

2-19-2009

Council on Academic Affairs Minutes, Feb 19, 2009

Eastern Kentucky University

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Eastern Kentucky University, "Council on Academic Affairs Minutes, Feb 19, 2009" (2009). *Council on Academic Affairs*. Paper 38.
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COUNCIL ON ACADEMIC AFFAIRS MINUTES

February 19, 2009

Members Present: Allen Ault, Onda Bennett, Lindsey Cross, Ed Davis, Tina Davis, Michael Foster, Verna Freer, Linda Frost, Claire Good, Gary Kuhnenn, Kim Naugle, Jaleh Rezaie, Benton Shirey, Janna Vice, Deborah Whitehouse

Members Absent: Rich Boyle*, Steve Byrn, E.J. Keeley, Sandra Moore, Rodney Piercey Liz Throop, Mixon Ware
*indicates prior notification

Non-Members Present: Lana Carnes, Linda Turner, Victor Kappeler

Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on February 19, 2009.

Approval of the Minutes – January 22, 2009
The minutes were approved as distributed.

ACTION ITEMS

Office of the Registrar

Approved	Stopping Out Policy <i>Catalog</i> Language Proposal <i>The current policy requires students to go through the formal readmission procedure if they are stopped out for more than one semester. The proposed revision would extend this time period to 24 months.</i>	<u>Effective Date</u> Fall 2009
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Justice & Safety

<u>Department of Criminal Justice & Police Studies</u>		
New Courses		
Approved	PLS 414 Social Forces and Policing Society	<u>Effective Date</u> Fall 2009
Program Revisions		
Approved	Police Studies B.S. Major – Revise courses in the CORE and add new course PLS 414	Fall 2009
Approved	Police Studies A.A. Major – Revise courses in the CORE and add new course PLS 414	Fall 2009
Approved	Minor in Police Studies – Revise course requirements, remove PLS 216, add PLS 414	Fall 2009
MOA		
Approved	Awarding Academic Credit for Non-Collegiate Instruction between ECU and Kentucky Department for Criminal Justice Training for Basic Training Program	Fall 2009

Business & Technology

<u>AFIS</u>		
Program Revisions		
Approved	BBA Accounting – Request exclusion in Gen. Ed. requirements for Block VII	<u>Effective Date</u> Fall 2009

		<u>Effective Date</u>
Approved	BBA Computer Information Systems – Request exclusion in Gen. Ed. requirements for Block VII	Fall 2009
Approved	BBA Insurance – Request exclusion in Gen. Ed. requirements for Block VII	Fall 2009
Approved	BS Insurance – Revise Degree requirements, GPA	Fall 2009
Approved	BBA Finance – Revise required courses within program	Fall 2009

MMAC**New Course**

Approved	MKT 405	Fall 2009
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Program Revision

Approved	BBA Marketing – Revise courses within program, add new course MKT 405	Fall 2009
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Approved	BBA Corporate Communication & Technology – Request exclusion for Gen.	Fall 2009
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Approved	Ed. requirements	
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	BBA General Business – Request exclusion for Gen. Ed. requirements	Fall 2009
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Approved	BBA Management – Request exclusion for Gen. Ed. requirements	Fall 2009
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TECH**Course Dropped**

Approved	INT 101 Introduction to Manufacturing	Fall 2009
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Program Revision

Approved	B.S. in Career & Technical Education (Teaching) – require a professional seminar as major requirement	Fall 2009
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EducationEffective DateCurriculum & Instruction**Course Revisions**

Approved	ELE 322 Physical Education in the Elementary School - Add a prerequisite	Fall 2009
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Approved	ELE 361 Art in the Elementary Grades P-5 - Add a prerequisite	Fall 2009
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Approved	ELE 362 Music Education for the Classroom Teacher - Add a prerequisite	Fall 2009
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Approved	ELE 365 Health Education P-5 - Add a prerequisite	Fall 2009
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Approved	ESE 490 Secondary Curriculum, Classroom Organization, and Mgmt. - Remove corequisite	Fall 2009
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Approved	LIB 501 Literature & Related Materials for Transcents - Revise title/description	Summer 2009
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Approved	LIB 701 Literature & Related Materials for Transcents - Revise title/description	Summer 2009
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Approved	LIB 802 Literature & Related Materials for Young Adults - Revise title/add prereq	Summer 2009
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Approved	LIB 805 Advanced Children's Literature - Remove prerequisite	Summer 2009
----------	--	-------------

Approved	LIB 821 Reference & Bibliographic Services- Revise title/description	Summer 2009
----------	--	-------------

Approved	LIB 870 K-12 School Media Librarian Practicum - Change number of hours available	Summer 2009
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Program Revision

Approved	Master of Arts in Teaching – ART option - Revise requirements for admission	Summer 2009
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Special Education**Course Dropped**

Approved	SED 806 Advanced Assessment & Methods for Moderate & Severe Disabilities	Summer 2009
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Approved	SED 818 Special Topics in Severe & Multiple Disabilities	Summer 2009
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Teacher Education Services**Program Revision**

Approved	Advising, Admission, Field Placement & Certification - Update Teacher Education Requirements; Revise <i>Catalog text</i>	Fall 2009
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Art & SciencesEffective DateArt & Design**Course Revision**

Approved	DES 250 (Intro to Graphic Design) – Revise course description.	Fall 2009
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Approved	DES 350 (Typography I) - Revise course description.	Fall 2009
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		<u>Effective Date</u>
Approved	DES 351 (Sophomore Studio) - Revise course description.	Fall 2009
	<u>Biological Sciences</u>	
	Program Revision	
Approved	B.S. in Biology- Pre-Medical Sciences- Remove PSY 200 from supporting courses	Summer 2009
Approved	B.S. in Biology- Pre-Veterinary Sciences- Remove/add courses from/to “Additional Pre-Vet Requirements”	Summer 2009
	<u>English & Theatre</u>	
	Course Revision	
Approved	ENG 805 (Writing Project) - Change the number of credit hours available.	Summer 2009
	<u>Government</u>	
	Program Revision	
Approved	Paralegal Program- Drop a current course and replace it with a new course.	Fall 2009
Approved	Paralegal Studies- Drop a current course and replace it with a new course.	Fall 2009
	<u>History</u>	
	Course Revision	
Approved	HIS 231(Western Civilization I) - Revise title	Fall 2009
Approved	HIS 232 (Western Civilization II) - Revise title	Fall 2009
	New Courses	
Approved	HIS 330 (Ancient Egypt) - Add course to curriculum	Fall 2009
Approved	HIS 337 (Christianity E & W to 1500) - Add course to curriculum	Fall 2009
	Program Revisions	
Approved	B.A. in History - Revise distribution requirements	Fall 2009
Approved	B.A. in History/Teaching- Revise distribution requirements	Fall 2009
	<u>Philosophy & Religion</u>	
	New Course	
Approved	PHI 110W (Beginning Philosophy: W) – Add a new course.	Fall 2009
Approved	PHI 340W (Philosophy of Science: W) - Add a new course.	Fall 2009
	Course Revision	
Approved	PHI 110 (Beginning Philosophy) – Change catalog text.	Fall 2009
Approved	PHI 340 (Philosophy of Science) - Change catalog text.	Fall 2009

DISCUSSION ITEMS

Office of Advising & Retention

Introduction of AA General Studies Degree Proposal

The proposal for an AA General Studies Degree was presented to the CAA for discussion and review. The Faculty Senate also has a subgroup reviewing the proposal. E.J. Keeley, Steve Byrn, and the Faculty Senate will work on reviewing and preparing this proposal for action. The proposal will return to the CAA as an action item at the March 19, 2009, CAA meeting.

Office of Enrollment Management and Dual Credit Task Force

EKU Now! Program *Catalog* language proposal

Proposal to combine Jump Start and Dual Credit for High School students. This proposal will return to the CAA as an action item in March and to the Faculty Senate in April.

Office of the Registrar

Course By Special Arrangement process review

The Office of the Registrar presented this item to the CAA for review of the Course By Special Arrangement process. All CAA members were asked to bring examples of extreme scheduling conflicts that have warranted a need for Course By Special Arrangement. These examples will be presented and discussed when this item returns as an action item in the March CAA meeting.

Process for Dropping Multiple Courses

A new course drop form was submitted for review by the CAA that will allow multiple dropped courses to be submitted to the CAA on one form. This new course-drop process will allow the Colleges to more easily drop courses that are no longer offered. The CAA recommended revisions to the form which will be made by the Office of the Registrar prior to circulation and posting of the form.

Revisions for 2009-10 *Catalogs*

The deadline for submitting items to the CAA for inclusion in the 2009-10 *Undergraduate* and *Graduate Catalog* is March 5, 2009 – this is the due date for electronic proposals to be submitted to the Catalog and Curriculum Specialist. CAA submission and meeting dates are available on the CAA Web site at:

http://www.academicaffairs.eku.edu/committee/academic_council/meeting/meetings08-09.php

Office of the Provost

Incomplete Grade Policy

A copy of the current *Catalog* policy was circulated for review by CAA members. The Incomplete Grade Policy will return to the CAA in March as an action item for clarification.

Class Rosters for Fall 2009 – Reporting Students Not in Attendance

The CAA discussed the responsibility to monitor class rosters and attendance as an effort in improving Student Retention.

Graduate Education and ResearchRevision to *Graduate Catalog* section “*Catalog Applicability*”

Proposal to revise the current policy regarding students who discontinue their enrollment and reapply for re-entry. The current policy requires students to apply for re-entry if they discontinue their enrollment for more than one calendar year. The proposed revision would change the time period to 24 months.

Addition to *Graduate Catalog*: Readmission

Proposal to add a Readmission section to the *Graduate Catalog* to provide additional guidance to students regarding admission policies.

Revision to the *Graduate Catalog*: Probationary Admission

Proposal to revise Probationary Admission *Catalog* language to provide program coordinators and advisors with clear guidelines on granting appropriate admission status.

INFORMATION ITEMSFaculty Senate Update

The following CAA items were approved by the Faculty Senate at the January 12, 2009 meeting:

1. **Economics B.A.** –*Program revised*
2. **Geography B.A.** –*Removed specialty areas*
3. **Paralegal Program** – *Changed course requirements. The justification was edited following recommendations by the Senate. The department will provide revised forms for the Registrar’s Office.*
4. **B.B.A. Finance-Real Estate Option/Minor in Real Estate/RST Certificate within the Finance Major** *Suspended Real Estate Option, Minor in Real Estate and the RST Certificate*
5. **Agriculture B.S. Area Major** –*Removed the college requirements BTS 300 and moved AGR 305 from Core Courses to Supportive Courses*

6. **Horticulture B.S. Area Major** –*Removed the college requirements BTS 300 and moved AGR 305 from Core Courses to Supportive Courses*
7. **Business Marketing Education/Teaching B.S.** –*Require a professional seminar/conference experience as part of major requirements through BTS 300 and 400 for all juniors and seniors in the College of Business & Technology. The Curriculum Form was edited to reflect the actual change being made, following recommendations by the Senate.*
8. **AAS Technology; Digital Imaging Design** –*Dropped ART 100 or 152 and added TEC 190 in the Digital Imaging Design Option*
9. **Minor in Computer Electronic Publishing** –*Changed the name of minor to Minor in Digital Imaging Design*
10. **MAEd Gifted Education** –*Allow for Certification after 12 hours*
11. **Baccalaureate & Graduate Nursing** –*Revised APRHN Option*
12. **Master of Public Health** –*Revised credit hours and required/elective courses*

The following CAA item was withdrawn at the Faculty Senate meeting:

1. **Edd Leadership and Policy Studies** – *Proposal to revise Program hours*

Board of Regents Items

Reminder: Departmental cover letters for Board of Regents items are due to the Registrar's Office on January 30, 2009.

Baccalaureate Degree Upper Division Requirements Workgroup

1. The Faculty Senate chose to have a member serve with the group that is working to determine the appropriate number of upper division credit hours for Baccalaureate Degree Requirements. Dr. David May will be the Senate's representative on the workgroup.
2. The workgroup, chaired by Dr. Liz Throop, will submit a report to the Council on Academic Affairs at the February 19, 2009, CAA meeting.

The Council on Academic Affairs was adjourned at 3:55 p.m.

COUNCIL ON ACADEMIC AFFAIRS AGENDA

February 19, 2009

1. Call to Order
 2. Approval of the Minutes – January 22, 2009
-

Action Item

Stopping Out Policy Language Proposal

Office of the Registrar

Justice & Safety

Criminal Justice & Police Studies

New Courses

PLS 414 Social Forces and Policing Society

Program Revisions

Police Studies B.S. Major – Revise courses in the CORE and add new course PLS 414

Police Studies A.A. Major – Revise courses in the CORE and add new course PLS 414

Minor in Police Studies – Revise course requirements, remove PLS 216, add PLS 414

MOA

Awarding Academic Credit for Non-Collegiate Instruction between ECU and Kentucky

Department for Criminal Justice Training for Basic Training Program

Business & Technology

AFIS

Program Revision

BBA Accounting – Request exclusion in Gen. Ed. requirements for Block VII

BBA Computer Information Systems – Request exclusion in Gen. Ed. requirements for Block VII

BBA Insurance – Request exclusion in Gen. Ed. requirements for Block VII

BS Insurance – Revise Degree requirements, GPA

BBA Finance – Revise required courses within program

Page

AFIS 1

AFIS 3

AFIS 5

AFIS 7

AFIS 10

MMAC

New Course

MKT 405

MMAC 1

Program Revision

BBA Marketing – Revise courses within program, add new course MKT 405

MMAC 8

BBA Corporate Communication & Technology – Request exclusion for Gen. Ed. requirements

MMAC 10

BBA General Business – Request exclusion for Gen. Ed. requirements

MMAC 12

BBA Management – Request exclusion for Gen. Ed. requirements

MMAC 14

TECH

Course Dropped

INT 101 Introduction to Manufacturing

TECH 1

Program Revision

B.S. in Career & Technical Education (Teaching) – require a professional seminar as major requirement

TECH 3

Education

Curriculum & Instruction

Course Revisions		<u>Page</u>
ELE 322 Physical Education in the Elementary School	Add a prerequisite	1
ELE 361 Art in the Elementary Grades P-5	Add a prerequisite	4
ELE 362 Music Education for the Classroom Teacher	Add a prerequisite	7
ELE 365 Health Education P-5	Add a prerequisite	10
ESE 490 Secondary Curriculum, Classroom Organization, and Management	Remove corequisite	13
LIB 501 Literature & Related Materials for Transcents	Revise title/description	16
LIB 701 Literature & Related Materials for Transcents	Revise title/description	18
LIB 802 Literature & Related Materials for Young Adults	Revise title/add prereq	20
LIB 805 Advanced Children’s Literature	Remove prerequisite	23
LIB 821 Reference & Bibliographic Services	Revise title/description	25
LIB 870 K-12 School Media Librarian Practicum	Change number of hours available	27
Program Revision		
Master of Arts in Teaching – ART option	Revise requirements for admission	30

Special Education

Course Dropped		<u>Page</u>
SED 806 Advanced Assessment & Methods for Moderate & Severe Disabilities		32
SED 818 Special Topics in Severe & Multiple Disabilities		34

Teacher Education Services

Program Revision		<u>Page</u>
Advising, Admission, Field Placement & Certification	Update Teacher Education requirements	36
	Revise <i>Catalog text</i>	

Arts & Sciences

Art & Design

Course Revision		<u>Page</u>
DES 250 (Intro to Graphic Design) – Revise course description.		ARTD 1
DES 350 (Typography I) - Revise course description.		ARTD 4
DES 351 (Sophomore Studio) - Revise course description.		ARTD 7

Biological Sciences

Program Revision		<u>Page</u>
B.S. in Biology- Pre-Medical Sciences- Remove PSY 200 from supporting courses		BIOS 1
B.S. in Biology- Pre-Veterinary Sciences- Remove/add courses from/to “Additional Pre-Vet Requirements”.		BIOS 3

English & Theatre

Course Revision		<u>Page</u>
ENG 805 (Writing Project) - Change the number of credit hours available.		ENTH 1

Government

Program Revision		<u>Page</u>
Paralegal Program- Drop a current course and replace it with a new course.		GOVN 1
Paralegal Studies- Drop a current course and replace it with a new course.		GOVN 5

History

Course Revision		<u>Page</u>
HIS 231(Western Civilization I) - Revise title		HIST 1
HIS 232 (Western Civilization II) - Revise title		HIST 3

New Courses

HIS 330 (Ancient Egypt) - Add course to curriculum	<u>Page</u> HIST 5
HIS 337 (Christianity E & W to 1500) - Add course to curriculum	HIST 15

Program Revisions

B.A. in History - Revise distribution requirements	HIST 26
B.A. in History/Teaching- Revise distribution requirements	HIST 28

Philosophy & Religion

New Course

PHI 110W (Beginning Philosophy: W) – Add a new course.	PHRE 1
PHI 340W (Philosophy of Science: W) - Add a new course.	PHRE 18

Course Revision

PHI 110 (Beginning Philosophy) – Change catalog text.	PHRE 29
PHI 340 (Philosophy of Science) - Change catalog text.	PHRE 32

Discussion Items

1. Report from Workgroup – Baccalaureate Degree Upper-Division Requirements	Dr. Throop and Workgroup
2. Introduction of AA General Studies Degree Proposal	Office of Advising & Retention
3. EKU Now! Program <i>Catalog</i> language proposal	Office of the Registrar
4. Course by Special Arrangement – Process Review	Office of the Registrar
5. Process for Dropping Multiple Courses	Office of the Registrar
6. Revisions for 2009-10 <i>Catalog</i>	Office of the Registrar
7. Incomplete Grade Policy	Office of the Provost
8. Class Rosters for Fall 2009 – Reporting Students not in Attendance – Student Retention Issue	Office of the Provost

Information Items

Faculty Senate Update

The following CAA items were approved by the Faculty Senate at the February 2, 2009 meeting:

1. Nursing Pre-RN (BSN) and also Plan for BSN Second Degree Option
2. Autism Spectrum Disorders Certificate – New Program
3. Master in Community Nutrition – Revised Admissions Policy
4. Recreation & Park Administration (BS) – Reflect addition of service-learning designation to REC 512

Board of Regents Update

The following CAA items were approved by the Board of Regents at the January 26, 2009 meeting:

1. Bachelor of Music – Program revision – Clarified degree requirements and dropped one supporting course
2. MS in Applied Computing – Program revision – Modified the software engineering option and updated electives
3. Master of Arts in Teaching Option – Program revision – Added Theatre as a certification option
4. B.S. in Correctional and Juvenile Justice Studies – Program revision – COR 340 added to the core

5. Entrepreneurship Minor for Non-Business Majors – New program
6. Minor in Actuarial Science – New program
7. MS in Geoscience Program – Program suspension
8. Baccalaureate Degree Requirements – Policy revision – Changed requirements from 128 to 120 hours
9. Coursework Transfer After Dismissal – Policy revision – Revised to allow students who achieve passing grades while on dismissal to transfer that coursework
10. Latin Honors – Policy Revision - Revised to allow transfer of credits from other regionally-accredited institutions toward earning of Latin honors designations

The Syllabus Policy was presented by Dr. Rodney Piercey and approved by the Board of Regents.



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Office of the Registrar

Academic Affairs and Research
Enrollment Management
Office of the Registrar

SSB CPO 58, 521 Lancaster Avenue
Richmond, KY 40475-3158
Phone: (859) 622-3876

TO: Council on Academic Affairs

FROM:

M. Tina Davis

**Interim University Registrar
Eastern Kentucky University**

DATE: February 19, 2009

SUBJECT: Stopping Out Policy – Action Item for 02-19-09 Council on Academic Affairs Meeting

The Office of the Registrar submits the following agenda item at the February 19, 2009 meeting of the Council on Academic Affairs:

Stopping Out Policy – *The current policy requires students to go through the formal readmission procedure if they are stopped out for more than one semester. The proposed revision, if approved, would extend this time period to 24 months. This policy revision will facilitate students returning to EKU.*



EKU Catalog

Section Four (This section begins on page 36 of the 2008-09 *Catalog*)

General Academic Information

[to be inserted into this catalog section]

Stopping Out and Returning to EKU

Students who either stop out* or officially withdraw** and are academically eligible to return to the University, may return to the University without reapplying if they have been gone for 24 or fewer months. All regular registration deadlines apply to these students, and they should contact their last assigned advisor, or department chair of their major, to schedule an advising appointment. To register for classes, students can log in to their EKU Direct account. Students with a registration hold must contact the office that applied the hold and have the hold removed before they will be able to register.

Students who stop out or are withdrawn for more than 24 months must be formally readmitted to the University by submitting a readmission application to the Office of Admissions. Refer to Section Two of this catalog for details regarding readmission. The academic record for withdrawn students must be reactivated before they can once again register for classes.

All students who have attended another college/university since attending Eastern Kentucky University, regardless the length of their absence, must submit college transcripts.

*A student who completes a semester at Eastern Kentucky University but does not return for the following term is considered to have "stopped out".

**Students who have received a "W" grade in all classes during a semester are considered to have "withdrawn" from the University.

Section Two**Admission and Residency**

(Page 11 of the current *Catalog*)

Readmission

All undergraduate students who have not been enrolled at Eastern Kentucky University for a period of time longer than 24 months must apply for readmission to the University before being allowed to continue taking classes. If you have not maintained continuous enrollment at Eastern Kentucky University, you must reapply for admission to the University.

If you are the student is eligible to reenroll at EKU, and has not attended another institution since leaving, they will be readmitted upon submitting an application for readmission. If a student left EKU on social probation, or suspension, they must be approved by the Office of Student Affairs before being readmitted.

If you have a student has attended another institution since leaving EKU, and has been out of the University for longer than 24 months, you they will be considered for admission under the guidelines for transfer students.




EASTERN KENTUCKY UNIVERSITY
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College of Justice & Safety
'A Program of Distinction'

Office of the Dean

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Richmond, KY 40475-3102
(859) 622-3565 FAX (859) 622-6561
Allen.Ault@eku.edu ! www.justice.eku.edu

TO: Council on Academic Affairs

FROM: 
Dr. Allen Ault, Dean
College of Justice & Safety

DATE: February 5, 2009

RE: Agenda Items

Please include the enclosed curriculum proposals on the agenda for the next meeting of the Council on Academic Affairs scheduled for February 19, 2009.

Department of Criminal Justice & Police Studies

New Courses:

PLS 414: Social Forces and Policing Society

Program Revisions

Police Studies -- B.S. Degree, AA, Degree, and PLS Minor.

MOA

Memorandum of Agreement for Awarding Academic Credit for Non-Collegiate Instruction
Between Eastern Kentucky University and Kentucky Department for Criminal Justice Training
(DOCJT) For Basic Training Program



Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Criminal Justice & Police Studies	
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PLS 414	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Social Forces & Policing Society	
<input type="checkbox"/> New Program (Part III)	*Program Title		
<input type="checkbox"/> Program Revision (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12-17-2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
College Curriculum Committee	1.23.2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	New Course
A. 2. Effective date: (Example: Fall 2001)	Fall 2009
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	

B. The justification for this action:

This Course (PLS 414) is a direct response to the PLS advisory group and reflects current law enforcement education.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PLS 414 Social Forces and Policing Society (3) A. Prerequisites: CRJ 101 and PLS 103. Sophomore standing or higher. Examines the history and evolution of policing in the United States with an emphasis on the political, social, cultural, legal and organizational forces that have molded that history. The roles and functions of police in America are examined in detail within the context of race, class and gender.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PLS	414	Fall 2009	AS _____ JS X BT _____ EM _____ ED _____ PC _____ HS _____	CJPS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>3</u> Laboratory _____ Other _____		Cip Code (first two digits only) 43	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____ SO X _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	<u>CRJ 101 and PLS 103</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) **X**).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

SOCIAL FORCES AND POLICING SOCIETY

PLS 414
FALL 2009

PROFESSOR: Dr. Victor E. Kappeler

OFFICE: 467 Stratton

PHONE: 622-1978

OFFICE HOURS: W-TH 10:00 to 4:30 and by appointment

REQUIRED TEXTS:

Kappeler, Victor E. (2005). *Police and Society: Touchstone Readings, 3rd*. Prospect Heights, IL: Waveland Press, Inc.

Kappeler, Victor E., Sluder, Richard, & Alpert, Geoffrey P. (1998). *Forces of Deviance: Understanding the Dark Side of Policing, 2nd*. Prospect Heights, IL: Waveland Press, Inc.

Websdale, N. (2001). *Policing the Poor: From Slave Plantations to Public Housing*. Northeastern University Press.

REQUIRED READINGS:

Additional reading materials will be distributed in class or posted on the Blackboard system. See also list of required readings below.

COURSE DESCRIPTION:

Examines the history and evolution of policing in the United States with an emphasis on the political, social, cultural, legal and organizational forces that have molded that history. The roles and functions of police in America are examined in detail within the context of race, class, and gender.

LEARNING OUTCOMES:

Students will gain factual knowledge (terminology, classifications, methods, trends) concerning the history of police, race, class and gender.

Students will learn fundamental principles, generalizations, and theories concerning social forces and history as they affect policing.

Students will analyze and critically evaluate ideas, arguments, and points of view concerning the history of policing society.

SPECIAL NEEDS:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by e-mail at disabilities@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

ACADEMIC INTEGRITY POLICY:

Preamble

Eastern Kentucky University is a community of shared academic values, foremost of which is a strong commitment to intellectual honesty, honorable conduct, and respect for others. In order to meet these values, students at Eastern Kentucky University are expected to adhere to the highest standards of academic integrity. These standards are embodied in the Eastern Kentucky University Academic Integrity Policy, which all students shall pledge to uphold by signing the Eastern Kentucky University Honor Code. By honoring and enforcing this Academic Integrity Policy, the University community affirms that it does not tolerate academic dishonesty.

Academic Dishonesty Defined

Academic integrity is a fundamental value for the Eastern Kentucky University community of students, faculty, and staff. It should be clearly understood that incidents of academic dishonesty will have serious consequences. Anyone who knowingly assists in any form of academic dishonesty shall be considered as responsible as the student who accepts such assistance and shall be subject to the same sanctions. Academic dishonesty can occur in different forms, some of which include cheating, plagiarism, and fabrication.

Plagiarism

Plagiarism occurs when a student represents work taken from another source as his/her own. It is imperative that a student gives credit to information, words, ideas, and images that are integrated into his/her own work. Acknowledgement of a source of information in any form should consist of complete, accurate, and specific references and, if verbatim statements are included, quotation marks as well. Examples of plagiarism include, but are not limited to:

- * Using words, ideas, or images from another source (including the Internet); whether in quotation marks or not, without giving credit to that source in the form of a bibliographic citation;
- * Using facts, statistics, or other supporting materials that are not clearly common knowledge without acknowledgment of the source.

Cheating

Cheating is an act or an attempted act of deception by which a student seeks to misrepresent that he/she has mastered information on an academic exercise. Cheating includes, but is not limited to:

- * Giving or receiving assistance not authorized by the instructor or University representative;
- * Participating in unauthorized collaboration on an academic exercise;
- * Using unapproved or misusing electronic devices or aids during an academic exercise.

Fabrication

Fabrication is a form of deception and occurs when a student misrepresents written or verbal information in an academic exercise. Fabrication includes, but is not limited to:

- * Citation of information not taken from the source indicated. This may include the incorrect documentation of secondary source materials;
- * Listing sources in a bibliography not directly used in the academic exercise;

- * Submission in a paper, thesis, lab report, practicum log, or other academic exercise of falsified, invented, or fictitious data or evidence, or deliberate and knowing concealment or distortion of the true nature, origin, or function of such data or evidence;
- * Submitting as your own any academic exercise (verbal, written, electronic, or artistic work) prepared totally or in part by another person.

COURSE REQUIREMENTS:

Examinations

Two examinations will be given during the semester—one at mid-term and the other the last day of class. These examinations will consist of multiple choice and essay questions. The examinations will constitute 1/2 of the student's final grade for the course. Student's who do not take and pass both examinations will be assigned the grade of "F" for the course. In cases of failure the numerical value assigned to an "F" is "0." Students must secure, in writing, permission for any deviation from these requirements.

Assignments

The student is expected to complete a very focused response paper on each of the chapters and reading assignments they are assigned. Each paper is to be independently written by the student. Failure to following this requirement will be deemed academic dishonest. Each paper will be between 2 and 4 typed pages (excluding references). Response papers will be written and brought to class on the day the readings are discussed. Late papers will not be accepted. Each response paper will show substantial thought and reflection. The student is to present the following in the response paper: a brief summary of the core ideas in the reading (not to exceed 1/4 of the paper), present their research findings on the topic (conducted outside the class with references to additional readings) and conclude with their own opinions on the topic (not to exceed 1/4 of the paper). The response paper will constitute 1/4 of the student's final grade for the class. Students who do not complete all response papers will be assigned the grade of "F" for the course. In cases of failure to complete papers the numerical value assigned to an "F" is "0." Students must secure, in writing, permission for any deviation from these requirements.

Preparation and Participation

The student is expected to be prepared before coming to class and demonstrate that preparation. Preparation refers to completing **ALL** readings before coming to class with enough comprehension to contribute to an intelligent discussion (see reading list below). Participation refers to the quality of the contribution the student makes to the class discussion. Students will be expected to serve as facilitators of all readings and will be graded on the quality of their facilitation. From time to time the professor may assign special readings that do not appear on the reading list provided below.

Toward these ends 1/4 of the student's final grade for this portion of the course will be based on preparation and participation. Students who either do not adequately prepare for class or fail to engage in quality participation will be assigned the grade of "F" the course. In cases of failure to participate the numerical value assigned to an "F" is "0." Students must secure, in writing, permission for any deviation from these requirements.

Every effort will be made by the professor to maintain a class atmosphere conducive to learning and the free exchange of ideas. Since learning is an interactive process of communication between faculty and students, each student is expected to participate in this process. This class is being taught as a seminar, and it is my expectation that we will conduct the class sessions as true seminars. This expectation carries with it the following assumptions:

- a. All students will have completed the readings prior to the scheduled class meetings;
- b. All students will be prepared to participate in an informed discussion of issues raised in and about the assigned reading materials;
- c. All students will be able to *critically analyze* the reading assignments and will contribute original thoughts and ideas about the subject matter under discussion; and
- d. All participants in the seminar will respect opinions and ideas expressed by others and will, in no way, discourage open conversation and the sharing of ideas.

The “bottom line” to be drawn from all of the above is that we are all expected to be active participants in the learning process through discussion and as such respect the opinions of one another.

ATTENDANCE:

Students are expected to attend all sessions in their entirety. Missing substantial portions of the course (generally more than two) without permission will result in the student be assigned the grade of “F” for the course. Missing substantial portions of the course will result in the student be assigned the grade of “F” for the course. An "F" will carry with it the numerical value of "0."

GRADING SCALE:

A	=	100-94
B	=	93-84
C	=	83-74
D	=	73-64
F	=	any score below 64 on any aspect of the course.

COURSE OUTLINE

- 1) Historical perspectives on police and society
 - a) Early police systems
 - b) The emergence of policing in England
 - c) The creation of the American police
 - i) Early police forces and politics
 - ii) Policing what? Buffalo, NY as a case study
 - iii) The role of private policing and corporations
 - iv) The progressive era and the growth of the police institution
- 2) The police role in society

- a) Creating fear
- b) The illusion of crime control
- c) Crime control or order maintenance?
- 3) Social relations and the police
 - a) The police subculture
 - b) Police corruption
 - c) Police abuse of power
- 4) Policing disorder and maintaining order
 - a) The structure and organization of policing
 - b) The militarization of policing
 - c) Policing mental illness
 - d) Policing internal colonies
 - e) The failure of crime control
 - i) Police patrol
 - ii) Detective work and criminal investigation
 - iii) The arrest certainty ration
 - iv) More police and crime
 - v) DARE, community relations and crime prevention
 - vi) Community policing
 - f) Sweeps, crackdowns and zero-tolerance: The war on drugs and gangs
- 5) Policing in late modernity and postmodernity
 - a) Policing, rhetoric, drama and myth
 - b) Surveillance and new panoptican
 - c) Actuarial justice and policing
 - d) Reinventing the dangerous classes: Policing and social exclusion

READING LIST

I. A History of Police and Society

1. Robinson, Cyril, Scaglione, Richard, and Olivero, J. Michael *Police in Contradiction: The Evolution of the Police Function in Society*. Chapter 1-3 [posted on Blackboard system].
2. George Kelling and Mark Moore, *The Evolving Strategy of Policing*. [Chapter 1: *Police and Society: Touchstone Readings*].
3. Hubert Williams and Patrick V. Murphy, *The Evolving Strategy of Police: A Minority View*. [Chapter 2: *Police and Society: Touchstone Readings*].
4. Harring, Sidney *Policing a Class Society: The Expansion of the Urban Police in the Late Nineteenth and Early Twentieth Centuries*, pp. 1-60; 101-148; 201-258; [Posted on Blackboard system].
5. Walker, Samuel *"Broken Windows" and Fractured History: The Use and Misuse of History in Recent Police Patrol Analysis*. [Chapter 3: *Police and Society: Touchstone Readings*].
6. Victor G. Strecher, *Revisiting the Histories and Futures of Policing*. [Chapter 4: *Police and Society: Touchstone Readings*].
7. Center for Research on Criminal Justice, *The Iron Fist and the Velvet Glove*. [Chapter 5: *Police and Society: Touchstone Readings*].

II. The Role of the Police in Society

8. Peter K. Manning, *The Police Mandate, Strategies, and Appearances*. [Chapter 6: *Police and Society: Touchstone Readings*].
9. Egon Bittner, *The Capacity to Use Force as the Core of the Police Role* [Chapter 7: *Police and Society: Touchstone Readings*].
10. Gary W. Sykes, *Street Justice: A Moral Defense of Order Maintenance Policing*. [Chapter 8: *Police and Society: Touchstone Readings*].
11. Carl B. Klockars, *Street Justice: Some Micro-Moral Reservations: Comments on Sykes*. [Chapter 9: *Police and Society: Touchstone Readings*].
12. J.Q. Wilson & George L. Kelling, *Broken Windows*. [Chapter 10: *Police and Society: Touchstone Readings*].
13. Steve Herbert, *Policing the Contemporary City: Fixing Broken Windows or Shoring Up Neo-Liberalism?* [Chapter 11: *Police and Society: Touchstone Readings*].

III. The Society of Police

14. Egon Bittner, *The Quasi-Military Organization of the Police*. [Chapter 12: *Police and Society: Touchstone Readings*].
15. Ellwyn R. Stoddard, *The Informal "Code" of Police Deviancy: A Group Approach to "Blue-Coat Crime."* [Chapter 13: *Police and Society: Touchstone Readings*].
16. Victor G. Strecher, *People Who Don't Even Know You*. [Chapter 14: *Police and Society: Touchstone Readings*].
17. John Van Maanen, *Kinsmen in Repose: Occupational Perspectives of Patrolmen*. [Chapter 15: *Police and Society: Touchstone Readings*].
18. Marilyn Corsianos, *Discretion in Detectives' Decision Making and "High Profile" Cases* [Chapter 16: *Police and Society: Touchstone Readings*].
19. Victor E. Kappeler, Richard D. Sluder and Geoffrey P. Alpert, *Breeding Deviant Conformity: Police Ideology and Culture* [Chapter 17: *Police and Society: Touchstone Readings*].

IV. Policing Society

20. John Van Maanen, *The Asshole*. [Chapter 18: *Police and Society: Touchstone Readings*].
21. William A. Westley, *Violence and the Police*. [Chapter 19: *Police and Society: Touchstone Reading*]
22. Jennifer Hunt, *Police Accounts of Normal Force*. [Chapter 20: *Police and Society: Touchstone Readings*].
23. Egon Bittner, *The Police on Skid-row: A Study of Peace Keeping*. [Chapter 21: *Police and Society: Touchstone Readings*].
24. William R. King and Thomas H. Dunn, *Dumping: Police-Initiated Transjurisdictional Transport of Troublesome Persons*. [Chapter 22: *Police and Society: Touchstone Readings*].
25. Carl Klockars, *The Dirty Harry Problem*. [Chapter 23: *Police and Society: Touchstone Readings*].

26. Peter B. Kraska and Victor E. Kappeler, *To Serve and Pursue: Exploring Police Sexual Violence Against Women*. [Chapter 24: *Police and Society: Touchstone Readings*].

V. The Police in Contemporary Society

27. Peter K. Manning, *Economic Rhetoric and Policing Reform*. [Chapter 25: *Police and Society: Touchstone Readings*].
28. Mike Buerger & Lorraine Mazerolle, *Third-Party Policing*. [Chapter 26: *Police and Society: Touchstone Readings*].
29. Peter B. Kraska and Victor E. Kappeler "Militarizing American Police: The Rise and Normalization of Paramilitary Units." [Chapter 27: *Police and Society: Touchstone Readings*].
30. Peter K. Manning, *Theorizing Policing: The Drama and Myth of Crime Control in the NYPD*. [Chapter 28: *Police and Society: Touchstone Readings*].
31. Stéphane Leman-Langlois, *The Myopic Panopticon: The Social Consequences of Policing through the Lens*. [Chapter 29: *Police and Society: Touchstone Readings*].
32. Victor E. Kappeler and Karen S. Miller, *Reinventing the Police and Society: Economic Revolutions, Dangerousness, and Social Control* [Chapter 30: *Police and Society: Touchstone Readings*].

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Criminal Justice & Police Studies	
<input type="checkbox"/> New Course (Parts II, IV)	College	Justice & Safety	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)		
<input type="checkbox"/> New Program (Part III)	*Program Title	Police Studies (B.S.)	
<input checked="" type="checkbox"/> Program Revision (Part III)	(Major <u>x</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12-17-2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/19/09
College Curriculum Committee	1-23-2009	Approved x Disapproved	
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	NA	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>1. Remove PLS 216, and 416 from the PLS CORE. Add CRJ 331, 388, 400 and new course PLS 414 to the PLS Core Requirements Delete Supporting Course Requirements</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A</p>
<p>B. The justification for this action:</p> <p>This new curriculum is a response to the Department focus group of Law enforcement professionals. It also reflects changing expertise of faculty due to retirement and hiring freezes.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickethrough~~ for deletions and underlines for additions.)

Police Studies (B.S.)

CIP Code: 43.0107

Major Requirements.....	42 hours
PL S Core.....	24 hours
PLS 103, 216 , 326, 331, 388, 400, <u>414</u> 415, 416 .	
PLS Electives.....	9 <u>15</u> hours
Select from PLS or CRJ electives or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.	
Supporting Electives.....	6 <u>9</u> hours
Select from COR, FOR 301, APS 210, EMC 102 or 110, FSE 250, or TRS 332 or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.	
Supporting Course Requirements.....	3 hours
CRJ 101.	
General Education Requirements.....	48 hours
Standard General Education program. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
University Requirement.....	1 hour
JSO 100.	
Free Electives.....	37 <u>31</u> hours
Total Curriculum Requirements.....	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Criminal Justice & Police Studies</u> College <u>Justice & Safety</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>Police Studies A.A</u> (Major <u>x</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	12-17-2008	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	1.23.2009	Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee*	NA	Faculty Senate** _____
Teacher Education Committee*	NA	Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove PLS 216 ,416 from the PLS Major Requirements. Adding PLS 415 and new course PLS 414</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Changes are compatible with the changes in the Police Studies (B.S.)</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

Police Studies (A.A.) CIP Cod 43.0107

Major Requirements 15 hours

CRJ 101, PLS 103, ~~216~~, 326, 414, 415 416,

PLS Electives.....6 hours

Select from PLS or CRJ electives or select 3 hours of a Foreign language or American Sign Language (ASL) level 200 or above in consultation with major advisor.

University Requirement 1 hour

JSO 100

General Education Requirements 48 hours

Standard General Education program. Refer to Section Four of this Catalog for details on the General Education and University requirements.

Total Curriculum Requirements 70 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Criminal Justice & Police Studies Justice & Safety Minor in Police Studies (Major ____, Option ____, Minor ____, or Certificate ____)
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	12-17-2008	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	1.23.2009	Approved x Disapproved ____
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove PLS 216 from Requirement listing and add new course PLS 414</p> <p>A.2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Changes are compatible with the changes in the Police Studies (B.S.)</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Police Studies (B.S.)

CIP Code: 43.0107

Minor in Police Studies

A student may minor in Police Studies by completing a minimum of 18 semester hours of the following courses: CRJ 101, PLS 103, ~~PLS 216~~, PLS 414 and 9 hours of PLS upper division electives. A grade of "C" or higher must be earned in each CRJ or PLS course for credit toward a PLS minor. At least six hours of the minor must be earned at Eastern Kentucky University.

Memorandum of Agreement for Awarding Academic Credit for Non-Collegiate Instruction
Between Eastern Kentucky University and
Kentucky Department for Criminal Justice Training (DOCJT)
For
Basic Training Program

I. Purpose

The purpose of this Memorandum of Agreement (MOA) is to describe the conditions under which academic credit will be awarded for non-collegiate instruction and to assign, as appropriate the responsibilities of the agreement's designated parties.

II. Background and General Information

The Law Enforcement Basic Training Program (LEBT) is, eighteen-week course of instruction structured law enforcement officers. The primary mission of the Basic Training is to provide the foundation for new law enforcement officers. LEBT has the main responsibility for the administration of new recruit training.

The eighteen-week LEBT academy is an intense learning experience for each student. Present scheduling provides for over three hundred officers each year in the Law Enforcement Basic Training academy. Multiple classes are present throughout the year in varying weeks of training.

Using adult-learning concepts, the DOCJT provides the basis for success for law enforcement officers in a state of the art facility. The *Law Enforcement Basic Training* residential academy involves many instructional methods. The Kentucky Law Enforcement Council (KLEC) approves the curriculum that includes objectives of all topics taught as well as a schedule and bibliography. Additionally, all presenters in the LEBT courses are certified by the KLEC.

Eastern Kentucky University has provided the opportunity for students successfully completing the LEBT course to request and earn college credit; nine (9) undergraduate hours. The nine undergraduate hours consisted of three separate courses: PLS 216 Criminal Law (3 credit hours), PLS 220 Criminal Investigations (3 credit hours), and PLS 415 Contemporary Police Strategies (3 credit hours). In order to better support ECU's mission and its compliance with accreditation standards, ECU will now award credit for LEBT as outlined in this MOA.

III. Recruitment, Admission, and Advisement of Students

The academic advisor for the College of Justice & Safety (or the person responsible for this MOA at the College) will recruit students to apply for credit during the first meeting of the LEBT class.

During this meeting the College representative will outline the agreement in place specifying that credit will be awarded only to an individual who applies to ECU and is admitted based on normal admission requirements as outlined by the Undergraduate catalog. If the student will be matriculating as a degree-seeking student, they will also have to meet the admission requirements for a specific program.

The student will be advised by the College of Justice & Safety academic advisor (or the person responsible for this MOA) concerning the process for receiving credit for LEBT.

IV. Awarding and Transcribing of Credit

Eastern Kentucky University agrees to accept LEBT program for 9 undergraduate hours upon successful completion of the LEBT program and upon matriculation to ECU. ECU has determined the amount and level of credit by having College of Justice & Safety faculty from the department of Criminal Justice & Police Studies as well as the academic advisor for the College evaluate the course and topics covered to ensure that material covered is at the appropriate level of credit received and consistent with academic content. The course comparisons have also been evaluated by the College curriculum committee and approved. A three year periodic review will be initiated by the College of Justice & Safety to ensure that content of the program is consistent with the agreement. ECU or DOCJT may request a review of the credit received at any time to ensure consistency and will notify the other party if curriculum has changed.

Credit for LEBT will be transcribed as non-institutional credit with a grade value of "CR" and will include the name of the experience, the number of credit hours, and the level of credit awarded. Credit for non-collegiate instruction does not impact the student's grade point average (GPA) and will not be recorded on student transcripts unless a valid Memorandum of Agreement is in effect.

V. Curriculum and Faculty

DOCJT is solely responsible for the development and delivery of the curriculum delivered by the program. DOCJT is also responsible for ensuring the qualifications and hiring the faculty that will be delivering their program. The ECU Department of Criminal Justice and Police Studies will be responsible, in partnership with ECU faculty, to ensure credit worthiness of the CJED curriculum and applicability toward program completion at ECU.

VI. Record keeping

Original signed copies of this MOA will be kept in the Office of Academic Affairs at Eastern Kentucky University and at the Department of Criminal Justice Training. Copies of the agreement will be distributed to the Registrar, the Dean of the College of Justice & Safety, Chair of department of Criminal Justice & Police Studies, and to the Graduate Dean.

To execute the awarding of credit for LEBT, the Office of the Registrar must have a completed Credit for Non-Collegiate Instruction form, which will include documented evidence of the

successful completion of LEBT. The Credit for Non-Collegiate Instruction form is initiated by the student.

VII. Terms, Review, Renegotiation, and Review of MOA

A. Terms of the MOA.

This agreement will be considered active upon final approval by the Provost of Eastern Kentucky University and the Commissioner of the Kentucky Department of Criminal Justice Training. The agreement shall be in effect three calendar years upon approval until the review period for the MOA has been completed. If no changes have been made, the agreement will stand for another three years until a new agreement has been endorsed by both parties. This agreement will also be retroactive to include LEBT classes completed fall 2005 through fall 2008.

B. Renewal and Renegotiation of the MOA.

Renegotiation of this agreement will take place upon any change in curriculum that will affect how credit will be awarded at EKU or by any change in curriculum of LEBT. Renegotiations will also take place upon any change in the EKU mission, changes in programs for which the credit could count, changes in Federal or state regulations, or changes in policies of the accrediting body for EKU or upon any changes deemed by LEBT that substantially affect its ability to honor this agreement.

C. Termination of the MOA.

Either EKU or LEBT may terminate this agreement with adequate notice. Adequate notice is defined as providing sufficient time to implement the "affected students" agreement below. Termination of the MOA may occur for any number of reasons but particularly if changes in any of the following:

make it impossible to continue accepting credit for the LEBT program: EKU's mission, state or federal regulations, and accrediting policies/standards.

D. Affected Students Agreement

In the event that a decision is made to terminate this MOA, every effort will be made to accommodate students as to minimize the disruption to their academic careers. To the extent possible, students already admitted to EKU or students who have a reasonable expectation for receiving credit for LEBT at EKU will be accommodated. When this is not possible, students will be advised by EKU advisors as to their options.



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

College of Business and Technology
Office of the Associate Dean

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Richmond, Kentucky 40475-3102
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Ed.Davis@eku.edu • www.cbt.eku.edu

MEMORANDUM

TO: Council on Academic Affairs

FROM: _____
Dr. William E. Davis, Associate Dean
College of Business & Technology

DATE: February 10, 2009

SUBJECT: Curriculum Revisions

Please consider the following curriculum changes in the College of Business & Technology at the Council on Academic Affairs meeting on February 19, 2009:

AFIS:

1. Program Revision(s)

Program	Revision	Page
BBA Accounting	Request exclusion in General Education Requirements for block VII (QS) to take CIS 212 or CSC 104.	AFIS 1-2
BBA Computer Information Systems	Request exclusion in General Education Requirements for block VII (QS) to take CIS 212 or CSC 104.	AFIS 3-4
BBA Insurance	Request exclusion in General Education Requirements for block VII (QS) to take CIS 212 or CSC 104.	AFIS 5-6
BS Insurance	#1-Request exclusion in General Education Requirements for block VII (QS) to take CIS 212 or CSC 104. #2-Remove required 2.25 GPA supporting, pre-business core and core courses. Require at least a "C" in all supporting, pre-business core and core courses, listed in #6 of text under Degree Requirements on page 97 of the 2008-2009 Undergraduate Catalog. (January 2009)	AFIS 7-9
BBA Finance	Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104. To remove QMB 300 from Finance Major Requirements, to add ECO 320 as a Finance Major Requirement, to add ECO 420 as a Finance Major Requirement, to add FIN 201 as a Finance Major Requirement. To add ACC 250 to the requirements of Managerial Finance Option because it is a prerequisite to ACC301. To rename the General Finance Option to the Financial Planning Option and revise the courses for that option.	AFIS 10-11

CB&T Agenda Memo Page 1 of 2



MMAC:**1. New Course(s):**

Course	Revision	Page
MKT 405	Add a new course, MKT 405—Retail Management for PGM in the BBA Marketing Professional Golf Management Option to replace MKT 404—Retailing Management in the Marketing Major.	MMAC 1-7

2. Program Revision(s):

Program	Revision	Page
BBA Marketing	Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104. Add new course, MKT 405—Retail Management for PGM, to replace MKT 404 Retailing management in the Marketing Major – Professional Golf Management Option.	MMAC 8-9
BBA Corporate Communication & Technology	Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.	MMAC 10-11
BBA General Business	Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.	MMAC 12-13
BBA Management	Request waiver for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104	MMAC 14-15

TECH:**1. Curriculum Revision(s)**

Course	Revision	Page
Drop INT 101	This course has not been offered since Summer 2006 and needs to be eliminated from the Undergraduate Catalog.	TECH 1-2

2. Program Revision(s)

Program	Revision	Page
B.S. in Career & Technical Education (Teaching)	To require a Professional Seminar/Conference experience as part of the major requirements through BTS 300 and BTS 400 for all juniors and seniors (pre-service only) in the College of Business and Technology.	TECH 3-4

Thank you!
WED/ss

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Accounting, Finance & Information Systems</u> College <u>Business & Technology</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>Accounting (B.B.A.)</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council* N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	11/25/2008	Council on Academic Affairs 2/19/09
General Education Committee*	1/26/2009	Approved <input checked="" type="checkbox"/> Disapproved _____
Teacher Education Committee*	N/A	Faculty Senate** _____
		Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104. A. 2. Effective date: (Example: Fall 2001) Fall 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickthrough~~ for deletions and underlines for additions.)

Accounting (B.B.A.)
CIP Code: 52.0301

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, ~~and~~ VC, and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~15-18~~ 18-21 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; CIS 335, CIS 212 or CSC 104; SOC 131; ECO 230, 231.

Free Electives (non-business)9-12 hours

Business Requirements

Pre-Business Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....28 hours

A CC 250, 301, 302, 322, 327, 425, 441, and nine elective hours (six from ACC 523, 501, 442, 521, 525, 527 or 440; and an additional three hours from this list or a non-accounting course approved by advisor, or ACC 349).

Total Curriculum Requirements.....128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	Computer Information Systems (B.B.A.)
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option ____; Minor ____; or Certificate ____)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>	<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	_____
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved _____	2/19/09
General Education Committee*	1/26/2009	Faculty Senate**	_____
Teacher Education Committee*	N/A	Board of Regents**	_____
		Council on Postsecondary Edu.***	_____
<p>*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>			

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickthrough~~ for deletions and underlines for additions.)

Computer Information Systems (B.B.A.)
CIP Code: 52.1201

University Requirement.....1 hour
BTO 100.

General Education Requirements.....39 36 hours
Standard General Education program, excluding general education blocks II, VB, and VC and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....12-15 15-18 hours
MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231; CIS 212 or CSC 104.

Free Electives (non-business)13-16 hours

Business Core Requirements

Pre-Business Core.....12 hours
A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....27 hours
CIS 215, 335, 340, 375, 380, 410 and one of the following options:

General Computer Information Systems Option:
Six hours from CIS 250, 370, 400, 436, or 475. An additional three hours selected from the above list or CIS 349, or an upper division course approved by the department.

Network Management Option:
Three hours from CIS 250, 349, 370, 400, or 436. An additional six hours selected from CIS 475, EET 354, 403, or an upper division course approved by the department.

Total Curriculum Requirements.....128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	Insurance (B.B.A.)
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option ____; Minor ____; or Certificate ____)
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:		<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*		N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs		
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved _____		2/19/09
General Education Committee*	1/26/2009	Faculty Senate**		
Teacher Education Committee*	N/A	Board of Regents**		
		Council on Postsecondary Edu.***		

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strickthrough~~ for deletions and underlines for additions.)

Insurance (B.B.A.)
CIP Code: 52.1701

University Requirement.....1 hour
BTO 100.

General Education Requirements.....39 36 hours
Standard General Education program, excluding general education blocks II, VB, and VC and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar
BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....12-15 15-18 hours
MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231; CIS 212 or CSC 104.

Free Electives (non-business)16-19 hours
Business Requirements

Pre-Business Core.....12 hours
A CC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....24 hours
INS 370, 372, 374, 378, 486, and nine additional hours of insurance electives may be taken from the following:
INS 349—up to a maximum of six hours, INS 380, 474, and 476, INS 400—up to a maximum of six hours total, INS 490—up to a maximum of six hours; APS 350, 351, 352, 438, 465, FSE 221, 322, 350, 361, 366, TRS 332, and 342.

Total Curriculum Requirements.....128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>AFIS</u> College <u>CB&T</u> *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title <u>Insurance (B.S.)</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.																													
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td>11/14/2008 & 1/9/2009</td> <td>Graduate Council*</td> <td>N/A</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;">Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/></td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td>11/25/2008 & 1/23/2009</td> <td>Approved <input checked="" type="checkbox"/> Disapproved</td> <td>2/19/09</td> </tr> <tr> <td>General Education Committee*</td> <td>1/26/2009 (#1)</td> <td>Faculty Senate**</td> <td></td> </tr> <tr> <td>Teacher Education Committee*</td> <td>N/A</td> <td>Board of Regents**</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> </tr> </table>				<u>Date</u>		<u>Date</u>	Departmental Committee	11/14/2008 & 1/9/2009	Graduate Council*	N/A	<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs		College Curriculum Committee	11/25/2008 & 1/23/2009	Approved <input checked="" type="checkbox"/> Disapproved	2/19/09	General Education Committee*	1/26/2009 (#1)	Faculty Senate**		Teacher Education Committee*	N/A	Board of Regents**				Council on Postsecondary Edu.***	
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Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>#1 Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104. (November 2008)</p> <p>#2 Remove required 2.25 GPA supporting, pre-business core and core courses. Require at least a "C" in all supporting, pre-business core and core courses, listed in #6 of text under Degree Requirements on page 97 of the 2008-2009 Undergraduate Catalog. (January 2009)</p> <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> <p>N/A</p>
<p>B. The justification for this action:</p> <p>#1 Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.</p> <p>#2 Requiring a "C" in each course places student accountability where it belongs. The student has to demonstrate successful completion of each course. Students must achieve at least a minimum level of knowledge in all of the principle courses.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: N/A</p> <p>Operating Expenses Impact: N/A</p> <p>Equipment/Physical Facility Needs: N/A</p> <p>Library Resources: N/A</p>

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striketrough~~ for deletions and underlines for additions.)

**BACHELOR OF BUSINESS ADMINISTRATION AND
BACHELOR OF SCIENCE IN INSURANCE
DEGREE REQUIREMENTS**

#1

Insurance (B.S.)
CIP Code: 52.1701

University Requirement.....1 hour

BTO 100.

General Education Requirements.....42 39 hours

Standard General Education program, excluding blocks II, and VB, and VII(QS). Refer to Section Four of this Catalog for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....6-9 9-12 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; ECO 230, CIS 212 or CSC 104.

Free Electives (At least one hour must be upper division)

.....**22-25 hours**

Business Requirements

Pre-Core.....12 hours

A CC 201, 202; GBU 204; QMB 200.

Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, MKT 300; INS 370, 374.

Insurance Major Requirements.....21 hours

INS 372, 378, 400; 460 or 474 or 486; and nine hours from INS 349 (1-6 hours), 376, 380, 400 (1-3 hours), 490 (1-6 hours), or any upper division INS course not taken as part of major requirements, GBU 310, 311, MGT 330, MKT 310, APS 350, 351, 352, 438, 465, FSE 221, 322, 350, 361, 366, TRS 332 or 342.

Total Curriculum Requirements.....128 hours

#2

BACHELOR OF BUSINESS ADMINISTRATION AND BACHELOR OF SCIENCE IN INSURANCE DEGREE REQUIREMENTS

General University requirements, as well as specific course requirements set forth in the description of curricula, must be met by students completing associate and baccalaureate business programs administered by the College of Business and Technology. See programs under each department for major requirements. Academic Orientation course (BTO 100) is required in all Business programs. The requirements for the Bachelor of Business Administration (BBA) and the Bachelor of Science in Insurance degrees are as follows:

1. A cumulative 2.0 GPA must be maintained in all work taken in the BBA and BS Insurance programs.
2. Hours earned by correspondence study are accepted upon written approval of the Dean. However, not more than 25 percent of the total hours applied toward a degree may be earned via correspondence or telecourse instruction, military credit, or credit by examination.
3. To ensure the integrity of the business program to provide a sound overall educational experience, not more than 50 percent of undergraduate coursework shall be completed in the *EKUBusiness* program. However, up to nine semester hours of economics and up to six semester hours of mathematics/statistics will not be included in this 50 percent. Decisions to allow students to take more than 50% of undergraduate coursework within *EKUBusiness* will be made judiciously.
4. At least 50 percent of the business course credit hours required for the BBA and BS Insurance degrees must be completed at EKU.
5. The BBA and BS Insurance degrees will only accept credits for business courses at the upper division level transferred from other colleges and universities accredited by the Association to Advance Collegiate Schools of Business International (AACSB). As completely as possible, it will apply these credits to the student's degree program. To ensure that they earn appropriate credits, students are strongly advised to see the College of Business and Technology Advising Office and also obtain the Dean's approval prior to enrolling in any course work they plan to transfer. The University will not take responsibility for courses transferred without prior approval.
6. A "C" or better is required for the BBA programs and the B.S. in Insurance degree in the following courses: (See specific degree requirements for each major)

BACHELOR OF BUSINESS ADMINISTRATION

BBA Supporting Courses: MAT 107 and/or MAT 211, QMB 240 (if required by major), SOC 131, ECO 230, and ECO 231;

BBA Pre-Business Core: ACC 201, ACC 202, GBU 204, and QMB 200;

BBA Core: CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, and GBU 480.

BACHELOR OF SCIENCE IN INSURANCE

BS Supporting Courses: MAT 211 (or MAT 107 combined with QMB 240) and ECO 230;

Pre-Business Core: ACC 201, ACC 202, GBU 204, and QMB 200.

BS Insurance Core: CCT 300, CIS 300, FIN 300, MGT 300, MKT 300, INS 370, and INS 374.

CCT 300 should be taken in first six hours of upper division course work. BBA students must complete all business core courses prior to taking GBU 480.

Students are urged to review carefully all course prerequisites, including the 60-hour rule before scheduling 300-level business courses. Failure to satisfy prerequisites may result in the student being administratively withdrawn from courses.

7. At least 12 hours in the major must be earned at EKU. A grade of "C" or better is required for each course in the major.

8. Students must choose a major field at the time they enter an *EKUBusiness* program. Students must meet with and have schedules approved by the academic advisor.

9. A second major can be completed in *EKUBusiness* or in another program of the University. A third business major is not permitted. Because business students take the business core, they are limited to selected minors offered by *EKUBusiness*. Free elective requirements for bachelor's degree programs in *EKUBusiness* cannot be met by choosing courses taught in Business. (See No. 4, BBA and BS Insurance under degree requirements.)

10. Students choosing to double-major must declare the BBA or BS Insurance degree as the first major.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance & Information Systems College Business & Technology *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title Finance (B.B.A.) & General Finance Option (Major <u> X </u> , Option <u> X </u> ; Minor <u> </u> ; or Certificate <u> </u>)															
*Provide only the information relevant to the proposal.																
Proposal Approved by:		<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;"><u>Date</u></td> <td style="width: 50%; text-align: center;"><u>Date</u></td> </tr> <tr> <td style="border: none;"> Departmental Committee 11/14/2008 </td> <td style="border: none;"> Graduate Council* N/A </td> </tr> <tr> <td style="border: none;"> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td style="border: none;"> Council on Academic Affairs </td> </tr> <tr> <td style="border: none;"> College Curriculum Committee 11/25/2008 </td> <td style="border: none;"> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 2/19/09 </td> </tr> <tr> <td style="border: none;"> General Education Committee* 1/26/2009 </td> <td style="border: none;"> Faculty Senate** </td> </tr> <tr> <td style="border: none;"> Teacher Education Committee* N/A </td> <td style="border: none;"> Board of Regents** </td> </tr> <tr> <td style="border: none;"> *If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness. </td> <td style="border: none;"> Council on Postsecondary Edu.*** </td> </tr> </table>	<u>Date</u>	<u>Date</u>	Departmental Committee 11/14/2008	Graduate Council* N/A	<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	College Curriculum Committee 11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 2/19/09	General Education Committee* 1/26/2009	Faculty Senate**	Teacher Education Committee* N/A	Board of Regents**	*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.	Council on Postsecondary Edu.***
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Departmental Committee 11/14/2008	Graduate Council* N/A															
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College Curriculum Committee 11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 2/19/09															
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Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>Request exclusion in General Education Requirements for Block VII (QS) to take CIS 212 or CSC 104.</p> <p>To remove QMB 300 from Finance Major Requirements, to add ECO 320 as a Finance Major Requirement, to add ECO 420 as a Finance Major Requirement, to add FIN 201 as a Finance Major Requirement. To add ACC 250 to the requirements of Managerial Finance Option because it is a prerequisite to ACC301. To rename the General Finance Option to the Financial Planning Option and revise the courses for that option.</p> <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p> <p>N/A</p>	
<p>B. The justification for this action:</p> <p>Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.</p> <p>Recently revised Finance curriculum requires students to enroll in FIN 450, which is a research project course. However, the current Finance curriculum does not have a research methods course. ECO 320 and 420 that are designed as research methods courses can satisfy the need for the Finance majors. Recent developments in finance have highlighted the importance of financial planning, hence the addition of FIN 201 (Personal Financial Management) to the Finance Curriculum. Again in the light of recent developments in the field, there is a need for Financial Planning professionals. Using our current course offerings, we can support such a Financial Planning Option in place of the General Finance Option.</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact:</p> <p>None</p> <p>Operating Expenses Impact:</p> <p>None</p> <p>Equipment/Physical Facility Needs:</p> <p>None</p> <p>Library Resources:</p> <p>None</p>	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Finance (B.B.A.)
CIP Code: 52.0801

University Requirement.....1 hour

BTO 100.

General Education Requirements.....~~39~~ 36 hours

Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

College Requirement: Professional Skills Seminar

BTS 300 (CR) and BTS 400 (CR).

Supporting Course Requirements.....~~12-15~~ 21-24 hours

MAT 211 or the combined courses of MAT 107 and QMB 240; SOC 131; ECO 230, 231, 320, 420; CIS 212 or CSC 104.

Free Electives (non-business).....~~12-18~~ 3-8 hours

Business Requirements

Pre-Business Core.....12 hours

ACC 201, 202; GBU 204; QMB 200.

Business Core.....21 hours

CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.

Major Requirements.....~~25-28~~ 29-31 hours

~~QMB 300~~; FIN 201, 301, 410, 450 (1); and one of the following options:

Managerial Finance Option:

FIN 401, 424, 455, ACC 250, 301, 302, and three hours from A CC 322, 327, 425, 440, 441, 525, CIS 335.

General Finance Financial Planning Option:

ACC 322, FIN 324, 401, 405, 420, 424, 455 INS 370, 384 and six hours from INS 378, 380, 474, 476.

Total Curriculum Requirements.....128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	MMAC
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	CBT
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	MKT 405
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Retail Management for PGM
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major ____, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	Date		Date
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	2/19/09
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	
General Education Committee*	N/A	Faculty Senate**	NA
Teacher Education Committee*	N/A	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Add a new Course, MKT 405—Retail Management for PGM in the BBA Marketing Professional Golf Management Option to replace MKT 404—Retailing Management in the Marketing Major.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors, Most sophomore and higher level business textbooks are assuming that students already have these skills. Adding new Course MKT 405 to Professional Golf Management Option is necessary for students to gain the necessary knowledge and details to pass their Level 3 Checkpoint.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MKT 405 Retail Management for PGM (3) I, II. Prerequisite: MKT 300; junior/senior standing (a minimum of 60 hours). Investigation of current problems facing retail operations in the golf industry to include buying, vendor selection, merchandise planning, pricing, promotion, and display, inventory control, and performance management. Students will be required to complete case studies and a field project.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MKT	405	Fall 2009	AS _____ JS _____ BT <u>X</u> EM _____ ED _____ PC _____ HS _____	MMAC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>3</u> Laboratory _____ Other _____		Cip Code (first two digits only) 52	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3 hours (.25 FTE)	Normal	FR _____ JR <u>X</u> SO _____ SR <u>X</u>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: MKT 300; junior/senior standing (a minimum of <u>60 hours</u>).
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

EASTERN KENTUCKY UNIVERSITY
COLLEGE OF BUSINESS AND TECHNOLOGY
Department of Management, Marketing, and Administrative Communications
Syllabus and Course Calendar: Spring/Fall

COURSE NUMBER: MKT 405

COURSE TITLE: Retail Management for PGM, 3 Hours

PREREQUISITES: MKT 300 (Must be a PGA/PGM student.)

INSTRUCTOR: Dr. R. L. Powers BTC 228 Phone: 622-4985
E-mail: rich.powers@eku.edu

OFFICE HOURS: M: 5:00 -6:00; M-W: 9:00 - 10:00; T: 9:00 – 12:00,
or by appointment.

REQUIRED TEXT: Berman and Evans, *Retail Management: A Strategic Approach*,
10th Edition. Upper Saddle River, NJ: Prentice Hall, 2007.

COURSE DESCRIPTION:

Investigation of current problems facing retail operations in the golf industry to include buying, vendor selection, merchandise planning, pricing, promotion and display, inventory control, and performance management. Students will be required to complete case studies, and a field project.

COURSE OBJECTIVES: After completing the course students will:

- Comprehend retailing from a managerial and strategic perspective.
- Be able to make open-to-buy budgeting decisions and complete an OTB Plan.
- Be able to construct a merchandise assortment plan that will aid in merchandise and vendor selection.
- Be able to complete a golf shop floor plan and create appropriate merchandise displays.
- Be able to make merchandise pricing decisions.
- Be able to manage and monitor sales and merchandise inventory performance.
- Be able to understand and make appropriate promotional mix (advertising, PR, personal selling, and sales promotion) decisions that will promote the course and golf shop.

COURSE REQUIREMENTS AND EVALUATION:

Regular Exams (3 @ 15% each)	45 percent
Retail Marketing Plan/Presentation	30 percent
Case Studies	20 percent
Class Participation/Professional Behavior*	5 percent
Total Possible	<hr/> 100 percent

Grading Scale: A = 90 – 100% B=80-89% C=70-79% D=60-69% F=59% and below

* Professional behavior is a large component of the class participation grade. You will be rewarded in direct proportion to your contributions to your fellow students and the course. This includes arriving for class on-time, refraining from the use of wireless communications while in class, and in general being respectful to your fellow students. Missing class is discouraged, and also contributes to the evaluation of course grade in the following manner; missed classes may lower your class grade proportionally. For example, there are 16 weeks in class; missing four class periods may reduce your grade by 12.5%, etc . . . In addition, disruptive behavior in class is unacceptable, and may result in expulsion from the class.

EXAMS

There will be three exams during the semester. Each exam will be multiple-choice, short answer, and major essay format. Be sure to pay attention to the final exam schedule! Any makeup exams will be taken during the final exam period.

MARKETING PLAN

A major project will be assigned, with presentations being made at the end of the semester. There will be a handout regarding the details of the assignment, but generally requires students to study actual retail (pro-shop) operations on an in-depth basis and apply the managerial concepts discussed in class. A thirty minute presentation will be required toward the end of the semester.

ACADEMIC HONESTY:

Academic dishonesty in any form will not be tolerated and will result in a grade of “F” for the course and additional sanctions if warranted. (2003-2004 EKU Undergraduate Catalog [p. 29]; ‘Academic Honesty Policy’ in the *University Handbook for Students*).

ADVISING:

In order to better serve our students advising needs, all DAY classes offered through the MMAC department on Wednesday, October 27, 2005 and Thursday, October 28, 2005 will be cancelled, so that we can offer a two-day advising period. All NIGHT classes scheduled on those two days will meet at the regular time.

All GBU, MGT, MKT, and ACS majors are required to come for an advising session with their academic advisor during these two days. Academic advisors will be available in Combs 105, 213, and 216 on March 27 and March 28 from 8:00am – 6:00pm.

Any student who does not take advantage of this advising opportunity will be advised the last two days of the advising period, April 22 and April 23, 2005

STUDENT DISABILITY STATEMENT:

If you are registered with the Office of Services for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the office on the third floor of the Student Services Building, by email at disabilities@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in alternative forms.

COURSE OUTLINE AND TENTATIVE SCHEDULE:

The outline that appears in the following pages may be adjusted, ergo it is tentative. If any changes are made, they will be announced in class and/or notify you by e-mail. The column under “Assignment” contains the material for discussion on the date indicated. You really need to be prepared for class discussion by reading the assignment prior to class meeting! Doing so will maximize your ability to contribute to class discussion, and helps your classmates as well.

Date	Topic	Assignment
1/12	Introductions; brief discussion	Show up
1/14	Retailing Overview	Ch. 1
1/19	Relationships	Ch. 2
1/21	Planning	Ch. 3
1/26	Types of institutions	Ch. 4
1/28	Store-based strategies	Ch. 5
2/2	Brick & mortar, “click & mortar”	Ch. 6 Case 1 (p. 191)
2/4	Why customers buy? And the selling process.	Ch. 7
2/9	Exam 1	Chapters 1-7
2/11	Retailing intelligence gathering	Ch. 8
2/16	Location	Ch. 9
2/18	Location (shop layout planning)	Ch. 10
2/23	Human Resource Mgt.	Ch. 11
2/25	Human Resource Mgt.	Ch. 11
3/2	Financial perspectives (budgeting)	Ch. 12
3/4	Store (pro-shop) operations	Ch. 13
3/9	Display, selling, & promoting merchandise	Ch. 14
3/11	Merchandising assortment plan and vendor selection	Ch. 15 Case 2 (p. 401)
3/16	Spring Break	
3/23	Exam 2	Chapters 8-15
3/25	Buying/fiscal planning of inventory	Ch. 16
3/27 & 3/28	Advising	
3/30	Price strategies	Ch. 17
4/1	Retail promotions	Ch. 18 – rough draft of plan due
4/6	Promotions (con’t)	Ch. 19
4/8	Synthesis of content	Ch. 20 Case 3 (p. 531)
4/13 4/15	Content wrap-up; plan advisement Presentation Planning	Final written plans due
4/20	Presentations	Present your plans!
4/22	Presentations	Present your plans!
4/27	Presentations	Present your plans!
4/29	Presentations	Present your plans!
5/4 1:00p – 3:00p	Final Exam	Chapters 18-20

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing & Administrative Communication Business & Technology Marketing (B.B.A.); Professional Golf Management (Major <u> X </u> , Option <u> X </u> ; Minor <u> </u> ; or Certificate <u> </u>)
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Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved	2/19/09
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.
 Add new course, MKT 405—Retail Management for PGM, to replace MKT 404 Retailing management in the Marketing Major – Professional Golf Management Option.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

Adding new course MKT 405 to Professional Golf Management Option is necessary for students to gain the necessary knowledge and details to pass their Level 3 Checkpoint.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strikethrough~~ for deletions and underlines for additions.)

Marketing (B.B.A.)
CIP Code: 52.1401

University Requirement	1 hour
BTO 100.	
General Education Requirements	36-39 33-36 hours
Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS). For Music Marketing Option, block IIIA is also excluded. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12-15 15-18 hours
MAT 107 or 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> ; MUS 272 (For Music Marketing Option).	
Free Electives	0-13 hours
May include 3 hours approved business electives. Upper Division electives may be required to meet the University 43 hour upper division requirement. (Music Marketing Option: recommend BEM 240, and other business courses as electives, up to 50% of program).	
Business Requirements	
Pre-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, G BU 480.	
Major Requirements	27-52 hours
Marketing Option	27 hours
MKT 350, 400, 455, MGT 340 and 15 hours of approved marketing electives above the core.	
Music Marketing Option	30 hours
MUS 190 (2), 191 (2), 290 (2), 390 (3), 391 (3), MGT 340, and 15 hours from the following courses: MKT 304, 306, 310, 349, 400, 401, or MGT 330.	
Professional Golf Management Option	52 hours
MKT 310, 350, 404 <u>405</u> ; MGT 201, 202, 203, 204, 205, 206, 207, 320, 330, MGT 340; PGM 349A-E (1); additional requirements: OHO 351 (4), OHO 362G (1), NFA 445.	
Approved Business Electives (Music and Marketing Majors only)	3 hours
Total Curriculum Requirements	128-137 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing & Administrative Communication Business & Technology Corporate Communication and Technology (B.B.A.) (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
---	---	--

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved	2/19/09
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.
 To approve CCT101 for Gen. Ed. Block VIII

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:

Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

CCT 101 is one of the courses that make up the theme **Creative Life Skills for Success** for Option 4 of Gen. Ed. Block VIII. More students are taking the course to learn how to start a small business, and the course currently helps students in the preparation of a business plan. These students are not business majors and are usually interested in a business minor. The course also supports an entrepreneurship minor.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~striketrough~~ for deletions and underlines for additions.)

**Corporate Communication
 and Technology (B.B.A.)**
CIP Code: 52.0204

University Requirement	1 hour
BTO 100.	
General Education Requirements	39 36 hours
Standard General Education program, excluding general education blocks II, VB, and VC, and VII(QS). Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12 15 hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> .	
Free Electives	9 hours
May include 3 hours approved business electives.	
Business Requirements	
P re-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, and GBU 480.	
Major Requirements	34 hours
CCT 106, 200, 250, 290, 302, 303, 310, 550, 570, 580, CMS 300, and MGT 340.	
Total Curriculum Requirements	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Management, Marketing & Administrative Communication
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	General Business (B.B.A.) (Major <u>X</u> , Option ____; Minor ____; or Certificate ____)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	_____
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved _____	2/19/09
General Education Committee*	1/26/2009	Faculty Senate**	_____
Teacher Education Committee*	N/A	Board of Regents**	_____
		Council on Postsecondary Edu.***	_____

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickethrough~~ for deletions and underlines for additions.)

General Business (B.B.A.)

CIP Code: 52.0101

University Requirement	1 hour
BTO 100.	
General Education Requirements	39 <u>36</u> hours
Standard General Education program, excluding general education blocks II, VB, and VC, <u>and VII(QS)</u> . Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12 <u>15</u> hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> .	
Free Electives	10-13 hours
May include 3 hours approved business electives.	
Business Requirements	
Pre-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.	
Major Requirements	30-33 hours
CIS 400, GBU 201, MGT 340, and one of the following options:	
General Business Option (30 hours):	
Three hours in a 400 level Marketing Course, three hours in Finance (FIN 301, 302, 304, 324, or 330), and three hours in Management (MGT 320, 330, 406, 430, or 470), and one additional approved upper-division course from finance, marketing, or management, and nine hours of approved business electives.	
International Business Option (33 hours):	
Six hours of foreign language, CCT 310, MGT 430, MKT 400, FIN 330; and six hours of business credit which will include course of study and/or internship in a foreign country. Exemptions from the foreign study requirement are available only with the chairperson approval. International students may choose to fulfill this requirement through internships, cooperative education, or approved upper-division courses in business or economics (ECO 394).	
Global Supply-Chain Management Option (33 hours):	
MKT 315, 400, 431, MGT 430, 375; 6 hours from the following courses: INT 400, CIS 380, 435, MGT 406, MKT 312; and 3 hours of approved business electives or International Economics (ECO 394).	
Total Curriculum Requirements	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Management, Marketing & Administrative Communication Business & Technology Management (B.B.A.) (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
---	---	---

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11/14/2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	11/25/2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	2/19/09
General Education Committee*	1/26/2009	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Request exclusion for General Education Requirements: Block VII (QS) to take CIS 212 or CSC 104.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 Basic skills in spreadsheets, databases, and word processors are necessary for all business majors. Most sophomore and higher level business textbooks are assuming that students already have these skills.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Management (B.B.A.)

CIP Code: 52.0201

University Requirement	1 hour
BTO 100.	
General Education Requirements	39 <u>36</u> hours
Standard General Education program, excluding general education blocks II, VB, and VC <u>and VII(QS)</u> . Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	
BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	12 <u>15</u> hours
MAT 107 or MAT 211; SOC 131; ECO 230, 231; <u>CIS 212 or CSC 104</u> .	
Free Electives	13 hours
May include 3 hours approved business electives.	
Business Requirements	
P re-Business Core	12 hours
A CC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300, CIS 300, FIN 300, MGT 300, 370, MKT 300, G BU 480.	
Major Requirements	24 hours
MGT 320, 340, 400, 480, and one of the following options:	
Management Option:	
12 hours of approved management electives above the core.	
Human Resource Management Option:	
MGT 410, 425, 440, 445.	
Approved Business Electives	6 hours
Total Curriculum Requirements	128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Department of Technology	
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology	
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	INT 101	
<input checked="" type="checkbox"/> New Program (Part III)	*Course Title <small>(30 characters)</small>	Introduction to Manufacturing	
<input type="checkbox"/> Program Revision (Part III)	*Program Title		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		
(Major ____, Option ____, Minor ____, or Certificate ____)			
Proposal Approved by:			
		<u>Date</u>	<u>Date</u>
Departmental Committee	1-23-09	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	2/19/09
College Curriculum Committee	1/23/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	
General Education Committee*	N/A	Faculty Senate**	N/A
Teacher Education Committee*	N/A	Board of Regents**	N/A
		Council on Postsecondary Edu.***	N/A
*If Applicable (Type NA if not applicable.)			
**Approval needed for new, revised, or suspended programs			
***Approval/Posting needed for new degree program or certificate program			
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.			

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)	Drop INT 101 from the Undergraduate Catalog.
A. 2. Effective date: (Example: Fall 2001)	Fall 2009
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	N/A
B. The justification for this action:	
This course has not been offered since Summer 2006 and needs to be eliminated from the Undergraduate Catalog.	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	
None	
Operating Expenses Impact:	
None	
Equipment/Physical Facility Needs:	
None	
Library Resources:	
None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~**INT 101 Introduction to Manufacturing. (3) I, II.** A study of future trends and careers in manufacturing. A survey of the manufacturing enterprise. Nature, scope, and general functional characteristics of manufacturing technology.~~

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Technology</u> College <u>Business and Technology</u> *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title <u>Career & Technical Education (Teaching)</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	8/4/06	Graduate Council* N/A
<i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	8/4/06	Council on Academic Affairs
General Education Committee*	N/A	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 2/19/09
Teacher Education Committee*	12/16/2008	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To require a Professional Seminar/Conference experience as part of the major requirements through BTS 300 and BTS 400 for all juniors and seniors (pre-service only) in the College of Business and Technology. Credit will be given when students register for and complete the assignment(s) for the BTS 300 and attend the annual Professional Skills Conference for the BTS 400.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action:
 EKU students, particularly those who are first-generation college students, need exposure to professionals in their field. They need to learn how to network and prepare for the job search. The College's annual Professional Skills Conference is a very high quality event that all students need to attend. Of the 239 students who evaluated the 2006 Conference, 87 percent rated it as either good or excellent.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strike through~~ for deletions and underlines for additions.)

**Career and Technical Education
 (Teaching) (B.S.) Area Major
 CIP Code: 13.1320**

University Requirement.....1 hour
 BTO 100.

General Education Requirements.....48 hours
 Standard General Education program (MAT 107 or higher). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

College Requirements: Professional Skills Seminar
 BTS 300 (CR) and BTS 400 (CR). (Pre-Service Only)

Major Requirements.....76-79 hours

Professional Education Core.....31-34 hours
 EDF 103* (1), CTE 261, 361, 363, 463 (12) or ESE 499 (12) and ESE 490, EDF 319, ESE 552, SED 401.

Program Options:

Agriculture Education45 hours
 Animal Science AGR 125, 126 and one class from AGR 321, 327, 328 or 380;
 Agricultural Systems Management AGR 213 and one class from AGR 272, 311, 362
 or 383; Soil Science AGR 215 and one class from AGR 315, 317, or 318; Plant Science
 AGR 130, 131 or OHO 131, 132 and one class from AGR 312, 417 and OHO 384 or 385;
 Agriculture Business AGR 308 and one class from AGR 310, 350, 409 or 440. AGR 304,
 305 plus 45 Agriculture or Horticulture electives to make 45 credit hours selected in
 consultation with your advisor.

Industrial Education.....45 hours**
 Forty-five semester hours of technical courses to be chosen in consultation with the
 advisor. A maximum of eighteen semester hours may be allowed by proficiency
 examination (CTE 204, 205, 206, 304, 305, and 306; TEC 349* (9 hours).

Occupational Training and Development45 hours
 Forty-five semester hours of related occupational courses chosen in consultation
 with advisor.

Engineering/Technology Education+45 hours
 CON 121, 201, 250; EET 252, 302, 303++; INT 195, 371, 383; TEC 161, 190, 303,
 404; select 6 hours from AVN 150, GCM 211, TEC 102, 141, 3 hours approved
 technical electives.

Free Electives.....0-3 hours

Total Curriculum Requirements.....128 hours

College of Education

February 19, 2009

Agenda

College of Education:

Department of Curriculum and Instruction

Course Revision	ELE 322	Fall 2009
Course Revision	ELE 361	Fall 2009
Course Revision	ELE 362	Fall 2009
Course Revision	ELE 365	Fall 2009
Course Revision	ESE 490	Fall 2009
Course Revision	LIB 501	Summer 2009
Course Revision	LIB 701	Summer 2009
Course Revision	LIB 802	Summer 2009
Course Revision	LIB 805	Summer 2009
Course Revision	LIB 821	Summer 2009
Course Revision	LIB 870	Summer 2009
Program Revision	MAT – Art	Summer 2009

Department of Special Education

Course Dropped	SED 806	Summer 2009
Course Dropped	SED 818	Summer 2009

Department of Teacher Education Services

Program Revision	Advising, Admission, Field Placement, & Certification	Fall 2009
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Item Contact Information:

Curriculum & Instruction: Dr. JoAnna Dickey Joanna.dickey@eku.edu (2-2159)

Special Education: Dr. Karen Dilka karen.dilka@eku.edu (2-1043)

Teacher Education Services: Dr. Norman Powell norman.powell@eku.edu (2-6195)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College Education <hr/> *Course Prefix & Number ELE 322 <hr/> *Course Title (30 characters) Physical Education in the Elementary School <hr/> *Program Title Elementary Education P-5 (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>	10/16/08	Graduate Council*
		Council on Academic Affairs
College Curriculum Committee	12/02/08	Approved x Disapproved 2/19/09
General Education Committee*		Faculty Senate** NA
Teacher Education Committee*	12/16/08	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a prerequisite</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Students who take this course prior to taking EDF 203 have little background in education foundations and often struggle with the requirements. EDF 103 and 203 prepare students for the ethical and professional issues related to participating in school field experiences as well as giving them some background in curriculum planning.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ELE 322 Physical Education in the Elementary School. (2) I, II. Prerequisite: EDF 203 with a grade of "C" or higher. The study of the role of movement for the elementary school child; philosophy, principles, purposes, and programs of elementary physical education. Educational dance, educational gymnastics, and educational games are emphasized.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Fall 2009	AS _____ BT _____ ED _____ HS _____	CURI
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): _____ (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No. _____				

Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	EDF 203 with a grade of “C” or higher
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College Education <hr/> *Course Prefix & Number ELE 361 <hr/> *Course Title (30 characters) Art in the Elementary Grades P-5 <hr/> *Program Title Elementary Education P-5 (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	10/16/08	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	12/02/08	Approved x Disapproved
General Education Committee*		Faculty Senate** NA
Teacher Education Committee*	12/16/08	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a prerequisite</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Students who take this course prior to taking EDF 203 have little background in education foundations and often struggle with the requirements. EDF 103 and 203 prepare students for the ethical and professional issues related to participating in school field experiences as well as giving them some background in curriculum planning.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

4. For a new course, provide the catalog text.
5. For a revised course, provide the current catalog text with the proposed text using strike through for deletions and underlines for additions.
6. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use strike through for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ELE 361 Art in the Elementary Grades P-5. (3) I, II. Prerequisite: EDF 203 with a grade of “C” or higher. Fundamental concepts of art education and those found in KERA. Exploration of art materials, processes, and activities for children in the elementary grades including those with special needs. Ten field/clinical hours.

Part III. Recording Data for New, Revised, or Suspended Program

4. For a new program, provide the catalog description as being proposed.
5. For a revised program, provide the current program requirements using strike through for deletions and underlines for additions.
6. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text

(*Use strike through for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Fall 2009	AS _____ BT _____ ED _____ HS _____	CURI
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
	Cip Code (first two digits only)			
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): _____ (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No. _____				

Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	EDF 203 with a grade of “C” or higher
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College Education <hr/> *Course Prefix & Number ELE 362 <hr/> *Course Title (30 characters) Music Education for the Classroom Teacher <hr/> *Program Title Elementary Education P-5 (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	10/16/08	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	12/02/08	Approved <u> x </u> Disapproved <u> </u>
General Education Committee*		Faculty Senate** NA
Teacher Education Committee*	12/16/08	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a prerequisite	
A. 2. Effective date: (Example: Fall 2001) Fall 2009	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Students who take this course prior to taking EDF 203 have little background in education foundations and often struggle with the requirements. EDF 103 and 203 prepare students for the ethical and professional issues related to participating in school field experiences as well as giving them some background in curriculum planning.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 7. For a new course, provide the catalog text.
- 8. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
- 9. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ELE 362 Music Education for the

Classroom Teacher. (3) I, II. Prerequisite: EDF 203 with a grade of "C" or higher. Study and appraisal of teaching techniques, music literature, learning activities, curricular plans, and materials essential to the sequential development of musical learning in the elementary school. Ten field/clinical hours.

Part III. Recording Data for New, Revised, or Suspended Program

- 7. For a new program, provide the catalog description as being proposed.
- 8. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
- 9. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Fall 2009	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	CURI
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	Cip Code (first two digits only)
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites ****See definitions on following page****

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	<u>EDF 203 with a grade of “C” or higher</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College Education <hr/> *Course Prefix & Number ELE 365 <hr/> *Course Title (30 characters) Health Education P-5 <hr/> *Program Title Elementary Education P-5 (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	10/16/08	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs 2/19/09
College Curriculum Committee	12/02/08	Approved x Disapproved
General Education Committee*		Faculty Senate** NA
Teacher Education Committee*	12/16/08	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> Add a prerequisite <p>A. 2. Effective date: (Example: Fall 2001)</p> Fall 2009 <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>	
<p>B. The justification for this action: Students who take this course prior to taking EDF 203 have little background in education foundations and often struggle with the requirements. EDF 103 and 203 prepare students for the ethical and professional issues related to participating in school field experiences as well as giving them some background in curriculum planning.</p>	
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p>	

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

10. For a new course, provide the catalog text.
11. For a revised course, provide the current catalog text with the proposed text using striketrough for deletions and underlines for additions.
12. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use striketrough for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ELE 365 Health Education P-5. (2) I, II. Prerequisite: EDF 203 with a grade of "C" or higher. A study of curriculum design, teaching/learning strategies, resources, and evaluation procedures in elementary school health education. Topics include drugs, mental health, family living, nutrition, fitness, consumerism, environment, disease, and personal health. Ten field/clinical hours.

Part III. Recording Data for New, Revised, or Suspended Program

10. For a new program, provide the catalog description as being proposed.
11. For a revised program, provide the current program requirements using striketrough for deletions and underlines for additions.
12. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use striketrough for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Fall 2009	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	CURI
Credit Hrs.	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other _____		Repeatable Maximum No. of Hrs. _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
			Date of data entry _____	
			Data entry person _____	

Co-Requisites and Prerequisites ****See definitions on following page****

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	EDF 203 with a grade of “C” or higher
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College Education <hr/> *Course Prefix & Number ESE 490 <hr/> *Course Title (30 characters) Sec curr, classrm org & mgt <hr/> *Program Title Secondary Education <hr/> (Major <u> X </u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	12/01/08	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs 2/19/09
College Curriculum Committee	12/02/08	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*		Faculty Senate** NA
Teacher Education Committee*	12/16/08	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To remove the Corequisite of EMS 499 A. 2. Effective date: (Example: Fall 2001) Fall 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: ESE 490 is a corequisite for EMS 499 and ESE 499, however, not all students who take ESE 490 take EMS 499. Many take ESE 499. This will simplify the registration process.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: NONE Operating Expenses Impact: NONE Equipment/Physical Facility Needs: NONE	

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

13. For a new course, provide the catalog text.
14. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
15. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

ESE 490 Secondary Curriculum, Classroom Organization, and Management. (3) II.

Prerequisites: education core, special methods course, admission to student teaching.

~~Corequisite: EMS 499.~~ Emphasis on questions and problems encountered in secondary teaching including classroom management, state and national curriculum trends, and legal issues.

Minimum 10 field/clinical hours.

Part III. Recording Data for New, Revised, or Suspended Program

13. For a new program, provide the catalog description as being proposed.
14. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
15. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Fall 2009	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	Corequisite: EMS 499.
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College College of Education <hr/> *Course Prefix & Number LIB 501 <hr/> *Course Title (30 characters) Literature & Related Materials for Transcents <hr/> *Program Title NA (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.																																				
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">November 13, 2008</td> <td>Graduate Council*</td> <td></td> <td></td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> <td style="text-align: center;">2/19/09</td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">December 2, 2008</td> <td>Approved x Disapproved</td> <td></td> <td></td> </tr> <tr> <td>General Education Committee*</td> <td></td> <td>Faculty Senate**</td> <td></td> <td></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">December 16, 2008</td> <td>Board of Regents**</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> <td></td> </tr> </table>				<u>Date</u>			<u>Date</u>	Departmental Committee	November 13, 2008	Graduate Council*			<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs		2/19/09	College Curriculum Committee	December 2, 2008	Approved x Disapproved			General Education Committee*		Faculty Senate**			Teacher Education Committee*	December 16, 2008	Board of Regents**					Council on Postsecondary Edu.***		
	<u>Date</u>			<u>Date</u>																																	
Departmental Committee	November 13, 2008	Graduate Council*																																			
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs		2/19/09																																	
College Curriculum Committee	December 2, 2008	Approved x Disapproved																																			
General Education Committee*		Faculty Senate**																																			
Teacher Education Committee*	December 16, 2008	Board of Regents**																																			
		Council on Postsecondary Edu.***																																			
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																																					

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>Course title and description change</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>Title and description change to accurately reflect young adolescents' developmental needs and literacy interests between the ages of 10-15. Title is consistent with the National Middle School Associations terminology and age definition for adolescents.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p>

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

16. For a new course, provide the catalog text.
17. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
18. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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LIB 501 ~~Literature and Related Materials for Transcents~~ Adolescent Literature and Resources. (3) A.
A course designed to help teachers and librarian extend their knowledge of authors, literature, and related materials for students ~~10-14~~ 10-15 years of old. Relating ~~of~~ literature to the interests and needs of ~~transeseents~~ adolescents and literary criticism are emphasized.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Curriculum and Instruction
<input type="checkbox"/> New Course (Parts II, IV)	College	College of Education
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	LIB 701
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	Literature & Related Materials for Transcents
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	NA
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____, Minor ____, or Certificate __)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	November 13, 2008	Graduate Council*	February 2, 2009
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	December 2, 2008	Approved x Disapproved	2/19/09
General Education Committee*		Faculty Senate**	
Teacher Education Committee*	December 16, 2008	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Course title and description change

A. 2. Effective date: (Example: Fall 2001)
Summer 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

Title and description change to accurately reflect young adolescents' developmental needs and literacy interests between the ages of 10-15. Title is consistent with the National Middle School Associations terminology and age definition for adolescents.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

19. For a new course, provide the catalog text.
20. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
21. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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LIB 701 ~~Literature and Related Materials for Transesents~~ Adolescent Literature and Resources. (3) A.

A course designed to help teachers and librarian extend their knowledge of authors, literature, and related materials for students ~~10-14~~ 10-15 years of old. Relating ~~of~~ literature to the interests and needs of ~~transesents~~ adolescents and literary criticism are emphasized.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name Curriculum and Instruction	
<input type="checkbox"/> Course Revision (Parts II, IV)	College College of Education	
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number LIB 802	
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (<u>30 characters</u>) Literature and Related Materials for Young Adults	
<input type="checkbox"/> Course Dropped (Part II)	*Program Title NA	
<input type="checkbox"/> New Program (Part III)	(Major ____, Option ____, Minor ____, or Certificate __)	
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	November 13, 2008	Graduate Council*	February 2, 2009
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	December 2, 2008	Approved x Disapproved	2/19/09
General Education Committee*		Faculty Senate**	
Teacher Education Committee*	December 16, 2008	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Add a prerequisite and change the title.</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: With the prerequisite, candidates will obtain the appropriate research skills needed in the area of literature review to be successful in this course. The title will be consistent with contemporary terminology.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 22. For a new course, provide the catalog text.
- 23. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
- 24. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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LIB 802 Literature and ~~Related Materials~~ Resources for Young Adults. (3) A. Prerequisite: EPY 869 or departmental approval. A course designed for teachers and school media librarians preparing to work with young adults. Literature and related materials appropriate for supplementing school curricula and encouraging recreational reading among students 15 years and older will be explored.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Summer 2009	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D .)				
Course Prefix and No.	<u>EPY 869 or departmental approval</u>			
Course Prefix and No.				

Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College College of Education <hr/> *Course Prefix & Number LIB 805 <hr/> *Course Title (30 characters) Advanced Children's Literature <hr/> *Program Title NA (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	November 13, 2008	Graduate Council* February 2, 2009
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	December 2, 2008	Approved x Disapproved 2/19/09
General Education Committee*		Faculty Senate**
Teacher Education Committee*	December 16, 2008	Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Delete prerequisite: LIB 301 or comparable course.</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>The prerequisite, LIB 301 Children's Literature and Related Materials, was required for LIB 805 due to previous Kentucky state certification for school library media specialists at the elementary level only. Kentucky changed certification from elementary school library media specialists to certifying school library media specialists K-12. The pre-requisite is no longer needed.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: NONE</p> <p>Operating Expenses Impact: NONE</p> <p>Equipment/Physical Facility Needs: NONE</p>

Library Resources: NONE

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 25. For a new course, provide the catalog text.
- 26. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
- 27. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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LIB 805 Advance Children's Literature. (3) A. ~~Prerequisite: LIB 301 or comparable course.~~ Characteristics of good reading for children; types and evaluation of literature; use of materials for curricular and leisure needs; correlation of book and non-book materials. For librarians and teachers.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Summer 2009	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use "and" and "or" literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D.)				
Course Prefix and No.	Prerequisite: LIB 301 or comparable course.			
Course Prefix and No.				
Test Scores				

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College College of Education <hr/> *Course Prefix & Number LIB 821 <hr/> *Course Title (30 characters) Reference and Bibliographic Services <hr/> *Program Title NA (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	November 13, 2008	Graduate Council* February 2, 2009
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	December 2, 2008	Council on Academic Affairs Approved x Disapproved 2/19/09
General Education Committee*		Faculty Senate**
Teacher Education Committee*	December 16, 2008	Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>Course title and description change</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>The change in course title and description will reflect current content and terminology in the field of school library media.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 28. For a new course, provide the catalog text.
- 29. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
- 30. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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~~LIB 821 Reference and Bibliographic Services~~ Information Literacy Resources and Services (3) A.

Prerequisite LIB 800. A course designed to prepare ~~school media librarians~~ school library media specialists to acquire and use information resources needed to support the school curriculum and to instill in their students information literacy skills which will equip them as lifelong learners.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum and Instruction <hr/> College College of Education <hr/> *Course Prefix & Number LIB 870 <hr/> *Course Title (30 characters) K-12 School Media Librarian Practicum <hr/> *Program Title NA (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	November 13, 2008	Graduate Council* February 2, 2009
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	December 2, 2008	Council on Academic Affairs Approved x Disapproved 2/19/09
General Education Committee*		Faculty Senate**
Teacher Education Committee*	December 16, 2008	Board of Regents** Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change number of hours available from 2-4 to 1-4 hours. A. 2. Effective date: (Example: Fall 2001) Summer 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: There is a need for the program candidate to have the option to take one to four hours. Candidates could then take one, two, three or four hours during one semester.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 31. For a new course, provide the catalog text.
- 32. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
- 33. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

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LIB 870 K-12 School Media Librarian Practicum. (2 1 – 4) A. Prerequisite: eighteen hours LIB certification requirements. Experience at least two levels (elementary, middle grade, secondary) providing the administrative, instructional, and consultative services required of school media librarians. (One week full-time per credit hours).

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
		Summer 2009	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. <u>1</u> - 4	
<u>2-1-4</u>	Lecture _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D .)				
Course Prefix and No.				
Course Prefix and No.				

Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Curriculum Change Form

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Curriculum & Instruction <hr/> College College of Education <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Master of Arts in Teaching – ART option (Major ____, Option <u>xx</u> ; Minor ____; or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
<u>Date</u>	<u>Date</u>	<u>Date</u>
Departmental Committee	November 2008	Graduate Council*
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	December 2, 2008	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	NA	2/19/09
Teacher Education Committee*	December 16, 2008	Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Require passing scores on PRAXIS II Art Exams (0133) Art: Content Knowledge AND (0131) Art Making for admission to the Master of Arts in Teaching – Art (P-12) option. A. 2. Effective date: Summer 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: In the past, the Master of Arts in Teaching – Art (P12) certification option did not require the PRAXIS II content exams for admission. Other certification options DO require the PRAXIS II content exam(s) for admission. This change will make admission requirements similar for MAT certification options <i>and</i> insure that candidates in the MAT-Art program have the required knowledge/skills in art.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

34. For a new course, provide the catalog text.
35. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
36. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

16. For a new program, provide the catalog description as being proposed.
17. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
18. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickthrough~~ for deletions and underlines for additions.)

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MASTER OF ARTS IN TEACHING

II. ADMISSION REQUIREMENTS

Candidates seeking admission to the program must:

1. Submit an application to the Graduate School indicating a bachelor's degree including all transcripts from accredited colleges attended except Eastern Kentucky University.
2. Provide evidence of the following prior to being accepted into the program:
 - a. Master's degree OR 3.0 overall undergraduate GPA OR 3.0 in the last 60 hours of course work.
 - b. Acceptable Graduate School Admission exams by one of the following: GRE 350 verbal and 350 quantitative*

*Applicants who completed the GRE prior to October 1, 2002 must meet the following:

- 1100 total score may use the following formula to meet the GPA and GRE requirements: Minimum 2.75 GPA and minimum 1000 GRE to apply the formula $GPA \times GRE = \text{minimum } 3300$.
- Miller's Analogy Exam 388.

- c. Major (or equivalent) in the field in which certification is being sought (only for secondary candidates; others are reviewed for appropriate course content).
- d. PRAXIS II scores in the desired certification area with the exception of ~~secondary art and~~ music.
- e. A professional resume.
- f. An autobiography documenting relevant life/work/ educational experience.
- g. Three letters of reference.
- h. Complete two written disposition assignments given by the department.
- i. Complete an interview with the Master of Arts in Teaching.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input checked="" type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (<u>30 characters</u>) *Program Title *Provide only the information relevant to the proposal.	Special Education Education SED 806 Advanced Assessment and Methods for Moderate and Severe Disabilities _____ (Major ____, Option ____, Minor ____, or Certificate ____)
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	October 30, 2008	Graduate Council* February 2, 2009
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input type="checkbox"/></i>		
College Curriculum Committee	December 2, 2008	Council on Academic Affairs Approved x Disapproved 2/19/09
General Education Committee*	_____	Faculty Senate** _____
Teacher Education Committee*	December 16, 2008	Board of Regents** Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To drop SED 806 A. 2. Effective date: (Example: Fall 2001) Summer 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: This course was required for a Master's Degree in Special Education in Moderate and Severe Disabilities option. That option was suspended and the course has not been offered for more than four years.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 37. For a new course, provide the catalog text.
- 38. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
- 39. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~SED 806 Advanced Assessment and Methods for Moderate and Severe Disabilities. (3) A. Prerequisites: bachelor's degree and teaching certificate in MSD. Advanced assessment of individual with moderate and severe disabilities, planning and implementing functional curricula, teaching methods across all functional domains and integrating related support services using a transdisciplinary service delivery model. Topics include instructional strategies, adaptations in inclusive settings, transition, alternative portfolio assessment, and best practices.~~

Part III. Recording Data for New, Revised, or Suspended Program

- 19. For a new program, provide the catalog description as being proposed.
- 20. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
- 21. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input checked="" type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____)	Special Education Education SED 818 Special Topics in Severe and Multiple Disabilities _____ _____ _____ _____ _____
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	October 30, 2008	Graduate Council* February 2, 2009
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	December 2, 2008	Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee*	_____	Faculty Senate** _____
Teacher Education Committee*	December 16, 2008	Board of Regents** _____
		Council on Postsecondary Edu.*** _____
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To drop SED 818</p> <p>A. 2. Effective date: (Example: Fall 2001) Summer 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>This course was required for a Master's Degree in Special Education in Moderate and Severe Disabilities option. That option was suspended and the course has not been offered for more than four years.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

- 40. For a new course, provide the catalog text.
- 41. For a revised course, provide the current catalog text with the proposed text using ~~strickthrough~~ for deletions and underlines for additions.
- 42. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~SED 818 Special Topics in Severe and Multiple Disabilities. (3) A. Prerequisite: SED 435 or instructors approval. Advanced study of issues in severe and multiple disabilities. Pocus on major theoretical positions regarding etiology of physical/multiple disabilities, visual impairments, developmental implications, and education approaches. Review of research in the field, including best practices, and services.~~

Part III. Recording Data for New, Revised, or Suspended Program

- 22. For a new program, provide the catalog description as being proposed.
- 23. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
- 24. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickthrough~~ for deletions and underlines for additions.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	Teacher Education Services Education Advising, Admission, Field Placement, & Certification (Major __, Option __; Minor __; or Certificate __)
---	---	--

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	Summer 2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	2/18/09
College Curriculum Committee	December 2, 2008	Approved x Disapproved	
General Education Committee*	NA	Faculty Senate**	
Teacher Education Committee*	December 16, 2008	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
******If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.**

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>Update teacher education requirements</p> <ul style="list-style-type: none"> Interview, Recommendation, and Portfolio requirements Change of wording "student" to "candidate" Update leadership changes in the department <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>Fall 2009</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>Align program requirements with state and NCATE requirements</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: none</p> <p>Operating Expenses Impact: none</p> <p>Equipment/Physical Facility Needs: none</p> <p>Library Resources: none</p>

Part III. Recording Data for New, Revised, or Suspended Program

25. For a new program, provide the catalog description as being proposed.
26. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
27. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strike through~~ for deletions and underlines for additions.)

2008-2009 UNDERGRADUATE CATALOG – PAGES 116-119

OFFICE OF TEACHER EDUCATION SERVICES

Advising, Teacher Admission, Field Placement, and Certification

~~Dr. Sherwood Thompson~~ **Dr. Norman Powell, Director**

~~TBA Rose Skepple, Assistant Associate Director~~

To teach, to learn, to help others teach and learn.

ADVISING - coeadvising@eku.edu

Bert Combs 423

(859) 622-1828

The Office of Teacher Education Services offers academic advisement and information designed to help undergraduate ~~students~~ candidates to begin or continue their studies in the College of Education. The certification officer will make referrals and serve as a liaison to graduate coordinators for ~~students~~ candidates obtaining additional certifications and/or ranks.

TEACHER ADMISSION - teacher.admissions@eku.edu

Bert Combs 423

(859) 622-1832

The Office of Teacher Education Services is responsible for admitting ~~students~~ candidates to professional education programs at ECU. In addition, certification applications for teachers and school personnel (principals, supervisors, superintendents, counselors, pupil personnel directors, business administrators, librarians, and speech pathologists) are processed through the Office of Teacher Education Services.

To be recommended for certification, all ~~students~~ candidates seeking initial teacher certification, regardless of the college in which they are enrolled, must meet the requirements for admission to professional education, complete an approved teaching curriculum, and pass the required PRAXIS tests, PLTexam, or Kentucky test as determined by the major/minor.

~~Students~~ Candidates are advised to enroll in EDF 103, Introduction to Education, during their freshman year and in EDF 203, Schooling and Society, during their sophomore year. However, ~~students~~ candidates should not enroll in EDF 103 until all developmental requirements have been met. EDF 310 will be required for ~~students~~ candidates who have an equivalent transfer course for EDF 203.

ADMISSION REQUIREMENTS and APPLICATION PROCESS

Admission to Professional Education

Admission to the University (academic college) is not synonymous with admission to professional education. ~~Students~~ Candidates will apply for admission to professional education in the College of Education's Office of Teacher Education Services (Combs 423). Formal applications will be accepted based upon completion of the following requirements:

A. Hours / Residence

- ~~Students~~ Candidates must complete 60 hours of credit (excluding developmental level courses).
- Transfer ~~students~~ candidates must complete 12 hours of credit at ECU.

B. Admission Test Requirement

- ~~Students~~ Candidates must have a passing score on one of the following tests:

ACT (American College Test)* Composite 21

or alternative ACT options: Composite 20 with an overall GPA of 3.0 or Composite 19
with an overall GPA of 3.25

Individuals using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout the program. GPA compliance will be reviewed each semester. Individuals using an ACT alternative option will be required to participate in a PRAXIS preparation program to help ensure success on the PRAXIS exams.

PRAXIS I - (PPST) Reading 173; Math 173; Writing 172
(Preprofessional Skills Test)

SAT (Scholastic Aptitude Test) Composite 990

GRE (Graduate Record Exam) See program requirements

MAT (Miller Analogies Test) See program requirements

*ACT scores must be Fall 1989 or after and be on file at the University Office of Admissions.

C. GPA and Grade Requirements

- Minimum overall 2.75 GPA on all undergraduate course work is required for admission and program exit. Candidates using an alternative ACT option must maintain or exceed the overall corresponding GPA requirement throughout their program.
- Minimum 2.75 GPA on college work at EKU is required for admission and program exit.
- Satisfactory grade in EDF 103, and a grade of “C” or higher in EDF 203 (requires completion of admission test requirement [section B] prior to enrollment).
- Satisfactory grade in EDF 310 for transfer ~~students~~ candidates having completed EDF 203 at another institution.

Undergraduate degree student candidate GPA is based on the hours attempted as shown on the official EKU transcript. Post degree certification student candidate GPA is based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

D. Mathematics Requirement

~~Students~~ Candidates must complete a college level mathematics course of MAT105 or above (exclusive of MAT201 and 202) with a grade of “C” or higher.

E. Computer Literacy

- ~~Students~~ Candidates must complete CSC 104 or CIS 212 with a grade of “C” or higher.

F. Oral and Written Communication

- Oral communication: A grade of “C” or higher in CMS 100 or CMS 210.
- Written Communication: A grade of “C” or higher in ENG101 and 102 or HON 102 with a grade of “B” or higher in ENG105 (those earning a “C” must also take ENG102).

G. Examinations

- ~~Students~~ Candidates must achieve satisfactory results on examinations taken in EDF 103/310 and 203 and on other examinations which may be required by the Professional Education Admissions Committee.
- ~~Students~~ Candidates must demonstrate proficiency in oral and written communication including evidence of satisfactory speech and hearing screening. Screening is provided by the Speech-Language-Hearing Clinic in Wallace 278.
- ~~Students~~ Candidates scoring below minimum requirements on the tests for oral and written communication shall be required to improve their competencies to an acceptable level before admission to professional education. This may include therapy, tutoring, and enrollment in credit or non-credit remediation courses.
- Any deaf/hard of hearing ~~student~~ candidate unable to pass the speech and hearing screening who can benefit from remediation should receive it. Documentation concerning remediation and communication competency (oral or manual) must be provided to the Speech-Language-Hearing Clinic. The Clinic, in consultation with faculty of the Deaf and Hard of Hearing Program, will submit a recommendation for consideration for admission to the Office of Teacher Education Services. This should include documentation of communication competence.

H. Recommendations

Candidates must submit satisfactory pre-service disposition reviews from four EKU faculty members including the EDF 203 or EDF 310 instructor, the advisor and two other EKU faculty members.

~~Students must submit satisfactory recommendations from four EKU faculty members including the EDF 203 instructor, the advisor and two faculty members with one being from the major.~~

I. Interview/Portfolio Review

Candidates must satisfactorily complete a portfolio review during EDF 203 or EDF 310.

~~Students must satisfactorily complete a formal interview which will include the portfolio presentation. Two faculty members will conduct the interview and portfolio review process.~~

J. Ethics Declaration

- Candidates must complete and sign a Candidate Statement of Commitment Regarding Dispositions form.
- ~~Students~~ Candidates must complete and sign a “Personal and Professional Fitness Declaration” form. This process includes a review of the Professional Code of Ethics for Kentucky School Personnel established in 16 KAR1:020.

NOTE: Based on your disclosure, an interview by the Professional Education Admission Committee may be required.

K. Student Behavior

- ~~Students~~ Candidates must have no physical or psychological impairments that would preclude teaching success.
 - ~~Students~~ Candidates preparing to work in schools as teachers or other professional school personnel must demonstrate dispositions necessary to help all students learn.
 - ~~Students~~ Candidates must demonstrate acceptable social behavior at the University and in the community-at-large.* A ~~student~~ candidate interview may be required by the Professional Education Admissions Committee.
 - ~~Student~~ Candidate admission status may be reevaluated if the ~~student~~ candidate is placed on either academic or social probation or has a record of criminal conviction(s).* A ~~student-candidate~~ interview may be required by the Professional Education Admissions Committee.
- *The Office of Teacher Education Services will contact the Eastern Kentucky University Office of Judicial Affairs to obtain records of infractions committed by candidates for admission to professional education. The Office of Teacher Education Services may also contact the Administrative Office of the Courts to obtain a criminal records check for each candidate for admissions to professional education.

The Office of Teacher Education Services will process the formal “Application for Admission to Professional Education.” The Professional Education Admissions Committee will review applications, supporting documentation, and other relevant materials brought before the committee and will take appropriate action concerning the student’s admission to the professional education program. The ~~student~~ candidate will be notified of the committee’s decision.

FIELDPLACEMENT - stuteach@eku.edu

Student Teaching and Field Experiences

Bert Combs 425

(859) 622-1544

- The Office of Teacher Education Services receives and evaluates all applicants for student teaching, determines appropriate disposition of the application, and provides continuous assessment of the applicant’s pre-teaching and teaching experiences during the professional semester.
- This Office recognizes that cultural diversity is a fact of American life and teachers function in a pluralistic cultural environment. Experience in multi-cultural settings provides valuable enrichment for the proper development of effective teachers. That philosophy will guide the ~~student~~ candidate assignments.
- ~~Students~~ Candidates are not allowed to take any other courses (including correspondence and transient courses) while student teaching. Credit for unfinished correspondence courses will not be allowed during the student teaching semester.
- ~~Students~~ Candidates of senior standing (90 hours or more with a minimum of 12 semester hours residence at EKU) may enroll in student teaching if they have satisfied the following requirements:

Application for Student Teaching

1. Applicants must be admitted to the professional education program prior to the application semester.
2. Applicants must file an application during the first four weeks of the semester prior to the term in which student teaching is desired.
3. Applications filed will be evaluated and processed for approval or disapproval.

Evaluation of application will include in part:

1. The planned curriculum. Each applicant must have an approved planned curriculum on file with the Office of Teacher Education Services.
2. All prerequisites in professional education and pre-student teaching curricula in the applicant’s area as prescribed by the *Catalog*, must be completed prior to student teaching.
3. Recommendation made by the applicant’s advisor ~~and approval by the department chair.~~
4. A valid medical examination report, including current tuberculosis test report. ~~Students~~ Candidates with any significant deviation from normal physical and psychological well-being will be referred to a proper examining physician.
5. The ethics declaration. Each applicant must complete and sign a new “Personal and Professional Fitness Declaration” form. Based on your disclosure, an interview by the Professional Education Admission Committee may be required.
6. Behavior that relates to the moral, ethical, social, and personal standards of professional competency. The applicant’s comportment will be subject to review and appraisal by the department responsible for the student teaching recommendation and the College of Education. Applicants must process a criminal background check (KRS.161.042 or changes as adopted).
7. Academic Requirements: Undergraduate degree students’ GPAs are based on the hours attempted as shown on the official EKU transcript. Post degree certification students’ GPAs are based on all undergraduate course work and on the hours attempted as shown on the official EKU transcript.

Elementary Education (P-5) and Middle Grade Education (5-9) Majors

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA with a grade of “C” or higher in courses in the “core and supporting course requirements,” area(s) of academic emphasis, “professional education requirements” (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Candidates must satisfactorily complete a portfolio review during methods courses.
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Other requirements as found in the appropriate department presentation.

Special Education

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA with a grade of “C” or higher in courses in the “major, core, and option,”* “elementary/middle grade and supporting course requirements,” area of academic emphasis**, professional education requirements (see program display for a list of courses), teaching minor(s), and certification endorsement(s).
- Candidates must satisfactorily complete a portfolio review during methods courses.
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Other requirements as found in the appropriate department presentation.

*combination of major, core, and/or option as identified in the program display

**emphasis with middle grade education only

Communication disorders majors should see their advisor for information related to admission to student teaching.

Secondary Education Majors

- Minimum 2.75 GPA in all undergraduate course work.
- Minimum 2.75 GPA in college work at EKU.
- Minimum 2.75 GPA in teaching major(s)*, minor(s), area(s) of academic emphasis, and certification endorsement(s). See program area for specific course grade requirements.
- Minimum 2.75 GPA with a grade of “C” or higher in courses in “professional education requirements” (see program display for a list of courses).
- Candidates must satisfactorily complete a portfolio review during methods courses.
- Candidates must submit satisfactory pre-service disposition reviews from their advisor and a designated methods instructor as part of the application process.
- Candidates must submit satisfactory pre-service disposition reviews from one cooperating teacher and one university supervisor at the end of the student teaching experience.
- Other requirements as found in the appropriate department presentation.

*A minimum of seventy-five percent of major and seventy-five percent of supporting course requirements must be completed prior to student teaching. Individual program areas may require a higher percentage of credit hours completion prior to student teaching.

CERTIFICATION- coecert@eku.edu

Bert Combs 425

(859) 622-6852

Application for Certification

Exams

Prior to graduation, ~~students~~ candidates must complete required competency examinations and take the PRAXIS Series (Professional Assessments for Beginning Teachers) and PLT exams. All required parts of the PRAXIS test are to be taken during the senior year.

NOTE: Some majors/minors require testing over two semesters. ~~Students~~ Candidates must review the schedule for PRAXIS tests registration deadlines prior to the beginning of the senior year (last two semesters). Specialty test(s) are required for each certification area sought.

Certification

Applications for teacher certification should be filed in the Office of Teacher Education Services prior to graduation as follows: May graduates by April 1; August graduates by July 1; December graduates by November 1. Applications for certification are not processed until all requirements are met.



EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

College of Arts and Sciences
Office of the Associate Dean
Academic and Student Affairs

105 Roark Building
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-8140 § Fax (859) 622-1451
Michael.Foster@eku.edu

TO: Council on Academic Affairs

FROM: 
Dr. Michael Foster, Interim Assistant Dean
College of Arts and Sciences

DATE: February 19, 2009

SUBJECT: Agenda items for 02-19-09 Council on Academic Affairs Meeting

The College of Arts and Sciences submits the following agenda items for consideration at the February 19, 2009 meeting of the Council on Academic Affairs.

AGENDA

Department of Art & Design

Course Revision

DES 250 (Intro to Graphic Design) – Revise course description.

DES 350 (Typography I) - Revise course description.

DES 351 (Sophomore Studio) - Revise course description.

Department of Biology

Program Revision

B.S. in Biology- Pre-Medical Sciences- Remove PSY 200 from supporting courses

B.S. in Biology- Pre-Veterinary Sciences- Remove/add courses from/to “Additional Pre-Vet Requirements”.

Department of English & Theatre

Course Revision

ENG 805 (Writing Project) - Change the number of credit hours available.

Department of Government

Program Revision

Paralegal Program- Drop a current course and replace it with a new course.

Paralegal Studies- Drop a current course and replace it with a new course.

Department of History

Course Revision

HIS 231(Western Civilization I) - Revise title

HIS 232 (Western Civilization II) - Revise title

New Courses

HIS 330 (Ancient Egypt) - Add course to curriculum

HIS 337 (Christianity E & W to 1500) - Add course to curriculum

Program Revisions

B.A. in History - Revise distribution requirements

B.A. in History/Teaching- Revise distribution requirements

Department of Philosophy & Religion

New Course

PHI 110W (Beginning Philosophy: W) – Add a new course.

PHI 340W (Philosophy of Science: W) - Add a new course.

Course Revision

PHI 110 (Beginning Philosophy) – Change catalog text.

PHI 340 (Philosophy of Science) - Change catalog text.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Art and Design</u> College <u>Art & Sciences</u> *Course Prefix & Number <u>DES 250</u> *Course Title <u>(30 characters)</u> <u>Introduction to Graphic Design</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	1/16/2009	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs replace w/revised
College Curriculum Committee	2/2/2009	Approved _____ Disapproved _____
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Revise the course description for DES 250	
A. 2. Effective date: (Example: Fall 2001) Fall 2009	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA	
B. The justification for this action: DES 250 will address new and changing issues in the field of graphic design. The gateway to DES 350 and DES 351 requires a portfolio review. Class size has also limited the available resources.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: No Change Operating Expenses Impact: No Change Equipment/Physical Facility Needs: No Change Library Resources: No Change	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

DES 250 Introduction to Graphic Design. (3) I, II. Prerequisites: ART 100 and 152. Introduction to the field of professional graphic design and its conceptual and technical makeup. A portfolio review will be conducted during exam week of DES 250 to determine enrollment for DES 350 and 351.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
DES	250	Fall 2009	AS <input type="checkbox"/> X JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	ARTD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites ****See definitions on following page****

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Art and Design	
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Art & Sciences	
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	DES 350	
<input type="checkbox"/> New Program (Part III)	*Course Title <small>(30 characters)</small>	Typography I	
<input type="checkbox"/> Program Revision (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	1/16/2009	Graduate Council*	NA
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		Council on Academic Affairs	replace w/revised
College Curriculum Committee	2/2/2009	Approved _____ Disapproved _____	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To revise the course description of DES 350, change corequisite.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
The gateway to DES 350 and DES 351 requires a portfolio review in DES 250. Class size has also limited the available resources.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No Change

Operating Expenses Impact: No Change

Equipment/Physical Facility Needs: No Change

Library Resources: No Change

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

DES 350 Typography I. (3) II. Prerequisite: DES 250. Corequisite: DES 351. Departmental Approval and 3.0 GPA in ART, ARH, and DES Courses. Introduction to the use of letterforms in graphic design and visual culture. Students will research typographic terms and history and will develop an understanding of visual hierarchy in graphic design. ~~Credit will not be awarded to students who have credit for DES 354.~~

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
DES	350	Fall 2009	AS X _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ARTD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	<u>Departmental Approval and 3.0 GPA in ART, ARH, and DES Courses.</u>

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	DES 354 (Credit will not be awarded to students who have credit for DES 354.)
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Art and Design
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Art & Sciences
<input checked="" type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	DES 351
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)	Sophomore Studio
<input type="checkbox"/> Program Revision (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	1/16/2009	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	replace w/revised
College Curriculum Committee	2/2/2009	Approved _____ Disapproved _____	
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

To revise the course description of DES 351, revise corequisite

A. 2. Effective date: (Example: Fall 2001)

Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

NA

B. The justification for this action:

The gateway to DES 350 and DES 351 requires a portfolio review in DES 250. Class size has also limited the available resources.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: No Change

Operating Expenses Impact: No Change

Equipment/Physical Facility Needs: No Change

Library Resources: No Change

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

DES 351 Sophomore Studio. (3) I, II. Prerequisite: DES 250. Corequisite: DES 350. Departmental Approval and 3.0 GPA in ART, ARH, and DES Courses. An exploration of visual communication issues and applications in graphic design. The relationship of visual form to meaning, type and image relationships will be examined. ~~Credit will not be awarded to students who have credit for DES 251 taken prior to Fall 2008.~~

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
DES	351	Fall 2009	AS X JS BT EM ED PC HS	ARTD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture Laboratory Other		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR JR SO SR	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites ****See definitions on following page****

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	<u>Departmental approval and 3.0 GPA in ART, ARH, and DES Courses.</u>
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	DES 251 (Credit will not be awarded to students who have credit for DES 251.)
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Biological Sciences</u> College <u>Arts and Sciences</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>B.S. Biology – Pre-Medical Sciences (p. 69 in Catalog)</u> (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
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Proposal Approved by: Departmental Committee	<u>Date</u> 10/17/08	Graduate Council* Council on Academic Affairs	<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Approved _____ Disapproved _____ see Tina for edits	
College Curriculum Committee	2/2/2009	Faculty Senate**	
General Education Committee*	NA	Board of Regents**	
Teacher Education Committee*	NA	Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove PSY 200 from the DARS/CARES listing under Supporting Courses. A. 2. Effective date: (Example: Fall 2001) Summer 2009 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Although NOT REQUIRED for the B.S. in Biology, medical schools usually <u>recommend</u> a course in psychology for admission. In the past, we ensured that pre-med students took a course in psychology by including it as a requirement in the DARS/CARES system, but not as a requirement in the major. Now that PSY 200 is included in the General Education program, we can require that the student take it as part of General Education. Since it is listed in DARS/CARES as a supporting course requirement, the students cannot currently use PSY 200 in General Education. This change would allow them to do so.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Pre-Medical Science (p. 69 in 2008-09 Catalog)

Biology (B.S.)

Major Requirements35-36 hours

BIO 121, 131, 141, 315, 316, 320; 328 or 348; 490, 514, one elective in biology at the 300-500 level.

Supporting Course Requirements32-33 hours

CHE 111, 115, 112, 116 or 116H, 361, 366, 362 and 367; MAT 124* or 261*; PHY 131, 132; STA 215 or STA 270.

General Education Requirements30 hours

Standard General Education program, excluding blocks II, IVA, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement1 hour

ASO 100.

Free Electives28-30 hours

Total Curriculum Requirements128 hours

*A preparatory course in mathematics may be required before admission to calculus.

[Listing in DARS/CARES “Supporting Course Requirements”:

PSY 200

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Biological Sciences
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts and Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	_____
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (<u>30 characters</u>)	_____
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	B.S. in Biology Pre-Veterinary Science (p. 70 in Catalog)
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____; Minor ____; or Certificate ____)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	10/17/08	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<i>see Tina for edits</i>
College Curriculum Committee	2/2/2009	Approved _____	Disapproved _____
General Education Committee*	NA	Faculty Senate**	_____
Teacher Education Committee*	NA	Board of Regents**	_____
		Council on Postsecondary Edu.***	_____

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:	(Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove ENG 300, 301, and PHI 130 from "Additional Pre-Vet Requirements" in DARS/CARES and add "AGR 321 or" to the list.
A. 2. Effective date:	(Example: Fall 2001) Summer 2009
A. 3. Effective date of suspended programs for currently enrolled students:	(if applicable)
B. The justification for this action:	Since most Kentucky students apply to Auburn University Veterinary School, our program tries to follow their entrance requirements. Auburn has dropped ENG 300 and 301 as recommended prerequisites; therefore, we need to remove them from our requirements. Although they still recommend a philosophy course, they no longer specify which one. Since PHI 130 is part of our General Education program, we would like to allow our students to take PHI 130 and use it as part of General Education. Currently, they cannot since it is listed as an additional requirement. Auburn has instituted a requirement for a course in feeds and feeding or animal nutrition. We currently require AGR 421 Animal Nutrition under the additional requirements; we would like to add the option of taking AGR 321 Feeds and Feeding to the list.
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	None
Operating Expenses Impact:	None
Equipment/Physical Facility Needs:	None
Library Resources:	None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program’s suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Pre-Veterinary Science (p. 70 in 2008-09 Catalog)

Biology (B.S.)

Major Requirements35-36 hours

BIO 121, 131, 141, 315, 316, 320; 328 or 348; 490, 514, or elective in biology at the 300-500 level.

Supporting Course Requirements32-33 hours

CHE 111, 115, 112, 116 or 116H, 361, 366, 362 and 367; MAT 124* or 261*; PHY 131, 132; STA 215 or STA 270.

General Education Requirements30 hours

Standard General Education program, excluding blocks II, IVA, IVB, VII (QS), and VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement1 hour

ASO 100.

Free Electives28-30 hours**

Total Curriculum Requirements128 hours

*A preparatory course in mathematics may be required before admission to calculus.

** Properly selected electives will allow a student to complete preveterinary medicine training

[Listing in DARS/CARES “Additional Pre-Vet Requirements”:

AGR 321 or 421, ~~ENG 300, 301~~, PHI 130

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>English & Theatre</u> College <u>Arts and Sciences</u> *Course Prefix & Number <u>ENG 805</u> *Course Title (<u>30 characters</u>) <u>Writing Project</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u> 10/6/08	<u>Date</u> 12/1/2008
		Graduate Council*
		Council on Academic Affairs
		Approved <input checked="" type="checkbox"/> Disapproved _____
		2/19/09
		NA
		NA
		NA
		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change the number of credit hours available from (3-6) hours to (1-6) hours so that the number of credits available is more flexible.

A. 2. Effective date: (Example: Fall 2001)
 Summer 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The credit hours for the Writing Project class need to be reconfigured so that how they are earned better reflects how the course work is done. ENG 805 is available only to students who are selected through an extensive application and interview process to participate in a fellowship program that is grant-supported and awards tuition and a stipend for completion of the six hours of course work.

Traditionally, the six hours for ENG 805 credit for participating in the EKU Writing Project has been split equally between the summer term and the following fall—three hours each. However, the majority of the work is actually completed in the summer—90%. The reconfiguration proposed in this revision would award the credit as it is earned—five hours in summer and one in fall—so that the teachers are awarded the credit hours when they earn it, and can show extra hours toward their rank. However, the current course description for ENG 805 doesn't allow that.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ENG 805 Writing Project. (3 ~~1-6~~) A. Prerequisite: Departmental approval. ~~Study~~-Critical reading of professional literature on the development of writing ability; ~~practice in~~ application and analysis of the writing process and response to writing; and individualized research. Maximum of three credit hours may apply toward an M.A. degree in English.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striketrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ENG	805	Summer 2009	AS <u>xx</u> JS <u> </u> BT <u> </u> EM <u> </u> ED <u> </u> PC <u> </u> HS <u> </u>	ENTH
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. <u>6</u>	
<u>3</u> <u>1-6</u>	Lecture <u> </u>	Laboratory <u> </u>	Other <u> </u>	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
<u>1</u>			FR <u> </u>	JR <u> </u>
<u>8</u> (workshop)			SO <u> </u>	SR <u> </u>
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry <u> </u> Data entry person <u> </u>	
		Thesis <u> </u>		
		Internship <u> </u>		
		Independent Study <u> </u>		
		Practicum <u> </u>		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	N/A
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (<u>30 characters</u>)	N/A
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Paralegal Program
<input type="checkbox"/> New Program (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u>X</u> ; or Certificate <u>X</u>)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	11-06-2008	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	2/2/2009	Approved <input type="checkbox"/> Disapproved <input type="checkbox"/>	replace w/ revised
General Education Committee*	N/A	Faculty Senate**	
Teacher Education Committee*	N/A	Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To drop a current course – LAS 320 Civil Law & Liability, and replace it with a new course – LAS 355 Litigation: Trial to Appeal in our program requirements.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Program revision is required due to dropping LAS 320 and adding LAS 355.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None Predicted

Operating Expenses Impact:
None Predicted

Equipment/Physical Facility Needs:
None Predicted

Library Resources: None Predicted

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Departmental Degree Requirements

Paralegal majors (A.A., B.A.) must attain a minimum grade of "C" in all "major" and "supporting" courses. A minimum grade of "C" must be earned in LAS 210 before taking LAS 220 and 320. A minimum grade of "C" must be earned in LAS 220 before being admitted to any of the upper division requirements.

Transfer Students

Transfer students must take a minimum of 15 semester hours of paralegal (LAS) courses at ECU to earn a paralegal degree.

Baccalaureate Degrees

Paralegal Science (B.A.)

CIP Code: 22.0302

Major Requirements.40 hours
LAS 210, 220, 300, 320 , 325, 350, <u>355</u> , 385, 399, 410 and 12 hours from LAS 330, 340, 360, 370, 380, 460, or 490	
Supporting Course Requirements.12 hours
ACC 201, ENG 301, POL 101, and three hours from POL 460, 463, or 464.	
General Education Requirements.45 hours
Standard General Education program, excluding block VB. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
University Requirement.1 hour
ASO 100.	
Free Electives.30 hours
Total Curriculum Requirements.128 hours

Associate Degree

Paralegal Studies (A.A.S.)

CIP Code: 22.0302

Major Requirements.37 hours
LAS 210, 220, 300, 320 , 325, 350, <u>355</u> , 385, 399, 410 and nine hours from LAS 330, 340, 360, 370, 380, or 460.	
Supporting Course Requirements.25 hours
ASO 100, six hours of English Composition*, three hours of general education humanities*, POL 101*, MAT 105* or higher, three hours general education elective* (not POL 101), ACC 210, and ENG 301.	
Free Electives.2 hours

Minors

Minor in Paralegal Studies

A student may minor in Paralegal Studies by completing a total of 18 hours as follows: LAS 210, 220, 300, ~~320~~, 350, 355, and 410.

Certificate

Certificate in Paralegal Science

(Post-Baccalaureate)

Requirements30-31 hours**

LAS 210, 220, 300, ~~320~~, 350, 355, 410, plus 12 hours of LAS courses chosen from LAS 325, 330, 340, 360, 370, 380, 385, 399.*

*LAS 399 is a 4 semester hour course.

**Students with 75 hours or more may begin courses toward the post-baccalaureate certificate. At least 18 hours toward the certificate must be taken subsequent to receiving a bachelor's degree.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Government
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	Paralegal Studies
<input checked="" type="checkbox"/> Program Revision (Part III)		(Major <u>x</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	11-6-2008	NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	replace w/ revised
College Curriculum Committee	2/2/2009	Approved <u> </u> Disapproved <u> </u>
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change supporting course requirement from ENG 301 to ENG 300.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:

Paralegal Program Director, in cooperation with the Paralegal Program Advisory Board, recently reviewed the Paralegal Science curriculum. The group noted that the technical writing skills of many students were lacking. Upon review of other English courses offered at the University, the group decided that ENG 300 meets the professional writing needs of paralegal students better than ENG 301. The Paralegal Program Director spoke with ENG 300 instructors who agreed that such a change would be appropriate in light of the type of writing paralegals are called to do in the workforce. A study conducted in cooperation with the Student Paralegal Association is attached with further details.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

The Paralegal Science Program enrolls fewer than 15 students each semester in ENG 301. These students would now enroll in ENG 300. This may lead to the need to run one extra section on ENG 300 in lieu of ENG 301.

Operating Expenses Impact: None are predicted.

Equipment/Physical Facility Needs: None are predicted.

Library Resources: None are predicted.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strike through~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strike through~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strike through~~ for deletions and underlines for additions.)

Please see attached course catalog with the required notation.

Associate Degree

Paralegal Studies (A.A.S.)

CIP Code: 22.0302

Major Requirements.....37 hours

LAS 210, 220, 300, 320, 325, 350, 385, 399, 410 and nine hours from LAS 330, 340, 360, 370, 380, or 460.

Supporting Course Requirements.....25 hours

ASO 100, six hours of English Composition*, three hours general education humanities*, POL 101*, MAT 105* or higher, three hours general education elective* (not POL), ACC 201, and ~~ENG 301~~. ENG 300.

Free Electives.....2 hours

Total Curriculum Requirements.....64 hours

*Courses meeting general education requirements.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	HIS
<input type="checkbox"/> New Course (Parts II, IV)	College	A&S
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HIS 231
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Western Civilization I
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	1/16/2009	Graduate Council*
		<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		2/19/09
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	2/4/2009	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the title of HIS 231, "Western Civilization I," to "Western Civilization to 1687."

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
It is expected that removing the Roman numerals from the titles of both HIS 231, "Western Civilization I," and HIS 232, "Western Civilization II," will eliminate the common student misperception that the former is a prerequisite for the latter. The elimination of this misperception will likely boost student enrollment in HIS 232, which has been lower than anticipated.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
NA

Operating Expenses Impact:
NA

Equipment/Physical Facility Needs:
NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 231 Western Civilization I to 1687. (3) A. Ancient Greece to the industrial revolution; institutions, ideas, and social and economic relationships basic to the modern world. Credit will not be awarded to students who have credit for HIS 246. Gen. Ed. VA, VC, or VII (SBS).

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	HIS
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	A&S
<input type="checkbox"/> Course Dropped (Part II)	*Course Prefix & Number	HIS 232
<input type="checkbox"/> New Program (Part III)	*Course Title (30 characters)	Western Civilization II
<input type="checkbox"/> Program Revision (Part III)	*Program Title	(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	<u>Date</u>
Departmental Committee	1/16/2009	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs 2/19/09
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
General Education Committee*	2/4/2009	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the title of HIS 232, "Western Civilization II" to "Western Civilization since 1687" in the catalog. In Banner the new title would read "Western Civ since 1687."

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
It is expected that removing the Roman numerals from the titles of both HIS 231, "Western Civilization I," and HIS 232, "Western Civilization II," will eliminate the common student misperception that the former is a prerequisite for the latter. The elimination of this misperception will likely boost student enrollment in HIS 232, which has been lower than anticipated.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
NA

Operating Expenses Impact:
NA

Equipment/Physical Facility Needs:
NA

Library Resources: NA

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 232 Western Civilization II Since 1687. (3) A. Industrial revolution to present; transformation of cultural background through ideas, science, and industry, development of current western civilization. Credit will not be awarded to students who have credit for HIS 247. Gen. Ed. VA, VC, or VII (SBS).

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	HIS
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	A&S
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HIS 330
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Ancient Egypt
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)		(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	1/16/2009	Graduate Council*
		<u>Date</u> NA
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs
		2/19/09
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved
General Education Committee*	NA	Faculty Senate**
Teacher Education Committee*	NA	Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To add the course HIS 330, "Ancient Egypt," to the History Department curriculum.

A. 2. Effective date: (Example: Fall 2001)
Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:

The recent appointment of a scholar of ancient Egypt is enabling the History Department to expand its offerings in Area III (Non-Western) and to address a major chronological deficiency of the department in ancient history. Because Egypt stands at a crossroads between Europe, Africa, and the Middle East, an awareness of Egypt's history provides students with a foundation to consider the development of civilization in other neighboring regions. This course will also introduce students to the multidisciplinary approach needed to study the ancient past, pulling together often fragmentary records in order to understand events and trends.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
Course to be taught by current faculty.

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:

No additional needs.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 330 Ancient Egypt. (3) A. Prerequisite: three hours HIS or department approval. A survey of Egyptian history from the earliest human activity to the Islamic conquest, considering political, religious, and socio-economic shifts and discussing sources for the study of the ancient past (archaeology, texts, and monuments).

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HIS	330	Fall 2009	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	HIST
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. 0	
3	Lecture <u>3</u> Laboratory _____ Other _____		Cip Code (first two digits only) 45	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____	
B	3	P	SO _____ SR _____	
E	3	A		
K	3	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
T	3			
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Three hours HIS or department approval.</u>
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form. (*Use Validation Tables.)

HIS 330, Fall 2009
Ancient Egypt
3.0 Credits
MWF, 1:25-2:15, University 230

Instructor: Jackie Jay
Office: Keith 326
Phone: 622-1371
Email: jackie.jay@eku.edu
Office hours: 3:00-5:00 Mondays; 3:30-5:30 Thursdays, or by appointment

Catalog Description

HIS 330 Ancient Egypt. (3) A. A survey of Egyptian history from the earliest human activity to the Islamic conquest, considering political, religious, and socio-economic shifts and discussing sources for the study of the ancient past (archaeology, texts, and monuments).

Student Learning Outcomes

By the end of the semester the successful student will be able to ...

1. Demonstrate a strong understanding of the social, cultural, political, economic, and religious history of ancient Egypt from the Paleolithic to the Islamic conquest.
2. Engage in interpretation of combinations of archaeological and textual material using analytical methods historians use to reconstruct the ancient past.
3. Discuss in a comparative analytical framework the dynamics of historical change, particularly with respect to the factors behind the rise and fall of governments and to the interaction of cultural values, ideas, religion, politics, and economics throughout the ancient Near East and Mediterranean.
4. Demonstrate analytical and writing skills through the completion of a research paper.

Required Texts

The Oxford History of Ancient Egypt, Ian Shaw

Ancient Egypt: Anatomy of a Civilization, Barry J Kemp, 2006, 2nd ed.

The Literature of Ancient Egypt: An Anthology of Stories, Instructions, Stelae, Autobiographies, and Poetry, ed. William Kelly Simpson, 2003, 3rd ed.

Grading

Midterm Exam	50 pts possible
Final Exam	50 pts possible
Creative Project	50 pts possible
Term Paper Introduction and Bibliography	20 pts possible
Term Paper	80 pts possible
Attendance/Participation	50 pts possible

Total: 300 pts possible

(A=300-270; B=269-240; C=239-210; D=209-180 ; F= ≤179)

Exams

There will be two non-cumulative exams, each containing a short identifications section and two essay questions.

Creative Project

Students will produce a creative project (either visual or written) which displays their understanding of Egyptian culture.

Term Paper

Students will write a 10-12 page research paper which will outline a historical problem, present the evidence, and propose a solution. Students are expected to consult primary and secondary sources beyond the class required reading; see the instructor if you need help with your bibliography.

Suggested Term Paper Topics:

- Evaluate the various theories regarding the mechanisms of state formation in Egypt
- Evaluate the proposed causes for the fall of the Old Kingdom
- Analyze the “propagandistic” literature of the Middle Kingdom as a source for Egyptian history
- Explore the relationship between Hatshepsut and Thutmose III
- How innovative was Akhenaton’s religious “revolution”?
- Discuss the status of women in New Kingdom Egypt – how much freedom did they have?
- A topic of your choice, cleared by the instructor

Attendance/Participation

Students will be graded on their participation based upon their willingness to take notes, ask questions, respond to questions, raise issues, and engage fellow students in discussion. A warm body that is asleep or otherwise occupied with non-class issues earns 25. Good participation earns 50. **Each day, you should therefore try to stay alert, take notes, and try to ask at least one or two questions or offer one or two comments or answers.** Attendance at all scheduled class meetings is expected. Each unexcused absence will automatically count as a five-point deduction from the 50 points available for attendance and participation. According to History Department policy, any student missing more than twenty percent of scheduled class sessions may be assigned a failing grade for the semester at the discretion of the instructor. “Excused absences” are defined as and limited to documented medical, emergency, and/or university-approved absences. If you are absent for an excused reason, it is your responsibility to notify the instructor and provide any required documentation in order to avoid the five-point penalty. Before the final exam, the instructor will post on Blackboard the total points earned by each student for attendance.

Midterm Grades

Midterm Grades will be posted by midnight, Friday October 17.

Drop Policy

According to the official EKU academic calendar, the last day to withdraw from this class without academic penalty is October 31.

Academic Integrity Statement

Students are advised that EKU's Academic Integrity Policy will be enforced strictly in this course. The Academic Integrity policy is available at www.academicintegrity.eku. Questions regarding the policy may be directed to the Office of Academic Integrity.

Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

Course Schedule

August 25: Class Introduction

August 27: Historical Outline/Geography of Egypt
Oxford History, Chapter 1, 1-15
Anatomy, 8-15

August 29: Sources for Ancient Egyptian History (Texts and Archaeology)
Bard on Blackboard, Archaeology, 3-16; Texts, 24-36

September 1: Labor Day, no class

September 3: Who were the ancient Egyptians?
Anatomy, 19-46

September 5: Introduction to Egyptian Religion
Shafer on Blackboard, 7-58

September 8: The Earliest Occupation of the Nile Valley
Oxford History, 16-31

September 10: Epipaleolithic, Neolithic, and Badarian
Oxford History, 31-40

September 12: The Nagada Period
Oxford History, 41-56

September 15: The Emergence of the Egyptian State
Oxford History, 57-82

September 17: The Intellectual Foundations of the Early State
Anatomy, 73-92

September 19: Old Kingdom – From Step Pyramid to True Pyramid
Oxford History, 83-98
Anatomy, 99-110

September 22: Old Kingdom – From True Pyramid to Sun Temple
Oxford History, 98-103
Anatomy, 111-142
Literature, 13-24

September 24: Old Kingdom – The Collapse of the Old Kingdom
Oxford History, 103-107
Literature, 247-262; 401-413

September 26: The Art of the Old Kingdom
Robins on Blackboard, 58-79

September 29: First Intermediate Period
Oxford History, 108-136
Literature, 188-210

October 1: Middle Kingdom – Reunification under the 11th Dynasty
Oxford History, 137-145
Literature, 152-165; 414-417

Creative Project due by 5 p.m., Thursday, October 2, to my mailbox in Keith 319. 5 points will be lost for every day late.

October 3: Middle Kingdom – Twelfth Dynasty
Oxford History, 145-161
Literature, 54-66; 166-177

October 6: Middle Kingdom Administration and Expansion
Oxford History, 161-168
Anatomy, 211-244
Literature, 337-338

October 8: Middle Kingdom Art and Literature

Oxford History, 168-171

Literature, 45-53; 431-441

Robins on Blackboard, 110-121

October 10: Second Intermediate Period

Oxford History, 172-197

Literature, 69-71; 345-350

October 13: The Expulsion of the Hyksos/Egyptian sources for the Exodus

Oxford History, 197-206

Redford on Blackboard, 408-422

Exodus, Chapters 1-14

October 15: Midterm Exam

October 17: New Kingdom – Hatshepsut

Oxford History, 207-235

Anatomy, 247-260

Punt texts on Blackboard

October 20: Thutmose III

Oxford History, 235-246

Anatomy, 261-276

Literature, 72-74; 351-355

October 22: New Kingdom – Origins of the Amarna Period

Oxford History, 247-264

Anatomy, 276-281

Amenhotep III Scarabs on Blackboard

October 24: The Great Heresy – Akhenaton and the Aton

Oxford History, 265-279

Anatomy, 281-292

Literature, 278-283

October 27: International Relations in the Amarna Period

Anatomy, 292-301

Amarna Letters on Blackboard

October 29: Workshop on writing academic introductions

October 31: Library Research Session

November 3: No class – fall break/election day

November 5: Amarna Aftermath
Oxford History, 279-285
 Horemheb Restoration Stela on Blackboard

November 7: Ramses II and the Battle of Kadesh
Oxford History, 285-296
 Excerpt of the Battle of Kadesh on Blackboard
Literature, 356-360

November 10: Daily Life in Ramesside Period Egypt – Deir el-Medina
 Excerpt from “Pharaoh’s Workers” on Blackboard – Chapter 4, 95-117
 Accusation against Paneb on Blackboard
Literature, 307-331

Term Paper Introduction and Bibliography due by 5 p.m., Tuesday, November 11, to my mailbox in Keith 319. 5 points will be lost for every day late.

November 12: The Collapse of the New Kingdom
Oxford History, 296-307
Literature, 116-124

November 14: No class – time to work on those term papers!

November 17: The Libyans of Dynasties 22 & 23
Oxford History, 324-345

November 19: The Kushites
Oxford History, 345-363
Literature, 367-385

November 21: Saïtes and Persians
Oxford History, 364-387
Literature, 450-452
 “The Petition of Petiese” on Blackboard

November 24: The Ptolemies
Oxford History, 388-413
Literature, 453-469; 497-529

November 26 & 28: No class – Thanksgiving

December 1: Cleopatra
 Hughes-Hallett on Blackboard

December 3: Roman Egypt
Egypt After the Pharaohs on Blackboard, 34-53

Term Papers Due by 5 p.m., Thursday, December 4, to my mailbox in Keith 319. 5 points will be lost for every day late.

December 5: Egyptian Response to Foreign Rule
Anatomy, 345-385

December 8: Christians in Egypt
Egypt After the Pharaohs on Blackboard, 190-202
The Gospel of Thomas in *The Nag Hammadi Library*, 117-130

December 10: Wrap-up and review

December 12: No class – study day

December 15-19: Exam Week

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	HIS
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	A&S
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HIS 337
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Christianity E & W to 1500
<input type="checkbox"/> New Program (Part III)	*Program Title	
<input type="checkbox"/> Program Revision (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	1/16/2009	Graduate Council*
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		NA
College Curriculum Committee	2/2/2009	Council on Academic Affairs
General Education Committee*	NA	2/19/09
Teacher Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>
		Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To add the course HIS 337, "Christianity East & West to 1500," to the History Department curriculum. As the title exceeds 30 characters, the Banner title will be "Christianity E & W to 1500."

A. 2. Effective date: (Example: Fall 2001)
 Fall 2009

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:

This course has been offered successfully on a trial basis under the temporary rubric HIS 300, "Topics in European History: _____" and now warrants conversion to a permanent number. This course places Christianity in its socio-economic and cultural contexts in the Eastern and Western Mediterranean worlds, the Middle East, and Eastern and Western Europe, focusing on the ways in which various populations developed and experienced the Christian tradition. Unlike most courses on the history of Christianity that are taught in the United States, this course provides strong foundations on Greek and Russian Orthodoxy and brings in much information on the non-Chalcedonian Churches of Egypt, Syria, Ethiopia and the Caucasus in addition to covering the late antique and medieval experience in Western Europe.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 Course to be taught by current faculty.

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:

None

Library Resources:

No additional needs.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 337 Christianity East & West to 1500. (3) A. Prerequisite: three hours HIS or department approval. Exploration of the emergence and spread of both eastern and western Christianity. Examination of the historical context, including social and cultural influences on the development of Christian communities and perspectives.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HIS	337	Fall 2009	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	HIST
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. 0	
3	Lecture 3	Laboratory _____	Other _____	
			Cip Code (first two digits only) 45	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____	
B	3	P	SO _____ SR _____	
E	3	A		
K	3	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
T	3			
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>three hours HIS or department approval.</u>
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form. (*Use Validation Tables.)

**HIS 337 (3 cr. hrs.)
CHRISTIANITY EAST & WEST TO 1500
Spring 2010**

Dr. Jennifer Spock
Department of History, 305 Keith
Phone: 622-1364, Email: jennifer.spock@eku.edu
Office hours: Tues. 5--6; Wed. 1--3; Thurs. 5--6 and by appointment

Catalog Description

HIS 337 Christianity East & West to 1500. (3) A. Prerequisite: three hours HIS or department approval. Exploration of the emergence and spread of both eastern and western Christianity. Examination of the historical context, including social and cultural influences on the development of Christian communities and perspectives.

Course Description

This is a topical examination of the emergence and development of Christianity from both eastern and western perspectives. Our focus will be on the Christian attempts to bridge the divide between the physical and spiritual worlds and our intention is to examine those attempts in the contexts of time and space. That means primary attention will be paid to what it meant to be a Christian in the times and the places outlined below, and not what it means to be a Christian in contemporary society. Our method will be to examine the evidence (textual, iconographic, architectural) and to engage in meaningful discussions of that evidence.

Required books

John Binns, *An Introduction to the Christian Orthodox Churches*

Bernard Hamilton, *Religion in the Medieval West*

Philip Rousseau, *The Early Christian Centuries*

Timothy Ware, *The Orthodox Church* (New Edition)

Additional materials distributed in class or through Blackboard will also be required readings, and should be brought to class on the day they are scheduled for discussion (these are indicated in *italics* in the reading assignments)

Student Learning Outcomes

By the end of the semester the successful student will be able to:

1. Describe themes and structures in the culture of Christianity in both the Western and Eastern traditions to 1500.
2. Demonstrate the impact of Christian traditions upon political, cultural and social structures in the Eastern and Western contexts up to 1500
3. Identify main elements of the Christian experience for a variety of individuals in Western Europe, Eastern Europe, the Middle and Near East, and Africa that were exposed to its beliefs and tenets before 1500.
4. Interpret portions of textual, visual, and architectural primary source materials of Christianity to 1500 in their historical contexts.

5. Identify and analyze scholarly materials pertinent to the study of Christianity before 1500.

Course requirements

NOTE: Work may not be submitted via email. All work should be submitted in class. In the case of dire printing problems, work can be submitted through Blackboard as an assignment. However, there will be a time deadline after which the work will not be accepted by Blackboard and the assignment will turn into a pumpkin. This should be used only as a last resort. I expect to receive all work in hard copy in class. The only exceptions will be for documented illnesses.

Class participation and reading responses (30%, 300 pts.):

1. *Participation During Discussion:* Students will be graded on their participation based upon their willingness to put energy into the class: to stay alert, take notes, ask questions, respond to questions, raise issues, and engage fellow students in discussion. Participation will be assessed by the instructors at the end of each class meeting on a 0 to 3 point basis. Absence equals 0. A warm body will receive 1. Average participation is a 2, good participation a 3. Bear in mind that a 1 out of 3 is only 33% and 2 out of 3 is only 66%.

2. *Reading responses* Questions are available on Blackboard which will require short written responses that are to be turned in for each class meeting. Your answers will be graded on a 0 to 9 basis (3 points per questions) and will usually be returned within a week. Reading responses may not be late unless you have a documented illness, or for a documented University program such as a sports team meet. *For most classes, for your participation and responses combined, you therefore have a potential total of 12 points.* You can earn through the 27 possible reading-response questions and class-participation opportunities a maximum of 300 points. Since the 27 opportunities are worth 12 points each, you can miss two sets and still earn the maximum total points.

All reading responses should be neatly typed and presented on clean full sheets of paper. All answers must be in paragraph form in properly written English. Copy the question exactly as it is posed and begin your response beneath it. You should edit and correct your work before handing it in---sloppy work is unacceptable. Responses need not be long, generally 100 words per question will be sufficient, but your answers must exhibit evidence that you have done the required reading and thought about it.

Experiential Paper and Bibliography with explanatory notes (15% [150 pts.] each= 30% [300 pts.] total): Each student will be required to complete an experiential paper describing the opportunities, constraints, environment and world view of a person impacted by Christianity (for example, an Egyptian hermit around the year 400 or a trader in Bohemia in 950). Additionally, each student will complete a bibliography with explanatory notes on a topic approved by the instructors (for example, Gratian's codification of canon law in the 12th century or the Eastern Orthodox struggle over icons in the eighth century).

Your experiential paper must examine a different period and place than your bibliography. One must be from the pre-1100 period and one from the post-1100 period.

One must reflect the eastern Christian world, the other must reflect the western Christian world. It does not matter which is which. ***Your pre-1100 project is due February 21, in class. Your post-1100 project is due April 24 in class.*** Although you are not required to do so, you may submit drafts of either project for review. Please be sure to submit any review drafts sufficiently in advance of the due date so that your instructor will have time to react to your work.

1. *Bibliography with explanatory notes 15%.* You will be asked to choose a topic and search out sources for this topic: primary sources, books, journal articles, etc. You must conduct your search in conjunction with consultation with an instructor. You will produce a bibliography with brief explanatory notes, and you will be expected to try to provide some titles in languages other than English. Don't panic, this is not nearly as difficult as you might think—most of the words are pretty obvious. You must have your topic approved by Dr. Spock or your work will not be accepted.

2. *Experiential Paper 15%.* You will write a minimum 7-page paper that reflects the daily life of an individual in the Christian world. Your person must live in a different place (east or west) and a different period (pre-1100 or post-1100) than the topic of your bibliography. You may conceive of an interesting type of personage on your own, one whose life and response to Christian behavior is interesting to you, or you may come to the instructors for inspiration and guidance. Whatever type of person you choose to take on as a personality, you must get approval from Dr. Spock before forging ahead.

Additional information on both projects is provided on separate pages.

Midterm examination (20%, 200 pts.): Thursday, February 28. The midterm examination will consist of a map portion, some short answer identifications, and an essay. Additional information and study guides will be distributed at a later date.

Final Examination (20%, 200 pts.): Tuesday, May 6, 8-10 a.m. The final examination will consist of a map portion, some short answer identifications, an essay covering material since the midterm examination, and an essay prompting the student to reflect on some of the major themes covered in the course. Additional information and study guides will be distributed at a later date.

Term paper (30%) for students from the pre-2004 catalogs: Should a student choose to fulfill one of the required term papers for the history major in this course, the term paper will be substituted for the experiential paper/bibliography with explanatory notes projects. Students wishing to write a term paper in this course should consult with the instructors no later than Tuesday, January 27. Guidelines for term paper completion are provided on additional pages.

Late Work

Reading responses may not be late. Projects 1 and 2 will be graded down 5 points for each day they are late. Exceptions will be granted only in the case of documented illness or a documented university event such as playing on a sports team.

Academic Integrity Statement

Students are advised that EKU's Academic Integrity Policy will be enforced strictly in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity.

Final grade

The final grade for the course will be determined on the following scale:

A = 1000-900

B = 899-800

C = 799-700

D = 699-600

F = 599 and below

Attendance policy

Departmental policy states that a student who misses 20% (in this case, six) of the class meetings may be subject to a failing grade at the discretion of the instructors. Since your participation grade is partly based on your presence in class, it is suggested that you take this guideline seriously, and more importantly, miss as few classes as possible: missed classes = missed points. Dire events sometimes occur and therefore, it is your responsibility to inform your instructors of unexpected and unavoidable problems, as well as your responsibility to get the notes from class and turn in assignments on time.

Disability Statement

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

Inclement Weather

In the event that the University announces a two-hour delay for classes due to inclement weather, this class will meet from 11:10 to 12:10.

COURSE CALENDAR

LAST DAY TO DROP: March 21

FINAL EXAMINATION: Tuesday May 6, 8-10 a.m. UNIV 233

- | | | |
|------|--|---|
| 1/15 | Introduction; Jesus, Greeks, and Romans | Hamilton, pp. 1-11
Rousseau, pp. 1-22
Binns, 1--8 |
| 1/17 | Beginnings
http://etext.virginia.edu/kjv.browse.html
http://etext.virginia.edu/kjv.browse.html | Rousseau, pp. 23-46
<i>I Corinthians</i>
<i>Acts, chs. 1-8</i> |
| 1/22 | Gospels, <i>Bible</i> and Community | Ware, pp. 195-207
Rousseau, pp. 47-83
Hamilton, pp. 15-23
<i>Evidence for the Bible</i> |
| 1/24 | Liturgy and Community | Rousseau, pp. 84-123
Ware, pp. 239-248
Binns, 39--48
<i>The Didache</i>
<i>Irenaeus, Against the Heresies</i> |
| 1/29 | Doctrine and Authority | Ware, pp. 208-225
Rousseau, pp. 124-152
Hamilton, pp. 24-37
Binns, 62--75
<i>Creeds</i>
<i>Doctrine of the Eucharist</i>
<i>Justin Martyr, Dialogue with Trypho</i> |
| 1/31 | Conversions and Martyrs | Rousseau, pp. 153-186
Ware, pp. 11-17
<i>Letters: Pliny & Trajan</i>
<i>Passion of Sts. Perpetua & Felicity</i> |
| 2/5 | The Holy: Hermits and Asceticism | “The Rise and Function of the Holy Man in Late Antiquity” (Reserve)
Ware, pp. 36-40
Rousseau, pp. 255-261
<i>Life of St. Anthony</i> |
| 2/7 | State Christianity | Ware, pp. 18-30
Rousseau, pp. 187-246
Binns, pp. 161--166
<i>Theodosian Code</i> |

- 2/12 Daily Life
Hamilton, pp. 62-70
Life of St. Theodore of Sykeon
- 2/14 Monasteries
Hamilton, pp. 41-45
Binns, 107--126
Rules of St. Benedict,
St. Basil, Ascetical Works
Iosif Volotsky (on work)
- 2/19 Heresies: the nature of Christ
Rousseau, pp. 246-255, 270-279
Ware, pp. 208-238, 18-30 (revisit)
Chalcedon definition
Iconoclasm: Decree, Council 787
- 2/21 Icons and architecture
First Project (pre-1100) due
Ware, pp. 30-35
Hamilton, pp. 82-86
Binns, pp. 97-106
John of Damascus
Icons 1
Icons 2
- 2/26 Doctrine and authority
Ware, pp. 30-42, 195-207
Rousseau, pp. 261-270
Rule of Iosif Volotsky (on authority)
Papal primacy
Augustine
- 2/28 MIDTERM EXAMINATION
- 3/4 Church and state
Hamilton, pp. 110-117
Binns, pp. 162—66 (revisit)
Einhard. Life of Charlemagne
Capitulary for 802
St. John Chrysostom
- 3/6 Liturgy: priests and salvation
Ware, pp. 264-273
Hamilton, pp. 51-61, 73-82
Binns, pp. 49--59
St. Germanus
Roman rite mass

SPRING BREAK SAT MARCH 8—SUN MARCH 16

- 3/18 Reform, monastic and Gregorian
 Hamilton, pp. 37-40, 45-50
 Binns, pp. 126--129
Cluny Charter
Rule of Iosif Volotsky (on alcohol and on women)
Monastic rules and death
- 3/20 Conversions
 Ware, pp. 73-86
 Binns, pp. 143--156
Russian Primary Chronicle
 (two selections)
- 3/25 Schisms and crusades
 Hamilton, pp. 139-147
 Ware, pp. 43-72
 Binns, 201--218
Pope Urban II's speech
First Crusade: East and West
Fourth Crusade: East and West
- 3/27 Church calendar
 Ware, pp. 298-306
 Hamilton, pp. 53-54
Calendar in Catholic Encyclopedia
General Roman Calendar
Orthodox Liturgical Calendar
- 4/1 Saints, cults, and the miraculous
 Hamilton, pp. 99-109
 Ware, pp. 234-235
Tales of the Host
Tales of the Virgin
Russian Miracles: Prosfora
- 4/3 Canon and Structure
Canon Law (Catholic Encyclopedia)
Orthodox canon law
Orthodox Slav views of marriage
Gratian on marriage
Canons Lateran IV
- 4/8 Sin and what you do about it
 Ware, pp. 274-297
 Hamilton, pp. 87-98
Russia: two domestic miracles
Tales of Confession
Pilgrim's Guidebook
- 4/10 Mendicants and moral reformers
 Hamilton, pp. 47-50
 Binns, pp. 83--85
Excerpts from Avvakum
Rule of St. Francis

- 4/15 Heresies: belief and practice
Hamilton, pp. 129-138
John Fine: Bogomils 171--79
Inquisitorial techniques
Inquisition confession
- 4/17 Jews and Muslims
Hamilton, pp. 157-168
11th century disputation
Christian-Muslim disputation
The Judaizers
- 4/22 Holy War
Holy War Background
Tales of Prince Alexander
St. Sergius and Russia
Bernard Knights of Christ
- 4/24 Bridging the physical and the spiritual
Second Project (post-1100) due
Ware, pp. 208-238
Hamilton, pp.148-156
Binns, 126--129
Miracle of the Dying Monk
Gregory Palamas, Triads
- 4/29 Patrons, earthly and spiritual
Hamilton, pp. 100-105
St. Christopher
Russia: donations and
commemorations
- 5/1 Review and remaining issues
- 5/6 FINAL EXAMINATION (Tuesday May 6, 8-10 a.m. UNIV 233)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>History</u> College <u>Arts and Sciences</u> *Course Prefix & Number _____ *Course Title <u>(30 characters)</u> _____ *Program Title <u>BA in History (non-teaching)</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u> 1/16/2009	<u>Date</u> NA
		Graduate Council*
		Council on Academic Affairs
		Approved <input checked="" type="checkbox"/> Disapproved _____
		Faculty Senate**
		Board of Regents**
		Council on Postsecondary Edu.***
		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Approval of revised B.A. in History (non-teaching)	
A. 2. Effective date: Fall 2009	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: These revisions are necessitated by the addition of two courses to the History curriculum. Students earning credit from HIS 330, "Ancient Egypt," will make progress toward satisfaction of the distribution requirement in Area III (Non-Western) while those earning credit from HIS 337, "History of Christianity to 1500," will make progress toward satisfaction of Area II (Europe).	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: None	
Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.	
Equipment/Physical Facility Needs: Equipment and physical facilities are adequate.	
Library Resources: Library resources are adequate.	

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strike through~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

HISTORY (B.A.)

CIP Code: 54.0101

Program Objectives

Upon successful completion of this program, graduates will be able to: 1) demonstrate knowledge of U.S. history, European history, and selected aspects of non-Western history at a high level; 2) demonstrate their ability to write effectively (all students in the program will complete term papers as part of their major requirements); and 3) execute a major research project utilizing both primary and secondary sources. All students in the baccalaureate program will submit prior to graduation a formal research project which includes both primary and secondary sources. In addition to pursuing careers in education, graduates of this degree program have found employment in business, journalism, public history, library work, government and law. A history degree is excellent preparation for law school as well as graduate programs in library science, public history and many other fields. Many employers value the research, writing and analytical skills developed through the study of history.

Major Requirements33 hours

HIS 201, 202, 203, 450, and 21 upper division hours with a minimum of six hours in each of the following distribution areas (including two of the following three courses: 302A, 302B, 302C):

Area I (U.S.): HIS 300A (3 hours), 302A, 303, 304, 305, 309, 401, 402, 403, 404, 405, 406, 407, 411, 412, 413, 415, 420, 424, 433, 435, or 516.

Area II (Europe): HIS 300B (3 hours), 301, 302B, 310, 336, 337, 339, 341, 342, 343, 344, 345, 346, 350, 363, or 365.

Area III (Non-Western): HIS 300C (3 hours), 302C, 308, 320, 330, 347, 374, 375, 378, 380, 383, 384, 385, 386, 388, 434, 474, or 475.

The remaining upper division history course may come from any of the above areas or from other upper division history courses except HIS 302A, B, C.

General Education Requirements48 hours

Standard General Education program. Refer to Section Four of this *Catalog* for details on the General Education and University requirements.

University Requirement1 hour

ASO 100.

Free Electives46 hours

At least three hours of one foreign language is strongly recommended. Students who plan to pursue a graduate degree are strongly encouraged to take at least six hours of a foreign language.

Total Curriculum Requirements128 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>History</u> College <u>Arts and Sciences</u> *Course Prefix & Number _____ *Course Title (<u>30 characters</u>) _____ *Program Title <u>BA in History / Teaching</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u> 1/16/2009	<u>Date</u> NA
		Graduate Council* <u>NA</u>
<i>Is this a SACS Substantive Change?</i>	Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs <u>2/19/09</u>
College Curriculum Committee	<u>Date</u> 2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved _____
General Education Committee*	NA	Faculty Senate** _____
Teacher Education Committee*		Board of Regents** _____
		Council on Postsecondary Edu.*** <u>NA</u>
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Approval of revised B.A. in History / Teaching.	
A. 2. Effective date: Fall 2009	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: These revisions are necessitated by the addition of two courses to the History curriculum. Students earning credit from HIS 330, "Ancient Egypt," will make progress toward satisfaction of the distribution requirement in Area III (Non-Western) while those earning credit from HIS 337, "History of Christianity to 1500," will make progress toward satisfaction of Area II (Europe). It is also necessary to adjust the supporting courses requirement in Geography to reflect the course number change from GEO 200 to GEO 100. To ensure that students who took the course under the old number still receive credit for graduation, the revised major will accept either GEO 100 or GEO 200. In the same section of Supporting Course Requirements, there are three commas that should be replaced with semicolons for greater clarity.	
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact: None	
Operating Expenses Impact: The proposal will not necessitate an increase in operating expenses.	
Equipment/Physical Facility Needs: Equipment and physical facilities are adequate.	

Library Resources: Library resources are adequate.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

HISTORY/TEACHING (B.A.)

CIP Code: 54.0101

Program Objectives

Upon successful completion of this program, graduates will be able to: 1) demonstrate knowledge of U.S. History, European history, and selected aspects of non-Western history at a high level; 2) demonstrate their ability to write effectively (all students in the program will complete term papers as part of their major requirements); and 3) execute a major research project utilizing both primary and secondary resources. All students in the baccalaureate degree program will submit prior to graduation a formal research project which includes both primary and secondary resources. The History/Teaching B.A. is designed above all for those who wish to pursue careers in social studies at the secondary level. Offered in cooperation with the ECU College of Education, the History/Teaching B.A. program includes secondary teaching certification in social studies. Refer to the College of Education section of this *Catalog* regarding the teacher certification requirements associated with this degree program.

Major Requirements33 hours

HIS 201, 202, 203, 450, and 21 upper division hours with a minimum of six hours in each of the following distribution areas (including two of the following three courses: 302A, 302B, 302C):

Area I (U.S.): HIS 300A (3 hours), 302A, 303, 304, 305, 309, 401, 402, 403, 404, 405, 406, 407, 411, 412, 413, 415, 420, 424, 433, 435, or 516.

Area II (Europe): HIS 300B (3 hours), 301, 302B, 310, 336, ~~337~~, 339, 341, 342, 343, 344, 345, 346, 350, 363, or 365.

Area III (Non-Western): HIS 300C (3 hours), 302C, 308, 320, ~~330~~, 347, 374, 375, 378, 380, 383, 384, 385, 386, 388, 434, 474, or 475.

The remaining upper division history course may come from any of the above areas or from other upper division history courses except HIS 302A, B, C.

Supporting Course Requirements18 hours

ANT 120 or SOC 131; ECO 120; PSY 200; GEO 100 or GEO 200; POL 101; POL 212 or 220.

Professional Education Requirements31 hours

EDF 103, 203, 319, 413, SED 401; ESE 449, 490, and 499.

General Education Requirements36 hours

Standard General Education program, excluding Block VB, Block VC, and Block VIII (6 hours). Refer to Section Four of this *Catalog* for details on the General Education and University Requirements.

University Requirement1 hour

ASO 100.

Free Electives9 hours

Total Curriculum Requirements128 hours



Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Philosophy and Religion
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PHI 110W
<input checked="" type="checkbox"/> Hybrid Course (TCAC, "S," "W")	*Course Title <small>(30 characters)</small>	Beginning Philosophy: W
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12/1/2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	2/19/09
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To create a PHI 110 course that incorporates substantive writing assignments and is designated as a writing intensive course.

A. 2. Effective date: Fall 2009.

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Courses with substantive writing requirements can be identified with a W following the course number. This course meets the requirements set forth by the Thinking and Communicating Across the Curriculum Advisory Board. **This change needs to be perpetuated throughout the catalog for prerequisites and supporting courses.**

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHI 110W Beginning Philosophy: Writing Intensive. (3) I, II. Prerequisite: ENG 102 or 105 (B) or HON 102(B). A writing-intensive basic introductory course in philosophy. Consideration of perennial questions of the human experience, especially questions about reality, knowledge, self, values, and religious belief. Credit will not be awarded to students who have credit for PHI 110. General Education IIIB.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHI	110W	Fall 2009	AS <input checked="" type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	PHRE
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3.0	Lecture <u>3.0</u> Laboratory _____ Other _____		Cip Code (first two digits only) 38	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____ SO _____ SR _____	
B	3			
E	3	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
K	3			
S	3			
T	3			
V	3			
W	3	Thesis _____ Internship _____ Independent Study _____ Practicum _____		
Y	3			

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>ENG 102 or 105 (B) or HON 102 (B)</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>Credit not allowed with PHI 110</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3) X	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

**PHI 110W: Beginning Philosophy
Syllabus
Spring 2009**

Instructor: Dr. Minh Nguyen
Place: 343 Wallace Building
Days & Time: MWF 11:15 am - 12:05 pm
Office: 261 Case Annex
Office Hours: MWF 9:00 am - 10:00 am
T 1:45 pm - 2:15 pm
R 1:45 pm - 3:15 pm
Email: minh.nguyen@eku.edu
Homepage: <http://people.eku.edu/nguyenm/>
Office Phone: (859) 622-8667
Department Phone: (859) 622-1400

Contents

- I. Course Description
- II. More about the Course
- III. General Education Goals and the Course
- IV. Student Learning Objectives
- V. Textbook
- VI. Textbook Website
- VII. ECU Blackboard Online
- VIII. Requirements and Grading Scheme
- IX. About the Requirements
- X. Class Conduct
- XI. Academic Integrity Statement
- XII. Disability Accommodation Statement
- XIII. Schedule
- XIV. Detailed Topics and Readings

I. Course Description

PHI 110W: Beginning Philosophy is a writing-intensive general-education course. The course provides a critical introduction to the basic problems and methods of philosophy. Topics include (1) the relationship between mind and body; (2) skepticism and knowledge; (3) free will and determinism; and (4) personal identity. Although the course is intended as an introduction to philosophy, we will examine each of these topics in some depth and analytical detail. Readings will be selected from classical as well as contemporary, and

primary as well as secondary, sources. The class will be a mixture of lecture, discussion, and small-group work centering on the readings.

II. More about the Course

It is well-known that philosophy is normally not taught in high school. Most entering college students – indeed, most college students who have not taken a philosophy course – have no idea what philosophy is or why they should study it. Any notions they have about philosophy have little or nothing to do with the practice of professional philosophers.

To help students understand the nature and purpose of philosophical inquiry, this introductory philosophy course explains how philosophical problems arise, how they can be solved if at all, and why searching for solutions is important.

The course acquaints students with both the process and product of philosophical inquiry. It acquaints students with both philosophical theories and thought experiments used to test the theories. The course focuses on one of the most widely used philosophical techniques: the method of thought experiment.

Thought experiments test philosophical theories by determining whether they hold in all possible situations. They make the abstract concrete and highlight important issues in a way that no amount of explanation can. By encouraging students to evaluate and perform thought experiments, the course fosters active learning and creative thinking.

III. General Education Goals and the Course

PHI 110W is designed to help students to:

1. Use appropriate methods of critical thinking and quantitative reasoning to examine basic philosophical issues and to identify potential solutions (General Education Goal 2).
2. Analyze the values, cultural contexts, and aesthetic qualities of the major philosophical works on the basic problems of philosophy (General Education Goal 6).
3. Distinguish the methods that underlie the search for knowledge in philosophy from the methods that underlie the search for knowledge in other areas of inquiry (General Education Goal 7).
4. Integrate philosophical knowledge in such a way that the students' understanding of issues of personal and public importance will be deepened and their choices about such issues will be informed (General Education Goal 8).

IV. Student Learning Objectives

After completing PHI 110W, students should be able to:

1. State and explain the basic philosophical problems (such as those concerning mind, knowledge, free will, and personal identity) and the main philosophical theories designed to solve them.
2. State and explain the thought experiments that have been used to test the main philosophical theories.
3. Recognize the influence of historical, cultural, and individual contexts on the views and values of individual philosophers.
4. State and explain the main arguments of major classical and contemporary philosophers dealing with basic philosophical issues.
5. State, explain, and evaluate the key assumptions and values that undergird these arguments.
6. Correctly define and use the relevant philosophical terminology.
7. Apply the relevant philosophical concepts and theories to issues of personal and public importance.
8. Critically analyze their own beliefs, commitments, and values using the tools and methods of philosophy.
9. Critically assess the merit of various positions on basic philosophical issues.

V. Textbook

The textbook for the course is *Doing Philosophy: An Introduction Through Thought Experiments*, 3rd Edition, by Theodore Schick, Jr. and Lewis Vaughn (New York: McGraw-Hill, 2006). Copies of this book are available at the university's bookstore. You are required to bring the book to every class.

VI. Textbook Website

The companion web site for our textbook is developed by McGraw-Hill and accessible @

- http://highered.mcgraw-hill.com/sites/0072991976/student_view0/index.html, and
- http://highered.mcgraw-hill.com/sites/0072878274/student_view0/.

It includes an interactive study tool. It also includes tutorial exercises, quizzes, essay questions, and thought probes. You are strongly encouraged to take a look at these. It is highly probable that many exam questions will come straight from them.

VII. ECU Blackboard Online

Course information (including the syllabus), course documents, assignments, and announcements will be posted on Blackboard. Please check it regularly. For information concerning how to sign on to Blackboard, first browse to the EKU web site @ <http://www.eku.edu/>, choose Online Learning from the Menu, and then choose Login to Blackboard.

Alternatively, go straight to the web site
<https://learn.eku.edu/webapps/login/>.

For information concerning how to use Blackboard, go to the web site
<http://www.eku.edu/onlinelearning/bbdocs/other/studentguide.htm>.

VIII. Requirements and Grading Scheme

Your final grade will be determined by the following components:

Requirements	% of Final Grade
Attendance & Participation	14%
14 Critical Reviews	10%
Position Paper	20%
Exam 1	14%
Exam 2	14%
Exam 3	14%
Exam 4	14%

Your final grade will be determined according to the following scale:

Numerical Grade	Letter Grade
90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

IX. About the Requirements

Attendance & Participation: Class attendance and participation are compulsory. They determine 14% of your final grade. You are responsible not only for the material covered in the readings but also the material covered in the lectures. A lot of material will come exclusively from the lectures themselves. In any event, absences do not automatically entitle you to make up exams. Nor do they excuse you from completing the relevant assignments or mastering the relevant topics. So come to class.

Reading Assignments: Assigned readings are to be completed before class. You are strongly advised to keep up with the readings if you expect to get something from the lectures. These readings are often not long. But they are challenging and therefore demand close study. You should read them slowly, carefully, and critically. Do so at least once before we discuss them. And read them again after that and perhaps again while preparing your critical reviews.

Critical Reviews: For each section of each chapter that we cover, you will be required to submit a 2-3 page typewritten critical review. The critical review consists of responses to all the Study Questions listed at the end of the section in question. Critical reviews will be graded on the basis of grammatical correctness, philosophical accuracy, clear presentation, and cogent argumentation. There are 14 critical-review assignments. Together they determine 10% of your final grade.

1,500-Word Position Paper: Your paper, which determines 20% of your final grade, should contain approximately 1,500 words. You are required to include a word count. Any word count within the 1,400-1,600 range is all right. To give you a rough idea, if your paper is double-spaced, standard-margined, and typewritten in the regular Times New Roman size-12 font, it should be just a bit over 5 full pages.

What Is a Position Paper? Such a paper aims to defend a particular position on a particular issue. How good it is therefore depends on how far it realizes this aim. Normally, to complete a position paper, you have to do all of the following: state your position explicitly; clarify it if necessary; establish your position with the most compelling arguments you can muster; consider or develop the most damaging objections to your position; answer these objections as satisfactorily as possible; acknowledge the limits of your position as well as the limitations of your arguments; and draw your conclusion.

Paper Topics: You may write on any topic that I suggest. Suggested topics will be made available at an appropriate time. You are welcome, indeed encouraged, to develop your own topic. If you choose to do so, you must get my explicit approval. Failure to do so may result in an F for your paper.

In-Process Feedback: All of you are given opportunities to receive in-process feedback from me via student-instructor conferences and instructor comments on substantive writing issues and to revise and edit your work to better meet the learning objectives of the paper assignment.

Exams: There will be 4 exams. Unless otherwise indicated, the exams will be in-class, closed-book, and closed-note. The date of each exam will be announced.

For each exam you will be given a review sheet. The exams will consist of short-answer questions and multiple-part essay questions based on the readings and lectures. Each exam, including the noncumulative final exam, will count for 14% of your final grade.

Make-Up Policy: Unless you have a very good reason for missing class (for instance, a serious illness, an accident, or a death in the family) and relevant documents to back up your claim, you will not be allowed to make up an exam. This is only fair to other students. On the other hand, I will be more than happy to reschedule an exam for you if you can justify your absence.

Borderline Cases: If your course grade is a borderline case, I may raise your grade if I see that you have made a sincere effort to learn philosophy. Signs of sincerity include consistent and prompt attendance, active class participation, consistent and prompt submission of critical reviews, and marked improvement over the course of the semester.

Miscellaneous: To do well in this course, you should exert yourself right from the beginning. As the aim of this course is for you to acquire a certain set of skills, it is not the kind of course where you can leave everything to the last minute and cram. If you have any problem with any aspect of the course, please let me know as soon as possible. We will try to work something out before it becomes (more) serious. Please do not wait until the end. Take advantage of my numerous office hours.

X. Class Conduct

I strongly encourage discussion. I want all of you to formulate, express, and defend your views as clearly and as vigorously as possible. You will find that, on some occasions, some people in this class (including myself) do not share your views. You may be questioned and, of course, you are encouraged to question those who disagree with you. It is part of the learning process. But everyone should always keep cool and keep in mind that differing opinions expressed in the context of an intellectual discussion are not personal attacks.

Please turn off your cell phones, beepers, and any other electronic noise-emitting devices. If the noise comes from yours, you may be asked to leave the class.

Please come to class on time. If you are late, try not to be disruptive. If you do not comply with this, you may be asked to leave the class.

Please do not leave in the middle of the class. If you have to leave early, clear that with me beforehand. Failure to do this may seriously affect your grade for Attendance & Participation.

XI. Academic Integrity Statement

Students are advised that EKU's Academic Integrity Policy will strictly be enforced in this course. The Policy is available at www.academicintegrity.eku.edu. Questions regarding the Policy may be directed to the Office of Academic Integrity.

XII. Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

XIII. Schedule

Topics	Readings
Mind as Soul	Section 2.1: The Ghost in the Machine: Mind as Soul
Mind as Body	Section 2.2: You Are What You Eat: Mind as Body
Mind as Software	Section 2.3: I, Robot: Mind as Software
Mind as Myth	Section 2.4: There Ain't No Such Thing as Ghosts: Mind as Myth
Mind as Quality	Section 2.5: The Whole is Greater Than the Sum of Its Parts: Mind as Quality
Exam 1	Date TBA
Skepticism	Section 7.1: Things Aren't Always What They Seem: Skepticism
Perception	Section 7.2: Facing Reality: Perception and the External World
Knowledge	Section 7.3: What Do You Know? Knowing What Knowledge Is
Exam 2	Date TBA
Freedom as Chance	Section 3.1: The Luck of the Draw: Freedom as Chance

Freedom as Necessity	Section 3.2: The Mother of Invention: Freedom as Necessity
Freedom as Self-Determination	Section 3.3: Control Yourself: Freedom as Self-Determination
Exam 3	Date TBA
Self as Substance	Section 4.1: We Are Such Stuff as Dreams Are Made of: Self as Substance
Self as Psyche	Section 4.2: Golden Memories: Self as Psyche
Self as Process	Section 4.3: You Can't Step into the Same River Twice: Self as Process
Exam 4	Date TBA

XIV. Detailed Topics and Readings

CHAPTER 2: The Mind-Body Problem

Chapter Objectives

- State the various theories of mind.
- Describe the thought experiments that have been used to test them.
- Evaluate the strengths and weaknesses of the various theories of mind.
- Define qualitative content, intentionality, emergent property, Cartesian Dualism, substance dualism, property dualism, behaviorism, identity theory, functionalism, and epiphenomenalism.
- Formulate your own view of the possibility of artificial intelligence.

Section 2.1: The Ghost in the Machine: Mind as Soul

- Suppose that it is conceivable for a person to exist and not have a body. Does this prove that the mind is separate from the body? Why or why not?
- Explain why the problem of other minds is a problem for Cartesian Dualism.
- Suppose that Duncan McDougall is correct that people lose $\frac{3}{4}$ to $1\frac{1}{2}$ ounces at the moment of death. Would this lend credibility to the theory of Cartesian Dualism? Why or why not?
- Suppose that, as Descartes claimed, the mind is indivisible. Would that lend credibility to the theory of Cartesian Dualism? Why or why not?
- Is Cartesian Dualism consistent with modern science? Why or why not?

Section 2.2: You Are What You Eat: Mind as Body

- Explain the implications of Searle's brain replacement thought experiment.
- What does the perfect pretender thought experiment show about behavioral dispositions?

- Explain why the existence of alien minds would suggest that the identity theory is incorrect.
- Explain the significance of the fact that brain states are knowable by empirical investigation but mental states are not.
- What does Lewis's pained Martian thought experiment show about the identity theory?

Section 2.3: I, Robot: Mind as Software

- Explain the absent qualia objection.
- Explain the inverted spectrum problem.
- What does Searle's Chinese room thought experiment show?
- Explain why intentionality creates a problem for functionalism.
- Is being in a certain functional state a necessary or sufficient condition for being in a certain mental state? Why or why not?

Section 2.4: There Ain't No Such Thing as Ghosts: Mind as Myth

- What does Searle's thought experiment about Chevrolet station wagons show?
- What is the point of Jackson's thought experiment about the color-challenged scientist?
- Is it possible to provide a complete account of the world in purely physical terms? Why or why not?
- Is folk psychology an inadequate psychological theory? Why or why not?
- Is eliminative materialism a good theory of mind? Why or why not?

Section 2.5: The Whole Is Greater Than the Sum of Its Parts: Mind as Quality

- What does it mean to say that intentionality is a primitive property?
- Explain the concept of downward causation and why it implies that human behavior cannot be explained in purely materialist terms.
- How does contemporary property dualism differ from substance dualism?
- How does the existence of downward causation help solve the problem of free will?
- Why does Searle's view of mental and physical properties seem to be a form of epiphenomenalism?

CHAPTER 7: The Problem of Skepticism and Knowledge

Chapter Objectives

- State Descartes' dream argument and his evil genius argument.
- Evaluate the claim that knowledge requires certainty.
- State the different theories of perception.
- Evaluate the different theories of perception.
- State the various theories of knowledge.
- Evaluate the arguments for each theory of knowledge.

Section 7.1: Things Aren't Always What They Seem: Skepticism about Skepticism

- What is Descartes' dream argument?
- What do Descartes' dream argument and evil genius argument purport to show?
- What is Descartes' argument for the principle of clarity and distinctness?
- What is the problem of the Cartesian circle?
- Does knowledge require certainty? Why or why not?

Section 7.2: Facing Reality: Perception and the External World

- What is the difference between primary and secondary qualities?
- How does Locke solve the problem of the external world?
- How would Berkeley respond to the question "If a tree falls in the forest and no one is around to hear it, does it make a sound?"?
- How does phenomenalism close the gap between appearance and reality?
- Explain the confusion involved in Berkeley's assertion that it is impossible for something to exist unconceived.

Section 7.3: What Do You Know? Knowing What Knowledge Is

- Explain the causal theory of knowledge.
- Explain why the defeasibility theory of knowledge cannot be correct.
- Explain the explanationist theory of knowledge. How does it explain the lack of knowledge in the Gettier's thought experiments?
- Explain how the explanationist theory can handle the Gettier-type thought experiments.
- Is the explanationist theory an internalist theory of knowledge? Why or why not?

CHAPTER 3: Free Will and Determinism

Chapter Objectives

- State the various theories of free action.
- Describe the thought experiments that have been used to test them.
- Evaluate the strengths and weaknesses of the various theories of free action.
- Define causal determinism, causal indeterminism, hard determinism, soft determinism, compatibilism, incompatibilism, first-order desire, second-order desire, and second-order volition.
- Formulate your own view of how free actions are possible or explain why they are impossible.

Section 3.1: The Luck of the Draw: Freedom as Chance

- Explain why indeterminism is not an adequate theory of free action.
- Explain why the existence of uncaused events at the subatomic level is a problem for hard determinism.
- What argument can be offered to show that we can understand the world without assuming that every event has a cause?

- Suppose that a man commits a crime as a result of an “irresistible impulse” such as some form of psychopathology. Can he be held responsible for what he did? Why or why not?
- Explain the difference between actions and reflexes.

Section 3.2: The Mother of Invention: Freedom as Necessity

- According to traditional compatibilism, why isn't Locke's trapped conversationalist (depicted in his thought experiment) performing a free action by staying in the room?
- Does Taylor's thought experiment about drug addiction demonstrate that traditional compatibilism is an inadequate theory of free action? Why or why not?
- Explain the distinction that Frankfurt makes between actions caused by first-order desires and those caused by second-order volitions.
- Explain why an action caused by a second-order volition that one decisively identifies with is not necessarily a free action.
- How would a hierarchical compatibilist explain why animals aren't considered to have free will?

Section 3.3: Control Yourself: Freedom as Self-Determination

- Why is it the case that if we deliberate, we must assume that some of our actions are free?
- How do libertarians explain their view that even if one's choices are undetermined by previous events, the choices can still be explicable.
- Explain the difference between Frankfurt's notion of what constitutes a free action and the libertarian view of what makes an action free.
- Suppose your dog could have second-order volitions. Would this mean that he could perform free actions? Why or why not?
- Explain Thomas Reid's view of what is required for an action to be free.

CHAPTER 4: The Problem of Personal Identity

Chapter Objectives

- State the various theories of personal identity.
- Describe the thought experiments that have been used to test them.
- Evaluate the strengths and weaknesses of the various theories of personal identity.
- Define qualitative identity, numerical identity, apparent memory, real memory, psychological connectedness, and psychological continuity.
- Formulate your own view of the possibility of an afterlife.

Section 4.1: We Are Such Stuff as Dreams Are Made of: Self as Substance

- If two persons could inhabit the same body, would this show that animalism is false? Why or why not?

- If your DNA were fused with that of a cat so that eventually you had the body of a cat (and your mind was left intact), would this show that animalism is true? Why or why not?
- If your memories were erased but your soul remained intact, would you still be the same person? Why or why not?
- Explain why the possibility of a soul switch suggests that the soul theory is false.
- Explain John Hick's point about souls and how heredity and environment seem to account for all of an individual's character traits.

Section 4.2: Golden Memories: Self as Psyche

- How does Williams' thought experiment about Guy Fawkes undermine the psychological continuity theory?
- What is the reduplication problem?
- What does Parfit's transporter tale show about personal identity?
- What is the insufficiency objection?
- What is Locke's view of memory, crime, and personal identity?

Section 4.3: You Can't Step into the Same River Twice: Self as Process

- Explain the brain theory of personal identity.
- Explain why Parfit says that numerical identity is not what matters in survival?
- Explain what split-brain experiments show about the brain theory.
- Can personal identity consist in either psychological or physical continuity? Why or why not?
- Explain the only x and y principle.



Professor A. Minh Nguyen
Department of Philosophy & Religion
Case Annex 268

April 10, 2008

Dear Minh:

The TCAC Advisory Board met on April 2 to consider proposals for writing-intensive general education courses. I am pleased to inform you that your PHI 110 course was approved for “W” status, contingent on your willingness to make in-process professor feedback mandatory for major writing assignments.

To ensure that your writing-intensive course is available for spring 2009 registration, you will need to take the following steps:

1. At the department level, prepare the University Curriculum Change Form (available at <http://www.forms.eku.edu>), as if the course is new. The name of the “new” course will be PHI 110W. The “justification” is that the course will allow students to meet the new university requirement of “one writing intensive general education course following completion of ENG 102, ENG 105, or HON 102.” If the course, as it currently exists, does not specify “ENG 102 or ENG 105 or HON 102” as a prerequisite, you will need to add this change to the form as well. (All general-education W courses must have this prerequisite.) I have included a sample W-course Curriculum Change Form, with pertinent details highlighted, to help you complete the form for your course. (If your department will offer “regular,” non-writing-intensive sections of this course, you or your Chair will also need to submit a Curriculum Change Form for the “regular” course, indicating that students cannot receive credit for that course if they take the W version.)
2. As of now, the Curriculum Change Form must be processed through the usual approval channels: Department Curriculum Committee, College Curriculum Committee, University General Education Committee, and Committee on Academic Affairs. (We are currently working on a proposal that will allow us to bypass Gen Ed Committee approval for Gen Ed W courses.) Please be aware that this process can take many weeks and that you may need to check on the status of your proposal as it moves through the various committees. You will expedite the process by including a copy of this TCAC-program acceptance letter with the

other materials required by the various department, college, and university committees.

As you know, you will be eligible to receive a course-development stipend of \$1,500 upon completion of a half-day assessment workshop, which will occur on April 25, 2008, and a full-day faculty-development workshop, to be held on Monday, August 18. During the first semester that you teach your writing-intensive course, you will receive a three-credit reduction in teaching load or an equivalent amount as overload, depending on departmental staffing demands. For every two sections taught after the initial offering of the course, you will receive either a three-credit reduction in teaching load (or equivalent amount as overload). You can also apply, through me, for up to \$1,500 to support relevant conference travel or to purchase program-related books and instructional materials.

I will be communicating with you regularly to inform you about the upcoming workshops as well as other professional-development opportunities that you may find helpful. Please let me know if you have any questions or concerns about the program—or about your course—that I can help you address.

Thank you again for your support of this important QEP initiative.

Sincerely,

Cindy Moore
Associate Professor, English
Director, TCAC (Thinking and Communicating across the Curriculum)

C: Steve Parchment, Chair, Philosophy & Religion
Rose Perrine, Chair, University General Education Committee

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one)	Department Name	Philosophy and Religion
<input checked="" type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	PHI 340W
<input checked="" type="checkbox"/> Hybrid Course (TCAC, "S," "W")	*Course Title (30 characters)	Philosophy of Science: W
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	
<input type="checkbox"/> New Program (Part III)		(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	12/1/2008	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	2/2/2009	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	2/19/09
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To create a PHI 340 course that incorporates substantive writing assignments and is designated as a writing intensive course.</p> <p>A. 2. Effective date: Fall 2009.</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Courses with substantive writing requirements can be identified with a W following the course number. This course meets the requirements set forth by the Thinking and Communicating Across the Curriculum Advisory Board. This change needs to be perpetuated throughout the catalog for prerequisites and supporting courses.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHI 340W Philosophy of Science: Writing Intensive. (3) A. Prerequisite: ENG 102 or 105 (B) or HON 102(B). A writing-intensive basic introductory course in philosophy of science. How views of reality, knowledge, and values relate to science and scientists. Philosophical assumptions of science examined through historical examples of scientific investigations. The value and the values of scientific methods and scientific theories. Credit will not be awarded to students who have credit for PHI 340. General Education VIII (Option 3).

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHI	340W	Fall 2009	AS <input type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	PHRE
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3.0	Lecture <u>3.0</u> Laboratory _____ Other _____		Cip Code (first two digits only) 38	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____	
B	3		SO _____ SR _____	
E	3	Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
K	3			
S	3			
T	3			
V	3			
W	3	Thesis _____		
Y	3	Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	ENG 102 or 105 (B) or HON 102(B)
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	Credit not allowed with PHI 340
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3) X
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

PHI 340W: Philosophy of Science (3 Credits)
Syllabus
Fall 2009

Instructor: Dr. Minh Nguyen
Place: Case Annex 262
Days & Time: 1:25 pm - 2:15 pm
Office: Case Annex 261
Office Hours: MTRF 12:15 pm - 1:15 pm & by appointment
Email: minh.nguyen@eku.edu
Homepage: <http://people.eku.edu/nguyenm/>
Office Phone: (859) 622-8667
Department Phone: (859) 622-1400

The syllabus provides only a provisional and general plan for the course. Deviations may be necessary.

Contents

- I.** Catalog Course Description
- II.** Instructor's Course Description
- III.** "Society, Technology, and Value" (STV) Theme
- IV.** STV Theme-Specific Objectives and the Course
- V.** Student Learning Objectives
- VI.** Textbook
- VII.** EKU Blackboard
- VIII.** Requirements and Grading Scheme
- IX.** About the Requirements
- X.** Class Conduct
- XI.** Academic Integrity Statement
- XII.** Disability Accommodation Statement
- XIII.** Schedule

I. Catalog Course Description

How views of reality, knowledge, and values relate to science and scientists. Philosophical assumptions of science examined through historical examples of scientific investigations. The value and the values of scientific methods and scientific theories.

II. Instructor's Course Description

What is science? How does it work? Does it tell us what the world is really like? What makes it different from other ways of understanding the universe? PHI

340W, a writing-intensive general-education course, addresses these questions. It provides a critical introduction to the fundamental issues and debates in philosophy of science. Topics include:

- Science, non-science, and pseudo-science
- The empiricist tradition
- Logical positivism
- Scientific realism
- Philosophical naturalism
- The problems of induction and confirmation
- The nature of scientific evidence and scientific explanation
- Underdetermination of a theory by evidence
- Theory-ladenness of observation
- Conceptual schemes
- Karl Popper's theory of science
- Thomas Kuhn's theory of scientific progress and scientific revolutions
- The views of Imre Lakatos, Larry Laudan, and Paul Feyerabend on rationality, objectivity, and values in science
- The challenges to the field from sociology of science, feminism, and science studies.

Although PHI 340W is intended as an introduction to philosophy of science, we will examine each of these topics in some depth and analytical detail. The course focuses chiefly on contemporary views and issues (roughly, those articulated and defended in the last one hundred years) rather than on the history of philosophy of science. Readings will be selected mainly from contemporary sources. The class will be a mixture of lecture and discussion centering on the readings.

III. "Society, Technology, and Value" (STV) Theme

PHI 340W is a General Education, Block VIII, Option 3, "Society, Technology, and Value" Theme course. The mission of the theme is to advance students' understanding of the nature and characteristics of science and technology, and how people and their values affect and are affected by scientific and technological change.

IV. STV Theme-Specific Objectives and the Course

After successfully completing PHI 340W, students should be able to:

1. Use appropriate methods of critical thinking and quantitative reasoning to examine issues relating to the development and application of science and technology in society.
2. Analyze the historical, social, or ethical context of economic, scientific and technical developments, and how these developments influence people, their business relationships, and their interactions with their environment.

3. Examine the methods that underlie the search for scientific and technical knowledge in society.
4. Integrate knowledge that will deepen students' understanding of, and will inform their own choices about, scientific and technical issues of personal and public importance.

V. Student Learning Objectives

After successfully completing PHI 340W, students should be able to:

1. Read philosophical texts with critical understanding.
2. Develop skills in philosophical thinking and writing.
3. Explain the basic problems in philosophy of science and the main philosophical theories designed to solve them.
4. Explain and evaluate the key arguments and thought experiments designed to support or undermine the main philosophical theories.
5. Explain and evaluate the assumptions that undergird the key philosophical arguments and thought experiments.
6. Critically analyze and assess the various positions on the basic issues in philosophy of science.
7. Explain and evaluate the main arguments of major classical and contemporary philosophers of science.
8. Recognize the influence of historical and cultural contexts on the views and values of individual philosophers and scientists.
9. Correctly define and use the relevant philosophical terms and concepts.
10. Correctly relate and apply the relevant philosophical theories and principles to issues of personal and public importance.
11. Critically analyze their own beliefs and commitments – as well as those of others – using the tools and methods of philosophy.

VI. Textbook

The textbook for the course is *Theory and Reality: An Introduction to the Philosophy of Science* by Peter Godfrey-Smith (University Of Chicago Press, 2003). Copies of this book are available at the university's bookstore. You are required to bring the book to every class.

VII. ECU Blackboard

Course information (including the syllabus), course documents, assignments, and announcements will be posted on Blackboard. Please check it regularly. For information concerning how to sign on to Blackboard, first browse to the ECU web site @ <http://www.eku.edu/>, choose Online Learning from the Menu, and then choose Login to Blackboard. Alternatively, go straight to

<http://learn.eku.edu/webapps/portal/frameset.jsp>. For Blackboard Student Guide, go to <http://learn.eku.edu/webapps/portal/frameset.jsp>, and then choose Student Guide for ECU Blackboard from the Menu.

VIII. Requirements and Grading Scheme

Your final grade will be determined by the following components:

Requirements	% of Final Grade
Attendance & Participation	12.5%
15 Critical Reviews	15%
Group Presentation	12.5%
Position Paper	30%
Exam 1	10%
Exam 2	10%
Exam 3	10%

Your final grade will be determined according to the following scale:

Numerical Grade	Letter Grade
90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

IX. About the Requirements

Attendance & Participation: Attendance and participation are compulsory. They determine 12.5% of your final course grade. You are responsible not only for the material covered in the readings but also the material covered in the lectures. A lot of material will come exclusively from the lectures themselves. In any event, absences do not automatically entitle you to make up exams. Nor do they excuse you from completing the relevant assignments or mastering the relevant topics. So come to class.

Reading Assignments: Assigned readings are to be completed before class. You are strongly advised to keep up with the readings if you expect to get something from the lectures. These readings are often not long. But they are almost always challenging and therefore demand close study. You should read them slowly, carefully, and critically. Do so at least once before we discuss them. And read them again after that and perhaps again while preparing your critical reviews.

Critical Reviews: For each of the chapters of the textbook, you will be required to submit a 2-3 page typewritten critical review. Critical reviews consist of

responses to the relevant study questions and/or discussion questions. Critical reviews will be graded on the basis of grammatical correctness, philosophical accuracy, clear presentation, and cogent argumentation. Even though students aren't required to revise them, there are comments from the instructor to help students improve their future critical reviews. We will spend some class time discussing common errors, strengths, weaknesses, and ways to improve. There are 15 critical-review assignments. Together they determine 15% of your final grade.

Group Presentation: Each group consists of 2-3 students, with the work equally divided. Each presentation lasts 13 minutes plus 4 minutes for Q & A. Each group must provide a sufficiently detailed handout related to the presentation. The presentation, which counts for 12.5% of your final course grade, must be clear, well-organized, accurate, precise, relevant, logical, significant, fair, informative (both in terms of depth and in terms of breath), well-delivered, and creative. Topics include: [1] science in the ancient West; [2] science in the medieval West, to c. 1500; [3] the "Scientific Revolution" era, c. 1500-1700; [4] physical sciences (physics, chemistry, astronomy, etc.) since 1700; [5] life and earth sciences (biology, geology, ecology, etc.) since 1700; [6] human sciences (psychology, anthropology, economics, etc.) since 1700; [7] science in India; [8] science in China; and [9] science in the Islamic or Arab world. This team project is intended to foster collaborative effort, active learning, and creative thinking. It should be fun.

1,500-Word Position Paper: Your paper, which determines 30% of your final grade, should contain approximately 1,500 words. You are required to include a word count. Any word count within the 1,400-1,600 range is all right. To give you a rough idea, if your paper is double-spaced, standard-margined, and typewritten in the regular Times New Roman size-12 font, it should be just a bit over 5 full pages.

What Is a Position Paper?: A position paper is an argumentative paper. Such a paper aims to defend a particular position on a particular issue. How good it is therefore depends on how far it realizes this aim. Normally, to complete a position paper, you have to do all of the following: state your position explicitly; clarify it if necessary; establish your position with the most compelling arguments you can muster; consider or develop the most damaging objections to your position; answer these objections as satisfactorily as possible; acknowledge the limits of your position as well as the limitations of your arguments; and draw your conclusion.

Paper Topics: You may write on any topic that I suggest. Suggested topics will be made available at an appropriate time. You are welcome, indeed encouraged, to

develop your own topic. If you choose to do so, you must get my explicit approval. Failure to do so may result in an F for your paper.

In-Process Feedback: You are required to take part in an in-class writing workshop one week before the first due date of the paper. The workshop involves peer review of the latest draft of your paper. To ensure that you get adequate feedback from your peers, all students are required to submit drafts to the instructor. About two weeks after the first due date, you shall receive my comments on substantive writing issues. You will then have one week to revise your work in light of this feedback.

Exams: There will be three exams. Unless otherwise indicated, the exams will be in-class, closed-book, closed-note and involve not only objective questions but also essay questions. The date of each exam will be announced. For each exam you will be given a review sheet. Each exam, including the noncumulative final, counts for 10% of your final course grade.

Make-Up Policy: Unless you have a very good reason for missing class (for instance, a serious illness, a death in the family, or a mandatory court appearance) and relevant documents to back up your claim, you will not be allowed to make up an exam. This is only fair to other students. On the other hand, I will be more than happy to reschedule an exam for you if you can justify your absence.

Borderline Cases: If your course grade is a borderline case, I may raise your grade if I see that you have made a sincere effort to learn philosophy of science. Signs of sincerity include consistent and prompt attendance, active class participation, and marked improvement over the course of the semester.

Miscellaneous: To do well in this course, you should exert yourself right from the beginning. As the aim of this course is for you to acquire a certain set of skills, it is not the kind of course where you can leave everything to the last minute and cram. If you have any problem with any aspect of the course, please let me know as soon as possible. We will try to work something out before it becomes more serious. Please do not wait until the end. Take advantage of my numerous regular office hours.

X. Class Conduct

I strongly encourage discussion. I want all of you to formulate, express, and defend your views as clearly and as vigorously as possible. You will find that, on some occasions, some people in this class (including myself) do not share your views. You may be questioned and, of course, you are encouraged to

question those who disagree with you. It is part of the learning process. But everyone should always keep cool and keep in mind that differing opinions expressed in the context of an intellectual discussion are not personal attacks.

Please turn off your cell phones and any other electronic noise-emitting devices. If the noise comes from yours, you may be asked to leave the class.

Please come to class on time. If you are late, try not to be disruptive. If you do not comply with this, you may be asked to leave the class.

Please do not come to class and sleep, read the newspaper, listen to music stored on your iPhone or iPod, surf the Internet, or leave before class has ended. If you have to leave early, clear that with me beforehand. Failure to behave in a way that is conducive to learning may seriously affect your grade for Attendance & Participation.

XI. Academic Integrity Statement

Students are advised that EKU's Academic Integrity Policy will strictly be enforced in this course. The Policy is available at www.academicintegrity.eku.edu. Questions regarding the Policy may be directed to the Office of Academic Integrity.

XII. Disability Accommodation Statement

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

XIII. Schedule

Topics	Readings
Introduction	Chapter 1
Logic plus Empiricism	Chapter 2
Induction and Confirmation	Chapter 3
Karl Popper: Conjecture and Refutation	Chapter 4
Thomas Kuhn and Normal Science	Chapter 5
Thomas Kuhn and Scientific Revolutions	Chapter 6
Imre Lakatos, Larry Laudan, Paul Feyerabend, and Frameworks	Chapter 7
The Challenge from Sociology of Science	Chapter 8

Feminism and Science Studies	Chapter 9
Naturalistic Philosophy in Theory and Practice	Chapter 10
Naturalism and the Social Structure of Science	Chapter 11
Scientific Realism	Chapter 12
Scientific Explanation	Chapter 13
Bayesianism and Modern Theories of Scientific Evidence	Chapter 14
Empiricism, Naturalism, and Scientific Realism?	Chapter 15

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course (TCAC, "S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Philosophy and Religion</u> College <u>Arts & Sciences</u> *Course Prefix & Number <u>PHI 110</u> *Course Title (<u>30 characters</u>) <u>Beginning Philosophy</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date <u>12/1/2008</u> Graduate Council* _____ Date <u>NA</u> Departmental Committee _____ <i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i> Council on Academic Affairs _____ College Curriculum Committee _____ 2/2/2009 Approved <u>x</u> Disapproved _____ <u>2/19/09</u> General Education Committee* _____ NA Faculty Senate** _____ NA Teacher Education Committee* _____ NA Board of Regents** _____ NA Council on Postsecondary Edu.*** _____ NA		
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change catalog language to ensure that students cannot receive credit for the W and non-W version of the same courses A. 2. Effective date: Fall 2009. A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: to ensure that students cannot receive credit for the W and non-W version of the same courses	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHI 110 Beginning Philosophy. (3) I, II. Basic introductory course in philosophy. Consideration of perennial questions of the human experience, especially questions about reality, knowledge, self, values, and religious belief. Credit will not be awarded to students who have credit for PHI 110W. General Education IIIB.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHI	110	Fall 2009	AS <input type="checkbox"/> X JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	PHRE
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only) 38	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites ****See definitions on following page****

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly)

Course Prefix and No. _____ Credit not allowed with PHI 110W

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3) X	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course (TCAC, "S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Philosophy and Religion</u> College <u>Arts & Sciences</u> *Course Prefix & Number <u>PHI 340</u> *Course Title <u>(30 characters)</u> <u>Philosophy of Science</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date <u>12/1/2008</u> Graduate Council* _____ Date <u>NA</u> Departmental Committee _____ <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> Council on Academic Affairs _____ College Curriculum Committee _____ Date <u>2/2/2009</u> Approved <input checked="" type="checkbox"/> Disapproved _____ <u>2/19/09</u> General Education Committee* _____ NA Faculty Senate** _____ NA Teacher Education Committee* _____ NA Board of Regents** _____ NA Council on Postsecondary Edu.*** _____ NA		
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change catalog language to ensure that students cannot receive credit for the W and non-W versions of the same course A. 2. Effective date: Fall 2009. A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: to ensure that students cannot receive credit for the W and non-W versions of the same course	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

PHI 340 Philosophy of Science. (3) A. How views of reality, knowledge, and values relate to science and scientists. Philosophical assumptions of science examined through historical examples of scientific investigations. The value and the values of scientific methods and scientific theories. Credit will not be awarded to students who have credit for PHI 340W. General Education VIII (Option 3).

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
PHI	340	Fall 2009	AS <input type="checkbox"/> X JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	PHRE
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only) 38	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites ****See definitions on following page****

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>Credit not allowed with PHI 340W</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3) X
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

Office of Academic Advising &
Retention

SSB 347 CPO 64
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-2276
FAX: (859) 622-5887

TO: Council on Academic Affairs

FROM: _____
Benton Shirey, Director
Academic Advising & Retention

DATE: February 12, 2009

SUBJECT: Agenda items for 02-19-09 Council on Academic Affairs Meeting

The Office of Academic Advising & Retention submits the following agenda items for consideration at the February 19, 2009 meeting of the Council on Academic Affairs.

AGENDA

1. Item for discussion on the merits of adding an Associates of Arts Degree in General Studies.



Eastern Kentucky University is an Equal Opportunity/Affirmative Action Employer and Educational Institution.

Background: Western, Morehead, and Kentucky State have two year very flexible degree programs. At Western the degree is called an Associate of Interdisciplinary Studies Degree, at Morehead it is an Associate Degree of University Studies, and at Kentucky State it is called an Associate of Arts in Liberal Studies. The degree programs are very flexible in allowing students to complete General Education requirements and then take courses of interest to them in meeting their personal, educational, or career goals. I have information on those three programs below.

Here is the outline for an EKU Associate Degree in General Studies:

The Associate of University Studies degree is a flexible degree program that provides students, especially adult learners, the opportunity to design their own programs to meet their unique interests and career goals. It is a degree that allows students to concentrate in one or two areas of interest or take a wide variety of courses to meet personal, educational, or career goals. This degree is designed for those who want to advance in their career, change careers, or pursue a lifelong interest beyond their career.

OPPORTUNITIES

The Associate of General Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those wishing to enhance their employability, several other groups of students will find the program suits their needs. These include those who are seeking a degree for their personal satisfaction; those who plan eventually to move into baccalaureate degree programs at the University, but wish to have a degree at the associate degree level; and those who wish to consolidate previously earned credits into a degree program.

PROGRAM REQUIREMENTS

Minimum requirements for the Associate of General Studies degree are 64 semester hours distributed among the EKU General Education Requirements and two areas of emphasis. A total of 30 hours of General Education hours, 27 hours in the areas of emphasis, and 7 hours of electives is required. A student must obtain a 2.0 grade point average in their area of emphasis. An overall 2.0 grade point average is required to be awarded the AIS degree.

Degree Requirements:

1. Complete a minimum of 64 semester credit hours of prescribed and elective college credit.
2. Earn a minimum cumulative GPA of 2.0 on all work at the University.
3. Complete at least 16 semester hours at EKU.
4. Complete an orientation course if the student begins as a freshman or transfers to EKU with less than 24 credit hours
5. Complete 30 semester hours of general education requirements as shown below:

- Block 1. Communication (9 hours)
- Block 2. Mathematics (3 hours)
- Block 3. Arts and Humanities (6 hours)
- Block 4. Natural Sciences (3 hours)
- Block 5. Social and Behavioral Sciences (6 hours)
- Block 6. Wellness (3 hours)

The Associate of General Studies degree cannot be filed as a second degree program; as a result, students applying for concurrent or secondary associate degrees must file the associate of general studies as their primary degree program. The areas of emphasis must total 27 hours with a minimum of 9 hours in each area. One-third of the areas of emphasis must be earned at ECU. Areas of emphasis include: Arts and Humanities, Natural Science, Quantitative Skills, Business, Education, Technology, Health, Social and Behavioral Science, and Wellness.

Morehead State University

Associate Degree in University Studies

The Associate of University Studies degree provides students, especially adult learners, the opportunity to design their own programs to meet their unique interests, career goals, and life circumstances. It is a degree that allows students to concentrate in one or two areas of interest or take a wide variety of courses to meet personal, educational, or career goals. The University Studies degree is ideal for students who are juggling home, school, career and life responsibilities. It is designed for those who want to advance in their career, change careers, enroll in a graduate program, or pursue a lifelong interest beyond their career.

Degree Requirements:

1. Complete a minimum of 64 semester credit hours of prescribed and elective college credit. See the academic programs section of this catalog for the specific requirements of your associate degree program. A prescribed program is not required for the Associate of University Studies degree.
2. Earn a minimum cumulative GPA of 2.0 on all work at the University
3. Complete at least 16 semester hours at Morehead.
4. Complete a one credit hour MSU 101: Discovering University Life course during the student's semester if the student begins as a freshman or transfers to MSU with less than 24 credit hours
5. Complete 21 semester hours of general education requirements as shown below:

English 100 (Writing I) -	3 Hours
CMSP 108 (Fundamentals of Speech) -	3 Hours
Math Reasoning (7 Optional Courses) -	3 Hours
Computer Competence (9 Optional Courses) -	3 Hours
English 200 (Writing II) -	3 Hours
Humanities (29 Optional Courses) -	3 Hours
Social and Behavioral Sciences (22 Optional Courses)	3 Hours

Western Kentucky University

Associate of Interdisciplinary Studies Degree

The Associate of Interdisciplinary Studies degree (reference number 246) is designed for those who need or desire a flexible degree program. Within the limits specified for the degree, students, with their advisors, may design programs to suit their personal needs and educational objectives.

This program requires 64 credit hours of course work. Students who have previously earned 64 hours of credit with a 2.0 cumulative grade point average or above in all higher education course work including all course work completed at Western Kentucky University and have met all other requirements for the degree, may apply as candidates for the AIS degree. If, upon evaluation of their transcripts, such students meet all the requirements for the degree, the degree will be awarded at the next graduation ceremony.

OPPORTUNITIES

The Associate of Interdisciplinary Studies degree has become more attractive with the growth of business and industry in the area and with the increase of minimum educational requirements for employment or promotion. In addition to those wishing to enhance their employability, several other groups of students will find the program suits their needs. These include those who are seeking a degree for their personal satisfaction; those who plan eventually to move on the University, but wish to have a degree at the two-year level; and those who wish to consolidate previously earned credits into a degree program.

PROGRAM REQUIREMENTS

Minimum requirements for the AIS degree are 64 semester hours distributed among the WKU General Education Requirements and two areas of emphasis. A total of 30 hours of General Education hours, 27 hours in the areas of emphasis, and 7 hours of electives is required. A student must obtain a 2.0 grade point average in both areas of emphasis. An overall 2.0 grade point average is required to be awarded the AIS degree.

The General Education Requirements include:

1. *Category A: Organization and Communication of Ideas (6 hours)*
 - ENGL 100C- Fundamentals of College Writing (3 hours)
 - COMM 145C/161C-Fundamentals of Public Speaking/Business and Professional Speaking or a foreign language (any level) (3 hours)
2. *Category B: Humanities (6 hours)*
 - ENGL 200C-Introduction to Literature (3 hours)
 - Category B Elective (3 hours)
3. *Category C: Social and Behavioral Sciences (6 hours)*
 - HIS 119C/120C-Western Civilization to 1648/Western Civilization Since 1648 (3 hours)
 - Category C Elective (3 hours)
4. *Category D: Natural Sciences/Mathematics (6 hours)*
 - MA 109C/116C, or other general education math (3 hours)
 - Category D1 Elective (3 hours)
5. *Category E: World Cultures/American Diversity (3 hours)*
 - Category E Elective (3 hours)
6. *Category F: Health and Wellness (2-3 hours)*
 - Category F Elective

Students seeking the AIS degree must complete a minimum of 25% of their degree program in residence at Western Kentucky University (which includes Bowling Green Community College of Western Kentucky University). A minimum of 12 hours of residence credit must be earned during the last half of the program. Courses taken at WKU off-campus locations through extended campus offerings or through REACHU@WKU.EDU are considered as having been taken in residence.

The Associate of Interdisciplinary Studies degree cannot be filed as a second degree program; as a result, students applying for concurrent or secondary associate degrees must file the associate of general studies as their primary degree program. The areas of emphasis must total 27 hours with a minimum of 9 hours in each area. One-third of the areas of emphasis must be earned at WKU. Areas of emphasis include: Arts, Humanities, Behavioral Science, Science, Social Science, Business, Education, Technology, Health, Social and Behavioral Science, and Organization and Communication of Ideas.

Electives are in addition to the General Education courses and the areas of emphasis. They may come from General Education categories or from courses that do not fall into any of the above General Education areas or the areas of emphasis.

This program is also offered by Ogden College of Science and Engineering of Western Kentucky University.

Kentucky State University

Associate of Arts in Liberal Studies

Students may earn an Associate of Arts degree in Liberal Studies either through the Honors Program core option or the general liberal studies core option. The A.A. in Liberal Arts may be used as a transfer program for students who intend to complete their baccalaureate degree elsewhere. The Area of Applied Human Sciences also offers coursework leading to a A.A. degree in Liberal Studies with a Specialization in Early Childhood Education.



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Office of the Registrar

Academic Affairs and Research
Enrollment Management
Office of the Registrar

SSB CPO 58, 521 Lancaster Avenue
Richmond, KY 40475-3158
Phone: (859) 622-3876

TO: Council on Academic Affairs

FROM:

Handwritten signature of M. Tina Davis in black ink, written over a horizontal line.

**Interim University Registrar
Eastern Kentucky University**

DATE: February 19, 2009

SUBJECT: ECU Now! Program – Discussion Item for 02-19-09 Council on Academic Affairs Meeting

The Office of the Registrar submits the following agenda item for consideration at the February 19, 2009 meeting of the Council on Academic Affairs:

EKU Now! Program – *Catalog* language proposal

The proposed language would provide information in the Catalog regarding the ECU Now! Scholarship program. This information will be beneficial to high school students considering future enrollment at Eastern Kentucky University and would outline the process for applying for the scholarship.



(EKU Undergraduate Catalog 2008-09, Section 2 – Admission and Residency, p.11)

Current Catalog language:

OTHER TYPES OF ADMISSION

1. High School Specials

Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal.

2. Jump Start Students

High school seniors in Eastern Kentucky University's service region who have an interest in taking college-level course work while still enrolled in high school may enroll in the Jump Start program. Students may enroll in courses at any Eastern Kentucky University campus site including Richmond, Manchester, Corbin and Danville. Applicants must submit a Jump Start Recommendation Form to be eligible to participate in the program and must be in good academic standing with their high school in order to participate in the Jump Start Program. Tuition is waived for students participating in the program. Students are responsible for the cost of textbooks, parking permit, and any associated course fees.

Proposed catalog language:

OTHER TYPES OF ADMISSION

1. High School Specials

Students who have one unit less than the number required for high school graduation with superior grades (i.e., 3.0+ grade point average) may be admitted upon the written recommendation of the high school principal.

2. EKU Now!

The **EKU Now!** program is designed for high school juniors and seniors within Eastern Kentucky University's service region and combines features of EKU's previous Dual Credit and Jump Start programs. This scholarship program provides the opportunity for juniors and seniors to enroll in one course each fall or spring semester with course tuition waived.

To qualify for this program, high school juniors/seniors must have a GPA of 3.0 and ACT scores on file with EKU at the time they apply for the program. To qualify for EKU Now! students must have ACT scores of 18 in English, 19 in Mathematics, 20 in Reading and a composite ACT score of 21. High school seniors may take a 2nd course each semester, for free, if they have a composite ACT score of 24 or higher at the time of application to the program. If the high school senior has an ACT score of 21 - 23, at the time of application to the program, the 2nd course will cost 50% of the current in-state tuition rate.

EKU Now! students may enroll for fall or spring classes at any EKU campus including Richmond, Manchester, Lancaster, Corbin and Danville. An EKU Now! admission application should be submitted, along with a high school

transcript, at least one month before the beginning of the ECU school term. A new application and high school transcript is required for each subsequent academic year of participation, prior to the first semester of attendance. While the ECU Now! participants have their course tuition waived these students will still be held responsible for the cost of textbooks, parking permits and any associated course fees.

ECU Now! participants will be offered seats in established ECU courses on an availability basis. Students in the program attend specific advising sessions and register for courses during a specified timeframe just prior to the beginning of an academic semester. The advising and registration sessions will be available on each of ECU's campuses.

Continued participation in the **ECU Now!** scholarship program is dependent upon successful completion of courses. Each student is expected to maintain at least a 2.0 cumulative ECU GPA. Students who earns a "D" or "F" grade may not continue their participation until they have repeated the "D" or "F", earning at least a 2.0 term GPA. Students who elect to repeat a course should contact the Office of the Registrar for registration assistance. Courses repeated by ECU Now! participants are subject to a 50% tuition charge at the current in-state rate.

Presidential Scholarship Opportunity

ECU Now! students who meet specific criteria will be awarded an ECU Presidential Scholarship. To qualify for this Presidential Scholarship the ECU Now! students must: earn at least 9 credit hours at ECU; have no ECU grade lower than a "C"; have not repeated any ECU courses; earn a cumulative ECU GPA of at least a 3.0; have a final high school GPA of at least a 3.0; and have a composite ACT score of at least 21 (*or 24??*) before graduating from high school. This ECU scholarship will be awarded to qualified ECU Now! students who enroll into ECU as first time freshmen, degree seeking students, upon graduation of high school.

Spring 2009

Current Jump Start and Dual Credit students = 442 (*ACT scores range from 11 to 34*)

- ACT ≥ 21 *and* ECU GPA ≥ 3.0 = 229
- ACT ≥ 24 *and* ECU GPA ≥ 3.0 = 128
- ECU earned hrs. ≥ 9 *and* ECU GPA ≥ 3.0 = 30 (*ACT scores for this group range from 19 – 33*)

Those of the spring 2009 Jump Start and Dual Degree student population who would qualify for an ECU Now! Presidential Scholarship:

EKU earned hrs. ≥ 9 *and* ECU GPA ≥ 3.0 *and* ACT ≥ 24 = 16 students



EASTERN KENTUCKY UNIVERSITY

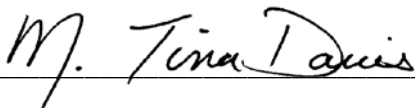
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Office of the Registrar

Academic Affairs and Research
Enrollment Management
Office of the Registrar

SSB CPO 58, 521 Lancaster Avenue
Richmond, KY 40475-3158
Phone: (859) 622-3876

TO: Council on Academic Affairs

FROM: 

**Interim University Registrar
Eastern Kentucky University**

DATE: February 19, 2009

SUBJECT: Course by Special Arrangement – Discussion Item for 02-19-09 Council on Academic Affairs Meeting

The Office of the Registrar submits the following agenda item for consideration at the February 19, 2009 meeting of the Council on Academic Affairs:

Course By Special Arrangement – Review of Current Policy

“A Course By Special Arrangement is a course that is part of the approved curriculum program but is being offered to a student during a term or at a time when it is not scheduled. It should only be employed in cases of extreme scheduling conflict when no substitution is appropriate or available...”

The Office of the Registrar is bringing this policy before the CAA for review and reaffirmation or revision of the CBSA process.



Course by Special Arrangement

Course By Special Arrangement

A Course By Special Arrangement (CBSA)* is a course that is part of the approved curriculum program but is being offered to a student during a term or at a time when it is not scheduled. It should be employed only in cases of extreme scheduling conflict when no substitution is appropriate or available. Prior to registration, students must file the CBSA Petition. This petition requires the signature/approval of the instructor, program chair and dean. An additional \$100 per semester hour fee is assessed in addition to regular tuition and fees. Faculty are compensated at \$100 per semester hour.

The purpose of an independent study is to allow the competent and prepared student to pursue study of a topic of special interest under the supervision of a full-time faculty member. The independent study is an agreement between a student and faculty member which bring mutual benefit to both with no additional compensation/release for faculty. Tuition and fees for independent study courses are computed at the same rate as other courses.

*As apposed to Independent Study.

Action Agenda**Executive and Academic Affairs Committee**

I. Course By Special Arrangement

II. Issue

A Course By Special Arrangement (CBSA) is a course that is part of the approved curriculum program but is being offered to a student during a term or at a time when it is not scheduled. It should be employed only in cases of extreme scheduling conflict when no substitution is appropriate or available. Prior to registration, students must file the CBSA Petition. This petition requires the signature/approval of the instructor, program chair and dean. An additional \$100 per semester hour fee is assessed in addition to regular tuition and fees.

III. Background and Process

Currently there is no mechanism by which students may earn credit and appropriate transcript notation for required courses that are not offered as regular term courses. In some cases where accurate transcript notation was not required, students were permitted to register for Independent Study to meet program requirements. In such cases these were done as non-paid assignments for faculty and constituted a misuse of what would normally fall within the category of "independent study." The purpose of an independent study is to allow the competent and prepared student to pursue study of a topic of special interest under the supervision of a full-time faculty member. The independent study is an agreement between a student and faculty member which brings mutual benefit to both with no additional compensation/release for faculty. Tuition and fees for independent study courses are computed at the same rate as other courses.

IV. Alternatives

Students would be required to wait until the appropriate course is offered at a future term. Faculty would be requested to provide coursework to students that would amount to uncompensated overloads.

V. President's Recommendations

Based upon the approval by the Council on Academic Affairs, Provost's Council and Faculty Senate, the President recommends approval of this course.

Approved by the
Board in
April 2003
(PSA)



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Office of the Registrar

COURSE BY SPECIAL ARRANGEMENT

PETITION FORM

A Course By Special Arrangement (CBSA) is a course that is part of the approved curriculum program but is being offered to a student during a term or at a time when it is not scheduled. An Independent Study course cannot be a CBSA. A CBSA should be employed only in cases of extreme scheduling conflict when no substitution is appropriate or available. An additional \$100 per semester hour fee will be assessed in addition to regular tuition and fees.

Prior to registration the student must complete and sign this CBSA Petition Form. Once completed with all required signatures the form should be forwarded to the Office of the Registrar where the section will be created and the student registered into the section.

Student name: _____
Please print name.

Student EKU ID: _____

Term course is to be offered: _____

Course prefix and number: _____ cr. hrs. (needed only if variable): _____
prefix no.

Full name of instructor: _____
Please print name

Required signatures:

- *Instructor of course:* _____
- *Department chair:* _____
- *Dean of college offering course:* _____

I understand that by requesting the above course to be offered to me as a Course By Special Arrangement I will be assessed a fee of \$100 per credit hour in addition to the standard tuition and fees for this course. I accept and agree to this additional charge.

Student signature: _____ Date: _____



Course(s) Drop Form

Department Name			
College			
*Course Prefixes & Numbers			
	(Major ____, Option ____, Minor ____, or Certificate ____,)		
	*Provide only the information relevant to the proposal.		
Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee		Graduate Council*	
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee		Approved Disapproved	
General Education Committee*		Faculty Senate**	
Teacher Education Committee*		Board of Regents**	
		Council on Postsecondary Edu.***	
<p>*If Applicable (Type NA if not applicable.)</p> <p>**Approval needed for new, revised, or suspended programs</p> <p>***Approval/Posting needed for new degree program or certificate program</p> <p>****If "yes", SACS must be notified before implementation. Please contact ECU's Office of Institutional Effectiveness.</p>			

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)</p> <p>A. 2. Effective date: (Example: Fall 2001)</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p>

Please list all courses to be dropped (Prefix, Course Number, Title)

Attach Additional Pages if Necessary

INCOMPLETE GRADE POLICY

SECTION FOUR - GENERAL ACADEMIC INFORMATION (Page 41-42 of the 2008-09 *Catalog*)Grading System

An instructor may assign a grade of “I” if the instructor believes that a student has been unable to complete the course on time because of unavoidable conditions. An Incomplete Grade Contract must be received by the Registrar’s Office no later than 30 days past the deadline for final grade submission. The student’s signature is not required for the contract to be enforced. A copy of the contract will be mailed to the student by the Registrar’s Office, giving the student a 10 day window in which to decline the incomplete grade. While the faculty will be able to submit the “I” grade through the online grade submission process, any “I” grade that is not accompanied by an Incomplete Grade Contract within 30 days of the advertised final grade submission deadline will be converted to an “F.” Any student receiving a grade of “I” must coordinate with the instructor to satisfy all outstanding coursework for the course. Students should not register to repeat the course in a subsequent term. Once outstanding requirements for the course are satisfied, the instructor will process a change of grade form converting the “I” to a letter grade. The deadline for the grade change is the last day of class of the next full-length (i.e., fall or spring) term. Once this deadline has passed, the “I” becomes an “F.” If, due to extenuating circumstances, a student is unable to complete the contracted course work to fulfill the incomplete course by the established time line, the student has the option of requesting a one-time, one semester extension to the incomplete deadline. The student must initiate the request through the instructor before the established deadline. Approval of an extension of an incomplete grade is not automatic and depends on the student’s unique circumstances.

Instructors may assign a grade of “IP” in certain approved courses in which it might reasonably take students more than a single semester to complete all requirements. A student assigned an “IP” grade for internship, practicum, or self-paced courses must complete requirements within the calendar year after the “IP” is awarded to receive credit. If requirements are not completed, the Registrar will change the “IP” grade to “NC” (NO CREDIT), and the student must register again for the course to receive credit. A degree cannot be awarded to a student with any incomplete EKU courses on his/her record. Any student who is a pending graduate with unresolved EKU incomplete grades (“I”) will be given the choice of either accepting an “F” for the course (or “NC” for unresolved “IP” grades) or being deferred to the next term for graduation consideration.