

10-18-2007

Council on Academic Affairs Minutes, Oct 18, 2007

Eastern Kentucky University

Follow this and additional works at: http://encompass.eku.edu/council_academic

Recommended Citation

Eastern Kentucky University, "Council on Academic Affairs Minutes, Oct 18, 2007" (2007). *Council on Academic Affairs*. Paper 22.
http://encompass.eku.edu/council_academic/22

This Article is brought to you for free and open access by the Minutes at Encompass. It has been accepted for inclusion in Council on Academic Affairs by an authorized administrator of Encompass. For more information, please contact Linda.Sizemore@eku.edu.

COUNCIL ON ACADEMIC AFFAIRS MINUTES

October 18, 2007

Members Present: Onda Bennett, Beverly Burrus (representing Rich Boyle), Ed Davis, Michael Foster, Verna Freer, Gary Kuhnenn, Kevin Minor (representing Allen Ault), Kim Naugle, Jerry Pogatshnik (representing Jaleh Rezaie), Heidi Terry, Janna Vice (Vice Chair), Deborah Whitehouse, Sara Ziegler (representing Liz Throop)

Members Absent: Scott Amundsen, Allen Ault, Rich Boyle*, Steve Byrn*, David Eakin, Sandra Moore, Rodney Piercey (Chair), Jaleh Rezaie, Liz Throop

*indicates prior notification

Non-Members Present: Sue Cain, Larry Collins, Tiffany Hampton, Betsy Matthews, Margaret Moore, Rick Ruddell, Kendra Stewart, John A. Stratman, Linda Turner

Dr. Janna Vice called the Council on Academic Affairs to order at 1:30 p.m. on October 18, 2007. The Council discussed the issue of revising requirements from “C-” to “C.” It was agreed upon by the Council that such revisions can be considered editorial for the future should other colleges decide to pursue this action.

APPROVED

Approval of the Minutes – September 20, 2007
The minutes were approved as distributed.

Office of University Programs

General Education

APPROVED

Policy Revision General Education Course Syllabus Policy
With the policy revision, the general education course syllabi are collected by the department chairs rather than by the deans’ offices.

Service Learning

APPROVED AS AMENDED

Curriculum Proposal Service Learning Course Designation
The Council approved the designation application instructions with an amendment to remove the final paragraph. The Council was assured that Service Learning courses follow the same curriculum approval process as standard courses.

Office of University Programs – Continued

APPROVED

Curriculum Proposal Procedure for Proposing an “S” or “W” Designation

College of Arts & Sciences

Department of Anthropology, Sociology, and Social Work

APPROVED

Course Revision ANT 330 American Indians Spring 2008
Remove prerequisites ANT 210 and 211 because they have been discontinued; catalog text revision to update course description.

Course Revision ANT 350 Methods of Archaeology Spring 2008
Remove prerequisites ANT 210 and 211 because they have been discontinued; catalog text revision to update course description.

Course Revision ANT 360 Mesoamerica Before Cortez Spring 2008
Remove prerequisites ANT 210 and 211 because they have been discontinued; catalog text revision to update course description.

Course Revision ANT 375 Selected Topics:_____. Spring 2008
Remove prerequisites ANT 210 and 211 because they have been discontinued.

APPROVED

Course Revision SOC 363 Appalachian Images in Film and Song Spring 2008
Cross list course with APP 363.

Course Revision SOC 365 Social Change in Appalachia Spring 2008
Cross list course with APP 365.

Course Revision SOC 370 Religion in Appalachia Spring 2008
Cross list course with APP 370.

APPROVED

Course Revision SOC 399 Gender & Cross-Cultural Persp. & Society Spring 2008
Drop cross listing of ANT 399.

Course Revision SOC 415 Social Gerontology Spring 2008
Drop cross listing of ANT 415; catalog text revision to update recommended courses.

APPROVED AS AMENDED

Course Revision SWK 335 Human Behavior/Social Environment II Spring 2008
Catalog text revision to include “or departmental approval if offered in partial semesters” as a corequisite.

College of Arts & Sciences – Continued

APPROVED

Course Revision SWK 358 Child Abuse and Neglect Spring 2008
Add prerequisite of departmental approval.

Department of Geography and Geology

APPROVED

Department Name Change Geography and Geology Fall 2007
Department name change to reflect recent merge of the departments.

Department of Government

APPROVED

Course Revision POL 451 Principles and Politics of Human Rights Spring 2008
Cross list course with WMS 451.

APPROVED

New Course POL 445 Queer Theory and Politics Spring 2008

APPROVED

Program Revision Political Science B.A. Spring 2008

Department of Music

APPROVED

Course Revision MUS 399 Junior Recital (Joint Recital) Spring 2008
Title change from Junior Recital to Joint Recital; add prerequisite of junior standing; catalog text revision to add course description.

APPROVED

Course Revision MUS 483 Composition Spring 2008
Add prerequisite of MUS 283; prerequisite revision from “instructor” to “departmental” approval.

APPROVED

Course Revision MUS 499 Recital (Senior Project/Recital) Spring 2008
Title change from Recital to Senior Project/Recital; add prerequisite of “junior standing;” catalog text revision to add course description.

APPROVED

New Course MUS 482 20th Century Music Analysis Spring 2008
New course added to meet accreditation for B.A. in Music Theory.

College of Business & Technology

Department of Accounting, Finance, and Information Systems / Management, Marketing,
and Administrative Communication

APPROVED

Program Revision Bachelor of Business Administration Fall 2008
Bachelor of Science in Insurance Fall 2008

Catalog text revision to revise degree requirements; remove requirement of “a minimum of an overall 2.25 GPA;” add requirement of a “C” or better in supporting, pre-business core, and core courses.

College of Business & Technology

APPROVED

Course Revision BTS 400 Professional Skills Seminar II Spring 2008
Add BTS 300 as a prerequisite; catalog text revision to remove “Cannot be taken concurrently with BTS 300.”

Department of Communication

APPROVED

Course Revision COM (BEM) 491 Spring 2008
Course prefix revision from COM to BEM; prerequisite revision to remove COM 349, JOU 349, JOU 302, PUB 349, and PUB 378.

APPROVED

Program Revision Broadcasting and Electronic Media B.A. Spring 2008
Program revision to reflect recent changes to BEM 491.

College of Education

Department of American Sign Language and Interpreter Training

APPROVED

Program Revision American Sign Language Studies Minor Spring 2008
Catalog text revision to update electives for the ASL minor to include ITP 210, ITP 350, and SED 337.

College of Justice & Safety

Department of Correctional and Juvenile Justice Studies

APPROVED

New Course COR 840 Adult Corrections Spring 2008

College of Justice & Safety – Continued

APPROVED

Course Revision COR 835 Administration of Corrections and Juvenile Justice Spring 2008
Catalog text revision of an editorial nature.

APPROVED

Course Revision COR 850 Correctional and Juvenile Justice Interventions Spring 2008
Title change from “Correctional Juvenile Justice Interventions” to “Offender Rehabilitations Strategies.”

APPROVED

Drop Course COR 801 Developing a Thesis and Comprehensive Exam Spring 2008

APPROVED AS AMENDED

Program Revision Correctional/Juvenile Justice Studies M.S. Spring 2008
Catalog text revision to add college-level certificate; remove transfer course restrictions; remove COR 801 from curriculum requirements; add online information; reflect recent curriculum addition of COR 840. The Council requested that the college-level certificate be reformatted to be consistent with the *Graduate Catalog*. The certificate will stand alone in the catalog text rather than attached to the M.S. degree requirements.

APPROVED

Program Suspension Correctional/Juvenile Justice Studies A.A. Spring 2008

APPROVED

Course Revision COR 100 Orientation to Correctional and Juvenile Justice Studies Major Spring 2008
Title change to include “Major;” course semester offering revision to A (to be announced); editorial catalog text revision.

Course Revision COR 320 Youth Work Practice Spring 2008
Title change from “Youth Work Practice” to “Professional Development Seminar:_____;” editorial catalog text revision.

Course Revision COR 350 Correctional Intervention Strategies Spring 2008
Title revision from “Correctional Intervention Strategies” to “Rehabilitation Strategies for Adult and Juvenile Offenders.”

Course Revision COR 340 Correctional and Juvenile Justice Administration Spring 2008
Add prerequisite clarification for Non-Majors of COR.

College of Justice & Safety – Continued

APPROVED

Program Revision Youth Work Certification Program Spring 2008
Catalog text revision to revise 31 hours to 24 hours for certificate.

WITHDRAWN

New Program Professional Certificate in Correctional Intervention Strategies
Because the certificate is a University-granted certificate of 24 credit hours, it must go through CPE. The new program proposal was withdrawn until sufficient background information, an environmental scan, budget information, and other information required by CPE can be obtained and presented to the Council.

Department of Safety, Security, and Emergency Management

APPROVED

Program Fire and Safety Engineering Technology A.A. Spring 2008
Suspension

APPROVED

Course Revision FSE 350 Fire Arson and Explosion Investigation I Spring 2008
Reduce credit hours from 4 to 3. Dr. Vice noted that it might be helpful for course syllabi to reflect changes in the same way catalog text revisions are shown with underlines and strikethroughs.

Course Revision FSE 450 Fire Arson and Explosion Investigation II Spring 2008
Reduce credit hours from 4 to 3.

Program Revision Fire and Safety Engineering Technology B.S. Spring 2008
Degree requirement revision to add MAT 107 to the Fire Protection Administration option and to the Industrial Safety and Risk Management option.

Discussion / Informational Items

1. Enrollment Management
 - a. Developmental Education policy revision introduced for review.
This policy revision was introduced for a one month review period and was presented to the Council by Sue Cain. Recommendations and suggestions are to be directed to Sue Cain.
2. Faculty Senate approved the Medical Administrative Certificate Program suspension on 10/01/07.

Good of the Order

1. Heidi Terry discussed the distribution of exception form copies. Currently, the Registrar's Office sends copies of completed exception forms to the Colleges with all necessary signatures. The Registrar's Office will continue to distribute the copies to the Associate Deans' offices for students' files at the College level.
2. Heidi Terry reminded the Colleges that the Registrar's Office needs to receive a copy of the form for any adjustments **that affect programs** (such as substitutions, exceptions, etc.) in Banner. **The Registrar's Office does not need to receive copies of the forms for registration items (such as prerequisite overrides).** The Registrar's Office is responsible for maintaining these records and needs to continue receiving the copies.
3. Heidi Terry requested a clarification from the Council concerning an operational practice about variable credit. Currently, the Registrar's Office interprets variable credit courses in a way that a course will not fall under the repeat policy until the maximum hours of variable credit have been achieved. For example, if a student takes a course that has variable credit of 1-3 credit hours, and the student chooses to repeat the course to replace a grade, the grade will not be changed until the highest level of credit has been attained by the student. The Council agreed to the interpretation.

Dr. Vice adjourned the Council on Academic Affairs at 3:30 p.m.



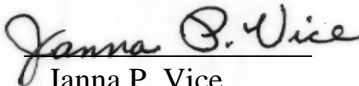
EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Provost's Office
Associate Provost
Academic and Faculty Affairs

Coates 212
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2076 Fax (859) 622-6518

TO: Members of the Council on Academic Affairs

FROM: 
Janna P. Vice
Interim Associate Provost

DATE: October 11, 2007

RE: Meeting—Council on Academic Affairs

The Council on Academic Affairs will meet on October 18 at 1:30 p.m. in Student Services Building, 549. The agenda and attachments are available through the Council on Academic Affairs Web site at: www.academicaffairs.eku.edu/committee/academic_council/. To track curriculum changes, refer to the Proposal Summary available at www.academicaffairs.eku.edu/committee/academic_council/reference/Proposal%20Summary.pdf.

If you cannot attend the meeting, please contact Sarah McCartt either by phone at 622-1247 or e-mail sarah.mccartt@eku.edu.

COUNCIL ON ACADEMIC AFFAIRS AGENDA

October 18, 2007

1. Call to Order
 2. Approval of the Minutes – September 20, 2007
-

Office of University Programs

General Education

Policy Revision General Education Course Syllabus Policy

Service Learning

Curriculum Proposal Service Learning Course Designation
Curriculum Proposal Procedure for Proposing an “S” or “W” Designation

College of Arts & Sciences

Department of Anthropology, Sociology, and Social Work

<i>Course Revision</i>	ANT 330 American Indians	Spring 2008
<i>Course Revision</i>	ANT 350 Methods of Archaeology	Spring 2008
<i>Course Revision</i>	ANT 360 Mesoamerica Before Cortez	Spring 2008
<i>Course Revision</i>	ANT 375 Selected Topics:_____.	Spring 2008
<i>Course Revision</i>	SOC 363 Appalachian Images in Film and Song	Spring 2008
<i>Course Revision</i>	SOC 365 Social Change in Appalachia	Spring 2008
<i>Course Revision</i>	SOC 370 Religion in Appalachia	Spring 2008
<i>Course Revision</i>	SOC 399 Gender and Cross-Cultural Perspectives & Society	Spring 2008
<i>Course Revision</i>	SOC 415 Social Gerontology	Spring 2008
<i>Course Revision</i>	SWK 335 Human Behavior/Social Environment II	Spring 2008
<i>Course Revision</i>	SWK 358 Child Abuse and Neglect	Spring 2008

Department of Geography and Geography

Department Name Change Geography and Geology

Department of Government

<i>Course Revision</i>	POL 451 Principles and Politics of Human Rights	Spring 2008
<i>New Course</i>	POL 445 Queer Theory and Politics	Spring 2008
<i>Program Revision</i>	Political Science B.A.	Spring 2008

Department of Music

<i>Course Revision</i>	MUS 399 Junior Recital (Joint Recital)	Spring 2008
------------------------	--	-------------

College of Arts & Sciences (Continued)

<i>Course Revision</i>	MUS 483 Composition	Spring 2008
<i>Course Revision</i>	MUS 499 Recital (Senior Project/Recital)	Spring 2008
<i>New Course</i>	MUS 482 20 th Century Music Analysis	Spring 2008

College of Business & Technology

Department of Accounting, Finance, and Information Systems / Management, Marketing, and Administrative Communication

<i>Program Revision</i>	Bachelor of Business Administration	Fall 2008
	Bachelor of Science in Insurance	Fall 2008

College of Business & Technology

<i>Course Revision</i>	BTS 400 Professional Skills Seminar II	Spring 2008
------------------------	--	-------------

Department of Communication

<i>Course Revision</i>	COM (BEM) 491	Spring 2008
<i>Program Revision</i>	Broadcasting and Electronic Media B.A.	Spring 2008

College of Education

Department of American Sign Language and Interpreter Training

<i>Program Revision</i>	American Sign Language Studies Minor	Spring 2008
-------------------------	--------------------------------------	-------------

College of Justice & Safety

Department of Correctional and Juvenile Justice Studies

<i>New Course</i>	COR 840 Adult Corrections	Spring 2008
<i>Editorial Revision</i>	COR 835 Administration of Corrections and Juvenile Justice	Spring 2008
<i>Course Revision</i>	COR 850 Correctional and Juvenile Justice Interventions	Spring 2008
<i>Drop Course</i>	COR 801 Developing a Thesis and Comprehensive Exam	Spring 2008
<i>Program Revision</i>	Correctional/Juvenile Justice Studies M.S.	Spring 2008
<i>Program Suspension</i>	Correctional/Juvenile Justice Studies A.A.	Spring 2008

College of Justice & Safety (Continued)

<i>Course Revision</i>	COR 100 Orientation to Correctional and Juvenile Justice Studies Major	Spring 2008
<i>Course Revision</i>	COR 320 Youth Work Practice	Spring 2008
<i>Course Revision</i>	COR 350 Correctional Intervention Strategies	Spring 2008
<i>Course Revision</i>	COR 340 Correctional and Juvenile Justice Administration	Spring 2008
<i>Program Revision</i>	Youth Work Certification Program	Spring 2008
<i>New Program</i>	Professional Certificate in Correctional Intervention Strategies	WITHDRAWN

Department of Safety, Security, and Emergency Management

<i>Program Suspension</i>	Fire and Safety Engineering Technology A.A.	Spring 2008
<i>Course Revision</i>	FSE 350 Fire Arson and Explosion Investigation I	Spring 2008
<i>Course Revision</i>	FSE 450 Fire Arson and Explosion Investigation II	Spring 2008
<i>Program Revision</i>	Fire and Safety Engineering Technology B.S.	Spring 2008

Discussion / Informational Items

1. Enrollment Management
 - a. Developmental Education policy revision introduced for review.
2. Faculty Senate approved the Medical Administrative Certificate Program suspension on 10/01/07.

Good of the Order



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research
Office of the Dean
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2222 Fax (859) 622-5018

TO: Council on Academic Affairs

FROM: Onda Bennett
Interim Dean, University Programs

DATE: October 4, 2007

RE: Agenda Items for 10/18/07 Council on Academic Affairs

The following items are being submitted to the Council on Academic Affairs for consideration at the October 18th meeting from the Division of University Programs:

Approval for Revision

Revision to General Education Syllabus Policy: revised the procedure to allow course syllabi to be collected directly from the departments.

Action Item

Proposal for service-learning course designation

Approval of Procedure

Procedure for Proposing an "S" or "W" Designation: procedure to permit courses to carry a writing intensive or service learning designation.



General Education Course Syllabus Policy

Background

When the University General Education Committee designed the new general education program, the Committee strongly favored two changes to the syllabus of an approved general education course to ensure program coherence. The General Education Program Guidelines required each of these changes as conditions for course approval.

First, faculty members are required to include on the syllabus the general education goals addressed by the course. This requirement is intended to keep both faculty members and students focused on addressing general education goals in a systematic and coherent manner. This is very important, since student mastery of these goals will be systematically and regularly assessed as a requirement for continuing certification for general education.

Second, faculty members are required to write a core of student learning objectives that are common to all sections of an approved course. Individual faculty members, however, may add objectives to the core objectives. During the design phase of the course approval process, the Committee wanted faculty members to examine what knowledge and skills students were expected to acquire in a specific course in light of the general education goals addressed by the course. This requirement is intended to improve program coherence and address some of the challenges of assessing student mastery of general education goals in multi-section courses.

As part of the program assessment of general education, the General Education Coordinator and the General Education Assessment Coordinator regularly review the course syllabus for each section of an approved general education course. Courses are approved to address general education goals and to ensure some consistency in student learning objectives across sections of each course. Thus, program coherence is undermined and assessment data are compromised when individual faculty members choose to pursue different goals and different student learning objectives than were stated on the original approved syllabus.

Recommendation

The General Education Committee has no faculty members to instruct approved general education courses. The Committee therefore delegates instructional responsibilities to faculty members in the University's five colleges under the conditions outlined in the General Education Program Guidelines. If one or more sections of an approved course do not comply with these conditions after approval, then the Committee has several options, which are outlined below, for resolving these problems. Given the use of general education courses as supporting courses in specific programs, these options are not optimal in that they may impose costs on both offenders and innocent bystanders. For this reason, the best solution is to enlist the Deans' support for and

assistance in achieving and maintaining an effective and coherent general education program.

The Deans need to require compliance with the syllabus policy in all approved general education courses and require department chairs to collect and monitor electronic copies of the course syllabi from all sections of approved general education courses each semester. Department chairs should normally have electronic copies of course syllabi by the end of the third week of a semester. To simplify this process, the General Education website provides access to documents describing the goals and approved student learning objectives for each approved course in Blocks I – VII and option two of Block VIII (www.gened.eku.edu/faculty/syllabus). Faculty members may simply copy the relevant goals and approved student learning objectives from these documents for inclusion in the course syllabus.

~~The Deans will collect syllabi for general education courses from the Department Chairs. The General Education Coordinator will then ask Deans for copies of those syllabi shortly after the third week and begin reviewing the syllabi. The Chair of the General Education Committee will inform Department Chairs of those syllabi needed for review at the beginning of each semester. The Chair will collect syllabi for general education courses from instructors. The General Education Coordinator will then ask Chairs for copies of those syllabi shortly after the third week and begin reviewing the syllabi.~~ At the end of the review process, the General Education Coordinator will forward a summary of issues to the Dean. If a department is not complying with course syllabus requirements, then the General Education Committee will not consider further course proposals from that department until compliance occurs. This applies not only to new courses, but also to requests to include approved courses in a new theme. Repeated non-compliance will strongly suggest that the course is really designed to address goals other than approved general education goals and will ultimately force the Committee to deny re-certification of the course at the end of the four-year cycle.

This proposal is intended to help the University achieve some coherence in general education. A coherent program is beneficial to our students and will make assessing the goals general education feasible. Assessing student mastery of program goals is particularly challenging, since many intervening factors may explain student performance. By keeping both faculty members and students focused on a common set of goals and learning objectives, we can improve the assessment process.

Service Learning Course Designation Application Instructions

In response to the strategic plan's key performance indicator (KPI) to "develop and implement methods to document number of university-sponsored Service-Learning courses," the Service-Learning Committee has created a process that will designate courses as service-learning through Banner. This process will serve two purposes.

- EKU's current strategic plan requires that the number of students enrolled in service-learning courses be increased. There is currently no systematic method of collecting that data. This process will enable the University to report data that will identify the number of service-learning courses being offered as well as the number of students enrolled in service-learning courses.
- This process will allow students to identify and register (or not register) for courses that have a service learning component. The Service-Learning Committee believes that the process identified will provide clear guidelines and standards for instructors wishing to offer service-learning courses.

New or existing courses that meet the EKU service-learning course criteria and are approved by the University Service-Learning Committee can be recognized as service learning courses with the designation of "S" after the course number. A single section of a course or the entire course can be eligible for this designation. For example, the Department of Government may have POL 101 (Introduction to American Government) and POL 101S (Introduction to American Government, Service-Learning). In order for a course to be designated as a service-learning course, the department chair must submit a completed Service-Learning Course Application form along with a sample syllabus to the chair of the University Service-Learning Committee.

In order to be eligible for approval a course must meet all of the criteria:

- Incorporate an experiential educational activity that is connected to academic content and is clearly described in the syllabus;
- Involve a service activity that meets an identified community need that students participate in, with a clear description of how the community need is or will be determined;
- Include reflective assignments that facilitates the connection between practice and theory and fosters critical thinking;
- Require students to participate in 5 hours of community service per credit hour (e.g. 15 hours for a 3 hour course) over the semester.

The application will be reviewed within 30 days from the date of submittal. Once a course is approved it may be designated as a service-learning course the following semester. If the department wishes for the "S" to appear after the course number, the normal procedure for a curriculum change must be followed. The Curriculum Change Form must be approved by the department, college, council on academic affairs, and any other relevant committee.

Service Learning Course Application

Department submitting application _____

Date of Submittal _____

Name of faculty teaching this course _____

Email _____ Phone _____

Course name and number _____

Number of credit hours _____

Check the appropriate box: New Course Existing Course

Will other sections of the course be offered without service-learning? Yes No

How many sections of the course will be offered? _____

What community organization/agency will the students be working with? How did you determine their need?

How many hours of service per semester will students be required to complete?

What reflective assignment(s) will students be required to complete?

Have you incorporated an experiential educational activity that is connected to academic content as described in the syllabus?

Yes No

Additional comments to complement the syllabus: _____

Service-Learning Committee Approval: Approved Denied

Signatures: _____

Kate Williams &/or Sara Zeigler, ECU Service-Learning Committee Co-Chairs



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Affairs and Research
Office of the Dean
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2222 Fax (859) 622-5018

Procedure for Proposing an “S” or “W” Designation

1. Faculty prepare a course for the designation “S” or “W” in collaboration with the Service Learning or TCAC committee. Approval of the designation “S” or “W” is given by the committee, contingent on the approval of the home department.
2. Prepare the curriculum form, indicating the specific change and the justification.
3. The form/request begins at the home department level, and then goes to the home college.
4. The colleges forward the curriculum form to CAA, Gen Ed, and Teacher Ed, as applicable.
5. After approved by CAA, proposals will follow the standard routing and approval as applicable.





EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

College of Arts & Sciences
Office of the Associate Dean
Academic & Student Affairs
Phone: 859.622.8140
Fax: 859 622 1451

105 Roark Building
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Michael.Foster@eku.edu ♦ www.cas.eku.edu

MEMORANDUM

TO: Council on Academic Affairs

FROM: 
Dr. Michael Foster, Interim Assistant Dean
College of Arts and Sciences

DATE: October 3, 2007

SUBJECT: Agenda Items for 10-18-07 Council on Academic Affairs Meeting

The College of Arts and Sciences submits the following agenda items for consideration at the October 18, 2007 meeting of the Council on Academic Affairs.

AGENDA

Department of Anthropology, Sociology & Social Work

Revised Course

1. ANT 330 – prerequisite requirements
2. ANT 350 – prerequisite requirements
3. ANT 360 – prerequisite requirements
4. ANT 375 – prerequisite requirements
5. SOC 363 – cross list
6. SOC 365 – cross list
7. SOC 370 – cross list
8. SOC 399 – drop cross list
9. SOC 415 – drop cross list
10. SWK 335 – catalog description
11. SWK 358 – catalog description

Department of Geography & Geology

1. Change Department Name

Department of Government

Revised Course

1. POL 451 – cross list

New Course



1. POL 445 – Queer Theory & Politics
- Program Revision**
1. Political Science (B.A.)

Department of Music

Revised Course

1. MUS 399 – change course title
2. MUS 483 – prerequisite
3. MUS 499 – change course title

New Course

1. MUS 482 – 20th Century Music Analysis



Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) New Course (Parts II, IV)	Department Name	<u>ANSW</u>	
	College	<u>AAS</u>	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	<u>ANT 330</u>	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title <i>(30 characters)</i>	<u>American Indians</u>	
<input type="checkbox"/> New Program (Part III)	*Program Title		
<input type="checkbox"/> Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	<u>4/19/07</u>	Graduate Council*	<u>NA</u>
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	<u>9/17/07</u>	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	<u>NA</u>	Faculty Senate**	<u>NA</u>
Teacher Education Committee*	<u>NA</u>	Board of Regents**	<u>NA</u>
		Council on Postsecondary Edu.***	<u>NA</u>

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Change prerequisite requirements.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
ANT 210 and 211 are still listed as prerequisites and they no longer exist. We are also taking this opportunity to broaden our classes by creating "softer" prerequisites, by stating prior courses that are advised. We are also updating the catalog description (although course content is not altered).

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ANT 330 American Indians. (3) A. ~~Prerequisite: ANT 120, 210, or 211 and ANT 200 are advised before taking this course; or instructor approval.~~ Descriptive and comparative study of representative Native American cultures, emphasizing Indians of North America, and including culture area concept and culture change since European contact in the past and present.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ANT	330	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	ANT 210, 211
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	ANT 350
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Methods in Archaeology
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	4/19/07	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	10/18/2007
Teacher Education Committee*	NA	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Change prerequisite requirements.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

ANT 210 and 211 are still listed as prerequisites and they no longer exist. We are also taking this opportunity to broaden our classes by creating "softer" prerequisites, by stating prior courses that are advised. We are also updating the catalog description (although course content is not altered).

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ANT 350 Methods in Archaeology. (3) A. Prerequisite: ~~ANT 120, 210, or 211~~ and ANT 200 are advised before taking this course. An introduction to archeological method and theory, including ~~reconnaissance,~~ surface-survey, excavation, and processing, classification analysis, and interpretation of data. The course will include practical archeological exercises.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ANT	350	SPRING 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____ ANT 210, 211

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	ANT 360
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Mesoamerica Before Cortez
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	5/3/07	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Change prerequisite requirements.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

ANT 210 and 211 are still listed as prerequisites and they no longer exist. We are also taking this opportunity to broaden our classes by creating "softer" prerequisites, by stating prior courses that are advised. We are also updating the catalog description (although course content is not altered).

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ANT 360 Mesoamerica Before Cortez. (3) A. Prerequisite: ~~ANT 120, 210, or 211~~ ANT 200 and ANT 350 are advised before taking this course. ~~Completion of ANT 350 is advised before taking ANT 360. This course focuses on~~ The study of archeological past, the colonial experience, and the contemporary reality of the Indians of Mesoamerica, focusing primarily on the ancient Maya. — primarily the modern nations of Mexico, Belize, and Guatemala.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ANT	360	SPRING 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	ANT 210, 211
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>ANSW</u> College <u>AAS</u> *Course Prefix & Number <u>ANT 375</u> *Course Title (30 characters) <u>Selected Topics: _____</u> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u> 5/3/07	<u>Date</u> NA
Departmental Committee	Graduate Council*	
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
Council on Academic Affairs	Approved <input checked="" type="checkbox"/> Disapproved	<u>Date</u> 10/18/2007
College Curriculum Committee	<u>Date</u> 9/17/07	
General Education Committee*	<u>Date</u> NA	<u>Date</u> NA
Teacher Education Committee*	<u>Date</u> NA	<u>Date</u> NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change prerequisite requirements.</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2008</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>ANT 210 and 211 are still listed as prerequisites and they no longer exist. We are also taking this opportunity to broaden our classes by creating "softer" prerequisites, by stating prior courses that are advised. We are also updating the catalog description (although course content is not altered).</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: NA</p> <p>Operating Expenses Impact: NA</p> <p>Equipment/Physical Facility Needs: NA</p> <p>Library Resources: NA</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ANT 375 Selected Topics: _____. (3) **A.** Completion of ~~ANT 120, 210, or 211~~ and ANT 200 is advised before taking ANT 375. Sample topics: legal and political anthropology, population genetics, cultural ecology. May be retaken to a maximum of nine hours, provided the subject matter differs each time.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ANT	375	SPRING 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____ Internship _____ Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	ANT 210, 211
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>ANSW</u> College <u>AAS</u> *Course Prefix & Number <u>SOC 363</u> *Course Title (30 characters) <u>Appalachian Images in Film and Song</u> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.					
Proposal Approved by:		<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>Date</u></td> <td style="width: 50%; text-align: center;"><u>Date</u></td> </tr> <tr> <td style="text-align: center;">10/26/06</td> <td style="text-align: center;">NA</td> </tr> </table>	<u>Date</u>	<u>Date</u>	10/26/06	NA
<u>Date</u>	<u>Date</u>					
10/26/06	NA					
Departmental Committee		Graduate Council*				
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs				
College Curriculum Committee		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>				
General Education Committee*		10/18/2007				
Teacher Education Committee*		Faculty Senate**				
		Board of Regents**				
		Council on Postsecondary Edu.***				
		NA				
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.						

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To cross-list SOC 363 with APP 363. A. 2. Effective date: (Example: Fall 2001) Spring 2008 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: University Programs is cross-listing courses for the Appalachian Studies minor to increase the visibility of the minor.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SOC 363 Appalachian Images in Film and Song. (3) A. Cross Listed as APP 363.

Completion of SOC 131 is advised before taking SOC 363. Media images of the Appalachian region and its people through film and music; the processes by which such images become produced and reproduced. Credit will not be awarded to students who have credit for APP 363.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SOC	363	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>APP 363</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>ANSW</u> College <u>AAS</u> *Course Prefix & Number <u>SOC 365</u> *Course Title (30 characters) <u>Social Change in Appalachia</u> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.					
Proposal Approved by:		<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"><u>Date</u></td> <td style="width: 50%; text-align: center;"><u>Date</u></td> </tr> <tr> <td style="text-align: center;">10/26/06</td> <td style="text-align: center;">NA</td> </tr> </table>	<u>Date</u>	<u>Date</u>	10/26/06	NA
<u>Date</u>	<u>Date</u>					
10/26/06	NA					
Departmental Committee		Graduate Council*				
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs				
College Curriculum Committee		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>				
General Education Committee*		<u>10/18/2007</u>				
Teacher Education Committee*		Faculty Senate**				
		Board of Regents**				
		Council on Postsecondary Edu.***				
		<u>NA</u>				

*If Applicable (Type NA if not applicable.)

**Approval needed for new, revised, or suspended programs

***Approval/Posting needed for new degree program or certificate program

****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

- A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To cross-list SOC 365 with APP 366.
- A. 2. Effective date:** (Example: Fall 2001)
 Spring 2008
- A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

B. The justification for this action:

University Programs is cross-listing courses for the Appalachian Studies minor to increase the visibility of the minor.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SOC 365 Social Change in Appalachia. (3) A. Cross Listed as APP 366.

Completion of SOC 131 is advised before taking SOC 365. Analysis of patterns of social change and development in an important area of the Southern United States, Central and Southern Appalachia. Emphasis will be placed upon competing theoretical perspectives and the importance of historical research. Credit will not be awarded to students who have credit for APP 366.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SOC	365	Spring 2008	AS <u>X</u> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>APP 366</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	SOC 370
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Religion in Appalachia
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	10/26/06	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
******If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.**

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To cross-list SOC 370 with APP 370.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 University Programs is cross-listing courses for the Appalachian Studies minor to increase the visibility of the minor.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SOC 370 Religion in Appalachia. (3) A. Cross Listed as APP 370.

Completion of SOC 131 is advised before taking SOC 370. An examination of diversity and change in the religious beliefs, practices, groups, and organizations found in the Southern Appalachian Region. Credit will not be awarded to students who have credit for APP 370.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SOC	370	Spring 2008	AS <u>X</u> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>APP 370</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	SOC 399
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Gender & Cross-Cultural Perspective & Society
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9/27/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Drop cross listing of ANT 399.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
ANT 399 no longer exists.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SOC 399 Gender & Cross-Cultural Perspective & Society. (3) A. ~~Cross-listed as ANT399.~~ Completion of ~~ANT 120, 210, 211,~~ or SOC 131 is advised before taking SOC 399. Consideration of cultural diversity in defining gender roles. Emphasis on the relationship between the social construction of gender and the experiences of women and men in traditional and contemporary societies. ~~Credit will not be awarded to students who have credit for ANT 399.~~ Gen. Ed. VIII.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SOC	399	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	ANT 399
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	SOC 415
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Social Gerontology
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	09/29/05	Graduate Council* <u>Date</u> NA
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	9/17/07	Council on Academic Affairs <u>Date</u> 10/18/2007
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> <u>Date</u> NA
Teacher Education Committee*	NA	Faculty Senate** <u>Date</u> NA
		Board of Regents** <u>Date</u> NA
		Council on Postsecondary Edu.*** <u>Date</u> NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	Drop cross-listing of ANT 415.
A. 2. Effective date: (Example: Fall 2001)	Spring 2008
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	

B. The justification for this action:
This course does not contain enough cross-cultural content to count as an anthropology course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: none

Operating Expenses Impact: none

Equipment/Physical Facility Needs: none

Library Resources: none

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SOC 415 Social Gerontology (3) A. ~~Cross listed as ANT 415.~~ Completion of ~~ANT 120, 210, 211, or~~ SOC 131 is advised before taking SOC 415. A comparative and historical study of the physical and sociocultural aspects of human aging from a societal and global perspective. ~~Credit will not be awarded to students who have credit for ANT 415.~~

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SOC	415	Spring 08	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <input checked="" type="checkbox"/> Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	ANT 415
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	SWK 335
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Human Behavior/Social Environment II
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	9/21/06	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs As amended
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
In catalog description, add words "if offered in partial semesters" to co-requisite.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:

SWK 225 (Human Behavior/Social Environment [HBSE] I) and SWK 335 (HBSE II) occasionally are offered in partial semesters, with 225 completed in the first half of the semester and 335 completed in the second. As SWK 335 builds on the knowledge of 225, taking these courses concurrently in full semesters is not advised. Currently for SWK 335 the catalog reads, "Prerequisite or Corequisite: SWK 225." This needs to be clarified with the additional words, "if offered in partial semesters."

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SWK 335 Human Behavior/Social Environment II. (3) I, II. Prerequisite (or departmental approval if offered in partial semesters): SWK 225. Systems theory applied to the functioning of various size collectives and their impact on behavior within a cultural context. The impact of social oppression, social and economic injustices and the creation of cultural and institutional violence.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SWK	335	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>SWK 225</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>SWK 225</u>
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	ANSW
<input type="checkbox"/> New Course (Parts II, IV)	College	AAS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	SWK 358
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Social Work
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	10/26/06	Graduate Council*
		<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	10/18/2007
Teacher Education Committee*	NA	Faculty Senate**
		NA
		Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Add clarification statements in catalog description.

A. 2. Effective date: (Example: Fall 2001)
Fall 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
This class is for social work students participating in PCWCP to fulfill child welfare certification requirements.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NA

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

SWK 358 Child Abuse and Neglect. (3) A. Prerequisite: departmental approval. Knowledge base for identification, risk determination and psycho-social assessment of child abuse, neglect and dependency situations. Explores service delivery, role of the court, and the impact of cultural and institutional violence. Required course for PCWCP.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
SWK	358	Fall 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ANSW
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Departmental Approval</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	<u>Geography & Geology</u>
<input type="checkbox"/> New Course (Parts II, IV)	College	_____
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title <small>(30 characters)</small>	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	_____
<input type="checkbox"/> Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee		<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Graduate Council* NA
College Curriculum Committee	<u>9/17/07</u>	Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee*	<u>NA</u>	10/18/2007
Teacher Education Committee*	<u>NA</u>	Faculty Senate** NA
		Board of Regents** <u>3/27/07</u>
		Council on Postsecondary Edu.*** _____

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Change department name to reflect merger approved by Board of Regents on March 27, 2006

A. 2. Effective date: (Example: Fall 2001)
Fall 2007

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

Operating Expenses Impact:

Equipment/Physical Facility Needs:

Library Resources:

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	POL 451
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Principles and Politics of Human Rights
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	3/29/07	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To cross-list POL 451 as WMS 451.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Supports the Women's Studies Program.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
none

Operating Expenses Impact:
none

Equipment/Physical Facility Needs:
none

Library Resources:
none

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

POL 451 **Principles and Politics of Human Rights. (3) A.** Cross-listed as WMS 451. Examines politics of human rights in theory and in practice. Credit will not be awarded to students who have credit for WMS 451.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
POL	451	SPRING 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	GOVN
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>WMS 451</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	POL 445
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Queer Theory & Politics
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	3/19/07	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	10/18/2007
Teacher Education Committee*	NA	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To create POL 445 Queer Theory and Politics as a permanent course

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 Meets University diversity goals and fills a much needed gap in course offerings for students.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 Already ordered

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

POL 445 Queer Theory and Politics (3). Prerequisite: POL 100 or 101. The study of political issues, processes, and theories surrounding sexual minority Americans.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
POL	445	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	GOVN
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>3</u> Laboratory _____ Other _____		Cip Code (first two digits only) 45	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3.0	N	FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>POL 100 or 101</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Instructor Info

Kendra Stewart

Office: 215 McCreary Hall
Phone: 622-4390
Office hours: MTW 2:00-5:00
E-mail: kendra.stewart@eku.edu

Jerry Thomas

Office: 117 McCreary Hall
Phone: 622-4380
Office hours: TR 10:00-11:00, 2:00-4:00
E-mail: jerry.thomas@eku.edu

Section/Class Info

Required Texts and Readings:

Books

Rimmerman, Craig A., Kenneth D. Wald, and Clyde Wilcox, editors. (2000) *The Politics of Gay Rights*. Chicago, IL: The University of Chicago Press.

Foucault, Michel (1990). *The History of Sexuality: An Introduction Vol. 1*. New York, NY: Vintage Press.

Anderson, Ellen Ann. (2005). *Out of the Closets and Into the Courts: Legal Opportunity Structure and Gay Rights Litigation*. Ann Arbor, MI: University of Michigan Press.

Pinello, Daniel R. (2006). *America's Struggle for Same-Sex Marriage*. New York, NY: Cambridge University Press.

Other readings can be found on electronic reserve through the EKU library. Instructions for access can be found on the Blackboard site for this course.

Course Description

POL 445: Queer Theory and Politics is a course that will introduce students to the theoretical, historical and political writings and issues affecting the gay, lesbian, transgendered and transsexual communities.

Purpose & Objectives:

The purpose of this course is to give students an understanding of political issues, processes, and theories surrounding sexual minority Americans. This course will emphasize several key components including interest groups, political parties, policies, court cases, and other major elements that have informed queer politics.

Since POL 101 is a pre-requisite for this course, it is expected that students will have a basic understanding of American government and politics. We will touch on legal, social, and psychological issues that impact queer politics, but this is not a course in sociology, law or psychology.

At the conclusion of this course, students will be able to:

- Describe the major events surrounding the gay and lesbian political movement both before and after the Stonewall Riots.

- ♦ Critically discuss the role of interest groups in shaping the queer political agenda.
- ♦ Critically evaluate the current political environment for sexual minority Americans.
- ♦ Explain the gay and lesbian political movement in the broader terms of queer theory.

These objectives will be assessed through course exams, assignments and discussions.

Disability Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by email at disabilities@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

Attendance Policy

There is no strict attendance policy for this course. We will take attendance at the beginning of each class, mainly as a way to learn student names, but also as a matter of official record. Participation is required and you will be hard-pressed to participate if you do not come to class.

Favorable outlooks on marginal grades will not occur for students who have poor attendance. If you are absent from class, it is your responsibility to contact one of your classmates for any missed notes or other assignments. We do not supply students with notes, nor do we provide one-on-one lectures to students who may have missed class. We are happy, however, to meet with students under any circumstance to review certain points that may be unclear.

Blackboard

Blackboard (www.learn.eku.edu) will be used in this class for communication, evaluation and testing, and submission of assignments. It is imperative that you be proficient using this system. If you are unfamiliar with this program, contact Academic Computing at 622-8400 for training sessions. Students are required to set up their home pages for this course in Blackboard.

Assignments/Grading

Exams (2 x 100=200 points)

There will be two exams during the semester – a midterm and a final. Exams will be administered in class, through Blackboard, or both. Make-up exams are not given unless prior permission is granted or a documented emergency arises.

Participation (100 points)

Students are expected to read all assignments prior to class and participate in discussions. Some lecture will be given, but a great portion of the course will be in seminar style where students are expected to participate actively in the discussion and make contributions to class learning. More participation is expected than what you might have encountered in a freshman-level course such as Introduction to American Government. The best participation grades will be reserved for those students who truly engage the literature and make quality contributions during class – contributions that are articulate, thoughtful and incorporate the readings. Additionally, students are required to set up their homepages in Blackboard as part of their participation grades.

Quizzes/Assignments (100 points)

Regular quizzes and assignments will be administered that cover the assigned readings to ensure that students are staying abreast of the material.

Paper/Research Design (100 points)

- ♦ Each student must write a 7-10 page on a topic relevant to the course. Students will choose their own topic with faculty approval.

Extra Credit

Students will have many opportunities throughout the semester to earn extra credit points toward their final grades. These points are limited to 10 per student. Generally, students may (1) attend a lecture from the Chautauqua series, (2) attend a movie in the library's international film series and attend/participate in the discussion, or (3) attend other campus events where speakers may be addressing a topic related to government. To receive extra credit, students must write a one page (double-spaced), half of which summarizes the event and the other half discusses how the topic relates to government. Some speakers and events may not qualify since they do not relate to government, so if you are in doubt, discuss the event with either of the professors before you attend.

Final Grade

This course grade is calculated as follows.

<u>Requirement</u>	<u>Points</u>
Mid-term Exam	100
Final Exam	100
Participation	100
Quizzes/Assignments	100
Paper/Research Design	100
Total	500

A=450-500; B=400-449; C=350-399; D=300-349; F=299 and below

Midterm Grade

A midterm grade will be posted on EKU Direct to inform students of their progress. This grade will be based on all completed assignments that have been graded at the time mid-term grades are due.

Academic Honesty

Plagiarism, or presenting another's works or ideas as one's own, is a form of stealing. We reserve the right to examine any source used by students before giving a grade on a paper, and to give an "incomplete" in the course if necessary, to allow time to obtain sources. Students should be prepared to show source material for the purpose of verifying information. Academic dishonesty will not be tolerated. Academic dishonesty includes the following offenses:

1. Claiming as your own work a paper written by another student.
2. Turning in a paper that contains paraphrases of someone else's ideas but does not give proper credit to that person for those ideas.
3. Turning in a paper that is largely a restatement in your own words of a paper written by someone else, even if you give credit to that person for those ideas. The thesis and organizing principles of a paper must be your own.
4. Turning in a paper that uses the exact words of another author without using quotation marks, even if proper credit is given in a citation, or that changes the words only slightly and claims them to be paraphrases.
5. Turning in the same paper, even in a different version, for two different courses without the permission of both professors involved.
6. Using any external source (notes, books, other students, etc.) for assistance during an in-class exam, unless given permission to do so by the professor.

If a student is found to have committed one of the above offenses, he/she will receive, at a minimum, a failing grade on the assignment or exam. Students may also receive a failing grade for the entire course and may face further academic discipline including being referred to the Academic Practices Committee of the Department of Government and/or to the University's Student Disciplinary Board.

Several plagiarism websites are included in the External Links section on Blackboard for this course. It is the students' responsibility to review these websites and to contact the professor if they have questions about plagiarism.

Course Schedule

Please come to class prepared by completing the course readings for the assigned weeks prior to class. The following is an outline for the course. Changes may need to be made from time to time, which will be communicated in class or through e-mail.

<u>Week</u>	<u>Reading Assignments</u>
1	<i>Course Overview, Introductions, Current Events</i> Current newspaper articles will be distributed
2	<i>Background – Queerness Issues</i> A series of recent articles will be placed on electronic reserve
3	<i>Queer Theory</i> Focault book

-
- | | |
|----|--|
| 4 | <i>A History of Queer Politics</i>
Recent articles will be placed on electronic reserve |
| 5 | <i>The Gay Movement</i>
Rimmerman Chapters 1-3 |
| 6 | Video to be shown/Exam review
Midterm Exam |
| 7 | Tuesday: <i>Commonalities and Differences</i>
Rimmerman Chapters 4-5

Thursday: <i>The Opposition</i>
Rimmerman Chapters 6-8 |
| 8 | <i>Policy Issues</i>
Rimmerman Chapters 9 & 11 |
| 9 | <i>The Arenas</i>
Rimmerman Chapter 13
Article:
http://www.stateline.org/live/details/story?contentId=20695 |
| 10 | Tuesday: Rimmerman Chapters 14 & 16 |
| 11 | <i>Queer Politics and the Courts</i>
Thursday: Rimmerman Chapter 15 |
| 12 | <i>Queer Politics and the Courts</i>
Tuesday: Andersen Chapters 1-4 |
| 13 | <i>Queer Politics and the Courts cont'd</i>
Anderson Chapters 5-6, 8, and Afterword |
| 14 | <i>Same-Sex Marriage</i>
Pinello Chapters 1-4
Paper Due |
| 15 | <i>Same-Sex Marriage</i>
Pinello 6-7
Anderson Chapter 7 |
| 16 | Current Events and Wrap Up

Final Exam |

* *DISCLAIMER: THIS COURSE MAY INCLUDE SOME FILMS CONTAINING LANGUAGE AND OTHER SITUATIONS DEEMED OFFENSIVE BY SOME AS WELL AS AWKWARD SITUATIONS BETWEEN MALES AND FEMALES. HOWEVER, BECAUSE OF THE EXPENSE INVOLVED, AS WELL AS THE DESIRE TO MAINTAIN THE INTERGITY OF THE CREATIVE PROCESS, FILMS WILL NOT BE EDITED AND WILL BE SHOWN IN THEIR ENTIRETY. ANYONE WHO FEELS THAT SUCH FILMS COULD*

OFFEND THEM SHOULD SEE THE PROFESSOR TO MAKE OTHER ARRANGEMENTS.

Ground Rules for Class Discussion

- 1) Acknowledge that racism, classism, sexism, heterosexism and other institutionalized forms of oppression exist.
- 2) Acknowledge that one of the mechanisms of oppression (e.g. racism, classism, sexism, etc.) is that we are ALL systematically taught misinformation about our own group and about members of devalued and oppressed groups (this is true for both privileged and oppressed group members).
- 3) Agree not to blame ourselves or others for the misinformation we have learned in the past, but accept responsibility for not repeating misinformation after we have learned otherwise.
- 4) Agree not to blame victims for their oppression.
- 5) Assume that people (both the groups we study and the members of the class) always do the best they can.
- 6) Actively pursue accurate information about our own groups and those of others.
- 7) Share information about our groups with other members of this class and never demean, devalue, or in any way "put down" people for their experiences.
- 8) Agree to actively combat the myths and stereotypes about our own groups and other groups so that we can break down the walls which prohibit group cooperation and advancement.
- 9) Create a safe atmosphere for open discussion. If members of the class wish to make comments that they do not want repeated outside the classroom, they can preface their remarks with a request and the class will agree not to repeat remarks.
- 10) Agree to always remain civil and respect the opinions of others, even when we disagree.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Political Science B.A.
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	3/19/07	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To add POL 445 (Queer Theory and Politics) to the list of courses that may be taken to fulfill the Diversity requirement for majors.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The course meets the objectives for the Diversity requirement and is thus an appropriate addition.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
Already ordered

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

POLITICAL SCIENCE (B.A.)

CIP Code: 45.1001

Major Requirements 33 hours

POL 101, 212, 220, 280, 370 or 374, 551 or 552 or 553. An additional 12 hours of POL courses, all of which must be numbered 300 or above. No more than six hours of POL courses numbered 300 or above may be taken prior to completing POL 280. Diversity Requirement: 3 hours from POL 345, 347, 373, 376, 445, 446, 464 or an appropriate POL course approved by the Chair.

General Education Requirements 48 hours

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement 1 hour

ASO 100.

Free Electives 46 hours

Total Curriculum Requirements 128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Music
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MUS 399
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Junior Recital
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9/4/07	Graduate Council*
		<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	10/18/2007
Teacher Education Committee*	NA	Faculty Senate**
		NA
		Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the title of MUS 399 from Junior Recital to Joint Recital and add a catalog description and prerequisite.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The MUS 399 Junior Recital course has not had a course description in the catalog. The title "Junior Recital" is not actually accurate for all degree programs; some BM areas only require one joint recital to graduate and it is often taken senior year. There was no prerequisite for the course; anyone could have signed up in the past and it is restricted to junior or senior music majors in practice, but was not reflected in the catalog.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: No extra resources.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MUS 399. ~~Joint Junior~~ Recital (1). I, II. Prerequisite: junior standing in music. Performances on four departmental recitals or a half recital shared with another student.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MUS	399	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	MUSC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR <input checked="" type="checkbox"/> SO _____ SR <input checked="" type="checkbox"/>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Music
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MUS 483
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Composition
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/4/07	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved	10/18/2007
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To add a prerequisite to MUS 483

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
MUS 483 is a more advanced composition course and students need to have MUS 283 Beginning Composition as a Prerequisite

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None.

Operating Expenses Impact:
NA

Equipment/Physical Facility Needs:
NA

Library Resources:
No extra resources

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
MUS 483 Composition (2). A. Prerequisite: MUS 282 and 283; or ~~instructor~~ departmental approval. Individual guidance in the exploration and development of compositional techniques relevant to the student's stylistic direction. May be retaken to a maximum of eight hours, provided the subject matter is different.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MUS	483	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	MUSC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR <input checked="" type="checkbox"/> SO _____ SR <input checked="" type="checkbox"/>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	MUS 282 and MUS 283 or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Music
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MUS 499
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Recital
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9/4/07	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	10/18/2007
Teacher Education Committee*	NA	Faculty Senate**
		NA
		Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the title of MUS 499 from Recital to Senior Project/Recital and add a catalog description and prerequisite.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The MUS 499 Recital course has not had a course description in the catalog. The title "Recital" is not very helpful in identifying this course. This course is required for performance and theory and composition majors. Theory and composition majors will complete this as a senior project and present a recital with their own compositions. There was no prerequisite for the course; anyone could have signed up in the past and it is restricted to senior music majors in practice, but was not reflected in the catalog.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: NA

Equipment/Physical Facility Needs: NA

Library Resources: No extra resources.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MUS 499. ~~Senior Project/ Recital (1-2). I, II. Prerequisite: MUS 399. A full performance recital or a theory and composition project consisting of a theory project and recital of student's own compositions.~~

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MUS	499	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	MUSC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
4			FR _____ JR <input checked="" type="checkbox"/>	
9			SO _____ SR <input checked="" type="checkbox"/>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	MUS 399
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Music
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MUS 482
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	20 th Century Music Analysis
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9/4/07	Graduate Council*
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	9/17/07	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	10/18/2007
Teacher Education Committee*	NA	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To offer a new course in music analysis

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

This course is needed to meet the standards for our accreditation for the Bachelor of Music in Music Theory and Composition. We didn't have an advanced course in analysis for the theory and composition majors specifically. This course is commonly included in this degree program at other institutions.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None, current faculty can teach this course within their load.

Operating Expenses Impact:
NA

Equipment/Physical Facility Needs:
NA

Library Resources:
No extra resources

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MUS 482. 20th Century Music Analysis (2). Prerequisite: Junior standing. Corequisites and/or prerequisites: MUS 282 and MUH 372. A study of the compositional devices relevant to twentieth-century music, and a study of specific representative literature of significant twentieth-century composers.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MUS	482	Spring 2008	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	MUSC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
2	Lecture <u>2</u> Laboratory _____ Other _____	Cip Code (first two digits only) 50		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	2	N	FR _____ JR <input checked="" type="checkbox"/> SO _____ SR <input checked="" type="checkbox"/>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Junior standing
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>MUS 282 and MUH 372</u>
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

EASTERN KENTUCKY UNIVERSITY
Department of Music
Course Syllabus for TBA semester
20th-Century Music Analysis—MUS 482—CRN TBA
Time: TBA—2 credit hours
Foster Building TBA
Instructor: Dr. Richard Byrd
Office: Foster Building 201
Office phone: 622-1348
Office hours: posted on office door
E-mail: rich.byrd@eku.edu

1. Catalog Course Description

A study of the compositional devices relevant to twentieth-century music, and a study of specific representative literature of significant twentieth-century composers.

2. Course Description

This course will provide a study of the timbral, harmonic, melodic, rhythmic and formal innovations of the twentieth century through the study of specific twentieth-century composers and their literature. An introductory study of the music of the late nineteenth-century impressionists will also be examined.

3. Student Learning Outcomes

Students will demonstrate fluency in their understanding of the specific timbral, harmonic, melodic, rhythmic, and formal innovations of representative works from the Twentieth Century. Students will be able to identify composers and associate them with their styles and techniques, identify selected recorded and score excerpts of twentieth-century composers, organize composers' works and techniques in a historical perspective, analyze selected compositions employing some of the techniques of twentieth-century composers, and understand the social, philosophical and scientific trends associated with the changing demands and technical requirements of twentieth-century music.

4. Attendance Policy

Regular and punctual attendance will be expected of all students throughout the semester. Any student with more than fifteen percent (15%) absences (excused or unexcused) shall be automatically assigned the final grade of an F. In this course, five (5) absences are the maximum allowable. Attendance is the most significant factor affecting the student's success in this course.

5. Course Requirements

Each student must have the following texts:

- Simms, Bryan R., Music of the Twentieth Century: Style and Structure, 2nd edition, New York, NY: Schirmer Books, 1996.
- Simms, Bryan R., Music of the Twentieth Century—an Anthology, New York, NY: Schirmer Books, 1986.

Each student must bring to every class all the following materials:

- Simms textbook and anthology
- Pencil with eraser (no ink allowed for homework or exams)
- Notebook

Each student must observe all of the following classroom policies:

- No food or drinks (except water) are allowed in the classroom
- No cell phones are allowed to be on during class (need to be turned off—not on vibrate)
- No texting is allowed during class
- No earplug listening devices are allowed during class (ipods, mp3s, etc.)

6. Homework Policy

The student is responsible for all homework assignments. If a student is absent from class, it will be the student's responsibility to find out the homework assignment(s). All homework assignments are due at the beginning of class on the day that they are due. Late homework assignments will be assigned a zero (0) grade. However, if a student knows that they will be absent on a particular day due to an EKU sponsored event, it is the student's responsibility to notify the instructor prior to that day, and arrange a time to turn in the homework assignment before the due date, otherwise a zero (0) grade will be assigned. All exceptions (severe illness and family emergencies) will be determined only by the class instructor on an individual case by case basis.

7. Exam Policy

The student is responsible for all scheduled quizzes and exams. If a student is absent from class, it will be the student's responsibility to find out when any quiz or exam is scheduled. There will be no make-up quizzes or exams given. However, if a student knows that they will be absent on a particular quiz or exam date due to an EKU sponsored event, it is the student's responsibility to notify the instructor prior to that day, and discuss how alternative arrangements will be made in lieu of the missed quiz or exam, otherwise a zero (0) grade will be assigned. All exceptions (severe illness and family emergencies) will be determined only by the class instructor on an individual case by case basis.

8. Grading

- 20%---homework assignments and group discussions
- 20%---quizzes (listening and score identification)
- 20%---first bi-term exam
- 20%---second bi-term exam
- 20%---final exam oral presentation

9. Grading Scale

A—90 to 100; B—80 to 89; C—70 to 79; D—60 to 69; F—below 60

Mid-term grades will be available from the course instructor during posted office hours

10. Assignments and Testing

Homework Assignments and Group Discussions (20%)

Students will be required to study specific composers, provide a stylistic overview of their compositional style, and analyze assigned works before they are discussed in class. This part of the student's grade is based on not only on the homework brought into class by the student, but by the student's discussion of their analysis in class. Students will use the Sound-Harmony-Melody-Rhythm-Growth (SHMRG) LaRue "Guidelines for Stylistic Analysis" handout as a basis for class discussion.

Quizzes (20%)

Students will take daily quizzes on selected listening assignments, score studies, and reading assignments. Students must be able to identify selected literature and composers by aural and score identification.

Bi-term Exams (40%)

Students will take two (2) bi-term exams (20% each)—one given during the middle of the semester and one given toward the end of the semester. Each exam will be comprehensive within itself.

Final Exam Oral Presentation (20%)

Students will give an oral presentation on one significant **living** composer from the 20th Century. The composer must be approved in advance by the teacher by midterm. The composer cannot be one that was taught by the teacher during class. The presentation should include background and anecdotal information, but the primary focus must be on the composer's music and stylistic characteristics (SHMRG). The presentation is to be given orally **by memory** during class and be delivered in the first person. The presentation must be accompanied by a **3-page résumé** about the composer, a **complete list of their works**, and a **1-page bibliography** as detailed in the Final Exam Oral Presentation handout. The presentation must use a minimum of 5 sources, and one of those sources **must include an interview with the composer** either via a phone conversation, mail, e-mail, or the composer's agent or representative.

11. Course Outline

Week 1	Course overview, syllabus, handouts, SHMRG introduction
Week 2	Debussy, Satie, Poulenc
Week 3	Ravel, Scriabin, Milhaud
Week 4	Schoenberg, Berg, Webern
Week 5	Stravinsky, Prokofiev, Shostakovich
Week 6	Bartok, Vaughan Williams, Hindemith
Week 7	Copland, Barber, 1st Bi-term Exam
Week 8	Ives, Cowell
Week 9	Cage, Berio, Varèse
Week 10	Carter, Stockhausen, Babbitt, Boulez
Week 11	Messiaen, Partch, Davies, Crumb
Week 12	Reich, Glass, Riley, Adams
Week 13	Gershwin, 2nd Bi-term Exam
Week 14	Oral presentations
Week 15	Oral presentations
Week 16	Oral presentations
TBA	Last day to withdraw from class

12. Homework Copying/Collaboration Policy & Academic Integrity Statement

Consultation between students about general concerts is allowed, but copying and/or collaboration (working together) on homework assignments, exams or quizzes is considered cheating and will be dealt with seriously, which will include no credit for all papers involved and/or referral for disciplinary action.

Students are advised that EKU's Academic Integrity policy will be strictly enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding this policy may be directed to the Office of Academic Integrity.

13. Disabilities Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the first floor of the Student Services Building, by email at disserv@eku.edu, or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.




EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

College of Business and Technology
Office of the Associate Dean

214 Business & Technology Center
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-1574 FAX: (859) 622-1413
Ed.Davis@eku.edu • www.cbt.eku.edu

MEMORANDUM

TO: Council of Academic Affairs
FROM: 
Dr. William E. Davis, Interim Associate Dean
College of Business & Technology
DATE: October 10, 2007
SUBJECT: Curriculum Revisions

Please consider the following curriculum changes in the College of Business & Technology at the Council of Academic Affairs meeting on October 18, 2007:

AFIS/MMAC:

1. Program Revisions

Program	Revision	Page Numbers
All BBA Programs in CBT	Remove the required 2.25 GPA in the core and supporting requirements of all BBA programs in the College of Business & Technology and require a "C" or better in each of these courses.	BBA 1 – BBA 2

College of Business & Technology:

2. Course Revisions

Course	Revision	Page Numbers
BTS 400	All majors: require BTS 300 as a prerequisite to BTS 400	BTS 1 – BTS 3

Department of Communication:

3. Course Revisions

Course	Revision	Page Numbers
COM 491	Revise COM 491 to reflect the needs of Broadcasting and Electronic Media majors only and to change the prefix to BEM 491 (1).	COMM 1 – COMM 3



Department of Communication Cont'd:

4. Program Revisions

Program	Revision	Page Numbers
Broadcasting & Electronic Media	Revise the program requirements in the Broadcasting & Electronic Major to reflect the addition of BEM 491 and the removal of COM 491.	COMM 4 – COMM 5

Thank you!

WED/ss



EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

College of Business & Technology
Office of the Associate Dean
BT Advising

521 Lancaster Ave., BTC257
Richmond, KY 40475-3102

TO: Council on Academic Affairs

FROM: AFIS/MMAC

DATE: October 3, 2007

SUBJ: Business Core/Supporting 2.25GPA and BTS400

Please consider the attached proposals for AFIS/MMAC and the College of Business and Technology at the College of Business and Technology's Council on Academic Affairs meeting on October College Curriculum Committee on October 18, 2007.

1. AFIS/MMAC:
Remove the required 2.25 GPA in the core and supporting requirements of all BBA programs in the College of Business and Technology and require a "C" or better in each of these courses.
2. College of Business and Technology – All majors:
Require BTS 300 as a prerequisite to BTS 400

Thank you.



Phone: (859) 622-1409 FAX: (859) 622-1413

Web Page: <http://www.cbt.eku.edu> E-mail: CollegeBT@eku.edu

Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>AFIS and MMAC</u> College <u>Business and Technology</u> *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title <u>All BBA Programs</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.																																	
Proposal Approved by:		<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center;"><u>Date</u></td> <td style="width: 50%;"></td> <td style="text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;"><u>2/22/07</u></td> <td>Graduate Council*</td> <td style="text-align: center;"><u>N/A</u></td> </tr> <tr> <td style="text-align: center;"> Is this a SACS Substantive Change? <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Yes****</td> <td style="padding: 2px;"><input type="checkbox"/></td> <td style="padding: 2px;">No</td> <td style="padding: 2px;"><input type="checkbox"/></td> </tr> </table> </td> <td></td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;"><u>9/21/07</u></td> <td>Approved <u>X</u> Disapproved ____</td> <td style="text-align: center;"><u>10/18/2007</u></td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;"><u>N/A</u></td> <td>Faculty Senate**</td> <td style="text-align: center;"><u>NA</u></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;"><u>N/A</u></td> <td>Board of Regents**</td> <td style="text-align: center;"><u>NA</u></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;"><u>NA</u></td> </tr> </table>		<u>Date</u>		<u>Date</u>	Departmental Committee	<u>2/22/07</u>	Graduate Council*	<u>N/A</u>	Is this a SACS Substantive Change? <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Yes****</td> <td style="padding: 2px;"><input type="checkbox"/></td> <td style="padding: 2px;">No</td> <td style="padding: 2px;"><input type="checkbox"/></td> </tr> </table>	Yes****	<input type="checkbox"/>	No	<input type="checkbox"/>		Council on Academic Affairs		College Curriculum Committee	<u>9/21/07</u>	Approved <u>X</u> Disapproved ____	<u>10/18/2007</u>	General Education Committee*	<u>N/A</u>	Faculty Senate**	<u>NA</u>	Teacher Education Committee*	<u>N/A</u>	Board of Regents**	<u>NA</u>			Council on Postsecondary Edu.***	<u>NA</u>
	<u>Date</u>		<u>Date</u>																															
Departmental Committee	<u>2/22/07</u>	Graduate Council*	<u>N/A</u>																															
Is this a SACS Substantive Change? <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Yes****</td> <td style="padding: 2px;"><input type="checkbox"/></td> <td style="padding: 2px;">No</td> <td style="padding: 2px;"><input type="checkbox"/></td> </tr> </table>	Yes****	<input type="checkbox"/>	No	<input type="checkbox"/>		Council on Academic Affairs																												
Yes****	<input type="checkbox"/>	No	<input type="checkbox"/>																															
College Curriculum Committee	<u>9/21/07</u>	Approved <u>X</u> Disapproved ____	<u>10/18/2007</u>																															
General Education Committee*	<u>N/A</u>	Faculty Senate**	<u>NA</u>																															
Teacher Education Committee*	<u>N/A</u>	Board of Regents**	<u>NA</u>																															
		Council on Postsecondary Edu.***	<u>NA</u>																															
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.</p>																																		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove required 2.25 GPA supporting, pre-business core, and core courses. Require at least a "C" in all supporting, pre-business core, and core courses.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 08</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Requiring a "C" in each course places student accountability where it belongs. The student has to demonstrate successful completion of each course. Students must achieve at least a minimum level of knowledge in all of the principle courses.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using **strikethrough** for deletions and **underlines** for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use **strikethrough** for deletions and **underlines** for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BACHELOR OF BUSINESS ADMINISTRATION AND BACHELOR OF SCIENCE IN INSURANCE

DEGREE REQUIREMENTS

General University requirements, as well as specific course requirements set forth in the description of curricula, must be met by students completing associate and baccalaureate business programs administered by the College of Business and Technology. See programs under each department for major requirements. Academic Orientation course (BTO 100) is required in all Business programs. The requirements for the Bachelor of Business Administration (BBA) and the Bachelor of Science in Insurance degrees are as follows:

1. A cumulative 2.0 GPA must be maintained in all work taken in the BBA and BS Insurance programs.
2. Hours earned by correspondence study are accepted upon written approval of the Dean. However, not more than 25 percent of the total hours applied toward a degree may be earned via correspondence or telecourse instruction, military credit, or credit by examination.
6. Not more than 50 percent of undergraduate course work shall be completed in the *EKU* Business programs. However, up to nine semester hours of economics and up to six semester hours of mathematics/statistics will not be included in this 50 percent.
6. At least 50 percent of the business course credit hours required for the BBA and BS Insurance degrees must be completed at *EKU*.
6. A minimum of an overall 2.25 GPA A C or better is required for the BBA programs in the following courses:
(See specific degree requirements for each major)

BACHELOR OF BUSINESS ADMINISTRATION

BBA Supporting Courses: MAT 107 and/or MAT 211, QMB 240 (if required by major), SOC 131, ECO 230, and ECO 231;

BBA Pre-Business Core: ACC 201, ACC 202, GBU 204, and QMB 200;

BBA Core: CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, and GBU 430.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Department Name</td> <td style="width: 50%;"></td> </tr> <tr> <td>College</td> <td>College of Business and Technology</td> </tr> <tr> <td>*Course Prefix & Number</td> <td>BTS 400</td> </tr> <tr> <td>*Course Title (30 characters)</td> <td>Professional Skills Seminar II</td> </tr> <tr> <td>*Program Title</td> <td></td> </tr> <tr> <td></td> <td>(Major __, Option __; Minor __; or Certificate __)</td> </tr> <tr> <td colspan="2">*Provide only the information relevant to the proposal.</td> </tr> </table>	Department Name		College	College of Business and Technology	*Course Prefix & Number	BTS 400	*Course Title (30 characters)	Professional Skills Seminar II	*Program Title			(Major __, Option __; Minor __; or Certificate __)	*Provide only the information relevant to the proposal.															
Department Name																													
College	College of Business and Technology																												
*Course Prefix & Number	BTS 400																												
*Course Title (30 characters)	Professional Skills Seminar II																												
*Program Title																													
	(Major __, Option __; Minor __; or Certificate __)																												
*Provide only the information relevant to the proposal.																													
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Proposal Approved by:</th> <th style="width: 20%; text-align: center;">Date</th> <th style="width: 20%;"></th> <th style="width: 20%; text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td>Departmental Committee</td> <td style="text-align: center;">N/A</td> <td>Graduate Council*</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;">Yes**** <input type="checkbox"/></td> <td style="text-align: center;">No <input checked="" type="checkbox"/></td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">10/4/07</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td style="text-align: center;">10/18/2007</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Faculty Senate**</td> <td style="text-align: center;">NA</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Board of Regents**</td> <td style="text-align: center;">NA</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;">NA</td> </tr> </tbody> </table>		Proposal Approved by:	Date		Date	Departmental Committee	N/A	Graduate Council*	N/A	<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>		College Curriculum Committee	10/4/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007	General Education Committee*	N/A	Faculty Senate**	NA	Teacher Education Committee*	N/A	Board of Regents**	NA			Council on Postsecondary Edu.***	NA
Proposal Approved by:	Date		Date																										
Departmental Committee	N/A	Graduate Council*	N/A																										
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>																											
College Curriculum Committee	10/4/07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007																										
General Education Committee*	N/A	Faculty Senate**	NA																										
Teacher Education Committee*	N/A	Board of Regents**	NA																										
		Council on Postsecondary Edu.***	NA																										
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.</p>																													

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add BTS 300 as a pre-requisite to BTS 400.</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2008</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A</p>
<p>B. The justification for this action: Having BTS300 as a pre-req to BTS400 will ensure students have completed BTS300 prior to enrolling in BTS400</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BTS 400 Professional Skills Seminar (0) II. Prerequisite: BTS300. Required of all Business and Technology students who have earned at least 90 hours. Credit (CR) will be given when students have attended the annual College of Business and Technology's Professional Skills Conference. ~~Cannot be taken concurrently with BTS 300.~~

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BTS	400	SPRING 08	AS _____ JS _____ BT x _____ EM _____ ED _____ PC _____ HS _____	AGRI MISL AFIS TECH COMM MMAC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

BTS 300

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Area or Department Name Here
Department or College Name Here
Other Information As Necessary
www.eku.edu

521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-1871
FAX: (859) 622-8214

TO: Council of Academic Affairs

FROM: _____
Janna P. Vice, Associate Dean

DATE: August 16 2007

SUBJECT: Curriculum Revisions

Please consider the following curriculum proposals from the College of Business and Technology:

The Department of Communication

Proposal/Revision	Action	Page
Propose revision of existing course, COM 491 (1)	To revise COM 491 to reflect the needs of Broadcasting and Electronic Media majors only and to change the prefix to BEM 491 (1)	COMM 1-3
Propose revision of BEM Program to reflect addition of BEM 491	To revise the program requirements in the Broadcasting and Electronic Major to reflect the addition of BEM 491 and the removal of COM 491	COMM 4-5



Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Communication
<input type="checkbox"/> New Course (Parts II, IV)	College	Business & Technology
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COM 491
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Senior Seminar
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	09/14/07	Graduate Council*
		N/A
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	9/21/07	Council on Academic Affairs
General Education Committee*	N/A	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
Teacher Education Committee*	N/A	10/18/2007
		Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change the pre-fix on COM 491 to BEM (BEM 491)

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 BEM 491 will be designed to accommodate BEM majors only.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COM BEM 491 Senior Seminar. (1) I, II Formerly COM 491. Prerequisites: completion of 90 hours with at least 1 hour from BEM 349 or 343 or 398 or ~~COM 349, or JOU 349 or 302, or PUB 349 or 378~~. Evaluates students' progress toward a career in mass communications, especially the development of a portfolio, and develops job search strategies and skills. Includes assessment of instruction and curriculum.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BEM	491	Spring 2008	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	COMM
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	BEM 343, 349, or 398 (1 hour) (C or better)
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	Formerly COM 491
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Communication
<input type="checkbox"/> New Course (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Broadcasting & Electronic Media
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	09/14/07	Graduate Council*
		N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		N/A
College Curriculum Committee	9/21/07	Approved <u> </u> Disapproved <u> </u>
		10/18/2007
General Education Committee*	N/A	Faculty Senate**
		NA
Teacher Education Committee*	N/A	Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To replace COM 491 in the BEM major (**all options**) with BEM 491. Same # of credit hours.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
BEM 491 will be designed to accommodate BEM majors only.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

BROADCASTING AND ELECTRONIC MEDIA (B.A.)

CIP Code: 09.0701

University Requirement..... 1 hour

BTO 100.

General Education Requirements..... 48 hours

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Free Electives..... 37-39 hours

Major Requirements..... 40-42 hours

Broadcasting & Electronic Media Core..... 19 hours

BEM 240, 295 (4), 300, 370 (4) or 395 (4), 343 (1) or 349 (1) or 398 (1), 491 (1), COM 200. ~~491(1)~~.

Options..... 21-23 hours

General: 22 hours

BEM 425, 495 (4) and 3 hours selected from BEM 375 or COM 201, 3 hours selected from BEM 375, COM 201, 301, 325, 330, or 353, 9 hours selected from BEM 375, 395, 401, 402, COM 201, 300, 301, 320 (A-I) (3), 325, 330, 353, 405, 415, 420, 425, 430, 445, 471, JOU 325, PUB 375, 380.

Broadcast News: 21 hours

COM 201, 301, 405, BEM 401, 402, and 6 hours selected from BEM 375, 425, 495 (4), COM 300, 320 (A-I) (3), 330, 405, 415, 420, 430, 445, JOU 305, 325, 480, PUB 375, 380.

Film Techniques & Technology: 23 hours

BEM 350 (3), 351 (3), 353 (3), 370 (4), 425 (3), 495 (4), 352 (3).

Total Curriculum Requirements..... 128 hours



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Kim Naugle, Ph.D, Associate Dean
Office of the Dean
College of Education

420 Bert Combs Building
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Phone: (859) 622-1175 Fax: (859) 622-5061
bill.phillips@eku.edu

To: Council on Academic Affairs
From: Dr. Kim Naugle
Re: Agenda for October 18, 2007 Council on Academic Affairs Meeting
Date: October 4, 2007

Agenda

A. College of Education

a. Department of American Sign Language and Interpreter Education

i. **Program Revision:** American Sign Language Studies



Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name American Sign Language and Interpreter Education <hr/> College Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title American Sign Language Studies (Major __, Option __; Minor <u>X</u> ; or Certificate __) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		<u>Date</u>
Departmental Committee	9-18-07	Graduate Council*
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		n/a
College Curriculum Committee	10/2/07	Council on Academic Affairs
General Education Committee*	n/a	Approved <u>X</u> Disapproved _____
Teacher Education Committee*	n/a	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.**
		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change the following in the list of electives: add ITP 350, change ITP 315 to ITP 210 and add SED to 337.</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2008</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: This was a new course in 2006 and we are adding it to our minor electives.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: none</p> <p>Operating Expenses Impact: none</p> <p>Equipment/Physical Facility Needs: none</p> <p>Library Resources: none</p>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

The minor in American Sign Language teaches communication competency in a visual language. Students become knowledgeable about aspects of the hard-of-hearing and deaf community. For careers working with the public, this minor is beneficial for understanding and communicating with the deaf and hard-of-hearing. This minor does not prepare students to interpret, nor fulfill the pre-admission process for the Interpreter Training Program.

Required courses.....12 hours

ASL 101.....3

ASL 102.....3

ASL 201.....3

ASL 202.....3

Electives (select two courses)6 hours

ITP 115, 210, 215, ~~315~~, 350 or SED 337



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

College of Justice & Safety
'A Program of Distinction'
Office of the Dean

354 Stratton Building
521 Lancaster Avenue
Richmond, KY 40475-3102
(859) 622-3565 FAX (859) 622-6561
Allen.Ault@eku.edu . www.justice.eku.edu

TO: Council on Academic Affairs

FROM: 

Dr. Allen Ault, Dean

College of Justice & Safety

DATE: October 4, 2007

RE: Agenda Items

Please include the following on the agenda for the next meeting of the Council on Academic Affairs scheduled for October 18, 2007.

1. Department of Correctional and Juvenile Justice Studies

A. Graduate Proposals

1. New Course – COR 840, Adult Corrections, Core requirement
2. Course Revision – COR 835, Administration of Corrections and Juvenile Justice, Grammatical edit of course description
3. Course Revision – COR 850, Correctional and Juvenile Justice Interventions, Title change to Offender Rehabilitation Strategies
4. Course Drop – COR 801, Developing a Thesis and Comprehensive Exam
5. Program Revision – Master of Science Program, Correctional/Juvenile Justice Graduate Studies
 - a. Add a College granted certificate
 - b. Remove transfer course restrictions
 - c. Change total curriculum requirements from 31 to 30 hours
 - d. Provide students with the option of taking either COR 820 or COR 840
 - e. Add online information

B. Undergraduate Proposals

1. Program Suspension
 - AA in Correctional and Juvenile Justice Studies
2. Course Revision:
 - COR 100 Name Change
 - COR 320 Name Change
 - COR 350 Name Change
 - COR 340 Prerequisite Change

3. Certificates :
 - Revise Youth Work Certification Program
 - Create New Certificate:
 - Professional Certificate in correctional Intervention Strategies

Department of Safety, Security & Emergency Management

1. Program Suspension
 - AA in Fire and Safety Engineering Technology
2. Course Revisions
 - FSE 350 Reduce Credit hours from 4 to 3
 - FSE 450 Reduce Credit hours from 4 to 3
3. Program Revision

Fire & Safety Engineering Technology (B.S.)

Changes in options:

1. Add MAT 107 to Support Course for Fire Protection Administration and Industrial Safety and Risk Management Options
2. Fire, Arson, and Explosion Investigation Option ,and Fire Protection Administration Option (Change in hours) FSE 350 and 450 reduced from 4 to 3 hours.



Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional & Juvenile Justice Studies
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 840
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Adult Corrections
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9-5-07	Graduate Council* Date 10-1-2007
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	9-17-07	Council on Academic Affairs Approved <u> X </u> Disapproved <u> </u> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To create a three hour course and make it a core requirement for students interested in adult corrections.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
This course will give students who have an interest in adult corrections the option to take a course that deals specifically with that topic, versus having to take COR 820 (Juvenile Justice) as is presently the case.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
A faculty member will need to be regularly assigned to offer the new course.

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COR 840 Adult Corrections (3) A. This course analyzes community and institutional corrections. Emphasis is placed on the roles and functions of agencies and how operations are shaped by security, rehabilitation, as well as management and staff issues. The future of corrections is examined based on current and projected trends.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	840	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>2.75</u>	Laboratory _____ Other _____	Cip Code (first two digits only) 43	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3.0	N	FR _____ JR _____	
B	3.0		SO _____ SR _____	
K	3.0			
S	3.0	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
T	3.0			
V	3.0			
W	3.0	Thesis _____		
Y	3.0	Internship _____		
		Independent Study _____ Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

COR 840 - Adult Corrections
Department of Correctional and Juvenile Justice Studies
Eastern Kentucky University

Course: COR 840
Credit Hours: 3 hrs.
Professor:
Office:
Phone:
Email:

Term:
Time:
Bldg./Room:
Office Hours:

Catalog Course Description

This course analyzes community and institutional corrections. Emphasis is placed on the roles and functions of agencies and how operations are shaped by security, rehabilitation, as well as management and staff issues. The future of corrections is examined based on current and projected trends.

Texts - Required

Campbell, N.M. (2006). *Correctional leadership competencies for the 21st century: Manager and supervisor levels*. Washington DC: U.S. Department of Justice, National Institute of Corrections.

Pew Charitable Trust (2007). *Public Safety, Public Spending: Forecasting America's Prison Population 2007- 2011*. Philadelphia: Author.

Stinchcomb, J.G., McCampbell, S.W., & Layman, E.P. (2006). *Futureforce: A guide to building the 21st century community corrections workforce*. Washington DC: U.S. Department of Justice, National Institute of Corrections.

Welch, M. (2005). *Ironies of Imprisonment*. Thousand Oaks CA: Sage.

Readings – Recommended

American Psychological Association (2002). *Publication manual of the American Psychological Association* (5th ed.). Washington, DC: American Psychological Association

Course Objectives

Students who successfully complete the course will:

1. Be able to analyze the historical trends in adult corrections, including probation, jails, prisons, and parole – and critically assess the impact of these trends on current correctional practices.
2. Be able to evaluate the success of evidence-based practices in community-based and institutional interventions for adult offenders.

3. Be able to evaluate the impact of different stakeholder contributions that influence the delivery of contemporary adult correctional programs.
4. Be able to critically appraise the different managerial perspectives that are shaping adult correctional leadership in the 21st century.
5. Be able to analyze and critique the arguments for and against the privatization of correctional operations.
6. Be able to evaluate and critique current correctional policies and practices – using current research from the field of corrections.
7. Be able to critically analyze the recent policy debates found within adult corrections (e.g., rehabilitation versus public safety or capital punishment).
8. Be able to weigh the contributions of different economic, demographic, social, and political factors in the delivery of correctional programs.
9. Be able to forecast future trends in American correctional policy.
10. Be able to analyze and evaluate the current or emerging issues in American corrections, such as the treatment of inmates with severe mental health problems, issues in correctional health care, offender rehabilitation, as well as emerging technologies and their impact upon security and safety.

Program Competencies and Course Purpose

In developing the Master of Science program in Correctional/Juvenile Justice Studies, departmental faculty reviewed the occupational profiles of numerous jobs in adult corrections and juvenile justice. This process resulted in the identification of a set of competencies deemed to constitute essential knowledge and skills. Graduates of the program are expected to use analytical and critical thinking to demonstrate proficiency in the following areas:

1. Written and oral communication and computer literacy,
2. The application of problem solving to evaluating and synthesizing information
3. Comprehension of the corrections / juvenile justice field (including the historical, theoretical, and legal foundations of the field; methods of gathering and analyzing information for research purposes; and the major bases of literature), and;
4. Organizational skills and professional leadership

One purpose of this course is to help students establish a solid foundation for acquiring these competencies, especially as they relate to adult corrections.

Course Requirements

The primary requirements of this course are to critically examine and master the course materials, produce a reasoned and well-researched and written paper that demonstrates a sound understanding of adult corrections, and be an active participant in course discussions.

As active learners, students will be expected to carefully study the assigned readings prior to the class, and come to class prepared to discuss the strengths and weaknesses of the arguments proposed by the author(s).

Grading - Evaluation

Grades will be based on two criteria – a comprehensive paper that addresses an issue in contemporary corrections (30%) and two in-class exams (20% each). Students will present the results from their studies to the class in an oral presentation (10%). Participation is a key element in the class and all students will be evaluated on their contribution to discussions (20%) – which must be grounded in a comprehensive understanding of the course materials.

A – 90 and up

B – 80-89

C – 70-79

D – 60-69

F – 59 or less

Papers will be 20-25 pages in length and will provide a comprehensive and critical analysis of one dimension of contemporary corrections – and include an introduction, statement of the main problem, a critical analyses of the key issues and trends, and the paper will conclude with a series of recommendations for positive change.

Students will use the American Psychological Association (APA) format.

Academic Integrity

Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at <http://www.academicintegrity.eku.edu>. Questions regarding this policy may be directed to the Office of Academic Integrity.

At a minimum, students who violate this code will receive an "F" (0 points) for the work in question and students should expect to receive a grade of "F" in the course. In addition, other penalties may be imposed by the Department, College, or University.

Disability Statement

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office on the third floor of the Student Services Building, by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

COR 840 - Course Outline

- Week 1 Course introduction , syllabus review, and class overview
- Week 2 A history of community and institutional corrections
Reading: Welch (2005) – Chapters 1-3
- Week 3 American jails – problems and opportunities in local corrections
Reading: To be assigned: (e.g. Ruddell, 2008 – Jails, justice and reform)
- Week 4 Inter-relationships between community corrections, jails, and prisons
Reading: Campbell (2006) – Chapter 3, 7, 8, 9
- Week 5 An overview of federal, state and corporate prisons
Reading: Welch (2005) – Chapters 4, 8, 9,
- Week 6 Correctional security (Community and institutional)
Reading: Stinchcomb et al. (2006) – Chapters 1-3
- Week 7 Special offenders (Inmates with mental illnesses, substance abusers, repeat offenders)
Reading: Welch (2005) – Chapter 5
- Week 8 Correctional management – Challenges and opportunities
Reading: Campbell (2006) – Chapters 1, 2, 4, 5, 6,
- Week 9 Correctional security – From classification to the supermax prison
Reading: To be assigned: (e.g., Atherton and Phillips 2007 – Guidelines for a security program – Chapters 1-4).
- Week 10 Keepers (Prison Staff) in the 21st century
Stinchcomb et al (2006) -- Chapters 4-5
Campbell (2006) – 10-13
- Week 11 Custody and Treatment – Rehabilitation and “best practices”
Readings: To be assigned (e.g., Gaes et al., 2005, Measuring prison performance)
- Week 12 Comparative corrections – What can we learn from other nations?
Reading: To be assigned: (e.g., Walmsley 2007 Prison population list)
- Week 13 Technology and corrections – From RFID to GIS applications
Reading: To be assigned: (e.g. Atherton and Phillips 2007 – Chapters 5-10)
- Week 14 Prisoner Re-Entry – Predicting future trends
Reading: Pew Charitable Trust (2007)
- Week 15 Future of Corrections

Week 16

Campbell (2006) – Chapters 10, 11, 12
Final Exam

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional & Juvenile Justice Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 835
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Administration of Corrections and Juvenile Justice
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major <u>X</u> , Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	9-5-07	Graduate Council*	10-1-2007
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs	
College Curriculum Committee	9-17-07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change the course description of COR 835.</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2008</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	
<p>B. The justification for this action: Grammatical editing</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COR 835 Administration of Corrections and Juvenile Justice (3) A. An examination of theoretical bases and contemporary approaches to correctional administration; focus on organization, personnel management and policy formulation; , and study of the social and political settings of correctional administration.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	835	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. None	
Schedule Type* (List all applicable)		Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY Date of data entry _____ Data entry person _____
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional & Juvenile Justice Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 850
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Correctional and Juvenile Justice Interventions
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9-5-07	Graduate Council* <u>Date</u> 10-1-2007
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	9-17-07	Council on Academic Affairs <u>Date</u> 10/18/2007
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved ___ Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change the title of COR 850.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 The revised course title more accurately reflects the nature and content of this course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COR 850 ~~Correctional and Juvenile Justice Interventions~~ Offender Rehabilitation Strategies (3) A. This course provides critical analyses of research and theories guiding effective rehabilitation programs in corrections and juvenile justice. It examines how various factors contribute to criminal behavior and how assessment procedures can improve programs.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	850	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional & Juvenile Justice Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 801
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Developing a Thesis and Comprehensive Exam
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9-5-07	Graduate Council* <u>Date</u> 10-1-2007
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs
College Curriculum Committee	9-17-07	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To drop COR 801 from the curriculum.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

This course has served as a one hour orientation to graduate studies in Correctional/Juvenile Justice Studies. However, the department has determined that the information can be disseminated to students in a self-directed manner that will not require graduate credit.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None – course was offered as part of Graduate Coordinator's duties

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~**COR 801. Developing a Thesis and Comprehensive Exam(1). A.** This course serves as an introduction to graduate studies in the program and is designed to assist students in preparing for a thesis or comprehensive exam. It furnishes students with essential information regarding expectations, course options, comprehensive exam, and the thesis. Students must enroll in this course during the first semester it is offered after they register for graduate classes in this program.~~

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Correctional & Juvenile Justice Studies Justice & Safety Master of Science (Major <input checked="" type="checkbox"/> , Option ___; Minor ___; or Certificate ___)
Proposal Approved by:		
	<u>Date</u>	
Departmental Committee	9-5-07	Graduate Council*
	Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	10-1-2007
College Curriculum Committee	9-17-07	Council on Academic Affairs
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved
Teacher Education Committee*	NA	Faculty Senate**
		10/18/2007
		Board of Regents**
		11/05/2007
		Council on Postsecondary Edu.***
		01/18/08
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To (a) add a college-granted certificate, (b) remove transfer course restrictions, (c) change the total curriculum requirements from 31 hours to 30 hours (delete COR 801), (d) provide students with the option of taking either COR 820 or COR 840 (new course), and (e) add online information.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

(a) The college granted certificate in Correctional/Juvenile Justice Leadership will allow students the opportunity to complete graduate courses without committing to a full degree program. However, all courses in the certificate program will apply to the Correctional/Juvenile Justice Graduate Studies Program if a student decides to seek the full degree and satisfies the admission requirements.

(b) The current requirements are such that students may not take courses equivalent to COR 808, 810, and 818 at other institutions or in other EKU programs (upon approval). The faculty do not believe this restriction is needed given recent changes to the comprehensive exams.

(c) The faculty do not believe the one-hour COR 801 orientation is necessary. The elimination of 801 from the curriculum will change the curriculum requirements for this program from 31 hours to 30 hours.

(d) The option of taking either COR 820 (Juvenile Justice) or COR 840 (Adult Corrections) will provide students with an opportunity to better customize their studies to their specific interest in either juvenile justice issues or adult corrections issues.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: A faculty member will need to be assigned to offer COR 840 on a regular basis.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

MASTER OF SCIENCE
Correctional/Juvenile Justice Studies

The Department of Correctional and Juvenile Justice Studies offers the Master of Science degree in Correctional/Juvenile Justice Studies. Graduates of the program are expected to demonstrate advanced-level critical and analytical thinking; to apply principles from multiple academic disciplines to problems in corrections and juvenile justice in an effort to formulate creative solutions; to respect, evaluate, and synthesize information from diverse sources; and to communicate effectively with both client and professional audiences. Further, graduates are required to show competency in the following areas: (1) the historical, theoretical, and legal foundations of the field; (2) the methods of gathering and analyzing information for research purposes; (3) knowledge of the major bases of literature; and (4) the ability to assume positions of responsibility and leadership in correctional and juvenile justice agencies.

Special Program Requirements

Admission: Applicants must (a) meet the requirements of the Graduate School, (b) hold a baccalaureate degree from an accredited institution, (c) have achieved an undergraduate grade point average (GPA) of 3.0 overall or in the last 60 hours of the baccalaureate program, (d) have a combined Graduate Record Examination (GRE) score of at least 1250 under the GRE scoring system in use until October 1, 2002 or a combined verbal and quantitative score of at least 800 and an analytical writing score of at least 3.0 under the scoring system in use after October 1, 2002; and, (e) have three persons qualified to assess the applicant's potential for graduate work submit letters of recommendation directly to the Graduate Coordinator in the Department of Correctional and Juvenile Justice Studies (Stratton 105). Applicants who do not meet these GPA or GRE requirements, but who otherwise demonstrate promise for successful graduate study, may be granted probationary admission, but such applicants must comply with all requirements of the Graduate School regarding probationary admission.

Prerequisites: Students lacking undergraduate coursework or practical field experience will be required to take the following undergraduate coursework either prior to or simultaneously with enrollment in the corresponding graduate course(s): COR 311 required for COR 820 and COR 201 required for COR 830, 835, 840, 850, and 856.

Thesis: A six-hour thesis is optional in this program. If the thesis option is chosen, the topic must be approved by the student's thesis committee, and a proposal defense and an oral defense is required.

Comprehensive Examination: Students who do not choose the thesis option must pass a comprehensive examination, with both written and oral components assessed by a comprehensive exam committee. Such students must also complete six additional hours of elective courses.

Program: A minimum of 30 ~~34~~ semester hours of graduate credit is required. A maximum of nine hours of approved, outside credit may be transferred to this degree program, ~~but credit may not be transferred for COR 808, 810, and 818.~~ All outside credit must be approved by the Department Graduate Committee.

CORRECTIONAL/JUVENILE JUSTICE STUDIES M.S. PROGRAM*

Core Courses	<u>24</u> 25 hours
COR 804 ^{**} , 808, 810, 818, 820 <u>or 840</u> , 830, 835, 850, and 856	
Thesis or Additional COR / Approved Electives	6 hours
Total Curriculum Requirements	<u>30</u> 34 hours

*No more than 6 hours total may be applied to a degree from COR 806, 839, and 897 (singularly or combined).
~~**Students must enroll in this course during the first semester it is offered after they register for graduate classes in this program.~~

Online Coursework

The Master of Science in Correctional/Juvenile Justice Studies may be completed online. In addition to satisfying all other admission requirements (see above), admission to the online program requires that students reside at least 60 miles from campus, or if they reside closer, demonstrate a rationale that is satisfactory to the department for pursuing requirements online. Contact the Correctional/Juvenile Justice Graduate Studies Program Coordinator for additional details.

Certificates

Graduate Certificate

Persons with a baccalaureate degree from an accredited institution may earn a 12 hour non-degree graduate certificate in Correctional/Juvenile Justice Leadership granted by the Department of Correctional and Juvenile Justice Studies and the College of Justice and Safety. The certificate may be completed online. While the GRE is not required to pursue the certificate, students who earn an overall GPA of less than 3.0 in certificate courses will not be accepted into the MS program. Students who complete certificate courses with a GPA above 3.0 may apply to the MS degree program and apply credit from the certificate toward the degree. The certificate will consist of four courses and offer either a juvenile justice or adult corrections option.

Correctional/Juvenile Justice Leadership Certificate

Adult Corrections Option – COR 835, COR 840, COR 850, COR 856.....12 hours

Juvenile Justice Option – COR 820, COR 835, COR 850, COR 856.....12 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Correctional & Juvenile Justice Studies																																	
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Justice & Safety																																	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	_____																																	
<input type="checkbox"/> New Program (Part III)	*Course Title <small>(30 characters)</small>	_____																																	
<input type="checkbox"/> Program Revision (Part III)	*Program Title	Correctional & Juvenile Justice Studies AA																																	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.																																		
		(Major __, Option __; Minor __; or Certificate __)																																	
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Proposal Approved by:</td> <td style="width: 25%; text-align: center;"><u>Date</u></td> <td style="width: 20%;"></td> <td style="width: 5%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">8-17-2007</td> <td>Graduate Council*</td> <td style="text-align: center;">NA</td> </tr> <tr> <td colspan="4" style="text-align: center;"> <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i> </td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">9/26/2007</td> <td>Council on Academic Affairs</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Approved <input checked="" type="checkbox"/> Disapproved _____</td> <td style="text-align: center;">10/18/2007</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> <td style="text-align: center;">11/05/2007</td> </tr> <tr> <td></td> <td></td> <td>Board of Regents**</td> <td style="text-align: center;">01/18/08</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;">_____</td> </tr> </table>				Proposal Approved by:	<u>Date</u>		<u>Date</u>	Departmental Committee	8-17-2007	Graduate Council*	NA	<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>				College Curriculum Committee	9/26/2007	Council on Academic Affairs	_____	General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved _____	10/18/2007	Teacher Education Committee*	NA	Faculty Senate**	11/05/2007			Board of Regents**	01/18/08			Council on Postsecondary Edu.***	_____
Proposal Approved by:	<u>Date</u>		<u>Date</u>																																
Departmental Committee	8-17-2007	Graduate Council*	NA																																
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>																																			
College Curriculum Committee	9/26/2007	Council on Academic Affairs	_____																																
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved _____	10/18/2007																																
Teacher Education Committee*	NA	Faculty Senate**	11/05/2007																																
		Board of Regents**	01/18/08																																
		Council on Postsecondary Edu.***	_____																																
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																																			

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To Suspend AA program in Correctional & Juvenile Justice Studies</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2008</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) Students will be able to enroll in the program through the conclusion of Fall 07 but not thereafter. Courses needed to complete the degree will be offered regularly (as part of the BS program) so that currently enrolled students may finish.</p>	<p>B. The justification for this action: The program has been low productivity despite efforts to increase enrollments (e.g., offering the program online). The numbers of majors and graduates have continued to decline.</p> <hr/> <p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: No impact is projected.</p> <p>Operating Expenses Impact: No impact is projected.</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>
---	---

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

The Department of Correctional and Juvenile Justice Studies offers ~~an associate and a~~ baccalaureate degree as well as professional certificates in Correctional Intervention Strategies and in Youth Services. Graduates of the department are expected to: 1) understand historical, legal, theoretical, research, and conceptual/operational foundations of the field; 2) possess competencies relevant to adult corrections and juvenile justice including communication, problem solving and decision making, and interpersonal relations; 3) be qualified for careers in adult correctional, juvenile justice, and related human services agencies; and 4) be prepared for further education. Students are encouraged to take advantage of opportunities to enrich learning and enhance their employment potential through involvement in faculty research projects and service learning experiences in a variety of professional agencies.

[Material on Baccalaureate Degree Remains Unchanged]

Associate Degree

Correctional and Juvenile Justice Studies (A.A.)

~~Major Requirements.....18 hours~~

~~COR 100, 201, 350, and the courses within either the Adult Corrections option or the Juvenile Justice option. (Students may choose to complete both these options, but such students will complete a minimum of 27 hours of major coursework.) Students must enroll in COR 100 the first semester this course is offered following declaration of a major in Correctional and Juvenile Justice Studies.~~

~~Adult Corrections Option: COR 301, 315, and 330.~~

~~Juvenile Justice Option: COR 311, 316, and 321~~

~~General Education Requirements.....48 hours~~

~~Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.~~

~~University Requirement.....1 hour~~

~~JSO 100~~

~~Total Curriculum Requirements.....67 hours~~

The major requirements for the ~~B.S. and A.A.~~ degrees, as well as coursework required for professional certificates (see below), may be completed online. In addition to satisfying Eastern Kentucky University's (EKU's) requirements for full freshman admission or provisional admission, admission to an online cohort requires either that students reside at least 60 miles from campus, or if they reside closer, demonstrate a rationale that is satisfactory to the department for pursuing requirements online. Admission to pursue **a Bachelor of Science (BS)** major requirements online further requires a composite ACT score of 20 or greater. Students with composite ACT scores of 18 or 19 may be admitted on a probationary basis but are required to furnish a writing sample. Though students transferring from another accredited institution are not required to submit test scores, such students must meet EKU's requirements for admission as a transfer student. In addition, transfer students must have an overall 2.5 or greater grade point average (GPA) on a 4.0 scale on all work from accredited institutions. Transfer students with overall GPAs less than 2.5 but at least 2.0 may be admitted on a probationary basis but are required to furnish a writing sample. ~~The requirement that students must earn a minimum of 15 of the last 18 hours through EKU is waived for students pursuing these A.A. major requirements online. Likewise, The requirement that B.S. students must earn a minimum of 30 of the last 36 hours through EKU is waived for students pursuing these B.S. major requirements online.~~ However, for the AA degree, a minimum of 16 semester hours must be earned through EKU, and for the BS degree, a minimum of 32 hours must be earned through EKU. Visit www.corrections.eku.edu and contact the Undergraduate Online Program Coordinator for additional details.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Correctional and Juvenile Justice Studies	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Justice and Safety	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	COR 100	
<input type="checkbox"/> New Program (Part III)	*Course Title <small>(30 characters)</small>	Orientation to Correctional and Juvenile Justice Studies	
<input type="checkbox"/> Program Revision (Part III)	*Program Title		
<input type="checkbox"/> Program Suspended (Part III)	(Major ____, Option ____, Minor ____, or Certificate ____)		
*Provide only the information relevant to the proposal.			
Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee		09/05/07	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Graduate Council*	
		Council on Academic Affairs	
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>			

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	To change the title of COR 100 from Orientation to Correctional and Juvenile Justice Studies to Orientation to the Correctional and Juvenile Justice Studies Major. Update catalog text.
A. 2. Effective date: (Example: Fall 2001)	Spring 2008
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action:	
The proposed title better reflects course content and better differentiates it from COR 201.	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: None	
Operating Expenses Impact: None	
Equipment/Physical Facility Needs: None	
Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COR 100 Orientation to Correctional and Juvenile Justice Studies Major (3) A. Prerequisite: declared Correctional and Juvenile Justice majors only. Non-majors who are strongly considering a Correctional and Juvenile Justice ~~sStudies~~ major may contact the department for possible enrollment. Focuses on **departmental** goals and objectives, curriculum, student - faculty relationships, career options, and the development of competencies needed for success in college and professional environments. Includes experiential activities designed to promote **team-building** and leadership skills.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	100	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional and Juvenile Justice Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice and Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 320
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Youth Work Practice
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	09/05/07	Graduate Council* NA
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/></i>		
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 10/18/2007
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change the title of COR 320 from Youth Work Practice to Professional Development Seminar for Corrections and Juvenile Justice and to modify the course description..

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 The proposed title and course description are applicable to topics relevant to both adult and juvenile corrections; the current title and description are focused on juvenile corrections only.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COR 320 ~~Youth Work Practice~~ Professional Development Seminar: _____. (3)A. Prerequisite: department approval. This course ~~has a workshop format and~~ focuses on current problems, issues and strategies ~~in~~ related to providing effective services to adult and/or juveniles offenders. May be retaken for a maximum of twelve hours provided subject matter differs.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	320	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional and Juvenile Justice Studies
New Course (Parts II, IV)	College	Justice and Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 350
Course Dropped (Part II)	*Course Title (30 characters)	Correctional Intervention Strategies
New Program (Part III)	*Program Title	
Program Revision (Part III)	(Major ____, Option ____, Minor ____, or Certificate ____)	
Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	09/05/07	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved 10/18/2007
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the title of COR 350 from Correctional Intervention Strategies to **Rehabilitation Strategies for Adult and Juvenile Offenders**

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The proposed title better reflects course content and its application to both juvenile and adult offenders.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~COR 350 Correctional Intervention Strategies~~ Rehabilitation Strategies for Adult and Juvenile Offenders(3)

A.

Prerequisites: COR majors – COR 100 and 201 or departmental approval. Non-majors – COR 201 or departmental approval. An in-depth examination of the treatment role of the correctional worker in juvenile and adult settings.

Includes **an** historical and theoretical review with particular emphasis on contemporary approaches to treatment. Both institutional and community-based efforts are discussed.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	350	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional & Juvenile Justice Studies
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	COR 340
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Correctional & Juvenile Justice Administration
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option ___; Minor ___; or Certificate ___)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9-5-07	Graduate Council* NA
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	9/26/2007	Council on Academic Affairs 10/18/2007
General Education Committee*	NA	Approved <u>X</u> Disapproved _____
Teacher Education Committee*	NA	Faculty Senate** NA
		Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To add a clarification prerequisite statement for Non-Majors

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 Non-Majors may take the course but do not have to take COR 100 as a Prerequisite, this is for declared majors only.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

COR 340 Correctional & Juvenile Justice Administration (3) A. Prerequisites: COR Majors -- 100 and 201 or departmental approval. Non-Majors -- COR 201 or departmental approval. Application of management concepts to corrections with emphasis on organizational structure, planning, decision making, and directing.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
COR	340	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Correctional and Juvenile Justice Studies																													
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Justice and Safety																													
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number																														
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)																														
<input checked="" type="checkbox"/> Program Revision (Part III)	*Program Title	Youth Work Certification Program																													
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Proposal Approved by:</td> <td style="width: 25%; text-align: center;"><u>Date</u></td> <td style="width: 20%;"></td> <td style="width: 5%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">09/05/07</td> <td>Graduate Council*</td> <td style="text-align: center;">NA</td> </tr> <tr> <td colspan="4" style="text-align: center;"> <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/></i> </td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">9/26/2007</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td style="text-align: center;">10/18/2007</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> <td style="text-align: center;">11/05/2007</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td>Board of Regents**</td> <td style="text-align: center;">01/18/2008</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;">NA</td> </tr> </table>				Proposal Approved by:	<u>Date</u>		<u>Date</u>	Departmental Committee	09/05/07	Graduate Council*	NA	<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/></i>				College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007	General Education Committee*	NA	Faculty Senate**	11/05/2007	Teacher Education Committee*	NA	Board of Regents**	01/18/2008			Council on Postsecondary Edu.***	NA
Proposal Approved by:	<u>Date</u>		<u>Date</u>																												
Departmental Committee	09/05/07	Graduate Council*	NA																												
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/></i>																															
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007																												
General Education Committee*	NA	Faculty Senate**	11/05/2007																												
Teacher Education Committee*	NA	Board of Regents**	01/18/2008																												
		Council on Postsecondary Edu.***	NA																												
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>																															

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To revise the existing 31 hour Youth Work Certification Program into a 24 hour Professional Certificate in Youth Services</p> <p>A. 2. Effective date: (Example: Fall 2001) Spring 2008</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>Throughout the past year, there have been many persons interested in the department's undergraduate online degree program that do not have sufficient college credits to qualify for admission. The revised certificate will provide these persons with the opportunity to participate in online coursework, enhance their knowledge regarding effective juvenile justice practice, and take a first critical step toward degree completion. Although the certificate option will also be available via traditional delivery methods, the revision of this certificate is an important strategy for promoting growth in the online program.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: Part-time faculty will need to be hired to offer select elective courses, but these costs can be covered with revenue generated from the program.</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

~~YOUTH WORK~~ CERTIFICATION PROGRAM ~~PROFESSIONAL CERTIFICATE IN YOUTH SERVICES (24 hours)~~

~~Designed for both traditional students as well as in-service workers, this program offers the student certification in Youth Work Practice. The program gives the student an opportunity to earn undergraduate credits in a blended academic and practice curriculum that will provide the fundamental skills and knowledge to enter the youth work profession. The 31 hour program consists of the following courses. This certificate includes 15 hours of required courses and 9 hours of electives and is available in both traditional and online formats. Courses include content that reflects the theoretical and contemporary issues facing juvenile justice professionals. The program will enhance student knowledge regarding effective juvenile justice interventions, provide students with practical knowledge that can be used in their daily work, and for students interested in continuing their education and provide a first step toward degree completion.~~

Required Courses:

~~JSO 100: Academic Orientation (1)~~

COR 100: Orientation to Correctional and Juvenile Justice Studies Major (3)

~~COR 310: Foundations of Correctional and Juvenile Justice Practice (3)~~

COR 311: The Juvenile Justice System (3)

COR 316: Legal and Ethical Issues in Juvenile Justice (3)

~~COR 320: Youth Work Practice* (3)~~

COR 321: Juvenile Corrections (3)

COR 350: Offender Rehabilitation Strategies (3)

~~COR 375: Applied Skills Practicum (3)~~

~~COR 106: Workshop (3) or one elective course selected in consultation with advisor.~~

~~For additional information, application procedures and requirements, contact Chair of the Department of Correctional and Juvenile Justice Studies.~~

Nine hours of electives selected from:

COR 201: Introduction to Corrections and Juvenile Justice (3)

COR 310: Foundations of Correctional and Juvenile Justice Practice (3)

COR 320: Professional Development Seminar for Corrections and Juvenile Justice*

COR 340: Correctional and Juvenile Justice Administration (3)

COR 423: Topical Seminar: _____**

*Will Can be taken for up to 12 hours under different topics including mental health needs of youth in the juvenile justice system, intervening with drug-involved youth, gang identification and intervention, and diversity in corrections and juvenile justice.

**Can be taken for up to 6 hours under different topics including working effectively with girls in the juvenile justice system, and intervening with juvenile sex offenders.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Correctional and Juvenile Justice Studies	
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice and Safety	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	_____	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	_____	
<input checked="" type="checkbox"/> New Program (Part III)	*Program Title	Professional Certificate in Correctional Intervention Strategies	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __X__)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	09/05/07	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	9/26/2007	Approved ___ Disapproved ___	WITHDRAWN
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To create a new 24 hour certificate program in Correctional Intervention Strategies

A. 2. Effective date: (Example: Fall 2001)
 Fall 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Throughout the past year, there have been many persons interested in the department's undergraduate online degree program that do not have sufficient college credits to qualify for admission. This certificate will provide these persons with the opportunity to participate in the online coursework, enhance their knowledge regarding effective adult correctional practice, and take a first critical step toward degree completion. Although the certificate option will also be available via traditional delivery methods, the addition of these certificates is an important strategy for promoting growth in the online program.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: Part-time faculty will need to be hired to offer select elective courses, but these costs can be covered with revenue generated from the program.

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickthrough~~ for deletions and underlines for additions.)

PROFESSIONAL CERTIFICATE IN CORRECTIONAL INTERVENTION STRATEGIES (24 hours)

This certificate includes 18 hours of required courses and 6 hours of electives and is available in both traditional and online formats. Courses include content that reflects the theoretical and contemporary issues facing corrections professionals. The program will enhance student knowledge regarding effective correctional interventions, provide students with practical knowledge that can be used in their daily work, and for students interested in continuing their education, provide a first step toward degree completion.

Required Courses:

- COR 100: Orientation to Correctional and Juvenile Justice Studies Major (3)
- COR 201: Introduction to Corrections and Juvenile Justice (3)
- COR 301: Institutional Corrections (3)
- COR 315: Legal and Ethical Issues in Adult Corrections (3)
- COR 330: Community Corrections (3)
- COR 350: Offender Rehabilitation Strategies (3)

Six hours of electives selected from:

- COR 310: Foundations of Correctional and Juvenile Justice Practice (3)
- COR 320: Professional Development Seminar for Corrections and Juvenile Justice *
- COR 340: Correctional and Juvenile Justice Administration (3)
- COR 423: Topical Seminar: _____ **

*Can be taken for up to 12 hours under different topics including mental health needs of offenders, intervening with drug-involved offenders, treatment and supervision of adult sex offenders, gang identification and intervention, and diversity in corrections and juvenile justice.

**Can be taken for up to 6 hours under different topics including American jails, women in corrections, and death penalty.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Fall 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CORS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Equivalent Course(s): (credit not allowed with; or formerly:)				
Course Prefix and No.				
Course Prefix and No.				
Course Prefix and No.				

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Safety, Security & Emergency Management
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice and Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Fire and Safety Engineering Technology (AA)
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	8-27-2007	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	NA	Faculty Senate**	11/05/2007
Teacher Education Committee*	NA	Board of Regents**	01/18/2008
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To Suspend the AA program in Fire and Safety Engineering Technology

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Request to suspend the Associate program in Fire and Safety Engineering Technology due to recommendations from the FSE faculty. This is in response to our continued low enrollment for the Associate's program.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: NONE

Operating Expenses Impact: NONE

Equipment/Physical Facility Needs: NONE

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

~~Fire and Safety Engineering Technology (A.A.)~~

Major Requirements21 hours

~~FSE 101, 120, 201, 221, 223, 225, and 3 hours of FSE electives with advisor approval.~~

General Education48 hours

~~Standard General Education program. Refer to Section Four of this Catalog for Complete General Education and University requirements.~~

University Requirement1 hour

JSO 100

Total Curriculum Requirements70 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Safety, Security & Emergency Management	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Justice & Safety	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	FSE 350	
<input type="checkbox"/> New Program (Part III)	*Course Title <small>(30 characters)</small>	Fire Arson and Explosion Investigation I	
<input type="checkbox"/> Program Revision (Part III)	*Program Title		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	8-27-2007	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Reduce number of credit hours from 4 to 3 for FSE 350

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Request to lower the credit hours for the Fire and Safety Engineering Technology program FSE 350 and FSE 450 classes. FSE 350 and FSE 450 hours will be lowered from 4 credit hours to 3 credit hours in order to transition required credit hours needed for the curriculum and course revisions for the Fire Protection Administration and Fire, Arson and Explosive programs. The reduction will allow for a new class to be added to the Fire, Arson and Explosive program in electrical safety. This will also assist with correcting a problem that has continued to cause major problems with scheduling conflicts and overload pay for faculty.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

FSE 350 Fire Arson and Explosion Investigation I. (~~4-3~~) A. Prerequisite: FSE 120. An in-depth study in the analysis of fire, arson, and explosion scenes. Emphasis will be placed on the principles and techniques of scene preservation and analysis, management of investigative functions, documentation of the scene, and determination of the cause and origin of fire.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
FSE	350	Spring2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	SSEM
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Equivalent Course(s): (credit not allowed with; or formerly:)				
Course Prefix and No.				
Course Prefix and No.				
Course Prefix and No.				

FIRE AND SAFETY ENGINEERING TECHNOLOGY
SYLLABUS

Course: FSE-350

Course Title: FIRE, ARSON AND EXPLOSION INVESTIGATIONS I

Credit Hour: 3 Credit Hours

Course Description:

An in-depth study of fire and arson scene investigation. Emphasis will be placed on the principles and techniques of scene preservation and analysis, management of investigative functions, documentation of the scene, and determination of the cause and origin of fires.

Text and Reading Material:

Guide to Fire and Investigation, NFPA-921, 2004 Edition. National Fire Protection Association,

Fire and Arson Scene Evidence - A Guide for Public Safety Personnel, National Institute of Justice, Washington, D. C., June 2000.

Kirks Fire Investigations>>>>>>>>>

Course Objectives:

Upon completion of this course, students will be able to discuss and demonstrate the methods and sequence of activities involved in the investigation of fires from simple to moderate complexity. Additionally, the student will be able to accomplish the following: Distinguish the difference between fires that have been initiated by arson and distinguish the difference between accidental and caused explosions; Discuss the proper collection of evidence for chain of custody; Demonstrate the ability to recognize fire patterns; and Recognize the materials/components which are used in arson.

Course Outline:

- Overview of Program
- Dynamics of Fire Investigation
- Legal Requirements for the Investigation of Fire, Arson Scenes
- Chemistry of Fire - Properties of Materials
- Fire Dynamics for Fire Investigation
- Fire Pattern Development and Analysis
- Techniques of Conducting the Crime Scene - Investigation & Documentation

Course Methodology:

Lecture and laboratories: Classroom discussion on a meaningful level with individual and group participation. Pertinent audio-visual medial will be utilized throughout the semester. Students will complete all reading and related assignments and will be fully and adequately prepared to discuss salient points in subsequent class sessions. Additionally, **mandatory laboratory**

exercises that will serve as a part of your overall grade, will be scheduled during the semester. **THESE EXERCISES WILL BE SCHEDULED TO COINCIDE WITH THE CLASS AND LAST PAST THE END OF CLASS AND/OR CONDUCTED ON DESIGNATED WEEKENDS.**

Course Requirements: There will be at least two (2) examinations. The exams will consist of short answer, multiple choice, matching and true/false questions from topics covered in the lecture, assigned readings and handouts. . **Participation in laboratories* is mandatory as each will be a graded exercise.**

Grading:

A= 90% and above

B=80 - 89%

C=70 - 79%

D=60 - 69%

F=59% and below

Other Requirements:

Course requirements, in addition to the above-mentioned, may include a research paper, class project, abstracts or other instructor prescribed materials. Students are cautioned that all out of class assignments are to be completed by the individual student. Under no circumstances will assignments be accepted that reflect work other than by the student turning in the paper. The class size, instructor's schedule, and other influence require consideration for the determination of course methodology and requirements. The evaluation scheme and grading procedures for this class will be discussed during the initial class meeting.

Student Progress:

Students will be notified at the mid-point of the course. Grades and/or progress provided will include "Passing", "D", and "F".

Missed and Late Assignments:

Missed or late assignments will NOT be accepted by the instructor, unless prior approval has been obtained from the instructor. Therefore, if the student fails to turn in an assignment without the prior approval of the instructor no credit will be given for the assignment. The instructor reserves the sole right to determine what grounds constitutes a reasonable excuse for missing or submitting a late work assignment, the right to require the student to submit proper verification of such excuse, and the right to substitute or add additional assignments in lieu of late or missed assignments.

Attendance Policy:

The University Attendance Policy of 20% will be maintained. Students missing more than twenty percent of the classes without authorization from the instructor will receive an "F" for the final grade.

Laboratory Exercise*:

All excuses must be presented in writing either prior to or immediately after the absence to the appropriate professor, who may or may not accept the reason for the absence.

The following information pertaining to academic dishonesty issues was downloaded from [http://www. www.academicintegrity.eku.edu/](http://www.www.academicintegrity.eku.edu/)

Academic integrity is a fundamental value for the Eastern Kentucky University community of students, faculty, and staff. It should be clearly understood that academic dishonesty is not tolerated and incidents of it will have serious consequences. Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as the student who accepts such assistance and shall be subject to the same sanctions. Academic dishonesty can occur in different forms, some of which include cheating, plagiarism, and fabrication.

Students With Disabilities: If you are registered with the Office of Services for Students with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services Disabilities, please contact the Office directly either in person on the first floor of the Turley House, or by telephone at (859) 622-1500 V/TTY. Upon request, this syllabus can be made available in alternate forms.

* A laboratory exercise is defined as a practical exercise involving the application of classroom theory and/or principals in a “hands-on” fire investigation in efforts to determine the origin and cause of such incident and may also consist in the removal or installation (construction there of) of building materials and/or components at the discretion of the professor.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Safety, Security & Emergency Management	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Justice & Safety	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	FSE 450	
<input type="checkbox"/> New Program (Part III)	*Course Title <small>(30 characters)</small>	Fire Arson and Explosion Investigation II	
<input type="checkbox"/> Program Revision (Part III)	*Program Title		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	Date		Date
Departmental Committee	8-27-2007	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Reduce number of credit hours from 4 to 3 for FSE 450.

A. 2. Effective date: (Example: Fall 2001)
Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Request to lower the credit hours for the Fire and Safety Engineering Technology program FSE 350 and FSE 450 classes. FSE 350 and FSE 450 hours will be lowered from 4 credit hours to 3 credit hours in order to transition required credit hours needed for the curriculum and course revisions for the Fire Protection Administration and Fire, Arson and Explosive programs. The reduction will allow for a new class to be added to the Fire, Arson and Explosive program in electrical safety. This will also assist with correcting a problem that has continued to cause major problems with scheduling conflicts and overload pay for faculty.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

FSE 450 Fire Arson and Explosion Investigation II. (~~4~~ 3) A. Prerequisite: FSE 350. An continuation of Fire and Explosion Investigation I, with emphasis on the analysis of explosion scenes, scene processing, evidence collection, operation of homemade devices, condensed and diffuse phase fuel explosions, and scene reconstruction.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
FSE	450	Spring 2008	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	SSEM
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture _____	Laboratory _____	Other _____	Cip Code (first two digits only)
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*		Class Restriction, if any: (undergraduate only)
				FR _____ JR _____ SO _____ SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY Date of data entry _____ Data entry person _____
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Equivalent Course(s): (credit not allowed with; or formerly:)				
Course Prefix and No.				
Course Prefix and No.				
Course Prefix and No.				

FIRE AND SAFETY ENGINEERING TECHNOLOGY

SYLLABUS

COURSE: FSE 450-FIRE, ARSON AND EXPLOSION INVESTIGATIONS II

CREDIT HOURS: (3Credit Hours)

INSTRUCTOR:

Course Description:

An in-depth study of fire, arson and explosion scene investigation. Emphasis will be placed on the principles and techniques of scene preservation and analysis, management of investigative functions, documentation of the scene, and determination of the cause and origin of fires and explosions.

Text and Reading Material:

National Fire Protection Association, Guide to Fire Investigation, NFPA-921, 2004 Edition,

Practical Bomb Scene Investigation by Tom Thurman, 2006

Course Objectives:

Upon completion of this course, students will be able to discuss and demonstrate the methods and sequence of activities involved in the investigation of fires, suspected arson and bombings from moderate to scenes of extreme complexity. Additionally, the student will be able to accomplish the following: Distinguish the difference between fires that have been initiated by arson and distinguish the difference between accidental and caused explosions; Discuss the proper collection of evidence for chain of custody; Demonstrate the ability to recognize fire patterns; and Recognize the materials/components which are used in arson and bombings.

Course Outline:

(Including, but not limited to the following)

Legal considerations for expert testimony/cause determination

Explosives and arson devices and components

Post incident identification of components

Power Systems

- residential and light commercial (AC)
- electronics (DC)

Fire, arson and explosion scene preservation

Fire, arson and explosion scene processing:

- Evidence Collection
- Diagraming
- Interviews
- Photography
- Laboratory Capabilities
- Evidence Submission

Case studies of fire, arson and explosion incidents
 Appliance mechanical and electrical systems
 Building construction
 Fire modeling

Course Methodology:

Lecture and laboratories: Classroom discussion on a meaningful level with individual and group participation. Pertinent audio-visual medial will be utilized throughout the semester. Students will complete all reading and related assignments and will be fully and adequately prepared to discuss salient points in subsequent class sessions. Additionally, **mandatory laboratory** exercises that will serve as a part of your overall grade, will be scheduled during the semester. **THESE EXERCISES WILL BE SCHEDULED TO COINCIDE WITH THE TUESDAY CLASS AND LAST PAST THE 5:00 PM END OF CLASS AND/OR CONDUCTED ON DESIGNATED SATURDAYS.**

Course Requirements:

There will be at least three written (3) examinations. The exams may consist of short answer, multiple choice, matching, essay or/and true/false questions from topics covered in the lecture, assigned readings and handouts. **Participation in laboratories* is mandatory as each will be a graded exercise.**

Grading:

A= 90% and above
 B=80 - 89%
 C=70 - 79%
 D=60 - 69%
 F=59% and below

Other Requirements:

Course requirements, in addition to the above-mentioned, may include a research paper, class project, abstracts or other instructor prescribed materials. The class size, instructor's schedule, and other influence require consideration for the determination of course methodology and requirements. The evaluation scheme and grading procedures for this class will be discussed during the initial class meeting.

Student Progress:

Students will be notified in writing, at the mid-point of the course. Grades and/or progress

provided will include “Passing”, “D”, and “F”.

Missed and Late Assignments:

Missed or late assignments will NOT be accepted by the instructor, unless prior approval has been obtained from the instructor. Therefore, if the student fails to turn in an assignment without the prior approval of the instructor no credit will be given for the assignment. The instructor reserves the sole right to determine what grounds constitutes a reasonable excuse for missing or submitting a late work assignment, the right to require the student to submit proper verification of such excuse, and the right to substitute or add additional assignments in lieu of late or missed assignments.

Attendance Policy:

The University Attendance Policy of 20% will be maintained. Students missing more than twenty percent of the classes without authorization from the instructor will receive an “F” for the final grade. In the rare event that the student can not be present at a **Laboratory Exercise***, all excuses must be presented in writing either prior to or immediately after the absence to the appropriate professor, who may or may not accept the reason for the absence.

Students With Disabilities:

If you are registered with the Office of Services for Students with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services Disabilities, please contact the Office directly either in person on the first floor of the Turley House, or by telephone at (859) 622-1500 V/TTY. Upon request, this syllabus can be made available in alternate forms.

* A laboratory exercise is defined as a practical exercise involving the application of classroom theory and/or principals in a “hands-on” fire or explosion investigation in efforts to determine the origin and cause of such incident and may also consist in the removal or installation (construction there of) of building materials and/or components at the discretion of the professor.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Safety, Security, & Emergency Management
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part III)	*Program Title	Fire and Safety Engineering Technology (BS)
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major __, Option <u>X</u> ; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	8-27-2007	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	9/26/2007	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	10/18/2007
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

1. To add MAT 107 (College Algebra) to the Supporting Course requirements for the following options:
 Fire Protection Administration Option and Industrial Safety and Risk Management Option.
2. Reflect the changes in FSE 350 and 450, reduction of credit hours from 4 to 3.

A. 2. Effective date: (Example: Fall 2001)
 Spring 2008

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Request the addition of Math 107 to the Supporting Requirements for the Fire and Safety Engineering Technology program Fire Protection Administration and Industrial Safety and Risk Management option. This is in response to the need for Math 107 (College Algebra) for FSE 360 Fire Service Hydraulics and Water Supply. This class is heavy math and algebra based and the students need the background in order to be successful.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

For a new program, provide the catalog description as being proposed.

1. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
2. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striketrough~~ for deletions and underlines for additions.)

Fire and Safety Engineering Technology (B.S.)

Major Requirements.....45-61 hours

Core Requirements.....24 hours
FSE 101,120, 200, 221, 305, 320, 361, three hours approved (from 349,)

Options

Fire Protection Engineering Technology.....21 hours
FSE 201, 225, 300, 322, 360, 366, 410

Fire Protection Administration.....37 36 hours
FSE 201, 223, 225, 230, 300, 322, 350 (4), 360, 365, 375,400, 425,

Fire, Arson, and Explosion Investigation.....31 29hours
FSE 201, 223,225, 250,300, 350 (4), 370, 450 (4), 495, 499 (2)

Industrial Safety and Risk Management.....24 hours
FSE 300,322, 360, 362, 366, 367, 410, 412

Safety and Industrial Relations.....27hours
FSE 201, 225, 300, 362, 367, 410, 412, 420, 430

Supporting Course Requirements.....14-38 hours

Fire Protection Engineering Technology.....35 hours
CHE 101 & 107 Lab, CHE 102 , EHS 340; MAT 124, MAT 224; PHY 201, PHY 202, PHY 375; TEC 190.

Fire Protection Administration.....14-17 hours
CHE 101 &107 Lab, CHE 102, MAT 107, PSY 200, TRS 235.

Fire, Arson, and Explosion Investigation.....29 hours
CHE 101 & 107 Lab, or 111/115 Lab, CHE 102 OR 112/116 Lab, FOR 301; PLS 216, 316, 375, 416, 426,
JOU 325 OR TEC 315 OR TEC 313.

Industrial Safety and Risk Management.....26 29 hours
APS 110; APS 210, CHE 101 & 107 Lab , OR 111/115Lab; CHE 102 OR 112/116 Lab; EHS 340,
3 hours from EHS 345 OR 440; 3 hours from INS 370, 372 OR 378; MAT 107, TRS 332

Safety and Industrial Relations.....38 hours
EHS 340, 345, 440; CHE 101 & 107 Lab, OR 111/115 Lab, CHE 102 OR 112/116Lab; APS 110 OR 210; INS 378,
ACC 201, 202; ECO 230; MGT300, 320 , and three hours from MGT 440 OR 445.

General Education Requirements.....33-42 hours
Standard General Education program excluding the following per option:

Exclude Blocks II, IVB, VII (QS) and VIII (6 hours) for Fire Protection Engineering Technology Option.

Exclude Blocks II, VB, and VIII (6 hours) for Fire Protection Administration Option.

Exclude Blocks VIII(6 hours) for Fire, Arson, and Explosion Investigation.

Exclude Blocks II and VIII (6 hours) for Industrial Safety and Risk Management Options.

Exclude blocks VB and VIII (6 hours) for Safety and Industrial Relations.

Refer to Section Four of this Catalog for details on the General Education and University requirements.

University Requirement.....1 hour
JSO 100

Free Electives.....1-14 hours

Total Curriculum Requirements.....128-129 hours




EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

Enrollment Management
Office of the Associate Vice president
Gary.Kuhnhenh@eku.edu • www.eku.edu
(859) 622-1405 • Fax (859) 622-1451

SSB CPO 63
521 Lancaster Avenue
Richmond, Kentucky 40475-3102

MEMO

To: **Council of Academic Affairs**
From: 
Gary Kuhnhenh, Interim Associate Vice President
Enrollment Management
Date: **October 10, 2007**
RE: **Proposed Developmental Education Policy Revision**

The Division of Enrollment Management wishes to put forth a proposal for consideration by the Council on Academic Affairs to revise the Developmental Education Policy. The policy revision has been considered and approved by the University Developmental Advisory Committee and the Enrollment Management Direct Reports Team.

The revised policy reflects changes related to:

- a) The number of hours students with two developmental need areas can enroll in each semester (from the current 12 to 13 hours).
- b) The use of registration holds for students not completing developmental requirements within two semesters of enrollment.
- c) Allowing students to be advised by the college of the intended major if the student has two developmental need areas.
- d) Allowing summer enrollments that are not restricted by the need to take developmental coursework prior to enrolling in courses for degree credit.

These changes in policy should have a positive impact on retention and graduation of students identified with essential skill area needs.

Thank you for your consideration of this policy revision.





Enrollment Management

Developmental Education Policy Revision

Revise the developmental education policy to

- a) allow students to take 13 credit hours with two developmental education need areas,
- b) create registration holds on students not completing developmental requirements in two semesters of enrollment,
- c) allow students with two developmental need areas to be advised within colleges and declare a General Studies major within the college, and
- d) allow summer enrollments that are not restricted by the need to take developmental coursework first.

Current Policy Statement:

Information concerning the developmental education program and related policies and restrictions begins on page 36 of the 2007-08 ECU Undergraduate Catalog.

The developmental education program at ECU helps students achieve academic success by developing or enhancing skill level proficiencies in the areas of reading, writing, and mathematics needed for success in college-level courses.

At ECU, all students must demonstrate basic skill proficiencies in these areas as determined by the ACT or SAT tests or University placement test scores. The following policies relate to developmental enrollment and completion requirements for degree seeking students and enrollment restrictions. Not all requirements are being revised.

Developmental Enrollment and Completion Requirements

- 1) All full- or part-time with developmental requirements in two or more areas must take GSO 102 in the first semester of enrollment.
- 2) All full- or part-time students with developmental requirements, identified by the ACT and local placement testing, are required to enroll in the specified developmental course(s) during their first and each subsequent semester of enrollment, including summer, at ECU until all developmental requirements are completed.
- 3) Part-time students must enroll in any required developmental course(s) before attempting coursework which carries academic credit, other than GSO 102.
- 4) Students with developmental requirements are allowed a maximum of two consecutive terms of University enrollment to successfully complete each required course.
- 5) Students with developmental requirements must complete all required developmental courses by the end of the term in which they attempt their 45th credit hour, including developmental hours. Withdrawal from a developmental course counts as one semester of University enrollment toward the attempted completion of developmental requirements.
- 6) Students not completing developmental requirements as outlined above will be developmentally dismissed from the University until the developmental deficiencies are remediated by some alternative means such as taking the appropriate course(s) at another institution or demonstrating proficiency with ACT scores.

Restrictions with Developmental Requirements that will be included in this policy revision are:

- a) Students with two or more developmental area requirements are enrolled as “Undeclared” majors. The Office of Academic Advising and Retention will assist these students in creating linkages to the departments and their intended majors.
- b) Students with two or more developmental area requirements are restricted to 12 hours of University enrollment, unless otherwise specified by admission status.

Rationale and Benefit of Revision:

Several procedural changes have taken place since the implementation of the above policies and procedures that allow for managing enrollment of students with developmental needs in alternative ways. Those changes and needs are outlined below.

We now are able to easily identify students with developmental needs and notify those not enrolled in required coursework to do so. We have registration holds that can be applied to restrict enrollments if students are not appropriately enrolled in needed coursework. Dismissing students is not in the best interest of the University for those students who have not been appropriately informed about the need to register for needed developmental coursework. The recommended policy change is that students who do not complete a needed developmental course in two semesters of enrollment have a registration hold. The hold will be lifted as the student registers for the needed developmental course. Students with developmental needs will still be held to completing all developmental requirements within 45 hours of enrollment, including developmental coursework, so that the student does make progress towards a degree. Students not completing all developmental requirements during the 45th hour of enrollment, including developmental coursework, will be developmentally dismissed.

Many exceptions are given for students to take a 13th credit hour if they enter with two developmental education areas. Several of these exceptions relate to students who want to enroll in a one hour physical fitness or CPR course or a one hour music or art course needed to keep a scholarship. Therefore, it is the recommendation that the policy limiting enrollment to 12 hours be changed to 13 hours of enrollment for students with two developmental education need areas.

Students are currently admitted as “Undeclared” majors and advised by the Office of Academic Advising and Retention if they have two or more developmental area needs. The recommended change would be to allow students with two developmental need areas who wish to declare a major to declare a college and the General Studies Degree program within the college as a major. These students would then be advised by the college advisors or college advising office. The goal is to positively impact the retention of underprepared students by providing a direct link to their college. Students with three developmental education area needs, the students at greatest risk, would continue to be “undeclared” in major and advised by the Office of Advising and Retention. This change is in part needed because of the raising of the college readiness standards (mathematics from 18 to 19 and reading from 18 to 21) in fall 2009 which will greatly impact the numbers of students with two developmental area needs.

If students will not be dismissed after two terms of enrollment when one is a summer term, the policy can be revised so that information on summer enrollments is not included. This has been a necessary revision since it is often not possible for all ECU campuses to offer developmental coursework during the summer session. We want to encourage students to take developmental courses prior to their first fall semester and during summer sessions to complete needed requirements. We also want to encourage students to begin or continue their work toward degree during summer terms.

The Office of Transition and University Services will have responsibility for authorizing second and subsequent repeats of all developmental education courses (090 and 095 level courses). Currently, second and subsequent repeats are authorized by college deans. However, under the current developmental education dismissal policy, the deans of the five colleges do not authorize second or subsequent repeats for developmental courses. This is because students are developmentally dismissed if they have not successfully completed a developmental course within two semesters of enrollment and it is the decision of the Readmission Appeals Committee to allow the dismissed student a third enrollment. To maintain consistency for repeating courses in the future, should the new policy be approved, students repeating a developmental course for the second or subsequent time will meet with Transition and University Services staff to discuss developmental policy, student proficiency options, and completion of the exception form.

TARGETED GROUP/AUDIENCE:

Students entering underprepared in the essential skill areas of English, mathematics, and reading.

TIMELINE:

The change will be implemented by Spring 2008, if approved.

ESTIMATED COST (AND/OR RELATED SAVINGS):

This should be a no cost item for the University because of the positive impact on retention. A review will be completed for the number of students entering each college to determine need for additional advisors within colleges, particularly Arts and Sciences and Health Sciences.

ACTION STEPS:

1. Prepare proposal to go to Council on Deans, CAA, Faculty Senate, Board of Regents and other appropriate committees.
2. Adjust the catalog, website, and training materials to reflect the new policy.
3. Provide training for all related offices and university advisors concerning the new policy.

ASSESSMENT (TBD):

Monitor the readmission, persistence, and graduation rates of students not meeting the entering with developmental needs to determine the impact of the new policy.