Elbert, Chair

Date: September 21, 2006

To: Council on Academic Affairs

From: Norh Elbort Chair

Management, Marketing and Administrative Communication

Re: Program Revision and New Course

Please consider the two proposals for the Management, Marketing and Administrative Communication Department at the College Curriculum Committee meeting on April 21, 2006.

1. Create a new option in General Business, Global Supply Chain Management

2. Create a new course, MGT 375, Supply Chain Management

Supply chain management is an integrating function with primary responsibility for linking major business functions and business processes within and across companies into a cohesive and high performing business model. It is now one of the hottest career paths and is truly global in scope. Supply chain management jobs are in great demand in the U.S. and around the world. A check of Monster.com on April 13, 2006 listed over 100 supply chain job openings in this region alone. The supply chain curriculum being proposed draws from management, marketing, computer information systems and industrial technology, making the option truly interdisciplinary. Only one new course, appropriately titled Supply Chain Management (MGT 375), will need to be created.

There are no other undergraduate supply chain programs offered at any of Kentucky's public universities. The University of Louisville and UPS do offer a graduate certification program in Logistics and Distribution. The nearest undergraduate programs are at Ohio Sate University and the University of Tennessee. Once this program is up and running we are anticipating approximately 20 majors each year, perhaps more if it is properly promoted.

Part I				
(Check one)	Department Name	MMAC		
New Course (Parts II, IV)	College	СВТ		
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r		
Course Dropped (Part II)	*Course Title (30 character			
New Program (Part III)	*Program Title	General Business		
X Program Revision (Part III)		(Major _, Option _X; Minor; o	r Certificate)	
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	4/11/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	8/23/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**	10-02-06	
Teacher Education Committee*	N/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new				
****If "yes", SACS must be notified b	pefore implementation. P	lease contact EKU's Office of Institut	ional Effectiveness.	
Completion of A, B, and C is required: (Please be specific, but concise.) A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add new option in General Business called Global Supply Chain Management A. 2. Effective date: (Example: Fall 2001) Spring 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: Graduates will have an in-depth understanding of integrative managerial issues and challenges related to developing and implementing a firm's global logistic strategy. Most of the curriculum is currently available with the exception of MGT 375, Supply Chain Management, which needs to be added.				
C. The projected cost (or savings) of this proposal is as follows:				
Personnel Impact: Current facul Option.	lty possess qualification	s appropriate for the Supply Chai	n Management	
Operating Expenses Impact: n/a	r de la companya de			
Equipment/Physical Facility Nee	ds: n/a			
Library Resources: n/a				

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

GENERAL BUSINESS (B.B.A.)

CIP Code: 52.0101

General Education Requirements......39 hours

Standard General Education program, excluding general education Blocks II and VB and VC. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

Supporting Course Requirements.....12 hours

MAT 107 or MAT 211; SOC 131; ECO 230, 231.

Free Electives (non business)......10-13 hours

Business Requirements

Pre-Business Core......12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core......21 hours

CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480.

Major Requirements 30-33 hours

CIS 400, GBU 201, MGT 340 and one of the following options:

General Business Option: (30)

Three hours in a 400 level Marketing Course, three hours in Finance (FIN 301, 302, 304, 324, or 330), and three hours in Management (MGT 320, 330, 406, 430, or 470), and one additional approved upper-division course from finance, marketing, or management and nine hours of approved Business Electives.

International Business Option: (33)

Six hours of foreign language; CCT 310, MGT 430, MKT 400, and FIN 330; and six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with chairperson approval. International students may choose to fulfill this requirement through internships, co-operative education, or approved upper-division courses in business or economics (ECO 394)

Global Supply-Chain Management Option: (33)

MKT 315, 400, 431, MGT 430, 375; 6 hours from the following courses: INT 400, CIS 380, CIS 435, MGT 406, MKT 312; and 3 hours of approved business electives or International Economics (ECO 394)

Total Curriculum Requirements......128 hours

Part I					
(Check one)	Department Name	MMAC			
xx New Course (Parts II, IV)	College	CBT			
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r MGT 375			
Course Dropped (Part II)	*Course Title (30 characters	Supply Chain Management			
New Program (Part III)	*Program Title				
Program Revision (Part III)		(Major, Option; Minor; or Certificate)			
Program Suspended (Part III)	*Provide only the informa	ation relevant to the proposal.			
Proposal Approved by:	<u>Date</u>	<u>Date</u>			
Departmental Committee	4/11/06	Graduate Council* N/A			
Is this a SACS Substantive Change?		Council on Academic Affairs			
College Curriculum Committee	8/23/06	Approved X Disapproved09-21-06			
General Education Committee*	N/A	Faculty Senate**			
Teacher Education Committee*		Board of Regents**			
		Council on Postsecondary Edu.***			
*If Applicable (Type NA if not app **Approval needed for new, revise					
***Approval/Posting needed for new					
		lease contact EKU's Office of Institutional Effectivenes			
	to de (Marie de la companie)	test a suctor X			
Completion of A, B, and C is requ					
A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)					
Create a new course titled Supply Chain Management (MGT 375) that will complete the curriculum for a General Business Option in Global Supply Chain Management					
A. 2. Effective date: (Example: Fall 2001)					
, •	all 2001)				
Spring 2007					
A. 3. Effective date of suspende	ed programs for currently	y enrolled students: (if applicable)			
B. The justification for this action	on:				
Supply chain management encom	passes the planning and n	nanagement of all activities involved in sourcing and			
procurement. The addition of MGT 375 is necessary and provides the integration for linking major business					
functions and business processes.					
C. The projected cost (or saving	gs) of this proposal is as	follows:			
Personnel Impact: None					
Operating Expenses Impact: None					
Equipment/Physical Facility Needs: None					
Library Resources: None					

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 375 Supply Chain Management (3) Prerequisite: MGT 340. The integration of key business processes from end-user through original suppliers that add value for customers and other stakeholders. Topics include: integration and strategic partnering, procurement and outsourcing strategies, value-added services and international challenges.

Part IV. Record	ing Data for New or	Revised Course (Record only	new or chan	ged course inf	ormation.)
Course prefix	Course Number	Effective Term	Colle	ege/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)			
MGT	375	Spring 2007	AS_	JS	MMAC
				xxx EM	
			ED_	PC	
			HS		
Credit Hrs.	We	ekly Contact Hrs.	Repeatable	e Maximum No	o. of Hrs.
3	Lecture 3 L	aboratory Other			
			Cip Co	de (first two dig	gits only) 52
Schedule Type*	Work Load	Grading Mode*	Class Restr	icted to include	e, if any: (undergraduate
(List all applicable)	(for each schedule type)			only)	•
1	3	Normal	FR		JR_X
	,		SO		SR X
	-				
		Grading Information: Course is	7.7 X-1		
· · · · · · · · · · · · · · · · · · ·		eligible for IP (in-progress		BANNER USE	ONLY
		grading) for: Check all applicable	101(1	JAMALIN OOL	ONET
		Thesis	Date of dat	to ontry	
	· · · · · · · · · · · · · · · · · · ·	Internship	Date of dat	.a cituy	
			Data antmi		
		Independent Study	Data entry	person	
		Practicum		. San	
		Co-Requisites and Prerequ	<u>uisites</u>		
Co-Requisite(s)	: (List only co-re	quisites. See below for prerequisite	es and combin	ations.)	
Course Prefix an	d No.				•
Course Prefix an	d No.	,		-	
Prerequisite(s):	(List prerequisites on	y. List combinations below. Use "	'and" and "or	" literally.) (Spe	ecific minimum grade
		be placed in () following courses. [
Course Prefix and	d No.	MGT 340			
Course Prefix and	d No.				
Test Scores					
	vhen a course grouping or e GPA is required)				
		e(s) Combination (Use "and" an Illowing courses. Default grade is D		.) (Specific min	imum grade
Course Prefix and	d No.				,
Toot Soores					

EASTERN KENTUCKY UNIVERSITY COLLEGE OF BUSINESS & TECHNOLOGY

Department of MMAC Tentative Course Syllabus

SAMPLE

COURSE NUMBER:

MGT 375

COURSE TITLE:

Supply Chain Management

PREREQUISITES:

MGT 340 or equivalent

INSTRUCTOR:

Dr. Kambiz Tabibzadeh

OFFICE:

LL 019 BTC, Kambiz.tabibzadeh@eku.edu (859) 622-4974, Home: (502) 292-0118

11:25-1:10 MW, 3:55-6:00 M

Other times by appointments only

REQUIRED TEXT:

OFFICE HOURS:

Designing & Managing The Supply Chain, Concepts, Strategies & Case Studies, by D. Simchi-Levi, P. Kaminsky, & E. Simchi-Levi,

Second Edition, McGraw-Hill/Irwin.

COURSE DESCRIPTION: Practical approaches for slashing time and costs and improving productivity using methods designed for distribution network configuration and strategy, inventory control, integration and strategic partnering, supply contracts, outsourcing and procurement strategies, product design, IT and DDS, customer value creation, and global/system-wide optimization.

COURSE OBJECTIVE: SCM is concerned with a set of approaches utilized to efficiently integrate suppliers, manufacturers, warehouses, and stores, so that merchandise is produced and distributed at the right quantities, to the right locations, and at the right time, in order to minimize system-wide costs while satisfying service level requirements. Through successful completion of this course students will:

- 1. Gain knowledge of, comprehend, and master basic SCM concepts and critical issues.
- 2. Be able to formulate and apply various mathematical and statistical techniques used in SCM.
- 3. Increase their problem-solving skills in the specific areas listed in the course outline by means of analysis, synthesis, and evaluation.

To achieve these objectives, the course will depend upon lecture material and various assignments drawn from the text and other sources.

COURSE REQUIREMENTS: Students will be required to demonstrate knowledge and application of Supply Chain Management by participating in classroom discussion, taking exams, experiential exercises, case studies, class presentation(s), research papers and/or individual and team assignments. These will require students to think analytically, apply knowledge, and communicate responses in writing or orally.

COURSE EVALUATION PROCESS:

<u>Grading:</u> The following grading scale is going to be adhered to with no deviations. Test results will normally not be curved. No test score will be dropped.

90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = DBelow60 = F

ABSOLUTELY NO BARGAINING ABOUT GRADES.

The students who have a grade below C after the first two tests may improve their grade by doing special assignments such as project reports, etc., however, this must be discussed with me well in advance, so that some meaningful work can be done. This may earn you up to a $\underline{\text{maximum}}$ of 5 points, to be added to your total course grade.

Tests and evaluations: CHEATERS FAIL. Tests will be primarily derived from lecture material, textbook, reading assignments and homework. My goal is to evaluate your performance as fairly and objectively as possible. I have established the following formula for evaluation of your grade:

EVALUATION	WEIGHT	TENTATIVE SCHEDULE
Test 1	15%	Sep. 25, M
Test 2	15%	Nov. 6, M
Final	15%	Dec. 11, M 8:00-10:00
Chapter presentation (s	s) 20%	Nov. 15, W
Case analysis, teamwor	ck, etc. 30%	
Participation, etc	2%	Everyday

You may bring in $\underline{\text{one}}$ 3X5 index card containing mathematical formulas only. No worked examples, definitions, or descriptions

are allowed. ALL TESTS ARE COMPREHENSIVE.

STUDENT PROGRESS REPORTING:

Projects, tests, and quizzes will be returned to students as soon as possible, normally within one week.

ATTENDANCE:

Attendance is strongly advised. Since each session is designed to be a meaningful and integral part of the course as a whole, it is to your advantage to be present at all class meetings. This is not the type of material that you can learn by reading and memorizing the text. Students are fully responsible for all lecture material, reading assignments, etc., covered during their absence. Solving homework problems is a key to successfully learning the material involved.

OTHER:

<u>Homework</u> will be assigned on a regular basis. It is your responsibility to keep a record of all homework assignments. Most homework problems will be reviewed in class. The assigned work is the minimum necessary; if I were you, I would do many, many additional ones from each chapter. Homework must be done when assigned. It must be ready at all times as I may want to collect and review item without prior notice.

<u>Makeup exams</u>: One makeup exam is allowed, for an officially excused absence. If more than one test is missed, the points will be added to the final. Makeup exams must be done prior to return of exams to the class.

Cheating: Any form of cheating will result in an "F" for the assignment. "Plagiarism is the act of presenting ideas, words, or organization of a source (published or not) as if they were one' own, without acknowledgment of the original source. Since the university instructors assume material presented by students is their own unless otherwise indicated, all quoted materials must be in quotation marks, and all paraphrases, quotations, significant ideas, and organization must be acknowledged. Plagiarism also includes presenting material which was composed or revised by any person other than the student who submits it, as well as the deliberate falsification of footnotes. The use of the term "material" refers to work in any form including written, oral, or electronic." EKU Faculty/Staff Handbook.

I reserve the right to raise student's course grade by as much as 2 points for exceptional "class participation".

I also reserve the right to change the dates of tests with appropriate advance notice.

Please also note that <u>all</u> tests (including the final) are comprehensive and are of one hour's duration.

<u>University Special Needs Policy:</u> If you are registered with the office of services for individuals with disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the office of services for individuals with disabilities, please contact the office on the third floor of the Student Services Building, by email at disabilities@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

University Repeat Policy: With the advisor's approval, a student may repeat a course taken once previously (second enrollment in the same course). A student may enroll in the same course for a third or subsequent time only under unusual circumstances and with the written permission of the dean of the college of the student's first major. An enrollment is counted as a repeat if a previous enrollment in the course resulted in a passing or failing grade. If a student enrolls in a course for a third or subsequent time without approval, the student will be administratively withdrawn from the course.

Advising Statement: In order to better serve our student advising needs, all DAY classes offered through the MMAC department on November 1, 2006 and November 2, 2006 will be cancelled, so that we can offer a two-day advising period. All NIGHT classes scheduled on these two days will meet at the regular time.

All GBU, MGT, MKT, and ACS majors are <u>required</u> to come for an advising session with their academic advisors during these two days. Academic advisors will be available on <u>November 1 and November 2</u> from 8:00 am -6:00pm.

Any student who does not take advantage of this advising opportunity will be advised the last two days of the advising period for fall 2006.

COURSE OUTLINE:

INTRODUCTION TO SUPPLY CHAIN MANAGEMENT

LOGISTICS NETWORK CONFIGURATION

INVENTORY MANAGEMENT AND RISK POOLING

THE VALUE OF INFORMATION

SUPPLY CHAIN INTEGRATION

STRATEGIC ALLIANCES

PROCUREMENT AND OUTSOURCING STRATEGIES

INTERNATIONAL ISSUES IN SUPPLY CHAIN MANAGEMENT

COORDINATED PRODUCT AND SUPPLY CHAIN DESIFN

CUSTOMER VALUE AND SUPPLY CHAIN MANAGEMENT

INFORMATION TECHNOLOGY FOR SUPPLY CHAIN MANAGEMENT

DECOISION-SUPPORT SYSTEMS FOR SUPPLY CHAIN MANAGEMENT

COMPUTERIZED SIMULATION GAME(S)

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I					
(Check one)	Department Name	Technology			
New Course (Parts II, IV)	College	Business and Technology			
Course Revision (Parts II, IV)	*Course Prefix & Number				
Course Dropped (Part II)	*Course Title (30 characters		-		
New Program (Part III)	*Program Title	Aviation			
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)		
Program Suspended (Part III)	*Provide only the informa	tion relevant to the proposal.			
Proposal Approved by:	<u>Date</u>		<u>Date</u>		
-	The second second	Graduate Council*	N/A		
Is this a SACS Substantive Change?	Yes**** NoX	Council on Academic Affairs			
College Curriculum Committee	8/4/06	Approved X_Disapproved	09-21-06		
General Education Committee*	N/A	Faculty Senate**			
Teacher Education Committee*		Board of Regents**	,		
		Council on Postsecondary Edu.***			
*If Applicable (Type NA if not app					
Approval needed for new, revise *Approval/Posting needed for new					
*****If "yes", SACS must be notified I			tional Effectiveness.		
Completion of A, B, and C is requ			00 (4 +- 0)		
A. 1. Specific action requested:					
To require a Professional Seminar	/Conference experience a	s part of the major requirements thr	rough BTS300 and		
BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference.					
A. 2. Effective date: (Example: F					
	an 2001)				
, -	Spring 2007				
A. 3. Effective date of suspende	ed programs for currently	enrolled students: (if applicable)			
B. The justification for this action:					
EKU students, particularly those w		ege students, need exposure to pro	ofessionals in their		
field. They need to learn how to no	etwork and prepare for the	job search. The College's annual	Professional Skills		
Conference is a very high quality e		I to attend. Of the 239 students wh	o evaluated the 2006		
Conference, 87 percent rated it as	either good or excellent.				
C. The projected cost (or saving	gs) of this proposal is as	follows:			
Personnel Impact: N/A			-		
reisonnei impact. N/A	•				
			~		
Operating Expenses Impact: The requiring all juniors and seniors	•	ation fee will help defray the incr	eased costs of		
Equipment/Physical Facility Nee	ous. IVIA				
Library Resources:					
· .					

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

(*Use strikethrough for de
AVIATION (B.S.) AREA MAJOR
CIP Code: 49.0102
University Requirement 1 hour
BTO 100.
General Education Requirements
Standard General Education program, excluding blocks II,
IVB, VB, VII (QS), and VIII (6 hours). Refer to Section
Four of this Catalog for details on the General Education and
University requirements.
College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).
Supporting Course Requirements 36-38 hours
CSC 104 or CSC 177 or CIS 212 or TEC 161; GEO 215;
MAT 107 and 108 or 109 (5); 124 (4) or 211; MGT 300 or
301, 480 or INT 408; PHY 131 (5), 132 (5); PSY 200; and
STA 215.
Free Electives 11-16 hours
Major Requirements 45-48 hours
Aviation Core 15 hours
AVN 150, 315, 350, 410, 460.
Majors must also select an option in professional flight
or aerospace management
Options:
Professional Flight
AVN 192 (5), 194A (1), 205A (1), 206A (1), 220,
220A (1), 229A (1), 230A (1), 300 (2), 300A (1),
310 (4), 310A (1), 320 (2), 320A (1), 325 (3),
400 (1), 400A (1), and 425. All electives must be
upper division.
Aerospace Management
AVN 340, 360, 370, 390, 401, 402; and twelve
hours*^ from the following prefixes: ACC, AFS,
AVN, CIS, ECO, FIN, GBU, INS, MGT, MKT, MSL, PUB, RST.
*Selection of lower division courses may result in
a failure to meet university requirement of 43
hours of upper division credits.
^May require prerequisites.
Total Curriculum Requirements
Students must take an Aviation exit examination before
the state of Aviation extresimination before

graduation.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I				
(Check one)	Department Name	Technology		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number			
Course Dropped (Part II)	*Course Title (30 characters			
New Program (Part III)	*Program Title	Computer Electronic Networking		
X Program Revision (Part III)	*	(Major X, Option; Minor; or Certificate)		
Program Suspended (Part III)	*Provide only the information	ion relevant to the proposal.		
Proposal Approved by:	<u>Date</u>	<u>Date</u>		
Departmental Committee		Graduate Council* N/A		
Is this a SACS Substantive Change?		Council on Academic Affairs		
College Curriculum Committee	8/4/06	Approved X Disapproved09-21-06		
General Education Committee*		-aculty Senate**		
Teacher Education Committee*		Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new				
****If "yes", SACS must be notified	before implementation. Pl	ease contact EKU's Office of Institutional Effectiveness.		
A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To require a Professional Seminar/Conference experience as part of the major requirements through BTS300 and BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference. A. 2. Effective date: (Example: Fall 2001) Spring 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.				
C. The projected cost (or savin	gs) of this proposal is as	follows:		
Personnel Impact: N/A	J-,			
r ersornier impact. WA				
requiring all juniors and senior	s attend.	ration fee will help defray the increased costs of		
Equipment/Physical Facility Ne	eds: N/A			
Library Resources:				

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

COMPUTER ELECTRONIC NETWORKING (B.S.)

CIP Code: 15.1201

College Requirement: Professional Skills Seminar BTS 300 (CR) and BTS 400 (CR).

Total Curriculum Requirements 128 hours

The Department of Technology's Computer Electronic Networking degree program has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College's (formerly Lexington Community College) Associate in Applied Science Degree in Engineering Technology with Electrical Specialization.

*Prerequisite may be required for some course selections. Students must take a Computer Electronic Networking exit examination before graduation.

Graduates must have an overall GPA of 2.25 in major requirements. The Computer Electronic Networking program is accredited by the National Association of Industrial Technology (NAIT).

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I				
(Check one)	Department Name	Technology		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number			
Course Dropped (Part II)	*Course Title (30 characters		A STATE OF THE STA	
New Program (Part III)	*Program Title	Construction Management		
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)	
Program Suspended (Part III)	*Provide only the informa	tion relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	8/4/06	Approved <mark>X</mark> Disapproved	<mark>09-21-06</mark>	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*		Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new	d, or suspended programs	s cate program	,	
****If "yes", SACS must be notified	before implementation. Pl	ease contact EKU's Office of Institu	utional Effectiveness.	
Completion of A, B, and C is requ	ired: (Please be specific	, but concise.)		
A. 1. Specific action requested:	(Example: To increase the	ne number of credit hours for ABC 1	100 from 1 to 2.)	
To require a Professional Seminar	r/Conference experience a	s part of the major requirements th	rough BTS300 and	
BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference.				
A. 2. Effective date: (Example: Fall 2001)				
Spring 2007				
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)				
B. The justification for this action:				
· · · · · · · · · · · · · · · · · · ·		land attidants, need expecting to pr	rofossionals in their	
EKU students, particularly those w field. They need to learn how to n	no are first-generation colletwork and prepare for the	lege students, need exposure to pre- e iob search. The College's annual	Professional Skills	
Conference is a very high quality of	event that all students need	d to attend. Of the 239 students wh	no evaluated the 2006	
Conference, 87 percent rated it as	s either good or excellent.	·		
C. The projected cost (or savin	gs) of this proposal is as	s follows:	MANAGES AND RESERVE SERVENCE IN MARKET SERVENCE	
	go) or also proposes to an			
Personnel Impact: N/A				
		ation for will belond after the line	roseed costs of	
Operating Expenses Impact: TI requiring all juniors and seniors	ne \$10 per course registi s attend	ration fee will nelp defray the inc	reased costs of	
Equipment/Physical Facility Ne	eas: N/A			
Library Resources:				
		•		

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

CONSTRUCTION MANAGEMENT (B.S.)

CIP Code: 52.2001

University Requirement I hour BTO 100.

General Education Requirements30 hours Standard General Education program, excluding blocks II, IVB, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 39-40 hours ACC 201, CCT 201, ECO 230, GBU 204, GLY 108, TEC 161; MAT 108 and MAT 261, or six hours of higher level MAT courses; MGT 301 or INT 408, PHY 131 (5), 132 (5) or CHE 101, 107 (1); and three upper division hours of **ACC, CCT, CIS, ECO, FIN, GBU, INS, MGT, MKT, QMB, or RST electives as approved by major advisor.

Free Electives 0 -1 hour Major Requirements 57 hours CON 121, 201, 202, 221, 294, 303, 307, 320, 322, 323, 324, 349 (6), 420, 421, 423, 425, and 426; FSE 361.

The Department of Technology's Construction Management program has articulation agreements for transfer of credit and cooperation with Bluegrass Community and Technical College's (formerly Lexington Community College) Associate in Applied Science Degree in Architectural Technology and the Associate in

Applied Science Degree in Civil Engineering Technology. Students must take a construction assessment examination before graduation. An exam fee is required.

+Two separate summer enrollments are recommended in order to achieve a total of 6 credit hours.

**Students wishing to pursue the Minor in Business must confer with their major advisor to make substitutions to the supporting course requirements. INS, QMB and RST courses do not apply to the Minor in Business.

The Construction Management program is accredited by the American Council for Construction Education.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Parti				
(Check one)	Department Name	Technology		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number	er		
Course Dropped (Part II)	*Course Title (30 characte	rs)		
New Program (Part III)	*Program Title	Graphic Communications Mana	gement	
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)	
Program Suspended (Part III)	Provide only the inform	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	· · · · · · · · · · · · · · · · · · ·	
~	8/4/06	Approved X Disapproved	<u>09-21-06</u>	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app				
Approval needed for new, revise *Approval/Posting needed for new			•	
		Please contact EKU's Office of Institu	utional Effectiveness.	
Completion of A, B, and C is requ				
A. 1. Specific action requested:	: (Example: To increase t	the number of credit hours for ABC 1	00 from 1 to 2.)	
To require a Professional Seminar/Conference experience as part of the major requirements through BTS300 and BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference.				
A. 2. Effective date: (Example: F	Fall 2001)			
Spring 2007				
	ad aragrama far aurrant	ly appelled atudents, (if applicable)		
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)				
B. The justification for this acti	on:			
field. They need to learn how to n	etwork and prepare for the event that all students nee	ollege students, need exposure to property of the college's annual and to attend. Of the 239 students where	Professional Skills	
C. The projected cost (or saving	gs) of this proposal is a	s follows:		
Personnel Impact: N/A				
•				
Operating Expenses Impact: The requiring all juniors and seniors		ration fee will help defray the incr	eased costs of	
Equipment/Physical Facility Nee	eds: N/A			
Library Resources:				
-				

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

(*Use strike	through for d
GRAPHIC COMMUNICATIONS MANAGEMENT	(B.S.)
CIP Code: 10.0302	
University Requirement	1 hour
BTO 100.	
General Education Requirements	33 hours
Standard General Education program, excluding b	locks II,
IVB, VB, and VIII (6 hours). Refer to Section Fou	r of this
Catalog for details on the General Education and U	Jniversity
requirements.	
College Requirement: Professional Skills Semin	ar
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	28 hours
ACC 201; CHE 101, 107 (1); CSC 160; ECO 230;	GBU 204;
MAT 107; ACC 202 or ECO 300 or MGT 301 or 1	MKT 301;
PHY 101 and STA 215.	
Free Electives	18 hours
Major Requirements	48 hours

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I				
(Check one)	Department Name	Technology		
New Course (Parts II, IV)	College	Business and Technology		
Course Revision (Parts II, IV)	*Course Prefix & Number	r		
Course Dropped (Part II)	*Course Title (30 character	<u>s)</u>		
New Program (Part III)	*Program Title	Industrial Technology (B.S.) Are		
X Program Revision (Part III)		(Major X, Option; Minor	_; or Certificate)	
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>	
Departmental Committee	8/4/06	Graduate Council*	N/A	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	`	
College Curriculum Committee	8/4/06	Approved X Disapproved	09-21-06	
General Education Committee*	N/A	Faculty Senate**		
Teacher Education Committee*	N/A · · · · · · · · · · · · · · · · · · ·	Board of Regents**		
		Council on Postsecondary Edu.***		
*If Applicable (Type NA if not app		_		
Approval needed for new, revise *Approval/Posting needed for new				
****If "yes", SACS must be notified by			itional Effectiveness.	
Completion of A, B, and C is requ				
A. 1. Specific action requested:	(Example: To increase the	he number of credit hours for ABC 1	00 from 1 to 2.)	
		as part of the major requirements the		
BTS400 for all juniors and seniors in the College of Business and Technology. Credit will be given when students register for and attend the annual Professional Skills Conference.				
A. 2. Effective date: (Example: Fall 2001)				
	all 2001)			
Spring 2007	٧			
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)				
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B. The justification for this action	on:	i okani ili Anti ili ili oti oki ili ili okani ili ili Manto eli ili Monto (ekili ili ili ili ili oti offictio de		
EKU students, particularly those w	ho are first-generation co	llege students, need exposure to pro	ofessionals in their	
field. They need to learn how to no	etwork and prepare for the	e job search. The College's annual	Professional Skills	
Conference is a very high quality e Conference, 87 percent rated it as		d to attend. Of the 239 students wh	o evaluated the 2006	
estanti in provinci di sull'altra di la compania di provincia di la compania di la compania di la compania di c			un period (green en proposition en en period (green en period)	
C. The projected cost (or saving	gs) of this proposal is a	s follows:		
Personnel Impact: N/A				
•				
			,	
Operating Expenses Impact: Th requiring all juniors and seniors		ration fee will help defray the incr	eased costs of	
Equipment/Physical Facility Nee	ds: N/A			
Library Resources:	•			

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

INDUSTRIAL TECHNOLOGY (B.S.) AREA MAJOR

CIP Code: 15.0612

Prior to enrolling in the last 60 hours of the Industrial Technology degree program students must complete INT 238, 201, 202, TEC 161, 190, MAT 108, PHY 131, CHE 101, 107 (1) or CHE 111, 115 (1); and STA 270 or QMB 200 and have an overall 2.0 GPA and 2.25 major GPA. Graduates must have an overall GPA of 2.25 in the major with no major grade below a "C-". Transfer students will be treated on an individual basis. The Industrial Technology program is accredited by the National Association of Industrial Technology.

<u>College Requirement: Professional Skills Seminar</u> BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements for

Supporting Course Requirements for

EET 251, INT 201, 202, 308, 310, 352, 371, 406, 408, 499; TEC 161, 190.

Major must select an option in Industrial Distribution or Manufacturing.

Options: Industrial Distribution 18 hours INT 200, 320, 400, 506, MKT 312 or 401. Select 3 hours of U.D. technical electives from: EET 351, INT 332, 336, TEC 313, 349. INT 238, 301, 330. Select 3 technical hours from: EET 252, INT 192, 195; GCM 211 (2), GCM 212 (1). Select 12 hours of U.D. technical electives from: EET 350, 351, 440, 452; CON 303; INT 320, 332, 336, 383, 390, 392, 397, 506, 530; TEC 313. Free Electives (Industrial Distribution Option) Free Electives (Manufacturing Option) 9 hours Total Curriculum Requirements 128 hours The Department of Technology's Industrial Technology degree program (Manufacturing Option) has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College (formerly Lexington Community College) Associate in Applied Science Degree in Engineering Technology with Electrical Specialization. In addition, the Department of Technology's Industrial Technology degree program (Manufacturing Option) has an articulation agreement for transfer of credit and cooperation with Bluegrass Community and Technical College (formerly Central Kentucky Technical College) and Somerset Community and Technical College's Associate of Applied Science in General Occupational/Technical Studies including the areas of Machine Tool Technology, Industrial Maintenance, Industrial Electronics and Computer Aided Drafting. Students must take a assessment examination before graduation. An exam fee is required. +Transfer students (Manufacturing Option) with an associate degree in an industrial related field may not need to take these 12 hours of electives if upper division requirement can be completed. *Industrial Technology majors may apply INT 310 in lieu of CCT 300 toward the minor in Business. Incorporates a Business Minor into the Industrial Distribution Option.

AVN 220 Proposal Withdrawn



EASTERN KENTUCKY UNIVERSITY

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College of Business and Technology
Department of Technology

307 Whalin Technology Complex
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-3232 FAX: (859) 622-2357
Ed.Davis@eku.edu • www.technology.eku.ed

MEMORANDUM

TO:

Council of Academic Affairs

VIA:

College Curriculum Committee

FROM:

Department of Technology,

DATE:

August 30, 2006

SUBJECT: Curriculum Revisions

Please consider the following curriculum changes in the Aviation degree program in the Department of Technology at the Council of Academic Affairs meeting on September 21, 2006:

1. Revised Courses

Course	Revision	Page Numbers
AVN 220	Change AVN 220 to 2 Lec/2Lab.	TECH 1 – TECH 3

Thank you!

WED/ss



Curriculum Change Form walks a word to take a later color and the second second

(Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

(Check one)	Department Name	Department of Technology	dia massivipa isi seci. Nasarifacisma basa
New Course (Parts II, IV)	College	College of Business & Technolog	Nobel 200 (1904) 13 Section 1984 (1917)
√ Course Revision (Parts II, IV)	1 199 Control of West		* The second
Course Dropped (Part II)	*Course Title (30 character	A CONTRACTOR OF THE PROPERTY O	
New Program (Part III)	*Program Title	Photo Ground (B) A. Promidekson	Appropriate and MAN
Program Revision (Part III)	reinto asibula asoúlori la	(Major, Option; Minor; c	or Certificate)
Program Suspended (Part III)	*Provide only the informa	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	2/11/2005	Graduate Council*	N/A
Is this a SACS Substantive Change?	Yes**** No √	Council on Academic Affairs	
College Curriculum Committee	8/23/2006	ApprovedDisapproved	
-		Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
*If Applicable /T > NA if yet one		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app **Approval needed for new, revise		s	
***Approval/Posting needed for new	degree program or certif	icate program	
****If "yes", SACS must be notified b	pefore implementation. P	lease contact EKU's Office of Institution	onal Effectiveness.
Completion of A, B, and C is requ		e, but concise.) ne number of credit hours for ABC 10	0 from 1 to 2)
Change AVN 220 to 2 Lec/2 Lab.	(Lixample: 10 increase ti	te number of credit hours for ABC 10	0 110111 1 (0 2.)
/ -	all 2001)		
A. 2. Effective date: (Example: Fa	dii 2001)		
Spring 2007			
	d programs for currently	y enrolled students: (if applicable)	
N/A			
B. The justification for this action	on:	,	
Will enable students to get hands-o	on experience in the Aviat	ion Lab.	
C. The projected cost (or saving	s) of this proposal is as	follows:	
Personnel Impact:			-
None			
Operating Expenses Impact:			. •
None			
Equipment/Physical Facility Need	ds:		
None			
Library Resources:			
None			· .

1. 2.	For a new course, provide the cat For a revised course, provide the and <u>underlines</u> for additions.	current catalog text	with the p	roposed text usir	ng strikethrough f	or deletions
3.	For a dropped course, provide the	And the state of t			<u> </u>	aukaO ways
′*Use	e strikethrough for deletions and unde	New or Revised rlines for additions. Al	l° Catalog so include	⊟ext Crs. Prefix. No ar	nd description. limit	ed to 35 words
		Point the areaigns in the	vierranie is (in fastly harrys	nd sawstill -
his	220 Instrument Pilot: Ground. (3 course is designed to be integrated itions inclusive of the rules and reg	d with AVN 220A and	d includes	studies of aircra	ft operations und	
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		•				
						enough years)
	No.					

Part IV. Recordi	ng Data for New or	Revised Course (Record only r	new o		ormation.)
Course prefix	Course Number	Effective Term		College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)			
AVN	220	Spring 2007		ASJS	TECH
				BT √ EM	_
				EDPC	-
A 1111		LL Confortillo		HS	
Credit Hrs.		ekly Contact Hrs.	Ke	peatable Maximum No	o. of Hrs.
	Lecture 2 L	aboratory 2 Other		Cip Code (first two dig	rite only)
Schedule Type*	Work Load	Grading Mode*	1	lass Restriction, if any	
(List all applicable)	(for each schedule type)	Crading Mode	~	ado reconicion, ir any	. (undergraduate orny)
			1	FR	JR
]	SO	SR
	-]	A	
		Grading Information: Course is			CENTER ETEROPOLITECT
		eligible for IP (in-progress		FOR BANNER USE	ONLY
		grading) for: Check all applicable			
		Thesis	Dat	te of data entry	
	-	Internship		***************************************	
		Independent Study	Dat	a entry person	
	~	Practicum			
		Co-Requisites and Prerequ	uisite	<u>s</u>	
Co-Requisite(s)	: (List only co-red	quisites. See below for prerequisite	es and	combinations.)	INE SUBPRESIDENCE WAS
Course Prefix an	d No.	<u></u>			·
Course Prefix an	d No.			The second secon	
		y. List combinations below. Use '	'and"	and "or" literally.) (Spe	ecific minimum grade
		be placed in () following courses.			3
Course Prefix an	d No.				
Course Prefix an	d No.				
Test Scores		•			
Minimum GPA (v	when a course grouping or				
	re GPA is required)		***************************************		
		e(s) Combination (Use "and" ar llowing courses. Default grade is [" literally.) (Specific mini	mum grade
Course Prefix an	d No.				
Test Scores					
	when a course grouping or re GPA is required)	·			
Equivalent Cour	se(s): (credit not allo	wed with; or formerly:)	······································	······································	
Course Prefix and	d No.				
Course Prefix and	d No.		· · · · · · · · · · · · · · · · · · ·		
Course Prefix and	d No.				
Proposed General	Education Category:	(Check as many as apply.)	***************************************		
I. 01	II. 05	III. 09 IV.	13	V. 17	VI. 20
02			13 14	v. 17 18	_ VI. 20 21
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EASTERN KENTUCKY UNIVERSITY

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TO:

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Council on Academic Affairs

FROM:

Colobraci Whitehouse

Dr. Deborah Whitehouse, Associate Dean

SUBJECT:

Agenda Items

DATE:

Sept. 15, 2006

Please include the attached curriculum proposals onto the agenda for the meeting of the Council on Acadomic Allains on Sept. 21, 2006.

College of Health Sciences

Editorial

Interdisciplinary Minor in Gerontology Drop ANT from in from at SOC415 since ANT415 Was dropped as of 12/15/06 Eft. Fat 06

(Page 4)

EH. Immediate Informational

Clinical Laboratory Science

Program Revision

Clinical Laboratory Science (BS)

Eff. Spring 07

Change Profix from CHS200 to MAS200 and use CIS212 in support To \$8 Gen. Ed. VII (gc), also correct hours.

(Page 5-6)

Dropped Courses

CLS 404, 405, 408, 410, 412, 414, 416, 418, 420

Eff. Spring 67

and 422 - These are being dropped because they were for the Cytotechnology Option and it was dropped. (Page 7-8)

CIES CAA 9-15-06 Page - 1 -

Environmental Health Science

Editorial Change

EHS 290, 300, 330, 335, 340, 345, 360, 370, 380, IEE, Spring 07 366, 440 and 460 - Catalog clean up in the prorequisite informational And co-requisite areas

(Page 9-22)

Program Revision

Environmental Health Science Eff. Spring 07
Add CLT211 in the catalog (it's already in banner as alternative)
Use BIG301 from support in area BLKVII(ns) of gen. ed. and correct hours.

(Page 23-24)

Exercise and Sport Science

New Course

PHES30730 Sports Information Programs Eff. Spring 2007
Action: Acti new course PHES30 to replace PUBS30
Faculty with suspin I PUBS30 retend and there is no other
Februity is available to teach course, dept. her indented that it may carried PUBS30
and this it a required course in sports administration.

(Pages 25-35)

PHE605

Including Dance in the P-12 Curriculum Eff. Spring 2007 Action: This was offered as a total course and was well received.

[Pages 36-41]

PHE810

Financial Aspects of Sport Eff. Spring 2007
Adden: Add new course to graduate program to better
Weet the students needs and NASSM accorditation standards.

(Pages 42-45)

Program Revision

Physical Fitness and Weilness Option Eff. Spring 97 Change Gor. Ed. Requirements for this option To 16 hts. using NPA201 for Gen. Ed. St.KW for this Option only.

(Page 45-47)

Physical Education – Option in Sports Administration Eff. Spring 2007 Action: Substitute PNE730 for PUB730, and include PNE810 and PNE865 as optionally courses to take in program. (Pages 49-49)

Recreation and Park Administration

Program Revision

Recreation and Park Administration In Thorapsutic Recreation option only use PSY200 and PSY280 to fill blocks BLK VB and VC and correct hours. (Pages 50-51)

Ell. Spring 07

Informational Item Only

Editorial Change - Curriculum Form (Present only one curriculum aditorial change per form) (Complete only the section(s) applicable.)

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 For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.

New or Royload* Program (*Use strikeout for deletions and <u>undartines</u> for additions.)

Minur

INTERDISCIPLINARY MINOR IN GEBONTOLOGY

Gesortalogy is the solventific study of the aging process. It includes: a) the study of physical, mental, and social changes in older people as they age; b) the inequipation of the changes in society sensiting from the aging payelation; and c) the application of this knowledge to policies and programs. Population projections indicate that the over 65 population will rise to almost 10 million, or one-lifth of the total United States population, by the year 2000. Students in virtually every academic discipline will need specialized information and maining in generalogy in order to dual accountably with the needs of an aging accient.

A student may complete an intendisciplinary Generalogy minor by taking 37 hours (including prerequisited) as indicated below. Required courses include the following 12 hours: CHS 250; ANE/SOC 415*; BNO 310*; and PSY 316.* An additional six hours of elements shall be adecated from the courses listed below.

CHS 570; HEA 593; NPA 505; REC 411; and SWK 457.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I			
(Check one)	Department Name	Clinical Laboratory Science	
New Course (Parts III, IV)	Callage	Health Science	
Course Revision (Parts II, IV)	'Course Prefix & Numb	saf	
Course Dropped (Part II)	*Course Title gasturace	risi)	
New Program (Part III)	*Program Title	Clinical Laboratory Science (BS))
 Program Revision (Part III) 		(Wejor, Option _x_; Minor	; or Certificate)
Program Suspended (Parl III)	*Provide only the infam	sation relevant to the proposal.	
Proposal Approved by:	Date		Date
,	8/15/06	Graduate Council*	NA CA CO
In this a SACS Substantive Change?	Yes**** NoX	Council on Academic Atlains	09-21-06
	Ø/16/0€	Approved Disapproved	
	9/6/06	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
"If Applicable (Type NA if not app	eliochte V	Council on Postsecondary Edu.""	NA
"Approval needed for now, revise	pecados, j id. pr suspended conovas	146	
""ApprovaWP'esting needed for nea	e degree program or cort	Sieste orogram	
""If yes, SAGS must be notified:	before implementation.	Please contact EKLPs Office of Institut	fional Effectiveness.
companion of A, B, and C is requ	rired: (Please be specif	ic, but concise.)	
A. I. openine action requested:	(Example: To increase	the number of credit hours for ABC 1	00 from 1 to 2.)
Ghange Prefix due to curriculum c general education and correct hou	hange - CHS200 to MAS rs, also drop BIC348 as	200 (CAA 5/20/04), Use CI8212 to 6 option to BIO301, use BIO301 in bloc	il BLK Vil(qs) in k Vill.
A. 2. Effective date: (Example: F	all 2001)		
Spring 2007			
A. 3. Effective date of suspende	of processme for current	lly enrolled students: (if applicable)	
	o programs for conten	ry enroves stosens: (ii applicable)	
 The justification for this action 			
Charge CHS200 to the new prefix filling filk VII (qs) with CIS212 in th	MAS200, adjust general or support and using BIO	education hours from 33 -36 to 30 a 901 in area VIII.	sellect change by
C. The projected cost (or saving	Mark Street Control of the Control o		
Personnel Impact: NA			
Operating Expenses Impact: NA			
Equipment/Physical Facility Nee	ds: NA		
Library Resources: NA			

Part III. Recording Data for New, Revised, or Suspended Program

For a new program, provide the catalog description as being proposed.

For a ravised program, provide the current program requirements using extiler/maigh for deletions and emperature for additions.

 For a suspended program, provide the current program requirements as shown in catalog. List any options ansifor majors affected by the program's suspension.

> New or Ployised* Program Test ("Use enhancing for dolotions and <u>undertook</u> for satisface.)

Baccalaureate Degree

CLINICAL LABORATORY SCIENCE (B.S.)

OF Celc. STARS

Total Cerriculum Requirements 136 hours

Curriculum Change Form (Present only one proposed cardoulum change per form) (Complete only the acction(a) applicable.)

Part I (Check one) Department Name Clinical Laboratory Science New Course (Parts II, IV) College College of Health Sciences Course Revision (Parts II. IV) Course Prefix & Number CLS 404,406,408, 410, 412, 414, 416, 418, 420 and 422 X Gourse Dropped (Part II) Course Title (\$5,6%aracean) New Program (Part #1) Program Title Program Revision (Part III) Major ____, Option ____; Minor ___; or Certificate ___) Program Suspended (Part III) *Provide only the information relevant to the proposal. Proposal Approved by: Date Date Departmental Committee 8/15/06 Graduate Council* is this a SACS Substitutive Change? Yes**** 09-21-06 No Council on Academic Affairs Gollege Curriculum Committee 8/16/06 Approved Disapproved General Education Committee* Facetry Senate** Teacher Education Committee* Board of Regents** Council on Postsecondary Edu.*** "Il Applicable (Type NA if not applicable.) "Approval needed for new, revised, or suspended programs "Approval/Posting needed for new degree program or certificate program ""If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness Completion of A, B, and C is required: (Please be specific, but concise.) A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Courses CLS 404,406,408, 410, 412, 414, 416, 418, 420 and 422 need to be dropped because the cytotechnology option was dropped and they are no longer needed. A. 2. Effective date: (Example: Pail 2001). Spring 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: Courses CLS 404,406,408, 410, 412, 414, 416, 418, 420 and 422 need to be dropped because the cytotechnology option was dropped these courses were only used in that option. C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: NONE Operating Expenses Impact: NONE Equipment/Physical Facility Needs: NONE. Library Resources: NONE

Part E. Recording Data for New, Revised, or Dropped Course

IF is new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog feet.
- For a revised owner, provide the current catalog text with the proposed text using whitethrough for deletions and <u>underlines</u> for additions.
- For a dropped course, provide the current catalog text.

Now or Revised* Datalog Text

("Use streethough for delations and underlines for additions. Also include Cro. Pretix, No., and description, limited to 35 words.)

CLS 464 Cytopreparatory Techniques. (3) L. Porequicia: emritment in cytosochrology program. Experiences in various proparatory techniques including methods of obtaining and distring apasimens. Experiences with element procedures, and understanding laboratory safety.

CLS 406 Cytology Sominar. (2) L

Promodulate constraint in sylatechnology program. Experience in the users of interministration, professional relationships with physician and hospital percental, patient management, guality control and professional others.

CLS 408 Cytology Female Genital Treet. (9) t. Prerequelle: equilibrari in syluturiming program. Study committee opinic variation, resolitons to intections, injury and homenal absorbed feet orderia, for providing out and maniphent changes thaty the pathogenasis and histogramming related to opinion groups.

CLS 416 Cytology Respiratory Tract. (3) E. Provoquista: syndhost in cytolochockogy program. Cyto diagnosis of district of the magitatory tract. Anatomy, histology and physiology as initial to entered and abnormal collection and propositing an district of

CLS 413 Cytology Body Cavity Fluids. (3) It. Prerequetts: assultance in cytoletheringy program. Cyto diagnosis of discusses of bridge early funds. Auditory, histology and physiology as mixed to commit and abnormal cellular minystelegy. Methods of opening and presenting are discussed.

CLS 414 Cytology Breast. (3) II. Prerequisto: ereplanent in cytologischings program. Cytodiagnosis of diseases of the breast fluids. Anatomy, histology and physiology as related to normal and abnormal collular morphology. Methods of specimen subsetten and processing are discussed.

CLS 416 Cytology Gastrointectinal Treet. (2) II. Prorequibile: creatment in systemhology program. Cytodiagnosis of discusses of the gastrointedinal treet. Anatomy, histology and physiology are misted to normal and abnormal callular morphology. Matheda of specimen-sofestion and processing are discussed.

CLS 418 Cytology Urinary Tract. (3) 5. Prorequicite: constraint in systeminology program. Cytodiagnosis of discusses of the urinary tract. Anatomy, histology and physiology as related to normal and absorbed collection and processing are discussed.

CLS 439 Cytology Body Sites. (3) A. Prerequisite: enrollment in syluterimetry; program. Cytodiagnosis of desease of the miscolamnosis body sines. Anatomy, histology and physiology as installed to normal and abnormal cellular morphology. Molfodia of specimen collection and processing as deceased.

CLS 422 Cytology Aspiration. (f) J. Provoquide sendment in cytototinatogy program, introduction to the tucknopus of fine receile aspiration biopsy extension approach to the study of aspiration biopsy extension.

Informational Item Only

Editorial Change - Curriculum Form (Present only one curriculum editorial change per form) (Complete only the section(s) applicable.)

Dependien seame	Environmental Hearth Science
College	Health Sciences
Gourse Prefix & Number	EHS 290,300,330,335,340,345,360,370,380,395,440 and 460
Course Title pachancioni	
Program Title	
	[Major, Option; Minor; or Certificate)
Provide only the information	n relevant to the proposal.
Original Proposal Approved	by the Council on Academic Atteins on Date:
	Informational
Completion of A is require	d: (Please be specific, but concles.)
A. 1. Specific action requ	rested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 BIO141 should be it 	atalog editorials relating to prerequisite and co-requisite changes. BIO121 based on a prior CAA change (11/21/02) that was approved pt. making BIO121 an entry level class which satisfies the EHS program.
 Instructor approval: Add or CLT209 and are just making it reflect 	should be changed to departmental approval for banner purposes. I CL T211 in option to BIO320, this is already in banner for the program we tin the courses where BIO320 is a prerequisite in catalog descriptions. I and CHE112 because they are linked in banner and should reflect in our mple: Fall 2001)
Spring 2007	

Part IL. Recording Data for Revised Course

Part I

 For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.

New or Revised Catalog Text
("Use selectors and underings for additions. Also include Crs. Freils. No. and description, limited to 35 words.)

See below for all catalog changes for EHS courses that need to be corrected.

Prerequisite or Co requisite Changes	Course description change
Prerequisite: instructor departmental approval.	EHS 280 Seminar in Environmental Health. (2) It. A. Prerequisite: -instructor decertmental approval. Discussion and analysis of literature related to selected current environmental health problems.
Prerequisite: EHS 280. Co requisite: BNO 320 gr GLT209 and GLT211.	EHS 300 Water Supplies and Waste Disposal. (4) I, II. Prerequisite: EHS 200. Go requisite: BIO 320 or CLT206 and GLT211. Drinking water safety in both holyded private systems and larger public systems. Maintenance of new water quality. Water publication, delivery systems, and surveillance. Techniques for collection, treatment, and disposal of severage.
Prerequisite: BIO 141 BIO121.	EHS 330 Environmental Centrol of Disasse Vectors. (3) II. Prerequiste: 840-444 BiO121. The identification and control of arthropods, atschnids, rodents, and other vectors of disease. <u>Heview of significant vector forms diseases</u> . Sale use of pesticides will also be discussed.
Prerequisites: CHE 111, 115 and EHS 280, or instructor departmental approved.	EHS 335 Hazardous and Solid Waste Management. (3) II. Prerequisites: CHE 111, 115 and EHS 200; or inetwetor departmental approval. Nature of toxic and testandous wastes and methods for their disposal to protect hearth and the environment and to prevent contamination of groundwater. The environmental health and safety expects of solid waste collection, treatment and disposal, and rigulations, powering waste management are also covered.
Prerequisites: 810-141 BIO121, CHE 111, 115 and EHS 280; or instructor departmental approvat.	ERS 340 Industrial Hygiene. (3) it. Prerequistes: 860-141 BIO121, CHE 111, 115 and EHS 280; or exercise departmental approval. The impact of the workplace on safety and health, and methods for avoiding work-related lineases. Emphasis will be on the evaluation and the control of the work environment to protect worker health.
Prerequisite: EHS 340 or instructor-departmental approval.	EHS 345 Advanced Industrial Hygiene. (3) II. Prerequisite: EHS 340 or instructor departmental approval. In-depth discussion of the chemical and physica hazards of the earlighabe and their sustantion and to provide hands-on expenses in industrial hygiene aemaking and analysis.
Prerequisites: CHE 112, <u>116</u> and EHS 200; or instructor decadmental approval.	ERS 360 Air Pollution and Health. (4) A. Prerequisites: CHE 112, 116 and EHS 280; or included <u>departmental</u> approval. Health effects of air pollution, including a discussion of the primary sources of airborne pollutants, their transport and transformation, the control of air pollution, state and earload standards.
Prerequisities: EHS 280 and STA 215 or instructor departmental approval.	EHS 370 Risk Assessment and Environmental Epidemiology. (3) I, II. Prorequision: EHS 280 and <u>\$15 215</u> or instructor <u>departmental</u> approval. The use of data to define the health effects of exposed individuals or populations to hazardous materials and situations.
Prerequisites: BIO 320 or CLT 209 and CLT 211 and EHB 290; or instructor departmental approval.	EHS 380 Food Hyglens. (3) I, II. Prerequiettes: 8IO 320 pr CLT 209 and CLT 211 and EHS 280; or inelevator departments; approval. A study of the health effects of food and milistom disease, including a discussion of milk and foods as vehicles of infection, assentials of milk and food quality, standards for dairy, milk, and food service equipment.
Prerequisites: EHS 335, 340, and MAT 107 or 109, or inclusion dispartmental approval.	ENS 395 Environmental Problem Analysis. (3) B. Prerequistes: EHS 395, 340, and MAT 107 or 109; or instructor departmental approval. Application of the student's knowledge gained from technical course work to analyze environmental problems. Emphasis is on togically solving environmental health issues that the student can speed when working in the field.
Prerequishes: CHE 112, <u>116</u> and EHS 280, or included departmental approval.	ENS 440 Environmental and Industrial Toxicology. (3) II. Prerequisites: CHE 112, 115 and ENS 200, or instructor <u>departs ontol</u> approval. Health effects and nature of toxic substances with discussion of done-response relationships, latercy, target organs, and potential exposures in the environment.
Prerequisite: EHS 260 or Historialus depertmental epproval.	EMS 460 Housing and institutional Environments, (3) A. Prorequisto: EHS 280 or instruced gegativents approval. Discusses the requirements for healthful housing matrix of attaining and resintaining these requirements. Provious environments health concerns relating to day-care certains, schools, hospitals, nursing horses, and prisons. Describes surrelating, evaluative, and occeptive mathods.

Course prelix* (3 lotters)	Course Number* (3 Digits)	Effective Torrer (Example: Fall 2001)	College/Divis		4 letters)*
EHS	290	Spring 2007	BT E ED P HS X	0	
Gredit Hrs.	0.000	eloy Contact His. aborsfory Cther	Repeatable Maxor	two digits only)	5
Schoolule Type:" (List of application)	Work Load (for each ached) in type)	Grading Mode"	Class Pestriction, if undergodusio only PR SO JR SR	any: Major He	
		Grading Information: Course is eligible for IP (in-progress grading) for. Coch all assistable Thesis Internship	FOR BANNES	R USE ONLY	
		Independent Study Practicum	Data entry person	-	100
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NOTE: Do not forward validation tables with curriculum form.

Course prefix* (3 letters)	Course Number* (3 Digits)	ed Course (Record only change Effective Term* (Example: Full 2001)	Gallege/Oivision:	Dept. (4 letters)*
EHS	300	Spring 2007	AS JS ET EM ED PC	EHCL.
Credit Hrs.		aldy Contact Hrs. abonitory Other	Piepealable Maximum I	
Schedule Type** List all opplicables	Work Load (for each schedule goo)	Grading Mode**	Cip Code (first two of Class Restriction, if any: (a stegratuse only) FR SO JR SR	
		Grading Information: Course is utigible for IP (in-progress grading) for: Glock at costoday Thesis Internship	FOR BANNER US	E ONLY
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Course prefix* (3 letters)	Course Number* (3 Dights)	Effective Term* (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
EHS	330	Spring 2007	AS JS BT EM ED PC	EHCL
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Course profix* (3 latters)		Effective Term* (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
EHS	(3 Digits) 335	Spring 2007	AB JS BT EM	EHCL
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		80	80	
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NOTE: Do not forward validation tables with curriculum form.

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Course prefix* (3 letters)		Effective Term* (Example: Feli 2001)	Cotege/Division:	Dept. (4 letters)
EHS	360	Spring 2007	AS JS BT EM ED PC HS X	EHCL
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C'Risa Validation Tables |

Course prefix* (3 letters)	Course Number* (3 Digits)	ed Course (Record only chang Effective Term* (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
EHS	370	Spring 2007	AS JS OT EM ED PC HS X	EHCL
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EHS	380	Spring 2007	AS JS BT EM ED PC	ENCL
Credit Hrs.		Ady Contact Hrs. aboratory Other	Repeatable Maximum II Cip Code (first two o	
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Course prefix* (3 letters)	Course Number* (8 Digits)	(Example: Fall 2001)	College/Division:	Dept. [4 letters]*
EHS	395	Spring 2007	AS JS EM ED PC HS X	ERCL
Credit Hrs.		skly Contact Hrs. aboratory Other	Fepealable Maximum No Cip Code (first two die	
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NOTE: Do not forward validation tables with curriculum form.

	(3 Digits)	Effective Term* (Example: Fall 2001)	Callege/Division:	Dept. (4 letters)*
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		Grading Information: Course		130
		is eligible for IP (in-progress		3200
		grading for: Class of application		757
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NOTE: Do not lowerd validation tables with our to sum form.

(""Uso Vulidation Tables.)

(3 letters)	(3 Digits)	ed Course (Record only change Effective Term* (Example: Fall 2001)	Dallaga/Division:	Dept. (4 letters)*
EHS	460	Spring 2007	AS JS BT EM ED PC HSX	EBCL
Credit Hrs.		okly Contact Hrs.	Repeatable Maximum I	in. of Hrs.
	Lecture L	aboratory Other	Cip Code (first two	ligits only) 15
schteibule Type " List all applic stale	Work Load (for vech schedule type)	Grading Mode**	Class Flestriction, if any: (wxkey=hate crty) FR EO JR SR	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check at acclusive Thesis Information Independent Study Practicum	FOR BANNER US Date of data entry Data entry person	E ONLY
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ist Scnees minium GPA (with the GPA) with the GPA (with th	No. Inquired) No. No. No. No. Education Category			

NOTE: Do not ferward validation tables with ourseuture form.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Parti			
(Check one)	Department Name	Environmental Health Science	
New Course (Parts II, IV)	College	College of Health Science	
Course Revision (Parts I), IV)	*Course Prefix & Numb	ier .	
Course Dropped (Part II)	*Course Title (20.chence	452	
New Program (Part III)	Program Title	Environmental Health Science	
X Program Revision (Part III)		Major X Option : Minor	; or Caraticale)
Program Suspended (Part III)	"Provide only the inform	ration relevant to the proposal.	
Proposal Approved by:	Date		Date
	8/4/06.	Graduate Council*	NA
In this is SACS Substantive Charge?	Yes**** NoX	Council on Academic Affairs	
College Curriculum Committee	90/16/06	Approved X Disapproved	09-21-06
	NA	Faculty Senate**	NA .
Teacher Education Committee*	NA.	Board of Regents**	NA
"If Applicable (Type NA if not app		Council on Postsecondary Edu.***	NA
"Approval needed for new, revise "ApprovalPosting needed for nev "Typis", SACS must be notified it Completion of A, B, and C is requ A. 1. Specific action requested: Add option of CLT209 and CLT211 catalog and add EHS 330 to progn A. 2. Effective date: (Example: F.	d, or suspended program of degree program or cert before implementation. If frest: (Please be specifi (Example: To increase I in catalog (it's already is an all 2001) Spring 2007	feate program Issue context EKU's Office of Institute, but concise.) the number of credit hours for ABC fit is benner as an alternative to BK0320)	00 from 1 to 2.)), Correct hours in
THE RESERVE OF THE PERSON NAMED IN COLUMN 2 IS NOT THE OWNER.	THE RESERVE AND ADDRESS OF THE PARTY OF THE	ly enrolled students: (if applicable)	<u> </u>
 B. The justification for this action 			
THE RESERVE WHEN PROPERTY OF THE PROPERTY OF T	ase vectors increasing in	hanner as an alternative to BIO320 rajor course hours to a total 46 the ta ective option, correct hours in catalo	explication and expensively.
C. The projected cost (or saving	s) of this proposal is a	follows:	THE REAL PROPERTY AND ADDRESS.
Personnel Impact: NA			
Operating Expenses Impact: NA			
Equipment/Physical Facility Nee	ds: NA		
Library Resources: NA			

Part III. Recording Data for New, Revised, or Suspended Program

For a very program, provide the subling discription as heing proposed

For a twited program, provide the current program requirements using attinuous, to children and a whether for address.

ŝ. For a suspended program, provide this market program requirements as shown in cutulog. Unit any update studies remore altoraid by the program's suspension

> Nov or Playbout' Program Tool ("Lise exhotrologis for circulous and underlying for addition.)

Executive rate Degree Executive Science (B.S.)

CIF Code: 15.0006

45 49 hours

6145 286, 295, 300, 200, 306, 340, 360, 570, 360, 410, 425,

440, 460, 463, and 486.

Susporting Course Requirements...

Standard General Education program, exclusing brooks E,

IVA, IVB, VII(ge), and VIII (8 hours). Pater to Section Four of this

Cutoking for details on the General Education and University

Farquirements.

University Requirement.....

FBD 106

12-14:33 hours Free Elections

Total Continutum Regul-ements.....

129 hours.

Curriculum Change Form (Fresent only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

3111			
(Check one)	Department Name	Exercise and Sport Science	
x New Course (Parts 8, IV)	College	Health Sciences	
Gourse Revision (Parts II, II	/) "Course Prefix & Numb	er PHE 530	
Gourse Dropped (Part II)	*Gourse Title (30 chance	61 Sports Information Programs	
New Program (Part III)	Program Title		
Program Revision (Part III)		[Major Option: Minor:	or Certificate
Program Suspended (Part I	II) Provide only the inform	sation relevant to the proposal.	
Proposal Approved by:	Date		Date
Departmental Committee	9/7/05	Graduate Council*	NA .
is this a SACS Substantive Change	? Yes No x	Council on Academic Affairs	
College Curriculum Committee	9/21/05	Approved Disapproved	09-21-06
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA
Completion of A, B, and C is re- A. 1. Specific action requests To add a new course – PHE 533 A. 2. Effective date: (Example: A. 3. Effective date of suspen. B. The justification for this ac PHE 530 will be a required cours Communications has historically	quired: (Please be spect) d: (Example: To increase) to our undergraduate pro Fall 2001) Spring 2007 ded programs for current flore: per for undergraduate stude taught PUB 530 — Sports	the number of credit hours for ABC 1 gram in sports management. thy enrolled students: (if applicable) rits in sports administration. The Dep information Programs to our students	ontinent of
course because it has no other t	aculty available to leach th		hat it may cancel the
 C. The projected cost (or savi 	ngs) of this proposal is a	s follows:	
Personnel Impact: The instruct	or for this course is current	ly a member of the department.	
Operating Expenses Impact: N	lone		
Equipment/Physical Facility N	eeds: None		
Library Resources: None			
Part II. Recording Data for New	, Revised, or Dropped Co	urse	
	New or Revises	d' Catalog Text so include Crr. Prefix, No., and doseripti	on, limited to 35 words.
PHE 530 Sports Information Pro	grams (3) I. Study of the ro	le and function of the sports informat ess releases, publications programs.	tion director. Include

organization, time utilizations, news media, and formats.

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fail 2001)	Callege/Division: Dept. (4 letters)
PHE	530	Sping 2007	AS JS ESSC BT EM ED PC HS X
Credit Hrs.	Wer	ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
3	Lecture 3 L	aboratory Other	Cip Code (first two digits only)
Schedule Type" (List all applicatio)	Work Load dor each schedule type)		Class Restriction, if any: (unconjustate only)
1	3	N	FR JR
			\$0 \$R
		Grading Information: Course in aligible for IP (in-progress grading) for: Check at accidence	FOR BANNER USE ONLY
		Thesis Internship	Date of data entry
-		Independent Study	Data entry person
		Practicum	Long entry person
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Course Prefix and	No.	1	
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	ten a course grouping or (GPA to required)		
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Course Prefix and	INo.		
Proposed General	Education Category	(Check as many as apply.)	
1. 01	II. Q5	III. CO IV.	13 V. 17 VI. 20
08	- 06	10 10	14 18 21
03	07	- 11	15 19 21
04	- 80	12	16
		- "-	100

Curriculum Change Form

(Present only one proposed curriculum change per form) (Complete only the soction(s) applicable.)

Part t

(Check one)	Department Name	Exercise and Sport Science	
x New Course (Parts III, IV)	College	Health Sciences	
Gourse Plevision (Parts II, IV)	*Course Prefix & Numbe	PHE 730	
Course Dropped (Part II)	*Course Title (30 character	Sports Information Programs	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major; Option; Minor; e	Cartificate)
Program Suspended (Part III)	*Provide only the information	stion relevant to the proposal.	
Proposal Approved by:	Date		Date
	3-31-05	Graduate Council*	4/12/06
Is this a SACS Substantive Chinge?		Council on Academic Affairs	
		Approved Clisapproved	09-21-06
		Faculty Senate**	NA
Teacher Education Committee*		Board of Regents"	NA.
IN Applicable (Toron hith World assert)		Council on Postsecondary Edu.***	NA.
"H Applicable (Type NA if not app "Approval needed for new, revise	ficable.) d. oz szenended program		
""Approval/Posting needed for new	degree program or certif	icate program	
"""If "yes", SACS must be notified b	salore implementation. P	lease contact EKU/s Office of Instituti	onal Effectiveness.
Completion of A, B, and C is requ	red: (Please be specific	, but concise.)	
		ne number of credit hours for ABC 10	0 from 1 to 2.)
To add a new course - PHE 730 to		sports administration	
A. 2. Effective date: (Example: Fa			
A. 3. Effective date of suspender	d programs for currenti	y enrolled students: (if applicable)	1
B. The justification for this action	in:		
[historically laught PUB 730 – Sport	ts information Programs to	its to take. The Department of Comm c our students; however the departme e department will continue to offer the	ont foculty mamber
C. The projected cost (or saving	Company of the Compan	The state of the s	-
	a) or one proposal is as	TOHOWS:	
Personnel Impact: None			
Operating Expenses Impact: Non	ie .		
Equipment/Physical Facility Need	ds: None		
Library Resources: None			
Part II. Recording Date for New, R	levised, or Dropped Co.	ansa	
(For a new required cour	ise, complete a separate	request for the appropriate program r	evisions.)
("Use strikethrough for delistions and p	New or Revised' indefines for additions. Als	Catalog Text o include Crs. Prefix. No and description	(limited to 35 words.)
PHE 730 Sports Intermetion Programatic relations techniques applied organization, time utilizations, news	lo sports information: pre-	and function of the sports informatic as releases, publications programs, o	n director. Includes iffice and staff

Course prefix (3 letters)	Course Number (2 Digits)	Effective Term. (Example: Fall 2001)	College/Disks	
THE	730	Spring 2007	ET EM ED PC	ESSC
Credit Hrs.	Wer	skly Contact Hrs.	Reprolutio Maximu	en No. of Hrs.
1	Lecture 3 L	aboratory Other	Cip. Code (first ti	ec digits only)
Schoolale Type* Carl of application	Work Load dor each screening types	Grading Mode*		f arry: (axio-gaskato-only)
Automobile Colored	1	N	FH	AR.
		Grading Information: Course is eligible for IP (in-progress grading) for: Gook at acabable	FOR BANNER	USE ONLY
		Thesis Internation	Date of data entry	94.7
		Independent Study Practicum	Data entry person	
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	Disorte afromeniugen	iy. List combinations below. Use * be placed in () following courses. I	end" and "or" lissally) Default grade is D ")	(lipsolic minimum grade
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Course Prefix at	nd No.			
Test Scores				
Minimum GPA; statestourusa	when a cleanus grouping on we CPA is required:			
Equivalent Cou	reaction (grack not all	(wild with; or formerly.)		
Course Frelix or	nd No.			
Course Frelix or	ed No.			
Course Prefix as	nd No.			
COURSE PTERM IN				
The state of the s	al Education Category	(Check as many as apply)		

NOTE: Do not forward validation tables with surriculum form.

Eastern Kennucky University Department of Exercise and Sport Science PHE 538 – Course Syllabus

1. Course Number:

PHIE 530

II. Course Title: Sports Information, Publicity and Promotion

III. Course Description: This course will introduce students to the unique nature of sports information, sport publicity and public relations as they relate in community, collegions and professional sport environment. The class format will include lectures, group discussions, audent presentations, videotages and green speakers.

IV. lastructor.

Dr. Heather R. Adams Office: 230 Mobiely Phone: 622-1898

Email: Headay Adams Blair acknowle

V. Required Test:

The Desam July Sports Publicity, Promotion and Mariating, Melvin Helitzer, 2004, Athens, Ottis:

University Sports Press.

YL Course Objectives: By the end of this course, students should:

l. Have on understanding of basic upon publicity and public relations concepts.

2. Be able to prepare and analyza a promotion and publicity plan for sports events.

 He able to explain and understand interaction of publicity, marketing, intragement, strategic planning, organizational structure, modes, healtry issues and legal issues related to special and sports events.

 the able to write, edit and evaluate the form and content of a pinus release and prepare a schedule for press release associated with sporting events.

5. Be able to plan a promotional event designed to increase media (overage and stimulate media interest in a sport

6. Be able to create a media gasée for a specific sport.

VII. Assessment:

Grading: 90-100-A, 80-89-B, 70-79-C 60-69-D Below 60-F

VIII. Coarse Requirements/Policies:

Graduate Student Requirements

Graduate students are expected to complete one assignment in addition to the regular class assignments. Graduate students will be required to complete a case study in addition to the assigned projects and personatations. A bandout applaining this project will be discussed in class.

Closs Participation and Attenduce

Active participation in class projects, discussions, and group assignments in expected of all students. Students will be assigned case studies, group projects, and individual assignments to facilitate preparation for class. Attendance and meaningful participation will have a positive impact on a students' grade in borderline situations.

Enge

All students will be required to take all ocurns at the times and dates specified on the course outline. If for some very serious unforessen reason a madere is studied to take an exame at the specified time and date, he or she must notify the impractor gaing to the due date or exam.

Assignments

All assignments are due as the beginning of class on the dutes specified on the cause outline. Assignments received ofter that time are subject to penalty. If for some very serious unformers remove a student is unable to hand in an assignment on the due dute, he as she must notify the instructor grigs to the due due or exam. Estensions all only be granted in the case of a medical energency or other extraordinary event. Due deep kined on the course parity with a private surface.

Written Assignments

Each student is required to follow the APA guidelines when submitting unities work (e.g. 1" stargins, 12-point ford, and but of reference.) Up to 20% of points on each assignment submitted may be taken off because of poor granters, spalling, or prosetuation. All ossignments must be written using a word processor and be printed on base quality printer.

Harrywork Assignments/Participation Assignments

Throughout the term several short projects will be assigned for students to complete for class or present in class. In addition, there will be several projects makents will do in class for participation credit.

Presentations.

Each student-from will present their proposal to the chan. Each proposation will be no less that 20 minutes and no more than 25 minutes to length. Presentations should be prepared in a professional, business manner and include appropriate after, use of visual aids, technology or other graphic materials, which normally solutine presentations.

Technology Expectations

Assignments are to be word-processed. Continuing and regular use of e-mail is expected.

Cell Phones/Pagers

All cell phonon and pagets must be on silent notification during class-of a cell phone or pager cannot be set on silent notification, it must be left outside of the classroom. The instructor can grant an individual waiver to this policy in the case of an emergency or ensurating officerstranges. Please double-check your phono/paget prior to every class to ensure such affencing. Thanks in advance for your cooperation.

Attendance Policy

- 1 Regular attendance and participation is expected of all students. However, documented University approved activities only if sepresenting EKU will be excused and not counted toward absences. Failure to notify the professor of an authorized absence in advance will result in the absence being counted as an unauthorized absence. Any excused absence will count toward the student's attendance (see 2.), but the student will be able to make up the missed work. Excused absences will be determined based on the following:
 - a. Participation in an activity appearing on the University's authorized activity list.
 - b. Death or major illness in a student's immediate family
 - c. Eliness of a dependent family member
 - d. Participation in legal proceedings or administrative procedures that require a student's presence
 - e. Religious Holy Day
 - Ellisciss that is too severe or contagious for the student to attend class (to be determined by Health Center or off campus physician)
 - g. Required participation in military duty
 - Mundatory admission interviews for professional or graduate school which cannot be rescheduled.

The professor reserves the right to change the formet and/or content of any and all make-up work.

- 2 Absences in excess of 20 percent is cause for failure of the class. The Department of Exercise and Sport Science attendance policy applies regarding missaed work.
- 3 Roll is taken every class period. Repeated late arrivals (more than 5 minutes past the scheduled start time) will be treated as unexcused absences and may be the cause for failure of the class. Each student should understand that chronic late arrival to class would adversely affect the student's final grade. It is understood that lateness sometimes is unavoicable, however, since this behavior distracts the entire class, it is considered to be a serious matter. Regardless, on exercise days, failure to be "ready" to exercise on time will be considered an unauthorized absence.
- 4 Any student missing an examination without prior arrangement with the instructor will receive a zero grade for that quiz or examination.
- 5 The last day to drop a class or to withdraw from the university may be found in the class schedule book and it is the responsibility of the student.

Accommodation for Disabilities

If there is any student in this class who is in need of academic accommodation and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor to discuss accommodations. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office directly either in person in the Student Services Hailding or by subphone at 622-1580 V/ITY. Upon individual copace, this splitables can be made available in alternative forms.

Eastern Kentucky University Department of Exercise and Sport Science PEIE 730 - Course Syllabers

1. Course Number:

PHR 730

18. Course Title: Sports Information (Media Relatives in Sport)

III. Course Description: This course will introduce students to the unique nature of sports information, sport publicity and public. refations us they refate in community, collegiste and professional apart environment. The class format will include lectures, group discussions, student presentations, videouper and guest speakers.

IV. Instructor:

Dr. Heather B. Adams Office: 230 Moberly Phone: 622-1898

final: Harbar Adage-Blomycku ofs

V. Required Text:

The Dream Jab: Sports Publishy: Promotion and Marketing, Melvin Helitzer, 2004, Adiesa, Ohio:

University Sports Press.

VI. Course Objectives: By the end of this counte, students abould:

Have an understanding of basic sport publicity and public relations concepts.

He able to prepare and analyze a promotion and publicity plan for sports events.

9. Be able to copiais and understand interaction of publicity, marketing, management, strategic planning, organizational structure, media, facility issues and logal issues related to special and sports events.

10. He able to write, odd and evaluate the form and content of a piers release and prepare a schedule for press release associated with sporting events.

11. Be able to plun a promotional event designed to increase media coverage and atimulate media tractest in a sport. organization.

12. Be able to create a media guide for a specific sport.

VII. Assessment:

Grading: 90-100 = A, 80-89 = B, 70-79 = C 60 - 69 - D Below 60 - F

YES, Course Requirements/Felicins:

Class Participation and Attendion 2

Active participation in class projects, discontines, and group emigraness is expensed of all students. Students will be assigned case makin, group projects, and individual assignments to facilitate programion for class. Attendance and meaningful participation will have a positive impact on a students' grade in borderline attactions.

Exami

All stadons will be required to take all examinat the times and dates specified on the course outline. If the some very serious surfaveness reason a student is unable to take an exam at the specified time and date, be or the most notify the instructor gaing to the due of some man.

Assignments

Within Assignment

Each meters is required to believe the APA guidelines when submitting uniture work (e.g. 1" margins, 12-point feet, and fire of references.) (i) to 37% of points on each amigument submitted may be taken off because of poor grantenes, spelling, or parameters have be written using a word procurate and be priviled as least quality private.

Bigscook Assistments Participation Assignment

Throughout the term several short projects will be ensigned for students to complete for class or prosent in class. In addition, there will be several projects pinkints will do in class for participation could.

Proteinstinic

Each studies was will present their proposal to the class. Each presentation will be no less than 20 minutes and no more than 25 minutes in length. Presentations should be prepared in a professional, business measure and include appropriate other, use of viscal aids, technology or other graphic materials, which normally enhance presentations.

Technology Expectations

Assignments are to be word-processed. Continuing and cogular are of e-mail is expected.

Cell Plantes Pagers

All cell phones and pagers must be us afters actification during class of a cell phone or pager means be us on alient notification, it must be left outside of the classroom. The intractor can grate on trifficiall waiver to this policy in the case of emergency or externating circumstances. Please during the check your phone-pager prior to every class to ensure such alleneing. Thanks in advance for your compensation.

Attendance Policy

- 6 Regular streadance and participation is expected of all students. However, documented University approved activities only if representing EKU will be excused and not counted toward absences. Failure to notify the professor of an authorized absence in advance will result in the obsence being counted as on unauthorized absence. Any excused absence will count toward the student's attendance (acc 2.), but the student will be able to make up the missed work. Excused absences will be determined based on the following:
 - a. Participation in an activity appearing on the University's authorized activity list.

CHS CAA 9-15-06 Page - 33 -

- b. Death or major illness in a student's immediate fortily
- c. Ellness of a dependent fundly member
- d. Participation in legal proceedings or administrative procedures that require a student's presence
- e. Religious Fiely Day
- Illness that is too severe or contagious for the student to attend class (to be determined by Health Center or off campus physician)
- g. Required participation in military duty
- Mandatory admission interviews for professional or graduate school which cannot be reacheduled

The professor reserves the right to change the format and/or content of sny and all make-up work.

- 7 Absonces in excess of 20 percent (this is in excess of 3 classes) are cause for failure of the class. The Department of Exercise and Sport Science attendance policy applies regarding missed work.
- 8 Roll is taken every class period. Repented late arrivals (more than 5 minutes past the scheduled must time) will be treated as unexcused absences and may be the cause for failure of the class. Each student should understood that chronic late arrival to slow would adversely affect the student's final grade. It is understood that lateness societies is unavoidable, however, since this behavior distracts the entire class, it is considered to be a serious matter.
- 9 Any student missing an examination without prior arrangement with the instructor will receive a zero grade for that soiz or examination.
- 10 The last day to drop a class or to withdraw from the university may be found in the class schedule book and it is the responsibility of the student.

Accommodations for Disphilisia

If there is any student in this class who is in med of academic accommodation and who is registered with the Office of Services for Students with Disabilities, phase make as individual appointment with the centre instructor to discuss accommodations. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office directly other in person in the Student Services Building or by telephone at 623-1500 V/TY. Upon individual request, this sylfaths can be made available in alternative Series.

PHE 730 - Course Outline

Week I	Syllubus and course overview; Introduction of projects for the semester. Assign Project #1 (Institutional Buckgrounder) and cose study paper for graduate students.
Week 2 There	de of the Sparts Information Director. Chapter 2:
Week 3 SilVa	role, Project II due, Ausign Project #2 (Design Elements)
Week 4	Writing for prist and broadcast. Chapters 3 &S. Project 2 date. Assign Project #3 (Memorandam)
Week 5	hundration of Promotion and Marketing, Statistics, Sport Terminology, Chapter 10.
Week 6	More Protestion and Marketing, Project 3 due. Assign Project 84 (Press Beleases).
Week 7	Mare Promotion and Marketing. Project 4 dise. Assign Project 85 (President's Profile)
Week 8	Finish Protestion and Marketing. Press conferences. Specifics. Special Events. Coapters 8, 13, 14.
Week 9	Spring Book
Week 10	Couches' expectations of the SID. Project 5 due. Amigs Project #6 (Thumbsoil bios).
Week ti	Crisis communication. Chapter 17, Project 6 due. Assign Project 87, (Press Kits for Medic Day).
Week 12	Ireroduce media guides. Chapter 18. Project 7 duc. Assign Project Al (Media Guidea).
Week 15	Share samples of media guides. Graduate presentations.
Week 14	Project 8 due. Grafinate presentations.
Week 15	Gnaduate presentations.
Week 16	Graduate presentations. Final Exam Review.
Week 17	Final cramination.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Department Name	Part I				
Course Revision (Part II) Course Dropped (Part III) New Program (Part III) Program Revision (Part IIII) Program Revision (Part IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	(Check one)	Department Name		Exercise and Sport Science	
Course Dropped (Part II) New Program (Part III) Program Title Program Title Program Suspended (Part III) Program Suspended Council' Build Suspended Council' Graduate Council' 4021/05 Suspended Council' Council on Suspended Council' Suspended Council' NA Proutly Senate' NA Proutly Senate' NA Proutly Senate' NA Program Suspended Council' NA Program Susp	X New Course (Parts II, IV)	College		Health Science	
New Program (Part III) Program Revision (Part III) Program Suspended (Part III) Program Suspended (Part III) Program Suspended (Part III) Provide only the information relevant to the proposal. Proposal Approved by Departmental Committee 801/06 Bit is a SACS substantive Charger Yes No X Council on Suddemic Attains College Curriculum Committee 8021/06 Baserel Education Committee NA Faculty Senate* NA Feacher Education Committee* NA Faculty Senate* NA Found on Postacondary Edu.** NA "If Applicable (Type NA if not applicable.) "Approval needed for new, revised, or suspended programs "Approval Posting needed for new, revised, or suspended programs "Approval Posting needed for new, revised, or suspended programs "Approval Posting needed for new, revised, or suspended programs "Approval Posting needed for new, revised, or suspended programs "Approval Posting needed for new, revised, or suspended programs "Approval Posting needed for new, revised, or suspended programs Completion of A, B, and C is required (Please be specific, but concise.) A. 1. Specific action requested: To introduce a new course that had previously been taught under a Special Topics number PHE 780. A. 2. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: Over the last four summers this course has been oftered on a trial basis and has been very well received. Dance is one of the four summars this course has been oftered on a trial basis and has been very well received. Dance one of the four summars this course has been oftered on a trial basis and has been very well received. Dance is one of the four summars this course has been oftered on a trial basis and has been very well received. Dance is one of the four summars this course has been oftend by the programs include a dance education class in their curriculum. Teachers of all grade and specialise learn how to include the Dance Core Content within their own curriculum. Teachers of all grade and specialise learn how to inclu	Course Revision (Parts II, IV)	*Course Prefix & Nur	mber	PHE 805	
Program Revision (Part III) Program Suspended (Part III) Provide only the information relevant to the proposal. Program Suspended (Part III) Provide only the information relevant to the proposal. Program Suspended (Part III) Provide only the information relevant to the proposal. Program Suspended (Part III) Provide only the information relevant to the proposal. Proposal Approved by: Date Date Date Date Date Date Date Dat	Course Dropped (Part II)	*Course Title (30 stess	steret	Including Dance in the P-12 C	uniculum
Program Suspended (Part III) "Provide only the information relevant to the proposal. Proposal Approved by: Bate Graduate Council 421/06 Bits a SACS substantive Charger Yes No X Council on Approved Disapproved MA Provided College Curriculum Committee 921/06 General Education Committee 921/06 General Education Committee NA Provided Substantive Charger NA Provided Substantive Charger NA Provided Substantive Charger NA Provided Substantive Council on Postsecondary Edu." NA Provide Substantive Charger NA Board of Regents" NA Council on Postsecondary Edu." NA "If Applicable (Type NA if not applicable.) "Approval needed for new, revised, or suspended programs "Approval needed for new degree program or certificate program Completion of A, B, and C is required; (Please be specific, but concise.) A. 1. Specific action requested: To introduce a new course that had previously been taught under a Special Topics runner PHE 750. A. 2. Effective date: Summer 2006 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: Over the last four summers this course has been othered on a trial basis and has been very well received. Dance is one of the four arts that are to be beight in the P-12 action system yet none of the teacher preparatory programs include a dance education class in their ouriculum. Teachers of all grade and specialise learn how to include the Dance Core Content within their own curriculum. This change will also eliminate upper division undergraduates from the class since there will no longer be a PHE 590 to PHE 805. C. The projected cost (or savings) of this proposal is as follows: Personnel impact: No change. Operating Expenses Impact: No change Equipment/Physical Facility Needs: No new space or equipment will be needed.	New Program (Part III)	*Program Title			
Proposal Approved by: Departmental Committee Bith a SACS Substantive Charget Yes No X Council on Substantive Charget Yes No X Council on Substantive Attains College Curriculum Committee Sizt 1/06 Seneral Education Committee NA Faculty Senate Board of Regents* NA Council on Postsecondary Edu.** NA "If Applicable (Type NA if not applicable.) "Approval needed for new revised, or suspended programs "Approval posting needed for new degree program or certificate program Completion of A, B, and C is required: (Please be specific, but concise.) A. 1. Specific action requested: To introduce a new course that had previously been taught under a Special Topics number PHE 790. A. 2. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this ection: Over the last four summers this course has been oftered on a trial basis and has been very well received. Dance is one of the four arts that are to be taught in the P-12 school system yet none of the teacher preparatory programs include a dance education class in their curriculum. Teachers of all grade and specialise learn how to include the Dance Core Content within their own curriculum. This change will also eliminate upper division undergraduates from the class since there will no longer be a PHE 590 to PHE 805. C. The projected coet (or savings) of this proposal is as follows: Personnel impact: No change. Operating Expenses Impact: No change Equipment/Physical Facility Needs: No new space or equipment will be needed.	Program Revision (Part III)			(MajorX_, Option; Minor _	; or Certificate)
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General Education Committee* NA Board of Regents** NA NA Council on Postsecondary Edu.*** NA Council on Postsecondary Edu.*** NA NA "If Applicable (Type NA if not applicable.) "Approval needed for new, revised, or suspended programs "Approval Posting needed for new degree program or certificate program Completion of A, B, and C is required: (Please be specific, but concise.) A. 1. Specific action requested: To introduce a new course that had previously been taught under a Special Topics number PHE 750. A. 2. Effective date: Summer 2006 A. 3. Effective date: Summer 2006 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) B. The justification for this action: Over the last four summers this occurse has been offered on a trial basis and has been very well received. Dance is one of the four arts that are to be suspit in the P-12 achool system yet none of the teacher preparatory programs include a dance education class in their curriculum. Teachers of all grade and specialise learn how to include the Dance Core Content within their own curriculum. This change will also eliminate upper division undergraduates from the class since there will no fonger be a Phtti 590 section of the class. With all graduate students in the course the material can be taught at a higher level and more can be expected from the leasen plans and presentations; hence the move from PHE 750 to PHE 805. C. The projected cost (or savings) of this proposal is as follows: Personnel impact: No change. Operating Expenses Impact: No change Equipment/Physical Facility Needs: No new space or equipment will be needed.	Is this a SACS Substantive Change?	Yes No X	Cour	roll on Academic Atlairs	
Teacher Education Committee* NA Board of Regents** NA Council on Postsecondary Edu.*** NA NA Council on Postsecondary Edu.*** NA NA "If Applicable (Type NA if not applicable.) "Approval needed for new, revised, or suspended programs "Approval/Posting needed for new degree program or certificate program Completition of A, B, and C is required; (Please be specific, but concise.) A. 1. Specific action requested: To introduce a new course that had previously been taught under a Special Topics number PHE 790. A. 2. Effective date: Summer 2006 A. 3. Effective date of auspended programs for currently enrolled students: (if applicable) B. The justification for this action: Over the last four summers this occurse has been offered on a trial basis and has been very well received. Dance is one of the loar arts that are to be taught in the P-12 school system yet none of the teacher preparatory programs include a dance education class in their curriculum. Teachers of all grade and specialise learn how to include the Dance Core Content within their own curriculum. This change will also eliminate upper division undergraduates from the class since there will no longer be a Phtti 590 section of the class. With all graduate students in the course the material can be taught at a higher level and more can be expected from the lesson plans and presentations; hence the move from PHE 790 to PHE 805. C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: No change. Operating Expenses Impact: No change Equipment/Physical Facility Needs: No new space or equipment will be needed.	College Curriculum Committee	9/21/06	Appr	oved Disapproved	09-21-06
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Equipment/Physical Facility Needs: No new space or equipment will be needed.	Personnel Impact: No change.				
	Operating Expenses Impact: N	o change			
		eds: No new space or	equip	ment will be needed.	

Part II. Recording Data for New, Hevised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

4. For a new course, provide the catalog text.

- For a mused course, provide (a) the current obtaing text and (b) the proposed text, reflecting the exact changes being proposed.
- For a dropped course, provide the current catalog text.

Current Catalog Text

New or Revised" Catalog Yest

(*Use dishesed for deletions and underlines for additions. Also include Ces. Profix, No., and description, limited to 35 words.)

PHE 805 (3) A. The course teaches the basic dance concepts and skills that are to be cowered in the P-12 school carriculum. Teachers of all levels and specialities learn how to include dance in their own curriculum, Polk/social, attnic and art forms of dance are covered. No previous dance experience is necessary.

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHE	805	Summer 2006	AS JS	ESSC
10000	-	Section and the section of the secti	BT EM	1000
			ED PC	1
	100 - 100 - 100	NAME OF TAXABLE	HS X	1
Credit Hrs.		skly Contact Hrs.	Repeatable Maximum Ni	a. of Hra.
3	Lecture 3 L	aboratory Other	Clp Code (first two di	alts only) 13
Schedule Type* (List of applicable)	Work Load (to audit school to type)	Grading Mode*	Class Restriction, if any	
L	.3	N, P	FR	JR
			60	SR
			117.55	25-37
		Grading Information: Course is		100
100		eligible for IP (in-progress grading) for: Greek at applicable	FOR BANNER USE	ONLY
		Theses	Date of data entry	2555
	2000	Internatio		1000
	Sec. 12. 72	Independent Study	Date entry person	100
in the same of the		Practicum		286
1000		Co-Requisites and Preregu	uisites	and the Person of the Person of
Co-Requisite(s)	: (Ust only co-rec	suisites. See below for prerequisite		
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Course Prefix an	d No.			
Prerequisite(s):	(List prorequisites only requirements should it	y. List combinations below. Use " se placed in () following courses. £	and" and "or" literally) (Sp. Delaut grade in (1.1)	ecilis minimum grace
Course Prelix an			The second secon	
Course Prefix an	d No.			
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	where a course grouping or ne GPA is required			
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	when a course grouping or to GPA is required)			
	rse(s): (credit not also	wed with; or formerly:)		
Course Prefix and				
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roposed General	Education Category	(Check so many as apply.)		
1. 01	H. 05		13 V. 17	VI. 20
05	06		14 18	21
03		_	15 19	
04	06	12	16	119

EASTERN KENTUCKY UNIVERSITY COLLEGE OF HEALTH SCIENCES DEPARTMENT OF EXERCISE AND SPORTS SCIENCE

A. PHE 805. (3) Graduate -INCELIDING DANCE IN THE CURRICULUM, P-12.

Prerequisites - None

Professor: Dr. Marianne McAdam

B PURPOSE OF THE COURSE

The purpose of the course is to familiarize teachers with the dance concepts and skills that are to be covered in the P-12 School Curriculum and then to explore ways in which to teach these concepts within one's particular curriculum. The course will include experiences with Folk/social, ethnic and the art forms of dance and will involve peer teaching. No prior donor experience is necessary.

C. TEXTS

Required

Gifbert, Ann Green. (2006). Brain-Compatible Education, Reston, VA: AAHPERD Overby, Post & Newman (2005). Interdiseplinary Learning. Champaign, H. Human Kinetics.

D. COURSE OBJECTIVES

Upon completion of the course students will be able to:

Articulate the importance of dance in a student's education.

Describe how a teacher can use donor to earith his/her curriculum.

Teach basic folk/social dance and be able to learn dances using available resources.

Teach basic creative/modern forms of dance and guide the children into creating their own products.

Assess resources available for teaching dance.

Explain the importance of dance from a cultural perspective

Demonstrate an understanding and approximion of dance as an art form.

Explain what is required from the Dance Core Content and Program of Studies for the grade level that the teacher is responsible.

E. COURSE CONTENT
The format is a rais of the following activities; movement -folk/social dance and creative/modern dance, video. lecture/discussion, peer teaching (and possibly teaching children).

KY Dance Core Content for Assessment will be covered - Emphasis on particular content will vary according to the needs of the students enrolled Pasaible Topics include:

Teaching Methods, Cubural Information and Resources for: International, American Folk

Square/Comra.

Social - Swing, Salsa, Meringue, Cha. Waltz.

Integrating folk/social in the curriculum

Ethnic Dance

Teaching Methods, Cultural Perspective and Resources for:

American Indian

African

Japanese

Ofters by request

Integration ethnic dance in the curriculum

Dance as an Art Form

Teaching Methods and Basic Skills for Creative Dunce Exposure to Dates Forms - Modern, Ballet, Tap, Jazz History of the dates forms/ resources Integrating artistic dates in the curriculum

7. ASSIGNMENTS

50% - S Lemon Plans

Lesson Plans send to be very thorough and detailed and address at least 3 different elements from the KY Core Content for Dance. One of these lessom will be taught to the class.

40% Homework & Presentations

5% Discovering the Core Content and Program of Studies for your level of wacking-Find out the minimum amount of dance insperial that should be taught at your grade level and then assess how much is covered in your school and by whom.

10% Perr Teaching

Truch one of your dance lesson plans to the group in abbreviated form

15% 15-20 minute Presentations

You will be assigned a chapter out of one of the following:

A chapter from either of your textbooks

A chapter from Partnering Dance and Education by Judith Lynne Hanna

a section of the KET Dance Toolkit to the class

other dance resources that would be useful for your curriculum (from my library or the

EKU library)

the presentations should involve movement where appropriate.

10%. Take home final

Write a letter to your principal explaining the value of dance education in the curriculum as you now understand it. Use any and all resources you have discovered in the class.

Due Dates for Tosts and Assignments

Class I - Rend "An Overview" from Brain-Compatible Dance Education

Class 3 -Road Chapter 3 from the Hama book and Chapters 1-6 in the Gilbert book

Class 3 - Internet assignment due

Class 4 - Lesson Plan I due

Class 5 - Lesson Flan 2 and Take-Horse test 1 due

Class 6 - Lesson Plan 3 due

Clair. 7 - Lesson Plan 4 due

Class 8 - Lesson Plan 5 dac

Class 9 -Take home tru: 2 due

Poer teaching and presentations will be scheduled once we get ingetter

G. ASSESSMENT - Progress can be followed on Blackboard

Grading Scale

A 91 - 100

B 83 - 92

C 73-82

D 63 - 72 F below 63

STUDENTS WITH DISABILITIES

If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Deaghilities, please make an individual appointment with the coarse instructor to discuss accommodations. Upon individual request, this syllatus can be made available in alternative forms. If any student who is not registered with the Office of Students with Disabilities has need of academic accommodations, please contact the Office directly either in person on the first floor of the Turkey House or by takephane at 622-1500.

CHS CAA 9-15-65 Page - 40 -

ATTENDANCE POLICY

Attendance is very important since so much of who we learn is experiential. More than ONE absence will lower the final grade by 5 points. More than 3 absences will result in failure of the class since this is an interest, 2-week workshop. It will be up to the individual to find out what was missed and how you might make it up.

CONTACT INFORMATION Dr. Marianne McAdain 1.

Office Hours - 10-12 M-F, Office - Wester Dates Studio, 622-1901: e-mail markette meadam@eku.edu Home - 623-8258 ccili 859 582 0768

Secretary -Moberly Bldg. Connic 622-1887 or Linda 622-8139

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.lat I

Fisercise and Sport Science

Department Name

(Check one)

and feasibility studies.

 New Course (Parts II, IV) 	College	Health Sciences	
Course Revision (Parts II; IV	() Course Prefix & Number	PHE 810	
Course Dropped (Part II)	*Course Title on character	III Financial Aspects of Sport	
New Program (Part III)	'Program Title		
Program Revision (Part III)	((Major Option; Minor;	or Certificate)
Program Suspended (Part III	() Provide only the inform	ation relevant to the proposal.	
Proposal Approved by:	Date		Date
Departmental Committee	8-31-05	Graduate Council*	4/12/06
is this a SACS Substanting Change	Yes No x	Council on Academic Attains	
College Curriculum Committee	9/21/06	Approved Disapproved	09-21-06
General Education Committee*	NA.	Faculty Senate**	NA.
Teacher Education Committee*	NA	Board of Regents**	NA.
"If Applicable (Type NA If not as		Gouncil on Postsecondary Edu.""	NA.
Completion of A, B, and C is rec A. 1. Specific action requested To add a new course (as elective A. 2. Effective date: (Example: Spring 2007	d before implementation. F pulred: (Please be specifi d: (Example: To increase t d) = PHE 810 to our gradue Fail 2001)	lease contact EKU's Office of Institu	00 from 1 to 2.)
B. The justification for this act	ilon:		
PHE 810 will be an important add accreditation standards.	sition to the graduate progr	ram that will better meet students' no	eds and NASSM
C. The projected cost (or savin	igs) of this proposal is a	s toligws:	
Personnel Impact: None			
Operating Expenses Impact: N	one		
Equipment/Physical Facility No	eds: None		
Library Resources: None			
Part II. Recording Data for New,	Revised, or Dropped Co	urse	1
(For a new required co	urse, complete a separate	request for the appropriate program	revisions.)
("Use strikethrough for deletions are	New or Revised dundarings for additions. All	l' Catalog Text to Include Crs. Prefix, No., and descripto	on, limited to 35 words.)
PHF 316 Financial Aspects of Soc management of colorphics stigment	of (3) A. Study of the princip in the provision of sport relat	ies, practices, and theories associated wi	ith finance planning and ade budget planning and

preparations, preparing and analyzing financial statements, revenue sources, money management, propagation of business plans

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division: Dept. (4 let	tters)
种能	810	Spring 2007	AS JS ESSC BT EM ED PC	
Credit Hrs.	We	skty Contact Hrs.	Repealable Maximum No. of Hrs.	
3	Lecture 3 L	aboratoryOther	Cla Code (first two digits only)	
Schedule Type*	Work Load for each schedule type)	Grading Mode*	Class Restriction, if any: (undergrickate	only)
3		N	FFIJR	
			808R	
		Grading Information: Course is aligible for IP (in-progress grading) for: Ctack at applicate	FOR BANNER USE ONLY	
		Thesis Internship	Date of date entry	
		Independent Study	Data entry person	福報
	- 25 of 12 of 12 of	Practicum	cons enery person	125
		Co-Requisites and Prerequ	NAME AND ADDRESS OF THE OWNER, TH	a san
Co-Regulshe(s):	Alimi enhano en	puisites. See below for prerequisite	and the state of t	
	Access and and the	granter. One person for provinguities		
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PART \$100 Figure all Aspects of Sport Fairem Kernicky University

Department of Exercise & Sport Science

Moberly Bidg-Rm1 212

bestocrac Dr. Wardell Advesor. 859-620-9895 (efficie) 839-361-7321-ccill ulta sobri recentra Ribbary

Office hours: By appointment Moberly Office; Second Floor Office #: 879-622-8139

Test: Firancing Sport 7th Edition. Dennis B. Haward, John L. Compton: Firmus Information Technology: A Division of the International Carter for Performance Exergence.

Course Description:

The primary goal of this course is to provide studiets (interested in pursuing a career in the sport management fields a basic knowledge and understanding of the principles, processes and strategies related to the fiverest of operating organizations. These organizations have a mission that involves the georizing of spart raised services and/or products. The course will address bads concepts of financial management and planning, budgeting approaches and straingles, and inservaive and multiforal receptue acquickles welleds applicable to sport oriented organizations.

Course Objectives:

- 1. To appare as understanding of the financial duallenger facing college and probational sports in the new arithments.
- 2. To angelo an insurence and understanding of the region model and economic tours custimizing sport managers.
- 3. To acquire an understanding of primary strategies for income generation and cost containment related to the management. of good palargroups
- 4. To develop a basic understanding of how sport enterprises impact the excessity of the consumation in which they operate.
- 5. To acquire an understanding of corporate appeared by as a strategy for financing sport enterprises and to become aware of the advantages and disadvantages associated with corporate spornorship.

Crury Outline:

This course has been designed to conplusive problem solving by providing students the appointments to apply knowledge, concepts and prioriples generated from class fectures, discussions, readings and garnt speakers. Generally, the eatline of the coarse will follow the outling of the chapters in the text. In come regarders, adjustments will be made due to the urbedgie of goest speakers.

Evaluation and Course Requirements:

- 1. Prepare a denaited proposal to asticis corporate opensorable for a sports event or enterprise. It's Yalvar,
- Program an in-depth paper as a specific cause or problem related to some aspect of agent finance (10 %). Make a 20 minute-10 minute class protomation based on the sponcostile proposal. (35 % just
- 1. Participate in and contribute to class mosting and discussions. This is Mandanana
- 4. A new page entermy of your chosen topic of interest to be submitted to instruction. Prior approval of topic (from instructory is required. Final: A stajer paper docut end of semester. 15-20 pages minimum; 55%.

Grading

A+90-100

B-80-89

C-25-79

D-60.69

Boquired Readings: Street & Smith SportsBusiness Journal

Attendance Pelicy: Attendance is mandatory

Last day to add/deep for fall, spring and summer
tomation.

Please refer to the university's deadlines for the last days to add/deep for fall, spring and summer
tomation.

NOTE: Various assignments will be made throughout the semester depending on class knowledge. You will be required to make presentations to the class, write extensively on topics related to the financial aspects of spontablectics. This is what will be required of you upon employment to the industry. Due dates will be determined during class periods.

Disability Statement: If you are registered with the Office of Services for Individuals with Disabilities, please make an approximant with the curarse instructor to disease any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor or the Turkey House or by telephone at (859) 622-1500 Vity. Upon individual request, this split bus can be made available in attendance forms.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I	Total Control		
(Check one)	Department Name	Exercise and Sports Science	
New Course (Parts II, IV)	College	Health Science	
Course Revision (Parts II, IV)	*Course Prefix & Number	NT	
Course Dropped (Part II)	*Course Title (38 chands	aŭ	
New Program (Part III)	*Program Title	Physical Fitness and Weliness O	ption
X Program Revision (Part III)		(Major; Option; Minor; o	or Certificate)
Program Suspended (Part III)	'Provide only the inform	ation relevant to the proposal.	
Proposal Approved by:	Date		Date
Departmental Committee	8/10/06	Graduate Council*	NA.
In take a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee	8/16/05	Approved X Disapproved	09-21-06
General Education Committee*	9/6/06	Faculty Senate**	NA
Teacher Education Committee*	MV	Board of Regents**	NA
		Council on Postsecondary Edu.""	NA.
"I Applicable (Type NA II not applicable). "Approval needed for new, revised, or sus ""Approval Posting needed for new degree ""If "yes", SACS must be notified if Completion of A, B, and C is requ	panded programs program er earlificata program before implementation. F	Please contact EXU's Office of Institut	ional Effectiveness.
A. 1. Specific action requested:	(Example: To increase	the number of credit hours for ABC 16	00 from 1 to 2.)
Change hours for general education Use NFA201 from support for Bik		hysical Fitness and Wollness Option	to ONLY 38 hrs.
A. 2. Effective date: (Example: F	all 2001)		
Spring 2007			
A. 3. Effective date of suspende	d programs for current	ly enrolled students: (if applicable)	
B. The justification for this action	on:		
Change hours for general education Use NFA 201 from support for Bik.		lysical Fitness and Wellness Option	to ONLY 35 hrs.
C. The projected cost (or saving	gs) of this proposal is a	s follows:	
Personnel Impact: NA			
Operating Expenses Impact: N/			
Equipment/Physical Facility Nee	eds: NA		
Library Resources: NA			

Part III. Recording Data for New, Revised, or Suspended Program

4700/413:

- For a new program, provide the catalog description as being proposed.
- For a sixtisted program, provide the current program requirements using strikethoogs for deletions and underlines for additions.
- For a suspended program, provide the current program requirements as shown in catalog. List any
 options and/or minors affected by the program's suspension.

New or Revised* Program Test ("Use strikethrough for deletions and underlings for additions.)

> PHYSICAL EDUCATION (B.S.) CP Code, 11 (1)

Corn ... 25 binner PHE 125, 313, 324, 345, 319, 330, 325, 326, 575, PHE 241 or 242; current CPR conflication as time of genderators, and each student trust complete one of the following against 17-20 bears General (Non-Teaching) 18 hours PHE 327, 365, 400, 415, 467, and four additional hours from the fathrward shift courses: PHE 220, 242, 250, 300, 106, 340, 407, 413, 430. P-12 Teaching. . 28 hours PHE 300, 310, 123, 365, 415, 467, 562. Physical Fitzens and Wellness Management ... 68 bours PHE 407, 433, 435, 472*, and 562. Sport Management ... 17 bears PHF 327, 400, 470*, two hours coaching elective, and three additional hours from the following skill courses: PHE 220, 242, 250, 350, 366, 340, 365, 407, 435, 450. All Options. .9 hours 680-171 and 501; CIS 212 or CSC 494. General (Non-Teaching) HEA 202 Physical Fitness and Welmess Management .15 hours NEA 201; cornest first aid certification at time of graduation. Solver dis boson from NEA 315, 598, NEA 300 or PSY 410. Select six hours from MGT 301; MKT 301, F1/B 536. Sport Management. HEA 202, REC 102, 406, and those board floor GREJ 204, ACC 381, or PUB 530. Professional Education Requirements (P-12 Teaching Option)... 31 hours EDF 103, 203, 319, ESE 566, EME 465, ELE 541, ESE 499, and EMS 499. Strawked General Education program, all appears exchade blocks VIII (CS) and VIII (6 hours), also explicate Ells, V1, for the Physical Finners & Wellman content Ohl Y. Rofer to Section Four of this Catalog for details on the General Education and University Requirements. HSO 100 3-34 hears *Students are required to document a minimum of fifty (50) hours of appropriately related experiences prior to encoting in PHE.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I			
(Check one)	Department Name	Exercise and Sport Science	
New Course (Parts II, IV)	College	Health Sciences	
Course Revision (Parts II, IV)	*Course Prefix & Numb	er .	
Course Dropped (Part II)	*Course Title (30 reursch)	13)	
New Program (Part III)	*Program Title	MS Physical Education - Option Administration	in Sports
X Program Revision (Part III)		(Major K. Option K.; Minor	; or Coefficate}
Program Suspended (Part III)	"Provide only the inform	nation relevant to the proposal.	
Proposal Approved by:	Date		Date
Departmental Committee	9-7-05	Graduate Council*	4/12/06
Is this a SACS Substantive Change?	Yes*** No X	Council on Academic Atfairs	
College Curriculum Committee	9/21/06	Approved X Disapproved	09-21-06
General Education Committee*	NA	Faculty Senate"	NA
Teacher Education Committee*	NA	Board of Regents**	NA.
'If Applicable (Type NA if not app		Council on Postsecondary Edu.""	NA.
Completion of A, B, and C is requ	degree program or cert before implementation. dired: (Please be specif (Example: To increase	ificate program Please contact EKU's Office of Institu	
A. 2. Effective date: (Example: F	ali 2001)		
Spring 2007			
A. 3. Effective date of suspende	ed programs for current	tily enrolled students: (if applicable)	
N/A			
B. The justification for this action	ort:		
PUB 730 will no longer be offered.	PHF 730 will be the idea	ntical course used to replace PUB 73	n
THE RESERVE AND ADDRESS OF THE PARTY OF THE	Marie and Personal Property lies	NAME OF TAXABLE PARTY.	·
C. The projected cost (or saving	(s) of this proposal is a	is follows:	
Personnel Impact:			
Current faculty within the department 730 will be taught by graduate ass	ent will teach the course. Istants and/or part-time t	Course(s) dropped by the faculty in c aculty.	order to leach PHE
Operating Expenses Impact:			
None			
Equipment/Physical Facility Nee	ds:		
None			
Library Resources:			
None			

Part III. Recording Data for New, Revised, or Suspended Program

10. For a new program, provide the catalog description as being proposed.

 For a revised program, provide the current program requirements using shikethough for deletions and underfined for additions.

12. For a suspended program, provide the current program sequirements as aboven in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text [*Line strikelihough for deletions and <u>underlines</u> for additions.)

Exercise and Sport Science Foundations .18 hours
PHt BCO or EDF 869 and select 15 additional hours from:

PriE 762, 810, 812, 814, 821, 822, 923, 925, 831, 833, 848, 851, 852, 865, 869, 875, 891, 895, Select one of the following options.........12 hours

Exercise and Sport Science Option Select one 800 level PHE course (3 hours) plus nine hours of

PHE 700 and/or 800 level courses.*

Sports Administration Option
PHE 835, PHE-730, PHE730 and PHE 870 (6 hours) or PHE 839 (6 hours).
Exercise and Wellness Option

Postponed

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

dic coneri			
A Company of the Comp	Department Name	Recreation & Park Administratio	0
New Course (Farts II, IV)	College	Hauth Sciences	
Course Revision (Parts II, IV		C School and the Control of the Cont	
Course Dropped (Part 1)	*Course Title gg days	manufactured and the second control of the control	-
New Program (Part III)	*Program Title	Recreation and Park Administra	
Program Plevision (Part III)		(Major Option Minor;	or Cartincata
Program Suspended (Part II	Provide unity the inter	mation relevant in the proposal.	
seat Approved by:	Date	Control Consta	Date
rtmental Committee	7/24/06	Graduate Council*	NA
In this a SACI Statebacker Charge		Council on Academic Affairs	
ge Curriculum Committee	£/16/06	ApprovedDisapproved	-
nel Education Committee*	9/E/06	Faculty Serate**	NA
her Education Committee"	NA.	Board of Regents**	NA.
minute (from the Paris or Cont.)		Council on Postsecondary Edu.***	NA.
then correct hours in program. Effective date: (Example: ng 2007	n Fall 2001)	in general education for Therapouts: F	
The fueltification for this act	ion		
		In annual advanture for Thomas and T	Annual or Call III
then correct hours in program		in general education for therapeutic a	recreation CNLY
The projected cost (or savir	ngs) of this proposal is	as follows:	
sonnel Impact: NA			
rating Expenses Impact: 5	IA.		
procesiFhysical Facility No	HOSE NA		
Specific action requested P8Y200 well P5Y200 in pter then correct hours in program Effective date: (Example: ing 2007 Effective date of suspension file justification for this act P5Y200 and P5Y200 in plan then correct hours in program the projected cost (or savin soonal impact: NA	inguished programs program in program or cartificate programs in a program or cartificate programs in a program or cartificate programs. To increase or ellipse of Blocks VB and VC in a programs for curve ded programs for curve in a or Blocks VB and VC in a programs of this proposal is	in Selection (Companies and Discharge (SEC, Bull conclus) as the number of credit bours for ARC 1 in garreral education for Therapouts Fully enrolled students: (If applicable) in general education for Therapouts F	Recreation One

Part III. Recording Data for New, Revised, or Suspended Program

- For a new program, provide the calclog description as being proposed.
- 14 For a revisid program, provide the current program requirements using stakethrough for deletions and underlines for addition.
- For a suspended program, provide the custom program requirements as shown in catalog. List any options and/or minors uffected by the program's suspension.

New or Revised" Program Text ("Use sinkellyough for deletions and underlines for additions.)

Baccalaureate Degree

RECREATION AND PARK ADMINISTRATION (B.S.)
(W.Co.e.: JUST)

Major Requirements Care ... 45 hours REC 101, 102, 161, 300, 263, 311, 350, 401, 406, 410, 450, 460. and 463; current from aid CPR conflication at time of graduation, and one of the following options: Natural Resources & Ostebar Recresition 15 hears KBI: 190, 250, 380, 516, 530. PublicPiso-Profit Recruitms Services 13 hours RBC 190, 285, 530, and six hours from the \$6\text{lowing tourses: POL 331, 332, 333, 177 or COM 100. Therapeutic Remotion... 17 hours REC 190, 411, 511, 512; CHS 106; 890 171 and 361 Fourism & Report Recreation 15 hours REC 280, 180, 488; GEO 305; EHS 138. Support owerses for (ALL OFTIONS) Natural Sesserom & Outdoor Recreation Option. 6 hours CM5 218; COM 120A plus two hours from the following courses: COM 326B, COM 326B, COM 320E, COM 320F, COM 328G, at COM 320H. Additional Suggesting courses required: Therapeutic Recreation Option ONLY.... PSY 100, 200, 308. General Education Requirements..... ... 32 39 or 45 hours Standard General Education Program, excluding block IC for all options and Black VS, VC, and Elock VBI it hours for the Thesapourie. Recreation option QNLY. Refer to Section Four of this Canalog for details. on the General Education and University requirements. Liaisentty Bequirement HSO 106 Fire Electives .. 19 43-26 hours Natural Resources & Outdoor Recreation ... 20 hours Thorage utic Recognition ... 12 43 hears Touring & Resort Recreation _ 18 hours Total Curriculum Requirements 118 hours



EASTERNER KENTUCKY UNIVERSITY Serving Kentuckians Since 1906 Serving Kentuckians Since 1906

College of Justice & Safety 'A Program of Distinction'

Office of the Dean

354 Stratton Building
521 Lancaster Avenue
Richmond, KY 40475-3102
(859) 622-3565 FAX (859) 622-6561
Allen.Ault@eku.edu • www.justice.eku.edu

TO:

Council on Academic Affairs

FROM:

Dr. Allen Ault, Dean

College of Justice & Safety

DATE:

September 15, 2006

RE:

Agenda Items

Please include the enclosed curriculum proposals on the agenda for the next meeting of the Council on Academic Affairs scheduled for September 21, 2006.

Department of Loss Prevention & Safety

JS 1	Course Revision	APS 210	Security Sytems IntegrationTitle and course description change
JS 4	New Course	HLS 101	Introduction to Homeland Security
JS 11	New Course	HLS 201	Emergency Management
JS 17	New Course	HLS 225	Legal and Ethical Issues in Homeland Security
JS 26	New Course	HLS 301	Critical Infrastructure Protection
JS 34	New Course	HLS 321	Critical Problem Analysis
JS 40	New Course	HLS 341	Cyber Security
JS 47	New Course	HLS 349	HLS Cooperative Study
JS 51	New Course	HLS 401	Intelligence Analysis
JS 58	New Course	HLS 421	Prevention & Problem Solving
JS 64	New Course	HLS 435	HLS Special Topics
JS 68	New Course	HLS 441	Homeland Security Technology
JS 74	New Course	HLS 445	HLS Field Experience
JS 78	New Course	HLS 455	HLS Independent Study
JS 82	New Course	HLS 461	Diaster Recovery
JS 91	New Course	FSE 310	WMD/Hazardous Materials
JS 97	New Course	EMC 450	Diaster Medical Operations
JS 105	New Program	Degree	Bachelor of Science in Homeland Security
JS 108	New Program	Minor	Minor in Homeland Security



Curriculum Change Form (Present only one proposed curriculum change per form)

(Check one)	Department Name	Loss Prevention and Safety	
New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV			
Course Dropped (Part II)	*Course Title (30 character		
New Program (Part III)	*Program Title	Security Systems integration	
Program Revision (Part III)	1 Togram Title	(Major X , Option ; Minor X	· or Cortificate
	II) *Provide only the informa	ation relevant to the proposal.	, or Certificate)
Proposal Approved by:	······································	The proposal.	.
Departmental Committee	<u>Date</u> 3/14/2006	Graduate Council*	<u>Date</u>
Is this a SACS Substantive Change			NA .
•		Council on Academic Affairs	
College Curriculum Committee		Approved X Disapproved	09-21-06
General Education Committee*		Faculty Senate**	
eacher Education Committee*		Board of Regents**	
*If Applicable (Type NA if not or		Council on Postsecondary Edu.***	<u></u>
*If Applicable (Type NA if not a _l **Approval needed for new, revis	pplicable.)		
**Approval/Posting needed for ne	sed, or suspended programs	s cate program	
***If "yes", SACS must be notified	before implementation. Pl	ease contact EKU's Office of Institu	tional Effectiveness
ompletion of A, B, and C is rec			
		e number of credit hours for ABC 1	00 from 1 to 2.)
To approve course revision of AF	PS 210, Title change and co	urse description	
A. 2. Effective date: (Example:	Fall 2001)		
Spring 2007	•		
A. 3. Effective date of suspend	led programs for currently	enrolled students: (if applicable)	
N/A	ica programs for currently	remoned students. (Il applicable)	
-			
B. The justification for this act	tion:		
APS 210 is a required support co	ourse for the new Bachelor of	of Science degree in Homeland Sec	uritv.
C. The projected cost (or savir	ngs) of this proposal is as	follows:	
	and the second second second second	ldition of one full time faculty. Th	
Personnel Impact: The action	on will soon require the ac		ie department nas
Personnel Impact: The action staff in place, at the moment	on will soon require the ac t, with the credentials to o	ffer the degree program.	ie department nas
Personnel Impact: The action staff in place, at the moment	t, with the credentials to o	ffer the degree program.	ne department has
staff in place, at the moment	t, with the credentials to o	ffer the degree program.	
staff in place, at the moment	t, with the credentials to o	ffer the degree program. cessitate an increase in operating	
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Staff in place, at the moment	t, with the credentials to o	ffer the degree program. cessitate an increase in operating	
Staff in place, at the moment	t, with the credentials to o	ffer the degree program. cessitate an increase in operating	
Operating Expenses Impact: Equipment/Physical Facility Library Resources: Some ac	t, with the credentials to o The proposal will not ne Needs: Existing facilities	ffer the degree program. cessitate an increase in operating	g expenses. journals requested

possible to obtain additional reference material.

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

APS 210 Security Systems Integration Vulnerability & Risk Assessment. (3) A. Classroom and laboratory review and assessment of security technology, construction of physical security survey instruments, and non-technical design of integrated physical security systems. Principles of vulnerability and risk assessment including physical security surveys, integrated physical security systems, risk and threat identification, mitigation, threat analysis, criticality, and risk assessment. Comparison and analysis of various vulnerability and risk assessment methodologies.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

	(Example: Fall 2001) Spring 2007	AS JS X LPRV BT EM ED PC
	<u> </u>	HS
I a a firma	ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
Lecture La	aboratory Other	
	-	Cip Code (first two digits only)
Work Load each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only
		FR JR
		SO SR
	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY
	Thesis	Date of data entry
	Independent Study	Data entry person
Co-Requisites an	id Prerequisites **See defini	tions on following page"
(List only co-req	juisites. See below for prerequisite	s and combinations.)
o. ,		
o.		
Э.		
D.		
	-	
a course grouping or s required)		
D.		
·		
a course grouping or PA is required)		
	wed with: or formerly:)	
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	Co-Requisites and (List only co-rect) St prerequisites only unirements should be course grouping or a required) I/or Prerequisite() I/or be placed in () for the course grouping or	Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable Thesis Internship Independent Study Practicum Co-Requisites and Prerequisites Co-Requisites Co-Requisites and Prerequisites Co-Requisites C

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form

(Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I			iioubic.j	
(Check one)	Department Name	Loss Preve	ntion and Safety	
X New Course (Parts II, IV)	College	Justice and	Safety	
Course Revision (Parts II, IV)				
Course Dropped (Part II)	*Course Title (30 character	s) Introduction	n to Homeland Securi	ity
New Program (Part III)	*Program Title			
Program Revision (Part III)			, Option; Minor X	; or Certificate)
Program Suspended (Part III)	*Provide only the information	ation relevant to	the proposal.	
Proposal Approved by:	<u>Date</u>			<u>Date</u>
<u> </u>	3/14/2006	Graduate Cour		NA
Is this a SACS Substantive Change?		Council on Aca		
1	5/1/2006	Approved X		09-21-06
	NA	Faculty Senate		
Teacher Education Committee*	NA	Board of Reger		
*If Applicable (Type NA if not appl	licable)	Council on Pos	tsecondary Edu.***	
**Approval needed for new, revised	d, or suspended program	3	•	
***Approval/Posting needed for new	degree program or certif	cate program		
****If "yes", SACS must be notified b	efore implementation. P	ease contact E	KU's Office of Institut	tional Effectiveness.
Completion of A, B, and C is requi	red: (Please be specific	, but concise.)	- 174 L	20.5
A. 1. Specific action requested: To approve new course, HLS 101	(Example: 10 increase (i	ie number of cr	adit nours for ABC 10	00 from 1 to 2.)
	JI 0004)			
A. 2. Effective date: (Example: Fa	111 2007)			
Spring 2007				
A. 3. Effective date of suspended	d programs for currently	enrolled stud	ents: (if applicable)	
N/A				
B. The justification for this action	n:			
HLS 101 is a required course for the	e Bachelor of Science de	gree in Homela	nd Security	
C. The projected cost (or savings	s) of this proposal is as	follows:		
Personnel Impact: The action will	soon require the addition	of one full tim	ne faculty. The depar	rtment has staff in
place, at the moment, with the crede	entials to offer the degree	program.	J	
Operating Evpenses Impact. The				
Operating Expenses Impact: The	proposal will not necess	tate an increasi	e in operating expens	ses.
Equipment/Physical Facility Need	ls: Existing facilities will	ne used	,	
, and any areas a morney recou	Exioung radinges will	o useu.		
Library Resources: Some additional offerings will be reviewed so as to substancouraged to make use of internet res	ulule the new lournals for ci	irrent iournale wit	th leccar need In addit	tion ctudents will be

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 101 Introduction to Homeland Security. (3) A. Principles and practices associated with the emerging discipline of homeland security. Policies, directives, national plans, and legislation that shape and define the ongoing evolution of homeland security. Key issues including civil liberties and diversity. Relationship to public safety, private security, and national security.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Part IV. Recordi	ng Data for New or	Revised Course (Record only n	ew or changed course info	ormation.)
Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HLS	101	Spring 2007	AS JS X BT EM ED PC HS	LPRV
Credit Hrs.	Wee	ekly Contact Hrs.	Repeatable Maximum No	o. of Hrs.
3	Lecture 3 L	aboratory Other	Cip Code (first two dig	gits only) 43
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any	: (undergraduate only)
1	3	N	FR SO	JR SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE	ONLY
		Thesis Internship Independent Study Practicum	Date of data entry	
	Co-Requisites a	nd Prerequisites ા જિલ્લા લક્ષ્મોત	itions on following page"	*
Co-Requisite(s)	: (List only co-re	quisites. See below for prerequisite	es and combinations.)	
Course Prefix an	d No.			·
Course Prefix an	d No.			
Prerequisite(s):		ly. List combinations below. Use 'be placed in () following courses.		ecific minimum grade
Course Prefix an	d No.	·		
Course Prefix an	d No.		*	·
Test Scores				
Minimum GPA (w student cumulative G	hen à course grouping or PA is required)			
Co-Requisite(s) requirements sl	and/or Prerequisite hould be placed in () for	(s) Combination (Use "and" and allowing courses. Default grade is I	d "or" literally.) (Specific min D)	imum grade
Course Prefix an	d No.			
Test Scores				
Minimum GPA (v student cumulativ	when a course grouping or re GPA is required)			
Equivalent Cou	rse(s): (credit not allo	owed with; or formerly:)		
Course Prefix an	d No.			
Course Prefix an	d No.	:		,
Course Prefix an	d No.			

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 101 – Introduction to Homeland Security (3)

Course Description

Principles and practices associated with the emerging discipline of homeland security. Policies, directives, national plans, and legislation that shape and define the ongoing evolution of homeland security. Key issues including civil liberties and diversity. Relationship to public safety, private security, and national security.

This Introduction to Homeland Security (HLS 101) course provides an overview of the challenges of creating the largest reorganization of the federal government since the formation of the Department of Defense in 1947. The readings also examine the problems and political factors facing this new agency and as well as a review of the organizational issues faced by the merger of many existing entities.

Student Learning Objectives

Through tests, writing assignments and discussions, students will be able to demonstrate:

- 1. Knowledge of the historical evolution and formation of the Department of Homeland Security
- 2. Knowledge of the role and structure of the Department of Homeland Security
- 3. Knowledge of the Department of Homeland Security relations with other governmental agencies and private security companies.
- 4. Knowledge of the key Homeland Security legislation, policy and strategy.

Course Texts



Badey, Thomas (2004), Annual Editions: Homeland Security, McGraw-Hill/Dushkin Connecticut



Kean, Thomas (2004). 9/11 Commission Report, W.W. Norton, New York, NY

Homeland Security Presidential Directive – 1 (HSPD – 1) http://www.whitehouse.gov/news/releases/2001/10/20011030-1.html

CRS Report to Congress

Privacy: Total Information Awareness Programs and Related Information Access, Collection, and Protection Laws

http://www.fas.org/irp/crs/RL31730.pdf

Course Requirements

Unless you are a distance learning student, you will be expected to attend every week that class is held. You will be asked to participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-12 page research paper on one subject of interest related to Homeland Security law and policy
- 2. Policy paper
- 3. Complete written assignments:
 - a. 9/11 commission report questions
 - b. Unit Quizzes
- 4. Complete midterm and final examinations

Grading

Assignment	Quantity	Points Possible per each assignment	Assignment total points possible
Research Paper	1	140	140
Unit Quizzes	10	10	100
9/11 commission report questions	3	20	60
Policy Paper	1	100	100
Midterm exam	1	100	100
Final exam	1	100	100
Total			600

530 - 600 - A

460 - 529 - B

390 - 459 - C

220 - 389 - D

0 - 219 - F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

The assignments are due the end of the week they are scheduled.

WEEK 1 st week	DATE AUG 21	TOPIC Introduction to HLS 101 class HSPD-1 DHS overview	ASSIGNMENT Welcome to the class! Read HSPD- 1, go to www.dhs.gov and read about DHS (mission, structure, history)
2 nd week	AUG 28	September 11 tragedy The foundation of the terrorism	Read Chapters 1 through 4 and complete the chapter questions.
3 rd week	SEP 4	September 11 tragedy Terrorist attack	Read Chapters 5, 6 & 7 in the "9/11 Commission Report" and complete the chapter questions.
4 th week	SEP 11	September 11 tragedy Emergency Response	Read Chapters 8, 9, & 10 in the "9/11 Commission Report" and complete the chapter questions.
5 th week	SEP 18	The Concept of Homeland Security	Unit 1 "The Concept of Homeland Security". There are four articles in the unit that examine the challenges that the United States government faces, as it develops plans for
			defending the homeland. Read all four articles and complete Unit 1 Online Quiz.
6 th week	SEP 25	Organizing Homeland Security The Federal Government and Homeland Security	Read Unit 2 and Unit 3 articles. Complete online Quizzes for Unit 2 and 3.
7 th week	OCT 2	The balance between Civil Liberties and the War on Terror.	Write a Policy Paper of 5 – 7 pages. The subject of the paper is <i>Total Information Awareness Program</i>
8 th week	OCT 9	Midterm exam	Study for Exam
9 th week	OCT 16	State and Local Governments and Homeland Security	Read Unit 4 articles. Complete Unit 4 online Quiz
10 th week	OCT 23	First Responders	Read Unit 5 articles. Complete Unit 5 online Quiz. The Draft outline for your research paper is due by 10/23
11 th week	OCT 30	New Technologies in Homeland Security	Read Unit 6 articles. Complete Unit 6 online Quiz
12 th week	NOV 6	Vulnerabilities and	Read Unit 7 articles. Complete Unit

		Threats	7 online Quiz
13 th week	NOV 13	Civil Liberties and Civil	Read Unit 8 articles. Complete Unit
_		Rights	8 online Quiz
14 th week		Thanksgiving holidays	NO assignment
15 th week	NOV 27	Intelligence and Homeland	Read Unit 9 and 10 articles.
		Security	Complete Unit 9 and 10 online
	÷ .	The Future of Homeland	Quizzes.
_		Security	
16 th week	DEC 4	A global antiterrorism	Read Chapters 11, 12 & 13 in the
		strategy	"9/11 Commission Report". Submit
			your Research Paper
17 th week	DEC 11	Final exam	Study for Exam. Good Luck!

Policy paper

The policy paper is a summary of what is known about a particular issue or problem. It is widely used in government and industry. It is about a public problem, one that may or already does affect, or is affected by, government. Analysts prepare such briefs for educated generalists (e.g., legislators, managers), who may know little or nothing about the topic, but need to have a general background, quickly. The policy paper synthesizes a large amount of complex detail, so the reader can easily understand the heart of the issue, its background and any recommendations, or even educated guesses about the future of the issue. It may have tables and graphs; it usually has a short list of references, so the reader knows something about the sources on which it is based, and where to go for more information. Often, the brief has its own "brief"--a one page "executive summary," allowing the reader to quickly grasp the essence of the report.

The policy paper should include the following parts:

Background Current situation Objectives Key issues Assessment of alternatives Proposed action

Look for example

http://www.policy.hu/ipf/fel-pubs/samples/PolicyPaperSample1.pdf

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I			
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Numb	er HLS 201	<u> </u>
Course Dropped (Part II)	*Course Title (30 characte	Emergency Management	
New Program (Part III)	*Program Title		:
Program Revision (Part III)		(Major X, Option ; Minor X	; or Certificate)
Program Suspended (Part III)	*Provide only the inform	nation relevant to the proposal.	·
Proposal Approved by:	Date		Date
Departmental Committee 3	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee 5	5/1/2006	Approved X Disapproved	09-21-06
General Education Committee*	VA .	Faculty Senate**	
Teacher Education Committee*	VA	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not appl	icable.)		
Approval needed for new, revised *Approval/Posting needed for new	i, or suspended program	18 ificate program	
****If "yes", SACS must be notified b	efore implementation. F	Please contact EKU's Office of Institut	tional Effectiveness.
Completion of A, B, and C is requi	red: (Please be specifi	c, but concise.)	
		the number of credit hours for ABC 10	30 from 1 to 2.)
To approve new course, HLS 201 E		t.	
A. 2. Effective date: (Example: Fa	ill 2001)		•
Spring 2007			
A. 3. Effective date of suspended	d programs for current	ly enrolled students: (if applicable)	
N/A		(apparation)	
B. The justification for this action	2.		•
HLS 201 is a required course for the	e Bachelor of Science de	egree in Homeland Security.	
C. The projected cost (or savi	ngs) of this proposal is	s as follows:	
Personnal Imports The action of	.:11		
place, at the moment, with the cr	odentials to offer the add	ition of one full time faculty. The de	epartment has staff in
prace, at the moment, with the ci	edentials to other the de	gree program.	

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 201 Emergency Management. (3) A. Emergency planning and response for various risks, threats, and hazards. Integration and coordination of different public safety disciplines; federal, state, and local responsibilities; role of the private sector.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division: Dept. (4 letters)*
HLS	201	Spring 2007	AS JS X LPRV BT EM ED PC HS
Credit Hrs.	Wee	ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
3	Lecture 3 L	aboratoryOther	Cip Code (first two digits only) 43
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N	FR JR SO SR
		Grading Information: Course is	
		eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY
		Thesis Internship	Date of data entry
		Independent Study Practicum	Data entry person
Co-Requisite(s):	(List only co-red	nd Prerequisites quisites. See below for prerequisite	
Course Prefix and	d No.		
A 5.			
Course Prefix and			
Prerequisite(s):	(List prerequisites onl requirements should	y. List combinations below. Use " be placed in () following courses. I	'and" and "or" literally.) (Specific minimum grade Default grade is D .)
Prerequisite(s): Course Prefix and	(List prerequisites only requirements should by No.		
Prerequisite(s): Course Prefix and Course Prefix and	(List prerequisites only requirements should by No.		
Prerequisite(s): Course Prefix and Course Prefix and Test Scores	(List prerequisites onl requirements should led No.		
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (wi student cumulative Gr	(List prerequisites onlarequirements should led No. d No. d No. hen a course grouping or PA is required)	be placed in () following courses. I	Default grade is D ·.)
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (with student cumulative Gill Co-Requisite(s)	(List prerequisites only requirements should be did No. by	be placed in () following courses. I	Default grade is D .) d "or" literally.) (Specific minimum grade
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (wistudent cumulative Glico-Requisite(s) requirements should be course Prefix and Course Prefix	(List prerequisites only requirements should led No. dd No	be placed in () following courses. I	Default grade is D .) d "or" literally.) (Specific minimum grade
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (wi student cumulative Gi Co-Requisite(s) requirements sh	(List prerequisites only requirements should led No. dd No	be placed in () following courses. I	Default grade is D .) d "or" literally.) (Specific minimum grade
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (with student cumulative Gill Co-Requisite(s) requirements shourse Prefix and Test Scores	(List prerequisites only requirements should led No. dd No.	(s) Combination (Use "and" and Illowing courses. Default grade is E	Default grade is D .) d "or" literally.) (Specific minimum grade
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (with student cumulative Gille Co-Requisite(s) requirements should be course Prefix and Test Scores Minimum GPA (with student cumulative GILle)	(List prerequisites only requirements should be dono.) Then a course grouping or PA is required) and/or Prerequisite would be placed in () for dono. Then a course grouping or e GPA is required)	(s) Combination (Use "and" and Illowing courses. Default grade is E	Default grade is D .) d "or" literally.) (Specific minimum grade
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (with student cumulative Gille Co-Requisite(s) requirements should be course Prefix and Test Scores Minimum GPA (with student cumulative GILle)	(List prerequisites onlarequirements should led No. dd No.	(s) Combination (Use "and" and Illowing courses. Default grade is E	Default grade is D .) d "or" literally.) (Specific minimum grade
Prerequisite(s): Course Prefix and Course Prefix and Test Scores Minimum GPA (with student cumulative Global Co-Requisite(s) requirements shourse Prefix and Test Scores Minimum GPA (with student cumulative Global Course) Minimum GPA (with student cumulative Global Course) Equivalent Course	(List prerequisites only requirements should led No. dd No.	(s) Combination (Use "and" and Illowing courses. Default grade is E	Default grade is D .) d "or" literally.) (Specific minimum grade

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)	-		

Master Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 201 – Emergency Management (3).

Course Description

Emergency planning and response for various risks, threats, and hazards. Integration and coordination of different public safety disciplines; federal, state, and local responsibilities; role of private sector.

Emergency management involves participants at all government levels and the private sector. Activities are geared according to phases before, during, and after emergency events. The effectiveness of emergency management rests on a network of relationships among partners in the system.

Student Learning Objectives

- 1. The student will understand the Emergency Management role of local, state, and the federal government.
- 2. The student will understand and identify Emergency Management concepts and Incident Management actions.
- 3. The student will be able to assess a community using the "All Hazards" Emergency Management approach and develop an emergency operations plan (EOP).
- 4. The student will be able to identify several recovery considerations specific to different types of disasters, such as floods, earthquakes, tornados, hurricanes, and terrorist attacks.

Required Course Texts

FEMA – Principles of Emergency Management – February 2006

FEMA – Emergency Planning – February 2006

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-page paper on an assigned topic. This will involve library and on-line research on a specific disaster recovery topic as assigned.
- 2. Make a 10-minute in-class presentation on the paper.

- 3. Work within a small group to develop a disaster recovery plan for a business, government agency, or community. The group will produce a written plan and make an in-class presentation. To the extent possible these will be "real" plans prepared for actual businesses, agencies, and communities.
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Group paper	20%
Group presentation	10%
Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	Α
80-89	В
70-79	\mathbf{C}
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

Week(s)	Topics	Reading	Other
1	Introduction & overview	Chapter 1	Research Individual/
			Subject selected
2	Local/state/Federal Government		Groups assigned
	Responsibility		
3	Integrated Emergency	Chapter 2	Group projects
	Management System		assigned
4 & 5	Spectrum of Incident	Chapter 3	
	Management Actions		
6 & 7	Roles of Key Participants	Chapter 4	Individual papers due

Week(s)	Topics	Reading	Other
8 & 9	EOP Plan	Chapter 5	
10	Planning & Coordination EOP/EOE	Chapter 6	
11	Agency Functions	Chapter 7	
	Applying Emergency	Chapter 8	
12	Management Principles		
13	Emergency Management Summary Group Presentations		
14	Group Presentations		Group projects due
15	Take-home final exam		

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I		στιστιτος αρβιτοαδίοις	
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Number	r HLS 225	
Course Dropped (Part II)	*Course Title (30 characters	Legal and Ethical Issues in Home	land Security
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major X, Option ; Minor X	; or Certificate)
Program Suspended (Part III)	*Provide only the informa	tion relevant to the proposal.	
Proposal Approved by:	<u>Date</u>	W	<u>Date</u>
Departmental Committee 3	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee 5	5/1/2006	Approved X Disapproved	09-21-06
General Education Committee*	VA .	Faculty Senate**	
Teacher Education Committee*	NA A	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not appl	licable.)		
Approval needed for new, revised *Approval/Posting needed for new	a, or suspended programs degree program or certifi	i cate program	
****If "yes", SACS must be notified b	efore implementation. Pl	ease contact EKU's Office of Institution	onal Effectiveness.
Completion of A, B, and C is requi	red: (Please be specific	, but concise.)	
		e number of credit hours for ABC 100) from 1 to 2.)
To approve new course HLS 225 Le	egal and Ethical Issues in	Homeland Security	
A. 2. Effective date: (Example: Fa	all 2001)		
Spring 2007			
A. 3. Effective date of suspended	d programs for currently	enrolled students: (if applicable)	
N/A	,		
B. The justification for this action			
HLS 225 is a required course for the	e Bachelor of Science de	gree in Homeland Security	
C. The projected cost (or savi	ngs) of this proposal is	as follows:	
Personnel Impact: The action v	vill soon require the addit	ion of one full time faculty. The dep	artment has staff in
place, at the moment, with the cr	redentials to offer the deg	ree program.	
Operating Expenses Impact:	The proposal will not nece	ssitate an increase in operating expe	nses
•	, , , , , , , , , , , , , , , , , , , ,	estate at marcade in operating expe	
Equipment/Physical Equility No	and a Freinka a facilita	91.3	
Equipment/Physical Facility No	eus: Existing facilities w	III DE USECI.	*
Library Resources: Some addition	onal texts will be added, and	d a minimal number of new journals reque	ested. Current journal
offerings will be reviewed so as to su	ubstitute the new journals for	r current journals with lesser need. In ad ible to obtain additional reference materia	dition, students will be
	resources as much as poss	ibie to obtain additional reference materia	11.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 225 Legal & Ethical Issues in Homeland Security. (3) A. Survey of American constitutional and national security law, homeland security legislation and executive orders, and judicial opinions. Review of international law, conventions and declarations. Examination of conduct codes, ethical decision-making, ethical leadership, and moral courage.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recordi	ng Data for New or	Revised Course (Record only r	ew or changed course information.)
Course prefix	1	Effective Term	College/Division: Dept. (4 letters)
(3 letters)	(3 Digits)	(Example: Fall 2001)	
HLS	225	Spring 2007	AS JS X LPRV
	·		BT EM
			ED PC
0			HS I I I I I I I I I I I I I I I I I I I
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
3	Lecture 3 L	aboratoryOther	Cip Code (first two digits only) 43
Schedule Type*	Work Load	Grading Mode*	Class Restriction, if any: (undergraduate only)
(List all applicable)	(for each schedule type)	Grading Mode	Class Restriction, if any. (undergraduate only)
1	3	N	FR JR
			SO SR
			-
		Grading Information: Course is	
	***************************************	eligible for IP (in-progress	FOR BANNER USE ONLY
		grading) for: Check all applicable	
		Thesis	Date of data entry
		Internship	
·		Independent Study	Data entry person
		Practicum	*
	Co-Requisites a	nd Prerequisites **See defin	tions on following page**
Co-Requisite(s)		quisites. See below for prerequisite	
Course Prefix an			
Course Prefix an	id No.		
Prerequisite(s):	(List prerequisites onl	ly. List combinations below. Use '	'and" and "or" literally.) (Specific minimum grad
(-)	· · ·	be placed in () following courses.	
Course Prefix an	d No.		
Course Prefix an	d No.		
Test Scores			c
Minimum GPA (w	hen a course grouping or		
student cumulative G	SPA is required)		
		e(s) Combination (Use "and" and ollowing courses. Default grade is I	d "or" literally.) (Specific minimum grade O)
Course Prefix an	d No.		
Test Scores			
	when a course grouping or ve GPA is required)		
Equivalent Cou	rse(s): (credit not allo	owed with; or formerly:)	
Course Prefix an			
Course Prefix an			
Course Prefix an			

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 225 - Legal & Ethical Issues in Homeland Security (3).

Course Description

Survey of American constitutional and national security law, homeland security legislation and executive orders, and judicial opinions. Review of international law, conventions and declarations. Examination of conduct codes, ethical decision-making, ethical leadership, and moral courage.

This course provides a balanced foundation for students to identify and critically analyze the legal and ethical issues our democracy faces in defining and managing the threat of terrorism at home and abroad. It seeks to contextualize homeland security legislation [e.g., Patriot Act and Foreign Intelligence Reform Act] and executive orders by addressing broader fundamental perspectives on constitutional and national security law, and international conventions and declarations governing human and prisoner rights. It also examines the ethical question of whether a democratic nation should at all times adhere to democratic principles when acting in protection of its interests by focusing upon ethical decision-making, leadership, and courage.

Student Learning Objectives

Through tests, writing assignments and class discussion, the student will be able to:

- 1. Describe the constitutional articles and amendments that set forth the legal authority and limitations of the federal government in protecting the homeland.
- 2. Explain major homeland security legislation and executive orders.
- 3. Describe major international conventions and declarations governing human and prisoner rights.
- 4. Apply constitutional, national, and international legal principles to advocate and/or defend position statements on legal controversies in homeland security, e.g., extreme interrogation techniques, due process of law, and adherence to the Geneva Convention,
- 5. Apply ethical decision-making principles to advocate and/or defend position statements on ethical dilemmas in homeland security, e.g., interrogation techniques, prisoner rendition, and denial of medical treatment.

Course Text

The decision to adopt a course text is to be determined by the instructor. There is a wealth of original material available on-line via the EKU Libraries, government and open sources to support this course without requiring a text. Available materials include the following:

Legal Readings

U.S. Constitution and Amendments

Alien and Sedition Acts of 1798

Espionage Act of 1917

Alien Registration Act of 1940

The National Security Act of 1947

Foreign Intelligence Surveillance Act of 1978

Anti-Terrorism and Effective Death Penalty Act of 1996

Air Transportation Safety and System Stabilization Act of 2001

Aviation and Transportation Security Act of 2001

USA Patriot Act of 2001 and 2005

Maritime Transportation Security Act of 2002

Enhanced Border Security and Visa Entry Reform Act of 2002

Homeland Security Act of 2002

Public Health Security and Bioterrorism Preparedness and Response Act of 2002

Intelligence Reform and Terrorism Prevention Act of 2004

Security and Freedom Ensured Act of 2005

SAFE Act of 2005

Detainee Treatment Act of 2005

E.O. 9066 – Secretary of War to Prescribe Military Areas

E.O. 9102 - War Relocation Authority in the Executive Office

E.O. 12674 - Principles of Ethical Conduct for Government Officers and Employees

E.O. 12,958 - Classified National Security Information

E.O. 13224 – Specially Designated Global Terrorist

E.O. 13231 - Establishing Office of Homeland Security and Homeland Security Council

E.O. 13260 - Homeland Security Advisory Council (and Closed Meetings, Section 10(d)

of the Federal Advisory Committee Act, Public Law 92-463, as amended (5 U.S.C. App.)

E.O. 13353 - Board on Safeguarding Americans' Civil Liberties within Dept. of Justice

The National Commission On Terrorist Attacks Upon the United States (9/11

Commission) Report

Hamden v. Rumsfeld, US Supreme Court, No. 05-184, June 29, 2006

Rumsfeld v. Padilla, U.S. Supreme Court, No. 03-1027, June 28, 2004

American Civil Liberties Union v. National Security Agency, U.S.D.C. E.D. Michigan,

Southern Division, Case No. 06-CV-10204, decided August 17, 2006

Universal Declaration of Human Rights (United Nations General Assembly 1948)

Geneva Convention Relative to the Treatment of Prisoners of War

Ethics Readings

Making Ethical Decisions. Michael Josephson, Josephson Institute of Ethics, Los Angeles, CA, 2002.

Ethical Leadership. Haubrich, Lawrence J. Military Intelligence Professional Bulletin; Jul-Sep2004, Vol. 30 Issue 3, p3-5.

Eight Ethical Traits of a Healthy Organization. Barlas, Stephen; Porter, Brian; Randall, Robert; Smith, Dawn; Verschoor, Curt; Williams, Kathy. Strategic Finance, Sep2003, Vol. 85 Issue 3, p20-4.

Deloitte's Three Ways to Instill Ethical Guidelines. McDowell, Tiffany. Strategic HR Review, Jul/Aug2006, Vol. 5 Issue 5, p16-19, 4p.

Martin L. Cook's The Moral Warrior: Ethics and Service in the U.S. Military. French, Shannon E., Journal of Military Ethics; Jun2005, Vol. 4 Issue 2, p144-148.

David Rodin's War and Self-Defense. Garren, David J.1 Journal of Military Ethics; Nov2003, Vol. 2 Issue 3, p245-251.

Making Ethical Decisions A Practical Model. Schafer, John R. FBI Law Enforcement Bulletin; May2002, Vol. 71 Issue 5, p14.

Officership: Character, Leadership, and Ethical Decisionmaking. Pfaff, Charles A. Military Review; Mar/Apr2003, Vol. 83 Issue 2, p66.

The Ethical Manager. Stanley, T. L.. Supervision, May2006, Vol. 67 Issue 5, p10-12.

The Limits of Courage and Principle. Purdy, Jedediah. Michigan Law Review, May2006, Vol. 104 Issue 6, p1501-1521.

The Dark Side of Democratic Courage. Balot, Ryan K.. Social Research, Spring2004, Vol. 71 Issue 1, p73-106.

Ethics in Action: Finding the Courage to Stand Up. Leadership for the Front Lines, 6/1/2002 Issue 427, p5.

Guided by the Wisdom of My Youth. Yarrow, Peter. Association Management, Dec2001, Vol. 53 Issue 13, p30,.

We Don't Need Another Hero. Badaracco, Jr., Joseph L..Harvard Business Review, Sep2001, Vol. 79 Issue 8, p120-126.

Editorial Adieu: Cultivating Moral Courage in Business. Mahoney, Jack. Business Ethics: A European Review, Oct98, Vol. 7 Issue 4, p187-192.

Public Service Ethics: A Global Dialogue. Gilman, Stuart C.; Lewis, Carol W.. Public Administration Review, Nov/Dec96, Vol. 56 Issue 6, p517-524.

Changing Unethical Organizational Behavior. Nielsen, Richard P. Academy of Management Executive, May89, Vol. 3 Issue 2, p123-130.

Troubling Questions in Interrogating Terrorists. Silliman, Scott L. 90 Duke Magazine, Vol. 90, No. 5, September-October 2004.

Symposium: Fighting Terrorism With Torture: Where To Draw the Line? "Torture Lite," "Full Bodied Torture," and the Insulation of Legal Conscience. Kreimer, Seth F. Journal of National Security Law and Policy. Vol. 1. No. 2. p187-229 (2005).

The CIA and the Torture Controversy: Interrogation Authorities and Practices in the War on Terror. Levit, Kenneth J. Journal of National Security Law and Policy, Vol 1, No. 2, p341-356 (2005).

Special Issue: The NSA Surveillance Debate. ABA National Security Law Report, Vol. 28, No. 1, March 2006.

Censuring the Wrong Branch: Unconstitutional Congressional Usurpations of Executive Power Contributed to 9/11, and Seeking Partisan Gain During a Time of War is Despicable: Turner, Robert F. Before the U.S. Senate Committee on the Judiciary Hearing on An Examination of the Call to Censure the U.S. President. March 31, 2006.

Course Requirements

Students are expected to complete readings as assigned, attend class regularly, complete regular quizzes, and participate actively in class discussions and exercises. In addition, each student is required to:

- 1. Research and write a 5-8 page paper advocating a legal position regarding an issue in homeland security.
- 2. Research and write a 5-8 page paper advocating an ethical position regarding an issue in homeland security.
- 3. Complete a mid-term examination.
- 4. Complete a final examination.

Grading

Students' scores in the course will be calculated as follows:

Law paper	20%
Ethics paper	20%
Mid-term examination	20%
Final exam	20%
Participation/Exercises/Quizzes	20%

Student scores in the course will be translated into course grades as follows:

90-100	A
80-89	В

70-79	C
60-69	Γ
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

	Topic
Week 1	Constitutional Law
Week 2	National Security Law: A Historical Perspective
Week 3	Homeland Security Legislation
Week 4	Homeland Security Legislation
Week 5	Homeland Security Executive Orders
Week 6	International Law, Conventions and Declarations
Week 7	Constitutional Law: National Security and Civil Liberties
Week 8	Review Mid-term Examination
Week 9	Ethical Decision-making
Week 10	Ethical Leadership and Ethical Courage
Week 11	Ethical Issues: Domestic and Foreign Surveillance - The Ethics of Spying and Data Mining
Week 12	Ethical Issues: Prisoner Interrogation and Rendition - Is it Ever Right to Torture and What is Torture?

¹ Actual topics are to be selected by the instructor. These are sample issues that might be addressed. Other topics include: Indeterminate Detentions, Loss of Civil Service Protections for Select Homeland Security Employees, Intelligence Analysis and Political Expediency; Immigration Reform, Denial of Medical Care During Homeland Security Disaster, and Reasonable versus Extraordinary Homeland Security: At What Cost?

	Topic
Week 13	Ethical Issues: Preemptive Strikes – May a Democracy Ever Attack First?
Week 14	Ethical Issues: Homeland Secrecy and Open Government – What Information Should Remain Secret in a Democracy?
Week 15	Review Final Examination

Curriculum Change Form (Present only one proposed curriculum change per form)

_	•	-			J - -
(Com	plete onl	ly the	section(s) app	licable.)

Part I		oue(e) applicable.)	
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r HLS 301	
Course Dropped (Part II)	*Course Title (30 character	S) Critical Infrastructure Protection	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major <u>X</u> , Option <u>;</u> Minor <u>X</u>	_; or Certificate)
Program Suspended (Part III)	*Provide only the informa	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee 3	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
College Curriculum Committee 5	5/1/2006	Approved X Disapproved	09-21-06
		Faculty Senate**	
Teacher Education Committee* N	VA :	Board of Regents**	
415 4 11 11 11 11		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not appl	icable.)		
Approval needed for new, revised *Approval/Posting needed for new	i, or suspended programs degree program or certifi	s cate program	
****If "yes", SACS must be notified b	efore implementation. Pl	ease contact EKU's Office of Instituti	onal Effectiveness
To approve new course HLS 301 C. A. 2. Effective date: (Example: Farsering 2007) A. 3. Effective date of suspended N/A B. The justification for this action HLS 301 is a required course for the	(Example: To increase the ritical Infrastructure Protested 2001) If programs for currently the same and the same are same as a second of the same are same are same as a second of the same are same are same as a second of the same	e number of credit hours for ABC 10 ection y enrolled students: (if applicable) gree in Homeland Security	0 from 1 to 2.)
C. The projected cost (or savir	ngs) of this proposal is	as follows:	
Personnel Impact: The action we place, at the moment, with the cr	vill soon require the addit edentials to offer the deg	ion of one full time faculty. The depree program.	partment has staff in
Operating Expenses Impact: T	he proposal will not nece	ssitate an increase in operating expe	nses.
Equipment/Physical Facility Ne	eds: Existing facilities w	ill be used.	
onemigs will be reviewed so as to su	ibstitute the new journals for	l a minimal number of new journals requ r current journals with lesser need. In ac ible to obtain additional reference materi	Idition students will be

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 301 – Critical Infrastructure Protection. (3) A. Prerequisite: HLS 101 or department approval. Identification, prioritization, and protection of critical infrastructure including information technology, telecommunications, chemical, transportation, energy, water, medical, emergency services, postal and shipping. Impact on personal safety and economic performance.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

- 2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Part IV. Recordi	ng Data for Ne	w or R	evised Course (Record only n	ew or changed course info	ormation.)
Course prefix	Course Nur		Effective Term	College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits		(Example: Fall 2001)		
HLS	301		Spring 2007	AS JS X	LPRV
				BT EM	
				ED PC	
O dia lan		14/		HS No in the Nation of Nation	
Credit Hrs.	1 = = 1 2		kly Contact Hrs.	Repeatable Maximum No), OT Hrs.
3	Lecture 3	La	boratoryOther	Cip Code (first two dig	gits only) 43
Schedule Type*	Work Load		Grading Mode*	Class Restriction, if any	: (undergraduate only)
(List all applicable)	(for each schedule				
1	3		<u> </u>	FR	JR
				SO	SR
			Grading Information: Course is eligible for IP (in-progress		ONLY
			grading) for: Check all applicable	FOR BANNER USE	UNLY
			Thesis	Data of data antmy	- ·
			Internship	Date of data entry	· ·
· · · · · · · · · · · · · · · · · · ·			Independent Study	Data entry person	*
			Practicum	Data entry person	
	Co Poquisi	oc on	d Prerequisites 1956 defini	talign source in source of our filters, and income our converge on the	¥
Co-Requisite(s)			uisites. See below for prerequisite		
Course Prefix an		·			
Course Prefix an	id No.				
Prerequisite(s):		es only	. List combinations below. Use "	'and" and "or" literally.) (Sp	ecific minimum grade
	, , ,		e placed in () following courses. I		g
Course Prefix an			Prerequisite:	HLS 101 or department app	oroval
Course Prefix an	d No.				
Test Scores					
Minimum GPA (w student cumulative G		ing or			
			s) Combination (Use "and" and owing courses. Default grade is I		imum grade
Course Prefix an					
Test Scores		······································			
Minimum GPA (v	when a course grou ve GPA is required)				
Equivalent Cou			ved with; or formerly:)		^
Course Prefix an					
Course Prefix an	d No.				
Course Prefix an					

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 301 – Critical Infrastructure Protection (3)

Course Description

Prerequisite: HLS 101 or department chair approval. Identification, prioritization, and protection of critical infrastructure including information technology, telecommunications, chemical, transportation, energy, water, medical, emergency services, postal, and shipping. Impact on personal safety and economic performance.

The critical infrastructure protection (CIP) class is designed to introduce the students to one of the most important areas and cornerstones of Homeland Security strategy. This course examines the current and potential threats to infrastructure targets which include 11 sectors: Water, Power & Energy, Information & Telecommunications, Chemical Industry, Transportation, Banking & Finance, Defense Industry, Postal & Shipping, Agriculture & Food, Public Health, and Emergency Services from terrorists, extremists and other criminals. The roles of Department of Homeland Security and various Federal agencies in the protection of infrastructure targets will be discussed. The CIP class is focused on coordination of efforts taking place between various agencies and the private sector to protect these targets. Security professionals face many challenges due to the interdependent nature of critical infrastructure targets. These challenges include limited security personnel, extremely large areas, structures open to public, limited existing power and communication infrastructure, and harsh and costly working environments with rapid installation requirements. Review of case studies of previous attacks will be part of the curriculum.

Student Learning Objectives

Through tests, writing assignments and discussions, students will be able to demonstrate:

- 1. Knowledge of the U.S. critical infrastructures and what makes infrastructure critical
- 2. Knowledge of the role of Homeland Security Department and other governmental agencies in protecting critical infrastructure
- 3. Knowledge of the role of private sector plays in protecting critical infrastructure
- 4. Knowledge of challenges the security professionals face protecting critical infrastructure
- 5. Knowledge of the legislation and policy related to critical infrastructure protection

Course Texts

National Strategy for Physical Protection of Critical Infrastructure and Key Assets http://www.whitehouse.gov/pcipb/physical.html

Homeland Security Presidential Directive – 1 (HSPD – 1) http://www.whitehouse.gov/news/releases/2001/10/20011030-1.html

Homeland Security Presidential Directive – 7 (HSPD – 7) http://www.whitehouse.gov/news/releases/2003/12/20031217-5.html

Homeland Security Presidential Directive – 8 (HSPD – 8) http://www.whitehouse.gov/news/releases/2003/12/20031217-6.html

Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT Act) http://www.epic.org/privacy/terrorism/hr3162.html

Draft National Infrastructure Protection Plan: Base Plan, November 2, 2005 http://www.fas.org/irp/agency/dhs/nipp110205.pdf

John Moteff, Claudia Copeland, and John Fischer Resources, Science, and Industry Division, *Report for Congress* Critical Infrastructure: what makes an infrastructure critical? January 29, 2003 http://www.fas.org/irp/crs/RL31556.pdf

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete two case studies in written format (5-7 pages)
- 2. Complete homework assignments
- 3. Complete mid-term
- 4. Complete final exam

Grading

Case Study # 1 (1)	100
Case Study # 2 (1)	100
Homework (4)	100
Mid-term exam (1)	100
Final exam (1)	100
Attendance and participation	100
Total	600

$$530 - 600 - A$$

460 - 529 - B

390 - 459 - C

220 - 389 - D

0 - 219 - F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

WEEK 1 st week	DATE AUG 21	TOPIC Introduction to HLS 301 class	ASSIGNMENT Welcome to the class!
2 nd week	AUG 28	HSPD-1, 7, 8	Read HSPD-1, 7, 8. Be ready for discussion
3 rd week	SEP 4	USA PATRIOT ACT – infrastructure protection	Get yourself familiar with the Act. Find several articles (critics and support) of USA PATRIOT ACT. Write a summary based on the articles you found.
4 th week	SEP 11	Critical infrastructures: telecommunications, banking and finance, energy, transportation, and essential government services.	Get yourself familiar with the National Strategy for Physical Protection of Critical Infrastructure and Key Assets. <i>Read</i> Executive summary, introduction and the case of action. <i>Read</i> Report for Congress Critical Infrastructure: what makes an infrastructure critical?
5 th week	SEP 18	DHS and National Infrastructure Protection Plan	Go to <u>www.ghs.gov</u> Read about DHS structure and mission. National Strategy for Physical Protection of Critical Infrastructure and Key Assets. <i>Read</i> pages 11 – 71.
6 th week	SEP 25	DHS and National Infrastructure Protection Plan	National Strategy for Physical Protection of Critical Infrastructure and Key Assets. <u>Read</u> the rest of the Strategy.
7 th week	OCT 2	DHS and Protected Critical Infrastructure Information (PCII) Program	Go to <u>www.ghs.gov</u> and find information on Protected Critical Infrastructure Information (PCII) Program. <i>Find</i> several articles or reports about this program. <i>Write</i> a summary of you have read in the articles, reports.

8 th week	OCT 9	Midterm exam	No written assignment. Study for
			exam. It will include: HSPD 1, 7, 8;
			USA PATRIOT ACT; National
			Strategy for Physical Protection of
			Critical Infrastructure and Key
			Assets; and Report for Congress
4.4			Critical Infrastructure: what makes an
- th			infrastructure critical?
9 th week	OCT 16	Challenges in protecting	<i>Find and read</i> information on
a o th		critical infrastructure	Oklahoma City bombing
10 th week	OCT 23	Case study – Oklahoma	Write a brief summary (5-7 pages) on
		City bombing	what happened and what challenges
•			the security professionals faced
			protecting of the Murrah Federal
11 th week	OCT 20	Challanasa in matartina	Building
11 week	OCT 3,0	Challenges in protecting critical infrastructure	Find and read information on
12 th week	NOV 6	Case study – September	September 11, 2001 tragedy. Write a brief summary (5-7 pages) on
12 WCCK	INO V.O	11, 2001	what happened and what challenges
		11, 2001	the security professionals faced
			protecting of the World Trade Center.
13 th week	NOV 13	Collation in critical	Go to http://www.tisp.org/tisp.cfm
	1,0,1	infrastructure protection	Learn about The Infrastructure
		Process	Protection Partnership. (Objectives,
			members, mission)
14 th week	NOV 20	Collation in critical	Thanksgiving holiday. <i>No assignment</i>
		infrastructure protection	
15 th week	NOV 27	Proactive/reactive	Go to http://www.tisp.org/tisp.cfm
		response in critical	Find Homeland Security Advisory
		infrastructure protection	Council Critical Infrastructure Task
			Force Report in the news section
			(March 16, 2006) and read about the
			recommendations. Write a brief
			summary (1 page) of those
16 th week	DEC 4	Testura di casta ca d	recommendations.
10 week	DEC 4	Future threats and	Choose one type of the critical
		protection. Role of private sector in	infrastructure (telecommunication, banking etc.) <i>Write a paper</i> (2-3
•		protecting critical	pages) describing this infrastructure.
		infrastructure.	Your paper should include:
*		ALLE MUM WORME VI	definition, why it is critical, what
			could be the consequences of terrorist
			attack on this infrastructure, the main
			ways to protect it, and how this
			protection could impact civil people's
			live.

17th week DEC 11 Final exam

Study for the exam. It will include Protected Critical Infrastructure Information (PCII) Program, Oklahoma City Bombing, September 11, 2001 terrorist attack, and materials covered in the class.

Curriculum Change Form orm)

(Present only one	e proposed	curriculun	n change	per	f
(Complet	e only the	section(s) a	applicable	a.)	

Part I

(Check one) Department Name Loss Prevention and Safety	
X New Course (Parts II, IV) College Justice and Safety	
Course Revision (Parts II, IV) *Course Prefix & Number HLS 321	
Course Dropped (Part II) *Course Title (30 characters) Critical Problem Analysis	
New Program (Part III) *Program Title	***************************************
Program Revision (Part III) (Major X, Option ; Minor X; or Cer	ificate)
Program Suspended (Part III) *Provide only the information relevant to the proposal.	
Proposal Approved by: <u>Date</u>	Date
Departmental Committee 3/14/2006 Graduate Council* NA	
Is this a SACS Substantive Change? Yes**** No X Council on Academic Affairs	
College Curriculum Committee 5/1/2006 Approved X Disapproved 09-2	1-06
General Education Committee* NA Faculty Senate**	
Teacher Education Committee* NA Board of Regents**	
Council on Postsecondary Edu.***	
*If Applicable (Type NA if not applicable.)	
Approval needed for new, revised, or suspended programs *Approval/Posting needed for new degree program or certificate program	
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effi-	activeness
	sour orices.
Completion of A, B, and C is required: (Please be specific, but concise.)	
A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1	to 2.)
To approve new course HLS 321 Critical Problem Analysis	
A. 2. Effective date: (Example: Fall 2001)	
Spring 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
N/A	
B. The justification for this action:	
HLS 321 is a required course for the Bachelor of Science degree in Homeland Security	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: The action will soon require the addition of one full time faculty. The department	has staff in
place, at the moment, with the credentials to offer the degree program.	indo starr irr
Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.	
Equipment/Physical Facility Needs: Existing facilities will be used.	
Existing facilities will be used.	
	,
Library Resources: Some additional texts will be added, and a minimal number of new journals requested. C	
offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, so	urrent journal
encouraged to make use of internet resources as much as possible to obtain additional reference material.	urrent journal udents will be

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.

3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 321 Critical Problem Analysis. (3) A. Critical analysis of various risks, threats, and hazards. Critical thinking and analytical techniques for identifying, describing, disaggregating, and explaining different types of homeland security problems.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recording	ng Data for New or I	Revised Course (Record only n	ew or changed course information.)	
Course prefix	Course Number	Effective Term	College/Division: Dept. (4 letters)*	
(3 letters)	(3 Digits)	(Example: Fall 2001)		
HLS	321	Spring 2007	AS JS X LPRV	
			BT EM	
			EDPC	
0 - 11111			HS	
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of Hrs.	
3	Lecture 3 La	aboratoryOther	Cip Code (first two digits only) 43	
Schedule Type*	Work Load	Grading Mode*	Class Restriction, if any: (undergraduate only)	
(List all applicable)	(for each schedule type)	Grading Mode	Cidoo (Notificial), if diffy (directigreductio only)	
1	3	N	FR JR	
			SO SR	
		Grading Information: Course is		
		eligible for IP (in-progress	FOR BANNER USE ONLY	
	***************************************	grading) for: Check all applicable		
		Thesis	Date of data entry	
		Internship	· .	
		Independent Study	Data entry person	
		Practicum		
	Co-Requisites ar	nd Prerequisites 💛 See defin	tions on following page**	
Co-Requisite(s):	(List only co-red	quisites. See below for prerequisite	es and combinations.)	
Course Prefix and	d No.			
Course Prefix and	d No.			
Prerequisite(s):	(List prerequisites onl	y. List combinations below. Use '	'and" and "or" literally.) (Specific minimum grade	
		pe placed in () following courses.	Default grade is D .)	
Course Prefix and				
Course Prefix and	d No.			
Test Scores				
Minimum GPA (wi student cumulative G	hen a course grouping or PA is required)			
		(s) Combination (Use "and" and (Ilowing courses. Default grade is I	d "or" literally.) (Specific minimum grade D)	
Course Prefix and				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
	se(s): (credit not allo	wed with; or formerly:)		
Course Prefix and	* * * * * * * * * * * * * * * * * * * *			
Course Prefix and	d No.			
Course Prefix and				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)-	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 321 – Critical Problem Analysis (3).

Course Description

Critical analysis of various risks, threats, and hazards. Critical thinking and analytical techniques for identifying, describing, disaggregating, and explaining different types of homeland security problems.

This class teaches the student how to identify and critically analyze homeland security-related problems. It is not primarily about vulnerability and risk assessment, although vulnerabilities and risks may cause problems. It is not primarily about intelligence analysis either, although the individuals and groups who are the target of intelligence analysis may cause problems. Focusing on problems is another practical way of conceptualizing homeland security. Examples of homeland-security related problems include suicide bombing, airplane hijacking, train derailment, fertilizer theft, fraudulent identification, etc.

A follow-up course, HLS 421 –Prevention & Problem Solving, picks up from analysis and focuses on preventing and solving homeland security-related problems.

Student Learning Objectives

- 1. The student will be able to name and access specific sources of data that can be used to identify homeland security-related problems.
- 2. The student will be able to employ scanning techniques in order to accurately identify homeland security-related problems in a company or jurisdiction.
- 3. The student will be able to employ official records, surveys, interviews, and observations to collect data about an identified homeland security-related problem in a company or jurisdiction.
- 4. The student will be able to analyze data about a homeland security-related problem in a company or jurisdiction in order to accurately describe the problem and develop explanations for it.

Course Texts

Zina O'Leary (2005) Researching Real-World Problems: A Guide to Methods of Inquiry. London: Sage Publications.

Ronald V. Clarke and Phyllis Schultze (2004) *Researching a Problem*. Washington, DC: U.S. Department of Justice.

Ronald V. Clarke and John E. Eck (2005) *Crime Analysis for Problem Solvers in 60 Small Steps*. Washington, DC: U.S. Department of Justice.

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 5-page problem analysis paper on an assigned topic. This will involve library and database research to discover and summarize what is known about a particular type of homeland security-related problem (e.g., suicide bombing, airplane hijacking, train derailment, fertilizer theft, fraudulent identification, etc.).
- 2. Make a 5-minute in-class presentation on the problem analysis paper.
- 3. Work within a small group to analyze a specific homeland security-related problem in a local company, agency, or jurisdiction. Contribute to a 10-15 page group problem analysis paper and 10-minute in-class group presentation. (The paper will also be provided to the local company, agency, or jurisdiction and their representatives will be invited to attend the class presentation.)
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Group paper	20%
Group presentation	10%
Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	A
80-89	В
70-79	C
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

	Topics	Reading	Other
	Introduction	O'Leary 1	Individual paper
Week 1	Overview of types of problems	Clarke & Eck 1-3	topics assigned
Week 2	Problems, Questions, Hypotheses	O'Leary 2-3	Groups formed
	Researching literature and	Clarke & Eck 19	Group projects
Week 3	databases	Clarke & Schultze (all)	assigned
,	,		
Week 4	Methods and data	O'Leary 4-6	
Week 5	Understanding problems	O'Leary 7	
		Clarke & Eck 4-7,14-	
Week 6	Identifying risks & problems	18, 27	
	Class presentations on individual		
Week 7	paper topics		Individual papers due
Week 8	Analyzing data	O'Leary 11	
		Clarke & Eck 8, 20-22,	
Week 9	Various analysis methods	32-33	
*** 1 40		Clarke & Eck 23-24,	
Week 10	Facility & location analysis	28	
Week 11	Analysis over time	Clarke & Eck 25-26	
77 OCH 11	7 mary 515 6 ver time	Clarke & Eck 9-13,	
Week 12	Analysis of behavior	29-31, 34-35	
		O'Leary 12	
Week 13	Analysis wrap-up	Clarke & Eck 36-37	
	Class presentations on group		Group projects due
Week 14	projects		
Week 15	Take-home final exam		

Curriculum Change Form (Present only one proposed curriculum change per form)

	-	•		
(Complet	e c	nlv the	section(s)	applicable.)

Part I	out in (a) applicable.)						
(Check one) Department Name	Loss Prevention and Safety						
X New Course (Parts II, IV) College	Justice and Safety						
Course Revision (Parts II, IV) *Course Prefix & Num	ber HLS 341						
Course Dropped (Part II) *Course Title (30 character)	cters) Cyber Security						
New Program (Part III) *Program Title							
Program Revision (Part III)	(Major <u>X</u> , Option <u>; Minor X</u> ; or Certificate <u>)</u>						
Program Suspended (Part III) *Provide only the infor	mation relevant to the proposal.						
Proposal Approved by: <u>Date</u>	<u>Date</u>						
Departmental Committee 3/14/2006	Graduate Council* NA						
Is this a SACS Substantive Change? Yes**** No X	Council on Academic Affairs						
College Curriculum Committee 5/1/2006	Approved X Disapproved 09-21-06						
General Education Committee* NA	Faculty Senate**						
Teacher Education Committee* NA	Board of Regents**						
*If Applicable (T. Alake (Council on Postsecondary Edu.***						
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended progra	nme						
****Approval/Posting needed for new degree program or cer	rtificate program						
****If "yes", SACS must be notified before implementation.	Please contact EKU's Office of Institutional Effectiveness.						
Completion of A, B, and C is required: (Please be speci							
A. 1. Specific action requested: (Example: To increase To approve new course HLS 341 Cyber Security	e the number of credit nours for ABC 100 from 1 to 2.)						
A. 2. Effective date: (Example: Fall 2001)							
Spring 2007							
A. 3. Effective date of suspended programs for currer	ntly enrolled students: (if applicable)						
N/A							
B. The justification for this action:							
HLS 341 is a required course for the Bachelor of Science	degree in Homeland Security						
The direction of occience	degree in Tiomerand Security						
C. The projected cost (or savings) of this proposal	is as follows:						
Personnel Impact: The action will soon require the ad	dition of one full time faculty. The department has staff in						
place, at the moment, with the credentials to offer the c	legree program.						
Operating Expenses Impact: The proposal will not be							
The proposal will not he	Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.						
Equipment/Physical Facility Needs: Existing facilities will be used.							
-,							
Library Resources: Some additional texts will be added, offerings will be reviewed so as to substitute the new journals encouraged to make use of internet resources as much as possible.	and a minimal number of new journals requested. Current journal of for current journals with lesser need. In addition, students will be assible to obtain additional reference material.						

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 341 Cyber Security. (3) A. Overview of the national computer and networked infrastructure that supports national security, including system protection. Global and financial implications of cyber terrorism. Impact of cyber security on privacy and civil liberties.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.

3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division: Dept. (4 letters)*
HLS	341	Spring 2007	AS JS X _ LPRV BT EM ED PC HS
Credit Hrs.	Wee	ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
3 ,		aboratory Other	
			Cip Code (first two digits only) 43
Schedule Type* (List all applicable) (Work Load for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1 3		N	FRJR
			SOSR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY
		Thesis	Date of data entry
		Internship Independent Study	Data entry person
		Practicum	20 20 20 20 20 20 20 20 20 20 20 20 20 2
	Co-Requisites ar	nd Prerequisites ** See defini	ilions on following page"
Co-Requisite(s):		quisites. See below for prerequisite	
Course Prefix and			
Course Prefix and	No.		· · ·
		y. List combinations below. Use " be placed in () following courses. I	'and" and "or" literally.) (Specific minimum grade Default grade is D .)
Course Prefix and	No.		,
Course Prefix and	No.		
Test Scores	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Minimum GPA (who student cumulative GP	en a course grouping or A is required)		
		(s) Combination (Use "and" and llowing courses. Default grade is I	d "or" literally.) (Specific minimum grade D)
Course Prefix and			
Test Scores			
Minimum GPA (wt	nen a course grouping or GPA is required)		
student cumulative		<u>L</u>	
student cumulative	e(s): (credit not allo	wed with; or formerly:)	
student cumulative	e(s): (credit not allo	wed with; or formerly:)	
student cumulative Equivalent Cours	No.	wed with; or formerly:)	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 341 - Cyber Security (3).

Course Description

Overview of the national computer and networked infrastructure that supports national security, including system protection. Global and financial implications of cyber terrorism. Impact of cyber security on privacy and civil liberties.

Student Learning Objectives

Through tests, writing assignments and discussions, students will be able to demonstrate:

- 1. Knowledge of vocabulary related to cyber security.
- 2. Knowledge of cyber security as related to Homeland Security.
- 3. Knowledge of computers as a part of critical infrastructure.
- 4. Knowledge of law and policy affecting cyber security.
- 5. Knowledge of research on cyber security.
- 6. Knowledge of technologies used to investigate and prevent cyber security incidents.
- 7. Knowledge of cyber terrorism.

Course Texts

Matthew Strebe (2004). Network Security Foundations: Technology Fundamentals for IT Success. San Francisco, CA: Sybex.

Dan Verton (2003). *Black Ice: The Invisible Threat of Cyber-Terrorism*. Emeryville, CA: McGraw-Hill/Osborne.

Supplemental Required Readings

RR1.Institute for Security Technology Studies. (2002). *Law Enforcement Tools and Technologies for Investigating Cyber Attacks: A National Needs Assessment*. Available at: http://www.ists.dartmouth.edu/TAG/needs/ISTS_NA.pdf

RR2.Institute for Security Technology Studies. (2004). *Law Enforcement Tools and Technologies for Investigating Cyber Attacks: Gap Analysis Report*. Available at: http://www.ists.dartmouth.edu/TAG/gar/AppdxB-GAM.zip

RR3. Institute for Security Technology Studies. (2004). Law Enforcement Tools and Technologies for Investigating Cyber Attacks: A National Research and Development Agenda. Available at: http://www.ists.dartmouth.edu/TAG/agenda/ISTS NRDA0604.pdf

RR4. *National Strategy to Secure Cyberspace*. Available at: http://www.whitehouse.gov/pcipb/cyberspace strategy.pdf

RR5. President's Information Technology Advisory Committee. (2005). *Cyber Security: A Crisis of Prioritization*. Available at: http://www.nitrd.gov/pitac/reports/20050301 cybersecurity/cybersecurity.pdf

RR6. Rand. (2005). Managing New Issues: Cyber Security in an Age of Technological Change. Available at: http://www.rand.org/pubs/monograph_reports/2005/MR1535.pdf

RR7. U.S. Government Accountability Office (2005). *Critical Infrastructure Protection: Department of Homeland Security Faces Challenges in Fulfilling Cybersecurity Responsibilities*. Washington, D.C.: U.S. Government Accountability Office. Available at: http://www.gao.gov/new.items/d05434.pdf

RR8.U.S. Government Accountability Office (2004). *Technology Assessment: Cybersecurity for Critical Infrastructure Protection*. Available at: http://www.gao.gov/new.items/d04321.pdf

RR9.U.S. Government Printing Office. (2005). *Cybersecurity-Getting it Right*. Hearing of the Subcommittee on Cybersecurity, Science, and Research and Development before the Select Committee on Homeland Security, House of Representatives. Available at: http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=108 house hearings&docid=f:98150.pdf

RR10.U.S. Government Printing Office. (2005). Overview of the Cyber Problem: A Nation Dependant and Dealing with Risk. Hearing of the Subcommittee on Cybersecurity, Science, and Research and Development before the Select Committee on Homeland Security, House of Representatives. Available at: http://frwebgate.access.gpo.gov/cgi-

bin/getdoc.cgi?dbname=108_house_hearings&docid=f:98312.pdf

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-15 page paper on one of the various cyber security threats and a proposal to deal with the threat, using a Homeland Security framework.
- 2. Complete a brief presentation in class presentation on the paper.
- 3. Complete a mid-term examination.
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Mid-term exam	30%
Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	A
80-89	В
70-79	\mathbf{C}
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

	Topics	Reading	Other
Week 1	Introduction Overview of Homeland Security	Handout	
Week 2	Overview of Security/Cyber Security	Strebe-1, RR10	
Week 3	Cyber Security and Homeland Security/Critical Infrastructure	RR4, RR5, RR7	
Week 4	Hacking, Encryption & Authentication	Strebe-2,3	
Week 5	Border Security, VPNs	Strebe-5,6	
Week 6	Malware & Virus Protection	Strebe-8	Select Paper Topic
Week 7	Windows & Web Security	Strebe-10, 13	Mid-term Exam
Week 8	E-Mail Security & Intrusion Detection	Strebe-14, 15	·

	Topics	Reading	Other
Week 9	Research on Cyber Security	RR1, RR2, RR3,RR8; Verton 1-3	^
Week 10	Management & Human Resource Issues	RR6; Verton 4-6	at the
Week 11	Laws, Policies & Directives	Handout; Verton 7-9	
Week 12	Cyber Terrorism	Verton 10	. '
Week 13	Future Issues	RR9; Verton 11	
Week 14	Paper Presentations		
Week 15	Paper Presentations		Final Exam

^{*}RR- Indicates Supplemental Required Readings listed above .

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable)

Part I	Joinpiele O	nny uie se	cuon(s) applicable.)	
(Check one)	Department	Name	Loss Prevention and Safety	·
X New Course (Parts II, IV)	College		Justice and Safety	
Course Revision (Parts II, IV) *Course Pre	efix & Numbe	r HLS 349	
Course Dropped (Part II)	*Course Title	e (30 character	HLS Cooperative Study	
New Program (Part III)	*Program Ti	itle		<u> </u>
Program Revision (Part III)	,		(Major X, Option ; Minor X	; or Certificate)
Program Suspended (Part III) *Provide onl	ly the informa	ation relevant to the proposal.	
Proposal Approved by:	<u>Dat</u>	<u>e</u>	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Date
Departmental Committee	3/14/2006		Graduate Council*	NA
Is this a SACS Substantive Change?	Yes****	NoX	Council on Academic Affairs	/
College Curriculum Committee	5/1/2006		Approved X Disapproved	09-21-06
General Education Committee*	NA		Faculty Senate**	
Teacher Education Committee*	NA		Board of Regents**	
*If Applicable (Type NA if not ap			Council on Postsecondary Edu.***	
Completion of A, B, and C is requested A. 1. Specific action requested To approve new course HLS 349 A. 2. Effective date: (Example: F	uired: (Please : (Example: T , HLS Coopera Fall 2001)	e be specific o increase the ative Study	y enrolled students: (if applicable)	
B. The justification for this acti HLS 349 provides Cooperative Ed		ortunities for	students majoring in Homeland Se	curity
C. The projected cost (or say	/ings) of this	proposal is	as follows:	
Personnel Impact: The action place, at the moment, with the			tion of one full time faculty. The degree program.	epartment has staff in
Operating Expenses Impact:	The proposal	will not nece	essitate an increase in operating exp	enses.
Equipment/Physical Facility	leeds: Existir	ng facilities v	vill be used.	

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 349 HLS Cooperative Study. (1-12) A. Prerequisite: Department Chair approval, a minimum GPA of 2.00, a minimum of 30 hours completed. The student works under faculty and field supervisors in placements related to the student's academic studies. A minimum 80 hours work required for each academic credit. May be retaken to a maximum of twelve hours.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

(3 letters)	į	Number	1	e Term		College/Di	vision:	Dept. (4 letters)*
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Credit Hrs.		Wee	l kly Contact Hrs.		Re	peatable Max	imum No	of Hrs. 12
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Schedule Type (List all applicable)			Grading N	lode*	С	lass Restricti	on, if any	(undergraduate only)
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					1	so		SR
			Grading Informati	on: Course is		- 1	•	
			eligible for IP (in-p			FOR BANN	ER USE	ONLY
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Co-Requisite(s	s): (List	only co-rec	luisites. See below	for prerequisite	es and	d combinations	.)	,
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Prerequisite(s)			y. List combination be placed in () follow					ecific minimum grade
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				2.00,	minir	mum of 30 ho	urs comp	oleted.
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IC (3)		1	1(0)	1/0 (2)				

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Homeland Security Program
Department of Loss Prevention and Safety
Eastern Kentucky University

HLS 349-Cooperative Study (1-12)

Course Description

Prerequisite: Department Chair approval, a minimum GPA of 2.00, a minimum of 30 hours completed. The student works under faculty and field supervisors in placements related to the student's academic studies. A minimum of 80 hours work is required for each academic credit. May be retaken to a maximum of twelve hours.

Student Course Objectives

Through observation, interviews, discussions and writing assignments, students will be able to:

- 1. Gain knowledge and skills related to academic studies in a planned and supervised employment position.
- 2. Blend classroom theory with real world problem solving.
- 3. Apply knowledge and skills learned in the classroom.
- 4. Develop positive work positive habits and build confidence in one's capabilities.

Course Outline

- 1. Prior to starting the job, the student must submit a personal resume and application to the Cooperative Education Office.
- 2. Sign a memorandum of understanding with the agency.
- 3. Participate in a visit with the HLS Cooperative Education Coordinator.
- 4. Satisfactorily complete your employment.
- 5. Notify the HLS Co-op Coordinator of any problems related to the employment situation, including the inability to fulfill any assigned duties.
- 6. Complete and turn in to the Co-op Coordinator a 2-3 page typed, double spaced essay entitled, "My Cooperative Study Experience," describing the duties your performed and the knowledge and experience you gained, both positive and negative.
- 7. Complete and turn in a log of relevant activities to the Co-op Advisor.
- 8. Complete a semester work report form.
- 9. Complete an exit interview with a representative of the Cooperative Education Office at the end of the employment.

Students with Disabilities

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I	ompice only the se	ection(s) applicable.)	
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Number	er HLS 401	
Course Dropped (Part II)	*Course Title (30 characte	rs) Intelligence Analysis	
New Program (Part III)	*Program Title		~
Program Revision (Part III)		(Major X, Option ; Minor X	; or Certificate)
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.	,
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	· · · · · · · · · · · · · · · · · · ·
College Curriculum Committee	5/1/2006	Approved X Disapproved	09-21-06
la	NA	Faculty Senate**	UJ LI UU
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app	olicable.)		
**Approval needed for new, revise	d, or suspended program	S	
Approval/Posting needed for new *If "ves" SACS must be notified by	degree program or certification.	ricate program Please contact EKU's Office of Institut	ional Effactiveness
	octore implementation. 1	lease contact Live's Office of Institut	ional Enectiveness.
Completion of A, B, and C is requ	ired: (Please be specific	c, but concise.)	
		he number of credit hours for ABC 10	00 from 1 to 2.)
To approve new course HLS 401,			,
A. 2. Effective date: (Example: F	·	•	•
Spring 2007	an 2001)		
	d programs for currentl	y enrolled students: (if applicable)	
N/A		· ·	
B. The justification for this action	on:		
HLS 401 is a required course for the	ne Bachelor of Science de	egree in Homeland Security.	
			· .
C. The projected cost (or sav	ings) of this proposal is	as follows:	
Personnel Impact: The action	will soon require the addi	ition of one full time faculty. The de	nartment has staff in
place, at the moment, with the c	redentials to offer the de-	oree program	parument nas stari m
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Operating Expenses Impact:	The proposal will not nec	essitate an increase in operating exp	enses.
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Library Resources: Some addit	ional texts will be added, an	nd a minimal number of new journals requ	uested. Current iournal
offerings will be reviewed so as to s	ubstitute the new journals for	or current journals with lesser need. In a	ddition, students will be
encouraged to make use of internet	resources as much as pos-	sible to obtain additional reference mater	rial.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 401 – Intelligence Analysis. (3) A. Key questions facing the U.S. intelligence community and its role in homeland security, national defense, and international affairs, with a focus on policy, oversight and intelligence support. Collection, analysis, sharing, and dissemination of information within and between local, state, and federal government agencies and the private sector.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recordin	g Data for New or I	Revised Course (Record only n	ew or changed course info	ormation.)			
Course prefix	Course Number	Effective Term	College/Division:	Dept. (4 letters)*			
(3 letters)	(3 Digits)	(Example: Fall 2001)					
HLS	401	Spring 2007	ASJS_X	LPRV			
			BT EM				
·			EDPC	- 			
			HS				
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of Hrs.				
3	Lecture 3 La	aboratoryOther					
* **			Cip Code (first two digits only) 43				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)				
1 3		N	FR	JR			
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		Grading Information: Course is					
		eligible for IP (in-progress	FOR BANNER USE	ONLY ·			
***************************************		grading) for: Check all applicable					
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		Internship					
-		Independent Study	Data entry person				
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	Co-Requisites ar	nd Prerequisites See defini	tions on following page:	e de la companya de l			
Co-Requisite(s):	(List only co-red	quisites. See below for prerequisite	es and combinations.)				
Course Prefix and	l No.						
Course Prefix and	No.			A			
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		be placed in () following courses. I					
Course Prefix and	l No.						
Course Prefix and	l No.						
Test Scores							
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Course Prefix and	No.			· ·			
Test Scores							
Minimum GPA (wi	hen a course grouping or e GPA is required)						
Equivalent Cours	se(s): (credit not allo	wed with; or formerly:)					
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Course Prefix and				· · · · · · · · · · · · · · · · · · ·			
Course Prefix and							

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)		,	,

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 401 – Intelligence Analysis (3).

Course Description

Key questions facing the U.S. intelligence community and its role in homeland security, national defense, and international affairs, with a focus on policy, oversight and intelligence support. Collection, analysis, sharing and dissemination of information within and between local, state, and federal government agencies and the private sector.

This course provides a broad overview of intelligence in the U.S. and abroad. The historical evolution of the creation of intelligence and associated intelligence agencies will be examined and placed in an historical context. The role of intelligence as related to homeland security operations will be critically examined, from various levels of government. Finally, the actual processes involved in creating actionable intelligence from information will be discussed. The course is designed to provide both the theoretical underpinnings of intelligence, as well as the practical implementation of processes involved in creating, acquiring, and disseminating intelligence for homeland security purposes.

Student Learning Objectives

Through tests, writing assignments and discussions, students will be able to demonstrate:

- 1. Knowledge of the historical evolution of the intelligence function in the U.S.
- 2. Knowledge of the creation of various intelligence agencies which support intelligence operations at all levels of government.
- 3. Knowledge of the processes of creating actionable intelligence from information.
- 4. Knowledge of the role of intelligence as related to Homeland Security operations.
- 5. Knowledge of the relationship between U.S. and foreign intelligence.

Required Course Texts

David L. Carter (2004). Law Enforcement Intelligence: A Guide for State, Local and Tribal Law Enforcement Agencies. Washington, D.C.: U.S. Department of Justice.

Part 1 Available at: http://www.cops.usdoj.gov/mime/open.pdf?Item=1441

Part 2 Available at: http://www.cops.usdoi.gov/mime/open.pdf?Item=1449

Jerry H. Ratcliffe (Ed.). (2004). *Strategic Thinking in Criminal Intelligence*. Annandale, NSW: The Federation Press.

K. Jack Riley, Gregory F. Treverton, Jeremy M. Wilson, and Lois M. Davis (2005). *State and Local Intelligence in the War on Terrorism*. Santa Monica, CA: Rand Corporation. Available at: http://www.rand.org/pubs/monographs/MG394/

Supplemental Required Reading Materials

RR1.Deborah G. Barger. (2005). *Toward a Revolution in Intelligence Affairs*. Available at: http://www.rand.org/pubs/technical_reports/2005/RAND_TR242.pdf

RR2.28 CFR Part 23. Available at: http://it.ojp.gov/documents/28CFR guideline.pdf

RR3.Department of Justice (2004). *The RISS Program: Membership and Service Activity*. Available at: http://www.iir.com/Publications/RISS Program.pdf

RR4.House Report 108-976 (2004) *Intelligence Reform and Terrorism Prevention Act of 2004*. Available at: http://www.gpoaccess.gov/serialset/creports/intel_reform.html

RR.5International Association of Chiefs of Police. *Criminal Intelligence Model Policy*. Available at: http://it.ojp.gov/documents/criminal intelligence model policy.pdf

RR6.International Association of Chiefs of Police. *Criminal Intelligence Sharing: A National Plan for Intelligence-Led Policing at the Local, State, and Federal Levels*. Available at: http://www.theiacp.org/documents/pdfs/Publications/intelsharingreport.pdf

RR7.International Association of Law Enforcement Intelligence Analysts. *Law Enforcement Analytic Standards*. Available at: http://www.iir.com/global/products/law enforcement analytic standards.pdf

RR8.Criminal Intelligence Training Coordination Strategy Working Group. (2002) *Minimum Criminal Intelligence Training Standards for United States Law Enforcement and other Criminal Justice Agencies*. Available at:

http://www.iir.com/global/products/minimum_criminal_intel_training_standards.pdf

RR.9. *National Criminal Intelligence Sharing Plan*. Available at: http://www.iir.com/global/products/NCISP_Plan.pdf

RR.10.Police Executive Research Forum. (2005). *Protecting Your Community From Terrorism: Strategies for Local Law Enforcement. Volume 4, The Production and Sharing of Intelligence.* Washington, D.C: Police Executive Research Forum. Available at: http://www.cops.usdoj.gov/mime/open.pdf?Item=1438

RR11.Dorn Vernessa Samuel. (2006). *Code Breaking in Law Enforcement: A 400 Year History*. Available at: http://www.fbi.gov/hq/lab/fsc/current/index.htm

RR.12.Gregory F. Treverton. (2005). *The Next Steps in Reshaping Intelligence*. Santa Monica, CA: Rand Corporation. Available at: http://www.rand.org/pubs/occasional_papers/OP152/

RR.13.Gregory F. Treverton, Seth G. Jones, Steven Boraz, and Phillip Lipscy. (2006). *Toward a Theory of Intelligence: Workshop Report*. Santa Monica, CA: Rand Corporation. Available at: http://www.rand.org/pubs/conf_proceedings/CF219/

RR.14.U.S. House Committee on Homeland Security Democratic Staff. (n.d.) *Beyond Connecting the Dots: A Vital Framework for Sharing Law Enforcement Intelligence Information*. Available at: http://hsc-democrats.house.gov/NR/rdonlyres/4EA35B9C-3DF2-4723-B8FE-0AF6F2E07A96/0/HomelandSecurityDemocratsIntelConvertReport.pdf

RR.15.WMD Commission. (2005). Final Report of the Commission on the Intelligence Capabilities of the United States Regarding Weapons of Mass Destruction. Available at: http://fas.org/irp/offdocs/wmdcomm.html

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-15 page paper on one of the various U.S. Intelligence Agencies and the processes it performs in creating intelligence. One source of information will be an interview with an individual who is currently employed with the agency that is the subject of the paper.
- 2. Complete a brief presentation in class presentation on the paper.
- 3. Complete a mid-term examination.
- 4. Complete a final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Mid-term exam	30%
Take Home Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	A
80-89	В
70-79	C
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

		\-\frac{1}{2}\cdot\-\frac{1}\2\cdot\-\frac{1}{2}\cdot\-\frac{1}{2}\cdot\-\frac{1}{2}	
	Topics	Reading	Other
	Introduction	Carter- 1, 2; Ratcliffe-	
Week 1	Overview of Homeland Security	7;	
	and Intelligence		
Week 2	History of Intelligence	Carter- 3; RR11*	
Week 3	Intelligence-Led Policing	Carter-4;	
Week 4	Intelligence Process	Carter-5; Ratcliffe- 5,	
		6, 8, 9, 11; RR10;	,
		RR14	. **
Week 5	Intelligence Resources	Carter-9, 10; RR3;	
Week 6	Intelligence Organizations	Carter-11; RR6; RR9	Select Paper Topic
Week 7	Intelligence Organizations	Riley, et alAll	Mid-term Exam
Week 8	Information Fusion Centers	Handout	v
Week 9	Information Fusion Centers	Handout	
Week 10	Laws, Guidelines, Directives	RR2; RR4; RR5; RR7;	
Week 11	Management and Human	Carter 7, 8; Ratcliffe-	·
	Resource Issues	12; RR8;	
Week 12	International Perspective	Ratcliffe- 1-4, 13;	
		RR15	
Week 13	Future Issues	Carter 12; Ratcliffe-	
		10,14; RR1, RR12;	
		RR13	
Week 14	Paper Presentations		
Week 15	Paper Presentations		Final Exam

^{*}RR indicates Supplemental Required Readings.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I		ection(s) applicable.)	
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Number	er HLS 421	
Course Dropped (Part II)	*Course Title (30 characte	Prevention & Problem Solving	
New Program (Part III)	*Program Title	*	
Program Revision (Part III)	T	(Major X, Option ; Minor X	; or Certificate)
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No	Council on Academic Affairs	MARKET CONTROL OF THE
College Curriculum Committee	5/1/2006	Approved X Disapproved	09-21-06
	NA	Faculty Senate**	05 21 00
	NA	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app **Approval needed for new, revise ***Approval/Posting needed for new ****If "yes", SACS must be notified Completion of A, B, and C is requ	ed, or suspended program v degree program or certi before implementation. F	ficate program. Please contact EKU's Office of Institu	tional Effectiveness.
		he number of credit hours for ABC 10	00 from 1 to 2.)
To approve new course HLS 421			,
A. 2. Effective date: (Example: F		9	
Spring 2007	un 2001)		
•			
	ed programs for current	ly enrolled students: (if applicable)	
N/A			
B. The justification for this action	on:		,
HLS 421 is a required course for the	he Bachelor of Science de	egree in Homeland Security	
C. The projected cost (or sav	rings) of this proposal is	s as follows:	
Personnel Impact: The action place, at the moment, with the		ition of one full time faculty. The degree program.	epartment has staff in
Operating Expenses Impact:	The proposal will not nec	essitate an increase in operating exp	enses.
Equipment/Physical Facility N	leeds: Existing facilities	will be used.	-A-
offerings will be reviewed so as to	substitute the new journals f	nd a minimal number of new journals req or current journals with lesser need. In a	addition, students will be

Part IV. Recording	g Data for New or I	Revised Course (Record only n	ew or changed course information.)
Course prefix	Course Number	Effective Term	College/Division: Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)	
HLS	421	Spring 2007	ASJS_XLPRV
			BT EM
ger			EDPC
		1,	HS
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of Hrs.
3	Lecture 3 L	aboratoryOther	Cip Code (first two digits only) 43
Schedule Type* (List all applicable) (Work Load for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1 3		N	FR JR
			SO SR
·		-	-
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY
		Thesis	Date of data entry
	***	Internship	
		Independent Study	Data entry person
		Practicum	, , , , , , , , , , , , , , , , , , ,
	Co-Requisites ar	nd Prerequisites	tions on following page"
Co-Requisite(s):	(List only co-red	quisites. See below for prerequisite	es and combinations.)
Course Prefix and	No.		
Course Prefix and	No.		
		y. List combinations below. Use "be placed in () following courses. I	'and" and "or" literally.) (Specific minimum grade Default grade is D)
Course Prefix and	No.	Prerequisite:	HLS 321 or department chair approval
Course Prefix and	No.		
Test Scores			
Minimum GPA (who student cumulative GPA	en a course grouping or A is required)		•
		(s) Combination (Use "and" and ollowing courses. Default grade is E	d "or" literally.) (Specific minimum grade
Course Prefix and			
Test Scores			
Minimum GPA (wh student cumulative		·	
		wed with; or formerly:)	
Course Prefix and			
Course Prefix and	No.		,
Course Prefix and	No.		
Proposed Consert F	Education Disale Di	ages more (V) in the appropriate	Plack or Placks (a.g. IVP(2) V)

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)		•	

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 421 Prevention & Problem Solving. (3) A. Prerequisite: HLS 321 or department chair approval. Prevention and problem solving applied to terrorist acts and other types of risks, threats, and hazards. Opportunity reduction, situational prevention, and creative problem solving applied to different types of homeland security problems.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 421 -Prevention & Problem Solving (3).

Course Description

Prerequisite: HLS 321 or department chair approval. Prevention and problem solving applied to terrorist acts and other types of risks, threats, and hazards. Opportunity reduction, situational prevention, and creative problem solving applied to different types of homeland security problems.

This class teaches the student how to prevent and/or mitigate various homeland security-related problems, building on the prerequisite course HLS 321, Critical Problem Analysis. It is not primarily about risk management, although vulnerabilities and risks may cause problems. It is not primarily about intelligence sharing or covert action, although the individuals and groups who are the target of intelligence analysis may cause problems. Nor is the course about emergency management or emergency response to terrorist incidents or other hazards. Rather, the approach is to focus on such homeland-security related problems as suicide bombing, airplane hijacking, train derailment, fertilizer theft, and fraudulent identification, analyze them, and then search for creative and tailor-made responses that have the potential to prevent their occurrence and/or reduce the harm that they might cause.

Student Learning Objectives

- 1. The student will be able to list and demonstrate several methods for generating creative responses to problems.
- 2. The student will be able to explain why best practices and lessons learned from one context may not successfully apply in a different context.
- 3. The student will be able to identify the five main components of situational prevention.
- 4. The student will be able to design and execute a before-and-after evaluation to determine the outcomes of a prevention or problem-solving effort.

Course Texts

Eugene Bardach (2000) A Practical Guide for Policy Analysis: The Eightfold Path to More Effective Problem Solving. Washington, DC: Congressional Quarterly Press.

Zina O'Leary (2005) Researching Real-World Problems: A Guide to Methods of Inquiry. London: Sage Publications. (Will use several chapters not assigned in HLS 321.)

Ronald V. Clarke, ed. (1997) *Situational Crime Prevention: Successful Case Studies*, 2nd edition. New York: Harrow and Heston.

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 5-page problem solving paper on an assigned topic. This will involve library and database research to discover and summarize methods and responses that might be used to prevent and/or mitigate a specific homeland security-related problem (e.g., suicide bombing, airplane hijacking, train derailment, fertilizer theft, fraudulent identification, etc.).
- 2. Make a 5-minute in-class presentation on the problem solving paper.
- 3. Work within a small group to prevent and/or mitigate a specific homeland security-related problem in a local company, agency, or jurisdiction. Contribute to a 10-15 page group problem solving paper and 10-minute in-class group presentation. (The paper will also be provided to the local company, agency, or jurisdiction and their representatives will be invited to attend the class presentation.)
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Group paper	20%
Group presentation	10%
Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	Α
80-89	В
70-79	C
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

	Topics	Reading	Other
	Overview and review	Bardach Introduction,	Individual paper
Week 1	Problems & analysis	1-2, II	topics assigned
		Bardach 3	
Week 2	From analysis to response	O'Leary 8-9	Groups formed
Week 3	Best practices & lessons learned	Bardach III	Group projects assigned
Week 4	Creative techniques		
Week 5	Criteria, outcomes, trade-offs	Bardach 4-6	
		Bardach 7-8	
Week 6	Deciding & measuring outcomes	O'Leary 10	,
	Class presentations on individual		*
Week 7	paper topics		Individual papers due
	Five components of situational		
Week 8	prevention	Clarke Part 1	
Week 9	Increasing effort	Clarke Part II: 1-5	
Week 10	Increasing risks	Clarke Part II: 6-10	
Week 11	Reducing rewards	Clarke Part II: 11-15	`
Week 12	Reducing provocations	Clarke Part II: 16-19	
Week 13	Removing excuses	Clarke Part II: 20-23	
Week 14	Class presentations on group projects		Group projects due
Week 15	Take-home final exam		

Curriculum Change Form

(Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

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IGILI				
(Check one)	Department Name	Loss Prevention and Safety		
X New Course (Parts II, IV) 😹	College	Justice and Safety		
Course Revision (Parts II, IV)	*Course Prefix & Number HLS 435			
Course Dropped (Part II)	*Course Title (30 characters) HLS Special Topics			
New Program (Part III)	*Program Title	itle		
Program Revision (Part III)		(Major X , Option ; Minor X	; or Certificate)	
Program Suspended (Part III)	*Provide only the information	on relevant to the proposal.		
Proposal Approved by:	<u>Date</u>	·	<u>Date</u>	
Departmental Committee	3/14/2006 G	raduate Council*	NA	
Is this a SACS Substantive Change?	Yes**** No C	ouncil on Academic Affairs		
College Curriculum Committee	5/1/2006 A	pproved X Disapproved	09-21-06	
General Education Committee*	NA F	aculty Senate**		
Teacher Education Committee*	NA B	oard of Regents**		
		ouncil on Postsecondary Edu.***	· .	
*If Applicable (Type NA if not app				
**Approval needed for new, revised		-1		
Approval/Posting needed for new *If "yes", SACS must be notified by			tional Effectiveness	
in job , or too made so not mode.	Jord an promonation.			
Completion of A, B, and C is requ	ired: (Please be specific,	but concise.)		
A. 1. Specific action requested:	(Example: To increase the	number of credit hours for ABC 1	00 from 1 to 2.)	
To approve new course HLS 435	HLS Special Topics			
A. 2. Effective date: (Example: Fa	all 2001)			
Spring 2007				
A. 3. Effective date of suspende	d programs for currently	enrolled students: (if applicable)		
N/A	p g	,		
			· · · · · · · · · · · · · · · · · · ·	
B. The justification for this action				
HLS 435 is a program elective in the	ne Bachelor of Science deg	ree in Homeland Security		
C. The prejected cost (or cay	inno) of this proposal is a	o follows:		
C. The projected cost (or sav	ings) of this proposal is a	is lullows:		
1		on of one full time faculty. The d	epartment has staff in	
place, at the moment, with the c	credentials to offer the degr	ee program.		

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 435 HLS Special Topics. (1-12). A. Study of contemporary issues and special topics in homeland security. May be retaken to a maximum of twelve hours different subtitles

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recording	g Data for New or I	Revised Course (Record only n	ew or changed course inf	ormation.)
Course prefix	Course Number	Effective Term	College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)		
HLS	435	Spring 2007	AS JS_X_	LPRV
			BT EM	_
			EDPC	
One diffus	12/		HS	- (1) 40
Credit Hrs.	 	ekly Contact Hrs.	Repeatable Maximum No	o. of Hrs. 12
*	Lecture 3 La	aboratoryOther	. Cip Code (first two di	
Schedule Type* (List all applicable)	Work Load for each schedule type)	Grading Mode*	Class Restriction, if any	: (undergraduate only)
1 3	- 3	N	FR	JR
			so	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE	ONLY
		Thesis	Date of data entry	
× * *	······································	Internship	Date of data office	
		Independent Study	Data entry person	- ,
		Practicum		
	Co-Requisites ar	id Prerequisites ু প্রভার বিলাল	tions of lefterate bage*	\$
Co-Requisite(s):		uisites. See below for prerequisite		
Course Prefix and	No.			
Course Prefix and	No.			
		y. List combinations below. Use " be placed in () following courses. I		ecific minimum grade
Course Prefix and	No.			
Course Prefix and	No.			
Test Scores				
Minimum GPA (who	en a course grouping or A is required)			
		(s) Combination (Use "and" and llowing courses. Default grade is E		imum grade
Course Prefix and		T		
Test Scores				
Minimum GPA (wh student cumulative	en a course grouping or GPA is required)			
		wed with; or formerly:)		
Course Prefix and		T		
Course Prefix and	No.			
Course Prefix and	No.		ν	
Dramand Canada F	Talescation Discher Di	age mark (V) in the appropriate	Dialian Dia-t / B	/D/2\ V \

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Homeland Security Program
Department of Loss Prevention and Safety
Eastern Kentucky University

HLS 435 - Special Topics (1-12 hours)

Course Description

This course is a study of contemporary issues and/or special topics in Homeland Security and may be taken to a maximum of 12 hours under different subtitles or substantive areas.

Student Learning Objectives

Through various mechanisms including but not limited to observation, interviews, discussions and writing assignments, students will be able to:

- 1. Relate to the topic of study with greater understanding and perception.
- 2. Gain knowledge and/or skills related to topical area of study.
- 3. Apply knowledge and skills learned through individualized study.

Required Course Text

To be determined by faculty member teaching the course.

Students with Disabilities

If you are registered with the Office of Service with the Office of Service of Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Student Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor of the Turley House or by telephone at (859) 622-1500 V/TYY. Upon individual request, this syllabus can be made available in alternative forms.

Curriculum Change Form

(Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I			
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Number	HLS 441	
Course Dropped (Part II)	*Course Title (30 characters	Homeland Security Technology	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major X , Option ; Minor X	_; or Certificate)
Program Suspended (Part III)	*Provide only the informa	tion relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		Date
Departmental Committee 3		Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No	Council on Academic Affairs	,
College Curriculum Committee 5	5/1/2006	Approved X Disapproved	09-21-06
1		Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
en e	S & SERVER &	Council on Postsecondary Edu.***	
*If Applicable (Type NA if not appl **Approval needed for new, revised ***Approval/Posting needed for new ****If "yes", SACS must be notified b	d, or suspended programs degree program or certifi	cate program	íonal Effectiveness.
Completion of A, B, and C is requi	ired: (Please be specific	. but concise.)	
A. 1. Specific action requested:			00 from 1 to 2.)
To approve new course HLS 441 H	•		,
A. 2. Effective date: (Example: Fa	•		
Spring 2007	all 2001)		
A. 3. Effective date of suspended	d programs for currently	enrolled students: (If applicable)	
N/A		•	
B. The justification for this actio	on:		
HLS 441 is a program elective for t	the Bachelor of Science d	egree in Homeland Security	
C. The projected cost (or savi	ings) of this proposal is	as follows:	
Personnel Impact: The action with the complexe, at the moment, with the complexes at the moment, with the complexes at the moment.	*	tion of one full time faculty. The decree program.	epartment has staff in
Operating Expenses Impact:	The proposal will not nece	essitate an increase in operating exp	enses.
Equipment/Physical Facility N	eeds: Existing facilities w	vill be used.	
offerings will be reviewed so as to s	ubstitute the new journals fo	d a minimal number of new journals req r current journals with lesser need. In a ible to obtain additional reference mate	addition, students will b

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 441 Homeland Security Technology. (3). A. Broad overview of homeland security technology. Technology as a tool to support homeland security regardless of functional specialty. Contribution of technology to deterrence, preemption, prevention, protection, and response.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.

- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recordin	g Data for New	or Revised Course (Record only	new or changed course info	ormation.)
Course prefix	Course Numb	er Effective Term	College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)		
HLS	441	Spring 2007	AS JS X	LPRV
			BT EM	
	y 4		EDPC	
0			HS N	
Credit Hrs.		Veekly Contact Hrs.	Repeatable Maximum No), OT HIS.
S	Lecture 3	_ Laboratory Other	Cip Code (first two dig	aite only) 43
Schedule Type*	Work Load	Grading Mode*	Class Restriction, if any	
	(for each schedule ty		Olass (Couloud), if any	. (undergraduate oray)
1 3	3	N	FR	JR ·
			so	SR
		Grading Information: Course is		
		eligible for IP (in-progress	FOR BANNER USE	ONLY
		grading) for: Check all applicable		
		Thesis	Date of data entry	· C
		Internship		
		Independent Study	Data entry person	
		Practicum	,	. 24
	Co-Requisites	s and Prerequisites	ritions on tollowing page	
Co-Requisite(s):	(List only co	p-requisites. See below for prerequisit	es and combinations.)	,
Course Prefix and	l No.			
Course Prefix and	l No.			
Prerequisite(s):		only. List combinations below. Use uld be placed in () following courses.		ecific minimum grade
Course Prefix and				
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Test Scores				nanyakan kahara kata a
Minimum GPA (who student cumulative GF		g or		
Co-Requisite(s) a requirements sho	and/or Prerequisould be placed in (site(s) Combination (Use "and" ar) following courses. Default grade is	nd "or" literally.) (Specific min D)	imum grade
Course Prefix and	No.			
Test Scores		,		samuning sa i dan ana ara-ara-ara-ara-ara-ara-ara-ara-ara-ar
Minimum GPA (wi student cumulative		g or		,
Equivalent Cours	se(s): (credit not	allowed with; or formerly:)		
Course Prefix and	No.			
Course Prefix and	No.			
Course Profix and	Ma			

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)	:			VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 441 – Homeland Security Technology (3)

Course Description

Broad overview of homeland security technology. Technology as a tool to support homeland security regardless of functional specialty. Contribution of technology to deterrence, preemption, prevention, protection and response.

This course provides a broad overview of homeland security technology, information systems, inspections and surveillance technology, communications, knowledge management and information security. The course focuses on technology as a tool to support homeland security personnel regardless of functional specialty. The course will frame technology in terms of its contribution to deterrence, preemption, prevention, protection, and response after an attack.

Students will gain a perspective on the important role of decision makers in enterprise level computing and their personal role as change agents and dealing with "disruptive technologies." Another primary objective of the course is to help the students recognize the possibilities of new technology and novel applications of policies or laws to address threats. The ultimate objectives are to demonstrate how homeland security professionals can exploit technology and to use technology in the most efficient, innovative and productive manner.

Student Learning Objectives

Through tests, writing assignments and discussions, students will be able to demonstrate:

- 1. Knowledge of the mission of the Department of Homeland Security and the applicability of various technologies to its mission.
- 2. Knowledge of the ethical, political, and social implications of the use of technology.
- 3. Knowledge of the applicability of nanotechnology to prevent terrorism and other threats to security, as well as to mitigate their impact.
- 4. Knowledge of the challenge of decision makers in assessing technologies appropriate for their use in addressing the Homeland Security mission.

Course Texts

Jesus Mena (2004). *Homeland Security: Techniques and Technologies*. Hingham, MA: Charles River Media, Inc.

Daniel Ratner and Mark A. Ratner (2004). *Nanotechnology and Homeland Security*. Upper Saddle River, NJ: Prentice Hall.

Supplemental Required Reading Materials

Samuel Nunn. (2003). Seeking Tools for the War on Terror: A Critical Assessment of Emerging Technologies in Law Enforcement. *Policing: An International Journal of Police Strategies and Management*, 26, 3, pp. 454-472.

Robert C. Wadman and William Thomas Allison. (2003). Police and Technology. In *To Protect and Serve: A History of Police in America*. Upper Saddle River, New Jersey: Pearson-Prentice Hall.

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-15 page paper on one of the Homeland Security technologies you've studied in this course. Each student must submit a paper of at least 10 pages for the project, using the APA reference format. Additional guidelines for the papers will be given at a later date.
- 2. Complete a brief presentation in-class presentation on the paper.
- 3. Complete a mid-term examination.
- 4. Complete a take home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Mid-term exam	30%
Take Home Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	Α
80-89	В
70-79	C
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by

e-mail at <u>disserv@eku.edu</u> or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

1	Topics	Reading	Other
	Introduction	Wadman & Allison	
Week 1	Overview of Technology		
Week 2	Overview of Homeland	Mena-1; Nunn	
	Security Technology	·	
Week 3	Aggregation	Mena-2	
Week 4	Integration	Mena-3	
Week 5	Collaboration	Mena-4	Select Paper Topic
Week 6	Categorization	Mena-5	
Week 7	Intelligence	Mena-6	
Week 8	Mining	Mena-7	Mid-term Exam
Week 9	Overview of Nanotechnology	Ratner & Ratner- 1,2	
Week 10	Nanotechnology and	Ratner & Ratner- 3,	
•	Homeland Security	4	
Week 11	Environmental and Economic	Ratner & Ratner- 5	
	Aspects of Nanotechnology		· ·
Week 12	Society, Ethics, and	Ratner & Ratner-6	
<u></u>	Geopolitics		
Week 13	Future Issues	Handout	
Week 14	Presentations		
Week 15	Presentations		Final Exam

Curriculum Change Form

		urriculum change per form)	
•	omplete only the se	ction(s) applicable.)	
Part I	1		
(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Numbe	r HLS 445	
Course Dropped (Part II)	*Course Title (30 character	s) HLS Field Experience	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major X , Option ; Minor X	_; or Certificate)
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		Date
	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No	Council on Academic Affairs	
College Curriculum Committee	5/1/2006	Approved X Disapproved	09-21-06
General Education Committee*	NA ·	Faculty Senate**	
Teacher Education Committee*	VA :	Board of Regents**	
**************************************	t v t e leg	Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app			
**Approval needed for new, revise			
***Approval/Posting needed for new		icate program lease contact EKU's Office of Institut	ional Effectiveness
ii yes , once must be notined t	before implementation. 1	lease contact Livo's Office of institut	ional Encouveriess.
Completion of A, B, and C is requ	ired: (Please be specific	c, but concise.)	
A. 1. Specific action requested:	(Example: To increase the	ne number of credit hours for ABC 10	00 from 1 to 2.)
To approve new course HLS 445,	HLS Field Experience		
A. 2. Effective date: (Example: Fa	all 2001)		
Spring 2007			
	d programs for currentl	y enrolled students: (if applicable)	
N/A	- Fragranio ioi oditoliti	, one of the order of the order of	

B. The justification for this action:

HLS 445 is a program elective course for the Bachelor of Science degree in Homeland Security

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The action will soon require the addition of one full time faculty. The department has staff in place, at the moment, with the credentials to offer the degree program.

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 445 HLS Field Experience. (1-12) A. Prerequisite: Department Chair approval, a minimum GPA of 2.00, and a minimum of 30 hours completed. This course is designed to broaden the educational experience through appropriate observational work assignments in cooperating agencies. A minimum of 80 hours of observation is required for each academic credit. May be retaken to a maximum of twelve hours.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Part IV. Recordi	ng Data for Ne	w or R	evised Course (Record only n	ew or changed course info	ormation.)
Course prefix	Course Nur	- 1	Effective Term	College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits		(Example: Fall 2001)		
HLS	445		Spring 2007	AS JS X	LPRV
		į		BT EM_	
		[EDPC	4
One diff.	2	100		HS	
Credit Hrs.	1		kly Contact Hrs.	Repeatable Maximum No	o, of Hrs. 12
3 Lecture 3 L			boratoryOther	Cip Code (first two di	aits only) 43
Schedule Type* Work Load			Grading Mode*	Class Restriction, if any	WILLIAM TO THE RESERVE TO THE RESERV
(List all applicable)	(for each schedule	- 1			
1	3	1	V	FR	JR
				SO	SR
				·	
			Grading Information: Course is		**,
	·		eligible for IP (in-progress	FOR BANNER USE	ONLY
		9	grading) for: <u>Check all applicable</u>		
			Thesis	Date of data entry	
			Internship	4	
			Independent StudyX	Data entry person	
	•		Practicum		
	,, .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		d Prerequisites	.,	8 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -
Co-Requisite(s)		co-requ	uisites. See below for prerequisite	es and combinations.)	
Course Prefix an					
Course Prefix an	d No.		e de la companya de		
Prerequisite(s):			List combinations below. Use 'e placed in () following courses.		ecific minimum grade
Course Prefix an	d No.		Prerequisite:	department approval	
Course Prefix an	d No.				
Test Scores			_		1
Minimum GPA (w student cumulative G		oing or			
Co-Requisite(s)	and/or Prereq	uisite(: n () foll	s) Combination (Use "and" and owing courses. Default grade is I	d "or" literally.) (Specific min D)	imum grade
Course Prefix an					
Test Scores		· · · · · · · · · · · · · · · · · · ·	***************************************		
Minimum GPA (v	when a course grou ve GPA is required)	ping or			
			ved with; or formerly:)		
Course Prefix an			T	-	
Course Prefix an					:
Course Prefix an	·				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)		*	·

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Syllabus

Homeland Security Program
Department of Loss Prevention and Safety
Eastern Kentucky University

HLS 445- Field Experience (1-12)

Course Description

Prerequisite: Department Chair approval, a minimum GPA of 2.00, and a minimum of 30 hours completed. This course is designed to broaden the educational experience through appropriate observational work assignments in cooperating agencies. A minimum of 80 hours of observation is required for each academic credit. May be taken to a maximum of twelve hours.

Student Learning Objectives

Through observation, interviews, discussions and writing assignments, students will be able to:

- 1. Evaluate the activities of the host agency.
- 2. Assess career interests and goals.
- 3. Relate to the field of study with greater understanding and perception.
- 4. Relate, in writing, a comprehensive employer work report.

Required Course Text

To be determined by faculty member responsible for the course.

Course Outline

- 1. A host agency must agree to accept the student for the Field Experience.
- 2. The Student is responsible for development of Field Experience placements.
- 3. The host agency must notify the faculty member responsible for the course in writing of willingness to accept Field Study students and to evaluate the student at the conclusion of course activities.
- 4. A memorandum of agreement must be completed prior to the beginning of the Field Study.
- 5. Particular course requirements will be determined by the instructor for each Field Study.

Grading

A letter grade will be assigned based on the following:

- 1. Completion of the required number of work hours.
- 2. Timely completion of all requirements as determined by the responsible faculty.
- 3. Quality of written reports.

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Loss Prevention and Safety	
X New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)			
Course Dropped (Part II)	*Course Title (30 character		
New Program (Part III)	*Program Title	- The maspendent Study	
Program Revision (Part III)		(Major X , Option; Minor X	· or Certificate
Program Suspended (Part III)	*Provide only the information	ation relevant to the proposal	, or continuate)
Proposal Approved by:	Date		<u>Date</u>
Departmental Committee	3/14/2006	Graduate Council*	NA Date
Is this a SACS Substantive Change?	Yes**** No	Council on Academic Affairs	
	5/1/2006	Approved X Disapproved	09-21-06
	VA	Faculty Senate**	, <mark>03 21 00</mark>
Teacher Education Committee*	VA A	Board of Regents**	
* * * * * * * * * * * * * * * * * * *		Council on Postsecondary Edu.***	25 × 5 × 7
*If Applicable (Type NA if not appl	icable.)		·
Approval needed for new, revised *Approval/Posting needed for new ****If "yos", SAGS meeded for new	I, or suspended programs	S igate and supplied	
****If "yes", SACS must be notified b	efore implementation. P	icate program lease contact FKLI's Office of Instituti	ional Effectivonese
			onar Encouveriess.
Completion of A, B, and C is requi	red: (Please be specific	, but concise.)	
To approve now some Illia 455	(Example: To increase th	ne number of credit hours for ABC 10	0 from 1 to 2.)
To approve new course HLS 455, I			
A. 2. Effective date: (Example: Fa	II 2001)	;	
Spring 2007			
A. 3. Effective date of suspended	programs for currently	y enrolled students: (if applicable)	
N/A		,	
B. The justification for this action	1:		
HLS 455 is a program elective cours		oppo de mas in Henry La 10	
1 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	or for the Bachelor of Sci	erice degree in Homeland Security	
C. The projected cost (or saving	igs) of this proposal is	as follows:	
1			
place, at the moment, with the cre	dentials to offer the dear	ion of one full time faculty. The dep	partment has staff in
	such that's to offer the degi	ree program.	
			·
Operating Expenses Impact: The	ne proposal will not nece	ssitate an increase in operating expe	nses.
		,	
Equipment/Physical Facility No.	ada. Eviation to 1997		
Equipment/Physical Facility Nee	3us: Existing facilities Wi	III be used.	
Library Resources: Some addition	nal texts will be added, and	a minimal number of new journals reque	ested. Current journal
I sale doe of filefilet le	sources as much as possil	ble to obtain additional reference materia	al.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use etrikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 455 HLS Independent Study. (1-6) A. Prerequisite: Department Chair approval, a minimum GPA of 2.00, a minimum of 30 hours completed. Individual reading and research on a problem within the field of homeland security. Students must have independent study proposal form approved by faculty supervisor and department chair prior to enrollment. May be retaken to a maximum of six hours.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recordi	ing Data for Nev	v or R	Revised Course (Record only n	new or changed course in	formation.)
Course prefix			Effective Term	College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits))	(Example: Fall 2001)	*	
HLS	455		Spring 2007	ASJS_X	LPRV
				BT EM	
				EDPC	
				HS	<u> </u>
Credit Hrs.			kly Contact Hrs.	Repeatable Maximum N	o. of Hrs. 6
3 Lecture L			boratoryOther		
				igits only) 43	
Schedule Type* (List all applicable)	Work Load (for each schedule		Grading Mode*	Class Restriction, if an	y: (undergraduate only)
3	3		N	FR	JR
			***************************************	so	SR
					ALLEGO CONTROL
		(Grading Information: Course is		
·			eligible for IP (in-progress	FOR BANNER USE	ONLY
			grading) for: Check all applicable	1 OK BANKER OOL	
			Thesis	Date of data entry	•
	-à		Internship	***************************************	
ž	**************************************		Independent Study X	Data entry person	•
			Practicum	***************************************	¥
	Co-Requisit	es an	d Prerequisites	tions on loikowing page	
Co-Requisite(s)	: (List only	co-req	uisites. See below for prerequisite	es and combinations.)	· · · · · · · · · · · · · · · · · · ·
Course Prefix an	d No.				
Course Prefix an	d No.	***************************************	,	, , , , , , , , , , , , , , , , , , , ,	
Prerequisite(s):			. List combinations below. Use 'e placed in () following courses. I		pecific minimum grade
Course Prefix an	d No.		Prerequisite:	department approval	
Course Prefix an	d No.		The state of the s	The state of the s	
Test Scores				**************************************	
Minimum GPA (w student cumulative G		ng or		-	-
Co-Requisite(s) requirements s	and/or Prerequ hould be placed in	isite(:	s) Combination (Use "and" and owing courses. Default grade is E	d "or" literally.) (Specific mir D)	nimum grade
Course Prefix an	d No.			,	
Test Scores	*************************************	~~~~			`
Minimum GPA (v	when a course group /e GPA is required)	ing or			• .
		ot allov	ved with; or formerly:)	·	
Course Prefix an					
Course Prefix an					
Course Prefix an					

Proposed General Education Block: Please mark (\mathbf{X}) in the appropriate Block or Blocks $(\text{ e.g.} - \text{IVB}(3) \mathbf{X})$.

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

HLS 455- Syllabus

Homeland Security Program
Department of Loss Prevention and Safety
Eastern Kentucky University

HLS Independent Study (1-6 hours)

Course Description

Prerequisite: Department Chair approval, a minimum GPA of 2.00, a minimum of 30 hours completed. Individual_reading and research on a problem within the field of Homeland Security. Students must have independent study proposal forms approved by a faculty supervisor and the department chair prior to enrollment. May be retaken to a maximum of 6 hours.

Student Learning Objectives

Through research, interviews, discussions, readings, and/or independent observations, students will be able to:

- 1. Evaluate the extent to which the problem occurs within the field of Homeland Security.
- 2. Assess contributory factors of the problem.
- 3. Relate, in writing, a proposed comprehensive solution to the problem.

Required Course Text

To be determined by faculty member responsible for the course.

Grading

A letter grade will be assigned based on the following:

- 1. Completion of necessary research to assess the problem.
- 2. Timely completion of all requirements as determined by the responsible faculty.
- 3. Quality of written report(s).

Students with Disabilities

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Part I

(Check one)	T6 : : : : : : : : : : : : : : : : : : :		
X New Course (Parts II, IV)	Department Name	Loss Prevention and Safety	
	College	Justice and Safety	Z .
Course Revision (Parts II, IV)			
Course Dropped (Part II)	*Course Title (30 characte	Disaster Recovery	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major <u>X</u> , Option <u>;</u> Minor <u>X</u>	; or Certificate)
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
1 -	3/14/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** No	Council on Academic Affairs	
	5/1/2006	Approved X Disapproved	09-21-06
	VA .	Faculty Senate**	<u> </u>
Teacher Education Committee*	VA	Board of Regents**	
The second secon	**************************************	Council on Postsecondary Edu.***	
*If Applicable (Type NA if not app	licable.)		
**Approval needed for new, revised	d, or suspended program	S Company of the Comp	₹.
Approval/Posting needed for new *If "yes", SACS must be notified b	degree program or certif	icate program	
, , , , , , , , , , , , , , , , , , ,	crore implementation. P	lease contact EKU's Office of Instituti	onal Effectiveness.
Completion of A, B, and C is requi	red: (Please be specific	c. but concise.)	
A. 1. Specific action requested:	(Example: To increase the	ne number of credit hours for ABC 10	0 from 1 to 2 \
To approve new course HLS 461, [Disaster Recovery		0 110111 1 10 2.)
A. 2. Effective date: (Example: Fa			
Spring 2007	91 2001)		
· · · · · · · · · · · · · · · · · · ·	-		
A. 3. Effective date of suspended	programs for currently	y enrolled students: (if applicable)	
N/A			
B. The justification for this action	n:acc		
HLS 461 is a required course for the		and in the state of	
a required obtained for the	Pachelol of Science de	gree in Homeland Security	
C. The projected cost (or savin	ngs) of this proposal is	as follows:	
Personnel Impact: The action w	vill soon require the addit	tion of an Call Carlo	
place, at the moment, with the cr	edentials to offer the dea	tion of one full time faculty. The dep	partment has staff in
i systematicite, with the Ci	edefinals to offer the deg	ree program.	
			,
Operating Expenses Impact: T	he proposal will not nece	ssitate an increase in operating expe	neco
		estate an increase in operating expe	11565.
Equipment/Physical Facility Ne	eds: Existing facilities w	ill be used.	
Library Resources: Somo addition	anal fords will be a state of		
		d a minimal number of new journals requer r current journals with lesser need. In ad	
encouraged to make use of internet r	esources as much as poss	ible to obtain additional reference materia	all.
			1

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HLS 461 Disaster Recovery. (3) A. Recovery from disasters and other types of risks, threats, and hazards. Business and government continuity, critical infrastructure restoration, aid to individuals and communities, and differential impact on low income and minority groups.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recordin	g Data for New	or Re	evised Course (Record only n	ew or changed cours	e information.)
Course prefix (3 letters)	Course Numb (3 Digits)		Effective Term (Example: Fall 2001)	College/Division	
HLS	461		Spring 2007	AS JS BT EM ED PC	
Credit Hrs.		Week	ly Contact Hrs.		m No. of Hrs.
			poratory Other		vo digits only) 43
Schedule Type* (List all applicable)	Work Load (for each schedule t	/pe)	Grading Mode*		if any: (undergraduate only)
1 3		N		FRSO	JR SR
		e	Brading Information: Course is ligible for IP (in-progress rading) for: Check all applicable	FOR BANNER	USE ONLY
			ThesisInternshipIndependent Study	Date of data entry _ Data entry person	
			Practicum		
3.	Co-Requisite	s and	l Prerequisites াতিও বঁলাল	tions on following p	zge**
Co-Requisite(s):		o-requ	isites. See below for prerequisite	s and combinations.)	
Course Prefix and					
Course Prefix and	No.	····			
			List combinations below. Use ' placed in () following courses. I		(Specific minimum grade
Course Prefix and	No.				
Course Prefix and	No.				
Test Scores					
Minimum GPA (who student cumulative GP		g or			
Co-Requisite(s) a requirements sho	nd/or Prerequi ould be placed in	site(s	 Combination (Use "and" and owing courses. Default grade is Exercises. 	d "or" literally.) (Specifi o)	c minimum grade
Course Prefix and	No.				
Test Scores			· · · · · · · · · · · · · · · · · · ·		
Minimum GPA (who student cumulative		ng or			
Equivalent Cours	e(s): (credit not	allow	red with; or formerly:)		
Course Prefix and	No.	***************************************			
Course Prefix and	No.				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	11 (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)	-			VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Course Prefix and No.

Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 461 – Disaster Recovery (3).

Course Description

Recovery from disasters and other types of risks, threats, and hazards. Business and government continuity, critical infrastructure restoration, aid to individuals and communities, and differential impact on low income and minority groups.

This class covers important considerations and processes for recovery after disasters. Recovery is pertinent for individuals, businesses, government agencies, and entire communities. Disaster recovery roles are played by local, state, and federal governments as well as the private sector. Recovery can involve very difficult decisions about whether to rebuild and who will pay the costs. It also sometimes presents an opportunity to rebuild differently or better. These situations and decisions involve technical, financial, political, and ethical issues that can be very challenging.

Student Learning Objectives

- 1. The student will be able to distinguish among the disaster recovery roles and responsibilities of local, state, and federal governments and the private sector.
- 2. The student will be able to identify several specific considerations pertinent to business recovery and continuity.
- 3. The student will be able to identify and explain the planning process for disaster recovery.
- 4. The student will be able to identify several recovery considerations specific to different types of disasters, such as floods, earthquakes, tornados, hurricanes, and terrorist attacks.

Course Text

Robert Deyle, Charles Eadie, Jim Schwab, Richard Smith, and Kenneth Topping (1998) *Planning for Post-Disaster Recovery and Reconstruction* (PAS 483/484). Washington, DC: American Planning Association.

Michael Robinson (2003) Disaster Recovery Planning for Non-Profits. Lanham, MD: University Press of America.

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-page paper on an assigned topic. This will involve library and on-line research on a specific disaster recovery topic as assigned.
- 2. Make a 10-minute in-class presentation on the paper.
- 3. Work within a small group to develop a disaster recovery plan for a business, government agency, or community. The group will produce a written plan and make an in-class presentation. To the extent possible these will be "real" plans prepared for actual businesses, agencies, and communities.
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Group paper	20%
Group presentation	10%
Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	A
80-89	В
70-79	С
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

	Topics	Reading	Other
			Individual papers
Week 1	Introduction & overview		assigned
Week 2	Disaster operations & recovery	APA chapter 1	Groups formed
	Local, state, federal, and private		Group projects
Week 3	roles	APA chapter 2	assigned
	· .		
Week 4	Policies & planning process	APA chapters 3-5	
TTT 1 #			
Week 5	Legal & financial issues	APA chapter 6	
. .	Recovery from different types of		
Week 6	disasters	APA chapter 7	
	Class presentations on individual		n•
Week 7	paper topics		Individual papers due
	Business & government		
Week 8	continuity	Robinson Part 1	
	Business & government		
Week 9	continuity continued	Robinson Part 2	
XX 1 10			
Week 10	Case studies: floods & tornados	APA chapters 8-9	
*** 1 11	Case studies: wildfires &	17.1	
Week 11	earthquakes	APA chapters 11-12	
YY 1 10	Case studies: hurricanes &		
Week 12	tsunamis	APA chapter 10	
Week 13	Case studies: terrorist attacks		
VV CCK 13			
Winds 14	Class presentations on group		Group projects due
Week 14	projects		
Week 15	Take home final even	,	
Week 15	Take-home final exam	,	

Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

HLS 461 - Disaster Recovery (3).

Course Description

Recovery from disasters and other types of risks, threats, and hazards. Business and government continuity, critical infrastructure restoration, aid to individuals and communities, and differential impact on low income and minority groups.

This class covers important considerations and processes for recovery after disasters. Recovery is pertinent for individuals, businesses, government agencies, and entire communities. Disaster recovery roles are played by local, state, and federal governments as well as the private sector. Recovery can involve very difficult decisions about whether to rebuild and who will pay the costs. It also sometimes presents an opportunity to rebuild differently or better. These situations and decisions involve technical, financial, political, and ethical issues that can be very challenging.

Student Learning Objectives

- 1. The student will be able to distinguish among the disaster recovery roles and responsibilities of local, state, and federal governments and the private sector.
- 2. The student will be able to identify several specific considerations pertinent to business recovery and continuity.
- 3. The student will be able to identify and explain the planning process for disaster recovery.
- 4. The student will be able to identify several recovery considerations specific to different types of disasters, such as floods, earthquakes, tornados, hurricanes, and terrorist attacks.

Course Text

Robert Deyle, Charles Eadie, Jim Schwab, Richard Smith, and Kenneth Topping (1998) *Planning for Post-Disaster Recovery and Reconstruction* (PAS 483/484). Washington, DC: American Planning Association.

Michael Robinson (2003) Disaster Recovery Planning for Non-Profits. Lanham, MD: University Press of America.

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-page paper on an assigned topic. This will involve library and on-line research on a specific disaster recovery topic as assigned.
- 2. Make a 10-minute in-class presentation on the paper.
- 3. Work within a small group to develop a disaster recovery plan for a business, government agency, or community. The group will produce a written plan and make an in-class presentation. To the extent possible these will be "real" plans prepared for actual businesses, agencies, and communities.
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

20%
10%
20%
10%
30%
10%

Student scores in the course will be translated into course grades as follows:

90-100	Α
80-89	В
70-79	C
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

Week 1 Week 2 Week 3 Week 4 Week 5	Introduction & overview Disaster operations & recovery Local, state, federal, and private roles Policies & planning process Legal & financial issues Recovery from different types of	APA chapter 1 APA chapter 2 APA chapters 3-5 APA chapter 6	Individual papers assigned Groups formed Group projects assigned
Week 2 Week 3 Week 4 Week 5	Disaster operations & recovery Local, state, federal, and private roles Policies & planning process Legal & financial issues Recovery from different types of	APA chapter 2 APA chapters 3-5	Groups formed Group projects
Week 3 Week 4 Week 5	Local, state, federal, and private roles Policies & planning process Legal & financial issues Recovery from different types of	APA chapter 2 APA chapters 3-5	Group projects
Week 3 Week 4 Week 5	Local, state, federal, and private roles Policies & planning process Legal & financial issues Recovery from different types of	APA chapter 2 APA chapters 3-5	Group projects
Week 3 Week 4 Week 5	Policies & planning process Legal & financial issues Recovery from different types of	APA chapters 3-5	
Week 4 Week 5	Policies & planning process Legal & financial issues Recovery from different types of	APA chapters 3-5	assigned
Week 5	Legal & financial issues Recovery from different types of		
Week 5	Legal & financial issues Recovery from different types of		
	Recovery from different types of	APA chapter 6	
	Recovery from different types of	APA chapter 6	
	*		
ľ	- ·		
	disasters	APA chapter 7	
	Class presentations on individual		**************************************
	paper topics		Individual papers due
	Business & government		
	continuity	Robinson Part 1	
	Business & government		
Week 9	continuity continued	Robinson Part 2	
		1	
	Case studies: floods & tornados	APA chapters 8-9	
1	Case studies: wildfires &		
	earthquakes	APA chapters 11-12	
1	Case studies: hurricanes &		
Week 12	tsunamis	APA chapter 10	
W. 1.10		- 1	
	Case studies: terrorist attacks		
	Class presentations on group		Group projects due
Week 14	projects	,	
Week 15	Take-home final exam		

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

Parti	*			
(Check one)	Department Name	Loss Prevention and Safety		
XNew Course (Parts II, IV)	College	Justice and Safety		
Course Revision (Parts II, IV)		and the second s		
Course Dropped (Part II)	*Course Title (30 characte			
New Program (Part III)	*Program Title	TVIIIDITIAZZI GOGO IVIAICITAIS		
Program Revision (Part III)		(Major X, Option ; Minor X;	or Cortificato	
Program Suspended (Part III)	*Provide only the inform	lation relevant to the proposal	or certificate	
Proposal Approved by:	Date	istion rolevant to the proposal.		
ln .	3/14/2006	Graduate Council*	<u>Date</u>	
-	Yes**** No X	Council on Academic Affairs		
-	5/1/2006	-		
	VA	Approved X Disapproved Faculty Senate**	<u>09-21-06</u>	
	VA	Board of Regents**		
<u>.</u>				
*If Applicable (Type NA if not applicable.)				
**Approval needed for new, revised	or suspended program	ns		
***Approval/Posting needed for new	degree program or certif	ficate program		
n yes , SACS must be notified b	efore implementation. F	Please contact EKU's Office of Institution	nal Effectiveness.	
Completion of A, B, and C is requi	red: (Please be specific	c. but concise)		
A. 1. Specific action requested:	(Example: To increase t	he number of credit hours for ABC 100	from 1 to 2 \	
To approve new course FSE 310, V	VMD/Hazardous Materia	ale	110111102.)	
A. 2. Effective date: (Example: Fa				
Spring 2007				
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)				
N/A				
B. The justification for this action				

FSE 310 is a required supporting course for the Bachelor of Science degree in Homeland Security

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The action will soon require the addition of one full time faculty. The department has staff in place, at the moment, with the credentials to offer the degree program.

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

FSE 310 – WMD/Hazardous Materials (3). A. Study of different Weapons of Mass Destruction (WMD) materials, deployment, and use. Evaluation of hazardous materials, usage, storage, and transportation. Preventing and controlling WMD/Hazardous Materials incidents.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Part IV. Recordin	g Data for New or I	Revised Course (Record only n	ew or changed course info	ormation.)
Course prefix	Course Number	Effective Term	College/Division:	Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)		
FSE	310	Spring 2007	ASJS_X	LPRV
			BT EM	
			EDPC	_
			HS	1
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No	o. of Hrs.
3	Lecture 3 La	aboratoryOther	Cin Codo (finat has die	rito only) 42
Schedule Type*	Work Load	Grading Mode*	Cip Code (first two dig Class Restriction, if any	
	(for each schedule type)	Grading Mode	Class Restriction, if any	. (undergraduate only)
1 3	······	Ν	FR	JR
			so	SR
		-		
	, , , , , , , , , , , , , , , , , , , ,	Grading Information: Course is		
	***************************************	eligible for IP (in-progress	FOR BANNER USE	ONLY
		grading) for: <u>Check all applicable</u>		
		Thesis	Date of data entry	
		Internship	× × ×	
		Independent Study	Data entry person	
		Practicum	ž. ,	,
	Co-Requisites ar	d Prerequisites	tions on following page"	
Co-Requisite(s):	(List only co-rec	uisites. See below for prerequisite	s and combinations.)	
Course Prefix and	No.			
Course Prefix and	No.			
Prerequisite(s):		y. List combinations below. Use " be placed in () following courses. I		ecific minimum grade
Course Prefix and	No.			
Course Prefix and	No.			
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				,
Co-Requisite(s) a requirements sho	and/or Prerequisite ould be placed in () for	(s) Combination (Use "and" and llowing courses. Default grade is E	d "or" literally.) (Specific mini o)	mum grade
Course Prefix and	No.	,		
Test Scores				
Minimum GPA (what student cumulative	nen a course grouping or e GPA is required)			in the second
Equivalent Cours	se(s): (credit not allo	wed with; or formerly:)		
Course Prefix and				
Course Prefix and	No.			
Course Prefix and				, , , , , , , , , , , , , , , , , , ,

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)	Ĭ .			VC (3)		·	

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Master Syllabus

Homeland Security Program
Department of Loss Prevention & Safety
Eastern Kentucky University

FSE 310 - WMD/Hazardous Materials (3).

Course Description

Study of different weapons of mass destruction (WMD) materials, deployment, and use. Evaluation of hazardous materials, usage, storage, and transportation. Preventing and controlling WMD/Hazardous Materials incidents.

Course Objective

An introduction to explosive investigation. Topics include an historical overview of bombing and other weapons of mass destruction incidents, sources of information, the federal role in WMD and explosive investigations, explosives and improvised explosive devices. Study of different Weapons of Mass Destruction materials, deployment, and use. Evaluation of hazardous materials usage, storage, and transportation. Preventing and controlling WMD/HAZ-MAT incidents.

Student Learning Objectives

Upon completion of this course, students will possess a fundamental understanding of the basic investigative techniques associated with fire, arson, and bombing investigations; The state and federal arson and explosive laws; How to locate technical information; Appreciation of explosion and effects; and Assess physical security requirements for protection from bombings/explosives; and be able to identify explosive products. The student will also understand problems associated with hazardous materials, transportation, storage, and use including clandestinely produced chemical, biological and radiological materials. The student will also understand hazardous materials with respect to: chemical reactions, engineering controls, and control techniques during an emergency situation.

- 1. A detailed appreciation and understanding of explosion dynamics as it relates to the use of improvised explosive devices (IED's).
- 2. Be able to identify explosive and non-explosive components found in IED's.
 - a. Fuzing systems, including but not limited to:

Timers

Remote control systems

Electrical and non-electrical components including power sources

- b. Various types of containers used to conceal the identity of an IED.
- c. Various types of low and high explosives normally encountered in improvised devices.
- 3. Understand safety procedures required to minimize injury and/or death from secondary devices and hazardous materials left at the bombing scene.
- 4. Identify industrial and improvised chemicals according to:
 - a. Hazardous properties
 - b. Placard and label requirements
 - c. Storage requirements in Title 49 CFR
 - d. Emergency response and control techniques
 - e. Personal protective measures and equipment

Required Course Texts

- 1) Practical Bomb Scene Investigation, Thurman, Tom. CRC Press, Boca Raton, FL, 2006.
- 2) Emergency Responder Training Manual for the Hazardous Materials Technician, 2nd Edition. Edited by Oldfield, Kenneth. John A Wiley and sons inc., Hoboken, NJ. 2005.

Course Requirements

Students are expected to attend class regularly, participate actively in class discussions and projects, and complete readings as assigned. In addition each student is required to:

- 1. Complete a 10-page paper on an assigned topic. This will involve library and on-line research on a specific disaster recovery topic as assigned.
- 2. Make a 10-minute in-class presentation on the paper.
- 3. Work within a small group to develop a disaster recovery plan for a business, government agency, or community. The group will produce a written plan and make an in-class presentation. To the extent possible these will be "real" plans prepared for actual businesses, agencies, and communities.
- 4. Complete a take-home final examination.

Grading

Students' scores in the course will be calculated as follows:

Individual paper	20%
Individual presentation	10%
Group paper	20%
Group presentation	10%
Final exam	30%
Class participation	10%

Student scores in the course will be translated into course grades as follows:

90-100	Α
80-89	В
70-79	C
60-69	D
0-59	F

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Course Schedule

Week(s)	Topics	Other
1 & 2	Theory of explosives and fire dynamics	Individual papers assigned
3 & 4	Commercial explosive products	Groups formed
5 & 6	Bomb threat management and procedures	Group projects assigned
7, 8, & 9	WMD - CBN	Individual papers due
10	Federal Occupational Safety and Health Regulations	-
*	Applicable to Emergency Response Personnel	
. 11	Hazardous Materials Terminology	
12	The Behavior of Chemicals	Group projects due
13	Human Health Effect of Hazardous Materials	
14	Sara Title III – State ERPS	
	Hazardous Materials Emergency Planning	
15	Hazardous and Risk Assessment	Take home test

Curriculum Change Form

(Present only one proposed curriculum change per form) (Complete only the section(s) applicable.)

D	~	4	1
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(Check one)	Department Name	Loss Prevention and Safety		
X New Course (Parts II, IV)	College	Justice and Safety		
Course Revision (Parts II, IV) *Course Prefix & Numb			
Course Dropped (Part II)	*Course Title (30 characte			
New Program (Part III)	*Program Title			
Program Revision (Part III)		(Major X, Option ; Minor X	; or Certificate)	
Program Suspended (Part III) *Provide only the inform	nation relevant to the proposal.		
Proposal Approved by:	Date		Date	
Departmental Committee	3/14/2006	Graduate Council*	NA Sale	
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs		
College Curriculum Committee	5/1/2006	Approved X Disapproved	09-21-06	
General Education Committee*	NA	Faculty Senate**	<u> </u>	
Teacher Education Committee*	NA	Board of Regents**		
*If Applicable (Type NA if not applicable.)				
Approval needed for new, revise *Approval/Posting needed for nev ****If "yes", SACS must be notified	v degree program or certi	ficate program	onal Effectiveness	
**************************************	v degree program or certi before implementation. F	ficate program Please contact EKU's Office of Instituti	onal Effectiveness.	

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To approve new course EMC 450, Disaster Medical Operations

A. 2. Effective date: (Example: Fall 2001)

Spring 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

N/A

B. The justification for this action:

EMC 450 is a required supporting course for the Bachelor of Science degree in Homeland Security.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: The action will soon require the addition of one full time faculty. The department has staff in place, at the moment, with the credentials to offer the degree program.

Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.

Equipment/Physical Facility Needs: Existing facilities will be used.

Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.

- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and <u>underlines</u> for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

EMC 450 Disaster Medical Operations. (3) A. Emergency medical communications, cooperation and support in response to a natural or human-made disaster. Planning, delivery and recovery of medical systems by various local, state and federal agencies and the private sector.

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and underlines for additions.)

Part IV. Recordin	g Data for New or I	Revised Course (Record only n	ew or changed course information.)
Course prefix	Course Number	Effective Term	College/Division: Dept. (4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)	
EMC	450	Spring 2007	AS JS X LPRV
			BT EM
			EDPC
- C - C - C			HS
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of Hrs. 43
3	Lecture 3 La	aboratory Other	Cip Code (first two digits only)
Schedule Type*	Work Load	Grading Mode*	Class Restriction, if any: (undergraduate only)
	(for each schedule type)	Grading Mode	Class Restriction, if any. (undergraduate only)
1 3	<u> </u>	N	FR JR
·			SO SR
		Ţ	
		Grading Information: Course is	
		eligible for IP (in-progress	FOR BANNER USE ONLY
		grading) for: Check all applicable	
	<u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>	Thesis	Date of data entry
		Internship	
		Independent Study	Data entry person
		Practicum	
	Co-Requisites ar	nd Prerequisites See defini	bons on following pagets
Co-Requisite(s):	(List only co-red	quisites. See below for prerequisite	es and combinations.)
Course Prefix and	No.	-	
Course Prefix and	No.		1
Prerequisite(s):		y. List combinations below. Use " be placed in () following courses. I	'and" and "or" literally.) (Specific minimum grade Default grade is D .)
Course Prefix and	No.		
Course Prefix and	No.		
Test Scores			
Minimum GPA (wh student cumulative GF	en a course grouping or PA is required)		
		(s) Combination (Use "and" and llowing courses. Default grade is I	d "or" literally.) (Specific minimum grade D)
Course Prefix and	No.		
Test Scores			
Minimum GPA (wi student cumulative	hen a course grouping or e GPA is required)		
Equivalent Cours	se(s): (credit not allo	wed with; or formerly:)	
Course Prefix and	No.		
Course Prefix and	No.		
Course Prefix and	No.		

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)		-		VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Syllabus

Homeland Security Program
Department of Loss Prevention and Safety
Eastern Kentucky University

EMC 350 – Disaster Medical Operations (3)

COURSE DESCRIPTION:

Emergency medical communications, cooperation and support in response to a natural or human-made disaster. Planning, delivery and recovery of medical systems by various local, state and federal agencies and the private sector.

REQUIRED TEXTS & EQUIPMENT:

World Health Organization (2004). Management of Dead Bodies in Disaster Situations ISBN 92-75-12529-5

U. S. Fire Administration / Technical Report Series (2003). Special Report: Rail Emergencies, USFA -TR/February 2003

National Fire Academy Incident Command System (Self-Study), Version 2.0 (provided)

Flashflood Fact Sheet http://www.fema.gov/pdf/hazards/floodfs.pdf

Protecting Emergency Workers http://www.cdc.gov/niosh/docs/2004-144/pdfs/2004-144.pdf OR http://www.cdc.gov/niosh/docs/2004-144/

First Receivers http://www.osha.gov/dts/osta/bestpractices/firstreceivers hospital.pdf

Public Health Emergency Response Guide http://www.bt.cdc.gov/planning/responseguide.asp

NDMS http://ndms.dhhs.gov/

CDC Response http://www.bt.cdc.gov/disasters/

Instructor:

Office:

233 Dizney

Phone:

622-1028

e-mail:

Office Hours:

By Appointment

Grade Evaluation:

Grading for this class will include the following:

Exam # 1		15 %
Exam # 2	***	20 %
Project # 1	And here spin 1999 500 500 500 500 500 500	20 %
Project # 2	AND DAY 100, 100, 100, 100 THE REAL PROPERTY.	30 %
Daily summary & Classroom participation	****	15 %
TOTAL		100%

Syllabus for EMC 450

Letter Grade Scale:

The final of	course grade will be based on the following scale:
90 - 100	A
80 - 89	В
70 -79	C
60 - 69	D
0 - 59	F

<u>Projects:</u> All projects must utilize scholarly medical and or professional journals (e.g., JEMS*, Topics in Emergency Medicine, Lancet, JAMA*, New England Journal of Medicine, Occupational Health and Safety*, Annals of Emergency Medicine*, EMS Magazine* and others as approved). Projects may also utilize documents specific to EMS settings (e.g., standing orders, SOPs, legislation, local rules; as long as validated hardcopies are available for review). (* indicates the journal is available in hardcopy on campus)

Projects must also:

- a. utilize 1" borders, 12 point font, double spacing,
- b. title page and APA style bibliography and citations
- c. be approved by the Instructor prior to submission
- d. use no more than 50% internet-only citations
- e. be submitted by the due date with copies of all references
- f. include a completed "validation form"

Note: a 5th edition APA reference guide is available for use in the main library at the research desk.

Internet access will be provided both in the primary classroom area, the college computer lab and in the university's general access area in Combs.

Students will present their projects to the class. Each presentation shall last no more than 15 minutes. Audiovisual equipment will be available for PowerPoint® presentations. Students should pay particular attention to the project requirements and deadlines. The overall grade for the project will include a grade for the presentation.

Classroom Participation: Students are expected to review at least one EMS and or medical journal each week. Students will be required to discuss items found in those journals (and or other timely news events) at the beginning of each class session and provide a <u>one-page summary</u>. Students who fail to complete this "journal review" cannot receive full percentages for classroom participation. Students are also expected to fully and regularly participate in classroom discussions. At no time will it be permissible to engage in harassing, demeaning or threatening language or behavior. Students who violate the rules of the classroom may be removed from the class on a temporary or permanent basis.

Students are expected to demonstrate civility and politeness. This includes muting all cellular telephones and pagers during class times. Students are expected to refrain from using these devices during class time.

Attendance will be recorded at the beginning of the assigned class time. Tardiness will result in a reduction in daily participation. Two tardies will be recorded as the equivalent of one absence. Absences equaling 20% or more of the assigned class will result in an administrative failure (unless approved by the Instructor).

If a student is absent for an excused reason during an examination or upon the due date for a project, he/she must take the examination or submit the project within **ONE WEEK** from the date of the primary deadline. Any make-up examination **may** be different from the primary examination in form and method of delivery. If the examination or project is not submitted within the allotted time or if alternate arrangements have not been made with the Instructor, the student will be given a zero (0) for the project or examination. All assignments, papers and projects will be penalized 15 % of the maximum grade for each date submitted beyond the deadline (without prior approval by the Instructor or medical excuse).

Incompletes: Only students who have completed at least one half of the work for the course AND who present the Instructor with a validated and significant excuse will be considered for an incomplete. It is expected that students who request an incomplete will only do so because of some event that would reasonably prevent the student from continuing their studies. These requests will be presented to the Instructor no later than the last Friday before the beginning final exam week.

Progress Reports: Grades will be distributed following each project. This is usually done within one week of the due date for the project. Cumulative grades are available upon request.

Notice: All students must either turn cell phones, pagers, PDA and other electronic media to the off position OR on "silent operation". No photographs may be taken during class without the Instructor's permission.

COURSE OBJECTIVES:

At the conclusion of the course the student will be able to:

- 1. List requirements (i.e., hardware, software and best practices) for facilitating interagency communications
- 2. Describe processes designed to enhance interagency cooperation and support in medical response to a natural or human-made disaster
- 3. Design a plan for the delivery and recovery of medical systems by various local, state and federal agencies.

Every effort has been made to assure that all of the dates listed in the course schedule are accurate and that they will not be in conflict with the university's schedule of events. However, if any such discrepancy exists, it is the responsibility of the student to bring that item to the attention of the Instructor. Conflicts will generally be resolved in the deference to the university's schedule.

COURSE SCHEDULE

Date	TOPIC	Prepare By Reading
1.	Welcome, Intro. to EMS, History of EMS	Discussions about current news
2.	National Structure of Disaster Response	
3.	National Response Plan	http://www.dhs.gov/interweb/assetlibrary/NRP_FullText.pdf
4.	National Response Plan	http://www.dhs.gov/interweb/assetlibrary/NRP_FullText.pdf
5.	FEMA and NHTSA - Roles for EMS	
6.	Agency Types and Roles	U. S. Dept. of Transportation - EMS
7.	Agency Types and Roles	U. S. Dept. of Transportation - EMS
8.	Historical Lessons and Response (Tsunami)	http://www.bt.cdc.gov/disasters/tsunamis/
9.	Historical Lessons and Response (Katrina and Rita)	http://www.fema.gov/press/2005/resources_katrina.shtm
10.	Historical Lessons and Response (Katrina and Rita)	http://www.fema.gov/press/2005/resources_katrina.shtm
11.	Historical Lessons and Response (Katrina and Rita)	http://www.fema.gov/press/2005/resources_katrina.shtm
12.	Exam # 1	
13.	Presentations (project 1 due)	
14.	Civilian Response Capabilities (State and Federal)	http://www.fema.gov/rrr/mers01.shtm, http://www.bt.cdc.gov/disasters/
15.	Civilian Response Capabilities (State and Federal)	http://www.fema.gov/usr/about.shtm
16.	CDC - response and resources	http://www.bt.cdc.gov/disasters/pdf/illness.pdf
17.	CDC - response and resources	http://www.bt.cdc.gov/disasters/tsunamis/humanitarian.asp
18.	Hospital and private health resources	To be assigned
19.	Military Response Capabilities - (Equipment)	Military Operations Field Technical Manuals
20.	Military Response Capabilities - (Personnel)	Military Operations Field Technical Manuals
21.	Military Response Capabilities - (Communication)	Military Operations Field Technical Manuals
22.	Integration of Resources	
23.	Exam # 2	
24.	Presentations (project 2 due)	
25.	Recovery - EMS Operations	Medical Response to WMD (text)
26.	Recovery - EMS Operations	Medical Response to WMD (text)
27.	Recovery - Health Care Systems	Medical Response to WMD (text)
28.	Recovery - Health Care Systems	Medical Response to WMD (text)
29.	Recovery - Public Health Integration	Management of Dead Bodies in Disaster Situations
30.	Recovery - Public Health Integration	Management of Dead Bodies in Disaster Situations
31.	Evaluation Systems	Hunter, 2006
32.	Evaluation Systems	Hunter, 2006
33.	Post Disaster Debriefing and Planning	Scenario Drill
34.	Presentations (project 3 due)	

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

IS-800 National Response Plan (NRP), An Introduction

IS-292 Disaster Basics -

IS-393 Introduction to Mitigation

IS-10 Animals in Disaster, Module A: Awareness and Preparedness 1.0 05/98

IS-11 Animals in Disaster, Module B: Community Planning 1.0 05/98

IS-111 Livestock in Disasters 1.0 10/02

IS-200.FW Basic Incident Command System, I-200, for Federal Disaster Workers

IS-271 Anticipating Hazardous Weather & Community Risk

IS-275 The EOC's Role in Community Preparedness, Response and Recovery Activities

Curriculum Change Form (Present only one proposed curriculum change per form) (Complete only the section(s) applicable)

Part I	omplete omy the st	ection(s) applicable.)	
(Check one)	Department Name	Loss Prevention and Safety	
New Course (Parts II, IV)	College	Justice and Safety	
*	*Course Prefix & Number	er	
Course Dropped (Part II)	*Course Title (30 characte	rs)	
X New Program (Part III)	*Program Title	Homeland Security (B.S.)	
Program Revision (Part III)		(Major X_, Option; Minor	; or Certificate)
Program Suspended (Part III)	*Provide only the inform	ation relevant to the proposal.	
Proposal Approved by:	<u>Date</u>		<u>Date</u>
1	larch 14, 2006	Graduate Council*	N/A
Is this a SACS Substantive Change?		Council on Academic Affairs	:
	1ay 1, 2006	Approved X Disapproved	09-21-06
	I/A	Faculty Senate**	11-06-06
Teacher Education Committee*	I/A	Board of Regents**	
*If Applicable (Type NA if not appli	icable)	Council on Postsecondary Edu.***	300000000000000000000000000000000000000
**Approval needed for new, revised	, or suspended program	S	7 × ×
***Approval/Posting needed for new	degree program or certif	icate program	
****If "yes", SACS must be notified be	efore implementation. P	lease contact EKU's Office of Institut	ional Effectiveness.
Completion of A, B, and C is require	red: (Please he specific	hut concise)	
A. 1. Specific action requested:	(Example: To increase t	ne number of credit hours for ABC 10	00 from 1 to 2)
Initiate a new Bachelor of Science d			70 110111 110 2.7
A. 2. Effective date: (Example: Fa		anty	
Spring 2007	2001)		
	l men menung fautariman (1		
A. 3. Effective date of suspended N/A	programs for currenti	y enrolled students: (if applicable)	
	-		
B. The justification for this action	1:		
Several programs have already been areas that comprise homeland secu Emergency medicine, and Risk Asse	rity. i.e. Emergency Res	of Justice and Safety has a National r ponse, Fire Protection, Hazardous M	eputation in the aterials, Security,
C. The projected cost (or savings	s) of this proposal is as	follows:	
Personnel Impact: The action will			mont has staff in
place, at the moment, with the crede	entials to offer the degree	e program.	ment has stan in
	. *	· ·	
Operating Expenses Impact: The	oroposal will not necessi	tate an increase in operating expens	es
	,	and an increase in operating expens	
Equipment/Physical Facility Need	s: Existing facilities will be	pe used.	
Library Resources: Some additional	texts will be added, and a	minimal number of new located and and	ad Oumant !-
offerings will be reviewed so as to substitute be encouraged to make use of internet r	itute the new journals for c	urrent iournals with lesser need. In addit	tion students will

Q:\University_Forms\Word_Forms\Curr\curriculum.change.form.doc-9-05

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Homeland Security (B.S)

Major Core	33 Hours
HLS 101, 201, 225, 301, 321, 341, 401, 421, 461 and 6 hours from HLS 349,435,441,445,	or 455.
Supporting Courses	12 Hours
APS 210, FSE 310, EMC 450	
Select one course from PLS 375 or POL 4153 hours	
Required Minor	18-24 Hours
Select from APS, COR, CRJ, EHS, EMC, FSE, MLS, PLS, TRS or other approved mi advisor.	nor in consultation with
General Education	48 Hours
Standard General Education program. Refer to Section Four of this Catalog for details on tuniversity requirements.	the General Education and
University Requirement	1 Hour
JSO 100	
Free Electives	10-16 Hours
Total	128Hours

Part IV. Recordi	ng Data for New or	Revised Course (Record only n	ew or changed course information.	.)
Course prefix	Course Number	Effective Term		(4 letters)*
(3 letters)	(3 Digits)	(Example: Fall 2001)		
		Spring 2007	ASJS_X_LPRV	
			BTEM	
,			EDPC	
	:		HS	
Credit Hrs.		ekly Contact Hrs.	Repeatable Maximum No. of Hrs.	
	Lecture L	aboratoryOther		40
0.1			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergra	aduate only)
(Elot dir applicable)	(for each schedule type)		FR JR	
	***************************************		SO SR	*
		Grading Information: Course is		
		eligible for IP (in-progress	FOR BANNER USE ONLY	
		grading) for: Check all applicable	TOR BANKER OUT ONE!	•
	**************************************	Thesis	Date of data entry	
		Internship		
		Independent Study	Data entry person	•
	•	Practicum		-
	Co-Requisites a	nd Prerequisites See defin	itions on following page"	
Co-Requisite(s)	: (List only co-re	quisites. See below for prerequisite	es and combinations.)	
Course Prefix an	d No.			
Course Prefix an	d No.			
Prerequisite(s):		ly. List combinations below. Use 'be placed in () following courses.	"and" and "or" literally.) (Specific min Default grade is D .)	imum grade
Course Prefix an		Time the second		
Course Prefix an	d No.			**************************************
Test Scores	·	2		***************************************
Minimum GPA (w student cumulative G	hen a course grouping or SPA is required)			
Co-Requisite(s) requirements s	and/or Prerequisite hould be placed in () for	(s) Combination (Use "and" an ollowing courses. Default grade is I	d "or" literally.) (Specific minimum grado)	de
Course Prefix an	d No.			-
Test Scores				
	when a course grouping o	Г		
		owed with; or formerly:)		***************************************
Course Prefix an				
Course Prefix an				
Course Prefix an		5		*

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

 $\label{lem:constraint} Q: \label{lem:constraint} Q: \label{lem:constraint} Word_Forms \label{lem:constraint} Curr \label{lem:constraint} Curr \label{lem:constraint} A = (1.5) \label{lem:constraint$

Curriculum Change Form (Present only one proposed curriculum change per form)

	(Fresent only one proposed curriculum change per fo
**	(Complete only the section(s) applicable.)
Part I	

I alt I			
(Check one)	Department Name	Loss Prevention and Safety	
New Course (Parts II, IV)	College	Justice and Safety	
Course Revision (Parts II, IV)	*Course Prefix & Numb	er	
Course Dropped (Part II)	*Course Title (30 characte	ers)	
X New Program (Part III)	*Program Title	Homeland Security	
Program Revision (Part III)	/	(Major, Option; Minor X	; or Certificate)
Program Suspended (Part III)	*Provide only the inform	nation relevant to the proposal.	
Proposal Approved by:	Date		Date
Departmental Committee 3	3/14/2006	Graduate Council*	NA <u>Batta</u>
Is this a SACS Substantive Change?	Yes**** No X	Council on Academic Affairs	
	5/1/2006	Approved X Disapproved	09-21-06
	NA A	Faculty Senate**	11-06-06
Teacher Education Committee*	VA A	Board of Regents**	
*15 0 11 11		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not applicable.)			
Approval needed for new, revised, or suspended programs *Approval/Posting needed for new degree program or certificate program *****If "nea" CACC			
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.			
Completion of A, B, and C is required: (Please be specific, but concise.)			
Δ 1 Specific action required	red: (Please be specific	c, but concise.)	
A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)			
Initiate a new Minor in Homeland Security			
A. 2. Effective date: (Example: Fall 2001)			
Spring 2007			
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)			
N/A			
B. The justification for this action	n·		
This Minor in Homeland Security would complement the new Bachelor of Science degree and enable many of the students in our college to enhance their primary degree in other justice and safety degree programs. It could also			
appeal to students in other colleges within the university.			
C. The projected cost (or savings) of this proposal is as follows:			
Personnel Impact: The action will soon require the addition of one full time faculty. The department has staff in			
place, at the moment, with the credentials to offer the degree program.			
Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.			
The proposed will not necessitate all increase in operating expenses.			
Equipment/Physical Facility Needs: Existing facilities will be used.			
			*
Library Resources: Some additional	I texts will be added and a	minimal number of second	
Library Resources: Some additional texts will be added, and a minimal number of new journals requested. Current journal offerings will be reviewed so as to substitute the new journals for current journals with lesser need. In addition, students will be encouraged to make use of internet resources as much as possible to obtain additional reference material.			

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

- 1. For a new course, provide the catalog text.
- 2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
- 3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

- 1. For a new program, provide the catalog description as being proposed.
- 2. For a revised program, provide the current program requirements using strikethrough for deletions and *underlines* for additions.
- 3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)

Minor in Homeland Security

A student may minor in Homeland Security by completing, with a grade of "C" or better, a total of 18 semester hours as follows: HLS 101, 201 225, 301; 3 hours from APS 210, FSE 310, or EMC 450; 3 hours from PLS 375 or POL 415.