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Faculty Senate Minutes, Feb. 7, 1994

Eastern Kentucky University, Faculty Senate

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FACULTY SENATE MINUTES
EASTERN KENTUCKY UNIVERSITY

FEBRUARY 7, 1994

CALL TO ORDER

The Faculty Senate of Eastern Kentucky University met on Monday, February 7, 1994, in the Faculty Dining Room of the Powell Building. The Senate Chair, Allen Engle, called the meeting to order at 3:30 p.m.

The following members of the Senate were absent:

*S. Davis	W. Davis	V. Falkenberg
*D. Feltner	*M. Fleming	J. Frazier
*H. Funderburk	*D. Gale	*A. Harnack
*R. Hopkins	T. Kubiak	*N. Lee-Riffe
*J. Martin	*T. Ricks	*W. Schulz
*I. Slusher	*J. Thomas	

*Indicates prior notification to Faculty Senate Secretary

Visitors to the Senate were: Mr. J.D. Burnham, Anthropology, Soc., Soc. Work; Mr. James R. Clark, Planning and Budget; Dr. Ron Messerich, Philosophy and Religion; and Ms. Angie Hatton, Eastern Progress.

Senator Robinette served as acting parliamentarian for the meeting.

APPROVAL OF THE MINUTES

Chair Engle called for additions and corrections to the December 6, 1993, minutes. Change to be made on page 4, second sentence of paragraph under Committee on Faculty Rights and Responsibilities: Senator Harnack under UNFINISHED BUSINESS. Third word should be voted, not approved. No further changes were made. The minutes were approved as corrected.

REPORT FROM THE PRESIDENT

Dr. Funderburk was out of town, but he sent a message to be read by the Chair, Allen Engle. There were four points to the message:

1. Two copies of the Higher Education Review Committee report are in the library. Extensive appendices may be viewed in the President's office or Dr. Enzie's office.

Mr. James R. Clark was recognized by the Senate. Mr. Clark answered questions about the HERC report and on the continuing

work to be done by the Council on Higher Education in the areas of standardization of curriculum, rationalization of programs, and funding programs. Mr. Clark said that the HERC report was approved December 21. The governor based his budget recommendations partly on that report. It will take about twelve months of planning to implement the report, and the first status report on implementation will be due to the governor on July 1, 1994.

2. Two copies of the Teacher Preparation Task Force Report are now in the library.
3. Higher education did not fare well in the governor's budget. The president and other university officials will be working with the General Assembly to improve this. For example, the governor has proposed increases in higher education for 1994-95 and 1995-96 of 2% and 3% respectively as compared to the request of the Council on Higher Education for 3% and 5%. The overall state budget increase, proposed by the governor is 5% for 1994-95 and 6% for 1995-96. The higher education portion of the budget is proportionately smaller and needs some adjustment to ensure equity.

Mr. Clark briefly projected university salary raises over the next biennium--2% if tuition is increased, 1% if tuition is not increased. He noted that the governor wants all state employees to receive a 5% raise annually. The governor did not recommend any capital construction monies for ECU. A question was asked if any early retirement incentive packages had been proposed. Mr. Clark said that two bills are in the General Assembly at this time, each offering 10% incentives.

4. The Board of Regents recently approved the formation of a steering committee for the next university self-study. Senator Wisenbaker has been appointed director of the self-study, which will be conducted during the 1994-95 academic year. As long as the self-study continues, monthly updates will be given to the Senate.

REPORT FROM THE EXECUTIVE COMMITTEE: CHAIR ENGLE

The Executive Committee met on Tuesday, January 25. The Executive Committee discussed a series of agenda items for the February meeting. The committee was notified that an interim report was coming in February from the Ad Hoc Committee on Child Care. The committee received a motion from the Committee on Rules on defining more closely parliamentary procedures and recommended for the motion.

The committee also received two reports from the Ad Hoc Committee on Teaching and Research Ethics; the first report on the

topic of the use of Human Subjects for Research and the second report on the topic of policy Governing Scientific Misconduct. After some deliberation and clarification of terms, the committee recommended the motions.

Finally, the committee received a motion on Library Privileges from the University Libraries Committee via the Council on Academic Affairs. After some discussion and suggestions, the committee recommended the motion.

REPORT FROM THE FACULTY REGENT: SENATOR FREED

Senator Freed reported on the January Board of Regents' meeting. Honorary degree candidates were presented, and he said it was a very impressive list; however, names have not been released. A brief discussion of the gender equity issue showed that this is a really complicated matter especially in the area of athletics. Senator Freed commented on the HERC recommendations. He believes that if the recommendations are implemented, the state will realize little financial savings. Senator Freed will be organizing small groups of faculty to meet and discuss issues and concerns with the president.

REPORT FROM THE COSFL REPRESENTATIVE: SENATOR LEE-RIFFE

Since Senator Lee-Riffe was unable to attend this Faculty Senate meeting, Senator Hart reported that COSFL met on January 8 and that the main topic of discussion was the collective bargaining efforts at the University of Louisville, Kentucky State University, and Jefferson Community College. He reported that the University of Louisville faculty was unhappy about funds being proposed to be spent on a new football stadium. The next meeting will be February 12, so that COSFL can discuss items that might be brought to the attention of the state legislature.

REPORT OF STANDING COMMITTEES

Committee on Budget: Senator Rink

Senator Rink presented a very detailed report from the committee on the university's budget. Trends and comparisons of figures were given for the past three years. Of particular note is the trend of increased student tuition in the face of declining state appropriations.

A question was raised as to meaning of "public services" in the budget report. These are training resource centers and grants for special services which the state has turned over to Eastern and which must be self-supporting. Mr. Clark reported that \$65 from student activities fees go to intercollegiate athletics funding. Senator Rink noted that last fiscal year's intercollegiate athletics income was \$600,000 less than expenditures.

The Budget Committee plans to report back to the Senate in May after the university budget goes to the Board of Regents. In response to several questions about the cost of instruction, Mr. Clark emphasized that the state is getting its money's worth from Eastern. Senator Laird commended the committee for its thorough and enlightening report.

A question was asked, in the light of Morehead State University's proposed abolition of football scholarships and the prospect of diminishing state appropriations, about the possibility of athletic scholarships at Eastern being cut so as to generate more funds internally for other programs. Mr. Clark mentioned that it is difficult to compare institutions and how they handle budgetary priorities. At Eastern restructuring has been in effect for several years. Through budget reallocation and careful planning, Eastern has been able for the most part able to avoid crisis budgetary situations. Mr. Clark reiterated that all units on campus, especially intercollegiate athletics, have undergone very careful analysis and continual assessment in order to save money, to increase productivity, and to promote efficiency.

Committee on Committees: Senator Rink

Senator Rink reported that this committee agreed on a format for nominating faculty and will send copies of the letter to deans, chairs, and faculty for input.

Committee on Elections: Senator Tracy

Senator Tracy reported that he had handed out copies of the roster of Faculty Senate members for 1993-94 and to see him after the meeting for any corrections.

Committee on Faculty Rights and Responsibilities: Senator Harnack

In the absence of Senator Harnack, Senator Hart reported that there was no report.

Committee on Rules: Senator Duncan

Senator Duncan stated that the committee's report will be given in the Unfinished Business portion of the meeting.

UNFINISHED BUSINESS

Ad Hoc Committee to Study Child Care: Senator Kopacz

Senator Kopacz reported that the committee developed a survey instrument during the Fall semester which was distributed to both permanent and part-time faculty and staff in early January. The results are currently being tabulated. The committee also contacted officials in Frankfort concerning legal requirements for

the child care center. Several issues such as identifying space on campus for the center, staffing, and budgeting are still to be studied by the committee.

Committee on Rules: Senator Duncan

Senator Duncan moved the following motions concerning changes in the rules of the Faculty Senate:

Motion 1:

Change Article V C. to read: The current edition of Robert's Rules of Order Newly Revised shall govern. . .

Motion 2:

Change Article VII D., Section 4 to read: The current edition of Robert's Rules of Order Newly Revised shall govern. . .

Motion 3:

Change Article VII D., Section 5 to read: Senate voting on all matters, except election of officers, shall be viva voice or by separation of the house. Members of the Standing Committees of the Senate shall be elected by ballot except that a voice vote may be taken when there is the same number of nominees as positions to be filled on the committee.

Motions one through three were approved by voice vote.

Ad Hoc Committee on Teaching and Research Ethics: Dr. Messerich

Committee Chair Dr. Ron Messerich reported that in the area of teaching ethics the committee is still studying such issues as sexual harassment complaints by students, rules to be followed in charging students for locally reproduced materials, and a professional code of ethics for teachers. The Senate Executive Committee suggested the Ad Hoc Committee's proposal concerning the Use of Human Subjects in Research be submitted to the Division of Grants and Contracts for review before it is brought back before the Senate. Dr. Messerich explained the committee's position on the issues of scientific misconduct and use of human subjects in research. Senator Miller moved the following proposals from the committee's report on policy governing scientific misconduct:

Proposal 1:

The Faculty Senate instruct its standing Committee on Faculty Rights and Responsibilities to review this policy and propose to the Senate whatever changes it sees fit.

Proposal 2:

The recommendations listed below be passed along to that committee as non-binding recommendations.

Senator Freed seconded the proposals. Several questions were raised about the procedure to implement the proposal and whether or not the Faculty Rights and Responsibilities Committee was the proper committee to handle the issue. The proposals were approved by voice vote.

NEW BUSINESS

Senator Enzie moved acceptance of the following motion from the Council on Academic Affairs and University Libraries Committee concerning library policies:

1. **Blocking**--That a "block" be placed against those individuals who have materials at least on semester overdue. The "block" would prevent the individual from checking out library materials, withhold loan privileges, and on-line database searches. This block would be uniformly applied to any library user who meets the criteria listed here.

2. **Change In Policies for Faculty/Staff**--Henceforth, existing library policies relating to recalls, payment for lost or damaged books, and "block" be extended to include faculty and contract staff.

2a. **Recalls**--Any "recalled" items must be returned to the Library within five work days. Failure to do so will oblige the Libraries to levy a \$1.00/day charge per item for each additional day that the item is not returned (to a limit of \$15/item).

2b. **Overdue/Lost**--Any library item which is overdue, and is not renewed within four weeks of the close of the semester in which the material was due, will be considered a "lost" item and the faculty member will be charged for the replacement of that item. [There is no set limit. Replacement cost varies depending on availability (actual cost for in-print; average cost depending on subject area for out-of-print)]. If the obligation is not resolved within the semester, a "block" of library privileges will be placed against that individual.

2c. **Damaged**--For items which are returned in a damaged state, a charge will be levied based upon the extent of the damage.

Senator Laird moved to amend the first sentence of "Blocking" to read "That a block be placed against those individuals who have overdue materials." The amendment was accepted and the amended motion was approved by voice vote.

Senator Tackett was asked by her constituents to bring before the Senate two questions about the extent of faculty involvement in the newly revised university mission statement and the common academic course number report from the Council on Higher Education. Mr. Clark explained that the wording of the refined mission statement was developed, without direct faculty involvement, from institutional goals and strategic directions of the current institutional plan in which the faculty had major input, to satisfy the Higher Education Review Committee's request for new mission statements from all state universities. Chair Engle mentioned that HERC and the Council on Higher Education wanted to develop a common template for mission statements for reporting purposes, so that specific differences between universities could be noted as part of a movement toward standardized academic programs in the state. Senators Enzie and Culross explained the history and current status of the common course numbering task force. In response to a Kentucky state senator's interest in a common course numbering plan for all state universities, the Council on Higher Education approved a report to establish a task force to develop a plan. Senator Culross represents Eastern on the task force. To date there has been no faculty involvement in the plan, but much involvement is anticipated as the task force begins its work.

REPORT FROM THE COUNCIL ON ACADEMIC AFFAIRS: SENATOR ENZIE

No report was given.

ADJOURNMENT

There being no further business to come before the Senate, Senator Enzie moved for adjournment. The meeting was adjourned at 4:46 p.m.



Charles C. Hay III
Faculty Senate Secretary