

1-18-2007

Council on Academic Affairs Minutes, Jan 18, 2007

Eastern Kentucky University

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EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research
Associate Vice President
University Programs

2 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Members of the Council on Academic Affairs

FROM: 
Aaron Thompson
Associate Vice President

DATE: January 16, 2007

RE: Meeting-Council on Academic Affairs

The Council on Academic Affairs will meet on January 18, at 1:30 PM in the Robert R. Martin Room of the Coates Building. The agenda and attachments are available through the Council on Academic Affairs Web site at: http://www.academicaffairs.eku.edu/committee/academic_council/. If you cannot attend the meeting, please contact Rhonda Goode either by phone at x22076 or e-mail rhonda.goode@eku.edu.

AGENDA

1. Council on Academic Affairs Minutes – November 16, 2006

OFFICE OF ENROLLMENT MANAGEMENT

<i>Policy Revision</i>	Credit-By-Examination	Effective: Spring 2007
<i>Catalog Text Revision</i>	Class Attendance	Effective: 2007-08 Catalog



OFFICE OF UNIVERSITY PROGRAMS

Department of African/African-American Studies

<i>New Course</i>	AFA 349	Withdrawn	Effective: Summer 2007
<i>New Course</i>	AFA 349 A-N	Withdrawn	Effective: Summer 2007

Office of Cooperative Education

<i>Course Revision</i>	All co-op and applied learning Courses	Withdrawn	Effective: Summer 2007
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Department of Women's Studies

<i>Course Revision</i>	WMS 495		Effective: Spring 2007
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<i>Policy Revision</i>	President's Award		Effective: Summer 2007
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<i>Item of Discussion</i>	HPR 180/PHE 180 – HEA 285/HEA 281		
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COLLEGE OF BUSINESS & TECHNOLOGY

Department of Accounting, Finance, & Information Systems

<i>Course Revision</i>	CIS 215		Effective: Summer 2007
<i>Course Revision</i>	CIS 230		Effective: Summer 2007
<i>Course Revision</i>	CIS 340		Effective: Summer 2007
<i>Course Revision</i>	CIS 349		Effective: Summer 2007
<i>Course Revision</i>	CIS 375		Effective: Summer 2007
<i>Course Revision</i>	CIS 380		Effective: Summer 2007
<i>Course Revision</i>	CIS 435		Effective: Summer 2007
<i>Course Revision</i>	CIS 436		Effective: Summer 2007
<i>Course Revision</i>	CIS 476		Effective: Summer 2007
<i>Course Revision</i>	CIS 480		Effective: Summer 2007

<i>Program Revision</i>	Computer Information Systems (B.B.A.)		Effective: Summer 2007
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<i>Program Revision</i>	Computer Information Systems (Minor)		Effective: Summer 2007
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Department of Agriculture

<i>Course Revision</i>	OHO 261		Effective: Fall 2007
<i>Course Revision</i>	OHO 262		Effective: Fall 2007
<i>Course Revision</i>	OHO 263		Effective: Fall 2007

<i>Program Revision</i>	Horticulture Area Major (B.S.)		Effective: Fall 2007
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<i>Program Revision</i>	Technical Agriculture (A.A.S.)		Effective: Fall 2007
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COLLEGE OF BUSINESS & TECHNOLOGY - continued

Department of Management, Marketing, & Administrative Communication

<i>Course Dropped</i>	MGT 201 A-F	Effective: Summer 2007
<i>New Course</i>	MGT 201	Effective: Fall 2007
<i>New Course</i>	MGT 202	Effective: Fall 2007
<i>New Course</i>	MGT 203	Effective: Fall 2007
<i>New Course</i>	MGT 204	Effective: Fall 2007
<i>New Course</i>	MGT 205	Effective: Fall 2007
<i>New Course</i>	MGT 206	Effective: Fall 2007
<i>New Course</i>	MGT 207	Effective: Fall 2007
<i>Program Revision</i>	Corporate Communication and Technology (B.B.A.)	Effective: Spring 2007
<i>Program Revision</i>	General Business (B.B.A.)	Effective: Spring 2007
<i>Program Revision</i>	Management (B.B.A.)	Effective: Spring 2007
<i>Program Revision</i>	Marketing (B.B.A.)	Effective: Spring 2007

Department of Technology

<i>New Course</i>	AVN 220	Effective: Fall 2007
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COLLEGE OF HEALTH SCIENCES

Department of Associate Degree Nursing

<i>Course Revision</i>	NUR 112	Effective: Summer 2007
<i>Course Revision</i>	NUR 116	Effective: Summer 2007
<i>Course Revision</i>	NUR 124	Effective: Summer 2007
<i>Course Revision</i>	NUR 126	Effective: Summer 2007
<i>Course Revision</i>	NUR 232	Effective: Summer 2007
<i>Course Revision</i>	NUR 234	Effective: Summer 2007
<i>Course Revision</i>	NUR 242	Effective: Summer 2007
<i>Course Revision</i>	NUR 255	Effective: Summer 2007

Editorial Change – Curriculum Form – Informational Item Only

<i>Program Revision</i>	Nursing (A.S.N.)	Effective: Summer 2007
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Department of Baccalaureate & Graduate Nursing

<i>New Course</i>	NSC 331	Effective: Summer 2007
<i>New Course</i>	NSC 340	Effective: Summer 2007
<i>New Course</i>	NSC 440	Effective: Summer 2007
<i>New Course</i>	NSC 442	Effective: Summer 2007
<i>New Course</i>	NSC 445	Effective: Summer 2007
<i>Course Revision</i>	NSC 381	Effective: Summer 2007
<i>Course Revision</i>	NSC 385	Effective: Summer 2007
<i>Program Revision</i>	Nursing (R.N. – B.S.N.)	Effective: Summer 2007

COLLEGE OF HEALTH SCIENCES - continued

Department of Baccalaureate & Graduate Nursing - continued

<i>Course Revision</i>	NSC 834	Effective: Summer 2007
<i>Course Revision</i>	NSC 836	Effective: Summer 2007
<i>Course Revision</i>	NSC 840	Effective: Summer 2007
<i>Course Revision</i>	NSC 842	Effective: Summer 2007
<i>Course Revision</i>	NSC 844	Effective: Summer 2007
<i>Course Revision</i>	NSC 850	Effective: Summer 2007

Department of Exercise & Sport Science

<i>New Course</i>	ATR 221	Effective: Summer 2007
<i>Course Revision</i>	ATR 322	Effective: Summer 2007
<i>Program Revision</i>	Athletic Training (B.S.)	Effective: Summer 2007

Department of Family & Consumer Sciences

<i>Program Revision</i>	General Dietetics (B.S.)	Effective: Summer 2007
<i>Program Revision</i>	Interdisciplinary Early Childhood Education (B.S.)	Effective: Fall 2007
	Withdrawn	

Department of Health Promotion & Administration

<i>New Course</i>	HSA 302	Effective: Fall 2007
<i>Course Revision</i>	HSA 203	Effective: Fall 2007
<i>Course Revision</i>	HSA 306	Effective: Fall 2007
<i>Course Revision</i>	HSA 370	Effective: Fall 2007
<i>Course Revision</i>	HSA 372	Effective: Fall 2007
<i>Course Revision</i>	HSA 375	Effective: Fall 2007
<i>Course Revision</i>	HSA 401	Effective: Fall 2007
<i>Course Revision</i>	HSA 405	Effective: Fall 2007
<i>Course Revision</i>	HSA 406	Effective: Fall 2007
<i>Course Revision</i>	HSA 407	Effective: Fall 2007
<i>Course Revision</i>	HSA 409	Effective: Fall 2007
<i>Course Dropped</i>	HSA 305	Effective: Fall 2007
<i>Course Dropped</i>	HSA 308	Effective: Fall 2007
<i>Course Dropped</i>	HSA 314	Effective: Fall 2007
<i>Course Dropped</i>	HSA 316	Effective: Fall 2007
<i>Course Dropped</i>	HSA 410	Effective: Fall 2007
<i>Program Revision</i>	Health Services Administration (B.S.)	Effective: Fall 2007
<i>Program Suspended</i>	Health Care Administration (Minor)	Effective: Fall 2007
<i>Program Suspended</i>	Health Information Management (Minor)	Effective: Fall 2007

COLLEGE OF JUSTICE & SAFETY - continued

Department of Criminal Justice & Police Studies - continued

<i>Course Revision</i>	PLS 375	Effective: Fall 2007
<i>Course Revision</i>	PLS 380	Effective: Fall 2007
<i>Course Revision</i>	PLS 385	Effective: Fall 2007
<i>Course Revision</i>	PLS 390	Effective: Fall 2007
<i>Course Revision</i>	PLS 403	Effective: Fall 2007
<i>Course Revision</i>	PLS 410	Effective: Fall 2007
<i>Course Revision</i>	PLS 416	Effective: Fall 2007
<i>Course Revision</i>	PLS 424	Effective: Fall 2007
<i>Course Revision</i>	PLS 426	Effective: Fall 2007
<i>Course Revision</i>	PLS 460	Effective: Fall 2007
<i>Course Revision</i>	PLS 408	Effective: Fall 2007
<i>New Course</i>	PLS 331	Effective: Fall 2007
<i>New Course</i>	PLS 388	Effective: Fall 2007
<i>New Course</i>	PLS 400	Effective: Fall 2007
<i>Program Revision</i>	Police Studies (A.A.)	Effective: Fall 2007
<i>Program Revision</i>	Police Studies (B.S.)	Effective: Fall 2007
<i>Program Revision</i>	Criminal Justice (B.S.)	Effective: Fall 2007

Department of Loss Prevention & Safety

Department Name Change Effective: Summer 2007

**COUNCIL ON ACADEMIC AFFAIRS
MINUTES
November 16, 2006**

Members Present: Allen Ault, David Eakin, E.J. Keeley, Gary Kuhnenn, Kim Naugle, Heidi Terry, Janna Vice, Deborah Whitehouse, James Chapman, Chair, Aaron Thompson, Vice-Chair

Members Absent: Scott Amundsen, Byron Bond, Steve Byrn*, Verna Freer*, Sandra Moore, Gerald Pogatshnik, Liz Throop*, Becky Whitehurst

*indicates prior notification

Non-Members Present: Sheila Adkins, Julie Brewer, Jessica Bryant, Tina Davis, Peggy Flaherty, David Hysong, Diane Leggett, Pam Schlomann, Gordon St. Michel, Bill St. Pierre, Tina Puckett

To view amendments go to http://www.academicaffairs.eku.edu/committee/academic_council/

APPROVED

Council on Academic Affairs Minutes – October 19, 2006

OFFICE OF UNIVERSITY PROGRAMS

Informational Item **Transfer of Graduate and Undergraduate Catalogs** Effective: Spring 2007

Informational Item **Transfer of African/African-American & Appalachian Studies Courses** Effective: Spring 2007

APPROVED

Policy Revision **Course Syllabi** Effective: Summer 2007

Department of African/African-American Studies

APPROVED

Course Revision **AFA 201** Effective: Spring 2007

Course Revision **AFA 202** Effective: Spring 2007

Department of Women's Studies

APPROVED

Course Revision **WMS 201** Effective: Spring 2007

COLLEGE OF ARTS & SCIENCES

Department of Anthropology, Sociology, & Social Work

APPROVED

<i>Course Revision</i>	SWK 210	Effective: Fall 2007
<i>Course Revision</i>	SWK 350	Effective: Summer 2007
<i>Course Revision</i>	SWK 358	Effective: Summer 2007
<i>Course Revision</i>	SWK 360	Effective: Summer 2007
<i>Course Revision</i>	SWK 390	Effective: Summer 2007
<i>Course Revision</i>	SWK 410	Effective: Summer 2007

APPROVED

<i>Program Suspended</i>	Forensic Anthropology (Minor)	Effective: Spring 2007
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APPROVED

<i>Course Revision</i>	SOC 399	Effective: Spring 2007
<i>Course Revision</i>	SOC 400	Effective: Spring 2007

Department of Geography

APPROVED

<i>Course Dropped</i>	GEO 170	Effective: Spring 2007
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APPROVED

<i>Course Revision</i>	GEO 353	Effective: Fall 2007
<i>Course Revision</i>	GEO 355	Effective: Fall 2007
<i>Course Revision</i>	GEO 405	Effective: Fall 2007

Department of Government

APPROVED

<i>Program Revision</i>	Political Science (B.A.)	Effective: Spring 2007
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APPROVED

<i>Course Revision</i>	POL 345	Effective: Spring 2007
<i>Course Revision</i>	POL 446	Effective: Spring 2007

Department of Psychology

APPROVED

<i>Course Dropped</i>	PSY 449	Effective: Fall 2007
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APPROVED

<i>Course Revision</i>	PSY 349	Effective: Fall 2007
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APPROVED

<i>Program Revision</i>	Psychology (B.S.)	Effective: Fall 2007
<i>Program Revision</i>	Psychology (Minor)	Effective: Fall 2007

COUNCIL ON ACADEMIC AFFAIRS Minutes from November 16, 2006

Submitted by Rhonda Goode, Office of University Programs, AVP for Academic Affairs

COLLEGE OF BUSINESS & TECHNOLOGY

Department of Agriculture

APPROVED

Course Revision **AGR 308** Effective: Fall 2007
Course Revision **OHO 362E** Effective: Fall 2007

APPROVED

Program Revision **Technical Agriculture (A.A.S.)** Effective: Fall 2007

APPROVED

Program Suspended **Agriculture w/ Minor in Business** Effective: Fall 2007
(B.S.)

APPROVED

Program Revision **Agriculture Area Major (B.S.)** Effective: Fall 2007

APPROVED

Program Suspended **Horticulture w/ Minor in Business** Effective: Fall 2007

APPROVED

Program Revision **Horticulture Area Major (B.S.)** Effective: Fall 2007

Department of Communication

APPROVED

Course Revision **PUB 520** Effective: Summer 2007
Course Revision **PUB 720** Effective: Summer 2007

Department of Technology

WITHDRAWN

New Course **EET 349** Effective: Summer 2007

APPROVED

Course Revision **EET 349 A-H** Effective: Summer 2007

Master of Business Administration Program

APPROVED

Program Revision **Master of Business Administration** Effective: Spring 2007
(M.B.A.)

APPROVED

Course Revision **CCT 550** Effective: Spring 2007
Course Revision **CCT 750** Effective: Spring 2007

COLLEGE OF EDUCATION

Department of Curriculum & Instruction

APPROVED

Course Revision **EME 439** Effective: Summer 2007

COLLEGE OF HEALTH SCIENCES

Department of Baccalaureate & Graduate Nursing

APPROVED

New Course **NSC 370** Effective: Summer 2007

APPROVED

Course Revision **NSC 830** Effective: Summer 2007

Course Revision **NSC 832** Effective: Summer 2007

Course Revision **NSC 854** Effective: Summer 2007

Course Revision **NSC 870** Effective: Summer 2007

Course Revision **NSC 872** Effective: Summer 2007

Course Revision **NSC 874** Effective: Summer 2007

Course Revision **NSC 880** Effective: Summer 2007

Course Revision **NSC 882** Effective: Summer 2007

Course Revision **NSC 884** Effective: Summer 2007

Course Revision **NSC 886** Effective: Summer 2007

APPROVED

New Course **NSC 881** Effective: Summer 2007

APPROVED

Program Revision **Nursing (M.S.N.)** Effective: Summer 2007

APPROVED

New Program **Post-MSN Certificate** Effective: Spring 2007

Department of Family & Consumer Sciences

APPROVED

Course Revision **CDF 342** Effective: Summer 2007

Department of Occupational Therapy

APPROVED

Course Revision **OTS 301** Effective: Summer 2007

APPROVED

Course Revision **OTS 830** Effective: Summer 2007

Course Revision **OTS 845** Effective: Summer 2007

COUNCIL ON ACADEMIC AFFAIRS Minutes from November 16, 2006

Submitted by Rhonda Goode, Office of University Programs, AVP for Academic Affairs

COLLEGE OF HEALTH SCIENCES - continued

Department of Occupational Therapy - continued

APPROVED

<i>Course Revision</i>	OTS 846	Effective: Summer 2007
<i>Course Revision</i>	OTS 847	Effective: Summer 2007
<i>Course Revision</i>	OTS 871	Effective: Summer 2007

APPROVED

<i>Course Dropped</i>	OTS 861	Effective: Spring 2007
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APPROVED

<i>Program Revision</i>	Occupational Therapy (M.S.)	Effective: Summer 2007
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APPROVED

CAA - 01-18-07



EASTERN KENTUCKY UNIVERSITY

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Office of Academic Affairs and Research
Assistant Vice President
Enrollment Management

SSB CPO 63
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-3047 Fax (859) 622-1479

TO: Council of Academic Affairs

FROM: Edward J. Keeley, Ph.D.
Interim Assistant Vice President
Enrollment Management

A handwritten signature in black ink, appearing to read "E. Keeley".

DATE: January 4, 2007

RE: Revised Credit-by-Examination, CLEP® Proposal

In December the Office of Academic Testing received information concerning a new CLEP® test developed by Educational Testing Service for Financial Accounting. Information about that test was distributed to the College of Business & Technology for consideration. On January 2, departmental and college approval was given to add the Financial Accounting exam to the list of CLEP® exams available to validate the accounting knowledge/experience of students.

The Division of Enrollment Management wishes to put forth a proposal for Council of Academic Affairs consideration to revise the credit-by-examination CLEP® exams list to include Financial Accounting as an option. A proposed revised list which includes this exam and appropriate credit to be awarded given the approved exam score is attached. An email from Janna Vice indicating departmental and college approval is attached.

Attachments





College-Level Examination Program (CLEP)

Where Students and Learning Come First

[National Exams](#) [National Sites](#)

Search EKU

Go

The College Board offers a **College-Level Examination Program (CLEP®)** that includes tests for various subject areas. These tests recognize a student's comprehensive subject knowledge acquired through independent or prior study. EKU accepts credit for these examinations according to the following guidelines. No credit is given for exams without equivalent courses at EKU. In order to receive credit, a student must complete the Credit-by-Examination form available from the Office of Academic Testing, Student Services Building, Room 327. Information about the College-Level Examination Program (CLEP®) can be found at www.testing.eku.edu. The Office of Academic Testing administers CLEP® tests for currently enrolled EKU students. Please contact 859-622-1281 for testing information.

[Click here](#) to download the CLEP application form in PDF format.

[Testing Center Home](#)

[ACT](#)

[Contact Us](#)

[Credit by Exam](#)

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[SAT](#)

[UWR](#)

EKU Academic Testing
521 Lancaster Ave.
327 SSB, CPO 64
Richmond, KY 40475
859-622-1281

CLEP® Test	Minimum Score	Credit Hours	Equivalent EKU Course(s)
American Government	50	3	POL 101
American Literature	50	3	ENG 350 or ENG 351
Analyzing and Interpreting Literature			No course credit given.
Biology	50	4	BIO 121
Calculus	50	4	MAT 124
Chemistry	50	4	CHE 111 /115
College Algebra	55	3	MAT 107
Precalculus	50	5	MAT 109
College Mathematics	50	3	MAT 105
English Composition (with essay)	50	3	ENG 101
English Composition (without essay)			No course credit given.
English Literature	50	3	ENG 352 or ENG 353
Financial Accounting	53	3	ACC 201
French Language	50	6	FRE 101 and FRE 102
Freshman College Composition			No course credit given.
German Language	50	6	GER 101 and GER 102
History of the United States I	60	3	HIS 202
History of the United States II	60	3	HIS 203
Human Growth and Development			No course credit given.
Humanities	50	3	HUM 124
Information Systems and Computer Applications	50	3	CIS 212
Introduction to Educational Psychology			No course credit given.
Introductory Business Law			No course credit given.
Introductory Psychology	50	3	PSY 200
Introductory Sociology	50	3	SOC 131
Principles of Accounting	50	3	ACC 201
Principles of Macroeconomics	50	3	ECO 231
Principles of Management	56	3	MGT 300
Principles of Marketing	56	3	MKT 300
Principles of Microeconomics	50	3	ECO 230
Social Sciences and History			No course credit given.
Spanish Language	50	6	SPA 101 and SPA 102
Western Civilization I	60	3	HIS 231
Western Civilization II	60	3	HIS 232

Last updated: October 26, 2006

Cain, Sue

From: Vice, Janna
Sent: Wednesday, January 03, 2007 10:33 AM
To: Cain, Sue
Subject: RE: CLEP test for Financial Accounting

Thanks, that will be great.

Janna

-----Original Message-----

From: Cain, Sue
Sent: Tuesday, January 02, 2007 2:48 PM
To: Vice, Janna; Neal, Marlene
Cc: Feltus, Oliver; Rogow, Robert; Elbert, Norb; Spain, Judy; Pschorr, Rebecca; Cain, Sue
Subject: RE: CLEP test for Financial Accounting

Janna,

Thank you for this information. I will submit a proposal to CAA to add this course to the courses that can be given CLEP credit.

Sue Cain, Director
Transition and University Services

From: Vice, Janna
Sent: Tuesday, January 02, 2007 2:39 PM
To: Cain, Sue
Cc: Feltus, Oliver; Rogow, Robert; Elbert, Norb; Spain, Judy; Pschorr, Rebecca
Subject: CLEP test for Financial Accounting

Sue,

Thanks for making us aware of the new CLEP test for Financial Accounting. Based on Dr. Feltus' recommendation, we would approve giving a student credit for ACC 201 (Financial Accounting) if he/she scores at least 53/75 (70.6 percent). This test will be helpful to allow students to validate a course taken beyond the eight-year limit or the accounting knowledge/experience they claim to have.

For students needing both courses in accounting principles (e.g., for the MBA program), a Managerial Accounting (ACC 202) test would also be helpful. If they should ever develop one, please let us know.

Best wishes for a great 2007,

Janna

APPROVED

CAA - 01-18-07




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Office of Academic Affairs and Research
Assistant Vice President
Enrollment Management

SSB CPO 63
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-3047 Fax (859) 622-1479

TO: Council on Academic Affairs

FROM: Edward J. Keeley, Ph.D.
Interim Assistant Vice President
Enrollment Management 

DATE: January 4, 2007

RE: Proposed Change to Catalog Text Regarding Class Attendance

I wish to put forward the attached proposal for Council on Academic Affairs consideration.

This proposed change to the catalog text is intended to clarify expectations of students regarding registration and attendance, and ultimately to enhance student success and persistence.

Thank you for your consideration.

Attachments



MEMORANDUM

TO: Council of Academic Affairs

VIA: Dr. Edward Keeley
Interim Vice President of Enrollment Management

FROM: Heidi Terry
University Registrar

DATE: November 16, 2006

RE: Request for Clarification/Revision to Catalog Text Regarding Class Attendance

Special note: This version incorporates the "friendly amendments" suggested at the January 18th CAA meeting.

Proposal and Rational

While it is a common understanding that students are expected to be officially enrolled/registered in those courses for which they are attending, the university catalogs do not explicitly speak to that expectation. Consequently, I request the following revision to both the Undergraduate and Graduate catalogs:

Class Attendance (2006-07 UG Catalog, pg 37 & GR Catalog, pg 29)

The University expects all students to be officially registered and to attend classes. Students are responsible for course work covered during all class periods, including the first class meeting. Each instructor will record absences and deal with them in a manner consistent with departmental policy for that course. Since attendance policies vary among departments and for courses within departments, students must be familiar with the policy printed on the course syllabus. IF a student presents the instructor with an adequate and documented reason for an absence, the instructor normally will give the student an opportunity to make up the work missed, if this is feasible. Adequate reasons involve circumstances beyond the student's control, such as personal illness, critical illness or death in the immediate family, or participation in an approved University activity. No absence of any nature will be construed as relieving the student from responsibility for the timely completion of all work assigned by the instructor. It is the student's responsibility to initiate the request to make up class work missed.



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Associate Vice President
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Council on Academic Affairs

FROM: Aaron Thompson
Associate Vice President

A handwritten signature in cursive script that reads "Aaron Thompson".

DATE: January 16, 2007

RE: Agenda Items for 1/18/07 Council on Academic Affairs meeting

The following items are being submitted to the Council on Academic Affairs for consideration at the January 18, 2007 meeting from the Division of University Programs:

Department of African/African-American Studies

<i>New Course</i>	AFA 349	Effective: Summer 2007
<i>New Course</i>	AFA 349 A-N	Effective: Summer 2007

Office of Cooperative Education

<i>Course Revision</i>	All co-op and applied learning Courses	Effective: Summer 2007
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Department of Women's Studies

<i>Course Revision</i>	WMS 495	Effective: Spring 2007
<i>Policy Revision</i>	President's Award	Effective: Summer 2007



Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>African/African-American Studies</u> College <u>University Programs</u> *Course Prefix & Number <u>AFA 349</u> *Course Title (30 characters) <u>Applied Learning in AFA Studies</u> *Program Title _____ (Major ____, Option ____, Minor <u>xx</u> ; or Certificate <u>xx</u>) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date _____ Date _____		
Departmental Committee <u>9/17/07</u>	Graduate Council* <u>NA</u>	
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs _____	
College Curriculum Committee <u>NA</u>	Approved _____ Disapproved _____	
General Education Committee* <u>NA</u>	Faculty Senate** <u>NA</u>	
Teacher Education Committee* <u>NA</u>	Board of Regents** <u>NA</u>	
	Council on Postsecondary Edu.*** <u>NA</u>	
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To add a new course to the African/African Studies curriculum.	
A. 2. Effective date: (Example: Fall 2001) Summer 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: As the AFA program continues to grow, it needs an applied learning course to be able to offer its students experiential learning opportunities.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: Library has adequate holdings and resources to meet the needs of the course.	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
AFA 349 (1-3) A. Prerequisite: sophomore standing. Transfer students must have completed at least 12 hours of coursework at ECU. Work in a cooperative placement related to student's academic studies with a letter grade. May be retaken to a maximum of thirty hours. A minimum of 80 hours work required for each semester hour credit.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
AFA	349	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ UP <u>X</u> HS _____	UP
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. 30	
1-3 hrs	Lecture _____	Laboratory _____	Other <u>1</u>	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
C	1	N	Class Restriction, if any: (undergraduate only)	
			FR <u>X</u>	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____ Co-op/Applied X Learning _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Sophomore standing; transfer students must have completed at least 12 hours of coursework at EKU
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	African/African-American Studies
XX New Course (Parts II, IV)	College	University Programs
Course Revision (Parts II, IV)	*Course Prefix & Number	AFA 349 A-N
Course Dropped (Part II)	*Course Title (30 characters)	Cooperative Study: AFA Studies
New Program (Part III)	*Program Title	
Program Revision (Part III)		(Major ____, Option ____, Minor __xx__, or Certificate __xx__)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9/17/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	NA	Approved _____ Disapproved _____
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To add a new course to the African/African Studies curriculum.

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 As the AFA program continues to grow, it needs an applied learning course to be able to offer its students experiential learning opportunities.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: Library has adequate holdings and resources to meet the needs of the course.

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

AFA 349 A-N (1-3) A. Prerequisite: sophomore standing. Transfer students must have completed 12 hours of coursework at ECU. Work in a cooperative placement related to student's academic studies with a letter grade. May earn a maximum of thirty hours. A minimum of 80 hours work required for each semester hour credit.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
AFA	349 A-N	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ UP <u>X</u> HS _____	UP
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. 30	
1-3 hrs	Lecture _____	Laboratory _____	Other <u>1</u>	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
C	1	N	FR <u>X</u>	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____ Co-op/Applied X _____ Learning _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Sophomore standing; transfer students must have completed at least 12 hours of coursework at EKU
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

AFA 349: Applied Learning/ AFA 349a-n: Co-op SYLLABUS & CHECKLIST

Co-op Coordinator for AFA

Dr. Salome Nnoromele
Keith 126 & 125 (622-8676)
Salome.nnoromele@eku.edu

Co-op Office

Student Services Bldg 455
622-1296
www.coop.eku.edu

COURSE REQUIREMENTS. Grades: Letter Grade

(A) **EVERYTHING ON THIS SYLLABUS MUST BE COMPLETED BY THE END OF THE SEMESTER TO PASS AFA 349 or AFA 349a-n.** Failure to complete any one of these steps, by the end of the semester, will result in a "F" for the course.

(B) Finish your job. All students must work the entire course of the semester (16 weeks in the spring and fall semesters, and 12 weeks in the summer). Academic credit will be awarded for Cooperative Education or Applied Learning only when the student is enrolled at Eastern Kentucky University in the Cooperative Education Program. Do not quit your job **for any reason** prior to this agreed-upon date. If problems develop, contact Dr. Salome Nnoromele

- _____ 1. Get from Dr. Nnoromele:
(1) Approval (2) Syllabus

- _____ 2. Access the co-op webpage. (www.coop.eku.edu)
 - _____ (a) **Enter information into Co-op Database.** See attached "PlacePro Web Instructions"
 - _____ (b) **Complete your resume.** (See PlacePro Instructions)
 - _____ (c) **Complete Co-op Orientation** (See attached "Orientation Instructions")
You must pass the orientation before you can be registered for co-op

- _____ 3. If you need help finding a job, make an appointment with Connie Dirks (x1296) in Co-op Office. **Your RESUME and ORIENTATION must be completed prior to your appointment.**

- _____ 4. Go to Student Employment Office in SSB 219. Ask if you qualify for Kentucky Work study only if you are a Kentucky resident.

- _____ 5. If you find your own job: Complete a Job Information Form (attached) (a) Show to Dr. Nnoromele to get approval for the job; (b) Take copy of form to Co-op Office.

- _____ 6. Information you must give to the Co-op Office before registration (Go in person)
 - _____ (a) **Supervisor's name, address & phone.** (This is on the Job Information Form)
 - _____ (b) **Co-op Office will register you** for AFA 349 or AFA 349a-n once they have this Information.

- _____ 7. Assignments that must be completed & submitted to the Co-op Office: (COMPLETE & SEND via website **www.coop.eku.edu**)
 - _____ (a) **Resume** (Even if you found your own job, a current resume is required)
 - _____ (b) **Student Report** (See due date on website)
 - _____ (c) **Student Outcome Assessment** (See due date on website)
 - _____ (d) **Time Sheet** (PRINT THIS OUT from website) Keep track of hours you work; Work Supervisor signs.
You must work a minimum of 80 hours for each hour of academic course credit.

8. Things you must do for African/African-American Studies Department

- _____ (a) **Schedule your IN-PERSON Exit Interview with Dr. Nnoromele.** The week after midterm, Dr. Nnoromele will email you the dates/times for the In-Person Exit Interview. You must respond to that email and indicate which interview time you will be attending. This meeting is mandatory.
- _____ (b) **Exit Survey.** When you receive an email about the Exit Interview, you will be emailed an Exit Survey. Please complete the survey and bring it with you to the Exit Interview.
- _____ (c) **Check your e-mail often & stay in contact with Dr. Nnoromele.** *If you get a new e-mail address or phone # contact Dr. Nnoromele immediately in addition to updating the Co-op PlacePro database.*




EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research
Associate Vice President
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Council on Academic Affairs

FROM: Aaron Thompson 
Associate Vice President

DATE: January 12, 2007

RE: Co-op and Applied Learning Courses

The Office of Cooperative Education requests the modification of all co-op and applied learning courses to allow students to register for up to 30 hours of credit effective with the summer 2007 term. These revisions will not affect the credit hour limit applied toward major or graduation requirements which some courses stipulate within their descriptions. The current and revised course descriptions are listed on the attached spreadsheet.



Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
ACC 349	ACC 349 Applied Learning in Accounting. (1-4) A. Prerequisites: minimum GPA of 2.25 and BBA majors only. Co-curricular work experience under faculty and field supervisors in placements related to academic studies. Training plan required. Normally one to four hours credit per semester or summer. Minimum 80 hours work required for each academic credit.	ACC 349 Applied Learning in Accounting. (1-4) A. Prerequisites: minimum GPA of 2.25 and BBA majors only. Co-curricular work experience under faculty and field supervisors in placements related to academic studies. Training plan required. Normally one to four hours credit per semester or summer. Minimum 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
ACC 349 A-N	ACC 349 A-N Cooperative Study: Accounting. (1-4) A. Prerequisites: minimum GPA of 2.25 and BBA majors only. Co-curricular work experience under faculty and field supervisors in placements related to academic studies. Training plan required. Normally one to four hours credit per semester or summer. Minimum 80 hours work required for each academic credit.	ACC 349 A-N Cooperative Study: Accounting. (1-4) A. Prerequisites: minimum GPA of 2.25 and BBA majors only. Co-curricular work experience under faculty and field supervisors in placements related to academic studies. Training plan required. Normally one to four hours credit per semester or summer. Minimum 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>
ADM 349	ADM 349 Applied Learning in Apparel. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester. Total hours: eight, associate; sixteen, baccalaureate. Minimum of 80 hours work required for each academic credit.	ADM 349 Applied Learning in Apparel. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester. Total hours: eight, associate; sixteen, baccalaureate. Minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
ADM 349 A-N	ADM 349 A-N Cooperative Study: Apparel. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester. Total hours: eight, associate; sixteen, baccalaureate. Minimum of 80 hours work required for each academic credit.	ADM 349 A-N Cooperative Study: Apparel. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester. Total hours: eight, associate; sixteen, baccalaureate. Minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>
AGR 349	AGR 349 Applied Learning in Agriculture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	AGR 349 Applied Learning in Agriculture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
AGR 349 A-N	<p>AGR 349 A-N Cooperative Study: Agriculture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.</p>	<p>AGR 349 A-N Cooperative Study: Agriculture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u></p>
APS 349	<p>APS 349 Applied Learning in Assets Protection. (1-8) A. Prerequisite: departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Placements related to academic studies. One to eight hours credit. Minimum 80 hours work required per credit hour.</p>	<p>APS 349 Applied Learning in Assets Protection. (1-8) A. Prerequisite: departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Placements related to academic studies. One to eight hours credit. Minimum 80 hours work required per credit hour. <u>May be retaken to a maximum of thirty hours.</u></p>
APS 349 A-N	<p>APS 349 A-N Cooperative Study: Assets Protection. (1-8) A. Prerequisite: departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Placements related to academic studies. One to eight hours credit. Minimum 80 hours work required per credit hour.</p>	<p>APS 349 A-N Cooperative Study: Assets Protection. (1-8) A. Prerequisite: departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Placements related to academic studies. One to eight hours credit. Minimum 80 hours work required per credit hour. <u>May earn a maximum of thirty hours.</u></p>
AVN 349	<p>AVN 349 Applied Learning in Aviation. (1-8) A. Prerequisite: coordinator approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. A minimum of 80 hours work required for each academic credit.</p>	<p>AVN 349 Applied Learning in Aviation. (1-8) A. Prerequisite: coordinator approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u></p>
AVN 349 A-N	<p>AVN 349 A-N Cooperative Study: Aviation. (1-8) A. Prerequisite: coordinator approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. A minimum of 80 hours work required for each academic credit.</p>	<p>AVN 349 A-N Cooperative Study: Aviation. (1-8) A. Prerequisite: coordinator approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. A minimum of 80 hours work required for each academic credit. <u>May earn to a maximum of thirty hours.</u></p>

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
BEM 349	BEM 349 Applied Learning in Broadcasting and the Electronic Media. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. One hour may be used to satisfy major requirements within the department	BEM 349 Applied Learning in Broadcasting and the Electronic Media. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. One hour may be used to satisfy major requirements within the department. <u>May be retaken to a maximum of thirty hours.</u>
BEM 349 A-N ODE 349 A-N	BEM 349 A-N Cooperative Study: Broadcasting and the Electronic Media. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. One hour may be used to satisfy major requirements within the department.	BEM 349 A-N Cooperative Study: Broadcasting and the Electronic Media. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. One hour may be used to satisfy major requirements within the department. <u>May earn a maximum of thirty hours.</u>
BIO 349 ODE 349	BIO 349 Applied Learning in Biology. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements.	BIO 349 Applied Learning in Biology. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements. <u>May be retaken to a maximum of thirty hours.</u>
BIO 349 A-N ODE 349 A-N	BIO 349 A-N Cooperative Study: Biology. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements.	BIO 349 A-N Cooperative Study: Biology. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
CCT 349	CCT 349 Applied Learning in Corporate Communication and Technology. (1-3) A. Prerequisites: GPA of 2.25; sophomore classification for associate degree; junior classification for baccalaureate degree. Supervised co-curricular work experience. Training plan required. Minimum 80 hours work required for each academic credit. May be retaken to a maximum of six hours.	CCT 349 Applied Learning in Corporate Communication and Technology. (1-3) A. Prerequisites: GPA of 2.25; sophomore classification for associate degree; junior classification for baccalaureate degree. Supervised co-curricular work experience. Training plan required. Minimum 80 hours work required for each academic credit. May be retaken to a maximum of six <u>thirty</u> hours.
CCT 349 A-N	CCT 349 A-N Cooperative Study: Corporate Communication and Technology. (1-3) A. Prerequisites: GPA of 2.25; sophomore classification for associate degree; junior classification for baccalaureate degree. Supervised co-curricular work experience. Training plan required. Minimum 80 hours work required for each academic credit. May be retaken to a maximum of six hours.	CCT 349 A-N Cooperative Study: Corporate Communication and Technology. (1-3) A. Prerequisites: GPA of 2.25; sophomore classification for associate degree; junior classification for baccalaureate degree. Supervised co-curricular work experience. Training plan required. Minimum 80 hours work required for each academic credit. May be retaken to <u>earn</u> a maximum of six <u>thirty</u> hours.
CDF 349	CDF 349 Applied Learning in Child Development. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. Maximum of three hours may be counted in major requirements toward degree.	CDF 349 Applied Learning in Child Development. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. Maximum of three hours may be counted in major requirements toward degree. <u>May be retaken to a maximum of thirty hours.</u>
CDF 349 A-N	CDF 349 A-N Cooperative Study: Child Development. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. Maximum of three hours may be counted in major requirements toward degree.	CDF 349 A-N Cooperative Study: Child Development. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. Maximum of three hours may be counted in major requirements toward degree. <u>May earn a maximum of thirty hours.</u>
BEN 349 Course	BEN 349 Applied Learning in Cooperative Education Courses	BEN 349 Applied Learning in Cooperative Education Courses

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
CHE 349	CHE 349 Applied Learning in Chemistry. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major or minor requirements.	CHE 349 Applied Learning in Chemistry. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major or minor requirements. <u>May be retaken to a maximum of thirty hours.</u>
CHE 349 A-N CON 349	CHE 349 A-N Cooperative Study: Chemistry. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major or minor requirements.	CHE 349 A-N Cooperative Study: Chemistry. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: sixteen, baccalaureate. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major or minor requirements. <u>May earn a maximum of thirty hours.</u>
CHS 349 CHS 349	CHS 349 Applied Learning in Health Sciences. (1-8) A. Work, under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. Minimum 80 hours work required for each academic credit.	CHS 349 Applied Learning in Health Sciences. (1-8) A. Work, under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. Minimum 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
CHS 349 A-N	CHS 349 A-N Cooperative Study: Health Sciences. (1-8) A. Work, under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. Minimum 80 hours work required for each academic credit.	CHS 349 A-N Cooperative Study: Health Sciences. (1-8) A. Work, under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. Minimum 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>
CIS 349	CIS 349 Applied Learning in Computer Information Systems. (1-3) A. Prerequisites: GPA 2.25 and BBA major, only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. Normally limited to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major.	CIS 349 Applied Learning in Computer Information Systems. (1-3) A. Prerequisites: GPA 2.25 and BBA major, only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. Normally limited to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major. <u>May be retaken to a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
CIS 349 A-N	CIS 349 A-N Cooperative Study: Computer Information Systems. (1-3) A. Prerequisites: GPA 2.25 and BBA major, only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. Normally limited to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major.	CIS 349 A-N Cooperative Study: Computer Information Systems. (1-3) A. Prerequisites: GPA 2.25 and BBA major, only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. Normally limited to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major. <u>May earn a maximum of thirty hours.</u>
CMS 349	CMS 349 Applied Learning in Communication Studies. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	CMS 349 Applied Learning in Communication Studies. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>
CMS 349 A-N	CMS 349 A-N Cooperative Study: Communication Studies. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	CMS 349 A-N Cooperative Study: Communication Studies. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
COM 349	COM 349 Applied Learning in Multi-Media Studies. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisor in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major or minor requirements within the department.	COM 349 Applied Learning in Multi-Media Studies. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisor in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major or minor requirements within the department. <u>May be retaken to a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
COM 349 A-N	COM 349 A-N Cooperative Study: Multi-Media Studies. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisor in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major or minor requirements within the department.	COM 349 A-N Cooperative Study: Multi-Media Studies. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisor in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major or minor requirements within the department. <u>May earn a maximum of thirty hours.</u>
CON 349	CON 349 Applied Learning in Construction Management. (1-8) A. Prerequisites: 30 hours of credit including 9 credit hours of CON courses with a 2.0 GPA and departmental approval. Transfer students must have completed at least one semester of full-time work at EKU. Work under faculty and field supervisors in placements related to construction management.	CON 349 Applied Learning in Construction Management. (1-8) A. Prerequisites: 30 hours of credit including 9 credit hours of CON courses with a 2.0 GPA and departmental approval. Transfer students must have completed at least one semester of full-time work at EKU. Work under faculty and field supervisors in placements related to construction management. <u>May be retaken to a maximum of thirty hours.</u>
CON 349 A-N	CON 349 A-N Cooperative Study: Construction Management. (1-8) A. Prerequisites: 30 hours of credit including 9 credit hours of CON courses with a 2.0 GPA and departmental approval. Transfer students must have completed at least one semester of full-time work at EKU. Work under faculty and field supervisors in placements related to construction management.	CON 349 A-N Cooperative Study: Construction Management. (1-8) A. Prerequisites: 30 hours of credit including 9 credit hours of CON courses with a 2.0 GPA and departmental approval. Transfer students must have completed at least one semester of full-time work at EKU. Work under faculty and field supervisors in placements related to construction management. <u>May earn a maximum of thirty hours.</u>
COR 349	COR 349 Applied Learning in Corrections and Juvenile Justice. (1-6) A. Prerequisites: COR 100 and 201, 30 hours of college coursework, and departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to six hours credit is available. Total hours: three, associate; six, baccalaureate. A minimum of 80 hours work experience is required for each academic credit.	COR 349 Applied Learning in Corrections and Juvenile Justice. (1-6) A. Prerequisites: COR 100 and 201, 30 hours of college coursework, and departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to six hours credit is available. Total hours: three, associate; six, baccalaureate. A minimum of 80 hours work experience is required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
COR 349 A-N	<p>COR 349 A-N Cooperative Study: Corrections and Juvenile Justice. (1-6) A.</p> <p>Prerequisites: COR 100 and 201, 30 hours of college coursework, and departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to six hours credit is available. Total hours: three, associate; six, baccalaureate. A minimum of 80 hours work experience is required for each academic credit.</p>	<p>COR 349 A-N Cooperative Study: Corrections and Juvenile Justice. (1-6) A.</p> <p>Prerequisites: COR 100 and 201, 30 hours of college coursework, and departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to six hours credit is available. Total hours: three, associate; six, baccalaureate. A minimum of 80 hours work experience is required for each academic credit. <u>May earn a maximum of thirty hours.</u></p>
CSC 349	<p>CSC 349 Applied Learning in Computer Science. (1-8) I, II; (1-6) SUMMER ONLY.</p> <p>Prerequisite: students must have successfully completed 30 semester hours of course work including six hours of Computer Science major courses. In addition, transfer students must have completed at least one semester of full-time course work at EKU. Work in placements related to academic studies. A maximum of three hours may be applied toward the Computer Science technology option degree only. Credit does not apply to general Computer Science major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. Credit may only be awarded in the semester in which the work is completed.</p>	<p>CSC 349 Applied Learning in Computer Science. (1-8) I, II; (1-6) SUMMER ONLY.</p> <p>Prerequisite: students must have successfully completed 30 semester hours of course work including six hours of Computer Science major courses. In addition, transfer students must have completed at least one semester of full-time course work at EKU. Work in placements related to academic studies. A maximum of three hours may be applied toward the Computer Science technology option degree only. Credit does not apply to general Computer Science major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. Credit may only be awarded in the semester in which the work is completed. <u>May be retaken to a maximum of thirty hours.</u></p>
CSC 349 A-N	<p>CSC 349 A-N Cooperative Study: Computer Science. (1-8) I, II; (1-6) SUMMER ONLY.</p> <p>Prerequisite: students must have successfully completed 30 semester hours of course work including six hours of Computer Science major courses. In addition, transfer students must have completed at least one semester of full-time course work at EKU. Work in placements related to academic studies. A maximum of three hours may be applied toward the Computer Science technology option degree only. Credit does not apply to general Computer Science major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. Credit may only be awarded in the semester in which the work is completed.</p>	<p>CSC 349 A-N Cooperative Study: Computer Science. (1-8) I, II; (1-6) SUMMER ONLY.</p> <p>Prerequisite: students must have successfully completed 30 semester hours of course work including six hours of Computer Science major courses. In addition, transfer students must have completed at least one semester of full-time course work at EKU. Work in placements related to academic studies. A maximum of three hours may be applied toward the Computer Science technology option degree only. Credit does not apply to general Computer Science major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. Credit may only be awarded in the semester in which the work is completed. <u>May earn a maximum of thirty hours.</u></p>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
ECO 349	<p>ECO 349 Applied Learning in Economics. (1-3) A. Prerequisite: minimum GPA 2.25. Co-curricular work experience under faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit hour. May not count towards major.</p>	<p>ECO 349 Applied Learning in Economics. (1-3) A. Prerequisite: minimum GPA 2.25. Co-curricular work experience under faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit hour. May not count towards major. <u>May be retaken to a maximum of thirty hours.</u></p>
ECO 349 A-N	<p>ECO 349 A-N Cooperative Study: Economics. (1-3) A. Prerequisite: minimum GPA 2.25. Co-curricular work experience under faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit hour. May not count towards major.</p>	<p>ECO 349 A-N Cooperative Study: Economics. (1-3) A. Prerequisite: minimum GPA 2.25. Co-curricular work experience under faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit hour. May not count towards major. <u>May earn a maximum of thirty hours.</u></p>
EET 349	<p>EET 349 Applied Learning in CET/CEN. (1-8) I, II. Prerequisite: departmental approval, sophomore (30-59 hours) or higher standing and minimum of 2.5 GPA. Work under faculty and field supervisors in placements related to academic studies in Computer Electronics Technology (CET) or Computer Electronic Networking (CEN). 1-8 credit hours per semester or summer. Transfer students must have completed at least 12 hours of coursework at EKU. Total maximum hours: 8, associate; 16 baccalaureate. A minimum of 80 hours work required for each academic credit.</p>	<p>EET 349 Applied Learning in CET/CEN. (1-8) I, II. Prerequisite: departmental approval, sophomore (30-59 hours) or higher standing and minimum of 2.5 GPA. Work under faculty and field supervisors in placements related to academic studies in Computer Electronics Technology (CET) or Computer Electronic Networking (CEN). 1-8 credit hours per semester or summer. Transfer students must have completed at least 12 hours of coursework at EKU. Total maximum hours: 8, associate; 16 baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u></p>
EET 349 A-H	<p>EET 349 A-H Cooperative Study: CET/CEN. (1-8) I, II. Prerequisite: departmental approval, sophomore (30-59 hours) or higher standing and minimum of 2.5 GPA. Work under faculty and field supervisors in placements related to academic studies in Computer Electronics Technology (CET) or Computer Electronic Networking (CEN). 1-8 credit hours per semester or summer. Transfer students must have completed at least 12 hours of coursework at EKU. Total maximum hours: 8, associate; 16 baccalaureate. A minimum of 80 hours work required for each academic credit.</p>	<p>EET 349 A-HN Cooperative Study: CET/CEN. (1-8) I, II. Prerequisite: departmental approval, sophomore (30-59 hours) or higher standing and minimum of 2.5 GPA. Work under faculty and field supervisors in placements related to academic studies in Computer Electronics Technology (CET) or Computer Electronic Networking (CEN). 1-8 credit hours per semester or summer. Transfer students must have completed at least 12 hours of coursework at EKU. Total maximum hours: 8, associate; 16 baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u></p>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
EHS 349	EHS 349 Applied Learning in Environmental Health Science. (1-6) I, II, A. Prerequisite: departmental approval. Work in placements related to academic studies. One to six hours credit per semester or summer. A minimum of 80 hours work required for academic credit.	EHS 349 Applied Learning in Environmental Health Science. (1-6) I, II, A. Prerequisite: departmental approval. Work in placements related to academic studies. One to six hours credit per semester or summer. A minimum of 80 hours work required for academic credit. <u>May be retaken to a maximum of thirty hours.</u>
EHS 349 A-N	EHS 349 A-N Cooperative Study: Environmental Health Science. (1-6) I, II, A. Prerequisite: departmental approval. Work in placements related to academic studies. One to six hours credit per semester or summer. A minimum of 80 hours work required for academic credit.	EHS 349 A-N Cooperative Study: Environmental Health Science. (1-6) I, II, A. Prerequisite: departmental approval. Work in placements related to academic studies. One to six hours credit per semester or summer. A minimum of 80 hours work required for academic credit. <u>May earn a maximum of thirty hours.</u>
EMC 349	EMC 349 Applied Learning in Emergency Medical Care. (1-8) I, II, A. Work in placements related to academic studies. A minimum of 80 hours of employment is required for each semester credit hour.	EMC 349 Applied Learning in Emergency Medical Care. (1-8) I, II, A. Work in placements related to academic studies. A minimum of 80 hours of employment is required for each semester credit hour. <u>May be retaken to a maximum of thirty hours.</u>
EMC 349 A-N	EMC 349 A-N Cooperative Study: Emergency Medical Care. (1-8) I, II, A. Work in placements related to academic studies. A minimum of 80 hours of employment is required for each semester credit hour.	EMC 349 A-N Cooperative Study: Emergency Medical Care. (1-8) I, II, A. Work in placements related to academic studies. A minimum of 80 hours of employment is required for each semester credit hour. <u>May earn a maximum of thirty hours.</u>
ENG 349	ENG 349 Applied Learning in English. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	ENG 349 Applied Learning in English. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>
ENG 349 A-N	ENG 349 A-N Cooperative Study: English. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	ENG 349 A-N Cooperative Study: English. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
FCS 349	FCS 349 Applied Learning in Family and Consumer Sciences. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	FCS 349 Applied Learning in Family and Consumer Sciences. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
FCS 349 A-N	FCS 349 A-N Cooperative Study: Family and Consumer Sciences. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	FCS 349 A-N Cooperative Study: Family and Consumer Sciences. (1-8) A. Prerequisite: department approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>
FIN 349	FIN 349 Applied Learning in Finance. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major.	FIN 349 Applied Learning in Finance. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of <u>six thirty</u> hours. Minimum 80 hours experience per credit hour. May not count toward major.
FIN 349 A-N	FIN 349 A-N Cooperative Study: Finance. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major.	FIN 349 A-N Cooperative Study: Finance. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to <u>earn</u> a maximum of <u>six-thirty</u> hours. Minimum 80 hours experience per credit hour. May not count toward major.
FSE 349	FSE 349 Applied Learning in Fire and Safety Engineering. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	FSE 349 Applied Learning in Fire and Safety Engineering. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
FSE 349 A-N	FSE 349 A-N Cooperative Study: Fire and Safety Engineering. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	FSE 349 A-N Cooperative Study: Fire and Safety Engineering. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
GBU 349	GBU 349 Applied Learning in General Business. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major.	GBU 349 Applied Learning in General Business. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to <u>earn</u> a maximum of six <u>thirty</u> hours. Minimum 80 hours work required for each academic credit. May not count toward major.
GBU 349 A-H	GBU 349 A-H Cooperative Study: General Business. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major.	GBU 349 A-HN Cooperative Study: General Business. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to <u>earn</u> a maximum of six <u>thirty</u> hours. Minimum 80 hours work required for each academic credit. May not count toward major.
GEO 349	GEO 349 Applied Learning in Geography. (1-8) A. Prerequisite: departmental approval. Work in placement related to academic studies. One to eight hours credit per semester or summer. Total hours for baccalaureate, 16. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward the major.	GEO 349 Applied Learning in Geography. (1-8) A. Prerequisite: departmental approval. Work in placement related to academic studies. One to eight hours credit per semester or summer. Total hours for baccalaureate, 16. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward the major. <u>May be retaken to a maximum of thirty hours.</u>
GEO 349 A-N	GEO 349 A-N Cooperative Study: Geography. (1-8) A. Prerequisite: departmental approval. Work in placement related to academic studies. One to eight hours credit per semester or summer. Total hours for baccalaureate, 16. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward the major.	GEO 349 A-N Cooperative Study: Geography. (1-8) A. Prerequisite: departmental approval. Work in placement related to academic studies. One to eight hours credit per semester or summer. Total hours for baccalaureate, 16. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward the major. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
GLY 349	GLY 349 Applied Learning in Geology. (1-8) I, II; (1-6) SUMMER ONLY. Work in placements related to academic studies. Total hours for baccalaureate, sixteen. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements.	GLY 349 Applied Learning in Geology. (1-8) I, II; (1-6) SUMMER ONLY. Work in placements related to academic studies. Total hours for baccalaureate, sixteen. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements. <u>May be retaken to a maximum of thirty hours.</u>
GLY 349 A-N	GLY 349 A-N Cooperative Study: Geology. (1-8) I, II; (1-6) SUMMER ONLY. Work in placements related to academic studies. Total hours for baccalaureate, sixteen. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements.	GLY 349 A-N Cooperative Study: Geology. (1-8) I, II; (1-6) SUMMER ONLY. Work in placements related to academic studies. Total hours for baccalaureate, sixteen. A minimum of 80 hours of employment required for each semester hour of academic credit. May not be used to satisfy area, major, or minor requirements. <u>May earn a maximum of thirty hours.</u>
HEA 349	HEA 349 Applied Learning in Public Health. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors in a cooperative placement related to a student's academic studies. Credit varies with hours of employment; one to eight hours per semester or summer. May be retaken to a maximum of 12 hours. Minimum 80 hours employment required for each semester hour credit.	HEA 349 Applied Learning in Public Health. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors in a cooperative placement related to a student's academic studies. Credit varies with hours of employment; one to eight hours per semester or summer. May be retaken to a maximum of 12 <u>thirty</u> hours. Minimum 80 hours employment required for each semester hour credit.
HEA 349 A-N	HEA 349 A-N Cooperative Study: Public Health. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors in a cooperative placement related to a student's academic studies. Credit varies with hours of employment; one to eight hours per semester or summer. May be retaken to a maximum of 12 hours. Minimum 80 hours employment required for each semester hour credit.	HEA 349 A-N Cooperative Study: Public Health. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors in a cooperative placement related to a student's academic studies. Credit varies with hours of employment; one to eight hours per semester or summer. May be retaken to <u>earn a maximum of 12-thirty</u> hours. Minimum 80 hours employment required for each semester hour credit.
HIS 349	HIS 349 Applied Learning in History. (1-8) A. Prerequisite: departmental approval. Does not apply toward a major or minor in history. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	HIS 349 Applied Learning in History. (1-8) A. Prerequisite: departmental approval. Does not apply toward a major or minor in history. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>Students may retake to a maximum of 30 credit hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
HIS 349 A-N	HIS 349 A-N Cooperative Study: History. (1-8) A. Prerequisite: departmental approval. Does not apply toward a major or minor in history. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	HIS 349 A-N Cooperative Study: History. (1-8) A. Prerequisite: departmental approval. Does not apply toward a major or minor in history. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
INS 349	INS 349 Applied Learning in Insurance. (1-3) A. Prerequisites: GPA 2.0 and departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required per credit hour.	INS 349 Applied Learning in Insurance. (1-3) A. Prerequisites: GPA 2.0 and departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six <u>thirty</u> hours. Minimum 80 hours work required per credit hour.
INS 349 A-N	INS 349 A-N Cooperative Study: Insurance. (1-3) A. Prerequisites: GPA 2.0 and departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required per credit hour.	INS 349 A-N Cooperative Study: Insurance. (1-3) A. Prerequisites: GPA 2.0 and departmental approval. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to earn a maximum of six <u>thirty</u> hours. Minimum 80 hours work required per credit hour.
JOU 349	JOU 349 Applied Learning in Journalism. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours of academic credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each hour of academic credit. May not satisfy major or minor requirements within the department.	JOU 349 Applied Learning in Journalism. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours of academic credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each hour of academic credit. May not satisfy major or minor requirements within the department. <u>May be retaken to a maximum of thirty hours.</u>
JOU 349 A-N	JOU 349 A-N Cooperative Study: Journalism. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours of academic credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each hour of academic credit. May not satisfy major or minor requirements within the department.	JOU 349 A-N Cooperative Study: Journalism. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours of academic credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each hour of academic credit. May not satisfy major or minor requirements within the department. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
MAT 349	<p>MAT 349 Applied Learning in Mathematics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Credit does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment are required for each semester hour of academic credit.</p>	<p>MAT 349 Applied Learning in Mathematics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Credit does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment are required for each semester hour of academic credit. <u>May be retaken to a maximum of thirty hours.</u></p>
MAT 349 A-N	<p>MAT 349 A-N Cooperative Study: Mathematics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Credit does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment are required for each semester hour of academic credit.</p>	<p>MAT 349 A-N Cooperative Study: Mathematics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Credit does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment are required for each semester hour of academic credit. <u>May earn a maximum of thirty hours.</u></p>
MGT 349	<p>MGT 349 Applied Learning in Management. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major.</p>	<p>MGT 349 Applied Learning in Management. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six <u>thirty</u> hours. Minimum 80 hours work required for each academic credit. May not count toward major.</p>
MGT 349 A-N	<p>MGT 349 A-N Cooperative Study: Management. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major.</p>	<p>MGT 349 A-N Cooperative Study: Management. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to earn <u>earn</u> a maximum of six <u>thirty</u> hours. Minimum 80 hours work required for each academic credit. May not count toward major.</p>
MKT 349	<p>MKT 349 Applied Learning in Marketing. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major.</p>	<p>MKT 349 Applied Learning in Marketing. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major. <u>May be retaken to a maximum of thirty hours.</u></p>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
MKT 349 A-N	MKT 349 A-N Cooperative Study: Marketing. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to a maximum of six hours. Minimum 80 hours work required for each academic credit. May not count toward major.	MKT 349 A-N Cooperative Study: Marketing. (1-3) A. Prerequisites: minimum GPA 2.25 and BBA major only. Co-curricular work experience under faculty and field supervisors—training plan required. May be retaken to <u>earn</u> a maximum of six <u>thirty</u> hours. Minimum 80 hours work required for each academic credit. May not count toward major.
MUS 349	MUS 349 Applied Learning in Music. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	MUS 349 Applied Learning in Music. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>
MUS 349 A-N	MUS 349 A-N Cooperative Study: Music. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	MUS 349 A-N Cooperative Study: Music. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
NFA 349	NFA 349 Applied Learning in Nutrition, Foods, and Food Administration. (1-8) A. Prerequisite: instructor approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	NFA 349 Applied Learning in Nutrition, Foods, and Food Administration. (1-8) A. Prerequisite: instructor approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May be retaken a maximum of thirty hours.</u>
NFA 349 A-N	NFA 349 A-N Cooperative Study: Nutrition, Foods, and Food Administration. (1-8) A. Prerequisite: instructor approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	NFA 349 A-N Cooperative Study: Nutrition, Foods, and Food Administration. (1-8) A. Prerequisite: instructor approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
OHO 349	OHO 349 Applied Learning in Horticulture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	OHO 349 Applied Learning in Horticulture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
OHO 349 A-N	OHO 349 A-N Cooperative Study: Horticulture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	OHO 349 A-N Cooperative Study: Horticulture. (1-8) A. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>
PHE 349	PHE 349 Applied Learning in Physical Education. (1-8) A. Work in a cooperative placement related to student's academic studies. Satisfactory (S) or Unsatisfactory (U) grade. May be retaken to a maximum of eight hours. A minimum of 80 hours work required for each semester hour credit.	PHE 349 Applied Learning in Physical Education. (1-8) A. Work in a cooperative placement related to student's academic studies. Satisfactory (S) or Unsatisfactory (U) grade. May be retaken to a maximum of <u>eight-thirty</u> hours. A minimum of 80 hours work required for each semester hour credit.
PHE 349 A-N	PHE 349 A-N Cooperative Learning: Physical Education. (1-8) A. Work in a cooperative placement related to student's academic studies. Satisfactory (S) or Unsatisfactory (U) grade. May be retaken to a maximum of eight hours. A minimum of 80 hours work required for each semester hour credit.	PHE 349 A-N Cooperative Learning: Physical Education. (1-8) A. Work in a cooperative placement related to student's academic studies. Satisfactory (S) or Unsatisfactory (U) grade. May be retaken to <u>earn</u> a maximum of <u>eight thirty</u> hours. A minimum of 80 hours work required for each semester hour credit.
PHI 349	PHI 349 Applied Learning in Philosophy. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	PHI 349 Applied Learning in Philosophy. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
PHI 349 A-N	PHI 349 A-N Cooperative Study: Philosophy. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	PHI 349 A-N Cooperative Study: Philosophy. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
PHY 349	PHY 349 Applied Learning in Physics. (1-8) A. Work in placements related to academic studies. A minimum of 80 hours employment is required for each semester hour of academic credit. Total hours: eight, associate; sixteen, baccalaureate. Hours earned in PHY 349 will not apply toward a physics major or minor.	PHY 349 Applied Learning in Physics. (1-8) A. Work in placements related to academic studies. A minimum of 80 hours employment is required for each semester hour of academic credit. Total hours: eight, associate; sixteen, baccalaureate. Hours earned in PHY 349 will not apply toward a physics major or minor. <u>May be retaken to a maximum of thirty hours.</u>
PHY 349 A-N	PHY 349 A-N Cooperative Study: Physics. (1-8) A. Work in placements related to academic studies. A minimum of 80 hours employment is required for each semester hour of academic credit. Total hours: eight, associate; sixteen, baccalaureate. Hours earned in PHY 349 will not apply toward a physics major or minor.	PHY 349 A-N Cooperative Study: Physics. (1-8) A. Work in placements related to academic studies. A minimum of 80 hours employment is required for each semester hour of academic credit. Total hours: eight, associate; sixteen, baccalaureate. Hours earned in PHY 349 will not apply toward a physics major or minor. <u>May earn a maximum of thirty hours.</u>
PLS 349	PLS 349 Applied Learning in Police Administration. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; fifteen, baccalaureate. Minimum 80 hours work required for each academic credit. A maximum of three hours of PLS 349 and 424 can be applied toward the PLS major or minor.	PLS 349 Applied Learning in Police Administration. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; fifteen, baccalaureate. Minimum 80 hours work required for each academic credit. A maximum of three hours of PLS 349 and 424 can be applied toward the PLS major or minor. <u>May be retaken to a maximum of thirty hours.</u>
PLS 349 A-H	PLS 349 A-H Cooperative Study: Police Administration. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; fifteen, baccalaureate. Minimum 80 hours work required for each academic credit. A maximum of three hours of PLS 349 and 424 can be applied toward the PLS major or minor.	PLS 349 A-H Cooperative Study: Police Administration. (1-8) A. Prerequisite: departmental approval. Work under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; fifteen, baccalaureate. Minimum 80 hours work required for each academic credit. A maximum of three hours of PLS 349 and 424 can be applied toward the PLS major or minor. <u>May earn a maximum of thirty hours.</u>

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
POL 349	POL 349 Applied Learning in Political Science. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward this major. No more than three hours may count toward this minor.	POL 349 Applied Learning in Political Science. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward this major. No more than three hours may count toward this minor. <u>May be retaken to a maximum of thirty hours.</u>
POL 349 A-N	POL 349 A-N Cooperative Study: Political Science. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward this major. No more than three hours may count toward this minor.	POL 349 A-N Cooperative Study: Political Science. (1-8) A. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. No more than six hours may count toward this major. No more than three hours may count toward this minor. <u>May earn a maximum of thirty hours.</u>
PSY 349	PSY 349 Applied Learning in Psychology. (1-8) A. Prerequisite: 15 hours in PSY. Work in placements related to academic studies. A minimum of 80 hours employment required for each semester hour credit. Two hours may be applied toward the major, not applicable toward a minor. Graded Satisfactory/Unsatisfactory.	PSY 349 Applied Learning in Psychology. (1-8) A. Prerequisite: 15 hours in PSY. Work in placements related to academic studies. A minimum of 80 hours employment required for each semester hour credit. Two hours may be applied toward the major, not applicable toward a minor. Graded Satisfactory/Unsatisfactory. <u>May be retaken to a maximum of thirty hours.</u>
PSY 349 A-N	PSY 349 A-N Cooperative Study: Psychology. (1-8) A. Prerequisite: 15 hours in PSY. Work in placements related to academic studies. A minimum of 80 hours employment required for each semester hour credit. Two hours may be applied toward the major, not applicable toward a minor. Graded Satisfactory/Unsatisfactory.	PSY 349 A-N Cooperative Study: Psychology. (1-8) A. Prerequisite: 15 hours in PSY. Work in placements related to academic studies. A minimum of 80 hours employment required for each semester hour credit. Two hours may be applied toward the major, not applicable toward a minor. Graded Satisfactory/Unsatisfactory. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
PUB 349	PUB 349 Applied Learning in Public Relations. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in cooperative placements related to the student's academic studies. One to eight hours credit per semester or summer. Total credit hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major requirements within the department	PUB 349 Applied Learning in Public Relations. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in cooperative placements related to the student's academic studies. One to eight hours credit per semester or summer. Total credit hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major requirements within the department. <u>May be retaken to a maximum of thirty hours.</u>
PUB 349 A-N	PUB 349 A-N Cooperative Study: Public Relations. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in cooperative placements related to the student's academic studies. One to eight hours credit per semester or summer. Total credit hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major requirements within the department.	PUB 349 A-N Cooperative Study: Public Relations. (1-8) A. Prerequisites: junior standing, "B" average in all courses within the department, and departmental approval. Work under faculty and field supervisors in cooperative placements related to the student's academic studies. One to eight hours credit per semester or summer. Total credit hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. May not satisfy major requirements within the department. <u>May earn a maximum of thirty hours.</u>
REC 349	REC 349 Applied Learning in Recreation and Park Administration. (1-8) A. Prerequisite: department chair approval. Agency supervised fieldwork course. Minimum of 80 clock hours for each academic credit. Students must register with the Cooperative Education Office.	REC 349 Applied Learning in Recreation and Park Administration. (1-8) A. Prerequisite: department chair approval. Agency supervised fieldwork course. Minimum of 80 clock hours for each academic credit. Students must register with the Cooperative Education Office. <u>May be retaken to a maximum of thirty hours.</u>
REC 349 A-N	REC 349 A-N Cooperative Study: Recreation and Park Administration. (1-8) A. Prerequisite: department chair approval. Agency supervised fieldwork course. Minimum of 80 clock hours for each academic credit. Students must register with the Cooperative Education Office	REC 349 A-N Cooperative Study: Recreation and Park Administration. (1-8) A. Prerequisite: department chair approval. Agency supervised fieldwork course. Minimum of 80 clock hours for each academic credit. Students must register with the Cooperative Education Office. <u>May earn a maximum of thirty hours.</u>
REL 349	REL 349 Applied Learning in Religion. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	REL 349 Applied Learning in Religion. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
REL 349 A-N	REL 349 A-N Cooperative Study: Religion. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	REL 349 A-N Cooperative Study: Religion. (1-8) A. Prerequisite: consult with department chair before enrolling. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
RST 349	RST 349 Applied Learning in Real Estate. (1-3) A. Prerequisites: junior, minimum 2.25 GPA, and BBA majors only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major.	RST 349 Applied Learning in Real Estate. (1-3) A. Prerequisites: junior, minimum 2.25 GPA, and BBA majors only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of <u>six thirty</u> hours. Minimum 80 hours experience per credit hour. May not count toward major.
RST 349 A-N	RST 349 A-N Cooperative Study: Real Estate. (1-3) A. Prerequisites: junior, minimum 2.25 GPA, and BBA majors only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to a maximum of six hours. Minimum 80 hours experience per credit hour. May not count toward major	RST 349 A-N Cooperative Study: Real Estate. (1-3) A. Prerequisites: junior, minimum 2.25 GPA, and BBA majors only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. May be retaken to <u>earn</u> a maximum of <u>six thirty</u> hours. Minimum 80 hours experience per credit hour. May not count toward major.
SED 349	SED 349 Applied Learning in Special Education. (1-8) A. Elective credit offered through work experiences for students seeking teacher certification. Minimum of 80 hours work required for one credit hour. Maximum hours to be earned: six in summer; eight during semester; sixteen in bachelor's program.	SED 349 Applied Learning in Special Education. (1-8) A. Elective credit offered through work experiences for students seeking teacher certification. Minimum of 80 hours work required for one credit hour. Maximum hours to be earned: six in summer; eight during semester; sixteen in bachelor's program. <u>May be retaken to a maximum of thirty hours.</u>
SED 349 A-N	SED 349 A-N Cooperative Study: Special Education. (1-8) A. Elective credit offered through work experiences for students seeking teacher certification. Minimum of 80 hours work required for one credit hour. Maximum hours to be earned: six in summer; eight during semester; sixteen in bachelor's program.	SED 349 A-N Cooperative Study: Special Education. (1-8) A. Elective credit offered through work experiences for students seeking teacher certification. Minimum of 80 hours work required for one credit hour. Maximum hours to be earned: six in summer; eight during semester; sixteen in bachelor's program. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
SPA 349	SPA 349 Applied Learning in Spanish. (1-8) A. Prerequisite: students must have successfully completed 15 hours of Spanish major courses or equivalent proficiency. In addition, transfer students must have completed one semester of full-time course work at EKU. Credit does not apply to general Spanish major or minor requirements. For multiple work experiences, please see 349 A-N Cooperative Study in Spanish. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit.	SPA 349 Applied Learning in Spanish. (1-8) A. Prerequisite: students must have successfully completed 15 hours of Spanish major courses or equivalent proficiency. In addition, transfer students must have completed one semester of full-time course work at EKU. Credit does not apply to general Spanish major or minor requirements. For multiple work experiences, please see 349 A-N Cooperative Study in Spanish. Total hours: eight, associate; sixteen, baccalaureate. <u>eight, associate; sixteen, baccalaureate.</u> A minimum of 80 hours of employment is required for each semester hour of academic credit. <u>May be retaken to a maximum of thirty hours.</u>
SPA 349 A-N	SPA 349 A-N Cooperative Study: Spanish. (1-8) A. Prerequisite: students must have successfully completed 15 hours of Spanish major courses or equivalent proficiency. In addition, transfer students must have completed one semester of full-time course work at EKU. Credit does not apply to general Spanish major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit.	SPA 349 A-N Cooperative Study: Spanish. (1-8) A. Prerequisite: students must have successfully completed 15 hours of Spanish major courses or equivalent proficiency. In addition, transfer students must have completed one semester of full-time course work at EKU. Credit does not apply to general Spanish major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. <u>May earn a maximum of thirty hours.</u>
STA 349	STA 349 Applied Learning in Statistics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit.	STA 349 Applied Learning in Statistics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. <u>May be retaken to a maximum of thirty hours.</u>
STA 349 A-N	STA 349 A-N Cooperative Study: Statistics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit.	STA 349 A-N Cooperative Study: Statistics. (1-8) I, II; (1-6) SUMMER ONLY. Prerequisite: departmental approval. Work in placements related to academic studies. Does not apply to major or minor requirements. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours of employment is required for each semester hour of academic credit. <u>May earn a maximum of thirty hours.</u>

Withdrawn

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
TEC 349	TEC 349 Applied Learning in Technology. (1-8) I, II. Prerequisite: departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	TEC 349 Applied Learning in Technology. (1-8) I, II. Prerequisite: departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
TEC 349 A-N	TEC 349 A-N Cooperative Study: Technology. (1-8) I, II. Prerequisite: departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit.	TEC 349 A-N Cooperative Study: Technology. (1-8) I, II. Prerequisite: departmental approval. Work under faculty and field supervisors in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>
THE 349	THE 349 Applied Learning in Theatre Arts. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	THE 349 Applied Learning in Theatre Arts. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>
THE 349 A-N	THE 349 A-N Cooperative Study: Theatre Arts. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit.	THE 349 A-N Cooperative Study: Theatre Arts. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; sixteen, baccalaureate. A minimum of 80 hours employment required for each semester hour credit. <u>May earn a maximum of thirty hours.</u>
TRS 349	TRS 349 Applied Learning in Traffic Safety. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours per semester or summer. A minimum of 80 hours work required for each academic credit.	TRS 349 Applied Learning in Traffic Safety. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours per semester or summer. A minimum of 80 hours work required for each academic credit. <u>May be retaken to a maximum of thirty hours.</u>
TRS 349 A-N	TRS 349 A-N Cooperative Study: Traffic Safety. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours per semester or summer. A minimum of 80 hours work required for each academic credit.	TRS 349 A-N Cooperative Study: Traffic Safety. (1-8) A. Prerequisite: departmental approval. Work in placements related to academic studies. One to eight hours per semester or summer. A minimum of 80 hours work required for each academic credit. <u>May earn a maximum of thirty hours.</u>

Applied Learning and Cooperative Education Courses

Course	Current Course Description	Revised Course Description
WMS 349	WMS 349 Applied Learning in Women's Studies. (1-8) A. Prerequisite: approval of Director of Women's Studies. Work in job placements related to Women's Studies. One to eight hours credit. Minimum of 80 hours employment required for semester hour credit.	WMS 349 Applied Learning in Women's Studies. (1-8) A. Prerequisite: approval of Director of Women's Studies. Work in job placements related to Women's Studies. One to eight hours credit. Minimum of 80 hours employment required for semester hour credit. <u>May be retaken to a maximum of thirty hours.</u>
WMS 349 A-N	WMS 349 A-N Cooperative Study: Women's Studies. (1-8) A. Prerequisite: approval of Director of Women's Studies. Work in job placements related to Women's Studies. One to eight hours credit. Minimum of 80 hours employment required for semester hour credit.	WMS 349 A-N Cooperative Study: Women's Studies. (1-8) A. Prerequisite: approval of Director of Women's Studies. Work in job placements related to Women's Studies. One to eight hours credit. Minimum of 80 hours employment required for semester hour credit. <u>May earn a maximum of thirty hours.</u>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

WMS 495 Independent Study: Women's Studies. (1-3 5) A. Prerequisite: approval of the Director of Women's Studies. Study of a special topic in Women's Studies. Proposal must be approved by faculty supervisor and Women's Studies Director ~~before~~ prior to enrolling. May be retaken to a maximum of ten hours.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
WMS	495	Spring 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____ UP X	UP
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. 10	
1-5	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

APPROVED

CAA: 01-18-07



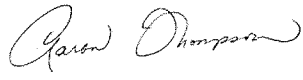
EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research
Associate Vice President
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Council on Academic Affairs

FROM: 

Aaron Thompson
Associate Vice President

DATE: January 17, 2007

RE: General Education Course Syllabus Policy

The Division of University Programs would like to submit the attached general education course syllabus policy which was approved by the Provost's Council in November 2006 to the Council for approval.



General Education Course Syllabus Policy

Background

When the University General Education Committee designed the new general education program, the Committee strongly favored two changes to the syllabus of an approved general education course to ensure program coherence. The General Education Program Guidelines required each of these changes as conditions for course approval.

First, faculty members are required to include on the syllabus the general education goals addressed by the course. This requirement is intended to keep both faculty members and students focused on addressing general education goals in a systematic and coherent manner. This is very important, since student mastery of these goals will be systematically and regularly assessed as a requirement for continuing certification for general education.

Second, faculty members are required to write a core of student learning objectives that are common to all sections of an approved course. Individual faculty members, however, may add objectives to the core objectives. During the design phase of the course approval process, the Committee wanted faculty members to examine what knowledge and skills students were expected to acquire in a specific course in light of the general education goals addressed by the course. This requirement is intended to improve program coherence and address some of the challenges of assessing student mastery of general education goals in multi-section courses.

As part of the program assessment of general education, the General Education Coordinator and the General Education Assessment Coordinator regularly review the course syllabus for each section of an approved general education course. Courses are approved to address general education goals and to ensure some consistency in student learning objectives across sections of each course. Thus, program coherence is undermined and assessment data are compromised when individual faculty members choose to pursue different goals and different student learning objectives than were stated on the original approved syllabus.

Recommendation

The General Education Committee has no faculty members to instruct approved general education courses. The Committee therefore delegates instructional responsibilities to faculty members in the University's five colleges under the conditions outlined in the General Education Program Guidelines. If one or more sections of an approved course do not comply with these conditions after approval, then the Committee has several options, which are outlined below, for resolving these problems. Given the use of general education courses as supporting courses in specific programs, these options are not optimal in that they may impose costs on both offenders and innocent bystanders. For this reason the best solution is to enlist the Deans' support for and assistance in achieving and maintaining an effective and coherent general education program.

The Deans need to require compliance with the syllabus policy in all approved general education courses and require department chairs to collect and monitor electronic copies of the course syllabi from all sections of approved general education courses each semester. Department chairs should normally have electronic copies of course syllabi by the end of the third week of a semester. To simplify this process, the General Education website provides access to documents describing the goals and approved student learning objectives for each approved course in Blocks I – VII and option two of Block VIII (www.gened.eku.edu/faculty/syllabus). Faculty members may simply copy the relevant goals and approved student learning objectives from these documents for inclusion in the course syllabus.

The Deans will collect syllabi for general education courses from the Department Chairs. The General Education Coordinator will then ask Deans for copies of those syllabi shortly after the third week and begin reviewing the syllabi. At the end of the review process, the General Education Coordinator will forward a summary of issues to the Dean. If a department is not complying with course syllabus requirements, then the General Education Committee will not consider further course proposals from that department until compliance occurs. This applies not only to new courses, but also to requests to include approved courses in a new theme. Repeated non-compliance will strongly suggest that the course is really designed to address goals other than approved general education goals and will ultimately force the Committee to deny re-certification of the course at the end of the four-year cycle.

This proposal is intended to help the University achieve some coherence in general education. A coherent program is beneficial to our students and will make assessing the goals of general education feasible. Assessing student mastery of program goals is particularly challenging, since many intervening factors may explain student performance. By keeping both faculty members and students focused on a common set of goals and learning objectives, we can improve the assessment process.

APPROVED

CAA: 01-18-07



EASTERN KENTUCKY UNIVERSITY

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Office of Academic Affairs and Research
Associate Vice President
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Council on Academic Affairs

FROM:

A handwritten signature in cursive script that reads "Aaron Thompson".

Aaron Thompson
Associate Vice President

DATE: January 16, 2007

RE: President's Award for Summer School Students

The Office of the President has determined they would like to present the President's Award to students enrolled full-time during the summer (10 hours effective summer 2007) who earn a 4.0 GPA. The catalog text will be revised as follows:

“As a further recognition of academic achievement, the University presents the President's Award to students who complete a enroll for a minimum of 12 credit hours full time course load, with ~~regular~~ normal grading, and who attain a 4.0 grade point average for the semester. Students receiving the President's award receive a letter of recognition from the President. In addition, the Division of Public Relations and Marketing distributes the names of the recipients to appropriate news media, including their hometown newspaper.”





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College of Business and Technology
Office of the Associate Dean

521 Lancaster Avenue
BTC 214
Richmond, KY 40475-3102

TO: Dr. Aaron Thompson, Chair
Council on Academic Affairs

FROM: Janna P. Vice *Janna P. Vice*

DATE: January 8, 2007

SUBJECT: Agenda for January 2007 CAA Meeting

Please consider the following curriculum proposals from the College of Business and Technology:

The Department of Accounting, Finance, and Information Systems

1. Course Revisions

Course	Revision	Page
CIS 215 Introduction to Business Programming	Revise prerequisite to "CIS 212 or CSC 104 or CIS 240"	1
CIS 230 Business Applications of Microcomputers	Delete "Credit will not be awarded to students who have credit for CCT 290" from course description	4
CIS 340 Electronic Business Technologies and Tools	Change course description, and revise prerequisite to CIS 240	7
CIS 349 Cooperative Study	Allow the course be counted toward major	10
CIS 375 Networks and Telecommunications	Revise prerequisite to "CIS 212 or CSC 104 or CIS 240"	13
CIS 380 Information Systems Analysis and Design	Drop CIS 215 from and add CIS 300 as prerequisite	16
CIS 435 Data Base Management	Change the course number to CIS 335, and revise prerequisite to "CIS 212, or CSC 104, or CIS 240, or CIS 300"	19
CIS 436 Advanced Data Base Management	Revise prerequisite to "CIS 335; CIS 215 or CIS 340"	22
CIS 476 Decision Support and Expert Systems	Revise prerequisites to CIS 335 and CIS 380	25
CIS 480 Information Systems Implementation	Revise prerequisites to "CIS 215, CIS 335, CIS 340, and CIS 380"	28



Phone: (859) 622-1574 FAX: (859) 622-1413

Web Page: <http://www.cbt.eku.edu> E-mail: Janna.Vice@eku.edu

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution

2. Program Revisions

Title	Revision	Page
Computer Information Systems (BBA)	Provide two options: General CIS and Networks Management	31
Minor in Computer Information Systems	Revise requirements to "CIS 215, 335, 340, 380, and six hours of approved upper-division courses"	33

The Department of Agriculture

1. Course Revisions

Revision	Page
Change OHO 261 to OHO 365	1-3
Justification for Increasing OHO courses from 200 to 300 levels.	14
Change OHO 262 to OHO 366	4-6
Change OHO 263 to OHO 367	7-9

2. Program Revisions

Revision	Page
Program changes Horticulture (B.S) - Landscape Option to reflect changes in OHO 365, 366 and 367. Pending approval of items 1 and 2 above.	10-11
Program changes Technical Agriculture (A.S.S) - Landscape Option to reflect changes in OHO 365, 366 and 367. Pending approval of items 1 and 2 above.	12-13

The Department of Management, Marketing, and Administration Communication

1. Course Revisions

Action	Revision	Page
Drop MGT 201 A-F	To align PGM courses and programs with PGM accreditation standards	1AA

2. New Courses

Action	Revision	Page
Create 7 new courses for PGM program to replace MGT 201A-F	To align PGM courses and programs with PGM accreditation standards	1AB

1. Program Revisions

Action	Revision	Page
Revise program description to reflect course changes from MGT 201 A-F to MGT 201, 202, 203, 204, 205, 206, 207	To align PGM courses and programs with PGM accreditation standards	1AC
Count CCT 101 as Business Elective for the MGT, GBU, MKT, and CCT programs in the MMAC Department	To allow an introductory survey of business course to count toward the major students who take the course prior to declaring business as a major	1AD

The Department of Technology

1. Course Revisions

Course	Revision	Page
AVN 220	Change AVN 220 to 2 Lec/ 2 Lab	TECH 1 – TECH 3




EASTERN KENTUCKY UNIVERSITY
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Department of Accounting, Finance,
and Information Systems

521 Lancaster Avenue
108 BTC
Richmond, KY 40475-3102

TO: Dr. Janna P. Vice, Associate Dean
College of Business & Technology

FROM: Dr. Oliver Feltus, Interim Chair 
Accounting, Finance & Information Systems

RE: Curriculum Proposals For Council on Academic Affairs

DATE: January 5, 2007

1. Course Revisions

Course	Revision	Page
CIS 215 Introduction to Business Programming	Revise prerequisite to "CIS 212 or CSC 104 or CIS 240"	1
CIS 230 Business Applications of Microcomputers	Delete "Credit will not be awarded to students who have credit for CCT 290" from course description	4
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2. Program Revisions

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Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems <hr/> College Business and Technology <hr/> *Course Prefix & Number CIS 215 <hr/> *Course Title (30 characters) Introduction to Business Programming <hr/> *Program Title (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.											
Proposal Approved by:		<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>Date</u></td> <td style="width: 50%; text-align: center;"><u>Date</u></td> </tr> <tr> <td style="border: none;"> Departmental Committee <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> 9/21/2006 Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td style="width: 50%; border: none;"> Graduate Council* <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">NA</td> <td style="width: 50%; border: none;"> Council on Academic Affairs <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> </td> <td style="width: 50%; border: none;"> 01-18-07 </td> </tr> </table> </td> </tr> </table> </td> <td style="border: none;"> Faculty Senate** Board of Regents** Council on Postsecondary Edu.*** </td> </tr> </table> </td> </tr> </table>	<u>Date</u>	<u>Date</u>	Departmental Committee <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> 9/21/2006 Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td style="width: 50%; border: none;"> Graduate Council* <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">NA</td> <td style="width: 50%; border: none;"> Council on Academic Affairs <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> </td> <td style="width: 50%; border: none;"> 01-18-07 </td> </tr> </table> </td> </tr> </table> </td> <td style="border: none;"> Faculty Senate** Board of Regents** Council on Postsecondary Edu.*** </td> </tr> </table>	9/21/2006 Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Graduate Council* <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">NA</td> <td style="width: 50%; border: none;"> Council on Academic Affairs <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> </td> <td style="width: 50%; border: none;"> 01-18-07 </td> </tr> </table> </td> </tr> </table>	NA	Council on Academic Affairs <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> </td> <td style="width: 50%; border: none;"> 01-18-07 </td> </tr> </table>	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07	Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
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College Curriculum Committee 11/17/06 General Education Committee* NA Teacher Education Committee* NA												

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To revise prerequisite to CIS 212 or CIS 240 or CSC 104</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	
<p>B. The justification for this action: Current prerequisite is unnecessarily restrictive</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~str~~ikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~str~~ikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 215 Introduction to Business Programming. (3) I, II. Prerequisite: CIS 212 or CIS 240 or CSC 104 or equivalent with a grade of "C-" or better. Introductory computer programming course using a structured programming language to solve business problems. This course will introduce: algorithm concepts and development; structured programming methodologies; language syntax; graphical interface design and event based programming.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	215	Fall 2007	AS _____ JS _____ BT X _____ EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CIS 212 (C-) or CIS 240 (C-) or CSC 104 (C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name College	Accounting, Finance, and Information Systems Business and Technology
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CIS 230
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Business Applications of Microcomputers
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To delete "Credit will not be awarded to students who have credit for CCT 290" from course description and revise prerequisite to "CIS 212 or CSC 104 or CIS 240".

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 Pre-requisite is too restrictive. CIS 230 and CCT 290 are different courses. Statement was removed from CCT 290 several semesters earlier.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 230 Business Applications of Microcomputers. (3) A. Prerequisite: CIS 212 or CIS 240 or CSC 104 or equivalent with a grade of "C-" or better. Advanced word processing, spreadsheets, database management, and presentation software. ~~Credit will not be awarded to students who have credit for CCT 290.~~

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	230	Spring 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	CIS 212 (C-) or CIS 240(C-) or CSC 104(C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems College Business and Technology *Course Prefix & Number CIS 340 *Course Title (30 characters) Electronic Business Technologies and Tools *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date _____ Date _____		
Departmental Committee	9/21/2006	Graduate Council* NA Council on Academic Affairs _____
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Approved <input checked="" type="checkbox"/> Disapproved _____ 01-18-07
College Curriculum Committee	11/17/06	Faculty Senate** _____
General Education Committee*	NA	Board of Regents** _____
Teacher Education Committee*	NA	Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To eliminate "server-side" from course description, and to drop CIS 215 as a prerequisite and to add CIS 240 as prerequisite A. 2. Effective date: (Example: Fall 2001) Summer 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: <ul style="list-style-type: none"> • The client-side technology is one of the main topics. • A basic understanding of HTML and XML is essential to the development of client-side applications. 	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 340 Electronic Business Technologies and Tools. (3) A. Prerequisite: CIS 215 240 or equivalent with a grade of "C-" or better. The course provides an introduction to e-business infrastructure, tools, and the development of e-business applications with these tools. Topics include the Internet and World Wide Web; client-side ~~and server-side~~ Web applications; HTML, XML, and scripting languages.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	340	Fall 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CIS 215 (C-) CIS 240 (C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems <hr/> College Business and Technology <hr/> *Course Prefix & Number CIS 349 A-N <hr/> *Course Title (30 characters) Cooperative Study: Computer Information Systems <hr/> *Program Title (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council*
		NA
<i>Is this a SACS Substantive Change?</i>		
	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>
		Council on Academic Affairs
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
		01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To allow the course be counted toward major.	
A. 2. Effective date: (Example: Fall 2001) Summer 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: The workplace experience in IT is important to CIS majors.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 349 A-N Cooperative Study: Computer Information Systems. (1-3) A. Prerequisite: GPA 2.25 and BBA major, only. Co-curricular work experience under the direction of faculty and field supervisors. Training plan required. Normally limited to a maximum of six hours. Minimum 80 hours experience per credit hour. ~~May not count toward major.~~ May count only three hours toward major.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	349 A-N	Spring 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites ***See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: <u>Accounting, Finance, and Information Systems</u> College: <u>Business and Technology</u> *Course Prefix & Number: <u>CIS 375</u> *Course Title (30 characters): <u>Networks and Telecommunication</u> *Program Title: _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date: _____ Date: _____		
Departmental Committee: <u>9/21/2006</u>		Graduate Council*: <u>NA</u>
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs: _____
College Curriculum Committee: <u>11/17/06</u>		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*: <u>NA</u>		Faculty Senate**: _____
Teacher Education Committee*: <u>NA</u>		Board of Regents**: _____
		Council on Postsecondary Edu.***: _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To add CIS 240 (C-) or CSC 104(C-) as prerequisites A. 2. Effective date: (Example: Fall 2001) Summer 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Current prerequisite is too restrictive.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 375 Networks and Telecommunications. (3) A. Prerequisite: CIS 212 or CIS 240 or CSC 104 or equivalent with a grade of "C-" or better. The study of networking and telecommunications fundamentals including LANs, WANs, and the Internet. Data communication and telecommunication concepts, models, standards, and protocols are studied. Installation, configuration, and management of infrastructure technologies are practiced.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	375	Fall 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ CIS 212 (C-) or CIS 240 (C-) or CSC 104 (C-)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV)	Department Name Accounting, Finance, and Information Systems
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College Business and Technology
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number CIS 380
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters) Information Systems Analysis and Design
<input type="checkbox"/> Program Revision (Part III)	*Program Title (Major ____, Option ____, Minor ____, or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To drop CIS 215 from and to add CIS 300 as prerequisite.

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

- Programming is unnecessarily restrictive for information systems development
- The knowledge gained from CIS 300 will enhance the learning of information systems development involving both business managers and IT professionals.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 380 Information Systems Analysis and Design. (3) I, II. Prerequisite: CIS 245 300 with a grade of "C-" or better. Systems development life cycle with the emphasis on analysis and design. Topics include requirements determination, logical design, physical design, and implementation planning; feasibility analysis; RAD, prototyping, and object-oriented modeling techniques; software package evaluation, acquisition, and integration.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	380	Spring 2007	AS _____ JS _____ BT x EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>				
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CIS 300 (C-) CIS 215(C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems <hr/> College Business and Technology <hr/> *Course Prefix & Number CIS 435 <hr/> *Course Title (30 characters) Data Base Management <hr/> *Program Title (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change prerequisite to CIS 212 or CIS 240 or CSC 104 or CIS 300, and to change the course number to CIS 335 A. 2. Effective date: (Example: Fall 2001) Summer 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Some exposure of data base processing is adequate to take this course. A junior level data base management course is more appropriate.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 435 335 Data Base Management. (3) I, II. Formerly CIS 435. Prerequisite: CIS 245 212 or CIS 240 or CIS 300 with a grade of "C-" or better. Fundamental concepts of database processing; conceptual, logical, and physical design of databases; the use of SQL and DBMS technology for relational database implementation; and general business database management issues. Credit will not be awarded to students who have credit for ACC 350.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	335	Spring 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CIS 215 (C-) CIS 212 (C-) or CIS 240 (C-) or CSC 104 (C-) or CIS 300 (C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:) Formerly CIS 435

Course Prefix and No.	ACC 350
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems College Business and Technology *Course Prefix & Number CIS 436 *Course Title (30 characters) Advanced Data Base Management *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved _____
College Curriculum Committee	11/17/06	Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
General Education Committee*	NA	_____ _____
Teacher Education Committee*	NA	_____ _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To add CIS 215 or CIS 340 as prerequisite, and to replace CIS 435 with CIS 335 as prerequisite A. 2. Effective date: (Example: Fall 2001) Summer 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Business programming skills(CIS 215) or e-business tools(CIS 340) are required for data-driven applications development.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 436 Data Base Management. (3) A. Prerequisites: CIS 435 335; CIS 215 or CIS 340 with a grade of "C-" or better in each course. An in-depth study of modern data base management to include advanced and current database topics. Coverage includes advanced data modeling and relational database design and implementation to include current technologies and techniques; database programming; database applications development for electronic business.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	436	Fall 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS

Credit Hrs.	Weekly Contact Hrs.	Repeatable Maximum No. of Hrs. _____
	Lecture _____ Laboratory _____ Other _____	
		Cip Code (first two digits only)

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
			FR _____ JR _____ SO _____ SR _____

Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY
Thesis _____		
Internship _____		
Independent Study _____		
Practicum _____		
		Date of data entry _____
		Data entry person _____

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CIS 435 (C-) CIS 335 (C-) and CIS 215 (C-) or CIS 340 (C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance, and Information Systems	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	CIS 476	
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)	Decision Support and Expert Systems	
<input type="checkbox"/> Program Revision (Part III)	*Program Title		
<input type="checkbox"/> Program Suspended (Part III)	(Major ____, Option ____, Minor ____, or Certificate ____)		
*Provide only the information relevant to the proposal.			
Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	
*If Applicable (Type NA if not applicable.)			
**Approval needed for new, revised, or suspended programs			
***Approval/Posting needed for new degree program or certificate program			
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.			

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	To revise prerequisites to CIS 380 and CIS 335. Change course offering from 1 to A
A. 2. Effective date: (Example: Fall 2001)	Summer1 2007
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action:	Reflect the course number change of CIS 435. Allow more flexibility for offering the course.
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	None
Operating Expenses Impact:	None
Equipment/Physical Facility Needs:	None
Library Resources:	None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 476 Decision Support and Expert Systems. (3) † A. Prerequisite: CIS 380 and ~~435~~ 335 with a grade of "C-" or better. Course focus is on design, development, implementation, and contribution of DSS and ES to management planning, decision making, and control. Students will design and validate model-based DSS, data based DSS, and expert systems to aid managerial problem solving.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*	
CIS	476	Fall 2007	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AFIS	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____		
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)		
			FR _____ JR _____ SO _____ SR _____		
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY		
	Thesis _____				Date of data entry _____
	Independent Study _____ Practicum _____				Data entry person _____

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ CIS 435 (C-) CIS 380 (C-) and CIS 335 (C-)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems College Business and Technology *Course Prefix & Number CIS 480 *Course Title (30 characters) Information Systems Implementation *Program Title (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
--	---	--

Proposal Approved by:		<u>Date</u>		<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council*		NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs		
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>		01-18-07
General Education Committee*	NA	Faculty Senate**		
Teacher Education Committee*	NA	Board of Regents**		
		Council on Postsecondary Edu.***		

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To revise prerequisites to "CIS 215, CIS 335, CIS 340, and CIS 380". Substitute CIS 215 for 250.</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>Reflect the course number change of CIS 435. CIS 480 has been migrated to Oracle. Oracle contains a functional procedural programming language. PLSQL only requires the procedural programming components taught in CIS 215.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 480 Information Systems Implementation. (3) I, II. Prerequisite: CIS ~~250~~ 215, CIS 340, CIS 380 and CIS ~~435~~ 335 with a grade of "C-" or better in each class. An in-depth study of systems development life cycle with an emphasis on implementation of an IS project. Students develop program specifications, test plans, code and test a mixed-language software application, and provide system documentation.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	480	Spring 2007	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CIS 250 (C-), CIS 435 (C-), CIS 215 (C-), CIS 335 (C-), CIS 340 (C-), and CIS 380 (C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name Accounting, Finance, and Information Systems	
<input type="checkbox"/> Course Revision (Parts II, IV)	College Business and Technology	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)	
<input type="checkbox"/> Program Revision (Part III)	*Program Title Computer Information Systems (BBA)	
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal. (Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/21/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To provide two options: General CIS and Networks Management with an emphasis on data base administration and IS project management

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

(1) The curriculum is being revised to meet existing and emerging IT industry trends by adding options which will give graduates skills in networking, database, and website design. These areas are projected to have the highest job growth over the next ten years.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Computer Information Systems (B.B.A.)
 CIP Code: 52.1201

University Requirement	1 hour
BTO 100	
General Education Requirements	39 hours
Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this Catalog for details on the General Education and University requirements.	
Supporting Course Requirements	12-15 hours
MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231	
Free Electives (non-businesses)	13-16 hours
Business Core Requirements	
Pre-Business Core	12 hours
ACC 201, 202; GBU 204; QMB 200	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480	
Major Requirements	27 hours
CIS 215, 250, 340, 375, 380, 435, 480, and six elective hours (three from CIS 355, CIS 370, CIS 400, CIS 410, or CIS 436; and an additional three from this list or a non-CIS upper-division course approved by advisor.)	
<u>CIS 215, 335, 340, 375, 380, 410, and one of the following options:</u>	
<u>General Computer Information Systems Option:</u>	
Six hours from CIS 250, 370, 400, 436, or 475. An additional three hours selected from the above list or CIS 349, or an upper-division course approved by department	
<u>Networks Management Option</u>	
Three hours from CIS 349, CIS 250, CIS 370, CIS 400, or CIS 436. An additional six hours selected from CIS 475, EET 354, EET 403, or an upper-division course approved by department	
Total Curriculum Requirements	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: Accounting, Finance, and Information Systems College: Business and Technology *Course Prefix & Number: _____ *Course Title (30 characters): _____ *Program Title: Minor in Computer Information Systems (Major ____, Option ____, Minor <u>X</u> __, or Certificate ____)	
*Provide only the information relevant to the proposal.		
Proposal Approved by: _____ Date: _____		Date: _____
Departmental Committee: _____ <i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	9/21/2006	Graduate Council*: NA Council on Academic Affairs: _____
College Curriculum Committee: _____ General Education Committee*: _____ Teacher Education Committee*: _____	11/17/06 NA NA	Approved <input checked="" type="checkbox"/> Disapproved _____ Faculty Senate**: _____ Board of Regents**: _____ Council on Postsecondary Edu.***: _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To replace CIS 435 with CIS 335 and to include six hours from upper-division approved courses as part of the minor requirements

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 (1) The curriculum is being revised to allow students more flexibility in the minor.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Minors
Minor in Computer Information Systems

A minor in computer information systems is offered for students in programs other than in Business. The minor consists of 18 hours of computer information systems courses including CIS 215, 335, 340, 380, ~~435~~, and six hours of ~~upper division computer information systems courses or approved upper-division equivalent computer courses~~ approved by department. At least 12 hours of the minor must be earned at EKU. Students pursuing the computer information systems minor must maintain a 2.25 GPA on all work counting toward the minor.



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

College of Business and Technology
Department of Agriculture

2 Carter Building
521 Lancaster Avenue
Richmond, KY 40475-3102
(859) 622-2237
FAX: (859) 622-6676
E-mail: Bruce.Pratt@eku.edu

MEMO

TO: Council on Academic Affairs

DATE: January 8, 2007

From: Department of Agriculture *BRR*

RE: Curriculum Changes OHO Courses

Please consider the following curriculum changes:

	Pages	Proposal
1.	1-3	Change OHO 261 to OHO 365
2	4-6	Change OHO 262 to OHO 366
3	7-9	Change OHO 263 to OHO 367
4	10-11	Program changes Horticulture (B.S) - Landscape Option to reflect changes in OHO 365 and 366. Pending approval of items 1 and 2 above.
5	12-13	Program changes Technical Agriculture (A.S.S) - Landscape Option to reflect changes in OHO 365, 366 and 367. Pending approval of items 1 and 2 above.
6	14	Justification for Increasing OHO courses from 200 to 300 level.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Agriculture Business and Technology OHO 261 Selection and Use of Deciduous Trees and Shrubs Horticulture (Major <input checked="" type="checkbox"/> , Option __; Minor __; or Certificate __)
Proposal Approved by:		
Departmental Committee	Date 10/08/06	Graduate Council* Council on Academic Affairs
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change OHO 261 to 365 and to change the title, description and course content in keeping with a biological perspective and rigor.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:

The course title, description and content changes will reflect a biologically based, approach to plant identification that significantly increases course rigor and represents a required increase in student effort. This improved approach will also improve the Department's standing in accreditation with the International Landscape Organization- PLANET. (See attached information regarding PLANET.)

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources: None

AGR 1

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
OHO-264, ~~365~~, 03 credits: ~~Selection and Use of Deciduous Trees and Shrubs.~~ Deciduous flowering trees, flowering shrubs, vines and broadleaf evergreens.

~~Characteristics of identification and criteria for landscape use of perennials, deciduous tree and shrub cultivars adapted to Kentucky.~~

Study of deciduous flowering trees, flowering shrubs, vines, and broadleaf evergreens including their biological identification, growth habits, ornamental features, environmental adaptation, utilization, and management in the landscape. Formally OHO 261.

Note: Abbreviated 30 Character Course Title: Flowering trees and shrubs.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) OHO	Course Number (3 Digits) 365	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT <u>x</u> EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* AGRI
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites See definitions on following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	Formerly OHO 261
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Agriculture																					
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology																					
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	OHO 262																					
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)	Selection and Use of Evergreen Trees and Shrubs																					
<input type="checkbox"/> Program Revision (Part III)	*Program Title	Horticulture																					
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.																						
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Proposal Approved by:</td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 40%; text-align: right;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">12/02/05</td> <td style="text-align: right;">Graduate Council* NA</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;"> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td style="text-align: right;">Council on Academic Affairs</td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">11/17/06</td> <td style="text-align: right;">Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td style="text-align: right;">Faculty Senate**</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td style="text-align: right;">Board of Regents**</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Council on Postsecondary Edu.***</td> </tr> </table>			Proposal Approved by:	<u>Date</u>	<u>Date</u>	Departmental Committee	12/02/05	Graduate Council* NA	<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07	General Education Committee*	NA	Faculty Senate**	Teacher Education Committee*	NA	Board of Regents**			Council on Postsecondary Edu.***
Proposal Approved by:	<u>Date</u>	<u>Date</u>																					
Departmental Committee	12/02/05	Graduate Council* NA																					
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs																					
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07																					
General Education Committee*	NA	Faculty Senate**																					
Teacher Education Committee*	NA	Board of Regents**																					
		Council on Postsecondary Edu.***																					
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																							

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>To change OHO 262 to 366 and to change the title, description and course content in keeping with a biological perspective and rigor.</p> <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> <p>NA</p>	<p>B. The justification for this action:</p> <p>The course title, description and content changes will reflect a biologically based, approach to plant identification that significantly increases course rigor and represents a required increase in student effort. This improved approach will also improve the Department's standing in accreditation with the International Landscape Organization- PLANET. (See attached information regarding PLANET.)</p> <p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>
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AGR 4

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

OHO ~~262~~, OHO 366 03 credits. Deciduous shade trees and narrow leaf evergreens.

Study of deciduous shade trees and narrow leaf evergreens including their identification, growth habits, ornamental features, environmental adaptation, utilization, and management in the landscape. Formerly OHO 262.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Agriculture
<input type="checkbox"/> New Course (Parts II, IV)	College	Business and Technology
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	OHO 263
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Herbaceous Ornamental Plants
<input type="checkbox"/> New Program (Part III)	*Program Title	Horticulture
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __X__; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	12/02/05	Graduate Council* NA
Is this a SACS Substantive Change?	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change OHO 263 to 367 to reflect the inherent rigor in the course as approved by CAA on 9/21/06.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 The course title, description and content proposed originally reflect a biologically based, approach to plant identification that significantly increases course rigor and represents a required increase in student effort. This improved approach will also improve the Department's standing in accreditation with the International Landscape Organization- PLANET. (See attached information regarding PLANET.)

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact:
 none

Equipment/Physical Facility Needs:
 none

Library Resources: None

AGR 7

Potentially the expense of purchasing some up-to-date reference materials, such as identification and maintenance books

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~OHO-263~~, 367 03 credits. Herbaceous Ornamental Plants.

Identification, culture, and landscape use of bulbs, annuals, and herbaceous perennials, including ornamental grasses.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
OHO	367	Fall 2007	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AGRI
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
		normal	FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Agriculture	
<input type="checkbox"/> New Course (Parts II, IV)	College	Business and Technology	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)		
<input type="checkbox"/> New Program (Part III)	*Program Title	Horticulture (B.S.) Area Major	
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date	Date
Departmental Committee	10/8/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	10/25/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To modify the course numbers in Landscape Option to reflect change in OHO 261 & 262 to OHO 365 & 366.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action: To correctly reflect the changes in courses (pending approval of course Changes).

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

AGR 10

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Horticulture (B.S.) Area Major
 CIP Code: 01:0603

University Requirement	1 hour
BTO 100.	
General Education Requirements	36 hours
Standard General Education program, excluding blocks IVA, IVB, VB and VII(QS). Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
Supporting Course Requirements	21 hours
BIO 121 and 131; CHE 101 and CHE 107 (1); ACC 201, ECO 230; CIS 212 or CCT 201 or CSC 104.	
Free Electives	10 hours
Major Requirements	60 hours
Core	42-45 hours
OHO 131, 132, 351; AGR 210, 213, 215, 304, 305, 308, 315, 349 (4), 409, 411; and seven hours to ten upper division OHO and/or AGR electives, and one of the following options:	
Floriculture/Greenhouse Management Option	18 hours
OHO 352, 362E, 364, 384 or 385, 388, 389, and AGR 417.	
Landscape Horticulture Option	18 hours
OHO 264 <u>365</u> , 262 <u>366</u> , 370, 371 or 372, 391 and 392	
Turfgrass Management Option	18 hours
OHO 301 (1), 352, 354, 362A, 362G, 370, 410 (2); AGR 362 and 416, and (1) hour OHO and/or AGR upper division.	
Business Minor Option*	15 hours
See <i>Catalog</i> for required courses for Minor in Business	
Total Curriculum Requirements	128 hours

*Minor in other fields may be substituted if approved by department chair and Dean of the College of Business and Technology. Minors other than Business may require additional hours. ACC 201 and ECO 230 are either required courses or supporting courses in both Horticulture and Business Minor.

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Department of Agriculture <hr/> College Business and Technology <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Technical Agriculture (A.A.S.) (Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input type="checkbox"/> <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
Departmental Committee	Date 10/8/06	Graduate Council* Date N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	Date 11/17/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	Date N/A	Faculty Senate**
Teacher Education Committee*	Date N/A	Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change OHO 261 to 365 and OHO 262 to 366 in catalog to reflect changes in courses. (Pending Approval)

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 Change the Associate Degree Program Option in Landscape Horticulture to correctly reflect changes in courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None.

Operating Expenses Impact: None.

Equipment/Physical Facility Needs: None.

Library Resources: None.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Associate Degree
 Technical Agriculture (A.A.S)
 CIP Code: 01.9999

Supporting Course Requirements	20 hours
BTO 100, six hours of English composition*, three hours of general education humanities*, ECO 230, CHE 101 and 107 or 105 and 107, MAT 105.	
Free Electives	1 hour
Major Requirements	43 hours
Core	31 hours
AGR 130 & 131 or OHO 131 & 132, AGR 210, 213, 215, 304, 305, 308; 6 hours of practicum; 4 hours departmental electives, and one of the following options:	
Agriculture Systems Management	12 hours
AGR 272, 301 (1), 362, 381 and 383.	
Agribusiness Management	12 hours
AGR 310, 350, 409, 440.	
Floriculture/Greenhouse Management	12 hours
OHO 362E, 364, 388, 389; 384 or 385.	
Landscape Horticulture	12 hours
OHO 264 <u>365</u> , 262 <u>366</u> , 370 or 391; 371 or 372.	
Livestock Management	12 hours
AGR 125, 126, 321, 327 or 328 or 380.	
Turfgrass Management	12 hours
AGR 362, OHO 301 (1), 351, 352 and 370.	
Total Curriculum Requirements	64 hours

*Courses meeting general education requirements.

Justifications for increasing the following OHO courses from 200 level to 300 level.

OHO 261 TO OHO 3XX

New requirements:

1. over 250 plant species
2. botanical name knowledge required
3. 3 major exams
4. field trip report
5. final identification exam
6. flowering/phenological report

Old requirements:

1. ~100 plant species
2. botanical name for extra credit
3. no major exams
4. not field trip or report indicated
5. no final identification exam
6. no report required

OHO 262 TO OHO 3XX

New requirements:

1. over 250 plant species
2. botanical name knowledge required
3. 3 major exams
4. field trip report
5. final identification exam
6. fall color report

Old requirements:

1. ~100 plant species
2. botanical name for extra credit
3. no major exams
4. not field trip or report indicated
5. no final identification exam
6. no report required

OHO 3XX

New requirements:

This is a new course, so there is nothing to compare it to. However, it will be taught with the same rigor as is proposed for the two OHO courses listed above. This course gives students the opportunity to concentrate solely on herbaceous plants; in prior courses these had to be taught as additions and little time was afforded their study. This course is optional, but will be highly encouraged to landscape horticulture students, as they will benefit greatly. It may also appeal to students from other areas.



EASTERN KENTUCKY UNIVERSITY


Serving Kentuckians Since 1906

Department of Management, Marketing, and Administrative Communication

Business & Technology Center, Room 011
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Office: 859-622-1377
Fax: 859-622-2359
www.management.eku.edu
Dr. Norb Elbert, Chair

Date: January 18, 2007

To: Council on Academic Affairs

From: 

Norb Elbert, Chair

Management, Marketing and Administrative Communication

Re: Dropped course for PGM Program

Please consider the following proposal for the Management, Marketing and Administrative Communication Department at the CAA meeting on January 18, 2007

- Drop MGT 201 A-F in order to align PGM courses and programs with PGM accreditation standards.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input checked="" type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: MMAC College: CBT *Course Prefix & Number: MGT 201 A-F *Course Title (30 characters): *Program Title: (Major ____, Option __x__; Minor ____,; or Certificate ____)	
*Provide only the information relevant to the proposal.		
Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9/26/2006	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*		Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Drop MGT 201 A-F from catalog A. 2. Effective date: Summer 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: To align PGM courses and programs with PGM accreditation standards.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: N/A Operating Expenses Impact: N/A Equipment/Physical Facility Needs: N/A Library Resources:	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~**MGT 201 A-F Professional Golf Management. (.5) A. Prerequisite: BTO 100. The study of PGA skills and strategies relevant to a career in the golf industry. Topics include professional readiness, knowledge of golf industry, development and teaching of golf skills, business communications, and golf facility operations.**~~



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Fax: 859-622-2359
www.management.eku.edu
Dr. Norb Elbert, Chair

Date: January 18, 2007

To: Council on Academic Affairs

From: 
Norb Elbert, Chair
Management, Marketing and Administrative Communication

Re: Dropped course for PGM Program

Please consider the following proposal for the Management, Marketing and Administrative Communication Department at the Council on Academic Affairs meeting on January 18, 2007.

- Create 7 new courses for PGM program to replace MGT 201A-F
 - MGT 201 – Introduction to Golf Management
 - MGT 202 – Introduction to Golf Instruction
 - MGT 203 - Golf Club Repair and Design/Swing Analysis
 - MGT 204 – Golf Customer Relations Training & Development
 - MGT 205 - Analysis of the Golf Swing
 - MGT 206 - Golf Operations and Administration
 - MGT 207 - Special Topics in PGM

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	MMAC
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	CBT
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MGT 201
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Introduction to Golf Management
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate __)
<input type="checkbox"/> Program Revision (Part III)	*Provide only the information relevant to the proposal.	
<input type="checkbox"/> Program Suspended (Part III)		

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*
<i>is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*		Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Create new course for PGM program

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses in order to align PGM courses and program with PGM accreditation standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: N/A

Operating Expenses Impact: N/A

Equipment/Physical Facility Needs: N/A

Library Resources: N/A

MMAC 1

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 201 Introduction to Golf Management (3) I, II: Prerequisite: Admission to PGM Program. Introduces PGM students to the elements of the industry in which a PGA professional must be competent, including a facility's golf cart fleet, the value of Business Planning in the golf industry, the key elements of a business plan and the elements that make a Model Golf Shop. Students will explore the Rules of Golf and Tournament Operations and how they apply to the day-to-day operation of a golf facility.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MGT	201	Fall 2007	AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	MMAC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture <u>xxx</u> Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3		FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Admission to PGM program
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

MMAC 3

Introduction to Golf Management
Professional Golf Management
MGT 201 – 3 credit hours
Tuesday and Thursday

Instructor: Kim Kincer
Office: B&T Center
Phone: 859.622.4976
E-mail: kim.kincer@eku.edu

Required Text: PGA/PGM Level 1 Manuals

Course Description:

Management 201 will introduce PGM students to the elements of the industry in which a PGA professional must be competent. The course will begin with understanding a facility's golf car fleet followed by introducing students to the value of Business Planning in the golf industry and the key elements of a business plan. Students will be introduced to the elements that make up a Model Golf Shop. Finally, students will explore the Rules of Golf and Tournament Operations and how they apply to the day-to-day operation of a golf facility.

Course Objectives: After completing this course the student will:

1. Assess a facility's golf car needs; determine fleet size and equipment requirements; estimate golf car brands, models and dealers; perform a lease-versus-ownership analysis; identify the differences in gas powered cars versus electric cars; identify the elements preventive golf car maintenance; design, implement, and monitor an effective safety program.
2. Describe the value of business planning and the key elements of a business plan; demonstrate how to develop financial forecasts and budgets; describe the importance of a SWOT analysis; business objectives and strategies; and describe the purpose and characteristics of effective organization charts and job descriptions; as well as the value of effective policies and procedures.
3. Describe the elements that define a model golf shop
4. Describe the importance definitions of *The Rules of Golf* and the role the definitions play in defining and marking to golf course; describe the role of the rules committee and rules officials; and the importance of communicating the rules to members or customers playing your facility; and create a plan to promote and teach the rules of golf at a facility.
5. Describe the components that make up tournament operations and administration from concepts and formats to budgeting, staffing, preparation, promoting, and evaluating; coordinate, organize and run a successful golf tournament; and demonstrate how to use computer software to administer a tournament.

Course Requirements and Evaluation:

Prerequisite: Admission to the ECU PGM program. Students must be currently enrolled in Eastern Kentucky University's Professional Golf Management Program.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone

5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	<u>150 points</u>	<u>(30%)</u>
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

- 5% if submitted late, same day
- 10% if submitted next calendar day
- 20% if submitted more than one day late – up to seven days
- 100% if submitted more than eight days late, papers will not be graded

Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for PGM Students:

Students at the college level should develop the work habits and personal discipline which will be expected of them after graduation, as members of the business community. Therefore, it is just as important that students reach satisfactory standards of written and oral communication skills, as it is that they learn a satisfactory amount of accounting, economics, or statistics. It is also just as important for students to learn punctuality, integrity, and professional responsibility. Consequently, any work submitted for grading will take into consideration the quality of presentation of information as well as substance or content. Assignments are expected to be neat, appropriate in style and on time. Tables, charts and similar supporting documents should be carefully prepared and reproduced. Oral presentations should be professionally acceptable – that is, at the level which you would expect if you were making a presentation for a boss or a committee of professional peers.

Academic Honesty:

Academic honesty is expected from every student. Cheating and plagiarism will not be tolerated. At a minimum, anyone found guilty of academic dishonesty in any form will receive a grade of zero for the work in question. The maximum penalty will be a failing grade for the course. Additional sanctions may be taken if warranted. The definition of Academic Honesty may be found in the *University Handbook for Students 2004-2005* [p. 21-22].

MMAC 5

Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

Course Outline and Tentative Schedule:

Date	Topic	Assignment
1/16	Introduction to class and role of golf car fleet management	None
1/18	Golf Car Fleet Planning and Acquisition	Golf Car Manual: Lessons 1 & 2
1/23	Golf Car Fleet Planning and Acquisition	Golf Car Manual: Lessons 3 & 4
1/25	Golf Car Fleet Operations	Golf Car Manual: Lessons 5 & 6
1/30	Golf Car Fleet Maintenance	Golf Car Manual: Lessons 7 & 8
2/1	Quiz #1 – Business Planning Key Elements	BP&O Manual
2/6	Facility Description & the Elements of a Mission Statement	BP&O Manual
2/8	Market, Customers, and Competitors	BP&O Manual
2/13	SWOT Analysis	BP&O Manual
2/15	Business Objectives & Strategies– Article Review due by 5 p.m.	BP&O Manual
2/20	Financial Forecasting & Budgeting - Quiz #2	BP&O Manual
2/22	Budgeting & Tracking Financial Performance - Review	BP&O Manual
2/27	Arlington Golf Shop Business Plan	
3/1	Merchandising Components – Arlington Golf Shop	
3/6	Organizational Chart/Policy & Procedures/Technology – Arlington G. S.	
3/8	Exam #1	Bring a #2 pencil
3/13	Spring Break	No class
3/15	Spring Break	No class
3/20	The Rules of Golf – definitions / Defining and Marking	Rules Manual: Lesson 1
3/22	Rules Volunteer and Officiating	Rules Manual
3/27	Educating Members and Guest with rules clinics	Rules Manual
3/29	The Elements of the Rules of Golf book	USGA Rules Book
4/3	The USGA Decisions Book – Quiz #3	USGA Decisions Book
4/5	Exam #2	
4/10	Tournament Concepts & Formats; Budgeting	Tournament Manual
4/12	Budget Preparation and Staffing	Tournament Manual
4/17	Tournament Promotion – Article Review due by 5 p.m.	Tournament Manual
4/19	Facility & Golf Course Preparations	Tournament Manual
4/24	Tournament Preparation, Execution and Follow-up	Tournament Manual
4/26	Introduce Scorecast Tournament Software	
5/1	Quiz #5 – Scorecast	
5/3	Final Exam Review	

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: MMAC College: CBT *Course Prefix & Number: MGT 202 *Course Title (30 characters): Introduction to Golf Instruction *Program Title: _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date: _____		Date: _____
Departmental Committee: 9/29/2006		Graduate Council* _____
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs _____
College Curriculum Committee: 11/17/2006		Approved <input checked="" type="checkbox"/> Disapproved _____ 01-18-07
General Education Committee* _____		Faculty Senate** _____
Teacher Education Committee* _____		Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Create new course for PGM program A. 2. Effective date: Fall 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses to align PGM courses and programs with PGA standards.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: N/A Operating Expenses Impact: N/A Equipment/Physical Facility Needs: N/A Library Resources: N/A	

MMAC 7

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 202 Introduction to Golf Instruction(3) I, II: Prerequisite: Admission to PGM Program Introduction to the basics of teaching golf and the fundamentals of the game, as well as cause and effect and to the Laws, Principles, and Preferences of the golf swing. Focus on the golf professional's role in developing successful programs for golfers.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) MGT	Course Number (3 Digits) 202	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* MMAC
Credit Hrs.	Weekly Contact Hrs. Lecture <u>xxx</u> Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
1	3		Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Admission to PGM program
Course Prefix and No.	MGT 201 and MGT 202
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Introduction to Golf Instruction
Professional Golf Management
MGT 202 – 3 credit hours
Tuesday and Thursday

Instructor: Joni Stephens
Office: B&T Center
Phone: 859.622.2207
E-mail: joni.stephens@eku.edu

Required Text: PGA/PGM Level 1 Manuals

Course Description:

Management 202 will introduce students to the basics of teaching golf and the fundamentals of the game. Students will be introduced to cause and effect and to the Laws, Principles, and Preferences of the golf swing. The class will then focus on the golf professional's role in developing successful programs for golfers.

Course Objectives: After completing this course the student will:

1. Describe the importance of teaching and demonstrate teaching the fundamentals of the game.
2. Identify cause and effect, and describe the terminology for teachers of golf.
3. Define the Laws, Principles, and Preferences of the golf swing and pre-swing and in-swing principles.
4. Describe the characteristics of a good golf instructor.
5. Demonstrate how to help students apply what they have learned during a lesson through practice and review.
6. Identify and implement a successful golfer development program as well as identify needs, interests and concerns of juniors, women, and seniors.

Course Requirements and Evaluation:

Prerequisite: Admission to the PGM Program. Students must be currently enrolled in Eastern Kentucky University's Professional Golf Management Program.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone
5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	150 points	(30%)
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

- 5 if submitted late, same day
- 10% if submitted next calendar day
- 20% if submitted more than one day late – up to seven days
- 100% if submitted more than eight days late, papers will not be graded

Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for PGM Students:

Students at the college level should develop the work habits and personal discipline which will be expected of them after graduation, as members of the business community. Therefore, it is just as important that students reach satisfactory standards of written and oral communication skills, as it is that they learn a satisfactory amount of accounting, economics, or statistics. It is also just as important for students to learn punctuality, integrity, and professional responsibility. Consequently, any work submitted for grading will take into consideration the quality of presentation of information as well as substance or content. Assignments are expected to be neat, appropriate in style and on time. Tables, charts and similar supporting documents should be carefully prepared and reproduced. Oral presentations should be professionally acceptable – that is, at the level which you would expect if you were making a presentation for a boss or a committee of professional peers.

Academic Honesty:

Academic honesty is expected from every student. Cheating and plagiarism will not be tolerated. At a minimum, anyone found guilty of academic dishonesty in any form will receive a grade of zero for the work in question. The maximum penalty will be a failing grade for the course. Additional sanctions may be taken if warranted. The definition of Academic Honesty may be found in the *University Handbook for Students 2004-2005* [p. 21-22].

Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

MMAC 11

Course Outline and Tentative Schedule:

Date	Topic	Assignment
8/22	Introduction to class & the role of a golf professional as a teacher	None
8/24	Teaching Golf Fundamentals	PGA Teaching Manual
8/29	Introduction to Cause and Effect	PGA Teaching Manual
8/31	Cause and Effect - Class at Arlington	PGA Teaching Manual
9/5	Quiz #1	PGA Teaching Manual
9/7	Terminology for Teachers	PGA Teaching Manual
9/12	Laws, Principles and Preferences	PGA Teaching Manual
9/14	Law, Principles and Preferences	PGA Teaching Manual
9/19	Quiz #2 – and In-class assignment	PGA Teaching Manual
9/21	Pre-Swing Principles	PGA Teaching Manual
9/26	In-Swing Principles	PGA Teaching Manual
9/28	In-Swing Principles – Article Review due by 5 p.m.	PGA Teaching Manual
10/3	In-class teaching assignment – Quiz #3	PGA Teaching Manual
10/5	Review for exam	Review
10/10	Exam #1	Exam
10/12	FALL BREAK – No Class	No Class
10/17	The Role of a Golf Professional in Golfer Development	Golfer Development Manual
10/19	The Importance of Golfer Development Programs	Golfer Development Manual
10/24	Successful Golfer Development Programs	Golfer Development Manual
10/26	Getting to Know the Audience	Golfer Development Manual
10/31	Speaker – Quiz #4	Golfer Development Manual
11/2	Developing and Implementing Programs	Golfer Development Manual
11/7	Developing and Implementing Programs	Golfer Development Manual
11/9	Evaluating Golfer Development Programs	Golfer Development Manual
11/14	In-class assignment – Golfer Development	Golfer Development Manual
11/16	Review for exam	Review
11/21	Exam #2	Exam
11/23	THANKSGIVING – No Class	No class
11/28	Presenting Golfer Development Program	Golfer Development Manual
11/30	Presenting Golfer Development Program	Golfer Development Manual
12/5	Presenting Golfer Development Program	Golfer Development Manual
12/7	Class overview and final exam review	Review
	FINAL EXAM	Bring #2 Pencil

MMAC 12

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td style="width: 50%;">MMAC</td> </tr> <tr> <td>College</td> <td>CBT</td> </tr> <tr> <td>*Course Prefix & Number</td> <td>MGT 203</td> </tr> <tr> <td>*Course Title (30 characters)</td> <td>Golf Club Repair and Design/Swing Analysis</td> </tr> <tr> <td>*Program Title</td> <td>(Major ____, Option ____, Minor ____, or Certificate ____)</td> </tr> <tr> <td colspan="2">*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	MMAC	College	CBT	*Course Prefix & Number	MGT 203	*Course Title (30 characters)	Golf Club Repair and Design/Swing Analysis	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)	*Provide only the information relevant to the proposal.										
Department Name	MMAC																					
College	CBT																					
*Course Prefix & Number	MGT 203																					
*Course Title (30 characters)	Golf Club Repair and Design/Swing Analysis																					
*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)																					
*Provide only the information relevant to the proposal.																						
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Proposal Approved by:</td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">9/29/2006</td> <td style="text-align: center;">Graduate Council*</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;"> Yes**** <input type="checkbox"/> No <input type="checkbox"/> </td> <td style="text-align: center;">Council on Academic Affairs</td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">11/17/2006</td> <td style="text-align: center;">Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> </tr> <tr> <td>General Education Committee*</td> <td></td> <td style="text-align: center;">Faculty Senate**</td> </tr> <tr> <td>Teacher Education Committee*</td> <td></td> <td style="text-align: center;">Board of Regents**</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Council on Postsecondary Edu.***</td> </tr> </table>		Proposal Approved by:	<u>Date</u>	<u>Date</u>	Departmental Committee	9/29/2006	Graduate Council*	<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	General Education Committee*		Faculty Senate**	Teacher Education Committee*		Board of Regents**			Council on Postsecondary Edu.***
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<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																						

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: Create new course for PGM program</p> <p>A. 2. Effective date: Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	<p>B. The justification for this action: PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses to align PGM courses and programs with PGA standards.</p> <p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: N/A</p> <p>Operating Expenses Impact: N/A</p> <p>Equipment/Physical Facility Needs: N/A</p> <p>Library Resources: N/A</p>
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MMAC 13

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 203 Golf Club Repair and Design/Swing Analysis (3) I, II: Prerequisite:
Admission to PGM, MGT 201, MGT 202. Introduce PGM students to the principles of golf club repair and design, how to establish and manage a successful club repair business, and learn the components of developing a teaching program by studying topics such as lesson pricing, scheduling and the qualities of an effective teacher.

MMAC 14

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) MGT	Course Number (3 Digits) 203	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* MMAC
Credit Hrs.	Weekly Contact Hrs. Lecture <u>xxx</u> Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable) 1	Work Load (for each schedule type) 3	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites ** See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Admission to PGM program
Course Prefix and No.	MGT 201 and MGT 202
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

MMAC 15

Golf Club Repair & Design/Swing Analysis
Professional Golf Management
MGT 203 – 3 credit hours
Tuesday and Thursday

Instructor: Kim Kincer
Office: B&T Center
Phone: 859.622.1575
E-mail: kim.kincer@eku.edu

Required Text: PGA/PGM Level I Manuals

Course Description:

The purpose of Management 203 is to introduce PGM students to the principles of golf club repair and design and give them “hands-on” experience in club repair procedures. The course will cover how to establish and manage a successful club repair business. Students will learn the components of developing a teaching program by studying topics such as lesson pricing, scheduling and the qualities of an effective teacher. Students will learn the basic principles of club fitting by learning to fit clubs to different types and skill levels of golfers. The role of equipment and the importance it plays in student performance will be introduced.

Course Objectives: After completing this course the student will:

1. Assemble golf clubs and perform common golf club repairs.
2. Describe the impact of golf club design on club performance and ball flight as it relates to: shaft flex, weight, torque, and flex point; loft, lie and sole inversion of irons; adjustment of the face and lie angle of metal woods and woods; the changing of loft, bulge and roll of woods; and club length.
3. Identify factors that contribute to a profitable club repair operations.
4. Describe how equipment affects the playing and teaching of golf.
5. Demonstrate how to fit clubs for different types and skill levels of golfers.
6. Identify the four basic options in club fitting and the four steps involved in providing players with the proper club fit.
7. Identify the three major elements in evaluating whether a club will improve a player’s performance; identify the outstanding properties of steel and graphite shafts; and the characteristics that define a legal golf ball.
8. Identify the differences between fitting good, average, and poor players and the most common player expectations about club fitting.
9. Identify the primary factors and techniques in fitting junior, seniors, and women
10. Use a club fitting worksheet to conduct a club fitting session
11. Identify the five factors that make an exceptional teacher
12. Describe what makes a good teaching facility

Course Requirements and Evaluation:

Prerequisites: Admission to the PGM Program. Students must be currently enrolled in Eastern Kentucky University’s Professional Golf Management Program; MGT 201.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone
5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	<u>150 points</u>	<u>(30%)</u>
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

- 5% if submitted late, same day
- 10% if submitted next calendar day
- 20% if submitted more than one day late – up to seven days
- 100% if submitted more than eight days late, papers will not be graded

Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for PGM Students:

Students at the college level should develop the work habits and personal discipline which will be expected of them after graduation, as members of the business community. Therefore, it is just as important that students reach satisfactory standards of written and oral communication skills, as it is that they learn a satisfactory amount of accounting, economics, or statistics. It is also just as important for students to learn punctuality, integrity, and professional responsibility. Consequently, any work submitted for grading will take into consideration the quality of presentation of information as well as substance or content. Assignments are expected to be neat, appropriate in style and on time. Tables, charts and similar supporting documents should be carefully prepared and reproduced. Oral presentations should be professionally acceptable – that is, at the level which you would expect if you were making a presentation for a boss or a committee of professional peers.

Academic Honesty:

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Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

MMAC 17

Course Outline and Tentative Schedule:

Date	Topic	Assignment
8/22	Introduction to golf club repair and design	None
8/24	Common golf club repairs	Read introduction
8/29	Reshafting irons and metal woods	Golf Club Repair & Design Manual
8/31	Measuring and adjusting loft and lie of irons	Golf Club Repair & Design Manual
9/5	Measuring and cutting club to length	Golf Club Repair & Design Manual
9/7	Regripping and changing the grip size of a club	Golf Club Repair & Design Manual
9/12	Measuring and adjusting a club's swingweight	Golf Club Repair & Design Manual
9/14	Quiz #1	
9/19	Club repair and clubfitting tools	Golf Club Repair & Design Manual
9/21	Exam Review – Article Review due by 5 p.m.	
9/26	Exam #1	Bring #2 pencil
9/28	Impact of golf club design on club performance and ball flight	Golf Club Repair & Design Manual
10/3	Shaft flex, weight, torque, and flex point	Golf Club Repair & Design Manual
10/5	Loft, lie, and sole inversion of irons	Golf Club Repair & Design Manual
10/10	Adjusting the face and lie angle of metal woods and woods – Quiz #2	Golf Club Repair & Design Manual
10/12	FALL BREAK – No Class	No Class
10/17	Changing the loft, bulge and roll of woods	Golf Club Repair & Design Manual
10/19	Club length and its impact of club performance and ball flight – Quiz #3	Golf Club Repair & Design Manual
10/24	What makes a profitable club repair operation	Golf Club Repair & Design Manual
10/26	Effective promotion for a club repair business	Golf Club Repair & Design Manual
10/31	Safety and legal issues involved in a club repair business	Golf Club Repair & Design Manual
11/2	Exam Review	
11/7	Exam #2	Bring #2 Pencil
11/9	Establishing a Relationship with your students	PGA Teaching Manual
11/14	Swing Observations	PGA Teaching Manual
11/16	The role of club fitting and how it affects teaching golf	PGA Teaching Manual
11/21	Lesson Analysis – Quiz #4	PGA Teaching Manual
11/23	THANKSGIVING – No Class	No class
11/28	The Business of Teaching – Article Review due by 5 p.m.	PGA Teaching Manual
11/30	Overview of analysis of the swing & Final Exam Review – Quiz #5	PGA Teaching Manual
12/5	Level 1 Checkpoint Review	Review all reading
12/7	Level 1 Checkpoint Review	Review all reading
	FINAL EXAM	Bring #2 Pencil

MMAC 18

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	MMAC CBT MGT 204 Golf Customer Relations Training & Development
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*
is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*		Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: Create new course for PGM program</p> <p>A. 2. Effective date: Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses to align PGM courses and programs with PGA standards.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: N/A</p> <p>Operating Expenses Impact: N/A</p> <p>Equipment/Physical Facility Needs: N/A</p> <p>Library Resources: N/A</p>

MMAC 19

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 204 Golf Customer Relations Training & Development (3) I, II: Prerequisite: Admission to PGM Program, MGT 203, MKT 349(A). The study of customer relations as it relates to the golf industry. A general overview of customer relations concepts, interpersonal skills, interaction strategies, and the GEODE model as they pertain to customer service. Students will be given the opportunity to practice and reinforce these concepts and skills. The class will also be a Level 2 Checkpoint Review.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) MGT	Course Number (3 Digits) 204	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* MMAC
Credit Hrs.	Weekly Contact Hrs. Lecture <u>xxx</u> Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
1	3		Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				
Date of data entry _____			Data entry person _____	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Admission to PGM program
Course Prefix and No.	MGT 203 and MKT 349(A)
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

MMAC 21

Golf Customer Relations Training & Development
Professional Golf Management
MGT 204 – 3 credit hours
Tuesday and Thursday

Instructor: Kim Kincer
Office: B&T Center
Phone: 859.622.4976
E-mail: kim.kincer@eku.edu

Required Text: PGA/PGM Level 2 Manuals

Course Description:

The study of customer relations as it relates to the golf industry. A general overview of customer relations concepts, interpersonal skills, interaction strategies, and the GEODE model as they pertain to customer service. Students will be given the opportunity to practice and reinforce these concepts and skills. The class will also be a Level 2 Checkpoint Review.

Course Objectives: After completing this course the student will:

1. Demonstrate an example of written communication and explain what meets acceptable standards.
2. State the steps in the writing process, according to the PGA Business Communications Manual, as well as develop a writing plan, and demonstrate the importance of editing.
3. Identify key requirements for good customer relations and potential causes of problems.
4. Use the GEODE model and apply it to customer relation situations.
5. Demonstrate the appropriate use of the seven interpersonal skills.
6. Demonstrate the effective use of the four interaction strategies.

Course Requirements and Evaluation:

Prerequisites: Admission to the PGM Program. Students must be currently enrolled in Eastern Kentucky University's Professional Golf Management Program; MGT 201; MGT 202; MGT 203.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone
5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	150 points	(30%)
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

- 5% if submitted late, same day
- 10% if submitted next calendar day
- 20% if submitted more than one day late – up to seven days
- 100% if submitted more than eight days late, papers will not be graded

Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for PGM Students:

Students at the college level should develop the work habits and personal discipline which will be expected of them after graduation, as members of the business community. Therefore, it is just as important that students reach satisfactory standards of written and oral communication skills, as it is that they learn a satisfactory amount of accounting, economics, or statistics. It is also just as important for students to learn punctuality, integrity, and professional responsibility. Consequently, any work submitted for grading will take into consideration the quality of presentation of information as well as substance or content. Assignments are expected to be neat, appropriate in style and on time. Tables, charts and similar supporting documents should be carefully prepared and reproduced. Oral presentations should be professionally acceptable – that is, at the level which you would expect if you were making a presentation for a boss or a committee of professional peers.

Academic Honesty:

Academic honesty is expected from every student. Cheating and plagiarism will not be tolerated. At a minimum, anyone found guilty of academic dishonesty in any form will receive a grade of zero for the work in question. The maximum penalty will be a failing grade for the course. Additional sanctions may be taken if warranted. The definition of Academic Honesty may be found in the *University Handbook for Students 2004-2005* [p. 21-22].

Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

Course Outline and Tentative Schedule:

Date	Topic	Assignment
1/16	Introduction to Class	None
1/18	The Value of People Skills in the Golf Business	Customer Relations Manual – 1
1/23	Customer Relations in-class assignment	Outside Reading to be assigned
1/25	Identifying Challenging Customer Relations Situations	Customer Relations Manual – 2
1/30	The “Moment of Truth” – Video	Customer Relations Manual - 3
2/1	The Customer’s Perspective	Customer Relations Manual - 4
2/6	Customer Relations Outcomes	Customer Relations Manual – 5
2/8	Key Requirements for Good Customer Relations	Customer Relations Manual – 6
2/13	Potential Causes of Problems with Customer Relations	Customer Relations Manual – 6
2/15	The Task-Relationship Connection – Quiz #1	Customer Relations Manual – 7
2/20	Customer Relations assignment due for class presentation	
2/22	Exam #1	Bring #2 pencil
2/27	The GEODE Model	Customer Relations Manual – 8
3/1	The Seven Interpersonal Skills	Customer Relations Manual – 9
3/6	The Four Interaction Strategies – Article Review due	Customer Relations Manual -10
3/8	Review of Customer Relations – Quiz #2	Customer Relations Manual
3/13	Spring Break	No class
3/15	Spring Break	No class
3/20	Customer Relations Power Point Presentations – Exam Review	
3/22	Exam #2	Bring #2 pencil
3/27	Four Steps to Quality Customer Service	Outside Resource
3/29	Making Customer Service Work	Great Customer Service for your Small Business, Richard Gerson
4/3	Customer Service as a Marketing Tool	Great Customer Service for your Small Business, Richard Gerson
4/5	Measuring Customer Satisfaction	Great Customer Service for your Small Business, Richard Gerson
4/10	Keeping Customers for Life	Great Customer Service for your Small Business, Richard Gerson
4/12	PGA Teaching Manual Review	PGA Teaching Manual
4/17	PGA Teaching Manual Review – Quiz #4	PGA Teaching Manual
4/19	Business Planning and Operations Review	BP&O Manual
4/24	Business Planning and Operations Review	BP&O Manual
4/26	Level 2 Checkpoint Review – Quiz #5	
5/1	In-class assignment	
5/3	Final Exam Review	Review all Reading

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	MMAC
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	CBT
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MGT 205
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Analysis of the Golf Swing
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*		Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:	Create new course for PGM program
A. 2. Effective date:	Fall 2007
A. 3. Effective date of suspended programs for currently enrolled students:	(if applicable)
B. The justification for this action:	PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses to align PGM courses and programs with PGA standards.
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	N/A
Operating Expenses Impact:	N/A
Equipment/Physical Facility Needs:	N/A
Library Resources:	N/A

MMAC 25

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 205 Analysis of the Golf Swing(3) I, II: Prerequisite: Admission to PGM Program, MGT 203, MKT 349(A). Present the fundamentals of developing a teaching program and introduce students to club fitting. The course will teach students how to develop a relationship and evaluate a golf student; it will cover the important aspects of teaching in small groups and introduce PGM students to the Philosophy and Swing Concepts of Teaching.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) MGT	Course Number (3 Digits) 205	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* MMAC
Credit Hrs.	Weekly Contact Hrs. Lecture <u>xxx</u> Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
1	3		Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	Admission to PGM program
Course Prefix and No.	MGT 203 and MKT 349(A)
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

MMAC 27

Analysis of the Golf Swing
Professional Golf Management
MGT 205 – 3 credit hours
Tuesday and Thursday

Instructor: Joni Stephens
Office: B&T Center
Phone: 859.622.2207
E-mail: joni.stephens@eku.edu

Required Text: PGA/PGM Level 2 Manuals

Course Description:

Management 205 will present the fundamentals of developing a teaching program and introduce students to club fitting. The course will teach students how to develop a relationship and evaluate a golf student; it will cover the important aspects of teaching in small groups; and introduce PGM students to the Philosophy and Swing Concepts of Teaching.

Course Objectives: After completing this course the student will:

1. Teach all aspects of the game of golf to include: putting, chipping, pitching, bunker play as well as shots involving unusual or difficult terrain.
2. Demonstrate teaching groups, clinics, and schools.
3. Demonstrate teaching women, seniors, juniors, left-handed players, and physically challenged golfers.
4. Describe the importance of physical fitness and nutrition as it pertains to golf.
5. Develop a philosophy and approach to teaching.

Course Requirements and Evaluation:

Prerequisites: Admission to the PGM Program. Students must be currently enrolled in Eastern Kentucky University's Professional Golf Management Program; Mgt 202; Mgt 203.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone
5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	<u>150 points</u>	<u>(30%)</u>
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

-5%	if submitted late, same day
-10%	if submitted next calendar day
-20%	if submitted more than one day late – up to seven days
-100%	if submitted more than eight days late, papers will not be graded

Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for PGM Students:

Students at the college level should develop the work habits and personal discipline which will be expected of them after graduation, as members of the business community. Therefore, it is just as important that students reach satisfactory standards of written and oral communication skills, as it is that they learn a satisfactory amount of accounting, economics, or statistics. It is also just as important for students to learn punctuality, integrity, and professional responsibility. Consequently, any work submitted for grading will take into consideration the quality of presentation of information as well as substance or content. Assignments are expected to be neat, appropriate in style and on time. Tables, charts and similar supporting documents should be carefully prepared and reproduced. Oral presentations should be professionally acceptable – that is, at the level which you would expect if you were making a presentation for a boss or a committee of professional peers.

Academic Honesty:

Academic honesty is expected from every student. Cheating and plagiarism will not be tolerated. At a minimum, anyone found guilty of academic dishonesty in any form will receive a grade of zero for the work in question. The maximum penalty will be a failing grade for the course. Additional sanctions may be taken if warranted. The definition of Academic Honesty may be found in the *University Handbook for Students 2004-2005* [p. 21-22].

Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for

Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

Course Outline and Tentative Schedule:

Date	Topic	Assignment
1/16	Introduction to Class	None
1/18	Student-teacher interaction discussion	PGA Teaching Manual
1/23	New student opening interview	PGA Teaching Manual
1/25	Identifying student needs and characteristics that affect performance and approach to the game	PGA Teaching Manual
1/30	Evaluate the skills and performance of typical students	PGA Teaching Manual
2/1	Teaching techniques and effective lesson planning	PGA Teaching Manual
2/6	The role of club fitting and its effect in the teaching experience – Quiz #1	PGA Teaching Manual
2/8	Identifying, measuring, and evaluating important club fitting factors	PGA Teaching Manual
2/13	Review for exam	
2/15	Exam #1	Bring #2 pencil
2/20	Introduction to Philosophy of Teaching & Swing Concepts	PGA Teaching Manual
2/22	The Examination of Teaching Philosophies by the Top 100	Outside Reading
2/27	What is Your Teaching Philosophy?	PGA Teaching Manual
3/1	Speaker – Teaching Philosophy – Article Review due 5 p.m.	Assigned Reading
3/6	Fundamentals of Putting	PGA Teaching Manual
3/8	Fundamental of Chipping and Pitching	PGA Teaching Manual
3/13	Spring Break	No class
3/15	Spring Break	No class
3/20	Specialty Shots & Bunker Play – Quiz #2	PGA Teaching Manual
3/22	The Difficult Shots in Golf	PGA Teaching Manual
3/27	Teaching Groups, Clinics, and Schools	PGA Teaching Manual
3/29	Teaching Women, Seniors, Juniors, Left-handed players, and Physically Challenged golfers	PGA Teaching Manual
4/3	Teaching Women, Seniors, Juniors, Left-handed players, and Physically Challenged golfers – Quiz #3	PGA Teaching Manual
4/5	Speaker – Teaching Special Groups	Assigned Reading
4/10	Review – Article Review due by 5 p.m.	Review Teaching Manual
4/12	Exam #2	Bring #2 pencil
4/17	Class at Arlington Practice Facility	Bring golf clubs and notebook
4/19	Class at Arlington Practice Facility	Bring golf clubs and notebook
4/24	Class at Arlington Practice Facility	Bring golf clubs and notebook
4/26	Level 2 Checkpoint Review	Review all reading
5/1	Level 2 Checkpoint Review	Review all reading
5/3	Level 2 Checkpoint Review and Final Exam Review	Review all reading

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	MMAC
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	CBT
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MGT 206
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Golf Operations and Administration
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*		Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Create new course for PGM program

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses to align PGM courses and programs with PGA standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: N/A

Operating Expenses Impact: N/A

Equipment/Physical Facility Needs: N/A

Library Resources: N/A

MMAC 31

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 206 Golf Operations and Administration (3) I, II: Prerequisite: Admission to PGM Program, MGT 205, MKT 349(B). Course will help students identify challenging supervising and delegating situations and help them evaluate their ability to handle those challenging situations.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) MGT	Course Number (3 Digits) 206	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* MMAC
Credit Hrs.	Weekly Contact Hrs. Lecture <u>xxx</u> Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
1	3		Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	Admission to PGM program
Course Prefix and No.	MGT 205 and MKT 349(B)
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IIIA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

MMAC 33

Golf Operations and Administration
Professional Golf Management
MGT 206 – 3 credit hours
Tuesday and Thursday

Instructor: Dr. Norb Elbert
Office: B&T Center
Phone: 859.622.1377
E-mail: norb.elbert@eku.edu

Required Text: PGA/PGM Level 3 Manuals

Course Description:

Management 206 will give the students an opportunity to understand the significance of supervising a staff and delegating various tasks to that staff. The course will help students identify challenging supervising and delegating situations and help them evaluate their ability to handle those challenging situations. It will also help them learn to instill motivating factors into the workplace. Finally, the course will allow students to experiment with problem-solving techniques that they will use in the work force while supervising a staff.

Course Objectives: After completing this course the student will:

1. Describe the significance of supervising a staff and delegating to that staff.
2. Identify options and pitfalls in difficult supervisory positions.
3. Describe the elements of the Performance System and diagnose what elements are not functioning in a work situation.
4. Define and describe all elements of motivating work.
5. Describe the delegating process and apply the Performance System when you delegate work.
6. Demonstrate an in-depth knowledge of performance problems and problem-solving techniques.

Course Requirements and Evaluation:

Prerequisites: Admission to the PGM Program. Students must be currently enrolled in Eastern Kentucky University's Professional Golf Management Program.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone
5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	<u>150 points</u>	<u>(30%)</u>
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

- 5% if submitted late, same day
- 10% if submitted next calendar day
- 20% if submitted more than one day late – up to seven days
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Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for Students:

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Academic Honesty:

Academic honesty is expected from every student. Cheating and plagiarism will not be tolerated. At a minimum, anyone found guilty of academic dishonesty in any form will receive a grade of zero for the work in question. The maximum penalty will be a failing grade for the course. Additional sanctions may be taken if warranted. The definition of Academic Honesty may be found in the *University Handbook for Students 2004-2005* [p. 21-22].

Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

Course Outline and Tentative Schedule:

Date	Topic	Assignment
1/16	Introduction to Class	None
1/18	The Performance System Overview	Pre-Seminar Manual – Lesson 2
1/23	Developing and Maintaining a Motivating Work Environment	Pre-Seminar Manual – Lesson 3
1/25	Delegating Assignments	Pre-Seminar Manual – Lesson 4
1/30	A Supervising and Delegating Experience	Lesson 1
2/1	The Performance System	Lesson 2
2/6	The Performance System	Lesson 2
2/8	Motivating Work – Quiz #1	Lesson 3
2/13	Motivating Work	Lesson 3
2/15	The Performance System and Delegating	Lesson 4
2/20	The Performance System and Delegating – Quiz #2	Lesson 4
2/22	Managing Performance Problems	Lesson 5
2/27	Exam #1	Bring a #2 pencil
3/1	Outside Speaker – Article Reviews due	Review all reading
3/6	Article Review presentations	
3/8	Article Review presentations	
3/13	Spring Break	No class
3/15	Spring Break	No class
3/20	Our Journey Together – Section I	Our Star Service Journey
3/22	Walking our Talk – Our Values – Section II	Our Star Service Journey
3/27	Charting Our Footsteps – Our Goals – Section III	Our Star Service Journey
3/29	KPGA Executive Director – Mark Hill	Bring questions to class
4/3	Review	Review all reading
4/5	Exam #2	Bring #2 pencil
4/10	Challenge-Response Activity	How to Prepare – PGAlinks
4/12	Challenge-Response Activity	How to Prepare – PGAlinks
4/17	Portfolio Review	How to Prepare – PGAlinks
4/19	Portfolio Review – Quiz #4	How to Prepare – PGAlinks
4/24	Outside Speaker – Kentucky Section President	Review all reading
4/26	In-class assignment	TBA
5/1	In-class assignment	TBA
5/3	Final Exam Review	Review all Reading

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	MMAC
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	CBT
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MGT 207
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Special Topics in PGM
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9/29/2006	Graduate Council*
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*		Faculty Senate**
Teacher Education Committee*		Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Create new course for PGM program

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: PGA of America Accreditation team required that MGT 201 A-F be converted to individual courses to align PGM courses and programs with PGA standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: N/A

Operating Expenses Impact: N/A

Equipment/Physical Facility Needs: N/A

Library Resources: N/A

MMAC 37

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MGT 207 Special Topics in PGM (3) I, II: Prerequisite: Admission to PGM Program, MGT 205, MKT 349(B). Gain a deeper knowledge of the Philosophy and Swing Concepts of Teaching. Students will develop a personal teaching philosophy statement; learn the value of group lessons, clinics and schools; learn to develop lesson plans; and learn to teach special shots.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) MGT	Course Number (3 Digits) 207	Effective Term (Example: Fall 2001) Fall 2007	College/Division: AS _____ JS _____ BT xx EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* MMAC
Credit Hrs.	Weekly Contact Hrs. Lecture <u>xxx</u> Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable) 1	Work Load (for each schedule type) 3	Grading Mode*	Cip Code (first two digits only) Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Admission to PGM program
Course Prefix and No.	MGT 205 and MKT 349(B)
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

MMAC 39

Special Topics in PGM
Professional Golf Management
MGT 207 – 3 credit hours
Tuesday and Thursday

Instructors: Eddy Renio & Kim Kincer
Office: B&T Center
Phone: 859.622.1575 or 859.622.4976
E-mail: eddy.renio@eku.edu
kim.kincer@eku.edu

Required Text: PGA/PGM Level 3 Manuals

Course Description:

The purpose of Management 207 is to gain a deeper knowledge of the Philosophy and Swing Concepts of Teaching. Students will develop a personal teaching philosophy statement; learn the value of group lessons, clinics and schools; learn to develop lesson plans; and learn to teach special shots. Students will also have an opportunity to learn to teach people with individual differences and with special populations. The value of physical training for golf will be discussed. The students will begin to develop their Challenge-Response Presentation in class.

Course Objectives: After completing this course the student will:

1. Articulate a personal teaching philosophy and approach.
2. Apply swing concepts to a variety of situations.
3. Demonstrate an understanding of course management, playing lessons, fitness, and working with different populations.
4. Evaluate short game skills and suggest a plan of action for students.
5. Identify and demonstrate drills to improve a student's short game and full swing.
6. Demonstrate the use of video and computer technology in teaching the game of golf.

Course Requirements and Evaluation:

Prerequisites: Admission to the PGM Program; Mgt 201; Mgt 202; Mgt 203; Mgt 204; Mgt 205. Students must be currently enrolled in Eastern Kentucky University's Professional Golf Management Program.

- Article Reviews
- In-class assignments/Homework
- Work Experience activities
- Quizzes and Exams

Article Reviews, Work Experience Activities and all other written assignments will be evaluated based on the following seven criteria:

1. Accuracy – Free of format, spelling, grammar, and content errors
2. Completeness – Adequate coverage of data and appropriate organization
3. Clarity – Logic of writing and ease of understanding
4. Candor – Appropriate in tone
5. Relevance – Realistic, logical, and meaningful to reader
6. Timing – Submitted at the scheduled time
7. Acceptance – Overall usefulness and satisfactory to PGA Education Center

Article Reviews	50 points	(10%)
In-class assignments/Homework	25 points	(5%)
Work Experience activities	25 points	(5%)
Quizzes	50 points	(10%)
Exam #1	100 points	(20%)
Exam #2	100 points	(20%)
Final Exam	150 points	(30%)
Total	500 points	(100%)

Grading Scale: A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = 59% & below

Late Work:

Work is on time if it is submitted before or at the time the work is collected or if it is submitted by an established deadline. Otherwise, the work is late and will receive the following deduction:

- 5% if submitted late, same day
- 10% if submitted next calendar day
- 20% if submitted more than one day late – up to seven days
- 100% if submitted more than eight days late, papers will not be graded

Exams:

Make-up exams will not be given. A daily schedule is provided so students know in advance when exams are given. Be sure to make note of the final exam schedule! If a student missed class due to official college business, arrangement may be made to take the examination early, but not late.

Statement of Professional Standard for Students:

Students at the college level should develop the work habits and personal discipline which will be expected of them after graduation, as members of the business community. Therefore, it is just as important that students reach satisfactory standards of written and oral communication skills, as it is that they learn a satisfactory amount of accounting, economics, or statistics. It is also just as important for students to learn punctuality, integrity, and professional responsibility. Consequently, any work submitted for grading will take into consideration the quality of presentation of information as well as substance or content. Assignments are expected to be neat, appropriate in style and on time. Tables, charts and similar supporting documents should be carefully prepared and reproduced. Oral presentations should be professionally acceptable – that is, at the level which you would expect if you were making a presentation for a boss or a committee of professional peers.

Academic Honesty:

Academic honesty is expected from every student. Cheating and plagiarism will not be tolerated. At a minimum, anyone found guilty of academic dishonesty in any form will receive a grade of zero for the work in question. The maximum penalty will be a failing grade for the course. Additional sanctions may be taken if warranted. The definition of Academic Honesty may be found in the *University Handbook for Students 2004-2005* [p. 21-22].

Statement of Disability:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Students with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at 859.622.2933 V/TDD. Upon individual request, this syllabus can be made available in alternate forms.

Course Outline and Tentative Schedule:

Date	Topic	Assignment
8/22	Introduction to Class	None
8/24	Developing Your Teaching Philosophy and Approach	PGA Teaching Manual
8/29	Articulating Your Philosophy and Approach	PGA Teaching Manual
8/31	Teaching in Special Situations	PGA Teaching Manual
9/5	Applying Swing Concepts in a Variety of Situations	PGA Teaching Manual
9/7	Golf Course Management – Quiz #1	PGA Teaching Manual
9/12	Giving a Playing Lesson - Article Review due by 5 p.m.	PGA Teaching Manual
9/14	Speaker – Course Management & Playing Lessons	PGA Teaching Manual
9/19	Short Game Observation	PGA Teaching Manual
9/21	Review for exam	
9/26	Exam #1	Bring #2 Pencil
9/28	Class at Arlington – Short Game	Bring Golf Clubs
10/3	Class at Arlington – Short Game drills	Bring Golf Clubs
10/5	Class at Arlington – Full Swing drills	Bring Golf Clubs
10/10	Review and Quiz #2	
10/12	FALL BREAK	
10/17	Swing Concepts and Mechanics	PGA Teaching Manual
10/19	Technology and Teaching	PGA Teaching Manual
10/24	Technology and Teaching – Class at Arlington	Bring Golf Clubs
10/26	Speaker – Technology and the Golf Lesson	TBD
10/31	Review – Quiz #3	
11/2	Exam #2	
11/7	The Challenges the Golf Industry Faces	Assigned Reading
11/9	Being Able to Identify those Challenges	Assigned Reading
11/14	How do we as Golf Professionals Respond to Industry Challenges?	Assigned Reading
11/16	Challenge-Response Ideas	Assigned Reading
11/21	Challenge-Response Activity	Assigned Reading
11/23	THANKSGIVING	
11/28	Challenge-Response Activity	Assigned Reading
11/30	Portfolio Review and Level 3 Checkpoint Review	Review all Reading
12/5	Level 3 Checkpoint Review	Review all Reading
12/7	Final Exam Review	Review all Reading from class



EASTERN KENTUCKY UNIVERSITY

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Department of Management, Marketing, and Administrative Communication

Business & Technology Center, Room 011
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Office: 859-622-1377
Fax: 859-622-2359
www.management.eku.edu
Dr. Norb Elbert, Chair

Date: January 18, 2007

To: Council on Academic Affairs

From: Norb Elbert

Norb Elbert, Chair

Management, Marketing and Administrative Communication

Re: Program Revision

Please consider the following proposal for the Management, Marketing and Administrative Communication Department at the CAA meeting on January 18, 2007.

- Count CCT 101 as a business elective for the MGT, GBU, MKT, and CCT programs in the MMAC Department. The change would be to reduce the restricted electives by 3 hours and increase the business elective by 3 hours with departmental approval.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing, and Admin. Communication Business and Technology Corporate Communication and Technology (B.B.A.) (Major <input checked="" type="checkbox"/> , Option ____; Minor ____; or Certificate ____) Graduate Council* Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
Proposal Approved by:		<u>Date</u>
Departmental Committee Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	9/29/06	N/A
College Curriculum Committee General Education Committee* Teacher Education Committee*	11/17/2006 N/A N/A	01-18-07

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:	To allow three hours of approved Business Electives.
A. 2. Effective date:	Spring 2007
A. 3. Effective date of suspended programs for currently enrolled students:	(if applicable)
B. The justification for this action: To allow an introductory survey of business course to count toward the major for students who take the course prior to declaring business as a major	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: N/A Operating Expenses Impact: Equipment/Physical Facility Needs: N/A Library Resources:	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

**CORPORATE COMMUNICATION
AND TECHNOLOGY (B.B.A)**

CIP Code: 52.0204

University Requirement 1 hour
BTO 100.

General Education Requirements 39 hours
Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 12 hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231.

Free Electives (non-business) 9 hours
may include 3 hours approved business electives

Business Requirements

Pre-Business Core 12 hours
ACC 201, 202; GBU 204; QMB 200.

Business Core 21 hours
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370,
MKT 300, and GBU 480.

Major Requirements 34 hours
CCT 106, 200, 250, 290, 302, 303, 310, 550, 570, 580, CMS
300, and MGT 340.

Total Curriculum Requirements 128 hours

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striethrough~~ for deletions and underlines for additions.)

GENERAL BUSINESS (B.B.A.)

CIP Code: 52.0101

University Requirement 1 hour
BTO 100.

General Education Requirements 39 hours
Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 12 hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231.

Free Electives (~~non-business~~) 10-13 hours
may include 3 hours approved business electives

Business Requirements

Pre-Business Core 12 hours
ACC 201, 202; GBU 204; QMB 200.

Business Core 21 hours
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480.

Major Requirements 30-33 hours
CIS 400, GBU 201, MGT 340, and one of the following options:

General Business Option:

Three hours in a 400 level Marketing Course, three hours in Finance (FIN 301, 302, 304, 324, or 330), and three hours in Management (MGT 320, 330, 406, 430, or 470), and one additional approved upper-division course from finance, marketing, or management, and nine hours of approved business electives.

International Business Option:

Six hours of foreign language, CCT 310, MGT 430, MKT 400, FIN 330; and six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper-division courses in business or economics (ECO 394).

Total Curriculum Requirements 128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Management, Marketing, and Admin. Communication College Business and Technology *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title Management (Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input type="checkbox"/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		Date
Departmental Committee	9/29/06	Graduate Council*
is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		N/A
College Curriculum Committee	11/17/2006	Council on Academic Affairs
General Education Committee*	N/A	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
Teacher Education Committee*	N/A	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:	To allow three hours of approved Business Electives.
A. 2. Effective date:	Spring 2007
A. 3. Effective date of suspended programs for currently enrolled students:	(if applicable)
B. The justification for this action:	
To allow an introductory survey of business course to count toward the major To allow three hours of approved Business Electives.	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: N/A	
Operating Expenses Impact:	
Equipment/Physical Facility Needs: N/A	
Library Resources:	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striketrough~~ for deletions and underlines for additions.)

MANAGEMENT (B.B.A.)

CIP Code: 52.0201

University Requirement 1 hour
BTO 100.

General Education Requirements 39 hours
Standard General Education program, excluding general education blocks II, VB, and VC. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 12 hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231.

Free Electives (~~non-business~~) 13 hours
may include 3 hours approved business electives

Business Requirements

Pre-Business Core 12 hours
ACC 201, 202; GBU 204; QMB 200.

Business Core 21 hours
CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480.

Major Requirements 24 hours
MGT 320, 340, 400, 480, and one of the following options:

Management Option:

12 hours of approved management electives above the core.

Human Resource Management Option:

MGT 410, 425, 440, 445.

Approved Business Electives 6 hours

Total Curriculum Requirements 128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: Management, Marketing, and Admin. Communication College: Business and Technology *Course Prefix & Number: _____ *Course Title (30 characters): _____ *Program Title: Marketing (Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input type="checkbox"/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		<u>Date</u>
Departmental Committee	<u>9/29/06</u>	Graduate Council* <u>N/A</u>
<i>is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	<u>11/17/2006</u>	Approved <input checked="" type="checkbox"/> Disapproved <u>01-18-07</u>
General Education Committee*	<u>N/A</u>	Faculty Senate**
Teacher Education Committee*	<u>N/A</u>	Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: To allow three hours of approved Business Electives. A. 2. Effective date: Spring 2007 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: To allow an introductory survey of business course to count toward the major for students who take the course prior to declaring business as a major	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: N/A Operating Expenses Impact: N/A Equipment/Physical Facility Needs: N/A Library Resources: N/A	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

MARKETING (B.B.A.)

CIP Code: 52.1401

University Requirement 1 hour
 BTO 100.

General Education Requirements 36-39 hours
 Standard General Education program, excluding general education blocks II, VB, and VC. For Music Marketing Option, block IIIA is also excluded. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
 BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 12-15 hours
 MAT 107 or 211; SOC 131; ECO 230, 231, MUS 272 (For Music Marketing Option).

Free Electives (~~non-business~~) 1-13 hours
may include 3 hours approved business electives

Upper Division electives may be required to meet the University 43 hour upper division requirement. (Music Marketing Option: recommend BEM 240, and other business courses as electives, up to 50% of program).

Business Requirements

Pre-Business Core 12 hours
 ACC 201, 202; GBU 204; QMB 200.

Business Core 21 hours
 CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480.

Major Requirements 27-39 hours

Marketing Option 27 hours
 MKT 350, 400, 455, MGT 340 and 15 hours of approved marketing electives above the core.

Music Marketing Option 30 hours
 MUS 190 (2), 191 (2), 290 (2), 390 (3), 391 (3), MGT 340, and 15 hours from the following courses: MKT 304, 306, 310, 349, 400, 401, or MGT 330.

Professional Golf Management Option 39 hours
 MKT 350, 404, 455, 349 (3), 481 (3), MGT 201*, MGT 320, MGT 330, MGT 340; additional requirements: AGR 304 (4), OHO 351 (4), OHO 362G (1), NFA 445.

Approved Business Electives 3 hours

Total Curriculum Requirements 128 hours

*MGT 201 A, B, C, D, E, F (1/2 hour) required of all PGM students for six semesters, up to a maximum of three credits.



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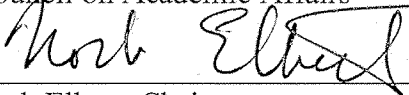
Department of Management, Marketing, and Administrative Communication

Business & Technology Center, Room 011
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Office: 859-622-1377
Fax: 859-622-2359
www.management.eku.edu
Dr. Norb Elbert, Chair

Date: January 18, 2007

To: Council on Academic Affairs

From:


Norb Elbert, Chair

Management, Marketing and Administrative Communication

Re: Program Revision for PGM Program

Please consider the following proposal for the Management, Marketing and Administrative Communication Department at the CAA Meeting on January 18, 2007.

- Revise program description to reflect course changes from MGT 201 A-F to MGT 201, 202, 203, 204, 205, 206, 207
- Revise program description to reflect course changes for MKT 349

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>MMAC</td> </tr> <tr> <td>College</td> <td>CBT</td> </tr> <tr> <td>*Course Prefix & Number</td> <td></td> </tr> <tr> <td>*Course Title (30 characters)</td> <td></td> </tr> <tr> <td>*Program Title</td> <td>Marketing: Professional Golf Management</td> </tr> <tr> <td></td> <td>(Major ____, Option <u>XX</u>__; Minor ____, or Certificate ____)</td> </tr> <tr> <td colspan="2">*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	MMAC	College	CBT	*Course Prefix & Number		*Course Title (30 characters)		*Program Title	Marketing: Professional Golf Management		(Major ____, Option <u>XX</u> __; Minor ____, or Certificate ____)	*Provide only the information relevant to the proposal.															
Department Name	MMAC																												
College	CBT																												
*Course Prefix & Number																													
*Course Title (30 characters)																													
*Program Title	Marketing: Professional Golf Management																												
	(Major ____, Option <u>XX</u> __; Minor ____, or Certificate ____)																												
*Provide only the information relevant to the proposal.																													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Proposal Approved by:</td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">September 29, 2006</td> <td>Graduate Council*</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;"> Yes**** <input type="checkbox"/> No <input type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">11/17/2006</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td style="text-align: center;">01-18-07</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Board of Regents**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> </tr> </table>		Proposal Approved by:	<u>Date</u>		<u>Date</u>	Departmental Committee	September 29, 2006	Graduate Council*	N/A	<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs		College Curriculum Committee	11/17/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07	General Education Committee*	N/A	Faculty Senate**		Teacher Education Committee*	N/A	Board of Regents**				Council on Postsecondary Edu.***	
Proposal Approved by:	<u>Date</u>		<u>Date</u>																										
Departmental Committee	September 29, 2006	Graduate Council*	N/A																										
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs																											
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		Council on Postsecondary Edu.***																											
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.</p>																													

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: Revise program to reflect course changes</p> <p>A. 2. Effective date: Spring 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students:</p>
<p>B. The justification for this action: PGA of America Accreditation team required that MGT 201A-F be converted to individual courses in order to align PGM courses and program with PGM accreditation standards.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: N/A</p> <p>Operating Expenses Impact: N/A</p> <p>Equipment/Physical Facility Needs: N/A</p> <p>Library Resources: N/A</p>

MMAC 1

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

MARKETING (B.B.A.)

CIP Code: 52.1401

University Requirement 1 hour

BTO 100.

General Education Requirements 36-39 hours

Standard General Education program, excluding general education blocks II, VB, and VC. For Music Marketing Option, block IIIA is also excluded. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements 12-15 hours

MAT 107 or 211; SOC 131; ECO 230, 231, MUS 272 (For Music Marketing Option).

Free Electives (non-business) ~~4-13 hours~~ 0-13 hours

Upper Division electives may be required to meet the University 43 hour upper division requirement. (Music Marketing Option: recommend BEM 240, and other business courses as electives, up to 50% of program).

Business Requirements

Pre-Business Core 12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core 21 hours

CCT 300, CIS 300, FIN 300, MGT 300, MGT 370, MKT 300, GBU 480.

Major Requirements ~~27-39 hours~~ 52 hours

Marketing Option 27 hours

MKT 350, 400, 455, MGT 340 and 15 hours of approved marketing electives above the core.

Music Marketing Option 30 hours

MUS 190 (2), 191 (2), 290 (2), 390 (3), 391 (3), MGT 340, and 15 hours from the following courses: MKT 304, 306, 310, 349, 400, 401, or MGT 330.

Professional Golf Management Option ~~39 hours~~ 52 hours

MKT 310, 350, 404, ~~455, 349~~ (3) MKT 349A(1), MKT 349B(1), MKT 349C(1), MKT 349D (1), MKT 349E(1), 481 (3), MGT 201*, MGT 201, MGT 202, MGT 203, MGT 204, MGT 205, MGT 206, MGT 207

MGT 320, MGT 330, MGT 340; additional requirements: ~~AGR 304 (4)~~, OHO 351 (4), OHO 362G (1), NFA 445.

Approved Business Electives (Music and Marketing Majors Only)..... 3 hours

Total Curriculum Requirements ~~128 hours~~ 128-137 hours

*MGT 201 A, B, C, D, E, F (1/2 hour) required of all PGM students for six semesters, up to a maximum of three credits.



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College of Business and Technology
Department of Technology

307 Whalin Technology Complex
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-3232 FAX: (859) 622-2357
Ed.Davis@eku.edu • www.technology.eku.ed

MEMORANDUM

TO: Council of Academic Affairs

VIA: College Curriculum Committee

FROM: Department of Technology *J. G. Davis*

DATE: January 9, 2007

SUBJECT: Curriculum Revisions

Please consider the following curriculum changes in the Aviation degree program in the Department of Technology at the Council of Academic Affairs meeting on January 18, 2007:

1. Revised Courses

Course	Revision	Page Numbers
AVN 220	Change AVN 220 to 2 Lec/2Lab.	TECH 1 – TECH 3

Thank you!

WED/ss



Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Department of Technology
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Business & Technology
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	AVN 220
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Instrument Pilot: Ground
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate ____)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		Date	Date
Departmental Committee	2/11/2005	Graduate Council*	N/A
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	8/23/2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change AVN 220 to 2 Lec/2 Lab.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A</p>
<p>B. The justification for this action: Will enable students to get hands-on experience in the Aviation Lab.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

TECH 1

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

AVN 220 Instrument Pilot: Ground. (3) A. Prerequisites: AVN 192, 192A/193A with a "C" or better or equivalents. This course is designed to be integrated with AVN 220A and includes studies of aircraft operations under instrument conditions inclusive of the rules and regulations governing non-visual flight. 2 Lec/2 Lab.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
AVN	220	Fall 2007	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	TECH
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture <u>2</u>	Laboratory <u>2</u>	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Category: (Check as many as apply.)

I. 01 _____	II. 05 _____	III. 09 _____	IV. 13 _____	V. 17 _____	VI. 20 _____
02 _____	06 _____	10 _____	14 _____	18 _____	21 _____
03 _____	07 _____	11 _____	15 _____	19 _____	
04 _____	08 _____	12 _____	16 _____		

TECH 3

Office of the Dean
Dr. David D. Gale, Dean
Dr. Deborah Whitehouse, Assoc. Dean
Julie K. Brewer, Administrative Assistant

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Rowlett 203
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-1523
FAX (859) 622-1140
David.Gale@eku.edu • www.eku.edu
Deborah.whitehouse@eku.edu
Julie.Brewer@eku.edu



TO: Council on Academic Affairs
FROM: Deborah Whitehouse
Dr. Deborah Whitehouse, Associate Dean
SUBJECT: Agenda Items
DATE: January 12, 2007

Please include the attached curriculum proposals onto the agenda for the meeting of the Council on Academic Affairs on **January 18, 2007**.

Associate Degree Nursing

Course Revision

NUR112	Change Course Description	ASN 1 – 2	Eff. Summer 07
NUR116	Change Course Description	ASN 3 – 4	Eff. Summer 07
NUR124	Change Course Description/clarify title and revise prerequisites	ASN 5 - 6	Eff. Summer 07
NUR126	Change Course Description/correct title and Revise prerequisites	ASN 7 – 8	Eff. Summer 07
NUR232	Change Course Description and prerequisites	ASN 9 – 10	Eff. Summer 07
NUR234	Change Course Description and Edit prerequisites	ASN 11 – 12	Eff. Summer 07
NUR242	Change Course Description and Edit prerequisites	ASN 13 – 14	Eff. Summer 07
NUR255	Change Course Description and Edit prerequisites	ASN 15 – 16	Eff. Summer 07

PROGRAM EDITORIAL

INFORMATIONAL

Associate Degree Nursing

Update catalog and edit banner changes
Regarding lab to the chemistry that is already in Catalog.
ASN 17 – 20 Eff. Summer 07

Baccalaureate Degree Nursing

New Courses

NSC331	Revise curriculum for RN-BSN program with the Creation of NSC331	BSN 1 – 4	Eff. Summer 07
NSC340	Develop a new assessment course for the Post RN Program	BSN 5 – 8	Eff. Summer 07
NSC440	Develop leadership course for Post RN's	BSN 9 – 12	Eff. Summer 07
NSC442	Trends in Complex Client Health Care For Post RNs	BSN 13 – 16	Eff. Summer 07
NSC445	Professional Role Transitions for For Post RNs	BSN 17 – 22	Eff. Fall 07

Revised Courses

NSC381	Chg. Hrs. from 4 to 5 hrs., add content of course Perspectives in Professional Nursing I For Post RNs	BSN 23 – 30	Eff. Fall 07
NSC385	Increase credit hrs. from 4 to 5 hrs., Chg. In response to a program change Perspectives in Professional Nursing II For Post RNs	BSN 31 - 36	Eff. Fall 07

PROGRAM REVISION

RN-BSN Program	Revise the RN-BSN Program to better meet market Demands and accreditation standards.	BSN 37 – 38	Eff. Summer 2007
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Masters in Nursing

Revised Courses

NSC834	Revise prerequisite	BSN 39 – 40	Eff. Summer 2007
NSC836	Revise prerequisite	BSN 41 - 42	Eff. Summer 2007
NSC840	Revise prerequisite	BSN 43 - 44	Eff. Summer 2007
NSC842	Revise prerequisite	BSN 45 - 46	Eff. Summer 2007
NSC844	Revise prerequisite	BSN 47 - 48	Eff. Summer 2007
NSC850	Revise prerequisite	BSN 49 - 50	Eff. Summer 2007

Exercise and Sport Science

New Course

ATR221	Create a 1 hr. course to the ATEP curriculum to meet The educational competencies and clinical proficiencies	ESSC 1 – 6	Eff. Summer 2007
--------	---	------------	------------------

Revised Courses

ATR322	Decrease hrs. from 4 to 3, make course description more Detailed of what course is about	ESSC 7 – 8	Eff. Summer 2007
--------	---	------------	------------------

Program Revision

Athletic Training	Add HEA203 will enable graduates of our AT program to meet Board of Certification requirements to be eligible to sit for the national BOC exam	ESSC 9 – 10	Eff. Summer
-------------------	--	-------------	-------------

Family and Consumer Science

Program Revision

General Dietetics	Drop CLT209/211 as an option in support	FCS1-2	Eff. Summer 2007
Interdisciplinary Early Childhood Education		Add CDF346 to curriculum require.	
		FCS3-4	Eff. Fall 2007

Health Promotion and Administration

HEALTH SERVICES ADMINISTRATION

NEW Courses

HSA302	Add new course to all options in major	HPAD 1 – 5	Eff. Fall 2007
--------	--	------------	----------------

Revised Courses

HSA203	Change minimum requirement on prereq.	HPAD 7 – 8	Eff. Fall 2007
HSA306	Increase hour by combining two courses (HSA314 & HSA306) and decrease program by 3 hrs. to reflect Changes in CAHIM accreditation	HPAD 9 – 10	Eff. Fall 2007
HSA370	Change prerequisite and when offered	HPAD11 – 12	Eff. Fall 2007
HSA372	Change prerequisite and when offered	HPAD13 – 14	Eff. Fall 2007
HSA375	Change prerequisite and one word of title to Align with name of degree	HPAD15 – 16	Eff. Fall 2007
HSA401	Change Prerequisite	HPAD17 – 18	Eff. Fall 2007
HSA405	Est. minimum grade on prereq.	HPAD19 – 20	Eff. Fall. 2007
HSA406	Change prerequisite	HPAD21–22	Eff. Fall 2007
HSA407	Revise course and description of HSA407	HPAD 23 -24	Eff. Fall 2007
HSA409	Change Prerequisite to HSA409	HPAD 25 -26	Eff. Fall 2007

DROPPED Courses (Due to merging options)

HSA305		HPAD 27	Eff. Fall 2007
HSA306		HPAD 28	Eff. Fall 2007
HSA314		HPAD 29	Eff. Fall 2007
HSA316		HPAD 30	Eff. Fall 2007
HSA410		HPAD 31	Eff. Fall 2007

PROGRAM Revision

Health Services Administration –			
Merge Health Care Administration and Health Information Management options into one.		HPAD 32-34	Eff. Fall 2007

Program Suspended

Minor Health Care Administration		HPAD 35	Eff. Fall 2007
Minor Health Information Management Minor		HPAD 36	Eff. Fall 2007
Post-Baccalaureate HIM Certificate		HPAD 37-38	Eff. Fall 2007

HEALTH EDUCATION

Revised Course

HEA315	Revise course title and description	HPAD37-41	Eff. Fall 2007
--------	-------------------------------------	-----------	----------------

Occupational Therapy

NEW Courses

OTS479 Assisted Activity OTS1 - 4 Eff. Fall 2007

DROPPED Courses

OTS 435 From previous curriculum OTS 5 Eff. Fall 2007

OTS498 Drop OTS498 OTS 6 Eff. Fall 2007

NEW Courses

HPAD 1 - 5 Add new course to all options in major Eff. Fall 2007

Revised Courses

HPAD 7 - 8 Change minimum requirement on pre req. Eff. Fall 2007

HPAD 9 - 10 Increase hour by combining two courses (HSA314 & HSA308) and decrease program by 3 hrs. to reflect changes in CAHIM accreditation Eff. Fall 2007

HPAD 11 - 12 Change prerequisites and when offered Eff. Fall 2007

HPAD 13 - 14 Change prerequisites and when offered Eff. Fall 2007

HPAD 15 - 16 Change prerequisites and one word of title to Eff. Fall 2007

HPAD 17 - 18 Align with name of degree Eff. Fall 2007

HPAD 19 - 20 Change Prerequisites Eff. Fall 2007

HPAD 21 - 22 Change Prerequisites Eff. Fall 2007

HPAD 23 - 24 Change Prerequisites Eff. Fall 2007

HPAD 25 - 26 Change Prerequisites to HSA409 Eff. Fall 2007

DROPPED Courses

HPAD 27 (Due to merging options) Eff. Fall 2007

HPAD 28 Eff. Fall 2007

HPAD 29 Eff. Fall 2007

HPAD 30 Eff. Fall 2007

HPAD 31 Eff. Fall 2007

PROGRAM REVISION

HPAD 32-34 Merge Health Care Administration and Health Information Management options into one Eff. Fall 2007

HPAD 35 Program Reorganized Eff. Fall 2007

HPAD 36 Minor Health Care Administration Eff. Fall 2007

HPAD 37-38 Minor Health Information Management Minor Eff. Fall 2007

HEALTH EDUCATION

HPAD 39-41 Revised course title and description Eff. Fall 2007

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 112
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Nursing Concepts I
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	
Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA
*If Applicable (Type NA if not applicable.)		
**Approval needed for new, revised, or suspended programs		
***Approval/Posting needed for new degree program or certificate program		
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NUR 112 Nursing Concepts I. (7), I, II. Prerequisite: admission to the associate degree nursing program. Provides the theoretical and clinical foundation necessary for the beginning nursing student. Content addresses the role of the nurse in assisting individuals clients to meet basic needs throughout the life cycle achieve optimal health.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NUR	112	Summer 2007	AS JS BT EM ED PC HSX	NURA
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture	Laboratory	Other	
	Cip Code (first two digits only)51			
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR	JR
			SO	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY	
		Thesis		
		Internship		
		Independent Study		
		Practicum		
			Date of data entry	
			Data entry person	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 116
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Laboratory Applications I
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	
Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council*
		NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
		NA
Teacher Education Committee*	NA	Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use str for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NUR 116 Laboratory Applications I. (1), I, II. Students are provided with Provides opportunities to apply concepts in nursing practice in the laboratory setting.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:		Dept. (4 letters)*
NUR	116	Summer 2007	AS	JS	NURA
			BT	EM	
			ED	PC	
			HSX		
Credit Hrs.	Weekly Contact Hrs.			Repeatable Maximum No. of Hrs.	
	Lecture	Laboratory	Other		
					Cip Code (first two digits only) 51
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*		Class Restriction, if any: (undergraduate only)	
				FR	JR
				SO	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		<div style="border: 1px solid black; padding: 5px;"> FOR BANNER USE ONLY Date of data entry Data entry person </div>	
		Thesis			
		Internship			
		Independent Study			
		Practicum			

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
X <input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 124
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Nursing Concepts II
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	
Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description, clarify title and revise prerequisites

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NUR 124 Nursing Concepts II. –Med-Surg. (5), I, II. Prerequisites: NUR 115, 116, 117 or NUR 112 and 116, BIO 171, ENG 101 or ENG 105, NFA 201 all with a grade of "C–" "C" or better. Provides concepts and theories to apply <u>Applies the nursing process while when caring for perioperative adult and pediatric clients who are experiencing common stressors and clients experiencing alterations in musculoskeletal function and normal cell proliferation selected health issues.</u>

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NUR	124	Summer 2007	AS JS BT EM ED PC HSX	NURA
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture	Laboratory	Other	
				Cip Code (first two digits only) 51
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR	JR
			SO	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY	
		Thesis		
		Internship		
		Independent Study		
		Practicum		
			Date of data entry	
			Data entry person	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	NUR 115, 116, 117 or NUR 112 and 116, BIO 171, ENG 101 or ENG 105, NFA 201 all with a grade of "C-" "C" or better.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X)

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 126
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Nursing Concepts II
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description, correct title and revise prerequisites

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NUR 126 Nursing Concepts III II – Perinatal. (3), I, II. Prerequisites: NUR 115, 116, 117 or NUR 112, 116, BIO 171, ENG 101 or ENG 105, NFA 201 all with a grade of "C-" "C" or better. Builds upon concepts from first semester courses and provides concepts, theories and opportunities to apply Applies the nursing process while when caring for perinatal clients who are experiencing common stressors families during the childbearing experience.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:		Dept. (4 letters)*
NUR	126	Summer 2007	AS	JS	NURA
			BT	EM	
			ED	PC	
			HSX		
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.		
	Lecture	Laboratory	Other		
Cip Code (first two digits only)51					
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*		Class Restriction, if any: (undergraduate only)	
				FR	JR
				SO	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry</p> <p>Data entry person</p> </div>	
		Thesis			
		Internship			
		Independent Study			
		Practicum			

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ NUR 115, 116, 117 or NUR 112, 116, BIO 171, ENG 101 or ENG 105, NFA 201 all with a grade of "C-" "C" or better

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
New Course (Parts II, IV)	College	Health Sciences
X Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 232
Course Dropped (Part II)	*Course Title (30 characters)	Nursing Concepts III-Med-Surg
New Program (Part III)	*Program Title	
Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	
Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

01-18-07

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description and prerequisites

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) NUR 232 Nursing Concepts III-Med-Surg. (7), I, II. Prerequisites: NUR 120, 121, 122, 123 or NUR 124, 126 or NUR 205, BIO 301, CHE 105/107, ENG 102 or ENG 105 all with a grade of "C-" "C" or better. Students develop theoretical and clinical competency in the application of Applies the nursing process while caring for clients adult and pediatric clients experiencing alterations in oxygenation, ingestion and elimination selected complex health issues.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:		Dept. (4 letters)*
NUR	232	Summer 2007	AS	JS	NURA
			BT	EM	
			ED	PC	
			HSX		
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.		
	Lecture	Laboratory	Other		
				Cip Code (first two digits only)51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)		
			FR	JR	
			SO	SR	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> FOR BANNER USE ONLY </div>		
		Thesis			
		Internship			
		Independent Study			
		Practicum			
			Date of data entry		
			Data entry person		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ NUR 120, 121, 122, 123 or NUR 124, 126 or NUR 205, BIO 301, CHE 105/107, ENG 102 or ENG 105 all with a grade of "C-" "C" or better

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)			VC (3)				

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 234
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Nursing Concepts III-Psych
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	
Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council*
Is this a SACS Substantive Change?	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description and edit prerequisites

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text (*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) NUR 234 Nursing Concepts III-Psych. (3), I, II. Prerequisites: NUR 120, 121, 122, 123 or NUR 124, 126 or NUR 205, BIO 301, CHE 105/107, ENG 102 or ENG 105 all with a grade of "C-" "C" or better. Students develop theoretical and clinical competency in the application of Applies the nursing process while caring for clients experiencing interferences with patterns of behavior and coping psychosocial health issues.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:		Dept. (4 letters)*
NUR	234	Summer 2007	AS	JS	NURA
			BT	EM	
			ED	PC	
			HSX		
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.		
	Lecture	Laboratory	Other		
				Cip Code (first two digits only)51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*		Class Restriction, if any: (undergraduate only)	
				FR	JR
				SO	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable		FOR BANNER USE ONLY Date of data entry Data entry person	
		Thesis			
		Internship			
		Independent Study			
		Practicum			

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	NUR 120, 121, 122, 123 or NUR 124, 126 or NUR 205, BIO 301, CHE 105/107, ENG 102 or ENG 105 all with a grade of "C-" "C" or better.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
X <input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 242
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Nursing Concepts IV
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	11/10/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description and prerequisites

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

NUR 242 Nursing Concepts IV. (9), I, II. Formerly NUR 245. Prerequisites: NUR 232, 234, BIO 273 or CLT 209/211, PSY 200 or SOC 131 all with a grade of "C-" "C" or better. Corequisite: NUR 255. Students develop competency Develops competencies in the application of the nursing process while caring for individuals and groups of adult and pediatric clients experiencing alterations in renal, regulatory, neuro-sensory, immune and integument function. Selected clinical experiences are utilized selected complex health issues.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NUR	242	Summer 2007	AS JS BT EM ED PC HSX	NURA
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture	Laboratory	Other	Cip Code (first two digits only)51
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR JR SO SR	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY	
		Thesis		
		Internship		
		Independent Study		
		Practicum		
			Date of data entry	
			Data entry person	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.

Course Prefix and No.

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. NUR 232, 234, BIO 273 or CLT 209/211, PSY 200 or SOC 131 all with a grade of "C-" "C" or better.

Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.

Course Prefix and No.

Course Prefix and No.

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X)

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Associate Degree Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
X <input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NUR 255
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Trends and Issues in Nursing
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	
Proposal Approved by:	Date	Date
Departmental Committee	11/10/06	Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA
*If Applicable (Type NA if not applicable.)		
**Approval needed for new, revised, or suspended programs		
***Approval/Posting needed for new degree program or certificate program		
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course description

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 To more clearly reflect program philosophy and educational outcomes.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NUR 255 Trends and Issues in Nursing. (2), I, II. Prerequisites: NUR 232 and 234. Corequisite: NUR 242. Focuses on the exploration of current issues and trends in nursing practice. Ethical, legal, and professional responsibilities and career opportunities are stressed with historical events in nursing interwoven.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:		Dept. (4 letters)*						
NUR	255	Summer 2007	AS	JS	NURA						
			BT	EM							
			ED	PC							
			HSX								
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.								
	Lecture	Laboratory	Other	Cip Code (first two digits only)51							
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)								
			FR	JR							
			SO	SR							
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	<table border="1"> <tr> <th colspan="2">FOR BANNER USE ONLY</th> </tr> <tr> <td>Date of data entry</td> <td></td> </tr> <tr> <td>Data entry person</td> <td></td> </tr> </table>			FOR BANNER USE ONLY		Date of data entry		Data entry person	
FOR BANNER USE ONLY											
Date of data entry											
Data entry person											
		Thesis									
		Internship									
		Independent Study									
		Practicum									

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Editorial Change - Curriculum Form
 (Present only one curriculum editorial change per form)
 (Complete only the section(s) applicable.)

Part I

Department Name	Associate Degree Nursing
College	Health Sciences
*Course Prefix & Number	
*Course Title (30 characters)	
*Program Title	Associate Degree Nursing (Major ____, Option ____, Minor ____, or Certificate ____)
*Provide only the information relevant to the proposal.	
Original Proposal Approved by the Council on Academic Affairs on	Date:

Completion of A is required: (Please be specific, but concise.) CHS Curr. Comm. 11/29/06

- A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Update catalog and edit banner changes regarding the Lab to the chemistry that is already in the catalog
- A. 2. Effective date:** (Example: Fall 2001) As soon as possible so the CARES are correct regarding the chemistry.

Part III. Recording Data for Revised Program

1. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.

New or Revised* Program
 (*Use ~~strikeout~~ for deletions and underlines for additions.)

Faculty

C. Alcorn, R. Anderson-McCloud, M. Brown-Davis, B. Foley, R. Gaffney, V. Grubbs, K. Halcomb, C. Hubbard, J. Jinks, J. Lindquist, C. Melton, K. Petrey, A. Potts, M. Powell, D. Ricketts, B. Roberts, F. Sharp, and P. Tudor, K. Wilder, G. Williamson, and C. Yang

The Department of Associate Degree Nursing, established in 1965, is approved by the Kentucky Board of Nursing and accredited by the National League for Nursing Accrediting Commission. The nursing program leading to an Associate of Science in Nursing (A.S.N.) degree is four semesters in length. The program prepares the graduate to function as a generalist registered nurse (R.N.) to practice in a variety of positions in a variety of various clinical settings in Kentucky and across the nation. Graduates of the program are eligible to apply for the national licensure examination; after successful completion of the exam, graduates are licensed as registered nurses.

The philosophy of the Department of Associate Degree Nursing guides the program of study. The philosophy articulates the faculty's beliefs about the concepts of client, health, nursing, environment, and nursing education.

Clients are individuals, families, groups of people, and/or communities representative of different cultures. Clients interact with nurses and the health care delivery system in an effort to meet the essential needs for oxygenation, safety, nutrition, elimination, comfort, sleep, activity, and psychosocial well-being. Efforts to meet these needs in order to attain the goal of optimal health continue throughout the lifespan.

Health is a dynamic process, which occurs on a continuum from optimal wellness to death. Health encompasses an individual's physical, psychosocial and spiritual well-being. Clients interact with nurses and the health care delivery system when necessary to meet their goals for health promotion, prevention of

illness, restoration of health, and coping with challenges throughout the lifespan. High quality health care is best achieved through a client-centered, comprehensive, and accessible health care delivery system.

Nursing is a therapeutic and caring discipline whose practice is based on nursing knowledge, the sciences, and the humanities, and is guided by the ANA Code of Ethics. Nursing practice is guided by mandates and standards from prominent nursing education and health organizations such as the American Nurses' Association and the National League for Nursing. Within a variety of roles and in multiple settings, nurses collaborate with clients and members of the interdisciplinary health care team to provide high quality client care and to facilitate improvement in health care delivery systems. Nursing is a vital force in society whose roles affect and are affected by current and emerging issues in health care. Knowledge derived from research, other scholarly activities, and societal trends provide direction for the evolving practice of nursing.

Environment is the sum total of the elements and conditions which impact the client. The environment is integral to the client's experience of health and influences the development and behaviors of a client.

Nurses interact with clients to maintain and/ or modify the environment to support optimal wellness.

Environment also encompasses the context in which nurses learn and practice.

Nursing education provides an environment for the student to grow intellectually, develop psychomotor skills, and utilize effective communication skills. The curriculum fosters clinical decision-making through the use of the nursing process. Student success is enhanced by supplemental instruction services within the College of Health Sciences and the University. In support of life-long learning experiences, the Department of Associate Degree Nursing and the College of Health Sciences provide opportunities for educational advancement in nursing.

The organizing framework of the nursing curriculum represents the faculty's plan for learning activities designed to assist each student achieve educational outcomes. This framework is based on the core components and Educational Competencies for Graduates of Associate Degree Nursing Programs developed by the National League for Nursing (2000). The core components are those elements that are essential to the practice of the entry-level registered nurse. They include professional behaviors, communication, assessment, clinical decision-making, caring interventions, teaching and learning, collaboration, and management of care. They are integrated into the three roles of the nurse, defined by National League for Nursing as provider of care, manager of care, and member within the profession of nursing. These core components reflect the educational outcomes for students, and are actualized through competencies identified for each of the core components. The organizing framework, educational outcomes and course objectives flow from the Department of Associate Degree Nursing mission and philosophy. Courses in the sciences and humanities provide the foundation for the nursing curriculum.

Nursing is a discipline whose practice is based on nursing knowledge, the sciences, and the humanities and is guided by the ANA Code of Ethics and Standards of Practice. It also reflects mandates and nursing care standards from significant nursing education and health organizations such as the American Nurses Association and National League for Nursing. Nurses collaborate with other members of the interdisciplinary health care team. Within a variety of roles and in multiple settings, nurses use therapeutic communication skills to assess wellness and health needs and risks of culturally diverse clients throughout the lifespan. Nursing care goals are mutually established with clients and include promotion of optimal health; prevention or recovery from illness; rehabilitation to maximum health status; and assurance of dignity in the process of dying. Nursing is a vital force in society whose roles affect and are affected by current and emerging health care delivery systems. Knowledge derived from research and other scholarly activities, practices and societal trends provide direction for client education and for the evolving practice of nursing.

The organizing framework of the nursing curriculum represents the faculty's plan for learning activities designed to assist each student achieve program goals. This framework is based on eight core components. These core components are those elements essential to the work of the entry level registered nurse and inherent in the three roles of nursing practice: provider of care, manager of care, and member within the profession of nursing. The core components include Professional Behaviors, Communication, Assessment, Clinical Decision Making, Caring Interventions, Teaching and Learning, Collaboration, and Managing Care, and these core components provide the framework for educational outcomes of graduates.

Educational Outcomes

Upon completion of the associate degree program, the graduate will:

- 5 Utilize the teaching and learning process in collaboration with the client, significant support person(s), and other members of the health care team to promote and maintain health and reduce risks. (Teaching and Learning)
- 6 Function as an advocate, liaison, coordinator and colleague in working with the healthcare team toward the achievement of positive client outcomes; collaborate with the client, significant support person(s), and members of the health care team to plan, implement, and evaluate client care. (Collaboration)
- 7 Assist the client to achieve positive outcomes by effectively utilizing human, physical, financial and technological resources; utilize the management process to assist clients to interact effectively with the health care system. (Managing Care)

Admission Requirements and Procedures

All students who are admitted to ECU and declare their major as associate degree nursing are admitted as pre-associate degree nursing majors. However, admission to the University does not guarantee admission to the Associate Degree Nursing Program.

Students are eligible to be considered for admission to the Associate Degree Nursing Program only after having been admitted to the University. Applications for the Associate Degree Nursing program are available through the department office or online at <http://www.adn.ecu.edu>.

Applicants are eligible to be considered for admission who have:

- 1 Met University requirements for proficiency in English, reading and mathematics.
- 2 Met the Pre-College Curriculum requirements.
- 3 A high school or college (cumulative and ECU) GPA of 2.5 on a 4.0 scale.
- 4 Grades of "C" or better in any supporting courses that have been completed.

Applications are considered for the fall semester (received by March 1) and for the spring semester (received by October 1). Applications received after the deadline will be processed on a space availability basis. The Department Admissions Committee will evaluate each applicant's academic history and select those applicants who are the most academically qualified. Should there be more qualified applicants than spaces available, admission becomes competitive. Admission to the program is limited and completion of eligibility criteria does not ensure admission into the program.

Students Transferring from Another Nursing Program

Transfer students must meet the following criteria in addition to admission criteria of Eastern Kentucky University and the Department of Associate Degree Nursing:

- 1 The nursing credits transferred must be comparable to Department nursing credits for a maximum of 16 semester hours credit.
- 2 A complete course outline must be submitted for each nursing course being evaluated for transfer credit.
- 3 Transfer credits must meet passing standards of the nursing program from which they are transferred. The student must have a passing grade in any nursing course transferred from that nursing program.
- 4 Transfer credits must be ~~The student must have transferred from a nationally accredited program.~~

Each transfer ~~student~~ student's application will be considered evaluated on an individual basis by the Department Chair and the Department Admissions Committee.

Plan for the Licensed Practical Nurse

The Department of Associate Degree Nursing offers the opportunity to the Licensed Practical Nurse to complete an accelerated course of study leading to the Associate of Science in Nursing degree. The LPN is required to take NUR 205, NUR 232, NUR 234, NUR 242, and NUR 255 and all non-nursing courses in the curriculum. The LPN is granted credit for NUR 112, NUR 116, NUR 124, and NUR 126 after successful completion of NUR 205. Licensed practical nurse applicants are eligible to be considered for admission who have:

- 1 Met University requirements for proficiency in English, reading and mathematics.
- 2 Met the Pre-College Curriculum requirements.
- 3 A college (cumulative and ECU) GPA of 2.5 on a 4.0 scale.
- 4 Grades of "C" or better in any supporting courses that have been completed.

In addition to the criteria for admission, the applicant who is a licensed practical nurse (LPN) must:

- 1 Submit evidence of licensure from a jurisdiction recognized by the National Council of State Boards of Nursing.
- 2 Have practiced as an LPN within the past two (2) years.

~~Curriculum requirements may change. Students are advised to keep themselves informed through their~~

academic advisor and department chair.

Progression in the Program

In order for students to follow the established progression of the program sequence, they must:

- 1 Meet all prerequisites.
- 2 Maintain a cumulative and EKU GPA of 2.0 on a 4.0 scale.
- 3 Complete all major courses and supporting courses with a "C" C or better.

Clinical Requirements

Transportation to all clinical experiences is the responsibility of the student.

Students are expected to adhere to Department and clinical agency dress code policies.

Before a student can progress to a clinical experience the following requirements must be met:

- 1 Proof of professional liability insurance purchased through the University.
- 2 Proof of CPR for the Health Care Professional (annually).
- 3 Proof of Rubella, Rubeola, and Mumps immunity.
- 4 Proof of Hepatitis B immunity.
- 5 Proof of negative TB skin test or chest X-ray (annually).
- 6 Proof of Varicella immunity.

Readmission Policies and Procedures

A student who fails to progress in the nursing curriculum is dismissed from the program and must make application apply for readmission and be processed through the Admissions/Progression Committee. This committee represents the Department of Associate Degree Nursing which and has the authority in readmission decisions for the department. **Readmission to a nursing course is not guaranteed to any student.** The student is advised to refer to the Department Student Handbook for specific procedures concerning readmission.

NURSING (A.S.N.)

CIP Code: 51.1601

Major Requirements 37-38 hours

NUR 112, 116, 124, 126, 205**, 232, 234, 242, and 255.

Supporting Course

Requirements23-24 hours

BIO 171*, BIO 273 or CLT 209/CLT 211, BIO 301*, CHE 105/107*, NFA 201*, PSY 200*, and SOC 131*.

General Education Requirements 9 hours

Three hours general education humanities, and six hours of English composition.

University Requirement 1 hour

HSO 100.

Total Curriculum Requirements ... 70-72 hours

*Courses meeting general education requirements.

**Required of Licensed Practical Nurses Only

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Baccalaureate and Graduate Nursing College of Health Sciences NSC 331 Clinical Pharmacology for the RN Nursing Post RN Option (RN-BSN) (Major __, Option <u>x</u> ; Minor __; or Certificate __)
Proposal Approved by:		
	Date	
Departmental Committee	11/07/06	Graduate Council* NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:

Creation of a new course NSC 331, done in conjunction with revision of program.

A. 2. Effective date: Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action: This new course will be an elective course designed especially for students who already have an RN license and an associate degree in nursing and will allow for a more relevant focus than the previous course which was designed for prelicensure nursing students. Having a different course number and name will decrease the current confusion during registration for the two different groups of students.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text (*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) NSC 331 Clinical Pharmacology for the RN. (3). A. Prerequisites: RN status. Builds on a basic foundation of drug knowledge with an emphasis on both the therapeutic and adverse effects of drug therapy. Includes the study of selected individual drugs, drug classes, and current prototypes.
--

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*		
NSC	331	Summer 2007	AS JS BT EM ED PC HS X	NURB		
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.			
3	Lecture 3	Laboratory	Other	Cip Code (first two digits only) 51		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)			
1	3	N	FR	JR		
F	3		SO	SR		
K	3					
V	3	Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY			
W	3					
T	3					
					Thesis	Date of data entry
					Internship	Data entry person
		Independent Study				
		Practicum				

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Banner code is: BSN_NSCR

Course Prefix and No. _____ RN status

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X)

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Pharmacology

Instructor: Dr. Carol Palmer
 Rowlett 230
 Office: 622-1974
 E-mail: carol.palmer@eku.edu

Course description: NSC 331 Clinical Pharmacology for the RN. (3) A. Prerequisites: RN status. Builds on a basic foundation of drug knowledge with an emphasis on both the therapeutic and adverse effects of drug therapy. Includes the study of selected individual drugs, drug classes, and current prototypes.

Required Text:

Abrams, A. (2004). Clinical Drug Therapy: Rationales for Nursing Practice (7th ed.). Philadelphia; J. B. Lippincott Co. (8th ed. is now available but we will use the book that most students have already purchased.)

Goals and Objectives:

Upon completion of this course, the student should be able to:

1. Define/describe terms, concepts and basic processes associated with medication therapy.
2. Use a systematic approach to studying medication therapy, with emphasis on therapeutic classifications and prototypical drugs.
3. Describe characteristics of major drug groups and selected individual medications in terms of:
 - A. Mechanism of action
 - B. Indications for use
 - C. Principles of therapy
 - D. Therapeutic effects
 - E. Adverse effects
4. Apply nursing process in relation to medication therapy regimens.
5. Describe selected legal, ethical and economic aspects of medication therapy.
6. Evaluate selected over-the-counter medications and herbal medications for possible interactions and instruction of clients.

Grading Policies and Methods:

Undergraduate Grading Scale Beginning Fall 2002:

Grades will be truncated; there will be no rounding off

1. Grading Scale:

A	=	90-100
B	=	80-89
C	=	75-79
D	=	63-74
F	=	Below 63

2. A minimum average grade of 75 (C) is required for successful completion of the course.

3. Evaluation:

Exam 1	50%
Exam 2	50%

Exams will usually consist of multiple choice questions. There will be approximately 50 questions on each exam. The final exam will consist of 50-100 questions.

Individual exam scores will be "posted" on Blackboard. However, Blackboard will NOT be used to average grades and determine final grades for the course. If an average grade appears on Blackboard, it may not be accurate or may not be your final grade.

PRIOR NOTIFICATION IS REQUIRED IF A STUDENT IS UNABLE TO TAKE A TEST AT THE SCHEDULED TIME.

ACADEMIC INTEGRITY POLICY:

"Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

SPECIAL ACCOMMODATIONS: If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor to discuss accommodations. Upon individual request, this syllabus can be made available in alternative forms. If any student who is not registered with the Office of Services for Students with Disabilities has need of academic accommodations, please contact the Office directly either in person at the Student Services Building, Room 361, or by telephone at (859) 622-2933 V/TT. Upon individual request, this syllabus can be made available in alternative forms.

DATE	TOPIC	PREPARATION
Week 1-October 13	See Assignments listed	Abrams and Study Guide
Week 2-October 20	See Assignments listed	
Week 3-October 27	See Assignments listed	
Week 4-November 3	Catch-up	
Week 5-November 10	Exam 1	
Week 6-November 17	See Assignments listed	
Week 7-November 24	See Assignments listed	
Week 8-December 1	Exam 2	

Grading Scale		
90-100	=	A
80-89	=	B
70-79	=	C
60-69	=	D
50-59	=	F

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Baccalaureate and Graduate Nursing
X New Course (Parts II, IV)	College	College of Health Sciences
Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 340
Course Dropped (Part II)	*Course Title (30 characters)	Health Assessment for the RN
New Program (Part III)	*Program Title	Nursing Post RN Option (RN-BSN)
Program Revision (Part III)		(Major ____, Option <u>x</u> ____, Minor ____, or Certificate __)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/3/06	Graduate Council*
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	NA
College Curriculum Committee	11/29/06	Council on Academic Affairs
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
Teacher Education Committee*	NA	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Develop new assessment course for Post RN option

A. 2. Effective date: Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action: A new course specifically designed for students who already have an RN license and an associate degree in nursing. Differentiating the course from the one the pre-licensure students enroll in will allow for less confusion during registration and will allow for a more appropriate approach for students who already have a foundation in nursing. This course will be required in the RN-BSN option revision. The changes will reflect national trends in RN education and be consistent with AACN Essentials for Baccalaureate Education standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1.	For a new course, provide the catalog text.
2.	For a revised course, provide the current catalog text with the proposed text using <u>strikethrough</u> for deletions and <u>underlines</u> for additions.
3.	For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
 NSC 340 Health Assessment for the RN. (2). A. Prerequisites: RN status and admission to the RN-BSN option.
 Enhancement of physical assessment skills for RNs with application to clients throughout the lifespan.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	340	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
2	Lecture 2	Laboratory _____	Other _____	
Schedule Type* (List all applicable)		Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1		2	N	FR _____ JR _____ SO _____ SR _____
T		2		
B		2		
V		2	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY
W		2		
			Thesis _____	Date of data entry _____
			Internship _____	Data entry person _____
			Independent Study _____	
			Practicum _____	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-)

Banner code is: BSN_NSCR

Course Prefix and No. _____ RN status and admission to the RN-BSN option

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X)

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

EASTERN KENTUCKY UNIVERSITY
COLLEGE OF HEALTH SCIENCES
DEPARTMENT OF BACCALAUREATE & GRADUATE NURSING

COURSE NUMBER: NSC 340
CREDIT: 2 Credit hours
COURSE TITLE: Health Assessment
FACULTY: Clinical Faculty: Elaine Waters MSN Rowlett 223 O) 622-1970
 Email: Elaine.waters@eku.edu

COURSE DESCRIPTION: NSC 340 Health Assessment for the RN. (2). A. Prerequisites: RN status and admission to the RN-BSN option. Enhancement of physical assessment skills for RNs with application to clients throughout the lifespan.

COURSE OBJECTIVES:

Upon completion of NSC 340 the student will be able to:

1. Describe health assessment skills commonly used to determine health needs of clients across the lifespan.
2. Describe specific physical findings that indicate alterations in health status.
3. Discuss health examination results for clients across the lifespan.

Lecture Strategies

Lecture, Audio-visuals, Required readings

EVALUATION METHODS:		Grading Scale	
Test I	30%	A	= 90-100
Test II	30%	B	= 80-89
Homework	30 %	C	= 75-79
Attendance all classes	10%	D	= 63-74
		F	= Below 63
Grades are not rounded.			

REQUIRED TEXTS:

Bickley, L. S. (2007). *Bates' guide to physical examination and history taking.* (9th ed.).
 Lippincott, Williams, & Wilkins: Philadelphia.

STUDENT PROGRESS:

POLICIES AND PROCEDURES

ATTENDANCE POLICY: In accordance with the policy of the department of Baccalaureate nursing, regular attendance is expected of all students. Any student with more than 20% absences from class may be assigned an "F" grade. The student who presents the instructor with an adequate and documented reason for an absence normally will be given a chance to make up the work missed, if this is feasible. The responsibility for initiating the request to make up class work missed is vested in the student. Please refer to the Academic Integrity section in the Baccalaureate Nursing Handbook concerning the policies of the university as they relate to academic integrity.

ACADEMIC INTEGRITY POLICY:

"Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

ADA Statement

If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor to discuss accommodations. Upon individual request, this syllabus can be made available in alternative forms. If any student who is not registered with the Office of Services for Students with Disabilities has need of academic accommodations, please contact the Office directly either in person at the Student Services Building, Room 361, or by telephone at (859) 622-2933 V/TT. Upon individual request, this syllabus can be made available in alternative forms.

Week One	Introduction to the course
	Assessment of Skin & Lymph System
Week Two	Assessment of Head, Neck, Eyes, & Ears
	Assessment of the Breasts

Week Three

Test #1 and Homework #1 due

Assessment of the Respiratory System

Week Four

Assessment of the Cardiovascular System

Assessment of the Abdomen

Assessment of the Neurological System

Week Five

Test #2 and Homework#2 due

ASSESSMENT OF SKIN AND LYMPH

OUTCOMES:

By the end of this course the student will:

1. Describe the assessment procedures to examine the integumentary system including inspection, palpation, measurement, and transillumination.
2. Identify expected and potential unexpected findings of the integumentary system.
3. Describe the assessment procedures utilized to examine the lymphatic system.
4. Identify expected and potential unexpected findings of the lymphatic system.

REQUIRED PREPARATION: Bates: Chapter 5

ASSESSMENT OF HEAD, NECK, EYES, & EARS

Exam of Head Neck Ears & Eyes

OUTCOMES:

By the end of this course the student will be able to:

1. Describe the assessment procedures to examine the head & neck, including inspection, palpation, measurement, and transillumination.
2. Identify expected and potential unexpected findings of the head & neck across the lifespan.
3. Describe the assessment procedure to examine the eyes and ears.
4. Identify expected and potential unexpected findings of the eyes and ears across the lifespan.

REQUIRED PREPARATION: Bates: Chapter 6

ASSESSMENT OF THE BREASTS

OUTCOMES:

By the end of this course the student will be able to:

1. Describe the assessment procedures to examine the breasts and axilla.
2. Identify normal and abnormal findings on the breast exam.

ASSESSMENT OF THE CHEST: PULMONARY

OUTCOMES:

By the end of this course the student will be able to:

1. Describe the techniques of inspection, palpation and auscultation for assessment of the respiratory system.
2. Identify common normal and abnormal respiratory patterns.
3. Discuss normal lung sounds audible with auscultation.
4. Differentiate variations in assessment findings across the life span.

REQUIRED PREPARATION: Bates: Chapter 7

ASSESSMENT OF THE CARDIOVASCULAR SYSTEM

OUTCOMES:

By the end of this course the student will be able to:

1. Describe the techniques of inspection, palpation and auscultation for assessment of the Cardiovascular system.
2. Differentiate variations in assessment findings across the life span.
3. Describe the normal heart sounds.
4. Identify expected and potential unexpected findings of the cardiovascular system.

REQUIRED PREPARATION: Bates: Chapters 8 and 14

ASSESSMENT OF The NEUROLOGICAL SYSTEM

OUTCOMES:

By the end of this course the student will be able to:

1. Describe the assessment procedures to examine the neurologic system.
2. Identify expected and potential unexpected findings of the neurologic system.
3. Identify selected infant reflexes and expected age of appearance and disappearance.
4. Explain the assessment of the sensory system.

REQUIRED PREPARATION: Bates: Chapter 17

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Baccalaureate and Graduate Nursing
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 440
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Leadership and Management
<input type="checkbox"/> New Program (Part III)	*Program Title	Nursing Post RN Option (RN-BSN)
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	October 3, 2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Creation of a new course NSC 440, done in conjunction with revision of RN-BSN option and to facilitate the registration process for RN students

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action: A new course specifically designed for students who already have an RN license and an associate degree in nursing. Differentiating the course from the one the prelicensure students enroll in will allow for less confusion during registration and will allow for a more appropriate approach for students who already have a foundation in nursing. This course will be required in the RN-BSN option revision. The changes will reflect national trends in RN education and be consistent with AACN Essentials for Baccalaureate Education standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) NSC 440 Leadership and Management. (3) A. Prerequisites: RN status and admission to the RN-BSN option. An overview of leadership and management theory in health care explores the leadership role of nursing. Strategies for facing challenges, promoting cost-effective health care, and promoting leadership success in the dynamic health care system.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	440	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
<u>3</u>	Lecture <u>3</u>	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
<u>I</u>	<u>3</u>	<u>N</u>	FR _____	JR _____
<u>V</u>	<u>3</u>		SO _____	SR _____
B	3			
W	3	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Banner code is: BSN_NSCR

Course Prefix and No. _____ RN status and admission to the RN-BSN option.

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

EASTERN KENTUCKY UNIVERSITY
DEPARTMENT OF BACCALAUREATE AND GRADUATE NURSING
COURSE SYLLABUS
RN – KTLN

Course: NSC 440, Leadership and Management (3 credit hours)

Course Faculty

Ann Bland, PhD, APRN, BC 208 Rowlett Building Eastern Kentucky University 521 Lancaster Avenue Richmond, KY 40475-3102 Phone: Office (859) 622-1975 E-Mail: Ann.Bland@eku.edu Cell Phone: 919-423-0022 Clinical Practice Day: Thursdays at BHMC (859-986-1274)	Judy Pollmann, PhD, RN 100 Overbrook Drive Nicholasville, KY 40356 Office: 321 Rowlett Building Phone: Office (859) 622-2193 Phone: Home (859) 885-5713 E-Mail: Judith.Pollmann@eku.edu
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Course Description: NSC440 Leadership and Management. **Prerequisites:** RN status and admission to the RN-BSN option. An overview of leadership and management theory in health care explores the leadership role of nursing. Strategies for facing challenges, promoting cost-effective health care, and promoting leadership success in the dynamic health care system.

Course Objectives: At the conclusion of this course, the student will be able to:

1. Explore leadership and management concepts as they relate to nursing roles in health care.
2. Critically analyze factors which shape nursing practice, have an impact on nursing leadership roles, and effect change in the health care delivery system.
3. Demonstrate critical thinking and communication skills in facilitating creative, collaborative, ethical, legal, and economical solutions to problems encountered in the leadership and management of interdisciplinary health care system without sacrificing quality.

Teaching Methods:

Course syllabus, schedule with reading assignments, mid-term, and final will be posted on Blackboard in the Course Information area. Each individual Unit will be posted in Course Documents, beginning with Unit I Leadership & Management. This class includes readings, discussion, individual/group work, and group poster presentations. Students are expected to take an active role in discussion and questions/comments related to group analysis of case studies.

Evaluation Methods:

The midterm will include short answer questions on four topics of interest. The final exam will consist of a final essay following the guidelines on Blackboard or distributed to your site. Each class will determine the group project, which must be approved by your nursing faculty. Letter grades will be assigned in accordance with the policy of the Department of Baccalaureate and Graduate Nursing. A minimum of 75% must be achieved in order to receive a passing grade (C) for the class. The grade will be based on the following:

Midterm Exam	40%	Group Project	20%	Final Exam	40%
Grading Scale:	90-100%	A	80-89%	B	75-79%
	63-74%	D	Below 63%	F	C

Class Attendance: In accordance with the University, College, and Department of Baccalaureate and Graduate Nursing guidelines, attendance at all classes is expected. Work in classes missed due to illness or emergencies may be made up at the discretion of the faculty. It is the responsibility of the student to contact the faculty member and initiate make-up of missed work. The student is responsible for the content of all classes, whether in attendance or not. If a test or presentation is scheduled to be completed, the student should contact the faculty member in advance of the class to arrange alternative/ make-up plans.

Student Progress:

Results of the Midterm Exam will be given to students before the midterm. The final grade for the course will be based

on the computation of all required work for the semester. Students will be given their grade at midterm and after group presentations before the final exam.

Required Text:

Marquis, B & Huston, C. (2006). Leadership roles and management functions in nursing, (5th ed). Philadelphia: J.B. Lippincott. Co. (ISBN 0-7817-9594-X)

ACADEMIC INTEGRITY POLICY:

"Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

SPECIAL SERVICES: ADA

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person at the Student Services Building, Room 361 or by telephone at (859)622-2933 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

TOPICAL OUTLINE

- Jan 23 Leadership in Health Care Organizations
- Jan 30 Delegation
- Feb 6 Power and Motivation
- Feb 13 Communication and Conflict Resolution
- Feb 20 Planning and Change
- February 27 MidTerm Exam
- March 6 Staffing and Organizing Care
- March 13 Spring Break
- March 20 Economics and Managed Care
- March 27 Quality Control
- April 3 Organizational Management
- April 10 Ethical Issues
- April 17 Legal & Legislative Issues / Advocacy
- May 1 Final Exam

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Baccalaureate and Graduate Nursing College College of Health Sciences *Course Prefix & Number NSC 442 *Course Title (30 characters) Complex Health Systems *Program Title Nursing Post RN Option (RN-BSN) (Major __, Option <u>X</u> ; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		Date
Departmental Committee	October 4, 2006	Graduate Council* NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Create a new course for Post RN option.

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action: A new course specifically designed for students who already have an RN license and an associate degree in nursing. Differentiating the course from the one the pre-licensure students enroll in will allow for less confusion during registration and will allow for a more appropriate approach for students who already have a foundation in nursing. This course will be required in the RN-BSN option revision. The changes will reflect national trends in RN education and be consistent with AACN Essentials for Baccalaureate Education standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

4. For a new course, provide the catalog text.
5. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
6. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NSC 442 Complex Health Systems. (5) A Prerequisites: NSC 440 & NSC 486 or department approval. Synthesis of professional nursing competencies and concepts to address human diversity and manage care in today's complex health system structure.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
<u>NSC</u>	<u>442</u>	<u>Fall 2007</u>	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS <u>X</u>	<u>NURB</u>
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
<u>5</u>	Lecture <u>3</u>	Laboratory <u>6</u>	Other _____	Cip Code (first two digits only) <u>51</u>
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
<u>L</u>	<u>5</u>	<u>N</u>	FR _____	JR _____
<u>T</u>	<u>5</u>		SO _____	SR _____
<u>B</u>	<u>5</u>			
<u>V</u>	<u>5</u>	Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry _____</p> <p>Data entry person _____</p> </div>	
<u>W</u>	<u>5</u>			
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Banner code is: BSN_NSCR

Course Prefix and No.	<u>NSC 440 & NSC 486 or department approval.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

COURSE SYLLABUS

Course Title and Description: NSC 442 Complex Health Care Systems. (5) **A.** Prerequisites: NSC 440 & NSC 486 or department approval. Synthesis of professional nursing competencies and concepts to address human diversity and manage care in today's complex health system structure.

Placement: Second Semester, Open to RN students only

Credits: 5 semester hours

Course Leader: Dr. Bev Hart

Office: 859-622-1869

Email: Beverly.Hart@eku.edu

Course Clinical Faculty: To be announced

Prerequisites: NSC 440 & NSC 486 or department approval

Course Objectives: At the conclusion of this course, the RN student will be able to:

1. Evaluate Culturally competent nursing care for diverse populations.
2. Explore alternative healing practices and implications for professional nursing Practice.
3. Evaluate Complex Health systems from a current global perspective.
4. Synthesize knowledge of complex systems including sociopolitical, cultural, economic, and theoretical frameworks applicable to complex care situations.
5. Demonstrate synthesis of communication, collaboration, critical thinking, research, leadership, and teaching/learning skills when functioning as a leader and/or member of an interdisciplinary health care team.

Required texts:

1. Arnold E., & Boggs, (2003). *Interpersonal relationships-professional communication skills for nurses.* (4th ed.). Philadelphia: W.B. Saunders Company.
2. Department of Baccalaureate Nursing Student Handbook (most recent edition).
3. American Psychological Association (2001). *Publication manual of the American Psychological Association* (5th ed.) Washington, DC: American Psychological Association.

Teaching and Learning Methods: Seminar, lecture, group discussion, individual clinical experience, writing a formal synthesis paper, use of current articles and global health information, essay exams and case studies.

Grading Scale:

The DBGN grading scale will be used. There will be no rounding up of grades.

A = 90-100 B = 80-89 C = 75-79 D = 63-74 F = < 63

Evaluation Methods:

Exam 1 30% Exam 2 30% Clinical Paper 30% NLN Exam 10%
Satisfactory Clinical Evaluation

Special Accommodations:

If you are registered with the Office of Services for individuals with Disabilities, please make an appointment with the course leader to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building by email at Disabilities@eku.edu or by telephone at 859-622-2933. Upon individual request, this syllabus can be made available in alternative forms.

Attendance Policy:

Regular class and clinical attendance is expected of all students. Any student with more than 20% absences from class may be assigned a grade of "F" for the course. Refer to the BSN student handbook for class attendance policy.

ACADEMIC INTEGRITY POLICY:

"Students are advised that ECU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.ecu.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

Clinical Paper:

A clinical paper is required for the completion of this course. Your clinical instructor and/or course leader can give you feedback on your paper topic ideas. The paper should focus around your specific clinical or practice area and the critical evaluation of the situation/problem or change process occurring in that setting. You will also use a theoretical framework in the application part of your paper to justify your changes and/or solutions to the situation. For example, if you suggest using the Change process to implement a new process, you could discuss Lewin's Change Theory in your paper. Refer to NSC 442 Paper Grading Sheet for specifics. **Paper will be 8-10 pages in length with 6-10 current references, including at least 2 research articles used in the paper.**

NSC 442 Clinical Paper Guidelines

Content/Outline Guide:

1. *Introduction (10 points):* Thoroughly describe the clinical setting and identify the complex health care issue.
2. *Analysis and Explanation of Complex Situation(20 points):* Describe, explain, and analyze complex health care issue using relevant literature to support the analysis. Identify a theoretical framework to support your analysis as well.
3. *Application(25 points):* Creative approaches reflective of critical and creative thinking to manage or improve the health care issue. Use of relevant literature, research findings, and theoretical framework in the application process.
4. *Evaluation(15 points):* Discussion of the evaluation methods used to evaluate the process or potentially evaluate the process, using the feedback loop.
5. *Summary(5 points):* All major points are summarized and synthesis of conclusions appropriately drawn.
6. *APA, grammar, spelling(25 points)*

Topical Outline for NSC 442

Topic	Learning Objectives
Week one	Course Orientation, Clinical Overview & Clinical Paper discussion
Week two	Complex Health Systems: A Global Perspective
Week three	Review of change theory, Introduction of Chaos Theory and Organizational Change Process
Week four	NLN In class exam (receive Exam 1)
Week five	Case Management: History and Evaluation Outcomes measures: CQI-TQM Principles Exam 1 due to instructor
Week six	Culturally Competent Care and Human diversity & Alternative Healing Practices
Week seven	Disaster Management and Complex Health care systems Exam 2 *due in one week.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Baccalaureate and Graduate Nursing
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 445
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Professional Nursing Role
<input type="checkbox"/> New Program (Part III)	*Program Title	Nursing Post RN Option (RN-BSN)
<input type="checkbox"/> Program Revision (Part III)	(Major __; Option <u>x</u> ; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	October 3, 2006	Graduate Council* NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Creation of a new course for RN-BSN program revision.

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action: A new course specifically designed for students who already have an RN license and an associate degree in nursing. Differentiating the course from the one the prelicensure students enroll in will allow for less confusion during registration and will allow for a more appropriate approach for students who already have a foundation in nursing. This course will be required in the RN-BSN option revision. The changes will reflect national trends in RN education and be consistent with AACN Essentials for Baccalaureate Education standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NSC 445 RN Professional Role Transitions. (2) A Prerequisites: RN status and admission to the RN-BSN option. Role development seminar for RNs. Critical analysis of trends which shape professional nursing practice. Analysis of strategies for instituting change in various health care delivery systems.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
<u>NSC</u>	<u>445</u>	<u>Fall 2007</u>	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	<u>NURB</u>
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
<u>2</u>	Lecture <u>2</u>	Laboratory _____ Other _____	Cip Code (first two digits only) <u>51</u>	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
<u>I</u>	<u>2</u>	<u>N</u>	FR _____ JR _____	
<u>B</u>	<u>2</u>		SO _____ SR _____	
<u>V</u>	<u>2</u>	Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY	
<u>W</u>	<u>2</u>			
		Thesis _____	Date of data entry _____	
		Internship _____	Data entry person _____	
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Banner code is: BSN_NSCR

Course Prefix and No. _____ RN status and admission to the RN-BSN option

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Eastern Kentucky University
Department of Baccalaureate and Graduate Nursing

NSC 445

RN Professional Role Transitions

EASTERN KENTUCKY UNIVERSITY, COLLEGE OF HEALTH SCIENCES
DEPARTMENT OF BACCALAUREATE AND GRADUATE NURSING

COURSE: NSC 445 RN Professional Role Transitions

CREDIT HOURS: 2

FACULTY: Dr. Bev Hart Rowlett 229 859-622-1869 Beverly.Hart@eku.edu

COURSE DESCRIPTION: Prerequisite: RN status and admission to the RN-BSN option. Role development seminar for RNs. Critical analysis of trends which shape professional nursing practice. Analysis of strategies for instituting change in various health care delivery systems.

COURSE OBJECTIVES:

- (1) Critically analyze the relationship among the historical, socioethical, economic, legal, and sociopolitical forces and their influence on current and emerging nursing practice roles and interdisciplinary health care delivery.
- (2) Demonstrate critical thinking and oral communication skills through active weekly participation and effective presentation of a seminar topic.

TEXTS (required readings for the presenters of the day)

Joel, L.A. (2003). *Kelly's dimensions of professional nursing* (9th ed.). New York: McGraw-Hill Publishing Co., Inc.
Mason, J., Leavitt, J.K & Chafee, M. (2002). *Policy & politics in nursing and health care* (4th ed.). Philadelphia: W.B. Saunders.

ADA STATEMENT:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office on the third floor of the Student Services Building by email at disabilities@eku.edu or by telephone at (859) 622-2933 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

ACADEMIC INTEGRITY POLICY:

"Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

TEACHING METHODOLOGY: Primarily student-led seminar

CLASS ATTENDANCE:

Active participation and regular attendance are expected. Departmental attendance policy- "Any student with more than 20% absences from class shall be assigned an F."

GRADING SCALE:

90-100% = A
80-89= B
75-79= C
63-74= D
below 63 = F

EVALUATION:

Participation	10 %
Reports on Readings	30
Seminar leader	30
Paper	30

Final grades will be truncated at one's place, with no rounding.

Participation

The quality of students' participation will be evaluated. Students are expected to fulfill appropriate roles of group members.

Discussion will be enhanced by all sharing information learned from both the assigned and additional readings.

Class Preparation

Reading assignments are part of the preparation for class each week. Read one quality peer-reviewed journal article (does not have to be a research study). The readings will provide the basis for participation in the seminar discussion. Students will submit eight (8) typed, 1-2 page reports based on the weekly topics for discussion. The readings report is to be based on the article read or some aspect of it.

Seminar Leaders

Class group discussion on assigned topics will be a critical part of the senior seminar. A group of students will be assigned specific responsibility for leading the discussion each week. Grades will be individually assigned. **Each student** is individually responsible to do the following:

1. Read all assigned readings (listed in syllabus; skim those in parentheses; read those bolded in greatest depth) AND current literature (at least 5-7 journal references, including interdisciplinary journals) on your (sub)topic.
2. Meet with faculty at least **one week** before seminar to discuss plans.
3. Lead the class discussion on the topic.
Pose pertinent question/topics for discussion to the class.
Promoting discussion/participation through use of scenarios, exercises and other creative activities to promote thoughtful discussion.
Facilitate group discussion by summarizing discussion points, raising counter arguments, mediating disagreements, keeping class on task.
Provide information that addressed the objectives for the topic.
4. Submit an annotated bibliography on the date of the presentation.
5. Submit a paper on the topic. While the contents of the paper will provide the basis for facilitating the discussion, you are NOT to read the paper to the class. Papers are due one week after class discussion unless a later date is negotiated by student.

Evaluation of seminar leaders: (25% for each category)

Presented content with sufficient breadth and depth to adequately address objectives (as evidenced by bibliography and class discussion). Presented in an organized manner that consistently allowed group to comprehend the points of the presentation. Encouraged participation by use of thought-provoking questions, scenarios, exercises and other creative activities. Facilitated group discussion by summarizing discussion points, raising counter arguments, mediating disagreements, keeping class on task. Presented in an interesting, professional manner (used professional vocabulary and grammar; good eye contact, adequate volume, avoided distracting mannerisms, appropriate visuals.)

Paper

The final assignment is each student will write a paper on the topic of his/her presentation (or a negotiated alternate topic). Within the larger context of the first course objective, the content of the paper will critically analyze an issue, problem or challenge in health care today. The introduction will include a brief discussion of the significance of the issue or problem and a thesis statement. If writing on an issue, the body of the paper will present arguments for a chosen position and will respond to opposing arguments. It will conclude with a discussion of what baccalaureate prepared nurses can do in response to the issue. If writing on a problem or challenge in health care, the body of the paper will explore the causes and (potential) consequences of the problem/challenge and will explore ways in which baccalaureate prepared nurses can resolve the problem or meet the challenge, including how to overcome anticipated barriers. The paper will be 5-10 pages and have a minimum of 5 refereed articles (can be nursing or related disciplines). References shall be submitted with the paper. APA format will be used.

Grading Criteria:

20%	Clearly identifies the topic of the paper and its significance
50	Thoroughly and critically analyzes the issue
10	Adequate quality and quantity of resources for in depth analysis
10	Well-written (organization, grammar)
10	APA format/length

TOPIC: Orientation, Overview of Professional Nursing Issues and the Group Process

LEARNING OBJECTIVES

1. Identify current issues, and trends relevant to the professional nursing role on a local, state, and national level.
2. Discuss roles and responsibilities of group leaders and members.

Source: Gustafson, Marilyn & Corcoran, Sheila Teacher's Desk Reference, Medical Economics Co.: New Jersey, 1978

TOPIC: Trends in the Nursing Workforce

LEARNING OBJECTIVES

1. Review current trends in nursing workplace environments in Kentucky and the United States.

2. Discuss factors contributing to the recent nursing market changes.
3. Discuss autonomy in professional nursing practice in today's health care system.
4. Discuss practice expectations and opportunities for associate degree, baccalaureate degree, masters prepared and doctorally prepared nurses.
5. Discuss nursing administration options directed at managing health delivery systems.

Readings: Joel, Chapters 5,6,11, 15; Mason, Leavitt & Chaffee, Chap. 17

Institute of Medicine. (2004). *Keeping patients safe: Transforming the work environment of nurses, Executive summary.* National Academy of Sciences. Retrieved December 18, 2003 from <http://www.nap.edu/openbook/0309090679/1.html> (on reserve in LRC)

TOPIC: Advanced Nursing Practice

1. Describe advanced nursing practice.
2. Discuss the different roles of the advanced practice nurse.
3. Explore the need for advanced practice nurses.
4. Discuss legal issues and advanced nursing practice nursing.
5. Describe issues facing advanced practice nurses in today's health care system.

TOPIC: Educational Preparation and Career Mobility

LEARNING OBJECTIVES

1. Distinguish between a job and a profession.
2. What are factors to consider in career mapping or developing a career ladder?
3. Discuss opportunities for advancement and different roles in professional nursing.
4. Discuss competencies of a baccalaureate nursing graduate, and how the AACN Essentials of Baccalaureate Education for Nursing Practice impact the nursing curriculum at ECU.
5. Discuss types of graduate programs, general types of entry requirements, and factors in selecting programs.
6. Analyze the ECU graduate program in nursing and how the BSN curriculum serves as the foundation for the MSN

Readings: Joel, Chapters 12, 13, 29,30; pp.700-705; Mason, Leavitt, & Chaffee, Chap. 18; attachment on BSN and MSN curricula (end of packet)

TOPIC: Professional Role Socialization

LEARNING OBJECTIVES

1. Explain terms and processes related to role socialization.
2. Discuss factors in both the educational and practice setting influencing professional role socialization.
3. Discuss historical influences in nursing and society which affect role socialization of nurses.
4. Discuss strategies for getting a position including those related to:
 - a. developing a resume
 - b. interviewing
 - c. salary and position negotiation
 - d. choosing a nursing practice position
5. Discuss mentoring as an interdependent process.
6. Discuss ways for a new graduate to develop a healthy socialization into the profession.
7. Discuss methods for countering horizontal violence.

Readings: Joel, Chaps.(5), pp. 366-371, 681-84.

TOPIC: Enhancing Interdisciplinary Communication

LEARNING OBJECTIVES

1. Discuss the impact of interdisciplinary collaboration on client outcomes.
2. Discuss methods for enhancing interdisciplinary communication.
3. Discuss how expanding roles and overlapping functions affect interdisciplinary collaboration.
4. Analyze nurse-physician interactions (including the quality of them and methods to improve).
5. Discuss how the image of nursing has affected interdisciplinary collaboration.
6. Discuss methods of handling conflict with interdisciplinary team members.
7. Analyze methods for counseling problem employees.

Readings: Mason, Leavitt & Chaffee, Chaps 6, 7; Joel, pp. 372-375.

TOPIC: Shaping Health Policy

LEARNING OBJECTIVES

1. Describe the public policy process.
2. Describe the current status and potential areas of growth of health care reform at the state and national level.
3. Analyze Nursing's Agenda for Health Care Reform.
4. Discuss nursing's impact on health policy (including current issues nurses are addressing at the state and federal level).

Readings: Joel: Chaps. (18); Mason, Leavitt & Chaffee, Chaps. 5, 10, 12, 14, 21, 22, 28; Nursing's Agenda for Health Care Reform (<http://nursingworld.org/readroom/rnagenda.htm>)

TOPIC: Cultural Diversity in Nursing Practice

LEARNING OBJECTIVES

1. Define culture, cultural diversity, and culture competence.
2. Discuss the effects of culture on nursing practice.
3. Discuss racial and ethnic disparities in health and health care (including the politics of health care).
4. Identify inhibitors to the development of cultural competence.
5. Analyze the role of the nurse in the provision of culturally competent and culturally sensitive nursing care.

Readings: Mason, Leavitt & Chafee, pp. 22-228 and **EITHER** of the following.

Callister, L.C. (2001). Culturally competent care of women and newborns: Knowledge, attitudes, and skills. *JOGNN*, 30, 209-215.

Canales, M.K., & Bowers, B.J. (2001). Expanding conceptualizations of culturally competent care. *Journal of Advanced Nursing*, 36(1), 102-111.

Degazon, C.E. (2002). Cultural diversity and community-oriented nursing practice. In M. Stanhope & J. Lancaster (Eds.). *Community & Public Health Nursing* (5th ed.; pp. 138-156). St. Louis: Mosby.

Mason, Leavitt, & Chaffee, pp. 222-228

OR

Online Journal of Issues in Nursing, 8(1) <http://nursingworld.org/ojin/tpic20/tpc20ntr.htm> (this is overview articles with links to four main articles in this issue....read all four articles

TOPIC: Legal Issues

LEARNING OBJECTIVES

1. Review the purpose and content of the Nurse Practice Act.
2. Discuss licensure of nurses (purpose, requirements, grounds for revocation, endorsement, Mutual Recognition Model)
3. Summarize the nature and scope of nursing practice as discussed in the ANA Social Policy Statement.
4. Review malpractice issues for nurses: criteria; common causes; impact of changes in the structure of health care delivery on liability potential; related roles of nurses; keys to minimizing risk; issues related to insurance; implications for advanced practice nurses....
5. Analyze accountability of professional nursing (to whom, for what).

Readings: Joel, Chapters 20; 21; pp. 544-546

Mason, Leavitt & Chaffee, Chap. 23, 25, 26

American Nursing Association. (2003). *Social policy statement*, (on reserve in HSLRC)

TOPIC: Ethical Decision-Making and Advocacy Role

LEARNING OBJECTIVES

1. Discuss codes, accountability and dilemmas in professional nursing.
2. Discuss contemporary ethical issues in health care.
3. Discuss the professional nurse role in relationship to ethical issues in politics, power and change.
4. Discuss the role of the nurse as advocate (including legal considerations; needed personal attributes, contemporary issues at the local, state, and federal level; nursing's role in cost containment...)

Reading: Joel, Chapter 10, 16, 22; Mason, Leavitt & Chaffee, Chap 11

TOPIC: Occupational Stress

LEARNING OBJECTIVES

1. Analyze factors influencing roles of women.
2. Discuss burnout and organization stress (contributing factors, symptoms, impact on client outcomes, legal factors)
3. Discuss strategies to decrease stress.
4. Discuss physiological stressors encountered by nurses.
5. Discuss the profession and individual nurse's responsibility when working with a chemically dependent nurse.

Reading: Joel, pp. 684-695; Mason, Leavitt & Chaffee, Chap. 15, 16

TOPIC: Documenting Nursing Contributions to Health Care through Research and Scholarly Pursuit

LEARNING OBJECTIVE

1. Analyze need for application of theory to practice through research and the importance of research utilization practice.
2. Discuss barriers and facilitators to research utilization.
3. Discuss the role of baccalaureate prepared nurse in research.
4. Discuss how change theory can be used in research utilization.

Readings: Joel, Chapter 14; Mason, Leavitt & Chaffee, Chap 20

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Baccalaureate & Graduate Nursing College of Health Sciences NSC 381 Perspectives in Professional Nursing I Post RN Option (RN-BSN) (Major ____, Option <u>x</u> ; Minor ____, or Certificate ____)
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Proposal Approved by: Departmental Committee Is this a SACS Substantive Change?	Date October 3, 2006	Graduate Council* Council on Academic Affairs	Date NA 01-18-07	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>
College Curriculum Committee General Education Committee* Teacher Education Committee*	11/29/06 NA NA	Approved <input checked="" type="checkbox"/> Disapproved Faculty Senate** Board of Regents** Council on Postsecondary Edu.***	NA NA NA NA	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes" SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Expand concepts in the course, changing it from a 4 hr course to a 5 credit hour course. This change is in response to an option change.

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Increasing the credit hours from 4 to 5 will allow more in-depth coverage of concepts covered in the course. The change is based on evaluation data from faculty and students and a review of the accreditation standards. The concepts in the course are consistent with AACN Essentials for Baccalaureate Education standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none, credits will shift and two other courses will be dropped.

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
 NSC 381 Perspectives in Professional Nursing I. (4) (5) A. Prerequisites: RN status and admission to the RN-BSN option nursing major. Transition to the professional nursing role for the RN student emphasizing foundational concepts of professional nursing practice.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	381	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
5 4	Lecture 5 4	Laboratory _____	Other _____	
Cip Code (first two digits only) 51				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
	5 4	N	FR _____	JR X
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Banner code is: BSN_NSCR

Course Prefix and No. RN status and admission to the RN-BSN option nursing major.

Course Prefix and No.	
Test Scores	

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	

Minimum GPA (when a course grouping or student cumulative GPA is required)

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

EASTERN KENTUCKY UNIVERSITY
Department of Baccalaureate & Graduate Nursing
COURSE SYLLABUS

COURSE: NSC 381 Perspectives in Professional Nursing I

PLACEMENT: First semester, junior year. *Open only to RN students.*

CREDITS: 5 semester hours

COURSE DESCRIPTION: Transition to the professional nursing role for the RN student emphasizing foundational concepts of professional nursing practice.

Taught via ITV and other technology for the extended campus. Course is supplemented with electronic communication.

PreREQUISITES: RN status and admission to the RN-BSN option.

COURSE FACULTY:

Dr. Sheila Patros, Phd, MSN, RN

Office: Rowlett 231

Office Phone: 859-622-1962

Home Phone: 859-

Email: Sheila.Patros@eku.edu (office)

Dr. Judith Pollman, Phd, MSN, RN

Office: Rowlett 229

Office Phone: 859-622-

Home Phone: 859-

Email:

COURSE OBJECTIVES: Upon completion of this course the RN student will be able to:

1. Describe major sociopolitical, cultural and economic forces that shape the discipline of nursing's past, present and future.
2. Explore the relationship between nursing theory, practice and research in the development of a knowledge base for nursing.
3. Define the relationship between critical thinking and nursing process in professional nursing practice.
4. Apply communication concepts to therapeutic relationships, collaborative relationships, and professional nursing practice.
5. Explore electronic technology as a means of communicating, accessing and managing information.
6. Examine the impact of professional values, role, and professional socialization processes on self-concept.
7. Articulate legal rights and responsibilities for professional nursing practice.
8. Apply ethical decision-making processes as a framework for advocacy in professional practice.

REQUIRED TEXTS:

1. Arnold, Elizabeth and Kathleen Boggs (2003). Interpersonal Relationships- Professional Communication Skills for Nurses, 4th Ed. Philadelphia: W.B.Saunders Company.
2. Department of Baccalaureate & Graduate Nursing, Eastern Kentucky University. BSN Student Handbook (most recent edition). This will be provided by course faculty.
3. Blais, Kathleen, Koziar, Barbara; and Glenora Erb (2002). Professional Nursing Practice- Concepts and Perspectives, 4th Ed. Menlo Park, California: Addison Wesley.
4. American Psychological Association. Manual of the American Psychological Association, American Psychological Association, (5th edition).

RECOMMENDED TEXTS:

1. American Nurse, the official newsletter of the American Nurses Association. Included in the membership fee. See <http://www.nursingworld.org> for membership application information and materials.
2. Alfaro-LeFevre, Rosalinda (2002). Applying Nursing Process –a Step-by-Step Guide (5th or latest Ed.). Philadelphia: Lippincott-Raven Publishers.
3. Doenges, Marilyn E., Moorhouse, M.F., and Geissler-Murray, A.C. Nurse's Pocket Guide – Diagnoses, Interventions and Rationales, 8th Edition. Philadelphia: F.A. Davis Company.

TEACHING/LEARNING METHODS: Seminar, lecture, small and large-group discussion, individual & group activities, writing a formal paper, using electronic resources, taking exams, case studies.

GRADING SCALE:

The DBGN grading scale (adopted 9/02) will be used in grade calculation. Grades will be truncated, and there will be no "rounding up" of grades. For example, a grade average of 78.6 will be recorded as 78. The scale to be used is:

A=90-100	B=80-89	C=75-79	D=63-74	F=below 63
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EVALUATION METHODS & COURSE REQUIREMENTS:

Written exams, formal paper, class participation, written assignments (including the completion of an independent learning module in nursing informatics/use of computers). Your course grade will be calculated as follows:

Exams online (approx 5) = 40%

Writing Portfolio/Formal Paper = 25%

Written assignments including independent learning module r/t computers = 20%

Class participation = 10% (Participation points are earned by being in class (on time), not leaving early & contributing to class discussions and small group work (**including online Discussion Forums/Boards**). Absences will cost participation points (includes leaving early). See the Attendance Policy as well.

Presentations = 5% for group presentation on cultural competency or other topics as assigned.

SPECIAL ACCOMMODATIONS: If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor to discuss accommodation needed. Upon individual request, this syllabus can be made available in alternative forms. If any student who is not registered with the Office of Services for Students with Disabilities has need of academic accommodations, please contact the Office directly either in person at the Student Services Building, Room 361, or by telephone at (859) 622-2933 V/TT. Upon individual request, this syllabus can be made available in alternative forms.

ATTENDANCE POLICY: Regular class attendance is expected of all students. Any student with more than 20% absences from class may be assigned an "F" for the course. See the BSN Student Handbook for an explanation of the department attendance policy.

ACADEMIC INTEGRITY POLICY:

"Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

EXAM POLICY: Make-up exams may only be taken when a scheduled exam is missed *with prior notification of the instructor or by calling the DBGN office secretary*. Make-up exams will be given only for extraordinary circumstances - contact the instructor and discuss this on an *as needed* basis.

If there are reports of discussing or sharing take-home exam responses, or other violations of the Academic Honesty Policy, both parties will be assumed to be violating the policy unless there is evidence otherwise. Involved parties may receive a "0" on the exam, with the possibility of additional penalties from the department, college or university.

Many of the exam questions will be "application" rather than "knowledge". For example, the textbook discusses the phases of the nurse-patient relationship. A knowledge question would ask you to define or list the phases. An application question:

The nurse shares feedback about what has been accomplished. The patient reflects on how he/she has changed, what they have learned, what their hopes for the future are. This best describes which phase of the nurse-patient relationship?

- A. Pre-Interaction
- B. Orientation
- C. Working
- D. Termination

Exams may be given online in Blackboard with students having the opportunity to complete a paper/pencil version before entering responses online. The Academic Honesty Policy applies to online exams.

WRITTEN ASSIGNMENTS:

1. An interaction process recording (IPR) is an analysis of an interview you conduct (see Unit IV calendar & resources for specifics).
2. The weekly writing portfolio and the formal, **scholarly paper** that results (see The Writing Portfolio, APA Guidelines, and evaluation form for grading the paper).
3. Small written assignments are included in several units -some may be in-class activities.
4. An outline of your group's presentations on working with special populations & assigned culture.
5. A report of how you would apply legal and ethical decision making processes to a case.

IMPORTANT DEADLINES FOR UNIVERSITY:

The last day to withdraw from a partial semester course is halfway through the course. See the University calendar for the deadline (link in Blackboard, NSC 381, Course Information).

*Please discuss your decision to withdraw with the course instructor before taking official action. If you need more time, special accommodations, or additional help, it may be that we can negotiate a plan that would accommodate your needs and allow you to complete the course. Every effort will be made to accommodate your needs. **However, it is strongly recommended that students complete all work for this course by the end of the course as scheduled.***

TOPICAL OUTLINE

Unit I Perspectives on the Discipline of Nursing

- Historical, contemporary & future perspectives
- Professionalism
- Professional Socialization
- Professional Roles, Self-Concept, and Values

Unit II Perspectives on the Science of Nursing

- Critical Thinking & Creative Problem Solving
- Nursing Process, Critical Pathways & Care Maps
- Nursing Theory
- Nursing Research

Unit III Perspectives on Accessing & Managing Information

- Professional Journals
- Library Resources: EBSCOHost (CINAHL, Medline, etc.), FirstSearch,
- Other Electronic Resources to Access Information: Search engines, Listservs, Email, online course software (Blackboard)
- Intro to Electronic Resources for Health Professionals & evaluating credibility
- Other Computer Resources for Managing Information: Word processing
- Legal and Ethical Issues & Guidelines re: electronic documentation & communication

Unit IV Perspectives on Professional Nursing Communication

- Relationship-centered nursing practice
- Structuring Therapeutic Relationships
- Therapeutic Communication
- Communication styles and deficits
- Cultural competency/Intercultural communication
- Communicating with other professionals: Conflict Resolution & Collaboration
- Leadership: Care Management, Delegation & supervision

Unit V Perspectives on Legal and Ethical Issues:

- Values clarification
- Ethical decision making processes,
- Advocacy
- Legal rights and responsibilities,
- Professional resources for legal & ethical issues

The Writing Portfolio

This learning experience is designed to help you: 1) develop your critical thinking skills; 2) articulate your thinking processes through the medium of writing; 3) explore a variety of information sources; and 4) broaden your awareness of the profession as it adapts and changes within the context of a changing health care system.

Your work will be graded near the end of the semester when you have completed **all** the components outlined below. The grading will be based on 2 major criteria:

1. How much does your writing reflect improvement in thinking about your subject?
2. How well does your final product conform to the standards for papers using American Psychological Association (APA) standards for authors?

What is the Writing Portfolio?

The portfolio is a folder in which you will place your "work-in-progress" on the due dates. The assignments are incremental and are designed to help you expand your critical thinking skills. *Always* keep a copy of work turned in as sometimes things go astray. You may post your weekly writings online in Blackboard in the journaling section if you wish. Classmates may then share comments with you or ask questions that will aid your development of your topic. These "works-in-progress" become the portfolio which reflects your learning & development during the semester. The **portfolio will be turned in to the course faculty near the end of the semester for grading.**

You will be asked to consult with classmates on parts of the assignment in order to gain additional perspectives on your subject and to help you develop your critical thinking skills. Feedback from your classmates should be noted on that week's assignment (either in their hand-writing or yours). Some time may be allotted during class meeting times for you to collaborate with classmates on the writing project.

The instructor may request periodically that you send a copy of your portfolio (via hard copy to the site facilitator or electronically). This will permit the course faculty to give you feedback, suggest resources, or provide you with another perspective. This will also allow the instructor to get a sense of how the assignment is going so that adjustments can be made as needed.

Discussion Forums

Your work on this assignment may trigger an interest in further discussions among some of your classmates. Discussion Forums in Blackboard (which you will be learning to use this semester) is an excellent way to overcome geographic and time boundaries to network with each other. The forums can be open to all sites and class members or we can restrict access to a small group of students. If you want to initiate a Discussion Forum on a topic of common interest, please contact your instructor who will set up a topic-specific discussion group for you.

Sharing Your Work

This assignment is designed to promote collaboration with your classmates. You can collaborate face-to-face or you can use email to send your work back and forth or you can use the Discussion Board feature in Blackboard.

Week One

Think of an issue in nursing or healthcare, or read through the course objectives, or refer to the Topical Outline in this syllabus. Pay attention to what topics, phrases, words etc. kind of jumps off the page at you. Or consider something about your work environment that is a frequent source of wonder or frustration for you. The topic should *not* be a medical diagnosis!!!

Write the questions that come to mind. What about this topic interests you and why? What do you know & believe about this issue or topic at this time? How strong are these beliefs? How did this issue or topic become a concern to you, the nursing profession and to health care? Why would this be a significant issue or topic to address? Who or what has influenced your thoughts about this topic?

Do not consult anyone else nor refer to any published materials on this topic. This week's assignment is designed to get you to think about what concerns you & why. It is also designed to help you see that you already have a lot of knowledge from past experience to help you think through situations.

Week Two

Exchange your work (your list of questions, your outline, or your "stream of consciousness" writings of ideas/phrases with 2 or 3 of your classmates who are to give you feedback. Help each other clarify the issue or articulate the questions or hunches/ideas. Make suggestions to broaden or narrow the topic. Write about: the experience of sharing your work with others, the experience of contributing to your classmates, the commonalities you noted when work was shared.

Modify your work done in Week One to reflect what you gained from the experience of getting feedback from your classmates.

Week Three

This week you will consult many sources to gain information on your subject. You could pose a question to a listserv on the Internet, you could consult faculty or other experts in the field, you could seek information through professional journals or other printed materials, you could talk with experts in fields other than nursing, you could consult with patients and their family or support people. The goal is to get a broad perspective on the topic from many sources & voices.

Your writing focus this week will be a comparison of your initial ideas in Week 1 to how you now see your topic. How has your perception of the topic changed? What parts of your topic has lots of information available? What parts of your topic had no information available? Consult again with your classmates to see if there is common ground, experience, or additional

resources you could tap.

A word of wisdom: it is important to learn how to do literature searches and where to acquire library information. Be sure to attend the computer lab session which will include explaining how to access resources online, how to do searches in Medline and the Cumulative Index to Nursing & Allied Health Literature (CINAHL), and MESH headings. Sometimes the resources are there but you're using the wrong words when you do your search. The computer lab session will also include how to judge the quality of resources and their appropriateness for a scholarly paper.

You should locate at least 4 professional nursing articles and 3 professional quality resources on the Internet. Refer to your computer unit assignments for help on discerning "professional quality resources".

NOTE: See these resources for help with determining scholarly resources. If you're still not sure, ask your instructor.

1. <http://www.library.cornell.edu/olinuris/ref/research/evaluate.html>
2. <http://www.library.jhu.edu/researchhelp/general/evaluating/>
3. <http://www.lib.berkeley.edu/TeachingLib/Guides/Internet/Evaluate.html>
4. <http://cac.psu.edu/~dxm12/siteval.html><http://cac.psu.edu/~dxm12/siteval.html>

Week Four

This week you will put your topic in **context**. What are the historical roots of the problem? What are the future predictions about the problem? What have been the major influences on this issue or problem (for example, media attention, changing population demographics, political changes such as feminism)? Is this a regional concern, or is it national or international? Has there been a lot written on the topic? Is this a topic or issue that has been revisited over time? When?

To give you an example of context, let me share with you the current focus on "road rage". There have been many newspaper articles and television programs in the last few years that lead us to believe this is a growing problem that is responsible for an increasing number of deaths in the U.S. Indeed, the media, politicians, and professionals seeking research funding say we have an epidemic. The fact is the number of highway deaths have declined & there are no statistics being kept nationally to track the connection to "road rage". The first person who wrote about it had a very slanted view and other writers have used this person as a source. This is a good example of the difference between using primary sources (the highway death statistics) and secondary sources (quoting the original writer).

Another example of context might be what has happened with mental illness in this country. There was a period of time where many of the illnesses were attributed to poor mothering. Current philosophy leans more toward biology as the cause. Why were mothers blamed and not fathers? Are there multiple theories of causation? Probably so.

Week Five

Your focus this week will be on the value & reliability of the information you've gained. Consider your sources. Has their perspective been broad or narrow? Is the content they present accurate? Is the information presented in a logical, well-organized manner, or is it chaotic? Is this written for professionals in the field or for the lay public? (**See the links in Week 3 for evaluating your resources**) Is the information superficial or does it reflect depth & breadth? What is the tone of the author's work - enthusiastic, boring, inspiring, etc? Does the author seem to be convinced there is only one solution or way of thinking? Or does the author come across as a critical thinker who can see many facets of a problem? What are the author's biases? What are yours? Do you agree or disagree with the author? How do you differ?

Has the author written extensively on the topic & does this author seem to be considered an expert? (For example, Dr. Jacqueline Campbell, RN is considered an expert in the field of domestic violence. She has written extensively on the topic & has been funded for several research projects by the National Center for Nursing Research. Margo McCaffery, PhD, RN is considered an expert in the field of pain management.) You may want to pose a question to a listserv to see if members view this author as a credible source of information. Or you may want to talk with patients or caregivers to see if what has been written professionally is an accurate representation of their experience.

Write up a summary of your quest to determine value & reliability of your sources. Share this with classmates and get their input. They may give you valuable perspectives that you will want to incorporate into your thinking about the topic.

Week Six

This week's work will focus on **perspective-taking**. Education is about acquiring information but knowledge of itself is not enough. We must be able to accept that others may not have the same perspective or viewpoint as we do. Can we listen to or see the other's perspective? Can we indicate that we understand their perspective (validate it)? Can we recognize that there are many different mindsets among people? Hopefully, your topic will lend itself to searching for the different perspectives that people have on the topic.

Based upon your reading, you might observe different perspectives among authors. The sociologist may take a perspective on poverty that is very different from a person who is poor. The physician may see the problem in a different light than the nurse or the nursing assistant. The agency financial officer may view the problem quite differently than the nurse. How might culture influence a person's perspective - for example, some cultures view illness as "God's will".

Which mindsets, theories or philosophies are you comfortable with? Which ones are you not comfortable with? Can you state "the other's" position or mindset? Can you articulate the various positions or mindsets?

This can be a time when there is a lot of struggle, growth and fun as you synthesize what you have learned and create rather than just regurgitate what someone else has said on your topic.

Share what you have experienced and learned with your classmates. It may trigger some interesting discussions. You may notice that they are encountering similar biases and mindsets.

Week Seven

Now for the final product. Though you may continue to think and learn about your topic, it is time to put what you have learned together as a formal paper. **Type up your paper using APA format** and in the accepted style for scholarly papers. Properly document your sources as explained in the APA manual and in the handout **APA Basic Guidelines** (adopted by the DBGN).

Get **2 people to edit for you**: someone who is not a nurse, and someone who is in the nursing profession. After you and your 2 editors have edited it, make the final changes and turn your typed paper, your reference articles and your writing portfolio in to your facilitator who will send it to the course faculty. **Keep a copy of your paper** for your own file. Papers do sometimes get lost, and you may want to expand your knowledge and understanding on the topic by writing about it in a future course.

- **NOTE**: To be graded, you must **submit your references** (articles, etc) with your paper! If you cited from books, photocopy the applicable page(s). Also, **send your paper as an attached file** in an email message to your instructor, or you can send via the applicable link in Blackboard.

Week Eight

You've finished your paper and turned it in. Now it's time to reflect about this experience. What have you learned? Your writing this week should address two main topics:

- 1) In week 1 you wrote down some questions, phrases and concerns about your topic. What would your list look like now? What questions do you still have about your topic? How have your questions changed? How has your thinking changed? Review the indicators of critical thinking in your readings (Arnold & Boggs, Blais, Kozier & Erb, etc.) and address **specifically** some of the ways your thinking has changed.
- 2) What did you like or not like about this experience? How will you use this process to solve other problems? How did collaboration with your classmates benefit you? What suggestions do you have for the course faculty with this assignment in the future? Include your reflections in the Writing Portfolio that you turn in to your instructor along with your paper.
- 3) Remember that 40% of your paper grade covers your Writing Portfolio so remember to submit your weekly writing and analysis for grading!!

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Baccalaureate and Graduate Nursing	
New Course (Parts II, IV)	College	College of Health Sciences	
X Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 385	
Course Dropped (Part II)	*Course Title (30 characters)	Perspectives in Professional Nursing II	
New Program (Part III)	*Program Title		
Program Revision (Part III)		(Major __, Option __x; Minor __; or Certificate __)	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date		Date
Departmental Committee	October 3, 2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No X	Council on Academic Affairs	NA
College Curriculum Committee	11/29/06	Approved X Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Increase credit hours of the course from 4 hr to 5 hr. This change is in response to an option change.

A. 2. Effective date: Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students:

B. The justification for this action: Increasing the credit hours from 4 to 5 will allow more in-depth coverage of concepts covered in the course. The change is based on evaluation data from faculty and students and a review of the accreditation standards. The concepts in the course are consistent with AACN Essentials for Baccalaureate Education standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none, credits will shift and two other courses will be dropped.

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strike through for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
NSC 385 Perspectives in Professional Nursing II. (4). (5) A. Prerequisite: NSC 381. Advanced concepts and skills for Professional Nursing practice.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	385	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
4 5	Lecture 5 4	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
	5 4	N	FR _____	JR _____
		N	SO _____	SR _____
		N		
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

- Political Project = 10% (group project)
- Family Case Study = 20% (group project)
- Communicable Disease presentation = 10% (group project)
- Formal Paper = 20% (group project)

Due dates for all projects and exams will be announced in class.

Formal Paper assignment:

1. Must conform to APA standards for a scholarly paper.
2. Length of the paper is to be 10-15 pages.
3. Must include a minimum of 7 references from professional, referred journals. Three references should be from research reports. References should be less than 5 years old.

Political Project assignment:

1. Select a bill that has been filed with the Kentucky legislature for the 2007 session or a national bill filed in the U. S. Congress.
2. Educate yourself about being politically active. Visit the KNA website to see what nurses can do to be more politically active. KNA also publishes the bills it supports or does not support over its website.
3. Educate yourself about the bill you have chosen.
4. Interview a local politician, a representative of a nursing organization, a medical person, a healthcare provider, nurses, and citizens to get their views on the bill.
5. Follow the progress of the bill through congress and committees.
6. Write a 2-3 page report of what you found out and where the bill has progressed.

Family Case Study assignment:

1. Select and read a family case study from the Blackboard site.
2. Use the forms provided to write a nursing care plan for the selected family.
3. Use your textbooks as resources for writing the nursing care plan.

Communicable Disease report:

1. Select a communicable disease from the list provided.
2. Use internet, articles, and other resources to ascertain the life cycle of the communicable disease, the prevalence, the numbers of people currently infected, the type of organism involved, what the organism looks like, the incubation period of the disease, the mode of transmission, and the treatment for the disease (if any).
3. Put this information on PowerPoint slides and present it to the class. The presentation should last 20-30 minutes.
4. A list of your references is to be turned in to the instructor. Use APA style.

Communicable Diseases:

MRSA	West Nile Virus	VRE	HIV/AIDS			
Mumps	TB	Smallpox	Malaria	Ebola	Plague	Anthrax

Special accommodations:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building by email at disabilities@eku.edu or by telephone at 859-622-2933 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

Incomplete grades: Students are encouraged to complete the course requirements by the end of the semester. If any assignments/exams are unfinished at the end of the semester, the course grade will be averaged without the grade(s) for the unfinished work. In order to receive a grade of "I" or Incomplete for this course, you must first discuss the need for an "I" with the instructor. This must be done well ahead of the last day of class. Students seeking an "I" grade for the course must present the instructor with a plan for timely completion of the course requirements. Course grades of "I" which are not removed by the university deadline will result in a grade of "F" for the course.

Attendance Policy: Regular class attendance is expected of all students. Any student with more than 20% absences from class may be assigned a grade of "F" for the course. See the BSN student handbook for the policy on class attendance.

ACADEMIC INTEGRITY POLICY:

"Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity."

UNIT 1: PERSPECTIVES ON COLLABORATION IN HEALTH CARE

TOPIC	OBJECTIVES	PREPARATION
Nursing empowerment, leadership, political advocacy, political processes	<ul style="list-style-type: none"> • Discuss the role that power plays in nursing practice. • Identify ways nurses can participate in the political process. • Discuss the results of the Woodhull study related to nursing's public image. • Discuss the purpose of the political project assignment. • Select a bill to follow through the legislative process. 	Begin work on the political project assignment.

Group processes	<ul style="list-style-type: none"> Develop professional presentation skills, applying principles of teaching groups of adults. Synthesize role development for the BSN nurse. Demonstrate group collaboration. Demonstrate effective use of electronic communication to enhance professional communication. Analyze group dynamics and processes in assigned group. Discuss principles used to promote effective working relationships within interdisciplinary groups Discuss elements & characteristics of collaborative health care teams. 	
General systems theory	<ul style="list-style-type: none"> Explain the key components/concepts included in general systems theory. 	
Health care delivery systems	<ul style="list-style-type: none"> Examine the current & evolving health care delivery systems in the U.S. Describe trends influencing health care delivery systems. 	Go to the websites for the ANA, AMA, RNC, and DNC for their opinions on a national health insurance plan.
Health care economics	<ul style="list-style-type: none"> Explain key concepts in health care economics. 	
Health care reform	<ul style="list-style-type: none"> Discuss the key issues of access, quality, and cost. 	
Nursing classification systems	<ul style="list-style-type: none"> Describe the goals of reforming/redesigning health care delivery systems Identify forces that are contributing to the reforms. Name 6 nursing classification systems under development and briefly describe them. State 3 benefits of standardizing the language of nursing. 	

UNIT II: PERSPECTIVES ON THE FAMILY

TOPIC	OBJECTIVES	PREPARATION
The family as client—nursing process, assessment & intervention.	<ul style="list-style-type: none"> Assess a family, construct a genogram, and using the criteria listed in the syllabus, handouts, and text, formulate a nursing diagnosis and plan of care. Identify nursing implications for working with various family types. Complete a group Family Care Study Project for a selected family care study. 	Read the family case studies in Blackboard and choose one for the Family Case Study project.
Family theories	<ul style="list-style-type: none"> Explain key concepts in Bowen's Family Systems Theory. Describe implications for working with families for promoting health, development of each member, and the family's adaptive mechanisms. Summarize other theoretic approaches for working with families. 	
Communication processes and dynamics	<ul style="list-style-type: none"> Demonstrate the use of circular questions designed to enhance family self-awareness & adaptive mechanisms. Recognize healthy & unhealthy communication processes in families. 	
Violence in the family	<ul style="list-style-type: none"> Recognize abuse & neglect in families across the lifespan. Identify key roles of the nurse in applying levels of prevention across the lifespan. Identify community resources for 	

	<ul style="list-style-type: none"> families experiencing violence. Discuss theoretical perspectives of violence. Discuss methods to prevent violence in families.
Crisis intervention with the family	<ul style="list-style-type: none"> Define crisis & crisis intervention. Discuss the nursing care of clients in crisis. Identify balancing factors for the family in crisis.
Addictions in the family	<ul style="list-style-type: none"> Identify 5 characteristics of the addicted family system. Discuss nursing interventions to be utilized with the addicted family. Describe role behaviors in the addicted family.

UNIT III: EPIDEMIOLOGY

UNIT IV: PERSPECTIVES ON HEALTH AND WELLNESS

TOPIC	OBJECTIVES	PREPARATION
Health & wellness models	<ul style="list-style-type: none"> Differentiate health, wellness, well-being. Describe factors affecting health care compliance. 	
Health status, beliefs, and behaviors	<ul style="list-style-type: none"> Differentiate health preventive care and health promotion. Compare the health promotion models of Pender, Kulbock, & Neuman. Identify the stages of health behavior change according to Prochaska & DiClemente. 	
Change process across the lifespan	<ul style="list-style-type: none"> Identify the steps of the change process according to Lewin & others. Identify ways to facilitate the change process for clients in the major age-related developmental stages. Describe 3 categories of problems and the change strategies appropriate for each. 	
Teaching & learning across the lifespan	<ul style="list-style-type: none"> Explain the 3 domains of learning. Identify guidelines for effective learning. Explain the essential aspects of a teaching plan. Write behavioral objectives that are measurable. Construct a teaching plan that is culturally sensitive and appropriate for a client's developmental level. Identify barriers to effective health teaching. 	Complete a teaching/ learning plan for one of the members of your family case study.

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Baccalaureate & Graduate Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Nursing Post RN Option (RN-BSN)
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major __, Option <u>x</u> ; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/3/06	Graduate Council* NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu. *** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To revise the RN-BSN program

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Fall 2007

B. The justification for this action: Need to incorporate changes in the program to incorporate more emphasis on concepts mandated in the professional standards and to reflect updated needs of the RN-BSN student population and the employers. Two courses previously required for RN-BSN students have been noted to be covered by their prior coursework and are being deleted from the requirements. The curriculum is being updated based on feedback from students, faculty and the Advisory Committee to better meet market demands and accreditation standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Plan for Registered Nurses (RN-BSN-MSN)

The Department of Baccalaureate and Graduate Nursing offers the opportunity for registered nurses to earn both the baccalaureate and masters degree in nursing. Admission requirements include an Associate Degree in Nursing (or 3 year diploma program), and a current free and unrestricted R.N. license in Kentucky. Students who are interested in continuing in the M.S.N. program after completion of the B.S.N. should take the Graduate Record Examination or Miller Analogies Test and make application for graduate studies during the senior year. Students must complete the B.S.N and be admitted to graduate studies to continue into the M.S.N. program.

NURSING POST RN OPTION (RN-BSN)

CIP Code: 51.1601.02

Major Requirements 48 52 hours

NSC ~~330*~~, ~~332~~, ~~350~~, 340 (2), 381 (4 5), 385** (4 5), 390(2), 440 (3), 442 (5), 445 (2), 480, 486 (5), 492, 495.

*Credit by Exam option.

**Upon successful completion of NSC 385, the RN is granted credit for NSC 380, 386, and 484 (19 hrs.)

Supporting Requirements 9 hours

STA 215 or STA 270, BIO 171 and BIO 301.

General Education Requirements 39 hours

Standard general education program, excluding blocks **VI, VII (QS), and VIII (6 hours)**. Take an additional 3 hours in block VII or VIII in lieu of Block VI. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

Free Electives (as needed to complete 128 hours)

Minimum Total Degree Requirements* 128 hours

*Degree requirements will include transfer courses, support courses, major requirements, General Education requirements and University requirements that will total a minimum of 128 hours.

NSC340	2	This box of info. is just calculation of hours to verify – NOT included in catalog
NSC381	5	
NSC385	5	
NSC390	2	
NSC440	3	
NSC442	5	
NSC445	2	
NSC486	5	(Blk VI – but take 3 hrs. in block VII or VIII)
Total Core	29	
Credit	19	- for NSC380,386 & 484 upon successful completion of NSC385
Total Core	48	
STA215	3	(Blk VII(qs))
BIO171	3	(BlkVIII w/301)
BIO301	3	
Total Support	9	

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Bacc and Grad Nursing
New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 834
Course Dropped (Part II)	*Course Title (30 characters)	
New Program (Part III)	*Program Title	NA
Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9-22-06	Graduate Council*
		11/17/06
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
		11-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	NA
		Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To designate admission to the MSN program or dept approval as a prerequisite for NSC 834

A. 2. Effective date: (Example: Fall 2001); Summer, 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: Because of limited department resources and necessary prerequisite skills/knowledge, this course requires limited enrollment based on admission to the MSN program or department approval.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: no additional

Library Resources: no additional

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

<p>New or Revised* Catalog Text</p> <p>(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</p> <p>834 Advanced Pathophysiology. (3) A. Prerequisite: admission to MSN program or department approval.</p> <p>Application of advanced principles of pathophysiology to the diagnosis and treatment of conditions within the scope of advance nursing practice and frequently encountered in the rural primary health care setting.</p>

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	834	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture <u>3</u>	Laboratory _____ Other _____	Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____	
			SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Admission to the MSN program or department approval.

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Bacc and Grad Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 836
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	NA
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option <u>x</u> ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9-22-06	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		11/17/06
		01-18-07
		NA
		NA
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To designate admission to the MSN program as a prerequisite for NSC 836

A. 2. Effective date: (Example: Fall 2001): Summer, 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: Because of limited department resources and necessary prerequisite skills/knowledge, this course requires limited enrollment based on admission to the MSN program or department approval.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: no additional

Library Resources: no additional

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
 836 Advanced Health Promotion for APN's. (3) A. Prerequisite: admission to MSN program. Emphasis on advanced skills of planning health promotion programs for client populations. Program planning principles are incorporated within the nursing process to address health concerns of the community.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	836	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	NURB
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only) 51	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites ***See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Admission to the MSN program.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Bacc and Grad Nursing		
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences		
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 840		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)			
<input type="checkbox"/> New Program (Part III)	*Program Title	NA		
<input type="checkbox"/> Program Revision (Part III)	(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/>)</td> </tr> <tr> <td><input type="/> Program Suspended (Part III)		*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9-22-06	Graduate Council*
		11/17/06
Is this a SACS Substantive Change?	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To designate admission to the MSN program or department approval as a prerequisite for NSC 840

A. 2. Effective date: (Example: Fall 2001): Summer, 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: Because of limited department resources and necessary prerequisite skills/knowledge, this course requires limited enrollment based on admission to the MSN program or department approval.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: no additional

Library Resources: no additional

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) 840 Nursing Theory. (3) A. Prerequisite: admission to MSN program or department approval. Provides a basic understanding of the process of theory construction and an appreciation of the role that theory plays in providing a scientific basis for nursing.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	840	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
Cip Code (first two digits only) 51 _____				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction; if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Admission to the MSN program or department approval.

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form

**(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)**

Part I

(Check one)	Department Name	Bacc and Grad Nursing		
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences		
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 842		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)			
<input type="checkbox"/> New Program (Part III)	*Program Title	NA		
<input type="checkbox"/> Program Revision (Part III)	(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/>)</td> </tr> <tr> <td><input type="/> Program Suspended (Part III)		*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9-22-06	Graduate Council*
		11/17/06
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To designate admission to the MSN program or department approval as a prerequisite for NSC 842

A. 2. Effective date: (Example: Fall 2001): Summer, 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: Because of limited department resources and necessary prerequisite skills/knowledge, this course requires limited enrollment based on admission to the MSN program or department approval

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: no additional

Library Resources: no additional

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
842 Advanced Nursing Practice Issues (3) A. <u>Prerequisite: admission to MSN program or department approval.</u>
Analysis of professional issues and strategies which can facilitate the development of the nursing profession.
Consideration of selected variables influencing the development and resolution of issues.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	842	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	Admission to the MSN program or department approval.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Bacc and Grad Nursing
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 844
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	NA
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option <u>x</u> ; Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9-22-06	Graduate Council*
		11/17/06
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate**
		NA
Teacher Education Committee*	NA	Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If 'yes', SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To designate NSC 840 as a prerequisite for NSC 844

A. 2. Effective date: (Example: Fall 2001): Summer, 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: The courses are sequential, with NSC 844 building on content from NSC 840.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: no additional

Library Resources: no additional

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) 844 Nursing Education I. (3) A. <u>Prerequisite: NSC 840.</u> Analyze and critically evaluate curriculum and education theory utilized in nursing education, with an emphasis on curriculum development and teaching-learning theory.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	844	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry _____</p> <p>Data entry person _____</p> </div>	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ NSC 840

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Bacc and Grad Nursing
New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	NSC 850
Course Dropped (Part II)	*Course Title (30 characters)	
New Program (Part III)	*Program Title	NA
Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9-22-06	Graduate Council*
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		11/17/06
College Curriculum Committee	11/29/06	Council on Academic Affairs
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
Teacher Education Committee*	NA	Faculty Senate**
		NA
		Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To designate admission to the MSN program as a prerequisite for NSC 850

A. 2. Effective date: (Example: Fall 2001): Summer, 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: Because of limited department resources and necessary prerequisite skills/knowledge, this course requires limited enrollment based on admission to the MSN program or department approval.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: no additional

Library Resources: no additional

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) 850 Rural Health Nursing I. (3) A. Prerequisite: admission to MSN program. Co-requisite: NSC 800. Concepts, theories and specific challenges related to the delivery of health services in rural communities. In-depth assessment of complex rural systems.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
NSC	850	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	NURB
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
Cip Code (first two digits only) 51				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.		Admission to the MSN program.		
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Equivalent Course(s): (credit not allowed with; or formerly:)				
Course Prefix and No.				
Course Prefix and No.				
Course Prefix and No.				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Exercise and Sport Science College College of Health Science *Course Prefix & Number ATR 221 *Course Title (30 characters) Sport & Exercise Nutrition *Program Title _____ (Major ____, Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date _____ Date _____		
Departmental Committee 9/13/06		Graduate Council* NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs 01-18-07
College Curriculum Committee 9/27/06		Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee* NA		Faculty Senate** NA
Teacher Education Committee* NA		Board of Regents** NA Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To create 1 hr. Sport and Exercise Nutrition course focused on the ATEP curriculum that meets the educational competencies and clinical proficiencies.

A. 2. Effective date: (Example: Fall 2001) Summer 07

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Fall 2006

B. The justification for this action:
 Add the 1 hr. Sport and Exercise course to the ATEP curriculum to meet the educational competencies and clinical proficiencies.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text. 2. For a revised course, provide the current catalog text with the proposed text using <u>strikethrough</u> for deletions and <u>underlines</u> for additions. 3. For a dropped course, provide the current catalog text.	<p style="text-align: center;">New or Revised* Catalog Text</p> <p>(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</p> <p>ATR 221 Sport and Exercise Nutrition (1). Prerequisite: ATR 100, PHE 212, and PHE 180. This course will provide an understanding of the theoretical principles and application underlying the use and effectiveness of proper nutritional guidelines to influence the performance and well being of competitive and recreational athletes.</p>
--	---

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
<u>ATR</u>	<u>221</u>	Summer 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	ESSC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
1	Lecture 1 _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	1	N	FR _____ JR _____ SO _____ SR _____	
			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>				
Thesis _____				
Internship _____				
Independent Study _____ Practicum _____				

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>ATR 100, PHE 212, and PHE 180.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

GRADING SCALE

A	90 – 100%	Outstanding
B	80 – 89%	Above Average
C	70 – 79%	Average
D	60 – 69%	Below Average
F	0 – 59%	Unacceptable

Food Journal		160
Quizzes	6 @ 10 points each	60
Exams	2 @ 50 points each	100
Meal Planning	1 @ 20 points each	20
Case Study	1 @ 40 points	40

Total Points 380
ATTENDANCE

Attendance is EXPECTED and will not be rewarded with a grade or points for this effort. This course is designed for ACTIVE LEARNERS! You CANNOT be passive in this course and be successful. This course is designed in a fashion that one is unable to obtain notes from a missed class and be just as successful as students that attended the scheduled class. Your participation in class discussion, activities, projects, and clinical assignments will be critical in your understanding and performance of the outcomes of this course.

ADA Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor of the Turley House or by telephone at (859) 622-1500 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

University 2-Hour Delay Schedule

Monday/Wednesday/Friday		Tuesday/Thursday	
Regular Class Period	Delay Class Period	Regular Class Period	Delay Class Period
8:00 – 8:50	10:00 – 10:40	8:00 – 9:15	10:00 – 11:00
9:05 – 9:55	10:50 – 11:30	9:30 – 10:45	11:10 – 12:10
10:10 – 11:00	11:40 – 12:20	11:00 – 12:15	12:20 – 1:20
11:15 – 12:05	12:30 – 1:10	12:30 – 1:45	1:30 – 2:30
12:20 – 1:10	1:20 – 2:00	2:00 – 3:15	2:40 – 3:40
1:25 – 2:15	2:10 – 2:50	3:30 – 4:45	3:50 – 4:50
2:30 – 3:20	3:00 – 3:40		
3:35 – 4:25	3:50 – 4:30		
4:40 – 5:30	4:40 – 5:20		
6:00	6:00	6:00	6:00

Tentative Course Outline

Week 1 = Macronutrients and Micronutrients

Week 2 = Digestion and Absorption of Nutrients

Week 3 = Metabolism in Exercise

Week 4 = Determining Energy Needs

Week 5 = Recommendations for the Physically Active

Week 6 = Recommendations for Intense Training

Week 7 = Fad Diets and Federal Guidelines

Week 8 = Supplements

Week 9 = Fluid balance and Rehydration

Week 10 = Body Composition

Week 11 = Disordered Eating

Week 12 = Counseling and referral

Week 13 = Nutritional Value of Common Foods and How to Select Foods When Traveling

Week 14 = Power Foods

Week 15 = Meal Planning Assignments

Week 16 = Athlete Case Study Assignments

The instructor reserves the right to make any changes/additions to the syllabus* Students are responsible for making changes to their personal copy of the syllabus.**

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Exercise and Sport Science
____ New Course (Parts II, IV)	College	Health Science
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	ATR322
____ Course Dropped (Part II)	*Course Title (30 characters)	
____ New Program (Part III)	*Program Title	
____ Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
____ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	8/10/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 01-18-07
College Curriculum Committee	8/16/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Decrease hours from 4 to 3, make course description more detailed of what course is about.

A. 2. Effective date: (Example: Fall 2001) Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Decrease hours from 4 to 3. AT faculty strongly believe this needs to be a 3-hour course and the extra hour will be used for the new 1 hr. Sports Nutritional course that is being added to the program that will meet the accreditation changes. Edit course description to better describe the course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ATR 322 Therapeutic Interventions. (4) (3) II. Prerequisite: ATR 311. Study of the principles of pharmacology and psychosocial intervention with respect to injury and rehabilitation. Study of the therapeutic use of drugs in patients, including pharmacokinetics, pharmacodynamics, and routes of administration, in addition to the legal, moral and ethical implications of drug administration by the athletic trainer. Further study will include the principles of psychosocial intervention with respect to injury and rehabilitation.

(A) I	(A) II	(A) III	(A) IV	(A) V	(A) VI	(A) VII	(A) VIII	(A) IX	(A) X
(B) I	(B) II	(B) III	(B) IV	(B) V	(B) VI	(B) VII	(B) VIII	(B) IX	(B) X
(C) I	(C) II	(C) III	(C) IV	(C) V	(C) VI	(C) VII	(C) VIII	(C) IX	(C) X

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) ATR	Course Number (3 Digits) 322	Effective Term (Example: Fall 2001) Summer 2007	College/Division: AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	Dept. (4 letters)* ESSC
Credit Hrs. 4 3	Weekly Contact Hrs. Lecture 4 3 Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only) 51	
			Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly;)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>Exercise and Sport Science</td> </tr> <tr> <td>College</td> <td>Health Science</td> </tr> <tr> <td>*Course Prefix & Number</td> <td>_____</td> </tr> <tr> <td>*Course Title (30 characters)</td> <td>_____</td> </tr> <tr> <td>*Program Title</td> <td>Athletic Training</td> </tr> <tr> <td></td> <td>(Major __, Option __; Minor __; or Certificate __)</td> </tr> <tr> <td colspan="2">*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	Exercise and Sport Science	College	Health Science	*Course Prefix & Number	_____	*Course Title (30 characters)	_____	*Program Title	Athletic Training		(Major __, Option __; Minor __; or Certificate __)	*Provide only the information relevant to the proposal.	
Department Name	Exercise and Sport Science														
College	Health Science														
*Course Prefix & Number	_____														
*Course Title (30 characters)	_____														
*Program Title	Athletic Training														
	(Major __, Option __; Minor __; or Certificate __)														
*Provide only the information relevant to the proposal.															

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9/13/06	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	01-18-07
College Curriculum Committee	09/27/06	Approved <input checked="" type="checkbox"/> Disapproved _____	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add HEA203 and replace NFA201 with PHE180 in support for Blk VI, decrease hours for ATR322 from 4 to 3, replacing the one hour with the New Sports and Exercise Nutrition course ATR221

A. 2. Effective date: (Example: Fall 2001)
 Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Adding HEA 203 will enable graduates of our AT program to meet Board of Certification requirements to be eligible to sit for the national BOC Exam. Use PHE180 in place of NFA201 for Blk VI in General Education. Add new course ATR221 in major requirements to meet nutritional competencies and clinical proficiencies. After reviewing the educational competencies and clinical proficiencies assigned to ATR 322, the AT faculty believe this needs to be a 3-hour course. Decrease hours in ATR322 from 4 hrs to 3 hrs. Adjust total number of credit hours for the ATEP to meet current CAATE-accreditation Standards.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Family and Consumer Science		
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences		
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number			
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)			
<input type="checkbox"/> New Program (Part III)	*Program Title	General Dietetics		
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/>)</td> </tr> <tr> <td><input type="/> Program Suspended (Part III)		*Provide only the information relevant to the proposal.	

Proposal Approved by:		Date	Date
Departmental Committee	11/27/06	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1. To delete CLT 209/211, Diagnostic Microbiology (5 hrs.) as an option in place of BIO 273, Clinical Microbiology (4 hrs.)

2. By deleting this option the number of free electives in the program will change from 6-8 hrs. to 7-8 hours.

A. 2. Effective date: (Example: Fall 2001)

Summer 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Under the new General Education Program our Dietetic students are taking BIO 301 and BIO 273 which meet Block VIII. (all students must take at least 6 hours under Block VIII). If the students were to take CLT 209/211 in place of the BIO 273 they would not have met the requirement for Block VIII and would have to take additional courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: No additional ones needed

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

General Dietetics (B.S.) Area Major

Major Requirements.....59-60 hours

CDF 132, FCS 303, 400, FRM 352, NFA 121, 201, 202; NFA 301 or CHE 330; NFA 317, 321, 323, 325, 326, 344; NFA 349 (1) or FCS 330D (1); NFA 401, 402, 403, 404, 411, 415 (2) 445.

Supporting Course Requirements.....27-28 hours

BIO 273 or ~~CLT 209~~ and ~~CLT 211*~~; BIO 301; CHE 101/107, 102; HEA 450 or STA 215*; CIS 212 or CSC 104; ACC 201 or 550; PSY 200.

General Education Requirements.....33 hours

Standard General Education program, excluding blocks IVB, VB, VII (QS) and VIII (6 hours). Refer to Section Four of this Catalog for details on the General Education and University Requirements.

University Requirement.....1 hour

HSO 100.

Free Electives6 7-8 hours

Total Curriculum Requirements.....128 hours

*Cannot be used for general education

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name: <u>Family and Consumer Sciences</u> College: <u>Health Sciences</u> *Course Prefix & Number: _____ *Course Title (30 characters): _____ *Program Title: <u>Interdisciplinary Early Childhood Education</u> (Major __, Option <u>X</u> ; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	11/27/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs _____
College Curriculum Committee	11/29/06	Approved _____ Disapproved _____
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	_____	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Add CDF 346 to curriculum requirements for Interdisciplinary Early Childhood Education option.

A. 2. Effective date: (Example: Fall 2001)

Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Content of CDF 346 includes information on transdisciplinary play-based assessment that is critical for individuals working with populations of young children.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Major Requirements	33-51 hours
Core	24 hours
CDF 132, 235, 236, 327, 437, FCS 400, NFA 317 and SWK 456.	
Options	9-12-27hours
Child Development*	27 hours
CDF 246, 343, 344, 346, 450 ⁽⁹⁾ 547, 538.	
Family Studies	24 hours
CDF 232, 243, 331, 342 or 441; , 424, 443 ⁶ , 538.	
Interdisciplinary Early Childhood*	9-12 hours
CDF 246, 343, 344, <u>346</u> .	
Minor Requirements	18 hours
Interdisciplinary Early Childhood	18 hours
(Minor in Special Education)	
SED 504, 341, 352, 360, 436, 518.	
Supporting Course Requirements	6-18 hours
Child Development	15 hours
CSC 104 or CIS 212, SED 504, 518, OTS 515, NSC 500.	
Family Studies	6 hours
FRM 352, CSC 104 or CIS 212	
Interdisciplinary Early Childhood	9 hours
CSC 104 or CIS 212, OTS 515, NSC 500.	
Professional Education Requirements	19 hours
(Interdisciplinary Early Childhood Option)	
EDF 103 ¹ , 203, ELE 519 and CDF 499 ¹² (Students must comply with admission to Teacher Education requirements.) (EDF 319 met with major; EDF 413 met with SED 353; SED 401 met with special education minor.)	
General Education Requirements	49 hours
Standard General Education Program, excluding course category O3. Refer to Section Four of this Catalog for details on the General Education and University Requirements.	
University Requirements	1 hour
HSO 100	
Free Electives	0-24 hours
Total Curriculum Requirements	128- 429 <u>132</u> hours

* Transfer students may be required to take CDF 299 ⁽¹⁾

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
X New Course (Parts II, IV)	College	College of Health Sciences
Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 302
Course Dropped (Part II)	*Course Title (30 characters)	Organization and Management of Health Services
New Program (Part III)	*Program Title	Health Services Administration
Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To add HSA 302 (3 credits) the major (all options) curriculum of Health Services Administration.

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of the degree revision: Currently, students receive a broad-spectrum review of the health care delivery system in HSA 100. However, there is need for students to obtain information regarding specific health care management issues facing a variety of health care organizations (i.e., hospitals, ambulatory surgery centers, long term care facilities, physician practices). This new course, HSA 302, will be required by all HSA students, irrespective of option.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

Operating Expenses Impact:

Equipment/Physical Facility Needs:

Library Resources:

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 302 Organization and Management of Health Services. (3). Prerequisite: HSA 100. Analysis of structure, function, and internal and external forces impacting healthcare services. Identification of management topics and trends.

For Banner Purposes: The title is Org and Mgt of Health Services.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	302	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
3	Lecture 3	Laboratory _____ Other _____	Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	HSA 100 (Minimum Grade of C)
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

SYLLABUS

COURSE TITLE HSA 302 - Organization and Management of Healthcare Services
CREDIT HOURS 3
INSTRUCTOR

Catalog Description **Organization and Management of Healthcare Services (3) A Prerequisite: HSA 100 (Minimum Grade of C). Analysis of structure, function, and internal and external forces impacting healthcare services. Identification of management topics and trends.**

REQUIRED TEXT

1. *Hospitals: What They Are and How They Work*, 3rd edition. D. Griffin. Jones and Bartlett, 2006.
2. *Comparative Health Information Management*, 2nd edition. A. Peden, Jones and Bartlett, 2005.
3. Additional Reference: *Health Information Management: Concepts, Principles, and Practice*, 2nd edition. Editors: LaTour & Eichenwald-Maki. AHIMA, 2006.

REFERENCES To be added as course is further developed.

ACADEMIC INTEGRITY Eastern Kentucky University will honor the University's Academic Integrity policy. By honoring and enforcing this policy, the university affirms that it will not tolerate academic dishonesty.

DISABILITIES STATEMENT If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office on the third floor of the Student Services Building, by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

METHOD OF EVALUATION

Health Services Report	40 points
Attendance, Participation, Homework	20 points
Exams	40 points

Grading scale

A	= 92.0 - 100
B	= 83.0 - 91.9
C	= 74.0 - 82.9
D	= 60.0 - 73.9
F	= below 60

MIDTERM STATUS Students will be given a grade update of their progress in the class prior to mid-term.

METHOD OF INSTRUCTION Lecture, discussion, student reports, audiovisuals, Web/Blackboard.

ATTENDANCE POLICY

1. Students are expected to attend all classes.
2. If it is necessary to miss a class, the student must see the instructor prior to the next scheduled class period to identify any work missed during the absence.
3. At the discretion of the instructor, class attendance will be recorded at the beginning of each scheduled class meeting. When a student is late in getting to class or after attendance has been recorded, the student is responsible, immediately after class, to see that the absence is removed from the record. Tardies will be considered one-third of an absence.
4. At the discretion of the instructor, some absences may be excused, such as those due to a documented medical encounter or approved University activity. Examples of documentation include a written doctor's excuse or an official University excuse.
5. In the event of an unavoidable absence, the student should meet the instructor's terms for "make-up" procedures. The responsibility for initiating make-up work rests with the student.
 - A. Make-up assignments and exams may be provided for excused absences, although it often is not possible to make-up an in-class discussion or exercise.
 - B. If a student does not have an excused absence and needs to make up an exam or assignment, the grade may be lowered by a 10% late penalty.
 - C. At the discretion of the instructor, specific time deadlines may be assigned to some make-up work.

**LAST DAY TO WITHDRAW
COURSE OBJECTIVES**

At the conclusion of this course, the student should be able to:

1. Describe the responsibilities and relationships of the components and services of hospitals and other healthcare organizations.
2. Identify accrediting agencies and requirements, licensure, and credentialing issues for healthcare facilities, their employees, and the medical staff.
3. Identify government agencies and explain their relationship with healthcare organizations.
4. Explain the interest of healthcare organizations in the topics of quality management, law, research, informatics, and finance.
5. Define health data structure, content, and standards with emphasis on the patient record (electronic, paper, transitional)
6. Describe management challenges in healthcare organizations.
7. Identify resources for healthcare organizations.
8. Gain an understanding of, and begin to use, the language of HSA.
9. Join an appropriate professional organization as a student member.
10. Identify career options in HSA.

COURSE CONTENT

I. The HSA Student

- A. Professional Organizations in HSA**
1. Identification
 2. Student Membership
 - a. required to be a member of one organization
 - b. program pays a set amount for membership from course fee.

B. Explanation of the Professional Practice Experience

II. Hospitals (full class participation)

A. Responsibilities and Relationships of Services

1. Governing Board
2. Executive Office & Staff Services
3. Medical Staff
4. Business Office
5. Information Services
6. Nursing and Clinical Services
7. Plant and Guest Services
8. Volunteers
9. Patient-centered care

B. Accreditation, Licensure, Credentials

1. JCAHO
 - a. role in healthcare
 - b. review standards for selected services
2. Licensure and Credentials
 - a. hospital
 - b. employees
 - c. medical staff

C. Influential Government Agencies

1. Federal
2. State

D. Health Data Management

1. Medical record structures
 - a. electronic
 - b. paper
 - c. transitional
 - d. personal health records
2. Medical record content
 - a. forms
 - b. data elements and core data sets
 - c. documentation issues
3. Medical record standards, regulations, and compliance issues
 - a. accreditation standards
 - b. introduction to important regulations
 - c. introduction to compliance issues

- E. Introduction to HSA Core Topics
 - 1. Legal & Ethical Issues
 - 2. Quality Management Issues
 - 3. Finance and Reimbursement Issues
 - 4. Research Issues
 - 5. Informatics Issues
 - 6. Management Challenges
- F. Resources for Hospital Management
 - 1. Professional Organizations for Hospital Membership
 - 2. Useful Websites, Publications, Reference Tools
- G. HSA Career Opportunities
 - 1. Entry Level Jobs
 - 2. Career Progression

III. Other Health Care Organizations (HCO)

Students develop a presentation for another type of HCO and include the topics that were covered for the hospital, in II. Assignment information and requirements will be provided in a separate document.

A. Types of Organizations

- | | |
|-------------------------------|---|
| 1. Long Term Care | 13. Public Health |
| 2. Medical Practice | 14. Rehabilitation Clinic |
| 3. Dental Practice | 15. Pharmacy |
| 3. Cancer or other Registries | 16. Student Health Service |
| 4. Home Health | 17. Radiology Clinic (stand-alone MRI, etc. services) |
| 5. Hospice | 18. Urgent Care Clinic |
| 6. Mental Health | 19. Emergency Medical Service |
| 7. Veteran's Administration | 20. Veterinary Hospital |
| 8. Prison | 22. Alternative/ Complementary Medicine |
| 9. Military | 23. Other |
| 10. Blood Bank | |
| 11. Academic | |
| 12. Telemedicine | |

B. Research and Presentation

- 1. Services Offered by the Organization
 - a. patient profile
 - b. responsibilities
 - c. relationships
- 2. Accreditation, Licensure, Credentials
 - a. the organization
 - b. the employees
 - c. the medical staff
- 3. Legal & Ethical Issues
- 4. Quality Management Issues
- 5. Finance and Reimbursement Issues
- 6. Research Issues
- 7. Informatics Issues
- 8. Management Challenges
- 9. Resources for Managers
- 10. HSA Career Opportunities

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
New Course (Parts II, IV)	College	College of Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 203
Course Dropped (Part II)	*Course Title (30 characters)	Health Information Management Systems
New Program (Part III)	*Program Title	
Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		Date	Date
Departmental Committee	9/29/2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change minimum requirements on prerequisites for HAS 203 and the semester the course is offered.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The Undergraduate Catalog needs to reflect the correct course offering semester and minimum prerequisite requirements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NO)NE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
HSA 203 Fundamentals of Medical Science. (4) I II. Formerly HNF 203. Prerequisites: MAS 200, BIO 171, and 301 with a minimum grade of "C-". An introduction to the study of disease – its causes, symptoms, and treatment. 3 Lec/2 Lab.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	203	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
		Cip Code (first two digits only) 51		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <input type="checkbox"/> Check all applicable	FOR BANNER USE ONLY	
		Thesis _____	Date of data entry _____	
		Internship _____		
		Independent Study _____	Data entry person _____	
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	MAS 200, BIO 171, and 301 with a minimum grade of "C-".
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 306
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Medical Nosology
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9/29/2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To delete a three credit course from the Health Information Management option.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The increase in credit hours is a result of combining two 3-credit courses (HSA 306 and 314) into one 4-credit lec/lab course. The decreased credit hours reflect changes in CAHIIM accreditation requirements. In addition, pursuant to graduate surveys, this course is being added to the core HSA curriculum.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 306 Medical Nosology. (3 4) I, II. Formerly HNF 306. Prerequisite: or Corequisite: HSA 203 with a minimum grade of "C-" or departmental approval. Coding and classification of symptoms, diseases, operations, and procedures according to ICD-9-CM. HCPCS and ICD-9-CM coding and reimbursement systems for physician services and hospital inpatient and outpatient services. 2 3 Lec/2 Lab.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	306	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
3 4	Lecture 2 3	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	2 3	N	FR _____	JR _____
		N	SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	HSA-203
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	HSA 203 (Minimum Grade of C-)
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I																																		
(Check one)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>Health Promotion and Administration</td> </tr> <tr> <td>College</td> <td>College of Health Sciences</td> </tr> <tr> <td>X Course Revision (Parts II, IV)</td> <td>*Course Prefix & Number: HSA 370</td> </tr> <tr> <td>Course Dropped (Part II)</td> <td>*Course Title (30 characters): Health Information Management Systems</td> </tr> <tr> <td>New Program (Part III)</td> <td>*Program Title</td> </tr> <tr> <td>Program Revision (Part III)</td> <td>(Major __, Option __; Minor __; or Certificate __)</td> </tr> <tr> <td>Program Suspended (Part III)</td> <td>*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	Health Promotion and Administration	College	College of Health Sciences	X Course Revision (Parts II, IV)	*Course Prefix & Number: HSA 370	Course Dropped (Part II)	*Course Title (30 characters): Health Information Management Systems	New Program (Part III)	*Program Title	Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	Program Suspended (Part III)	*Provide only the information relevant to the proposal.																			
Department Name	Health Promotion and Administration																																	
College	College of Health Sciences																																	
X Course Revision (Parts II, IV)	*Course Prefix & Number: HSA 370																																	
Course Dropped (Part II)	*Course Title (30 characters): Health Information Management Systems																																	
New Program (Part III)	*Program Title																																	
Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)																																	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.																																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Proposal Approved by:</td> <td style="text-align: center;">Date</td> <td style="text-align: center;">Date</td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">9/29/2006</td> <td>Graduate Council*</td> </tr> <tr> <td> Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">11/29/06</td> <td>Council on Academic Affairs</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td></td> <td></td> <td>Board of Regents**</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">NA</td> </tr> </table>		Proposal Approved by:	Date	Date	Departmental Committee	9/29/2006	Graduate Council*	Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		NA	College Curriculum Committee	11/29/06	Council on Academic Affairs	General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Teacher Education Committee*	NA	Faculty Senate**			NA			Board of Regents**			NA			Council on Postsecondary Edu.***			NA
Proposal Approved by:	Date	Date																																
Departmental Committee	9/29/2006	Graduate Council*																																
Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		NA																																
College Curriculum Committee	11/29/06	Council on Academic Affairs																																
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>																																
Teacher Education Committee*	NA	Faculty Senate**																																
		NA																																
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		Council on Postsecondary Edu.***																																
		NA																																
<p>*If Applicable (Type NA if not applicable.)</p> <p>**Approval needed for new, revised, or suspended programs</p> <p>***Approval/Posting needed for new degree program or certificate program</p> <p>****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																																		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change prerequisites of HSA 370, and change when offered.</p> <p>A. 2. Effective date: (Example: Fall 2001) FALL 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	<p>B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: NONE</p> <p>Operating Expenses Impact: NONE</p> <p>Equipment/Physical Facility Needs: NONE</p> <p>Library Resources: NONE</p>	

Part II. Recording Data for New, Revised, or Dropped Course
(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
HSA 370 Health Information Management Systems. (3) I II. Formerly HNF 370. Prerequisites: HSA 100, 302, GIS 230, junior standing (a minimum of 60 hours), CCT 290. (Minimum Grade of C-) Health information systems, systems analysis, and health data base management.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	370	Fall 2007	AS JS BT EM ED PC HS X	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture	Laboratory	Other	Cip Code (first two digits only) 51
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR	JR
			SO	SR
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis		
		Internship		
		Independent Study		
		Practicum		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	HSA 100, 302, CIS 230, junior standing (a minimum of 60 hours); CCT 290. (Minimum Grade of C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration	
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 372	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Health Care Reimbursement Systems	
<input type="checkbox"/> New Program (Part III)	*Program Title		
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date	Date
Departmental Committee	9/29/2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change prerequisites of HSA 372 and change course offering.

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
HSA 372 Health Care Reimbursement Systems. (3) I II. Formerly HCA 372. Prerequisite: HSA 100. HSA 302 and 306 (Minimum Grade of C-). An in-depth analysis of health care reimbursement systems; health insurance fraud and abuse; and procedures for patient accounting and cash flow forecasting.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	372	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	HSA 100; HSA 302 and 306 (Minimum Grade of C-)
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 375
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Health Care Administration
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9/29/2006	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs 01-18-07
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change prerequisites of HSA 375. To change course title to align with the name of the degree.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision and the name needs to reflect the major.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

1.	For a new course, provide the catalog text.
2.	For a revised course, provide the current catalog text with the proposed text using <u>strikethrough</u> for deletions and <u>underlines</u> for additions.
3.	For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
 (*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
HSA 375 Health Care Services Administration. (3) I. Formerly HCA 375. Prerequisites: MGT 301, 320; HSA 302.
 (Minimum Grade of C-) Application of financial principles, strategic planning, marketing, and leadership skills to selected health care organizations.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	375	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
Cip Code (first two digits only) 51				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	MGT 301, 320; HSA 302. (Minimum Grade of C-)
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I															
(Check one)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Department Name</td> <td>Health Promotion and Administration</td> </tr> <tr> <td>College</td> <td>College of Health Sciences</td> </tr> <tr> <td>X Course Revision (Parts II, IV)</td> <td>*Course Prefix & Number HSA 401</td> </tr> <tr> <td>Course Dropped (Part II)</td> <td>*Course Title (30 characters) Legal Issues in Health Care</td> </tr> <tr> <td>New Program (Part III)</td> <td>*Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____)</td> </tr> <tr> <td>Program Revision (Part III)</td> <td>_____ (Major ____, Option ____, Minor ____, or Certificate ____)</td> </tr> <tr> <td>Program Suspended (Part III)</td> <td>*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	Health Promotion and Administration	College	College of Health Sciences	X Course Revision (Parts II, IV)	*Course Prefix & Number HSA 401	Course Dropped (Part II)	*Course Title (30 characters) Legal Issues in Health Care	New Program (Part III)	*Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____)	Program Revision (Part III)	_____ (Major ____, Option ____, Minor ____, or Certificate ____)	Program Suspended (Part III)	*Provide only the information relevant to the proposal.
Department Name	Health Promotion and Administration														
College	College of Health Sciences														
X Course Revision (Parts II, IV)	*Course Prefix & Number HSA 401														
Course Dropped (Part II)	*Course Title (30 characters) Legal Issues in Health Care														
New Program (Part III)	*Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____)														
Program Revision (Part III)	_____ (Major ____, Option ____, Minor ____, or Certificate ____)														
Program Suspended (Part III)	*Provide only the information relevant to the proposal.														
Proposal Approved by:	Date														
Departmental Committee	9/29/2006														
Graduate Council*	NA														
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>														
College Curriculum Committee	11/29/06														
Approved	<input checked="" type="checkbox"/> Disapproved														
General Education Committee*	NA														
Faculty Senate**	NA														
Teacher Education Committee*	NA														
Board of Regents**	NA														
Council on Postsecondary Edu.***	NA														
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.															

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change prerequisites of HSA 401.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

	New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)	
HSA 401 Legal Issues in Health Care. (3) I II. Formerly HNF 401. Prerequisites: HSA 100, junior standing (a minimum of 60 hours) HSA 302 (Minimum Grade of C-). Legal status, documentation requirements, and liability related to medical records and health care issues.	

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	401	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Course Prefix and No. _____ HSA-100, junior standing (a minimum of 60 hours) HSA 302(Minimum Grade of C-).

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 405
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Clinical Information Management
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	9/29/2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To establish a minimum grade on the prerequisites of HSA 405.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 405 Clinical Information Management. (3) II. Formerly HNF 405. Prerequisites: HSA 370, HSA 401, HSA 406(Minimum Grade of C-).Review of health trends related to the management of clinical information systems. Course format will include mock committee meetings and role playing. Blocked during first half of the semester.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	405	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
Cip Code (first two digits only) 51				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry _____</p> <p>Data entry person _____</p> </div>	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	HSA 370, HSA 401, HSA 406(Minimum Grade of C-)
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I	
(Check one)	Department Name
<input type="checkbox"/> New Course (Parts II, IV)	Health Promotion and Administration
<input type="checkbox"/> Course Revision (Parts II, IV)	College
<input checked="" type="checkbox"/> Course Dropped (Part II)	College of Health Sciences
<input type="checkbox"/> New Program (Part III)	*Course Prefix & Number
<input type="checkbox"/> Program Revision (Part III)	HSA 406
<input type="checkbox"/> Program Suspended (Part III)	*Course Title (30 characters)
	Health Care Quality Management
	*Program Title
	(Major __, Option __; Minor __; or Certificate __)
	*Provide only the information relevant to the proposal.
Proposal Approved by:	Date
Departmental Committee	9/29/2006
Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06
Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA
Faculty Senate**	NA
Teacher Education Committee*	NA
Board of Regents**	NA
Council on Postsecondary Edu.***	NA
*If Applicable (Type NA if not applicable.)	
**Approval needed for new, revised, or suspended programs	
***Approval/Posting needed for new degree program or certificate program	
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.	

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change prerequisites of HSA 406.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 406 Health Care Quality Management. (3) I. Formerly HNF 406. Prerequisites: HSA 400 203, 302; STA 215 or 270 (Minimum Grade of C-), junior standing (a minimum of 60 hours). A study of total quality management, utilization review, and risk management functions in a health care setting.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	406	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
Cip Code (first two digits only) 51				
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ HSA 400 203, 302; STA 215 or 270 (Minimum Grade of C-); junior standing (a minimum of 60 hours).

Course Prefix and No. _____

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I	
(Check one)	Department Name
<input type="checkbox"/> New Course (Parts II, IV)	Health Promotion and Administration
<input type="checkbox"/> Course Revision (Parts II, IV)	College
<input checked="" type="checkbox"/> Course Dropped (Part II)	College of Health Sciences
<input type="checkbox"/> New Program (Part III)	*Course Prefix & Number
<input type="checkbox"/> Program Revision (Part III)	HSA 407
<input type="checkbox"/> Program Suspended (Part III)	*Course Title (30 characters)
	Health Information Management
	*Program Title
	(Major __, Option __; Minor __; or Certificate __)
	*Provide only the information relevant to the proposal.
Proposal Approved by:	Date
Departmental Committee	9/29/2006
Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06
Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA
Faculty Senate**	NA
Teacher Education Committee*	NA
Board of Regents**	NA
	Council on Postsecondary Edu.***
	NA
*If Applicable (Type NA if not applicable.)	
**Approval needed for new, revised, or suspended programs	
***Approval/Posting needed for new degree program or certificate program	
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.	

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To revise course title and description of HSA 407 o better reflect the course's use.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of degree revision: This course currently focuses on advanced management issues in Health Information Management. Under the revision, the course will focus on advanced health care management issues – not simply those affecting information management.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 407 Advanced Health Information Management Services Administration. (3) I II. Formerly HNF 407.
 Prerequisites: MGT 301, MGT 320, HNF 312 or HSA 316 HSA 375 Minimum grade of C-. Application of management principles to the administration of hospital medical record/health information departments Advanced study in trends relating to the management of health care organizations and the leadership role of health services administrators.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	407	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry _____</p> <p>Data entry person _____</p> </div>	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	MGT 301, MGT 320, HNF 312 or HSA 316 HSA 375. (Minimum grade of C-)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration	
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 409	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Health Services Research Methods	
<input type="checkbox"/> New Program (Part III)	*Program Title		
<input type="checkbox"/> Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date	Date
Departmental Committee	9/29/2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change prerequisites of HSA 409.

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The course prerequisites need to be changed to reflect the overall program revision.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 409 Health Services Research Methods. (3) I. Formerly HNF 409. Prerequisites: HSA 400 203, 302, STA 215 or 270 (Minimum Grade of C-), junior-standing (a minimum of 60 hours). Introduction to the process of research, related terminology and statistical techniques, significance to health care, critique of published research articles, and development of a protocol.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HSA	409	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	HPAD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry _____</p> <p>Data entry person _____</p> </div>	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	HSA 100 203, 302, STA 215 or 270 (Minimum Grade of C-); junior standing (a minimum of 60 hours)
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X)

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration	
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 305	
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Health Information Standards	
<input type="checkbox"/> New Program (Part III)	*Program Title		
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		
Proposal Approved by:	Date	Date	
Departmental Committee	9/29/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To delete HSA 305 (3 credits) from the curriculum (Health Information Management option).

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of degree revision: This course has always been a component of only Health Information Management option. With the merging of the Health Care Administration and Health Information Management options, accreditation-required content from this course will be distributed among other courses in the curriculum.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
 (*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 305 Health Information Standards. (3) I, II. Formerly HNF 305. Prerequisite or Corequisite: HSA 203. Medical record content, methods of maintaining licensure, certification and accreditation standards relative to medical record documentation and health information management.

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 308
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Specialized Health Records and Registries
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	9/29/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To delete HSA 308 (2 credits) from the curriculum (Health Information Management option).

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of degree revision: This course has always been a component of only Health Information Management option. With the merging of the Health Care Administration and Health Information Management options, accreditation-required content from this course will be distributed among other courses in the curriculum.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 308 Specialized Health Records and Registries. (2) II. Formerly HNF 308. Prerequisites: HSA 305, HSA 306. Maintenance of health records in non-hospital health care facilities; organization, functions, and procedures of specialized registries.

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name College	Health Promotion and Administration College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 314
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Advanced Medical Nosology
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To delete HSA 314 (3 credits) from the curriculum (Health Information Management option).

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of degree revision: Content from this course is being combined with HSA 306, which is being increased from 3 to 4 credits. As such, there is no further need for HSA 314.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HSA 314 Advanced Medical Nosology. (3) I, II. Formerly HNF 314. Prerequisite: HSA 306. HCPCS and ICD-9-CM coding and reimbursement systems for physician services and hospital inpatient and outpatient services. 4 Lec/Lab.

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 316
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Health Information Technical Practicum
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	9/29/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To delete HSA 316 (3 credits) from the Health Information Management option.

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of degree revision: Due to a decreasing emphasis on technical HIM functions at the baccalaureate degree level by the accreditation agency, this professional practice experience (practicum) is being deleted.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use <u>strikethrough</u> for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
HSA 316 Health Information Technical Practicum. (3) A. Formerly HNF 316. Prerequisites: HSA 314, HSA 401. Assignment to hospital medical record departments for observation and practice of certain technical medical record functions (designed primarily for four year baccalaureate and post-baccalaureate students).

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HSA 410
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Advanced Health Information Management
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 ** Approval needed for new, revised, or suspended programs
 *** Approval/Posting needed for new degree program or certificate program
 **** If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To delete HSA 410 (2 credits) from the curriculum (Health Information Management option).

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Component of degree revision: This course has always been a component of only Health Information Management option. With the degree revision, the content material has been redistributed to other courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
HSA 410 Advanced Health Information Management. (2) II. Formerly HNF 410. Prerequisites: HSA 370 and 407. Advanced study in trends relating to health information management and the role of the health information professional. Blocked during the first half of the semester.

Curriculum Change Form

(Present only one proposed curriculum change per form)

(Complete only the section(s) applicable.)

Part I

<u>(Check one)</u>	Department Name	Health Promotion and Administration		
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences		
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number			
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)			
<input type="checkbox"/> New Program (Part III)	*Program Title	Health Services Administration		
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/>)</td> </tr> <tr> <td><input type="/> Program Suspended (Part III)		*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)

** Approval needed for new, revised, or suspended programs

*** Approval/Posting needed for new degree program or certificate program

**** If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To merge the Health Care Administration and Health Information Management options into one – Health Care Administration and Informatics.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: To comply with accreditation requirements and to respond to graduate surveys, course requirements for the Health Care Administration and Health Information Management options were revised. Resulting in only two courses differentiating the options. Given this, the decision was to merge the two options into one.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text

The department offers a baccalaureate degree in Health Services Administration with options in Ancillary Health Management and Health Care Administration and Informatics. ~~and Health Information Management.~~

Ancillary Health Management Option

This degree progression option gives individuals with an associate degree in a health-related field the opportunity to obtain the management skills needed to become a healthcare supervisor or manager.

Health Care Administration and Informatics Option

This option gives individuals interested in the administrative aspects of healthcare an interdisciplinary curriculum designed to provide a balance between both business, healthcare, and information technology. This option is accredited by the Commission on Health Informatics and Information Management Education (CAHIIM).

Health Information Management Option

This option offers a unique opportunity to combine an interest in healthcare with information technology. HIM professionals play a critical role in maintaining, collecting and analyzing the data that is used in both clinical and administrative decision making processes.

All students who are accepted by the ECU Admissions Office and declare their major as Health Services Administration are accepted into the pre-HSA major. Admission to the upper-division (professional) program requires an overall grade point average of 2.50 with a grade of C or better on each of the required supporting and major courses found in the pre-HSA curriculum. This includes: ACC 201, 202; BIO 171, 301; CCT 290; CSC 104; CMS 100; ECO 230; HSA 100; MAS 200; MAT 105 or 107; STA 215 or 270. Students who meet the minimum requirements will be accepted into the program within the enrollment limits determined by the faculty. The Program reserves the right to accept only the best qualified applications who meet the minimum requirements.

Admission/Progression Criteria

All majors utilize the regular admission policy of the University for students taking courses offered during the first semester of the program. In order to continue in the program and to enroll in major courses, the student must meet the following criteria: (1) maintain an overall (cumulative) GPA of 2.5 on a 4.0 scale and (2) complete all major and support courses with a minimum grade of "C" after a maximum of two attempts. A student who is not allowed to continue in the major may appeal the decision by presenting the reasons in writing to the Program's Admission and Progression Committee. The student may appeal this committee's decision to the College Admission Committee by submitting a written request to the Dean of Health Sciences. The decision of this committee shall be final.

Professional Practice Experience

An important part of the curriculum is professional practice experience in which the student is required to spend part of a semester at a hospital or other health care facility for observation and supervised practice of the skills required for entry into the profession. ~~The University assumes full responsibility for making assignments to the professional practice sites based on predetermined criteria.~~ Some sites may require health screening such as physical examinations and/or proof of immunizations. The student is responsible for these medical expenses and for living expenses and travel involved in relocation for these assignments.

Major Requirements **36-53 47 hours**

Cere **24 hours**

HSA 100, 203, 302, 306, 370, 372, 375, 401, 405, 406, 407, 409; 412, MAS 200.

Options

Ancillary Health Management **16 hours**

Students must select additional courses at the 300 or greater level from CHS, HEA, HSA, MAS, or MPM

Health Care Administration **12 hours**

HEA 455; HSA 375, 412.

Health Information Management **20 hours**

HSA 203, 305, 306, 308, 314, 316, 407, 410, 412.

Supporting Course Requirements **30-45 hours**

All Options **30 hours**

BIO 171, 301; ~~CSC 104; CHS 230~~ CCT 290, CMS 100, 406; MAT 105 or 107; MGT 301, 320; STA 215 or 270.

Ancillary Health Management **0 hours**

No additional hours required beyond those required by all options.

Health Care Administration and Informatics **48 15 hours**

ACC 201, 202; ECO 230, ~~300, 370~~; MKT 301.

Health Information Management **8 hours**

BIO 273; CHE 106.

General Education Requirements..... **30-33 hours**

Ancillary Health Management **33 hours**

Standard General Education program, excluding blocks IC, II, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

Health Care Administration and Informatics **30 hours**

Standard General Education program, excluding blocks IC, II, VB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

Health Information Management **30 hours**

Standard General Education program, excluding blocks IC, II, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement **1 hour**

HSA 100.

Free Electives **8-23 5-17 hours**

Ancillary Health Management **23 17 hours**

Health Care Administration and Informatics **13 5 hours**

Health Information Management **8 hours**

Total Curriculum Requirements..... **128 hours**

Text

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Health Care Administration Minor
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor <u>X</u> ; or Certificate __)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		Date	Date
Departmental Committee	9/29/2006	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To suspend the minor in Health Care Administration.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The minor is being suspended due the restructuring of the baccalaureate degree and the elimination of an option under the name Health Care Administration.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)
Minor Requirements18 hours HCA 372, 375, MGT 301, and nine hours selected from HEA 416, 455; HNF 370, 401, 405, 406, or 409.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Health Information Management Minor
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor <u>X</u> ; or Certificate __)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To suspend the minor in Health Information Management.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: The minor is being suspended due the restructuring of the baccalaureate degree and the elimination of an option under the name Health Information Management.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text
 (*Use strikethrough for deletions and underlines for additions.)

Designed for the non Health Information Management major who wishes to have the unique opportunity to be involved with multifaceted health information management challenges. A student may minor in Health Information by completing, with a grade of "C" or better, HSA 100, HSA 370, 401, 406, and an additional nine hours selected from courses with departmental approval for a minimum of 21 hours.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Post-baccalaureate HIM Certificate
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate <u>X</u>)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/29/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved _____	01-18-07
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To suspend the post-baccalaureate Health Information Management certificate.

A. 2. Effective date: (Example: Fall 2001) FALL 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Spring 2008

B. The justification for this action: The certificate is being suspended due to low enrollment and the restructuring of the baccalaureate degree.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part III. Recording Data for New, Revised, or Suspended Program

New or Revised* Program Text (*Use strikethrough for deletions and <u>underlines</u> for additions.)	
Major Requirements.....	50 hours
HSA 100, 203, 305, 306, 308, 314, 316, 370, 372, 401, 405, 406, 407, 409, 410, and 412.	
Supporting Course Requirements.....	6 hours
CMS 300, 406.	
Total Curriculum Requirements.....	56 hours

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Health Promotion and Administration
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HEA 315
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Contemporary Health Problems
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/18/06	Graduate Council*
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	N/A	Faculty Senate**
Teacher Education Committee*	N/A	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Revise the course title and description for HEA315

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 Revise title and description to more clearly reflect course

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

HEA 315 Contemporary Health Problems Issues in Health and Disease (3) II. Etiology, effects, remediation, and prevention of disease ~~selected current health problems~~. Nature of ~~current health~~ and environmental issues and forces which shape them.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*							
HEA	315	Fall 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ XHS HSC	HPAD							
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____								
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only) 51								
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)								
			FR _____ JR _____ SO _____ SR _____								
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____								
		Thesis _____									
		Internship _____									
		Independent Study _____									
		Practicum _____									
Co-Requisites and Prerequisites											
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)											
Course Prefix and No.											
Course Prefix and No.											
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)											
Course Prefix and No.											
Course Prefix and No.											
Test Scores											
Minimum GPA (when a course grouping or student cumulative GPA is required)											
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)											
Course Prefix and No.											
Test Scores											
Minimum GPA (when a course grouping or student cumulative GPA is required)											
Equivalent Course(s): (credit not allowed with; or formerly:)											
Course Prefix and No.											
Course Prefix and No.											
Course Prefix and No.											
Proposed General Education Category: (Check as many as apply.)											
I.	01 _____	II.	05 _____	III.	09 _____	IV.	13 _____	V.	17 _____	VI.	20 _____
	02 _____		06 _____		10 _____		14 _____		18 _____		21 _____
	03 _____		07 _____		11 _____		15 _____		19 _____		
	04 _____		08 _____		12 _____		16 _____				

COLLEGE OF HEALTH SCIENCES
Department of Health Promotion and Administration

COURSE: HEA 315 Issues in Health and Disease

INSTRUCTOR

OFFICE:

ONLINE OFFICE HOURS

PHONE:

E-MAIL ADDRESS:

COURSE DESCRIPTION: This course is designed to explore the etiology, effects, remediation, and prevention of disease. Nature of health and environmental issues and forces which shape them.

REQUIRED TEXTS:

Crowley, L.V. (2004). *An Introduction to Human Disease: Pathology and Pathophysiology Correlations* (6th edition). Boston, MA: Jones and Bartlett Publishers.

Morgan, M.T. (2003) *Environmental Health* (3rd edition). Belmont, CA: Wadsworth/Thomson Learning

OBJECTIVES: see following pages for objectives and course content

REQUIREMENTS:

1. Each student will be expected to stay current on readings for the lectures which can be found in the Blackboard website for this course.
2. Each student will complete summaries of reading material as assigned throughout the semester.
3. Each student will complete exams which follow each unit of material.
4. Each student will prepare a research paper on a health topic - **minimum** of 6 typed pages in length.
5. Each student will complete homework assignments.

EVALUATION:

4 Exams worth 100 points each		400
Research Paper		100
Assignments	<u>100+/-</u>	
Total Points		600+/-

GRADING SCALE:

A	90.0-100%	C	70.0-79.9%	F	00.0-59.9%
		B	80.0-89.9%	D	60.0-69.9%

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by email at disabilities@eku.edu <<mailto:disabilities@eku.edu>> or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

ACADEMIC INTEGRITY POLICY:

Preamble

Eastern Kentucky University is a community of shared academic values, foremost of which is a strong commitment to intellectual honesty, honorable conduct, and respect for others. In order to meet these values, students at Eastern Kentucky University are expected to adhere to the highest standards of academic integrity. These standards are embodied in the Eastern Kentucky University Academic Integrity Policy, which all students shall pledge to uphold by signing the Eastern Kentucky University Honor Code. By honoring and enforcing this Academic Integrity Policy, the University community affirms that it will not tolerate academic dishonesty.

Academic Dishonesty Defined

Academic integrity is a fundamental value for the Eastern Kentucky University community of students, faculty, and staff. It should be clearly understood that academic dishonesty is not tolerated and incidents of it will have serious consequences. Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as

the student who accepts such assistance and shall be subject to the same sanctions. Academic dishonesty can occur in different forms, some of which include cheating, plagiarism, and fabrication.

- **Cheating**

Cheating is an act or an attempted act of deception by which a student seeks to misrepresent that he/she has mastered information on an academic exercise. Cheating includes, but is not limited to:

- Giving or receiving assistance not authorized by the instructor or University representative;
- Participating in unauthorized collaboration on an academic exercise;
- Using unapproved or misusing electronic devices or aids during an academic exercise.

- **Plagiarism**

Plagiarism occurs when a student represents work taken from another source as his/her own. It is imperative that a student gives credit to information, words, ideas, and images that are integrated into his/her own work. Acknowledgement of a source of information in any form should consist of complete, accurate, and specific references and, if verbatim statements are included, quotation marks as well. Examples of plagiarism include, but are not limited to:

- Using words, ideas, or images from another source (including the Internet); whether in quotation marks or not, without giving credit to that source in the form of a bibliographic citation;
- Facts, statistics, or other supporting materials that are not clearly common knowledge without acknowledgment of the source.

- **Fabrication**

Fabrication is a form of deception and occurs when a student misrepresents written or verbal information in an academic exercise. Fabrication includes, but is not limited to:

- Citation of information not taken from the source indicated. This may include the incorrect documentation of secondary source materials;
- Listing sources in a bibliography not directly used in the academic exercise;
- Submission in a paper, thesis, lab report, practicum log, or other academic exercise of falsified, invented, or fictitious data or evidence, or deliberate and knowing concealment or distortion of the true nature, origin, or function of such data or evidence;
- Submitting as your own any academic exercise (verbal, written, electronic, or artistic work) prepared totally or in part by another person.

COURSE OBJECTIVES:

UNIT 1

General Concepts of Disease, Cells and Tissues, Chromosomes, Genes, and Cell Division, Inflammation and Repair, Immune Function, Pathogenic Microorganisms, Animal Parasites, Communicable Diseases, Congenital and Hereditary Diseases

Reading Assignment: From Crowley text: Chapters 1,2,3,4,5,6,7,8,9

Specific Objectives: At the conclusion of Unit 1 the student should be able to:

1. Define the common terms used to describe disease.
2. List the major categories of human disease.
3. Explain the approach a practitioner uses to make a diagnosis and decide on treatment.
4. Describe types of diagnostic tests.
5. Know the structure of a cell.
6. Explain how cells are organized to form tissues.
7. Explain how tissues are organized to form organ systems.
8. Compare mitosis and meiosis.
9. Describe inheritance patterns.
10. Describe the HLA system.
11. List the characteristics of acute inflammation.
12. Describe the possible outcomes of an inflammatory reaction.
13. Compare inflammation and infection.
14. List the features of cell-mediated and humoral immunity.
15. List the classes of antibodies.
16. Understand allergic reactions.
17. Summarize the pathogenesis, clinical manifestations, and treatment of autoimmune disease.
18. Describe bacteria and how antibiotics affect them.
19. Explain the mode of action of virus infections.
20. List common infections from other infectious pathogens.
21. List the common parasitic infestations in humans.
22. Explain how communicable diseases are transmitted and controlled.

23. List common STDs, their symptoms and methods of treatment.
24. Describe some of the common genetic abnormalities.

UNIT 2

Neoplastic Disease, Abnormalities of Blood, Circulatory Disturbances, Cardiovascular System, Hematopoietic and Lymphatic Systems, Respiratory System, Female Reproductive System, Prenatal Development and Diseases of Pregnancy, Male Reproductive System

Reading Assignments: From Crowley text: Chapters 10,11,12,13,14,15,16,17,18, 20

Specific Objectives: At the conclusion of Unit 2 the student will be able to:

1. Compare general characteristics of benign and malignant tumors.
2. Understand the different types of cancer.
3. Describe the principal methods of treatment of cancer.
4. Describe the control of bleeding and the phases of coagulation.
5. Understand thrombosis and embolism.
6. Describe the pathogenesis of coronary heart disease.
7. List the common diseases affecting the veins, arteries and the heart.
8. List the causes of anemia, polycythemia & thrombocytopenia.
9. Describe the cause, clinical manifestation, and treatment of mononucleosis.
10. Understand the pathogenesis and manifestations of pneumothorax, atelectasis, tuberculoses, bronchitis, COPPED, asthma, asbestosis, and lung cancer.
11. List the three common breast diseases and their treatment.
12. Describe endometriosis and other common diseases of the reproductive tract in women.
13. Understand the problems associated with pregnancy.
14. Describe the symptoms and treatment of prostate disease.
15. List the types of testicular cancer and explain their treatment.

UNIT 3

Urinary System, Liver and Biliary system, Pancreas, Gastrointestinal System, Water, Electrolyte Balance and Acid-Base Balance, Endocrine System, Nervous System, Musculoskeletal System

Reading Assignments: From Crowley text: Chapters 19,21,22,23,24,25,26,27

Specific Objectives: At the completion of Unit 3 the student will be able to:

1. Explain the pathogenesis and clinical manifestations of diseases of the kidney, urinary tract and renal tubules.
2. Understand the causes, clinical manifestations and treatment of renal failure.
3. List the major causes of liver injury and hepatitis.
4. Explain the effects of excess alcohol intake on the liver.
5. Understand how gallstones form and are treated.
6. Compare the three major causes of jaundice.
7. Describe the pathogenesis and treatment of acute pancreatitis.
8. Understand the causes and treatment of cystic fibrosis and diabetes.
9. Explain the cause and treatment of dental caries and periodontal disease.
10. Name the common abnormalities of the GI tract.
11. Explain the causes and treatment of peptic ulcer.
12. Describe the common types of enteritis and their treatment.
13. Describe the pathogenesis of diverticulitis, intestinal obstruction, colon cancer and diverticulosis.
14. Describe the common disturbances of water balance and acid-base balance.
15. Explain the major disturbances of thyroid function, parathyroid function, and endocrine function.
16. Name the adverse health effects of obesity.
17. Describe the pathogenesis and manifestations of diseases of the brain, meninges, and cerebrospinal fluid.
18. Explain the pathogenesis and treatment of Parkinson's disease, meningitis, multiple sclerosis, and Guillain Barre syndrome.
19. Name the common congenital abnormalities of the skeletal system.
20. List the three major types of arthritis, their symptoms and treatment.
21. Describe the causes and effects of osteoporosis and list treatment methods.
22. Understand the pathogenesis, symptoms, and treatment of herniated disk, muscular atrophy, muscular dystrophy, and myasthenia gravis.

UNIT 4

World Population, Fundamentals of Environmental Health, Chronic and Communicable Diseases, Water Supplies, Wastewater Management, Solid and Hazardous Waste Management, Food Protection and Safety, Air Quality, Environmental Laws and Organizations

Reading Assignments From Environmental Health text by Monroe T. Morgan: Chapters 1, 2, 3, 4, 6, 7, 11, 14, Appendices A & B

Specific Objectives: At the completion of Unit 4 the student will be able to:

1. Summarize the history of ecological concern.
2. Explain basic scientific processes at work in the ecosystem.
3. Compare and contrast several significant environmental studies.
4. Analyze significant consequences of population density.
5. Identify pollution and consumption problems concerning specific resources.
6. Explain the relationship between population growth and health.

7. Identify the leading outdoor air pollutants.
8. Identify important indoor pollutants.
9. Explain some current consciousness-raising goals and concerns.
10. Explain the magnitude of water demand and limits on its supply.
11. Discuss water pollution and identify major pollutants.
12. Identify the advantages and disadvantages of several water-purification processes.
13. Analyze components of solid waste.
14. Identify various methods of solid-waste disposal.
15. Explain special problems associated with toxic solid-waste disposal.
16. Identify actions that individuals can take to preserve resources and the environment.
17. Explain environmental advocacy and how individuals can utilize it.
18. Develop a plan of action for your health and the environment.

**HEA 315
TENTATIVE SCHEDULE**

DATE	TOPIC	CHAPTER
August 23	Causes of Disease	
August 25	Structure and Function	2
August 30	Cells and Tissues	
	Genetics	3
	Inflammation and Repair, Blood	4,14
September 1	Immunity and Lymphatic System	5,14
September 6	Pathogens and Parasites	6,7
September 8	Communicable Diseases	8
September 13	Congenital and Hereditary Diseases	9
September 15	EXAM 1 Covers ch. 1-9	
September 20	Neoplastic Diseases	10
September 22	Cardiovascular System	11,12,13
September 27	Respiratory System Diseases	15
September 29	Female Reproductive System	16,17,18
October 4	Male Reproductive System	20
October 6	EXAM 2 Covers ch. 10-18, 20	
October 13	The Urinary System	19
October 18	Biliary System, Liver & Pancreas	21,22
October 20	Gastrointestinal System	23
October 25	Fluids & Balance, Endocrine System	24,25
October 27	The Nervous System	26
November 1	The Musculoskeletal System	27
November 3	EXAM 3 Covers ch. 19, 21-27	
November 8	World Population, Fundamentals	Morgan: 1, 2
November 10	Diseases, Water, Wastewater	Morgan: 3, 4, 6
November 15	Solid Wastes	Morgan: 7
November 17	Food Protection, Air Quality, Laws	Morgan: 11, 14,
November 29	PAPER DUE	
December 1	Appendices A & B	
December 6	EXAM 4: All assigned chapters from Morgan Text	

Curriculum Change Form

(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Department of Occupational Therapy College of Health Sciences OTS-479 Equine Assisted Activity Occupational Science (Major ____, Option <u>x</u> ; Minor ____, or Certificate ____)
Proposal Approved by:		
	Date	Date
Departmental Committee	10-17-06	Graduate Council* NA
Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: To approve a new elective course for undergraduates, OTS-479, Equine Assisted Activity, for 3 credit hours.

A. 2. Effective date: (Example: Fall 2001) _____ Spring 2007 _____

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA

B. The justification for this action: Course has been offered successfully as OTS-410 (Special Problems in OT) for several years. Increased requests for this service learning course indicate a growing interest. It would be open as an elective to any interested students across the university.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: Faculty will be assigned to teach as available around other required courses.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: No additional space needed here on campus. Classroom and lab space available at off-campus site, Central Kentucky Riding for Hope at the Kentucky Horse Park. Letter of agreement obtained for use of space, equipment, and horses.

Library Resources: Increased resources for students needed.

Journals: STRIDES, North American Riding for the Handicapped Association, Denver, CO
 Hippotherapy, American Hippotherapy Association,

Books: Engel, B. T. (1997). *Therapeutic riding II: Strategies for rehabilitation*, Durango, CO: Barbara Engel Therapy Services.
 Spink, J. (1993). *Developmental riding therapy: A team approach to assessment and treatment*. Tucson, AZ: Therapy Skill Builders.

Part II. Recording Data for New, Revised, or Dropped Course

New or Revised* Catalog Text
(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) OTS-479 (3 hours) A. Explores equine assisted activity, therapeutic horseback riding, equine facilitated mental health, and hippotherapy. Content includes supervised service learning experiences with individuals of varying ages and conditions in a horse-related environment.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
OTS	479	Spring 2007	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X	OCCT
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
3	Lecture 2	Laboratory 2	Other _____	Cip Code (first two digits only)
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
L	4	N	FR _____ JR X _____ SO _____ SR X _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Sample Syllabus

Eastern Kentucky University
College of Health Sciences
Equine Assisted Activity
OTS-479, 3 Credit Hours

Course description: OTS-479 (3 hours) A. Explores equine assisted activity, therapeutic horseback riding, equine facilitated mental health, and hippotherapy. Content includes supervised service learning experiences with individuals of varying ages and conditions in a horse-related environment.

Prerequisite: Junior standing or permission of department

Faculty: Kathy Splinter-Watkins, MOT, OTR/L, HPCS, FAOTA
Office: Dizney 136, 622-6322
Kathy.Splinter-Watkins@eku.edu

- Course objectives: The student will:
1. Describe the various terms, definitions, and key concepts associated with equine industry.
 2. List various possibilities for personal and professional involvement in the therapeutic riding industry.
 3. Discover various resources, evidence of effectiveness, and references for future discovery and education.
 4. Analyze the movement and sensory system of the horse as it relates to human movement and cognitive behavioral responses.
 5. Distinguish between the different methods of horse partnership for effective equine assisted activities.
 6. Integrate knowledge with hands-on participation (service learning) in therapeutic horseback riding sessions.

Texts: Engel, B. T. (1997). *Therapeutic riding II: Strategies for rehabilitation*, Durango, CO: Barbara Engel Therapy Services.

Spink, J. (1993). *Developmental riding therapy: A team approach to assessment and treatment*. Tucson, AZ: Therapy Skill Builders.

Alternative journal articles and/or texts may be used as appropriate.

Evaluation: Grading will be based on attendance, self-evaluation of participation (4), discussion board assignments, midterm exam, a topical evidence paper and final class presentation. All grades will be posted on Blackboard. Midterm grades will be available prior to the last withdrawal date.

Grades: A = 90 – 100 %
 B = 80 – 89 %
 C = 70 – 79 %
 D = 60 – 69 %
 F = Below 59 %

Attendance/Participation: Students are expected to be in class except when unavoidable circumstances occur. This is a class that requires your presence for discussions and service learning. If you must miss a class, you are responsible for 1) notifying the instructor at least a day in advance, 2) arranging with a classmate to obtain any handouts for that day, and 3) notifying CKRH (859-231-7066) that you will not be present, if the class will be at the Horse Park.

Participation consists of not only presence in the classroom and the off-campus therapeutic riding center, but also involvement with riders, volunteers, staff, and caregivers. Participation also includes safe and professional conduct, discussion during class time, and most importantly, respect of confidentiality.

Academic integrity: Students are reminded that they are to abide by the University's Academic Integrity Policy. This policy is available from the instructor or in the student handbook.

Disability Accommodation Statement:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office on the third floor of the Student Services Building, by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Assignments:

Self-evaluation of participation (20%) consists of guided one-page reflective papers at the end of each therapeutic riding class to be handed in at the next class time.

Discussion board topics (15%) will be via Blackboard online component on various assigned topics and/or questions. Responses are to be to instructor and to at least two other classmates.

Midterm exam (20%) covers the lectures, assigned readings, discussions, and learning activities from the classroom and lab.

Topical evidence paper (30%) consists of an in-depth exploration of a chosen or assigned topic relevant to equine assisted activity. The paper will be 3-5 pages in length and must follow APA format.

Final class presentation (15%) consists of a classroom presentation of the topical evidence paper.

Tentative schedule: The first half of the course will be held at EKU, Disney Building and will focus on the therapeutic partnership with the horse, analysis of horse movement, the various methods of therapeutic interaction and teamwork within the equine environment, equipment, terms and key concepts regarding equine assisted activity. The second half of the course will be held at the Kentucky Horse Park and include service learning involvement with participants of varying ages and conditions in combination with the equine environment in a series of therapeutic riding sessions.

Course requirements: Students must have taken basic CPR training and purchase Professional Liability Insurance for Health Sciences students through University registration (PLI-0000). Previous horse experience recommended, but not required.

Lab location: Central Kentucky Riding for Hope (CKRH)

Kentucky Horse Park

1089 Iron Works Pike

Lexington, KY 405

859-231-7066

Contact person: Denise Guinn, Program Coordinator

Directions: Driving to the Kentucky Horse Park will take approximately 45 minutes.

From Richmond:

Take I-75 North to exit 120 (Kentucky Horse Park).

Go Right on Iron Works Pike and turn Left into the Kentucky Horse Park entrance.

Just past the guard shack, go Left onto Cigar Lane. (If someone is in the guard shack, tell them you are with CKRH).

Turn Left at the very next road (across from the rental horse concession), go over the bridge and follow the road up to the big black barn – Central Kentucky Riding for Hope. Park along the drive where it says Volunteer Parking.

We will meet in the barn in the All Purpose Room. Watch for signs.

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Occupational Therapy
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	OTS 435
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	OT Professional Seminar
<input type="checkbox"/> New Program (Part III)	*Program Title	Occupational Science
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	11-14-06	Graduate Council* N/A
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	11/29/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	N/A	Faculty Senate** NA
Teacher Education Committee*	N/A	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Drop OTS 435 as it was a course from the previous curriculum as is not used.

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: This course is no longer offered and is not part of the new curriculum

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course
 (For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
~~OT Professional Seminar. (2) A. Prerequisite: senior standing in program. Seminar course in which students will discuss and debat health issues related to practice. Concepts of position statements, strategic planning, and self-directed learning will be emphasized.~~

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Occupational Therapy
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	OTS 498
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Occupation Portfolio
<input type="checkbox"/> New Program (Part III)	*Program Title	Occupational Science
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	11-14-06	Graduate Council*
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		N/A
College Curriculum Committee	11/29/06	Council on Academic Affairs
General Education Committee*	N/A	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
Teacher Education Committee*	N/A	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***

01-18-07

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Drop OTS 498 as the course work has been incorporated into other courses

A. 2. Effective date: (Example: Fall 2001) Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: This course is no longer needed in the new curriculum as the work has been incorporated into other courses.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

<p align="center">New or Revised* Catalog Text</p> <p>(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.) OTS 498 Occupation Portfolio. (1) A. Develop an understanding of self-reflection and portfolio development as a process for learning and professional advancement. Portfolio development and review within themes of occupation, communication, diversity, reasoning, and identity.</p>



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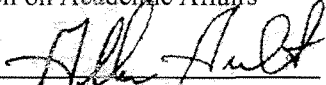
College of Justice & Safety
'A Program of Distinction'

Office of the Dean

354 Stratton Building
 521 Lancaster Avenue
 Richmond, KY 40475-3102
 (859) 622-3565 FAX (859) 622-6561
 Allen.Ault@eku.edu • www.justice.eku.edu

TO: Council on Academic Affairs

FROM:


 Dr. Allen Ault, Dean
 College of Justice & Safety

DATE: January 15, 2007

RE: Agenda Items

Please include the enclosed curriculum proposals on the agenda for the next meeting of the Council on Academic Affairs scheduled for January 18, 2007.

Department of Criminal Justice and Police Studies

JS 1	Course Revision	CRJ 301	Adding Prerequisite of Sophomore Standing.
JS 4	Course Revision	CRJ 305	Adding Prerequisite of Sophomore Standing.
JS 7	Course Revision	CRJ 312	Adding Prerequisite of Sophomore Standing.
JS 10	Course Revision	CRJ 313	Adding Prerequisite of Sophomore Standing.
JS 13	Course Revision	CRJ 315	Adding Prerequisite of Sophomore Standing.
JS 16	Course Revision	CRJ 325	Adding Prerequisite of Sophomore Standing.
JS 19	Course Revision	CRJ 331	Adding Prerequisite of Sophomore Standing.
JS 22	Course Revision	CRJ 345	Adding Prerequisite of Sophomore Standing.
JS 25	Course Revision	CRJ 350	Adding Prerequisite of Sophomore Standing.
JS 28	Course Revision	CRJ 355	Adding Prerequisite of Sophomore Standing.
JS 31	Course Revision	CRJ 388	Adding Prerequisite of Sophomore Standing.
JS 34	Course Revision	CRJ 400	Adding Prerequisite of Sophomore Standing.
JS 37	Course Revision	CRJ 401	Adding Prerequisite of Sophomore Standing.

JS 40	Course Revision	CRJ 403	Adding Prerequisite of Sophomore Standing.
JS 43	Course Revision	CRJ 406	Adding Prerequisite of Sophomore Standing.
JS 46	Course Revision	CRJ 410	Adding Prerequisite of Sophomore Standing.
JS 49	Course Revision	CRJ 415	Adding Prerequisite of Sophomore Standing.
JS 52	Course Revision	CRJ 423	Adding Prerequisite of Sophomore Standing.
JS 55	Course Revision	CRJ 424	Adding Prerequisite of Sophomore Standing.
JS 58	Course Revision	CRJ 460	Adding Prerequisite of Sophomore Standing.
			POLICE STUDIES COURSES
JS 61	Course Revision	PLS 315	Adding Prerequisite of Sophomore Standing.
JS 64	Course Revision	PLS 316	Adding Prerequisite of Sophomore Standing.
JS 67	Course Revision	PLS 320	Adding Prerequisite of Sophomore Standing.
JS 70	Course Revision	PLS 326	Adding Prerequisite of Sophomore Standing.
JS 73	Course Revision	PLS 330	Adding Prerequisite of Sophomore Standing.
JS 76	Course Revision	PLS 349	Adding Prerequisite of Sophomore Standing.
JS 79	Course Revision	PLS 349 A-H	Adding Prerequisite of Sophomore Standing.
JS 82	Course Revision	PLS 375	Adding Prerequisite of Sophomore Standing.
JS 85	Course Revision	PLS 380	Adding Prerequisite of Sophomore Standing.
JS 88	Course Revision	PLS 385	Adding Prerequisite of Sophomore Standing.
JS 91	Course Revision	PLS 390	Adding Prerequisite of Sophomore Standing.
JS 94	Course Revision	PLS 403	Adding Prerequisite of Sophomore Standing.
JS 97	Course Revision	PLS 410	Adding Prerequisite of Sophomore Standing.
JS 100	Course Revision	PLS 416	Adding Prerequisite of Sophomore Standing.
JS 103	Course Revision	PLS 424	Adding Prerequisite of Sophomore Standing.
JS 106	Course Revision	PLS 426	Adding Prerequisite of Sophomore Standing.
JS 109	Course Revision	PLS 460	Adding Prerequisite of Sophomore Standing.
JS 112	Course Revision	PLS 408	Change in course title, course description and add a new prerequisite to course.

JS115	New Course	PLS 331 & Syllabus	
JS 124	New Course	PLS 388 & Syllabus	
JS 130	New Course	PLS 400 & Syllabus	
JS 137	Program Revision	AA PLS	
JS 139	Program Revision	BS PLS	
JS 141	Program Revision	BS CRJ	

Department of Loss Prevention and Safety

JS 143

Department Name Change from Loss Prevention and Safety to Safety, Security and Emergency Management

Department of Correctional and Juvenile Justice Studies

JS 144	Course Revision	COR 100	Adding Major restriction—Declared Correctional & Juvenile Justice Majors only for registration. Non -Majors request enrollment approval by department.
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Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional & Juvenile Justice Studies				
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety				
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 100				
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Orientation to Correctional and Juvenile Justice Studies				
<input type="checkbox"/> New Program (Part III)	*Program Title					
<input type="checkbox"/> Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input checkbox"="" type="checkbox/>)</td> </tr> <tr> <td><input type="/> Program Suspended (Part III)		*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date		Date
Departmental Committee	12-8-2006	Graduate Council*	Na
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To restrict COR 100 to declared Correctional and Juvenile Justice majors only. Non-Majors who are strongly considering a Correctional and Juvenile Justice Studies Major may contact the department for possible enrollment.
 (Note: Error report for Non-Majors registration to identify the possible enrollment if approved by the department... is this possible in Banner).

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Departmental consensus is that COR 100 should be expanded to allow more in-depth orientation for Correctional and Juvenile Justice declared majors only.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

on 1/14/15
COR 100 Orientation to Correctional and Juvenile Justice Studies. (3) A. Prerequisite: Declared Correctional and Juvenile Justice Majors only. Non-Majors who are strongly considering a Correctional and Juvenile Justice Studies Major may contact the department for possible enrollment. Focuses on departmental goals and objectives, curriculum, student-faculty relationships, career options, and the development of competencies needed for success in college and professional environments. Includes experiential activities designed to promote team-building and leadership skills.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

leave as is

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	100	FALL 2007	AS _____ JS X BT _____ EM ED _____ PC HS _____	CORS

Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____	Repeatable Maximum No. of Hrs.
		Cip Code (first two digits only)

Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____
---	---------------------------------------	---------------	---

Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY
Thesis _____		
Internship _____		
Independent Study _____		
Practicum _____		
		Date of data entry _____
		Data entry person _____

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	None
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Prerequisite: Declared Correctional and Juvenile Justice Majors only.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

55146

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Criminal Justice & Police Studies Justice & Safety CRJ 301 Drugs, Crime and Society (Major __, Option __; Minor __; or Certificate __) Proposal Approved by:																				
		<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 50%; text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td>Departmental Committee</td> <td style="text-align: center;">12/7/06</td> </tr> <tr> <td>Graduate Council*</td> <td style="text-align: center;">NA</td> </tr> <tr> <td> Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> </td> <td style="text-align: center; vertical-align: bottom;"> 01-18-07 </td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">12/8/06</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> </tr> <tr> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td>Board of Regents**</td> <td></td> </tr> <tr> <td>Council on Postsecondary Edu.***</td> <td></td> </tr> </tbody> </table>		Date	Departmental Committee	12/7/06	Graduate Council*	NA	Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07	College Curriculum Committee	12/8/06	General Education Committee*	NA	Teacher Education Committee*	NA	Faculty Senate**		Board of Regents**		Council on Postsecondary Edu.***	
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Teacher Education Committee*	NA																					
Faculty Senate**																						
Board of Regents**																						
Council on Postsecondary Edu.***																						
		Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>																				
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																						

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course, Restricted to students with a minimum of 30 earned credit hours.	
A. 2. Effective date: (Example: Fall 2001) Fall 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 301 Drugs, Crime and Society. (3) A. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing or departmental approval. An examination of drug trafficking, the connection between drug use and other types of crime, and a review of drug control policies, including the impact of the media and politics.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	301	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ CRJ 101 with a grade of "C" or better, sophomore standing or departmental approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 305
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Domestic Violence
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course. Restricted to students with a minimum of 30 earned credit hours

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 305 Domestic Violence. (3) A. Prerequisite CRJ 101 with a grade of "C" or better, sophomore standing or departmental approval. Examination of the theoretical empirical literature on violence against women, children, and elders. Addresses such issues as physical and sexual abuse of children, courtship violence, domestic violence, marital rape, and elder abuse.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	305	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ CRJ 101 with a grade of "C" or better, sophomore standing or departmental approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 312 Judicial Processes. (3) A. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval. An in-depth study of law-making and the American judicial process. Includes a systematic and comprehensive analysis of American courts, their pivotal role in the criminal justice system, and the function and responsibilities of the key personnel within them.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	312	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 313
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Criminal Justice Ethics
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 313 Criminal Justice Ethics. (3) A. Prerequisite: CRJ 101 with grade of "C" or better, sophomore standing, or departmental approval. Examines the moral, legal and normative obligations of the state and criminal justice professionals. Surveys the philosophies and theories of ethics and deviance. Credit will not be award to students who have credit for PLS 326.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	313	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CRJ 101 with grade of "C" or better, sophomore standing, or departmental approval.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	PLS 326
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 315
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Administration of Justice
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 315 Administration of Justice. (3) A. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval. Examines theories of organization and management as they relate to criminal justice practice. Organizational life, leadership personnel management, bureaucracy, resource management, and other critical administration issues are addressed.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*	
CRJ	315	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____		
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)		
			FR X _____ JR _____ SO _____ SR _____		
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY		
		Thesis _____			Date of data entry _____
		Internship _____			Data entry person _____
		Independent Study _____ Practicum _____			

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

JS15

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Criminal Justice & Police Studies <hr/> College Justice & Safety <hr/> *Course Prefix & Number CRJ 325 <hr/> *Course Title (30 characters) White Collar Crime <hr/> *Program Title (Major __, Option __; Minor __; or Certificate __) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
Departmental Committee	Date 12/7/06	Graduate Council*
		Date NA
Is this a SACS Substantive Change?		
Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
College Curriculum Committee	Date 12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	01-18-07
Teacher Education Committee*	NA	Faculty Senate** Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours	
A. 2. Effective date: (Example: Fall 2001) Fall 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 325 White Collar Crime. (3) A. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval. A review and analysis of the upper world crimes of business and government committed in the course of legitimate occupations and financial activities. .

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	325	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 331
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Perspectives on Crime and Delinquency
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 331 Perspectives on Crime and Delinquency. (3) A. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval. Overview of crime and its control. Examines law making, law breaking, and the social response from theoretical perspectives including social, economic, cultural, symbolic, psychological, and biological. Includes historical and contemporary developments. Credit will not be awarded to students who have credit for PLS 331.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	331	Fall 2007	AS _____ JS X _____ BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	PLS 331
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 345
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Diversity and Criminal Justice
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents***	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 345 Diversity and Criminal Justice. (3) A. Prerequisite: Sophomore standing, or departmental approval. Contemporary race, gender, and other diversity issues and their relevance to criminal offenders, crime victims, and the criminal justice system. Includes such issues as the civil rights and women's movements, and equal opportunity.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	345	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Sophomore standing, or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

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Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 350 International and Comparative Criminal Justice Systems. (3) A. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval. A survey of selected world criminal justice systems including police, courts, and corrections. Cross-national and cross-cultural criminality from several perspectives will be examined.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	350	Fall 2007	AS _____ JS X _____ BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 355
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Rural Crime and Justice
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 355 Rural Crime and Justice. (3) A. Prerequisite: Sophomore standing. Survey of rural crime and justice issues, crime trends, policing, and control of rural crime.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	355	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Prerequisite: Sophomore standing

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Criminal Justice & Police Studies</u> College <u>Justice & Safety</u> *Course Prefix & Number <u>CRJ 388</u> *Course Title (30 characters) <u>Criminal Justice Research</u> *Program Title _____ (Major __; Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change? <input type="checkbox"/> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> X		Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.	
A. 2. Effective date: (Example: Fall 2001) Fall 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

JS 31

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 388 Criminal Justice Research. (3) A. Prerequisite: CRJ 101 or COR 201 with a grade of "C" or better, sophomore standing, or departmental approval. Overview of the research process, with emphasis on finding, using and evaluating criminal justice research. Examination of both quantitative and qualitative social science research methods and procedures appropriate to the study of crime policy and criminal justice. Credit will not be awarded to students who have credit for COR 388 or PLS 388.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	388	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ CRJ 101 or COR 201 with a grade of "C" or better, sophomore standing, or departmental approval.

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____ COR 388

Course Prefix and No. _____ PLS 388

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
____ New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 400
____ Course Dropped (Part II)	*Course Title (30 characters)	Applied Criminal Justice Analysis
____ New Program (Part III)	*Program Title	
____ Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate __)
____ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/>	Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 400 Applied Criminal Justice Analysis. (3) A. Prerequisite: CRJ 388 or equivalent, with a grade of "C" or better, sophomore standing, or departmental approval. Analytical and statistical concepts and procedures relevant to crime and criminal justice data. Includes quantitative and qualitative techniques. Credit will not be awarded to students who have credit for COR 400 or PLS 400.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	400	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	CRJ 388 or equivalent, with a grade of "C" or better, Sophomore standing, or departmental approval.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	COR 400
Course Prefix and No.	PLS 400
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
____ New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 401
____ Course Dropped (Part II)	*Course Title (30 characters)	Organized Crime
____ New Program (Part III)	*Program Title	
____ Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate)
____ Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.

CRJ 401 Organized Crime. (3) A. Prerequisite: CRJ 101, with a grade of "C" or better sophomore standing or departmental approval. History, scope, and methods of control of organized crime. Emphasis on local, regional, national, and international control of organized crime. Cultural and social implications of the presence of organized crime are examined in depth.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	401	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____	JR _____
			SO _____	SR _____
			FOR BANNER USE ONLY	
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>				
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Prerequisite: CRJ 101, with a grade of "C" or better
sophomore standing or departmental approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

5539

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 403
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Crime Mapping
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 40

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 403 Crime Mapping. (3) A. Prerequisite: Sophomore Standing. The purpose of this class is to introduce the student to theoretical and practical aspects of crime mapping and the spatial analysis of crime. In addition, the lab portion of the class will provide hands on training in crime mapping practices. 3 Lec/2 Lab.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	403	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
		Cip Code (first two digits only)		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: <u>Sophomore Standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

JS42

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 406
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Critical Issues in Criminal Justice
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 43

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 406 Critical Issues in Criminal Justice. (3) I,II. Prerequisite: CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval. Examination of the criminal justice system and process with an emphasis on problems and trends. This course provides an analytical overview of justice and its response to the needs of society.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	406	Fall 2007	AS _____ JS X _____ BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	<div style="border: 2px solid black; padding: 5px;"> <p align="center">FOR BANNER USE ONLY</p> <p>Date of data entry _____</p> <p>Data entry person _____</p> </div>	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ CRJ 101 with a grade of "C" or better, sophomore standing, or departmental approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)

JS 45

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 410
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Alcohol and the Law
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate ____)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u> </u> <u> </u> <u> </u>	<u> </u> <u> </u> <u> </u>
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 46

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 410 Alcohol and the Law. (3) A. Prerequisite: Sophomore Standing. This course is an overview of the history of alcohol and prohibition in the U.S. Subtopics include: the American temperance tradition, moderation vs. prohibition, government enforced morals and the interconnection among religion, politics, and the law.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	410	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Sophomore Standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

5548

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Criminal Justice & Police Studies College Justice & Safety *Course Prefix & Number CRJ 415 *Course Title (30 characters) Prostitution and Criminal Justice *Program Title (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A</p>
<p>B. The justification for this action:</p> <p>Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 415 Prostitution and Criminal Justice. (3) A. Prerequisite: Sophomore Standing. This course is an analytic overview of the history of prostitution in the United States. Subtopics that will be included are: the American reform tradition, deviance, social control, regulation vs. prohibition, feminism, and politics.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	415	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Sophomore Standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

5551

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 423
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Topical Seminar
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 423 Topical Seminar: _____ (3) A. Prerequisite: departmental approval, Sophomore standing. Intensive study of selected topics related to criminal justice. May be retaken for a maximum of six hours on different topics.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	423	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Sophomore standing.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X)

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

5554

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 424
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Field Experience
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Library Resources: None

5555

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 424 Field Experience. (3) A. Prerequisite: instructor and departmental approval, sophomore standing. Designed to broaden the educational experience through appropriate observational work assignments. (Intended for pre-service students in non-sworn positions.) May be retaken 1 time for 6 total credit hours.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	424	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Instructor and departmental approval, <u>sophomore standing.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	CRJ 460
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Independent Study
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 58

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CRJ 460 Independent Study. (1-3) A. Prerequisite: departmental approval, sophomore standing. Individual study and/or research on a problem pertaining to criminal justice. Student must have the independent study proposal form approved by faculty supervisor and departmental chair prior to enrollment. May be retaken for a maximum of six credit hours.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CRJ	460	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____	Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites (See definitions on following page)

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	departmental approval, <u>sophomore standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)			VC (3)				

J560

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 315
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Police Administration and Management
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

5561

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 315 Police Administration and Management. (3) I, II. Prerequisite: sophomore standing. Critically examines the theories of motivation, leadership, and organization in the police context. Police administrative and management functions studied emphasizing personnel management and organization change.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	315	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>sophomore standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 316
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Criminal Evidence
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 64

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 316 Criminal Evidence. (3) I, II. Prerequisite: sophomore standing Overview of trial procedures; classification of evidence; proof; presumptions; relevance; eyewitness identification; testimonial privileges; character; hearsay; impeachment; scientific evidence; collection and preservation of evidence.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	316	Fall 2007	AS _____ JS <input checked="" type="checkbox"/> BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>sophomore standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

JS66

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 320
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Workshop in Law Enforcement
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course. Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS67

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 320 Workshop in Law Enforcement. (1-3) A. Prerequisite: sophomore standing. Designed primarily for in-service law enforcement personnel; focuses on current problems, issues, and strategies in law enforcement. May be retaken to a maximum of six hours

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	320	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites * See definitions on following page *

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	Sophomore standing
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: sophomore standing
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

J 5 6 9

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 326
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Police, Liability, and Ethics
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course . Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

5570

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 326 Police, Liability, and Ethics. (3) A. Prerequisite: sophomore standing. Police conduct is examined relative to ethical and legal principles. Application of federal and state civil, criminal, and administrative law including civil rights issues. Credit will not be awarded to students who have credit for CRJ 313.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	326	Fall 2007	AS _____ JS <input checked="" type="checkbox"/> X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites *See definitions on following page*

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Prerequisite: sophomore standing

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____ CRJ 313

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

5572

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) New Course (Parts II, IV)	Department Name Criminal Justice & Police Studies
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College Justice & Safety
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number PLS 330
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters) Topics in Police Studies
<input type="checkbox"/> Program Revision (Part III)	*Program Title (Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 330 Topics in Police Studies. (1-6) A. Prerequisite: sophomore standing Examination of a contemporary issue in policing including historical perspective, societal issues, present status, and future development. The police response to a specific problem is the core of this course. Course may be taken for a maximum of six hours under different headings.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	330	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: sophomore standing
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Criminal Justice & Police Studies <hr/> College Justice & Safety <hr/> *Course Prefix & Number PLS 349 <hr/> *Course Title (30 characters) Applied Learning in Police Administration <hr/> *Program Title (Major __, Option __; Minor __; or Certificate __) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	12/7/06	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	NA
Council on Academic Affairs		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
College Curriculum Committee	12/8/06	01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.	
A. 2. Effective date: (Example: Fall 2001) Fall 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

5576

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 349 Applied Learning in Police Administration. (1-8) A. Prerequisite: departmental approval, sophomore standing. Work under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; fifteen, baccalaureate. Minimum 80 hours work required for each academic credit. A maximum of three hours of PLS 349 and 424 can be applied toward the PLS major or minor.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	349	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.		Prerequisite: departmental approval, <u>sophomore standing</u>		
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Equivalent Course(s): (credit not allowed with; or formerly:)				
Course Prefix and No.				
Course Prefix and No.				
Course Prefix and No.				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. - IVB(3) X).

Block I (9)	Block II (3)	Block III(6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) New Course (Parts II, IV)	Department Name	Criminal Justice & Police Studies
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	PLS 349
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)	A-H Cooperative Study: Police Administration
<input type="checkbox"/> Program Revision (Part III)	*Program Title	(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

7579

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 349 ~~A-H~~ N Cooperative Study: Police Administration. (1-8) A. Prerequisite: departmental approval, sophomore standing. Work under faculty and field supervisors, in placements related to academic studies. One to eight hours credit per semester or summer. Total hours: eight, associate; fifteen, baccalaureate. Minimum 80 hours work required for each academic credit. A maximum of three hours from PLS 349 and 424 can be applied toward the PLS major or minor.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	349 A-N	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Prerequisite: departmental approval, sophomore standing

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly.)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 375
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Terrorism/Counterterrorism
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 375 Terrorism/Counterterrorism. (3) A. Prerequisite: sophomore standing. A study of domestic, foreign, and transactional terrorism, with emphasis on the philosophical bases, organization, equipment, and operations of terrorist groups. Role of law enforcement agencies in implementation of anti-terrorist measures is examined. Credit will not be awarded to students who have credit for APS 375.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	375	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	Cip Code (first two digits only)
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Prerequisite: sophomore standing

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

APS 375

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III-(6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 380
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Police in the Popular Media
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12/7/06	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or are unable to meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 380 Police in the Popular Media. (3) A. Prerequisite: sophomore standing. A study of the public's perception of police through popular media (music, radio, television, films, short stories and books) and how those media courses might influence policing itself.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	380	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	Prerequisite: sophomore standing
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block-III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 385 Police Related Violence (3) A. Prerequisite: sophomore standing. A descriptive, theoretical and philosophical approach to violence used by the police and violence directed toward them. Psychological and sub-cultural impacts will be examined. Additional analysis associated with lethal and non-lethal violence policy and strategies are included.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	385	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR X _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites *See definitions on following page*

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: sophomore standing
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

JS 90

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 390
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Predatory Crime and Crime Patterns
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 390 Predatory Crime and Crime Patterns. (3) A. Prerequisite: sophomore standing. Examination of selected crime categories including predatory street, conventional property, and sex crimes. Areas of concentration include theoretical and ecological characteristics, victim-offender relationships, and crime patterns emphasizing police responses.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	390	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)		Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FRX _____ JR _____ SO _____ SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
		Date of data entry _____		
		Data entry person _____		

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: <u>sophomore standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

TS 9.3

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) New Course (Parts II, IV)	Department Name	Criminal Justice & Police Studies
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Justice & Safety
Course Dropped (Part II)	*Course Prefix & Number	PLS 403
New Program (Part III)	*Course Title (<u>30</u> characters)	Homicide
Program Revision (Part III)	*Program Title	(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	12/7/06	Graduate Council*	NA
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

TS94

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 403 Homicide. (3) A. Prerequisite: Sophomore standing. Explore current theoretical, philosophical, and empirical literature associated with homicide. Content includes descriptive, theoretical, empirical, and practical explanations of criminal homicide patterns. Included will be an examination of death investigation system and police responses.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	403	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____	Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.

Course Prefix and No.

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.

Prerequisite: Sophomore standing

Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.

Course Prefix and No.

Course Prefix and No.

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IIIA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Criminal Justice & Police Studies College Justice & Safety *Course Prefix & Number PLS 410 *Course Title (30 characters) Human Relations in Policing *Program Title _____ (Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
Departmental Committee	Date 12/7/06	Graduate Council* NA
Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Council on Academic Affairs	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
College Curriculum Committee	Date 12/8/06	Faculty Senate**
General Education Committee*	NA	Board of Regents**
Teacher Education Committee*	NA	Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.	
A. 2. Effective date: (Example: Fall 2001) Fall 2007	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 410 Human Relations in Policing. (3) A. Prerequisite: Sophomore standing. Theoretical and practical problems and issues in the relationship between police agencies and the total community. Various police-community relations programs are outlined.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	410	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites (See definitions on following page)

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: Sophomore standing
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

JS99

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td>Criminal Justice & Police Studies</td> </tr> <tr> <td>College</td> <td>Justice & Safety</td> </tr> <tr> <td>*Course Prefix & Number</td> <td>PLS 416</td> </tr> <tr> <td>*Course Title (30 characters)</td> <td>Criminal Procedure</td> </tr> <tr> <td>*Program Title</td> <td>(Major <input checked="" type="checkbox"/>, Option ___; Minor ___; or Certificate ___)</td> </tr> <tr> <td colspan="2">*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name	Criminal Justice & Police Studies	College	Justice & Safety	*Course Prefix & Number	PLS 416	*Course Title (30 characters)	Criminal Procedure	*Program Title	(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)	*Provide only the information relevant to the proposal.																	
Department Name	Criminal Justice & Police Studies																												
College	Justice & Safety																												
*Course Prefix & Number	PLS 416																												
*Course Title (30 characters)	Criminal Procedure																												
*Program Title	(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)																												
*Provide only the information relevant to the proposal.																													
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Proposed Approved by:</td> <td style="width: 30%; text-align: center;">Date</td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Date</td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">12/7/06</td> <td>Graduate Council*</td> <td style="text-align: center;">NA</td> </tr> <tr> <td colspan="2"> Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">12/8/06</td> <td>Approved <input checked="" type="checkbox"/> Disapproved</td> <td style="text-align: center;">01-18-07</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td>Board of Regents**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> </tr> </table>		Proposed Approved by:	Date		Date	Departmental Committee	12/7/06	Graduate Council*	NA	Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs		College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07	General Education Committee*	NA	Faculty Senate**		Teacher Education Committee*	NA	Board of Regents**				Council on Postsecondary Edu.***	
Proposed Approved by:	Date		Date																										
Departmental Committee	12/7/06	Graduate Council*	NA																										
Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs																											
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07																										
General Education Committee*	NA	Faculty Senate**																											
Teacher Education Committee*	NA	Board of Regents**																											
		Council on Postsecondary Edu.***																											
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs. ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																													

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2007</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A</p>	<p>B. The justification for this action: Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.</p> <p>C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None</p>
---	--

JS 100

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using striketrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use striketrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 416 Criminal Procedure. (3) A. Prerequisite: PLS 216, sophomore standing or instructor approval. A detailed study of the laws of arrest (including the use of force), search and seizure, emphasizing the constitutional basis, historical development, statutes, and recent court decisions.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using striketrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use striketrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	416	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR X _____	JR _____
			SO _____	SR _____
Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Prerequisite: PLS 216, sophomore standing or instructor approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

JS102

Curriculum Change Form
(Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 424
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Field Experience
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 424 Field Experience. (3) A. Prerequisite: Instructor and departmental approval, Sophomore standing. Designed to broaden the educational experience through appropriate observational work assignments. (Intended for pre-service students in non-sworn positions). A maximum of three hours of PLS 424 and PLS 349 can be applied toward the PLS major or minor. May be retaken 1 time for a maximum of 6 total credit hours.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	424	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: Instructor and departmental approval, Sophomore standing.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

55105

Curriculum Change Form
(Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 426
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Federal Criminal Law
<input type="checkbox"/> New Program (Part III)		
<input type="checkbox"/> Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

55106

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 426 Federal Criminal Law (3) A. Prerequisite: PLS 216 or CRJ 312. Sophomore standing. An examination of the federal criminal law enforcement system with a focus on substantive offenses. In addition to specific crimes, the basis of federal jurisdiction will be studied.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	426	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Prerequisite: PLS 216 or CRJ 312, Sophomore standing

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

55108

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 460
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Independent Study
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major <u> x </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	12/7/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12/8/06	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Freshman level students are entering upper division classes and many are unprepared and/or too immature to understand the information presented or meet the learning objectives for the courses. We believe that the 30 hours requirement will assure students taking these classes contribute to a better learning environment and do better both in understanding the material and retention.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 109

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 460 Independent Study. (1-3) A. Prerequisite: Departmental approval, Sophomore standing. Individual study and/or research on a problem relating to police studies. May be retaken to a maximum of six hours. Student must have the independent study proposal form approved by faculty supervisor and department chair prior to enrollment.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	460	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: Departmental approval, Sophomore standing
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block-III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

JS 111

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 408
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Police Technology
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major <u>x</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/12/2006	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change the title and course description of PLS 408. Add a new prerequisite to the course Restricted to students with a minimum of 30 earned credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Technology advances in CRJ and PLS have been rapid and sophisticated. When these courses were first developed they focused on technology literacy for pre and in service students. Now police officers must be computer and technologically literate, but so are the criminals. This revised course focuses on the challenges police face in our new cyber world reality.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 112

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using striketrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use striketrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~PLS 408. Police Computer Policing and Technology (3). I, II. Prerequisite: Sophomore standing. This course provides an overview of crime and technology with a focus on understanding the empirical realities, legal issues, civil liberty issues, criminal justice system responses, and social and political impacts of cyber crime, and its sociological, economic, political, ethical and psychological implications. The emphasis is on policing, including the use of technology in police administration, standard and special operations, and investigations.~~

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using striketrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use striketrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	408	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on the following page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: <u>Sophomore standing</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
X New Course (Parts II, IV)	College	
Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 331
Course Dropped (Part II)	*Course Title (30 characters)	Perspectives on Crime and Delinquency.
New Program (Part III)	*Program Title	
Program Revision (Part III)		(Major <u>x</u> , Option ___; Minor ___; or Certificate ___)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/12/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To approve new course PLS 331 for the Police Studies programs, BS and AA.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 This course is required for PLS majors as well as CRJ majors. By giving it a PLS designation and cross listing it with CRJ 331 both degrees have better program integrity and students understand that the information is relevant to their degree focus.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS 115

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 331 Perspectives on Crime and Delinquency. (3). A. Prerequisite: CRJ 101, sophomore standing or departmental approval. Overview of crime and its control. Examines law making, law breaking, and the social response from theoretical perspectives including social, economic, cultural, symbolic, psychological and biological. Includes historical and contemporary developments. Credit will not be awarded to students who have credit for CRJ 331.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	331	Fall 2007	AS _____ JS X BT _____ EM ED _____ PC HS _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
3	Lecture 3	Laboratory _____ Other _____		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only) 43	
1	3	N	Class Restriction, if any: (undergraduate only)	
			FR X _____ JR _____	
			SO _____ SR _____	
Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable			FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Thesis _____				
Internship _____				
Independent Study _____				
Practicum _____				

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ Prerequisite: CRJ 101, sophomore standing, or departmental approval

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____ CRJ 331

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IHA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

JS117

Perspectives on Crime and Delinquency

PLS 331

2007/08

3 Credits

Dr. Ken Tunnell
465 Stratton Building

Office Hours: by appointment
Phone: 622-1984
Email: Kenneth.tunnell@eku.edu

Course Description:

PLS 331 Perspectives on Crime and Delinquency. (3). A. Prerequisite: CRJ 101, sophomore standing, or departmental approval. Overview of crime and its control. Examines law making, law breaking, and the social response from theoretical perspectives including social, economic, cultural, symbolic, psychological and biological. Includes historical and contemporary developments. Credit will not be awarded to students who have credit for CRJ 331.

THE COURSE

Brief Description: This course surveys both traditional and contemporary theories of crime, as well as examines the purpose of theory for understanding crime and developing crime control strategies.

Course Objectives: By the end of this course you will:

- 1) Have a familiarity with a wide range of scientific explanations of criminal behavior;
- 2) Be able to identify differences and similarities among these theories;
- 3) Be able to critically evaluate the worth of a particular theory;
- 4) Assess the appropriateness of a theory for a particular crime or as a general theory of crime;
- 5) Understand why theory is important for the study of crime;
- 6) Be able to associate crime control policies with criminological theories.

Achieving these objectives: We will use a variety of techniques to achieve these objectives. These techniques include:

- 1) Reading of assigned materials;
- 2) Listening to, and asking questions about, weekly lectures;
- 3) Participating in small group and class discussions;
- 4) Reviewing and studying provided materials on your own;
- 5) Completing class assignments.

My general expectations:

I expect you to fully share in the responsibility of your education. I expect you to have read the assigned readings before coming to class, to offer your thoughts on topics in both group and class discussions, and to listen respectfully to the thoughts of others, whether you agree or not. Education requires opening yourself up to new experiences and new ideas – some of which you may decide to incorporate into your life, others you may choose to discard. The critical thing is to allow yourself time NOW to explore and examine new ideas.

Evaluation:

Having set objectives for this course we will want to evaluate how well we have achieved them. I know of no perfect way to evaluate the extent to which you have read, understood and critically thought about the material that is presented. Therefore, evaluation will be based on several different mechanisms: exams, a paper, and class preparation/homework assignments. There will be 4 exams, each 100 points, the homework assignments are worth a total of 50 points and the paper is worth 50 points. The exams will be comprised of both objective and short answer questions. The specific instructions for each of the assignments will be given in class at the appropriate time.

They points for this course are distributed as follows:

4 exams	@ 100 points each	= 400 points
1 paper		= 50 points
4 homework assignments.	Totaling	= 50 points
<hr/>		
Total for class		500 points

Your final grade will largely be determined by the proportion of these potential points you have earned, with 90% (e.g., 450 out of 500 points) being an A, 80% being a B, 70% being a C, etc. In addition, however, class attendance may affect your final grade. For students *who are on the borderline between two grades at the end of the semester* (e.g. 89% or 58%) I will use attendance and participation to determine their final grade. A good attendance/participation record will push a "borderline" student over to the higher grade, while a poor record will drop one to the lower grade. Attendance will be taken on a regular basis.

POLICY ON MAKE-UP EXAMS AND LATE WORK

Make-up exams will be given only for excusable absences. If you have an excused absence and must miss an exam, I expect you to notify me PRIOR to the exam, and IMMEDIATELY upon your return to campus, furnish me with the appropriate written verification or a telephone number whereby I can get verification. Missing an exam under any other conditions may result in a score of a zero on the exam.

In general, papers will not be accepted late without a verifiable and acceptable excuse. However, if you have extenuating personal circumstances that keep you from handing in your paper on time, you may hand it in up to 1 week late. **BUT**, you will be penalized **two points for every day** that it is late. **No papers will be accepted after one week past the due date!!**

Academic Integrity

"Students are advised that EKU's Academic Integrity policy will be strictly enforced in this course."

STUDENTS WITH DISABILITIES

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor of the Turley House or by telephone at (859) 622-1500 V/TTY. Upon individual request, this syllabus can be made available in alternative forms.

REQUIRED READING MATERIAL

George Vold, Thomas Bernard and Jeffrey Snipes. Theoretical Criminology (5th edition).

TENTATIVE COURSE OUTLINE

Date	Topic	Readings Due
------	-------	--------------

Unit 1-Background: Theory as Explanation and The Three Traditional "Schools" of Criminological Thought

Week 1	Welcome and Introduction to the class Requirements and expectations for the course	
--------	--	--

Week 2	What is Theory? The purpose of theory and how to evaluate theory How scientific theories differ from our own Causality in scientific theories Positive and negative relationships between variables	Vold, Bernard & Snipes Chpt. 1
--------	--	---

Week 3

Overview of The Three Basic Paradigms

Classical School
Positive School
Behavior of Law (Conflict) School

Chpt. 1 (continued)

Early Classical School

Beccaria
Punishment as Deterrence
Specific vs. General Deterrence

Chpt. 2

Week 4

Early Positivism

Moral statistics- the work of Guerry and Quetelet
Crime patterns
Finding the causes of crime
The work of Lombroso

Chpt. 2 (continued)

Early Positivism – Continued

NO Class

Week 5

Contemporary Classical Criminology

Certainty, Severity, and Celerity of Punishment
Effects of Criminal justice policies on specific types of crimes
Risk Perception vs. Objective Risk
Effects of criminal justice polices across jurisdictions (e.g. death penalty)
Rational choice theory and CPTED
Routine Activities theory
Hand out Assignment #1

Chpt. 11

Unit 2 Contemporary Positivist Perspectives: Biological and Psychological

Week 6

Biological Theories of Crime

Sheldon's Body Types
Genetics and Chromosomes
CNS/ANS and Arousal Theory
Hormones and Body Chemistry

Chpt. 3

HOMEWORK ASSG.

Finish Biolgocial Theories & Review for Exam

FIRST EXAM

Week 7 Psychological/Psychiatric Theories of Crime

IQ and Crime
Personality and Crime
Moral Development
Conduct Disorders

Chpt. 4

Mental Illness and Crime

Unit 3 Contemporary Positivist Perspectives: Structural and Cultural Theories

Week 8 Durkheim's Contribution to Understanding Crime

Mechanical and Organic Solidarity
The Function of Crime
Durkheim's Concept of Anomie
(Midterm Grades Due)

Chpt. 6

Direct Descendants of Anomie

Merton's Anomie/Strain Theory
Cloward and Ohlin's- Differential Opportunity Theory
Agnew's General Strain Theory
Messner and Rosenfeld's Institutional Anomie Theory

Chpt. 8

Week 9 Neighborhoods and Crime

Human Ecology
Shaw and McKay's Social Disorganization theory

Chpt. 7

Hand out Homework Assignment # 2

Contemporary Versions of Social Disorganization Theory

The Systemic Model of Communities and Crime
The role of social ties
Collective Efficacy
The role of disorder
Community Policing

Homework Assignment #2 due

SECOND EXAM

Week 10 **Social Learning Theories**

Sutherland's Differential Association Theory
Aker's Differential Reinforcement Theory

Chpt. 9

Subcultural Theories of Crime

Miller's Focal concerns of lower class
Cohen's Reaction Formation theory

Chpt. 9 (cont.)

Week 11 **Subculture of violence**

Wolfgang and Feracutti's "subculture of violence"
Anderson's "code of the streets"

Chpt. 9 (cont.)

Control Theories

Hirschi's Social Control Theory

Chpt. 10

Week 12 **Control Theories (continued)**

Gottfredson and Hirschi's General theory of crime
Tittle's Control Balance

Chpt. 10 (cont.)

Chpt. 17; pp. 307-311

Neutralization Theory

Homework Assignment # 3 Due

Chpt. 10 (cont.)

Exam 3

Unit 4 Societal Reaction Theories

Week 13 **Labeling Theory**

Symbolic Interactionism
Primary & Secondary Deviance
Rosenhan's study

Chpt. 12 pp.209-219

PAPERS DUE April 23

Conflict Theory

Pluralism
Culture conflict
Threat hypothesis
Power hypothesis
The Behavior of Law

Chpt. 12 pp:219-226

Chpt. 13

HOMEWORK ASSG. #4 Due April 30

Week 14

Review for final

FINAL EXAM

see University exam schedule

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies	
X New Course (Parts II, IV)	College		
Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 388	
Course Dropped (Part II)	*Course Title (30 characters)	Criminal Justice Research	
New Program (Part III)	*Program Title		
Program Revision (Part III)	(Major <u>x</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)		
Program Suspended (Part III)	*Provide only the information relevant to the proposal.		
Proposal Approved by:	Date	Date	
Departmental Committee	10/12/2006	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To approve new course PLS 388 for Police Studies program, BS and AA

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 This course is required for PLS majors as well as CRJ majors. By giving it a PLS designation and cross listing it with CRJ 388 both degrees have better program integrity and students understand that the information is relevant to their degree focus.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS124

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using striketrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use striketrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 388. Criminal Justice Research. (3). A. Prerequisite: CRJ 101 or COR 201, sophomore standing or departmental approval. Overview of the research process, with emphasis on finding, using, and evaluating criminal justice research. Examination of both quantitative and qualitative social science research methods and procedures appropriate to the study of crime policy and criminal justice. Credit will not be awarded to students who have credit for COR 388 or CRJ 388.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using striketrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use striketrough for deletions and underlines for additions.)

JS125

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	388	Fall 2007	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
3	Lecture 3	Laboratory _____ Other _____	Cip Code (first two digits only) 43	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR X _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See definitions on the covering page

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: CRJ 101 or COR 201, sophomore standing or departmental approval.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	COR 388
Course Prefix and No.	CRJ 388
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

SYLLABUS
PLS 388 Criminal Justice Research
3 Credits
Fall 2007

Instructor: ;Telephone 859-622-
Office: E-mail: -----@eku.edu
Office Hours: AM:PM
Also Available By Appointment

Required Text:

Michael G. Maxfield & Earl Babbie (2005). *Research Methods for Criminal Justice and Criminology*. (4th Edition). Belmont, CA: Wadsworth.

Additional Readings: Will be placed on reserve in the library or handed out in class.

Course Catalogue Description:

PLS 388. Criminal Justice Research. (3). A. Prerequisite: CRJ 101 or COR 201, sophomore standing or departmental approval. Overview of the research process, with emphasis on finding, using, and evaluating criminal justice research. Examination of both quantitative and qualitative social science research methods and procedures appropriate to the study of crime policy and criminal justice. Credit will not be awarded to students who have credit for COR 388 or CRJ 388.

LEARNING OUTCOMES:

Students will demonstrate through written assignments and exams factual knowledge (terminology, classifications, methods, trends).

Students will learn and demonstrate fundamental principles, generalizations, and theories through written reports and exams.

Students will analyze and critically evaluate ideas, arguments, and points of view.

Course Requirements and Grading:

Exams: There will be a total of three objective examinations. Each of the three examinations will be independent and cover only the material from its respective unit. The final exam will only cover the material that is contained in the final unit. The examinations will cover the readings and class lectures. Exams will follow each unit. I will announce the dates for the exams as they approach. Each exam is worth **100 pts.**

Independent Research Evaluation Each student will be required to evaluate criminal justice research. Students will collect **four** empirical research articles. The articles will include the following methodologies: survey research; experiment or quasi-experimental design; field research; and content analysis or secondary analysis. The student will be required to submit a copy of each article and a written evaluation of each article. The evaluation will include: basic summary of the theoretical underpinning, the dependent and independent variables, how the variables are measured, statistics used in the study, the population being studied, types of data collected, and an examination of any problems with the research design. **THE DUE DATE FOR THE PAPERS IS ____.** Under no circumstances will the instructor accept the evaluations after the due date. The evaluation project is worth **100 pts.** Additional information about the project will be presented in class.

There will be several short in-class writing assignments that will count as extra-credit. These assignments will only be announced the day they are required; therefore, attendance is crucial for extra-credit points. These points are designed to reward those students that attend class regularly; therefore, if you miss class for any reason you cannot make up extra-credit. These extra-credit writing assignments will be based on the readings that are due prior to class. Each extra-credit assignment has various point totals. They will be added into your final point total.

Total Points: 500

A = 500-450

B = 449-400

C = 399-350

D = 349-300

F = 300 and Below

Missed/Late Assignments and Exams:

Students are required to take the exams on the days they are scheduled and complete the evaluations when they are due. Please always feel free to contact me via the telephone or e-mail if you have to miss class. Legitimate excuses for missed assignments include a (documented) personal illness, a death in the family, and participation in university activities. If you have any questions, please refer to the undergraduate catalogue. Excuses should be given to me the day you return to class. Returning to class without a legitimate excuse will result in a zero for that exam or assignment.

Attendance:

Although attendance will be taken each class period, it is not required for this course. However, your performance in class is highly correlated with your attendance. It is my hope that you will attend class regularly, keep up with the readings, and come to class prepared to discuss the material. The format for this class relies upon your participation, so you must attend class in order to participate.

Classroom Civility:

Each of us comes into this class with different backgrounds and different opinions about crime and criminals. Our world views or perspectives may or may not be shared by others in the class. Some may be totally opposed to our position. Therefore, we should treat each other with respect and dignity with regard to our opinions. Any behavior or language that is disrespectful to me or the other students will be dealt with immediately. Excessive tardiness, sleeping, not paying attention, cell phones, beepers, or rude behavior, in general will not be tolerated. With that being said, I hope that we can have a productive and fun semester.

Academic Integrity

Although I do not expect academic dishonesty or cheating to be a problem, I will adhere to the University's Academic Integrity Policy that is outlined in the undergraduate catalogue. Cheating does not only harm you, but it also offends many of your fellow students who have studied or put in the appropriate time. So, in any cases of suspected cheating, I will immediately and judiciously confront the student and follow the applicable procedures.

Students with Disabilities

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by email at disabilities@eku.edu or by telephone at (859) 622-2933 V/TDD.

Course Schedule

Unit I

Chapters 1-5

Exam #1

Unit II

Chapters 6-9

Exam #2

Unit III

Chapters 10-14

Exam #3

Important Dates:

Course Withdrawal Deadline

No Class Thanksgiving/spring Break

Final Examination

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
X New Course (Parts II, IV)	College	
Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 400
Course Dropped (Part II)	*Course Title (30 characters)	Applied Criminal Justice Analysis
New Program (Part III)	*Program Title	
Program Revision (Part III)		(Major <u>x</u> , Option ___; Minor ___; or Certificate ___)
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/12/2006	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To approve new course PLS 400 for Police Studies program, BS and AA

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 This course is required for PLS majors as well as CRJ majors. By giving it a PLS designation and cross listing it with CRJ 400 both degrees have better program integrity and students understand that the information is relevant to their degree focus.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 400 Applied Criminal Justice Analysis. (3). A. Prerequisite: PLS 388 or equivalent, sophomore standing. Analytical and statistical concepts and procedures relevant to crime and criminal justice data. Includes quantitative and qualitative techniques, univariate and bivariate statistics. Credit will not be awarded to students who have credit for COR 400 and CRJ 400..

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	400	Fall 2007	AS _____ JS X BT _____ EM ED _____ PC HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs.	
3	Lecture 3	Laboratory _____ Other _____	Cip Code (first two digits only) 43	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FRX _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: Check all applicable	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites See information on following page*

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: PLS 388 or equivalent, sophomore standing
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	COR 400
Course Prefix and No.	CRJ 400
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Applied Criminal Justice Analysis

PLS 400, Fall 2007

Dr. Terry C. Cox

Stratton 408

859-622-1983

Terry.Cox@eku.edu

Course Description

PLS 400 Applied Criminal Justice Analysis. (3). A. Prerequisite: PLS 388 or equivalent, sophomore standing. Analytical and statistical concepts and procedures relevant to crime and criminal justice data. Includes quantitative and qualitative techniques, univariate and bivariate statistics. Credit will not be awarded to students who have credit for COR 400 and CRJ 400..

Textbook Requirements

Fox, James, Jack Levin, and Michael Shively. 2002.
Elementary Statistics in Criminal Justice Research. Allyn and
Bacon:/Boston. 2nd.

Materials

- a. Calculator that possesses basic functions.

Objectives

Upon completion of this course, you should understand:

1. the nature of statistics as a field of inquiry in social science research.
2. the methods and techniques of descriptive statistics.
3. the methods and techniques of selected bivariate analyses and correlational statistics.
4. criminal justice applications of descriptive and inferential statistics.
5. the processes and procedures of the SPSS statistical analysis system.

Academic Integrity

"Students are advised that EKU's Academic Integrity policy will be strictly enforced in this course."

Students with Disabilities

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by email at disabilities@eku.edu or by telephone at (859) 622-2933 V/TDD.

Reading List

Chapter	Title
---------	-------

Test 1

- 1 Why the Social Researcher Uses Statistics
- 2 Organizing the Data
- 3 Measures of Central Tendency

Test 2

- 4 Measures of Variability
- 5 Probability and the Normal Curve

Test 3

- 6 Samples and Populations
- 7 Testing Differences between Means
- 8 Analysis of Variance
- 9 Nonparametric Test of Significance
- 10 Correlations

These assignments might be changed if deemed necessary.

Attendance

Regular attendance is highly essential for the successful completion of this course. Absentee rates exceeding 20% of the classes will result in a letter grade of F.

Grading Scale

Test 1	100
Test 2	100
Test 3	100
Computer Test	75
Written Assignments (5)	25
Computer Assignments (3)	30

Total	= 420

*Assignments are **mandatory**. The failure to complete them will result in an **incomplete (I)** or a **letter grade of F**. The assignments will be given at the appropriate times.

Assignments Quadrille Notebook

All assignments must be completed and kept in a **Quadrille Notebook**. **Variations will NOT be accepted**. The problem must be taped at the beginning of a page and followed by the completed assignment. This is a simple matter of "**cut-paste**" for computer assignments and/or **writing** the written assignments.

This notebook must be **neatly organized**.

Conversion Scale

A	= 378 or above
B	= 336 to 377
C	= 294 to 335
D	= 252 to 293

F = 251 or below

Academic Dishonesty Policy

Academic dishonesty in any form will result in a letter grade of F and processes may result in the initiation of the student discipline process.

Tobacco Products

The use of tobacco products is prohibited in this classroom.

Extra-Credit Policy

Extra-credit assignments are unavailable for this course.

Test Time-limits

A reasonable time-limit will be placed on each test. While tests should be completed in a normal class period, a 2-hour limit is absolute.

If there is any student in this class who is in need of academic accommodations and who is registered with the Office of Services for Students with Disabilities, please make an individual appointment with the course instructor. Upon request, this syllabus can be made available in alternative forms. If any student who is not registered with the Office of Services for Students with Disabilities has need of academic accommodations, please contact the Office directly in the Turley House or at 622-1500.

A Thought

If you wish to know the way up the mountain, ask the person who walks back and forth each day.

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Police Studies (AA.)
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u>x</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/12/2006	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To revise the PLS AA degree to be consistent with changes to the PLS BS degree: drop PLS 220 from the CORE and replace with an additional 3 credits of electives. No change to number of credit hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 To bring the Associate of Arts in Police Studies in line with changes to the BS in Police Studies.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

JS137

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or **Revised*** Program Text

(*Use strikethrough for deletions and underlines for additions.)

Police Studies (AA)

Major Requirements 24 15 hours

CRJ 101, PLS 103, PLS 216, ~~PLS 220~~, PLS 326 ~~or CRJ 313~~, PLS 416,
~~three of Upper Division PLS electives~~

PLS ELECTIVES: (6 Hours)

Select from PLS or CRJ electives or select 3 hours of Foreign Language or American Sign Language** (ASL) level 200 or above in consultation with major advisor**

General Education Requirements 48 hours

Standard General Education program. Refer to Section Four of the Undergraduate Catalog for details on the General Education and University requirements.

University Requirement 1 hour

JSO 100

Total Curriculum Requirements **70 hours**

JS138

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Police Studies (B.S.)
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u> x </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date	Date
Departmental Committee	10/12/06	Graduate Council* NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 01-18-07
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 1. Move PLS 220 from the CORE to electives. 2. Create PLS 331, 388, & 400 and add to the PLS CORE and delete CRJ 331, 388 & 400 AND ENG 300 CMS 300 from supporting course requirements. 3. Substitute 3 hours of language or ASL at the 200 level or above for a PLS Elective and substitute 3 hours of language or ASL at the 200 level or above for a PLS Supporting course elective.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

1. PLS 220 Criminal Investigations is no longer considered a core component of a contemporary pre-professional program in Police Studies. 2. By putting these courses under the PLS title and elevating them to the CORE identifies them as a significant area of study in the PLS degree. 3. Today students wishing to be competitive for the jobs in law enforcement need to be multi lingual and multi cultural... by encouraging them to study a second language i depth we are better able to prepare them for our increasingly global world. By making it optional we are not mandating students lacking the aptitude for a foreign language to have to struggle or fail.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None
 Operating Expenses Impact: None
 Equipment/Physical Facility Needs: None
 Library Resources: None

JS139

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use strikethrough for deletions and underlines for additions.)

MAJOR REQUIREMENTS..... ~~51~~ 42 Hours

PLS CORE..... ~~18~~ 24 Hours

PLS 103, PLS 216, ~~PLS 220~~, PLS 326, PLS 331, PLS 388, PLS 400, PLS 415, PLS 416

PLS ELECTIVES: 9 Hours

Select from PLS or CRJ electives or

select 3 hours of Foreign Language** or American Sign Language** (ASL) level 200 or above in consultation with major advisor

SUPPORTING COURSE ELECTIVES..... 6 Hours

Select From:

COR, FOR 301, APS 210, EMC 102 or 110, FSE 250 or TRS 332 or

3 hours of Foreign Language** or American Sign Language** (ASL) level 200 or above in consultation with major advisor.

SUPPORTING COURSE REQUIREMENTS..... ~~48~~ 3 Hours

~~CRJ 101, CRJ 331, CRJ 388, CRJ 400, ENG 300, CMS 300~~

GENERAL EDUCATION REQUIREMENTS..... 48 hours

Standard General Education program. Refer to Section Four of the Undergraduate Catalog for details on the General Education and University requirements.

UNIVERSITY REQUIREMENTS: 1 Hour

JSO 100

FREE ELECTIVES ~~28~~ 37 Hours

TOTAL CURRICULUM REQUIREMENTS..... 128 Hours

NOTE: All Pre-requisites must be met before enrolling in the 200 level Foreign Language or American Sign Language Course.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Criminal Justice (B.S.)
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u>x</u> , Option ___; Minor ___; or Certificate)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	10/12/2006	Graduate Council*	NA
Is this a SACS Substantive Change?	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	12-8-2006	Approved <input checked="" type="checkbox"/> Disapproved	01-18-07
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Substitute 3 hours of language or ASL at the 200 level or above for a CRJ Elective and substitute 3 hours of language or ASL at the 200 level or above for a CRJ Supporting course elective.

A. 2. Effective date: (Example: Fall 2001)

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Today students wishing to be competitive for the jobs in law enforcement need to be multi lingual and multi cultural... by encouraging them to study a second language in depth we are better able to prepare them for our increasingly global world. By making it optional we are not mandating students lacking the aptitude for a foreign language to have to struggle or fail.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

55141

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using strikethrough for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strikethrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using strikethrough for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use strikethrough for deletions and underlines for additions.)

Criminal Justice (B.S.)

Major Requirements33 hours

Core.....15 hours
CRJ 101, 313, 331, 388, 400 and an upper division CRJ elective.

CRJ Electives.....18 hours

~~Select from CRJ and/or PLS electives in consultation with major advisor.~~

Select from PLS or CRJ electives or select 3 hours of Foreign Language or American Sign Language** (ASL) level 200 or above in consultation with major advisor.**

Supporting Course Requirements.....12 hours
Three hours from COR, and 9 hours from APS, FSE, CRJ, COR, or PLS with approval of advisor or
3 hours of Foreign Language or American Sign Language** (ASL) level 200 or above in consultation with major advisor.**

General Education Requirements.....48 hours
Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement.....1 hour
JSO 100

Free Electives or Minor.....34 hours

Total Curriculum Requirements128 hours

55142

APPROVED

CAA: 01-18-07



EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

College of Justice & Safety – A Program of Distinction
Loss Prevention & Safety Department

Assets Protection
Emergency Medical Care
Fire & Safety Engineering Technology
Loss Prevention & Safety Graduate Program
Traffic Safety Institute

250 Stratton Building
521 Lancaster Avenue
Richmond, KY 40475-3102
Phone: 859-622-1009
Fax: 859-622-6548

To: Dr. Allen Ault, Dean
College of Justice and Safety

From: *Larry R. Collins*
Dr. Larry R. Collins, Chair
Loss Prevention and Safety

Date: December 8, 2006

Re: Name change for the Department of Loss Prevention and Safety

Please process a name change for the Department of Loss Prevention and Safety to the Department of Safety, Security and Emergency Management. Current LPS faculty voted to change the name of the department to match the name change for the master's degree program.

Rationale and Justification:

Recent market studies related to our online master's program indicated the term "Loss Prevention" is primarily associated with retail theft countermeasures and does not necessarily attract students to any of the other majors within the programs in the department. All of the programs within the department including the new Homeland Security program have some connection to the three components of the new name.

We would offer the LPS master's courses with the prefix SSE and we request the banner designation LPRV be changed to SSEM. If you have any questions, or I need to process any other paperwork, please contact me.



JS143