

11-18-2010

Council on Academic Affairs Minutes, Nov 18, 2010

Eastern Kentucky University

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**COUNCIL ON ACADEMIC AFFAIRS MINUTES
November 18, 2010**

Members Present: Rich Boyle, Deborah Core, Ed Davis, Tina Davis, Claire Good, Andrew Holcomb, Jaleh Rezaie, Sherry Robinson, Anne Shordike, Norman Spain, John Taylor, Sherwood Thompson, Janna Vice, Deborah Whitehouse, Sara Zeigler.

Members Absent: Steve Byrn*, Linda Fossen*, Verna Freer*, Linda Frost*, E. J. Keeley, Sandra Moore, Jack Rutherford*, Benton Shirey*.
*indicates prior notification

Non-Members Present: Margaret Foote, Carol Gabbard, Derrick Morton, Randy Peffer, Danny Roush.

Dr. Janna Vice called the Council on Academic Affairs to order at 1:00 p.m. on November 18, 2010.

Approval of the Minutes – October 21, 2010

The minutes were approved, with a clarification to the EKU Online Model Action Item. Clarification: The CAA approved the following motion regarding Online Programs: Existing Programs moving from traditional to online will go to CAA as information items only.

CURRICULUM ITEMS

Education

American Sign Language and Interpreter Education

ACTION ITEM:

New Program

Approved

Deaf Studies B.A.

Fall 2011

The new program was introduced and discussed by the CAA in the October meeting.

Health Sciences

Occupational Therapy

Course Revisions

Approved

OTS 421 Occupation Across the Lifespan

Fall 2011

Revise course description to better reflect student outcomes

Approved

OTS 478W Health Care Delivery System

Spring 2011

Add writing intensive course to help meet the needs of OS majors

Approved

OTS 478 Health Care Delivery System

Spring 2011

Add statement to course description to prevent credit being awarded for both OTS 478 and 478W

University Programs

Program Revisions

- Approved Certificate in Women and Gender Studies Fall 2011
Add WGS 445 as an elective counting toward the completion of the WGS Certificate
- Approved Minor in Women and Gender Studies Fall 2011
Add WGS 445 as an elective counting toward the completion of the WGS Minor
- Approved **New Course** Spring 2011
WGS 445 Queer Theory and Politics
Create WGS 445 as a permanent course to be cross-listed with existing course POL 445
-

Arts and Sciences

Art & Design

Course Revisions

- Approved ART 313 Figure Painting - *Change course title and description and add first semester offering.* Fall 2011
- Approved ART 314 Painting Media - *Change course title and description and add second semester offering.* Fall 2011
- Approved ART 360 Intro to Materials Inquiry- *change the ART prefix to AED* Fall 2011
- Approved ART 460 Materials Inquiry in Art Education - *change the ART prefix to AED and to add a prerequisite* Fall 2011

Biological Sciences

New Courses

- Approved BIO 531S Principles of Molecular Biology I - *Create a Bio 531 course that incorporates substantive service learning and is designated as a service learning course.* Fall 2010
- Approved BIO 731S Principles of Molecular Biology I - *Create a Bio 731 course that incorporates substantive service learning and is designated as a service learning course.* Fall 2010

Course Revisions

- Approved BIO 531 Principles of Molecular Biology I - *Change catalog description: Students cannot receive credit for both Bio 531 and Bio 531S.* Fall 2010
- Approved BIO 731 Principles of Molecular Biology I - *Change catalog description: Students cannot receive credit for both Bio 731 and Bio 731S.* Fall 2010

Foreign Languages and Humanities

Program Revision

- Approved Comparative Humanities-*Delete HUM 490 from Area III requirement, change six elective hours to nine elective hours in Area III, and drop the number of free electives from the Comparative Humanities requirement from 43 to 35 hours* Fall 2011

Government

Course Revision

- Approved POL 445 Queer Theory and Politics - *cross-list POL 445 with WGS 445* Fall 2011

History

Course Revisions

- Approved HIS 310 History of Science - *Remove this course from Block VIII General Education.* Fall 2011
- Approved HIS 363 History of Russia to 1855 - *Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.* Fall 2011
- Approved HIS 365 History of Russia since 1855- *Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.* Fall 2011
-

Business and Technology

Accounting, Finance & Information Systems (AFIS)

Course Drops

- Approved ACC 222 Individual Income Taxes Spring 2011
- Approved ACC 250 Financial Accounting Cycle Spring 2011

Course Revisions

- Approved ACC 301 Principles of Accounting—Intermediate *Change prerequisites and name of the course.* Fall 2011
- Approved ACC 302 Principles of Accounting—Intermediate *Change name of course and “C-“ to “C” or better.* Fall 2011
- Approved ACC 327 Cost Accounting *Change prerequisites and “C-“ to “C” or better.* Fall 2011
- Approved ACC 440 Legal Aspects of Accounting *Change prerequisites.* Fall 2011
- Approved ACC 441 Auditing I *Change prerequisites.* Fall 2011
- WITHDRAWN ACC 525 Forensic Accounting *Change prerequisites and “C-“ to “C” or better.* WITHDRAWN
- Approved CIS 335 Data Base Management *Remove “Credit will not be awarded for both CIS 335 and ACC 350” from the catalog description.* Fall 2011

Program Revision

- Approved Certificate in Accounting - *Change course requirements and hours.* Fall 2011

Agriculture

Course Revision

- Approved AGR 301 Directed Work Experience *Allow only agriculture majors with Sophomore Standing to enroll unless approved by department.* Fall 2011

Program Revision

- Approved Horticulture (B.S.) Area Major *Change Major Core Requirements from AGR 349 (Cooperative Study) to OHO 349 (Cooperative Study); alphabetize Core Requirements, Floriculture/Greenhouse Option and Turfgrass Management Option; correct text by eliminating an “or” in the Supporting Course Requirements. Eliminate “Professional Skills Seminar” from College Requirements.* Fall 2011

Department of Management, Marketing & Administrative Communication (MMAC)

New Course

- Approved MKT 460 Marketing Management *-Re-instate MKT 460 as a “Capstone” course for Marketing Majors with Marketing Option and with Senior Standing with syllabus.* Fall 2011

Course Revision

- Approved CCT 250 Integrated office Software *-Change the prerequisite course to CSC 104 or CIS 212.* Fall 2011

Program Revision

- Approved Marketing B.B.A. *Revise the number of total hours required to obtain Marketing BBA Degree, Marketing Option from 128 hours to 120 hours by decreasing Electives by 8 credit hours. Eliminate the statement “Professional Skills Seminar” from the College Requirement. Add MKT 460 as a Major Requirement of the Marketing Option and decrease 15 hours of approved marketing electives to 12. Eliminate an extra “;” listed in the PGM Option.* Fall 2011

Action Items

- Approved 1. Readmission Requirements – *proposed revised Catalog language*
This proposal was reviewed by the Faculty Senate as information in the December 6, 2010, meeting. This item will return to the Faculty Senate for action on January 10, 2011.

Office of the Registrar

Fall 2011, pending Faculty Senate and Board of Regents approval.

Discussion Items

- Discussion 1. Proposed Change to Registration and Advising Process Change
Removing RAC Numbers for Selected Populations of Students
This proposal will return to the CAA in December as an Action Item for vote by the Council

Office of the Registrar
- Discussion 2. Declaring a Program of Study/Change of Major
This proposal will return for vote in the December CAA meeting.

Office of the Registrar

Information Items

1. Middle College

Presented to the CAA by Dr. Carol Gabbard, and Mr. Randy Pepper, Chief Academic Officer for Madison County Schools. This item will return to the CAA as an Action Item in December.

Office of the Provost

2. ECU and Morehead Degree Collaboration

Office of the Provost

The Council on Academic Affairs was adjourned at 2:13 p.m.

COUNCIL ON ACADEMIC AFFAIRS AGENDA

November 18, 2010

1. Call to Order
2. Approval of the Minutes – October 21, 2010

Curriculum Items

Education

American Sign Language and Interpreter Education

ACTION ITEM:

New Program

Deaf Studies B.A.

1

The new program was discussed by the CAA in the October meeting and is returning for vote.

Health Sciences

Occupational Therapy

Course Revisions

OTS 421 Occupation Across the Lifespan

CHS 1

Revise course description to better reflect student outcomes

OTS 478W Health Care Delivery System

CHS 3

Add writing intensive course to help meet the needs of OS majors

OTS 478 Health Care Delivery System

CHS 12

Add statement to course description to prevent credit being awarded for both OTS 478 and 478W

University Programs

Program Revisions

Certificate in Women and Gender Studies

WGS 1

Add WGS 445 as an elective counting toward the completion of the WGS Certificate

Minor in Women and Gender Studies

WGS 3

Add WGS 445 as an elective counting toward the completion of the WGS Minor

New Course

WGS 445 Queer Theory and Politics

WGS 5

Create WGS 445 as a permanent course to be cross-listed with existing course POL 445

Arts and Sciences

Art & Design

Course Revisions

ART 313 Figure Painting - *Change course title and description and add first semester offering.*

ARTD 1

ART 314 Painting Media - *Change course title and description and add second semester offering.*

ARTD 5

ART 360 Intro to Materials Inquiry- *change the ART prefix to AED*

ARTD 9

ART 460 Materials Inquiry in Art Education - *change the ART prefix to AED and to add a prerequisite*

ARTD 12

Biological Sciences

New Courses

- BIO 531S Principles of Molecular Biology I - *Create a Bio 531 course that incorporates substantive service learning and is designated as a service learning course.* BIOS 1
- BIO 731S Principles of Molecular Biology I - *Create a Bio 731 course that incorporates substantive service learning and is designated as a service learning course.* BIOS 4

Course Revision

- BIO 531 Principles of Molecular Biology I - *Change catalog description: Students cannot receive credit for both Bio 531 and Bio 531S.* BIOS 15
- BIO 731 Principles of Molecular Biology I - *Change catalog description: Students cannot receive credit for both Bio 731 and Bio 731S.* BIOS 18

Foreign Languages and Humanities

Program Revision

- Comparative Humanities-*Delete HUM 490 from Area III requirement, change six elective hours to nine elective hours in Area III, and drop the number of free electives from the Comparative Humanities requirement from 43 to 35 hours* FRLH 1

Government

Course Revision

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History

Course Revisions

- HIS 310 History of Science - *Remove this course from Block VIII General Education.* HIST 1
- HIS 363 History of Russia to 1855 - *Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.* HIST 4
- HIS 365 History of Russia since 1855- *Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.* HIST 7

Business and Technology

Accounting, Finance & Information Systems (AFIS)

Course Drops

- ACC 222 Individual Income Taxes AFIS 1
- ACC 250 Financial Accounting Cycle

Course Revisions

- ACC 301 Principles of Accounting—Intermediate *Change prerequisites and name of the course.* AFIS 2
- ACC 302 Principles of Accounting—Intermediate *Change name of course and “C-“ to “C” or better.* AFIS 5
- ACC 327 Cost Accounting *Change prerequisites and “C-“ to “C” or better.* AFIS 8
- ACC 440 Legal Aspects of Accounting *Change prerequisites.* AFIS 11
- ACC 441 Auditing I *Change prerequisites.* AFIS 14
- ACC 525 Forensic Accounting *Change prerequisites and “C-“ to “C” or better.* AFIS 17
- CIS 335 Data Base Management *Remove “Credit will not be awarded for both CIS 335 and ACC 350” from the catalog description.* AFIS 20

Program Revision

- Certificate in Accounting - *Change course requirements and hours.* AFIS 23

Agriculture

Course Revision

AGR 301 Directed Work Experience *Allow only agriculture majors with Sophomore Standing to enroll unless approved by department.* AGRI 1

Program Revision

Horticulture (B.S.) Area Major *Change Major Core Requirements from AGR 349 (Cooperative Study) to OHO 349 (Cooperative Study); alphabetize Core Requirements, Floriculture/Greenhouse Option and Turfgrass Management Option; correct text by eliminating an “or” in the Supporting Course Requirements. Eliminate “Professional Skills Seminar” from College Requirements.* AGRI 4

Department of Management, Marketing & Administrative Communication (MMAC)

New Course

MKT 460 Marketing Management *-Re-instate MKT 460 as a “Capstone” course for Marketing Majors with Marketing Option and with Senior Standing with syllabus.* MMAC 1

Course Revision

CCT 250 Integrated office Software *-Change the prerequisite course to CSC 104 or CIS 212.* MMAC 8

Program Revision

Marketing B.B.A. *Revise the number of total hours required to obtain Marketing BBA Degree, Marketing Option from 128 hours to 120 hours by decreasing Electives by 8 credit hours. Eliminate the statement “Professional Skills Seminar” from the College Requirement. Add MKT 460 as a Major Requirement of the Marketing Option and decrease 15 hours of approved marketing electives to 12. Eliminate an extra “;” listed in the PGM Option.* MMAC 11

Action Items

1. Readmission Requirements – *proposed revised Catalog language*

Office of the Registrar

Discussion Items

1. Proposed Change to Registration and Advising Process Change
Removing RAC Numbers for Selected Populations of Students
2. Declaring a Program of Study/Change of Major
3. Middle College

Office of the Registrar

Office of the Registrar

Office of the Provost



EASTERN KENTUCKY UNIVERSITY

Serving Kentuckians Since 1906

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MEMORANDUM

TO: Rick McGee
FROM: Dr. Sherwood Thompson
Assistant Dean
DATE: November 3, 2010
SUBJECT: COE Agenda Items

Please consider the following agenda items for the College of Education at the next Council on Academic Affairs Committee meeting on November 18, 2010:

Dept: American Sign Language and Interpreter Education

Chair: Dr. Laurence Hayes

New Program	Deaf Studies	Page 1
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Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input checked="" type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title *Provide only the information relevant to the proposal.	ASL and Interpreter Education Education Deaf Studies B.A. (Major <u>X</u> , Option ___; Minor ___; or Certificate ___)
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	09/23/2010	Graduate Council* N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		
College Curriculum Committee	10/5/10; Revised 11/9/10	Council on Academic Affairs Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 11/18/10
General Education Committee*	N/A	Faculty Senate** 12/6/10
Teacher Education Committee*	N/A	Board of Regents** 1/26/11 Council on Postsecondary Edu.*** Á Pending
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To create a new baccalaureate program – Deaf Studies	
A. 2. Effective date: (Example: Fall 2001) Fall 2011	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) N/A	
B. The justification for this action: 	

The American Sign Language and Interpreter Education (ASLIE) Department currently offers a major in ASL and English Interpretation, and a minor in ASL Studies. The Interpretation major is a pre-professional program that admits about 20-22 students on a 2-year cycle. We are recommending an additional program/degree related to Deaf Studies. This is based on the following observations:

- We believe we can begin this program with the current level of faculty and staff.
- Because the proposed major shares many courses that the department offers, only one new, regularly scheduled course needs to be added. We also propose the addition of Special Topics and Independent Studies courses to be offered as student needs dictate.
- Here is a sample list of potential second majors that could be coupled with the Deaf Studies degree:
 - Majors that allow 36 hours or more of free electives and can graduate with 120 hours)
 - History (38 hours of free electives)
 - Spanish (41 hours of free electives)
 - French (41 hours of free electives)
 - Anthropology (38 hours of free electives)
 - Majors that would allow a double major where a student can graduate with 128 total hours or less:
 - Sociology (35 hours of free electives—can graduate with 121 total hours)
 - Psychology (31 hours of free electives—can graduate with 125 total hours)
 - Comparative Humanities (43 hours of free electives)
 - Criminal Justice (34 hours of free electives (Can graduate with 128 hours if the option of 3 hours from ASL 201/202 are used towards Supporting Course Requirements—see page 155 in the undergraduate catalog)
- Although we have very high placement and licensure rates of our graduates, some graduates have decided to become professionals in a deaf-related field, rather than becoming professional interpreters. We would prefer that these students graduate from our proposed Deaf Studies program.
- Within the last year ASLIE has hosted two open-house events with approximately 45 – 60 people in attendance at each event. Based on surveys that we gathered during these events, several of these students would prefer to major in a deaf-related area, rather than in Interpretation.
- Because admission into the Interpretation program is very competitive, some prospective students may be more interested in applying to ECU rather than another Interpretation program with less stringent admission requirements if they knew that they had another related major to fall back on, in the case they were not admitted to the Interpretation program.
- During the spring 2010 semester, we interviewed 37 candidates for admittance into the major—the highest number in our history. We were only able to accept 20 students into the program. Several candidates admitted that Interpretation was not their long-term interest but they wanted to major in a deaf-related field.
- Some Interpretation candidates do not have the disposition for becoming a professional interpreter but have potential to develop themselves in a Deaf Studies program of learning.
- Some of the candidates who were not admitted to the program said that they will apply again in two years, some candidates may continue in another major at ECU, transfer, or drop out of ECU altogether. We would like to offer them the option of completing a BS in Deaf Studies in an effort to retain these students who may otherwise leave ECU or not be able to return in 2 years due to unforeseeable circumstances. (Majoring in Deaf Studies does not preclude these students from eventually entering the field of interpreting).
- We receive outside inquiries about whether we offer an ASL/Deaf Studies degree from prospective students.
- There is no other Deaf Studies or ASL Studies baccalaureate program in Kentucky.
- A Deaf Studies degree with a low number of hours required (30 – 40 hours) would allow students to customize their degree to fit their interests.
- According to a 2007 Modern Language Association Report, American Sign Language college courses have grown nearly 30% from 2002 to 2006—there is a need for qualified ASL teachers. A Deaf Studies degree would provide a foundation for preparing future ASL teachers.
- According to a 2010 National Exchange Carrier Association report, the Video Relay Service industry has grown from 9 million dollars in revenue in 2002 to a projected 697 million in 2010-2011. There are many non-interpreter personnel within this industry that the new Deaf Studies program could help train.
- There is a need for an appropriate undergraduate degree to articulate with graduate level work in Deaf studies, ASL teaching, linguistics, rehabilitation counseling, mental health counseling, etc. The proposed undergraduate program may lead to additional ECU graduate programs in these areas.
- Because there are no “study abroad” opportunities for students of ASL, it is difficult for us to find an equivalent immersive language experience. Increased enrollment in these courses will afford a critical mass of ASL signers on campus, which is essential for developing language fluency. This will benefit students not only in the Interpretation and Deaf Studies programs but also in the Deaf Education major within the Department of Special Education.
- This major will increase the level of cultural and linguistic diversity on our campus.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

Based on our suggested course sequencing (see attached proposal), we believe that we can initially offer this new major with our current level of personnel. We will only require students to take one newly created course beyond our current departmental course offerings (ASL 425). This course will be taught once a year in the Spring semester. This course will be taught in place of one of the many sections we offer of ASL 101, or 102 taken by students seeking to satisfy their Block VIII General Education requirements. The impact will be absorbed by the many other courses that are offered under the Block VIII requirement. We will also consider hiring an adjunct to teach the affected ASL 101/102 class section. If more than one section of ASL 425 is required, we will potentially hire adjuncts to teach other affected offerings of ASL 101/102.

The other two new courses proposed—ASL 380 Special Topics, and ASL 385 Independent Study—are optional (see Supporting Course Requirements below). We will plan for the offering of these courses on a case-by-case basis as student demand and personnel availability dictate.

We will monitor the impact that increased enrollment has on other courses that we currently offer. The potential increase in enrollment has been discussed with the faculty of the Department as part of the discussion leading to approval at the departmental level.

Operating Expenses Impact:

No additional operating expenses currently anticipated.

Equipment/Physical Facility Needs:

No additional space or equipment needs at the current time.

Library Resources:

Although we currently have considerable collections related to ASL and Interpretation, we propose that \$2,000.00 be budgeted for additional resources in the area of Deaf studies.

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Proposed New Program

Deaf Studies (B.A.)

CIP Code: 16.1699

The Deaf Studies program is a multidisciplinary program that provides students with a foundation in American Sign Language (ASL) skills, a broad understanding of Deaf people’s histories, literature, and cultures, as well as knowledge of educational and legal issues affecting Deaf people. It will expand students’ understanding of what it means to be human. The Deaf Studies program is designed to allow students to potentially complete a second major, or minor in another discipline therefore preparing them to specialize in service to Deaf people within their chosen discipline. The Deaf Studies degree does not prepare students to become professional interpreters, or ASL teachers upon graduation. The program may help prepare students to serve the diverse language and cultural needs of Deaf people in their chosen careers. These careers may include counselors, government specialists, community service coordinators/advocates, medical personnel, and law enforcement personnel. This program also prepares students for advanced study in Deaf studies, interpretation, Deaf history, ASL studies, and teaching ASL.

Program Objectives

Upon completion of this program the graduate will: 1) Communicate in American Sign Language beyond an intermediate level (as measured by the SLPI:ASL or ASLPI); 2) Demonstrate a broad knowledge of Deaf people’s histories and cultures; 3) Demonstrate critical thinking skills related to topics in Deaf Studies; 4) Demonstrate analytical and thematic awareness of Deaf arts and literature; 5) Describe the diversity within deaf communities; 6) Explain the history and dynamics of various forms of oppression; 7) Integrate knowledge of Deaf Studies with other disciplines of the students’ choosing.

Major Requirements..... 30 hours

A grade of “B” or higher is required for all American Sign Language Core courses. A grade of “C” or higher is required for all Deaf Studies Core courses and all Supporting Course Requirements. Prior to graduation, students are required to attain a minimum rating of Intermediate Plus on the Sign Language Proficiency Interview (SLPI:ASL) or a minimum rating of 2.5 on the American Sign Language Proficiency Interview (ASLPI). Administrators of the SLPI:ASL or ASLPI may charge testing fees to students.

ASL Core..... 15 hours

ASL 201, 202, 210, 301, 302.

Deaf Studies Core..... 15 hours

ASL 225, 425; ITP 215, 390; SED 338.

Supporting Course Requirements..... 6 hours

A minimum of six hours selected from the following: ASL 400, 380, 385; ITP 350, 490; SED 337.

General Education Requirements 48 hours

Refer to Section Four of the *Catalog* for details on the General Education and University requirements.

University Requirement 1 hour

EDO 100.

Free Electives (select a second major, minor, or a reasoned plan of courses) 35 hours

Total Curriculum Requirements..... 120 hours

A proposed Deaf Studies major

**Approved by the Faculty of the Department of ASL and Interpreter Education
College of Education, Eastern Kentucky University**

September 23, 2010

Catalog Language

Deaf Studies (B.A.)

CIP Code: 16.1699

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Justification for the Program

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- We believe we can begin this program with the current level of faculty and staff.
- Because the proposed major shares many courses that the department offers, only one new, regularly scheduled course needs to be added. We also propose the addition of Special Topics and Independent Studies courses to be offered as student needs dictate.
- Here is a sample list of potential second majors that could be coupled with the Deaf Studies degree:
 - Majors that allow 36 hours or more of free electives and can graduate with 120 hours)
 - History (38 hours of free electives)
 - Spanish (41 hours of free electives)
 - French (41 hours of free electives)
 - Anthropology (38 hours of free electives)
 - Majors that would allow a double major where a student can graduate with 128 total hours or less:
 - Sociology (35 hours of free electives—can graduate with 121 total hours)
 - Psychology (31 hours of free electives—can graduate with 125 total hours)
 - Comparative Humanities (43 hours of free electives)
 - Criminal Justice (34 hours of free electives (Can graduate with 128 hours if the option of 3 hours from ASL 201/202 are used towards Supporting Course Requirements—see page 155 in the undergraduate catalog)
- Although we have very high placement and licensure rates of our graduates, some graduates have decided to become professionals in a deaf-related field, rather than becoming professional interpreters. We would prefer that these students graduate from our proposed Deaf Studies program.
- Within the last year ASLIE has hosted two open-house events with approximately 45 – 60 people in attendance at each event. Based on surveys that we gathered during these events, several of these students would prefer to major in a deaf-related area, rather than in Interpretation.
- Because admission into the Interpretation program is very competitive, some prospective students may be more interested in applying to EKU rather than another Interpretation program with less stringent admission requirements if they knew that they had another related major to fall back on, in the case they were not admitted to the Interpretation program.

- During the spring 2010 semester, we interviewed 37 candidates for admittance into the major—the highest number in our history. We were only able to accept 20 students into the program. Several candidates admitted that Interpretation was not their long-term interest but they wanted to major in a deaf-related field.
- Some Interpretation candidates do not have the disposition for becoming a professional interpreter but have potential to develop themselves in a Deaf Studies program of learning.
- Some of the candidates who were not admitted to the program said that they will apply again in two years, some candidates may continue in another major at ECU, transfer, or drop out of ECU altogether. We would like to offer them the option of completing a BS in Deaf Studies in an effort to retain these students who may otherwise leave ECU or not be able to return in 2 years due to unforeseeable circumstances. (Majoring in Deaf Studies does not preclude these students from eventually entering the field of interpreting).
- We receive outside inquires about whether we offer an ASL/Deaf Studies degree from prospective students.
- There is no other Deaf Studies or ASL Studies baccalaureate program in Kentucky.
- A Deaf Studies degree with a low number of hours required (30 – 40 hours) would allow students to customize their degree to fit their interests.
- According to a 2007 Modern Language Association Report, American Sign Language college courses have grown nearly 30% from 2002 to 2006—there is a need for qualified ASL teachers. A Deaf Studies degree would provide a foundation for preparing future ASL teachers.
- According to a 2010 National Exchange Carrier Association report, the Video Relay Service industry has grown from 9 million dollars in revenue in 2002 to a projected 697 million in 2010-2011. There are many non-interpreter personnel within this industry that the new Deaf Studies program could help train.
- There is a need for an appropriate undergraduate degree to articulate with graduate level work in Deaf studies, ASL teaching, linguistics, rehabilitation counseling, mental health counseling, etc. The proposed undergraduate program may lead to additional ECU graduate programs in these areas.
- Because there are no “study abroad” opportunities for students of ASL, it is difficult for us to find an equivalent immersive language experience. Increased enrollment in these courses will afford a critical mass of ASL signers on campus, which is essential for developing language fluency. This will benefit students not only in the Interpretation and Deaf Studies programs but also in the Deaf Education major within the Department of Special Education.
- This major will increase the level of cultural and linguistic diversity in on our campus.

Proposed New Courses:

ASL 425 Deaf Literature (3)

Cultural and literary analysis of ASL and Deaf-related literature (major works in text, cinema, and video) in contemporary society. Literary style, register, grammatical features, and linguistic expression will be explored in a cultural context.

ASL 380 Special Topics in Deaf Studies: _____ (1-3)

Prerequisites: ASL 225. For special workshops or topics related to the field of Deaf Studies beyond the scope of regularly offered courses. May be taken to a maximum of 9 hours provided subtitle/topics vary.

ASL 385 Independent Work in Deaf Studies (1-3)

Prerequisite: ASL 225 and departmental permission. For independent work related to the field of Deaf Studies beyond the scope of regularly offered courses. May be taken to a maximum of 6 hours provided subtitle/topics vary. Student must have the independent study proposal form approved by faculty supervisor and department chair prior to enrollment.

Suggested Course Sequences:

Suggested sequence for students beginning the Fall of an even-numbered year

Freshman Fall – 16 credits ASL 101 VIII (3) ENG 101 IA (3) MAT 105 II (3) EDO 100 (1) CMS 100 or 210 IC (3) Wellness VI (3)	Freshman Spring – 15 credits ASL 102 VIII (3) ENG 102 IB (3) Arts and Humanities III (3) Biological Science w/ Lab IVA (3) Social & Behavioral Sciences VB (3)
Sophomore Fall – 15 credits ASL 201 (3) ASL 225 Introduction to Deaf Studies (3) Arts and Humanities III (3) Social & Behavioral Sciences VA (3) Breadth of Knowledge VII (3)	Sophomore Spring – 15 credits ASL 202 (3) ASL 210 ASL Fingerspelling & Numbers (3) ϕITP 215 Professional Ethics and Issues in Interpreting (3) *Support Option (3) Physical Science w/ Lab IVB (3)
Junior Fall – 15 credits ASL 301 (3) *Support Option (3) Breadth of Knowledge VII (3) Social & Behavioral Sciences VC (3) Free Elective (3)	Junior Spring – 15 credits ASL 302 (3) ϕITP 390 Linguistics & ASL I (3) Free Elective (3) Free Elective (3) Free Elective (3)
Senior Fall – 15 credits +SED 338 Language of Deaf (3) Free Elective (3) Free Elective (3) Free Elective (3) Free Elective (3)	Senior Spring – 15 credits ASL 425 Deaf Literature (3) Free Elective (3) Free Elective (3) Free Elective (3) Free Elective (3)

Total Credits: 120

Bold = Required ASL and Deaf Studies Core

* Supporting Course Requirements: A minimum of six hours selected from the following:
ASL 400, ASL 380, ASL 385; SED 337; ITP 350, ITP 490.

ϕ ITP 215 is only offered in the Spring of even numbered years, ITP 390 is only offered in the Spring of odd numbered years, ITP 490 is only offered in the Fall of odd numbered years.

+SED 338: ITP 390 is a suggested prerequisite. Please verify with your advisor that you will be able to take SED 338 by the Fall semester of your 4th year.

Deaf Studies: Suggested sequence for students beginning the Fall of an odd-numbered year

Freshman Fall – 16 credits ASL 101 VIII (3) ENG 101 IA (3) MAT 105 II (3) EDO 100 (1) CMS 100 or 210 IC (3) Wellness VI (3)	Freshman Spring – 15 credits ASL 102 VIII (3) ENG 102 IB (3) Arts and Humanities III (3) Biological Science w/ Lab IVA (3) Social & Behavioral Sciences VB (3)
Sophomore Fall – 15 credits ASL 201 (3) ASL 225 Introduction to Deaf Studies (3) Arts and Humanities III (3) Social & Behavioral Sciences VA (3) Breadth of Knowledge VII (3)	Sophomore Spring – 15 credits ASL 202 (3) ASL 210 ASL Fingerspelling & Numbers (3) *Support Option (3) Physical Science w/ Lab IVB (3) Free Elective (3)
Junior Fall – 15 credits ASL 301 (3) *Support Option (3) Breadth of Knowledge VII (3) Social & Behavioral Sciences VC (3) Free Elective (3)	Junior Spring – 15 credits ASL 302 (3) ϕITP 215 Professional Ethics and Issues in Interpreting (3) +SED 260 Language and Speech Disorders of Exceptional Children (3) Free Elective (3) Free Elective (3)
Senior Fall – 15 credits +SED 338 Language of Deaf (3) Free Elective (3) Free Elective (3) Free Elective (3) Free Elective (3)	Senior Spring – 15 credits ASL 425 Deaf Literature (3) ϕITP 390 Linguistics & ASL I (3) Free Elective (3) Free Elective (3) Free Elective (3)

Total Credits: 120

Bold = Required ASL and Deaf Studies Core

* Supporting Course Requirements: A minimum of six hours selected from the following:
ASL 400, ASL 380, ASL 385; SED 337; ITP 350, ITP 490.

ϕ ITP 215 is only offered in the Spring of even numbered years, ITP 390 is only offered in the Spring of odd numbered years, ITP 490 is only offered in the Fall of odd numbered years.

+SED 338: SED 260 is a prerequisite, however ITP 390 can be a substitute prerequisite if it can be taken earlier. Please verify with your advisor how you will be able to take SED 338 by the Fall semester of your 4th year.

Sequence revised 9/7/10

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Occupational Therapy		
<input type="checkbox"/> New Course (Parts II, IV)	College	Health Sciences		
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	OTS 421		
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	Occupation Across The Lifespan		
<input type="checkbox"/> Course Dropped (Part II)	*Program Title			
<input type="checkbox"/> New Program (Part III)	(Major <input checked="" type="checkbox"/> , Option <input type="checkbox"/> ; Minor <input type="checkbox"/> ; or Certificate <input 5px;"="" padding:="" type="checkbox/>)</td> </tr> <tr> <td style="/> <input type="checkbox"/> Program Revision (Part III)			
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.			

Proposal Approved by:	<u>Date</u>	
Departmental Committee		<u>Date</u>
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Graduate Council*	NA
College Curriculum Committee	Council on Academic Affairs	
General Education Committee*	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
Teacher Education Committee*	Faculty Senate**	NA
	Board of Regents**	NA
	Council on Postsecondary Edu.***	NA
<p>*If Applicable (Type NA if not applicable.)</p> <p>**Approval needed for new, revised, or suspended programs</p> <p>***Approval/Posting needed for new degree program or certificate program</p> <p>****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.</p>		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: To change the course description</p> <p>A. 2. Effective date: Fall 2011</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action:</p> <p>The proposed course description better reflects the student outcomes for the course.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: NONE</p> <p>Operating Expenses Impact: NONE</p> <p>Equipment/Physical Facility Needs: NONE</p> <p>Library Resources: NONE</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
<p>(*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)</p> <p>OTS421 Occupation Across the Lifespan (3) A. Co-requisite: OTS 302. The course examines the biophysical, cognitive, and psychosocial development of a person as an occupational being. Content explores engagement in occupations across the lifespan. Observation and analysis of participation in occupation across the lifespan. Content explores life-stage characteristics and contextual aspects as articulated by varied models and theories.</p>

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
OTS	421	Fall 2011	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	OCCT
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input checked="" type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Occupational Therapy <hr/> College Health Sciences <hr/> *Course Prefix & Number OTS 478W <hr/> *Course Title (30 characters) Health Care Delivery System <hr/> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) <hr/> *Provide only the information relevant to the proposal.																												
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%; text-align: right;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td></td> <td style="text-align: right;">NA</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;"> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td></td> </tr> <tr> <td>Graduate Council*</td> <td></td> <td style="text-align: right;">NA</td> </tr> <tr> <td>College Curriculum Committee</td> <td></td> <td style="text-align: right;">11/18/10</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td style="text-align: right;">NA</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td style="text-align: right;">NA</td> </tr> <tr> <td></td> <td style="text-align: center;"> Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> </td> <td style="text-align: right;">NA</td> </tr> <tr> <td></td> <td style="text-align: center;"> Faculty Senate** Board of Regents** Council on Postsecondary Edu.*** </td> <td style="text-align: right;"> NA NA NA </td> </tr> </table>				<u>Date</u>	<u>Date</u>	Departmental Committee		NA	<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Graduate Council*		NA	College Curriculum Committee		11/18/10	General Education Committee*	NA	NA	Teacher Education Committee*	NA	NA		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	NA		Faculty Senate** Board of Regents** Council on Postsecondary Edu.***	NA NA NA
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*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																													

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Create a section of OTS 478 designated as a writing intensive course and incorporate learning activities to support writing intensive critical thinking intent of the University.

A. 2. Effective date: Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

To add a writing intensive course to help meet the needs of the Occupational Science Majors. The Thinking and Communicating Across the Curriculum (TCAC) committee has approved revision of course learning outcomes to meet writing intensive learning expectations. Documentation is provided.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: n/a

Operating Expenses Impact: n/a

Equipment/Physical Facility Needs: n/a

Library Resources: n/a

Part II. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text (*Use strikethrough for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
<p><u>OTS 478W Health Care Delivery System (3) A.</u> An introduction to the history of health care systems, models of health care, and contemporary health policy issues and trends. Includes content on financing health care professional roles and ethics. Credit will not be awarded for both OTS 478 and OTS 478W.</p>

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
OTS	478W	Fall 2011	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	OCCT
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>3</u> Laboratory _____ Other _____		Cip Code (first two digits only) 51	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____ SO _____ SR x _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No. _____

Course Prefix and No. _____

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No. _____

Test Scores _____

Minimum GPA (when a course grouping or student cumulative GPA is required) _____

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No. _____

Credit will not be awarded for both OTS 478 and OTS 478W

Course Prefix and No. _____

Course Prefix and No. _____

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Department of Occupational Therapy
 OTS 478W: Health Care Delivery System
 Spring Semester 2011

Instructors:	Dory Marken, PhD, OT/L, FAOTA	Shirley O'Brien, PhD, OTR, FAOTA
Office:	Dizney 201B	Dizney 237
Email:	dory.marken@eku.edu	shirley.obrien@eku.edu
Phone:	859-622-2331	859-622-6329

Course Schedule:

W F 8:30 – 9:45 (D 135)	W F 8:30 – 9:45 (D 100)
CRN:	CRN:
W F 10:10 – 11:25 (D 246)	
CRN:	

Credits: 3.0

Course Description:

An introduction to the history of health care systems, models of health care, and contemporary health policy issues and trends. Includes content on financing health care, health care professional roles and ethics.

Student Learning Outcomes:

	Thematic connection	ACOTE Standard(s)
1. Identify historical developments in United States health care systems.	Reasoning	
2. Define models of services in the continuum of care.	Reasoning	B. 7.3
3. Understand contemporary health policy, issues and trends.	Reasoning	B. 6.3 & B. 7.4
4. Apply principles of health care financing to client populations.	Reasoning	B. 7.5
5. Identify the roles of health care providers in service delivery.	Reasoning	B. 6.4
6. Use ethical reasoning to discuss issues in the delivery of health care.	Reasoning	B. 9.1 & B. 9.10
7. Demonstrate the writing process to produce effective documents appropriate to the course level in occupational science.	Communication	B.1.1
8. Recognize effective writing strategies.	Communication	B.1.1

Required Texts:

American Psychological Association, (2001). *Publication Manual of the American Psychological Association*. 6th Edition. Washington, D.C.: Author.

Kovner, A. R. & Knickman, J.R. (2008). *Health care delivery in the United States* (9th edition). New York: Springer Publishing Company.

Selected readings from the professional literature are made available on the Crabbe Library e-reserve and electronically through the College of Health Sciences LRC.

Grading Policy:

All assignments and exams will be graded according to this scale:

- 90 – 100 = A
- 80 – 89 = B
- 70 – 79 = C
- 60 – 69 = D
- ≤ 59 = F

All assignments and exams must be completed to pass this course.
 Assignments are graded only once without opportunity to re-do an assignment to improve grade.
 Last day to withdraw from this course or the University is March 19, 2010.

Course Requirements:

<u>EXAMS:</u>	PERCENTAGE:	POINTS:
Short Exams (2)	10% each; 20% total	25 each
Mid-term Exam	15%	60
Final Exam	15%	80
 <u>ASSIGNMENTS:</u>		
Roles of Health care Providers: Panel Presentation & Online Reflection	5%	40
 Ethics in Health Care:		
Panel Presentation	5%	40
 Health Care Topic:		
Information Literacy Outline/Thesis	5%	25
Paper First Draft	5%	25
Final Paper	25%	100
Presentation	5%	20

All assignments will be typed and written in APA format. Late assignments will be deducted one letter grade for each day beyond the due date.

For the individual writing project (Health Care Topic Final Paper), you must send an electronic copy to course instructor's email by 4/30/11. The document must be in Microsoft WORD. You must include your ECU ID number on the document. A copy of this document will be sent to a committee to evaluate the overall success of writing-intensive courses. Your ID number will allow the University to track students' progress over time, without seeing your name. Very rarely, a paper may be printed to use for training purposes. When this occurs, the ID number is removed before printing.

Disability Accommodation Statement:

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@ecu.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

ECU Academic Integrity Policy

Students are advised the ECU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.ecu.edu. Questions regarding the policy may be directed to the Office of Academic Integrity.

Official E-mail:

An official ECU e-mail is established for each registered student, each faculty member, and each staff member. All university communications sent via e-mail will be sent to this ECU e-mail address.

Attendance Policy:

Students are expected to attend every class session. Students who are too sick to attend class must contact the instructor prior to the start of class. Students are also expected to arrive prior to the beginning of class. Students absent for, and/or late for 2 or more classes will be required to meet with the instructor to develop a remediation plan. These students' advisors will also be notified as this behavior is related to the Professional Identity outcome.

EASTERN KENTUCKY UNIVERSITY
DEPARTMENT OF OCCUPATIONAL THERAPY
OTS 478W: HEALTH CARE DELIVERY SYSTEMS
MARKEN / O'BRIEN / SPRING 2011

Schedule: W&F; 8:30 – 9:45 or 10:10 – 11:25

<u>DATE</u>	<u>TOPIC</u>	<u>READING / ASSIGNMENT</u>
Week 1 Wednesday	Introduction to Course, Objectives and Learning Experiences Discussion of Health Topic Capstone Assignment	
Week 1 Friday	Health Care Delivery in the U.S.	Chapter 1& Key Charts
<i>January 18: Last day to register for full semester classes. Last day to drop full semester classes.</i>		
Week 2 Wednesday	<u>Historical Developments in</u> <u>U.S. Health Care Systems</u> Assign <i>Healthy People 2010</i> Activity	Chapter 2
Week 2 Friday	Group Application Activity: <i>Healthy People 2010</i>	Chapter 10
Week 3 Wednesday	<u>Models of Service in</u> <u>Continuum of Care</u> <i>Acute Care</i>	Chapter 7
	Assignment: Topic in the	Sign-Up for Health Care Topic
	Delivery of Health Care Services Complete Outline & References Due: 2/19	Q&A on Blackboard Discussion
Board	Final Paper Due: 4/16	
Week 3 Friday	<u>Models of Service in</u> <u>Continuum of Care</u> <i>Chronic Care</i>	Chapter 8
Week 4 Wednesday	<u>Models of Service in</u> <u>Continuum of Care</u> <i>Long-Term Care</i>	Chapter 9
Week 4 Friday	Short Exam 1 Discussion: Student Progress on Topic Paper	
Week 5 Wednesday	<u>Contemporary Health</u> <u>Policy, Issues and Trends</u>	Chapter 13
Week 5 Friday	Bill Moyers: <i>An Introduction to</i> <i>Money-Driven Medicine</i>	DUE: Thesis statement, outline , annotated bibliography & references

Assign Health Care Reform Reflection Activity

Week 6	Comparing Health Systems Among Nations	Chapter 6
Wednesday		Q & A on Bb related to Health Topic
Week 6 Friday	Health Care Reform Legislation: Class Activity: Small Group Reflection	
Week 7 Wednesday	Midterm Exam	
Week 7	<u>Roles of Health Care Providers</u>	Chapter 12
Friday	Team Structure	
Week 8 Wednesday	National / State Requirements for Credentialing, Licensure, Certification or Registration	
Week 8 Friday Panel	Professional Roles and Teams: Student Panel Presentation	Bb Blog Reflection in response to Prompt re: Roles of HC
Teams		
<i>March 5: Mid-Term grades viewable online.</i>		
March 8 – 12	NO CLASS –SPRING BREAK	
Week 9	<u>Ethical Reasoning in the _____</u>	AOTA Documents on BB:
Wednesday	<u>Delivery of Health Care</u>	<i>OT Code of Ethics</i> <i>OT Core Values & Attitudes</i> <i>OT Standards of Practice</i>
Week 9	Analyze Ethical Issue	DUE: First Draft of Paper
Friday	and Make Decision to Resolve Conflict: Case Study Group Work	
<i>March 19: Last day to withdraw from full-semester class or university with a 'W' grade.</i>		
Week 10 Wednesday	Analyze Ethical Issue and Make Decision to Resolve Conflict: Case Study Group Report	
Week 10 Review Friday	Video: <i>Disparity in the Delivery of Health Care Services</i>	DUE: Copy of Paper for Peer

Week 11 Wednesday	Barriers to the Access of Care	Chapter 16 DUE: Peer Feedback on Paper
Week 11 Friday	Short Exam 2	
Week 12 Wednesday	<u>Principles of Health Care Financing</u>	Chapters 3, 5, 17 DUE: Professional Assessment of Paper by Noel Studio for Academic Creativity
Week 12 Friday	Peter Jennings: <i>Breakdown - America's Health Insurance Crisis</i>	
Week 13 Wednesday	Private Insurance	DUE: Professional Assessment of Presentation by Noel Studio for Academic Creativity
Week 13 Friday	Medicare & Medicaid Health Care Topic Presentation Dates Assigned for Symposium	DUE: Final Paper and References
Week 14 Wednesday	Application of Health Care Financing to Case Examples	
Week 14 Friday	Student Symposium #1: Issues in the Delivery of Health Care Services	
Week 15 Wednesday	Student Symposium #2: Issues in the Delivery of Health Care Services	
Week 15 Friday	Student Symposium #3: Issues in the Delivery of Health Care Services	

Comprehensive Final Exam Monday, May 3, 8:00 – 10:00 AM



521 Lancaster Avenue
Richmond, Kentucky
40475-3102

EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

Ginni.fair@eku.edu
215 Bert Combs Building
(859)622-2927

Associate Professor Dory Marken
Department of Occupational Therapy
Disney 103
10 September 2010

Dear Dory:

I'm writing to let you know that the TCAC committee has approved your proposal for OTS 478W. We are very happy to be adding this course to those available to students. You are set to go in offering the course as soon as it clears the appropriate levels of approval. The attached document indicates those levels through which your proposal must now travel. As you know, you need to initiate that approval path.

Because this course is part of the TCAC program, it will need to be part of its assessment process. This means two things. First, we ask that for each course, the syllabus would include a statement like the following:

“For assignment X, you must send an electronic copy to me (either through email or Blackboard) by (time/date). (1) The document must be in Microsoft WORD; (2) You must include your ID number – but NOT your name – on the document. A copy of this document may be sent to a committee to evaluate the overall success of the writing-intensive courses. Your ID number will allow the University to track students’ progress over time, without seeing your name. Your paper may also be printed for training purposes. If this occurs, the ID number will be removed before printing.”

When the papers are gathered electronically, you, as the instructor, will need to copy them to a CD and send it to me. As a new writing instructor, you will be required to participate in the scoring of those sample papers.

In addition to the Student Learning Outcomes that you and your department have chosen for this course, the syllabus also needs to include the SLOs for the writing intensive courses. There are two:

1. Students will demonstrate a writing process that produces effective documents appropriate to course level.
2. Students will recognize effective writing strategies.

Thanks again for your hard work – and patience! - in making this course a reality. I am attaching a sample Memorandum of Agreement, which will need to be signed when your course is initially offered. I will be back in touch with you once your course clears CAA and is included on Banner as a course that is offered to students. Please note that the benefits for TCAC sometimes change, but the benefits indicated on the attached MOA will be valid AS LONG AS your course is offered by the Fall, 2011 semester.

We are delighted to have you as part of the TCAC community. I or my graduate assistant will be in contact with you as you move your proposal through the necessary committees. If there is anything else I can do to help, please let me know.

Best regards,

Dr. Ginni Fair
Director, TCAC
Assistant Professor, Curriculum and Instruction

Cc: Dory Marken
Sara Zeigler



521 Lancaster Avenue
Richmond, Kentucky
40475-3102

EASTERN KENTUCKY UNIVERSITY
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Ginni.fair@eku.edu
215 Bert Combs Building
(859)622-2927

Professor Shirley O'Brien
Department of Occupational Therapy
Disney 103
10 September 2010

Dear Shirley:

I'm writing to let you know that the TCAC committee has approved your proposal for OTS 478W. We are very happy to be adding this course to those available to students. You are set to go in offering the course as soon as it clears the appropriate levels of approval. The attached document indicates those levels through which your proposal must now travel. As you know, you need to initiate that approval path.

Because this course is part of the TCAC program, it will need to be part of its assessment process. This means two things. First, we ask that for each course, the syllabus would include a statement like the following:

“For assignment X, you must send an electronic copy to me (either through email or Blackboard) by (time/date). (1) The document must be in Microsoft WORD; (2) You must include your ID number – but NOT your name – on the document. A copy of this document may be sent to a committee to evaluate the overall success of the writing-intensive courses. Your ID number will allow the University to track students' progress over time, without seeing your name. Your paper may also be printed for training purposes. If this occurs, the ID number will be removed before printing.”

When the papers are gathered electronically, you, as the instructor, will need to copy them to a CD and send it to me. As a new writing instructor, you will be required to participate in the scoring of those sample papers.

In addition to the Student Learning Outcomes that you and your department have chosen for this course, the syllabus also needs to include the SLOs for the writing intensive courses. There are two:

1. Students will demonstrate a writing process that produces effective documents appropriate to course level.
2. Students will recognize effective writing strategies.

Thanks again for your hard work – and patience! - in making this course a reality. I am attaching a sample Memorandum of Agreement, which will need to be signed when your course is initially offered. I will be back in touch with you once your course clears CAA and is included on Banner as a course that is offered to students. Please note that the benefits for TCAC sometimes change, but the benefits indicated on the attached MOA will be valid AS LONG AS your course is offered by the Fall, 2011 semester.

We are delighted to have you as part of the TCAC community. I or my graduate assistant will be in contact with you as you move your proposal through the necessary committees. If there is anything else I can do to help, please let me know.

Best regards,

Dr. Ginni Fair
Director, TCAC
Assistant Professor, Curriculum and Instruction

Cc: Shirley O'Brien
Sara Zeigler

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Occupational Therapy <hr/> College Health Sciences <hr/> *Course Prefix & Number OTS 478 <hr/> *Course Title (30 characters) Health Care Delivery System <hr/> *Program Title <hr/> (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.																													
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td></td> <td>Graduate Council*</td> <td>NA</td> </tr> <tr> <td style="text-align: center;"><i>Is this a SACS Substantive Change?</i></td> <td style="text-align: center;"> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td></td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td>11/18/10</td> </tr> <tr> <td>General Education Committee*</td> <td>NA</td> <td>Faculty Senate**</td> <td>NA</td> </tr> <tr> <td>Teacher Education Committee*</td> <td>NA</td> <td>Board of Regents**</td> <td>NA</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td>NA</td> </tr> </table>				<u>Date</u>		<u>Date</u>	Departmental Committee		Graduate Council*	NA	<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs		College Curriculum Committee		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10	General Education Committee*	NA	Faculty Senate**	NA	Teacher Education Committee*	NA	Board of Regents**	NA			Council on Postsecondary Edu.***	NA
	<u>Date</u>		<u>Date</u>																											
Departmental Committee		Graduate Council*	NA																											
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General Education Committee*	NA	Faculty Senate**	NA																											
Teacher Education Committee*	NA	Board of Regents**	NA																											
		Council on Postsecondary Edu.***	NA																											
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																														

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: Change catalog description: Students cannot receive credit for both OTS 478 and OTS 478W.	
A. 2. Effective date: Fall 2011	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Department revised a major occupational science course to fit the writing intensive initiative of the University. This course has received TCAC approval.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: n/a Operating Expenses Impact: n/a Equipment/Physical Facility Needs: n/a Library Resources: n/a	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

New or Revised* Catalog Text
(*Use strike through for deletions and <u>underlines</u> for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)
OTS 478 Health Care Delivery System (3) A. An introduction to the history of health care systems, models of health care, and contemporary health policy issues and trends. Includes content on financing health care, health care professional roles and ethics. <u>Credit will not be awarded for both OTS 478 and OTS 478W.</u>

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
OTS	478	Fall 2011	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS X _____	OCCT
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____ JR _____ SO _____ SR x _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	Credit will not be awarded for both OTS 478 and OTS 478W
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			



EASTERN KENTUCKY UNIVERSITY

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Office of Academic Affairs and Research
Office of the Dean
University Programs

201 Keen Johnson
521 Lancaster Avenue
Richmond, Kentucky 40475-3163
(859) 622-2222 Fax (859) 622-5018

TO: Council on Academic Affairs

FROM: Dr. Sara Zeigler
Interim Dean, University Programs

DATE: October 7, 2010

RE: Agenda Items for November 18, 2010 Council on Academic Affairs meeting

The following item is being submitted to the Council on Academic Affairs for consideration at the November 18, 2010 meeting:

Program Revisions

PROGRAMS

- 1) Certificate in Women and Gender Studies
- 2) Minor in Women and Gender Studies

ACTION

Add WGS 445 as an elective counting toward the completion of the WGS Certificate and WGS Minor

New Course Proposal

COURSE

WGS 445

To create WGS 445 as a permanent course to be cross-listed with existing course POL 445





Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Women and Gender Studies	
<input type="checkbox"/> New Course (Parts II, IV)	College	University Programs	
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number		
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)		
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Women and Gender Studies Certificate	
<input type="checkbox"/> New Program (Part III)		(Major __, Option __; Minor __; or Certificate <u>X</u>)	
<input checked="" type="checkbox"/> Program Revision (Part III)			
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	08/17/2010	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	09/09/2010	Approved x Disapproved	11/18/10
General Education Committee*	N/A	Faculty Senate**	12/6/10
Teacher Education Committee*	N/A	Board of Regents**	1/26/11
		Council on Postsecondary Edu.***	N/A

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To add WGS 445 as an elective counting toward the completion of the WGS Certificate

A. 2. Effective date: (Example: Fall 2001) **Fall 2011**

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 Provides an additional course option for students in the WGS certificate

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~strikethrough~~ for deletions and underlines for additions.)

A student may complete an Interdisciplinary Women and Gender Studies certificate by taking 12 hours as indicated below.

Certificate in Women and Gender Studies
(page 61 of the 2010-2011 *Undergraduate Catalog*)

Core Requirements.....6 hours

WGS 201, 400

Electives.....6 hours

Twelve hours from the following courses: CMS 400, CSC 490 (Topic: Seminar in Computer Science: Women and Technology), ENG 550 (Topic: Scribbling Women), HIS 300A-C (Topics relating to women and gender), HON 312 (Topic: Culture and Child Development), 316 (Topic: Biology and Gender), NAT 310 (Topic: Women and Science), PHI 390 (Topic: Platonic Perspectives; Existentialism and Postmodernism); WGS 132, 232, 300, 301, 303, 305, 310, 331, 345, 349, 399, 420, 445, 446, 451, 495, 591, 592.

Total Curriculum Requirements.....12 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Women and Gender Studies <hr/> College University Programs <hr/> *Course Prefix & Number <hr/> *Course Title (30 characters) <hr/> *Program Title Minor in Women and Gender Studies (Major __, Option __; Minor <u>X</u> ; or Certificate __)																													
*Provide only the information relevant to the proposal.																														
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">08/17/2010</td> <td>Graduate Council*</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">09/09/2010</td> <td>Approved <u>x</u> Disapproved _____</td> <td style="text-align: center;">11/18/10</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Faculty Senate**</td> <td style="text-align: center;">12/6/10</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Board of Regents**</td> <td style="text-align: center;">1/26/11</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;">N/A</td> </tr> </table>				<u>Date</u>		<u>Date</u>	Departmental Committee	08/17/2010	Graduate Council*	N/A	<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input type="checkbox"/>		Council on Academic Affairs	N/A	College Curriculum Committee	09/09/2010	Approved <u>x</u> Disapproved _____	11/18/10	General Education Committee*	N/A	Faculty Senate**	12/6/10	Teacher Education Committee*	N/A	Board of Regents**	1/26/11			Council on Postsecondary Edu.***	N/A
	<u>Date</u>		<u>Date</u>																											
Departmental Committee	08/17/2010	Graduate Council*	N/A																											
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		Council on Postsecondary Edu.***	N/A																											
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.																														

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To add WGS 445 as an elective counting toward the completion of the WGS Minor A. 2. Effective date: (Example: Fall 2001) Fall 2011 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Provides an additional course option for students in the WGS minor and certificate	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part III. Recording Data for New, Revised, or Suspended Program

- 4. For a new program, provide the catalog description as being proposed.
- 5. For a revised program, provide the current program requirements using ~~striketrough~~ for deletions and *underlines* for additions.
- 6. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striketrough~~ for deletions and *underlines* for additions.)

A student may complete an Interdisciplinary Women and Gender Studies minor by taking 18 hours as indicated below.

Minor in Women and Gender Studies

(page 60 of the 2010-2011 *Undergraduate Catalog*)

Core Requirements.....6 hours

WGS 201, 400

Electives.....12 hours

Twelve hours from the following courses: CMS 400, CSC 490 (Topic: Seminar in Computer Science: Women and Technology), ENG 550 (Topic: Scribbling Women), HIS 300A-C (Topics relating to women and gender), HON 312 (Topic: Culture and Child Development), 316 (Topic: Biology and Gender), NAT 310 (Topic: Women and Science), PHI 390 (Topic: Platonic Perspectives; Existentialism and Postmodernism); WGS 132, 232, 300, 301, 303, 305, 310, 331, 345, 349, 399, 420, 445, 446, 451, 495, 591, 592.

Total Curriculum Requirements.....18 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name College *Course Prefix & Number *Course Title (30 characters) *Program Title (Major __, Option __; Minor __; or Certificate __)	Women and Gender Studies University Programs WGS 445 Queer Theory and Politics *Provide only the information relevant to the proposal.
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	08/17/2010	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input type="checkbox"/>	Council on Academic Affairs
College Curriculum Committee	09/09/2010	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 11/18/10
General Education Committee*		Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To create WGS 445 as a permanent course, to be cross-listed with existing course POL 445 A. 2. Effective date: (Example: Fall 2001) Spring 2011 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Provides an additional course option for students in the WGS minor and certificate	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

WGS 445 Queer Theory and Politics (3). Prerequisite: POL 100 or POL 101. Cross-listed as POL 445. The study of political issues, processes, and theories surrounding sexual-minority Americans. Credit will not be awarded for both WGS 445 and POL 445.

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
WGS	445	Spring 2011	AS _____ JS _____ BT _____ EM _____ ED _____ PC _____ HS _____ UP X _____	
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture 3 _____	Laboratory _____	Other _____	
Schedule Type* (List all applicable)		Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)
1	3	N		FR _____ JR _____
B	3	N		SO _____ SR _____
W	3	N		
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY Date of data entry _____ Data entry person _____
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	POL 100 or POL 101
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use **“and”** and **“or”** literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	POL 445
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Faculty Information Marta Maria Miranda, LCSW, Associate professor, Director of WGS

Office: Keith 125

Phone: 622-2913

Cell: 859-582-2394

Office hours: Wednesday's 10 to 12 p.m.. weekly.

Monday, Tuesday & Thursday by appointment

E-mail: marta.miranda@eku.edu

Graduate Assistant: D. Lynn Thompson

Phone: 622-2913

Cell: 859-358-0090

E-mail: d_thompson79@eku.edu

Course Goals &
Objectives

The purpose of this course is to give students an understanding of political issues surrounding sexual minority Americans. This course will emphasize several key components including policy issues, interest groups, political parties, and the major elements that have informed queer politics.

Current socio-political debates such as DOMA, Proposition 8, Don't Ask Ask Don't Tell and Adoption will be debated in class.

Student Learning Outcomes

At the conclusion of this course, students will be able to:

- ♦ Describe the major events surrounding the gay and lesbian political movement both before and after the Stonewall Riots, and demonstrate knowledge on course quizzes, papers and exams.
- ♦ Critically discuss the role of interest groups in shaping the queer political agenda through class participation, assignments, debates and exams.
- ♦ Critically evaluate the current political environment for sexual minority Americans through course assignments and exams.
- ♦ Explain the gay and lesbian political movement in the broader terms of queer theory on course assignments.
- ♦ Demonstrate a deeper understanding of the current policy issues facing sexual minorities in the US through research paper and class discussions/debates.
- ♦ Explain how queer politics fits into the broader political science theoretical models and within the US civil rights movement framework on papers, debates and class discussions.

Queer Theory and Politics

Fall 2010 Syllabus

WGS 445 CRN 15842

POL 445: CRN 15762

Departments of Government and Women and Gender Studies Program

Readings:

Required Texts and Books

Rimmerman, Craig A., Kenneth D. Wald, and Clyde Wilcox, editors. *The Politics of Gay Rights*. University of Chicago Press.

Sullivan, Nikki. 2003. *A Critical Introduction to Queer Theory*. New York: New York University Press.

Journal Articles, Book Chapters and Other Readings

(available electronically or through e-reserve)

Anzaldúa, Gloria. 1991. *Borderlands: The New Mestiza*. San Francisco: Aunt Lute Books. Chapters 2, 3, and 7

Riggle, Ellen D.B., Jerry D. Thomas, and Sharon S. Rostosky. 2005. "The Marriage Debate and Minority Stress" *PS: Political Science & Politics*. 38:2 (April), pp. 221-224.

Students will submit a two-page summary of readings, videos each week. The summary will include: summary of all readings, major arguments/rationale used by the authors and the students critical analyzes/educated opinion about the topic.

Other Readings will be assigned during class.

Videos: Count as class readings/participation

Out of the Past: The Struggle for Gay and Lesbian Rights in America Before Stonewall/After Stonewall

If These Walls Could Talk

Living with Pride: Ruth Ellis at 100

The Times of Harvey Milk

Philadelphia

Other Videos will be assigned during class

Attendance/Grading/Assignments

Attendance: Students are required to attend all classes. Roll taken each class.

This is particularly crucial in a class that meets once per week, since you will be missing two classes each time you do not attend. Life happens so everyone gets to miss two classes without grade consequences for necessary reasons, such as unexpected illness, car trouble etc.

A third class can be missed only with an excused, presentation at a national conference, death of a family member, military orders. This

requires documentation and approval from the professor and make up of class material.

A 4th class missed will constitute a 10% loss of grade,

A 5th class missed constitute an automatic failure

Students are responsible for the course material, they need to receive notes from peers, the professor will not provide missed class content this is the responsibility of the student.

Students will be grading on a 100 point scale. Students may earn a total of 105 credit points for this course.

A Grade = 90 to 105 points

B Grade = 80 to 89 points

C Grade = 70 to 79 points

D Grade = 60 to 69 points

F Grade = 59 and below points

Professor's rubric for grading your work:

“A” grade: Excellent, above average, student performs in the top 10% of the class.

- Actively engages and listens to professor and peers, which includes careful note-taking.
Arrives fully prepared to every class session
Seeks clarification and assistance whenever needed.
- Excellent written and oral skills indicating careful assignment reading and analyzes
- Plays an active role in class presentations/projects and group discussions
- Class contributions advance the level and depth of discussion. The level of engagement in the course and the material shows depth and the use of critical and creative thought processes in all assignments and activities.

“B” grade: Student performs in the top 20% of the class

- Makes a sincere effort to engage professor and peers and is prepared for class discussions and takes class notes most of the time.
Good written and oral skills analyzing most of the content presented
- Participates fully in full-class and/or group discussions and presentations
- Makes relevant class comments and seeks clarification and assistance from professor, peers and tutors.
- The level of writing, class or group discussion is occasionally better because of the student's presence

“C” grade: Student performs in the 30% of the class

- Limited interaction with professor and peers
- Preparation, and therefore level of participation, are inconsistent

Average performance, indicating more care is needed reading assignments

- When prepared, participates in full-class and/or group discussions.
- Rarely makes relevant class comments that enhance class experience
- Makes attempts at getting assistance from lab, professor, peers and tutors
- The level/quality of writing, thought and contributions is not affected by the student's presence

“D” grade: Student performs in the 40% of the class

- Almost no interaction with professor and peers
- Rarely participates in full-class or and/or small group discussion
- Poor performance, indicating a lack of basic classroom preparation
- Does not seek writing, tutor, peer nor professor assistance
- Never makes relevant class comments
- The level of class or group discussion is not affected by the student's presence

“F” grade: Student performs at 50% of the class or below

- No interactions with peers or professors, not engaged with group project
- Rarely prepared, poor grammar does not seek assistance from lab or tutors
- Excessive absences (4 or more absences)

Demonstrates a clear lack of interest in the subject/class requirements

Class Participation: 15 points

Students are expected to read all assignments prior to class, turn in a two page summary of readings/videos weekly and participate in informed discussions. Some lecture will be given, but a great portion of the course will be in seminar style where students are expected to participate actively in the discussion and make contributions to class learning. More participation is expected than what you might have encountered in other courses. The best participation grades will be reserved for those students who truly engage the literature and make quality contributions during class. Additionally, students are required to participate in informed debate and class presentation on special topics related to Queer Politics and Social Movements.

Participation (15 %-15pts) Please see grading rubric below

Participation will make up 15% of the final grade. Students may earn up to 3 points per class., there are no exams in the class. Your participation is crucial in order to integrate the material you are to learn in this course. Point distribution as follows, grading rubric below:

- 0- Absence
- 1- Warm Body
- 2- Prepared, Listening and actively engaged with others
- 3- Critically and Creatively addresses readings and discussions with questions and analysis

Pop Quizzes: 15 points, 5 points each

There will be 3 periodic quizzes throughout the semester based specifically on the course readings.

Mid-Term Research Paper Design: 30 points (October 10th)

Each student will write a 10-15-page paper on a topic of interest related to the course. The paper will include:

- ♦ Abstract: 200 words or less
- ♦ Introduction and overview of the topic
- ♦ Literature review: From Professional Journal Articles
- ♦ Analysis of the issue with recommendations for further study: Identify gaps in the current literature or policy
- ♦ Bibliography/Reference Page

*Students will receive a 3 by 5 card with their
Mid-Term Grade based on graded assignments prior
To the Withdraw date for fall semester: October 29th*

Class Presentations: 10 points (November 3rd & 10th)

Students will make a power point class presentation on a policy or activist project related to the rights, responsibilities and quality of life for US sexual minorities. For example: Presentation on the Kentucky Fairness Alliance, National Gay and Lesbian Task Force, Human Rights Campaign, Divorce and Parenting Legal/social issues, wills/property, visitation during intensive care, care for elderly LGBTQ, Hate Crime Legislation etc.

Debate: 10 points (November 17th & 24th)

The class will be divided into small work groups that will research the pros/con's of a current political/social debate affecting sexual minorities in the US. Example: Gay Marriage, Gays in the Military, Domestic Partner Benefits, gay adoption etc.

Final Paper: 20 Points (December 12th)

Course Synthesis Essay

Students will write a summary essay that will synthesis the major topics covered in the readings, class presentations/discussions/debates. In addition, the students will provide a one to two page argument for or against a current LGBTQ policy issue. They also will offer a critical evaluation of the course content and professor methods for of teaching, including suggestions for improvement.

Evidence of critical thinking and integration of knowledge required. This is not a summary of what was covered this is your analysis with rationale of what was taught and what you have learned.

Extra Credit; Up to 5 extra credit points may be earned

Students will have many opportunities throughout the semester to earn extra credit points toward their final grades. These points are limited to 5 per student. Students may (1) attend a WGS Fall event (2) attend a Chautauqua series lecture, (3) attend other campus events where speakers may be addressing a topic related to class topics. To receive extra credit, students must write a one page (double-spaced), half of which summarizes the event and the other half discusses how the topic relates to government/Women/ Gender Studies/Queer Politics or Sexuality. Some speakers and events may not qualify since they do not relate to the class topic so please check with the professor prior to attending. One event and paper equals one credit.

Course Policies:

Class Conduct

At the beginning of this course, the class will establish a set of agreed upon guidelines to insure that students conduct themselves in a respectful manner. This course will address difficult and controversial issues. A safe environment to ask questions, challenge course content and biases and opinions is crucial to the student's ability to gain in-depth of knowledge and engage in civil discourse.

Student's who violate these policies will be warned verbally and in writing by the professor/ta; if the problem persists, they will be asked to leave the class, withdraw from the class and or be referred to the University Council Student Rights and Responsibilities Committee. Please review student handbook for student rights and responsibilities guidelines.

Tardiness.

This course meets once a week so a full class absence is a significant loss of class content and participation. It is preferable that you join the class late than to be absent so that you can receive partial credit.

Tardiness greater than 30 minutes will result in a loss of class participation points for that day, unless students are willing to do a make up assignment this will be allowed a maximum of 2 times; however, student must complete any in class work and fully participate in the remainder of the class. Reoccurring tardiness will result in a warning, followed by a 5% deduction of the final grade.

Late Assignment Policy

As a general rule, late work is inexcusable; however, I do understand that sometimes, despite our best intentions, life can intervene. As such, I will grant each student three days (to include Saturday and Sunday) worth of late passes that can be used on one or multiple assignments throughout the semester. If you have an *excused* absence, you must turn in the assigned work in advance or at the next class meeting.

Academic Honesty:

Students are advised that EKU's Academic Integrity Policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity. I consider academic dishonesty at this level of education to be any use of anyone else's words or work without giving them proper credit. If you plagiarize, you will receive an F for this course and *will* be reported to the Office of Students Rights and Responsibilities, no exceptions. This course expects you to expand your thoughts; ideas, knowledge and all work must be your original material. All other content must be cited using MLA or APA format.

Disability Information:

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

Official E-mail:

An official EKU e-mail is established for each registered student, each faculty member, and each staff member. All university communications sent via e-mail will be sent to this EKU e-mail address.

Course Topics

Background –
The Fluidity of Gender/Sexuality
Civil Rights Movements in the US
Queer Theory
Queer Studies

Queerness Issues Weeks 1-3

- What is queer? Why Queer Studies?
Terminology (queer, homosexual, gay/lesbian,
Bisexual, intersexed, transgender, asexual, etc)
- Who is queer?
Queer Identity
Nature v. Nurture
Multi-Cultural Queerness
- Where are the queers?

Queer Politics: Before and After Stonewall

The Queer Agenda Weeks 3-6

- Civil Liberties, Civil Rights, Special Rights

Minority Group Struggles

- Theories of why and how groups are successfully marginalized in the American political process. Putting queer politics into a broader framework

Political Arenas

- Executive (e.g., Don't Ask, Don't Tell, Clinton DOMA, Reagan, GW Bush, Obama.
- Congress (DOMA, attempted Amendments, other legislation)
- Bureaucracy (e.g., OMB report on marriage)
- Courts (Lawrence v. Texas, and others)
- States (MA, CA, VT, NY, KY, GA, TX, IOWA marriage amendments, adoption and foster parenting, etc.)
- Masses/Citizens (Barbara Gamble piece on direct democracy)
- Kentucky: Fairness Ordinances

AIDS and Health Policy: Then and Now
CDC policy on blood donations

Political Parties Weeks 6-8

- Log Cabin Republicans
- Republican exclusion
- The Tea Party
- Democratic inclusion (and then exclusion)
- The minor parties (Greens, Constitution, etc.)

Interest Groups

- Human Rights Campaign
- National Gay and Lesbian Task Force
- PFLAG
- Kentucky Fairness Alliance
- Focus on the Family
- Just Fund Kentucky
- Christian Coalition
- ACLU

The Media Weeks 8-10

- Mass media influence
- Creation of a queer media
- Keith Oberman/Rachel Maddow: MSNBC
- Rush Limbaugh/Bill Riley/Glenn Beck: Fox
- Will and Grace
- Brothers and Sisters
- LOGO
- Brokeback Mountain
- Boys Don't Cry
- The Crying Game
- The Single Men
- The Kids are Alright
- The Incredible Story of Two Girls in Love
- The L Word/ The Real L Word
- Queer as Folk

Queer Theory and Politics

WGS 445 CRN 15842

POL 445: CRN 15762

Departments of Government and Women and Gender Studies Program

Fall 2010 Syllabus

Policy Issues Weeks 10-13

- Fairness in Housing, Employment, Education and Public Accommodations
- Marriage, Adoption and Parenting
- Domestic Partner Benefits
- Healthcare
- End of Life Care
- Visitation Rights during Terminal Illness
- Property/Wills and Living Together Contracts
- Civil Unions

The Queer Political/Social Movement: Weeks 13-16

Leadership: Where are the Queer Leaders?

Why Straight/Gay Alliances are crucial: Privilege

Queer within the larger social justice/global movement

Coalition Building

Where is Queer Theory and Politics Today?

What does the future hold for Queer Americans



EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

College of Arts and Sciences
Office of the Assistant Dean
Academic and Student Affairs

105 Roark Building
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
(859) 622-8140 Fax (859) 622-1451
Deborah.Core@eku.edu

TO: Council on Academic Affairs

A handwritten signature in blue ink, reading "Deborah Core".

**From: Dr. Deborah Core, Interim Assistant Dean
College of Arts and Sciences**

A handwritten signature in blue ink, reading "John Wade".

**Dr. John Wade, Dean
College of Arts and Sciences**

DATE: November 4, 2010

SUBJECT: Agenda items for 11-18-2010 Council on Academic Affairs Meeting

The College of Arts and Sciences submits the following agenda items for consideration at the November 18, 2010 meeting of the Council on Academic Affairs.

Agenda

Department of Art & Design

Course Revision

ART 313 (Figure Painting) - Change course title and description and add first semester offering.

ART 314 (Painting Media) - Change course title and description and add second semester offering.

ART 360 (Intro to Materials Inquiry)- To change the ART prefix to AED

ART 460 (Materials Inquiry in Art Education) - To change the ART prefix to AED and to add a prerequisite

Department of Biological Sciences

BIO 531S (Principles of Molecular Biology I) - Create a Bio 531 course that incorporates substantive service learning and is designated as a service learning course.

BIO 731S (Principles of Molecular Biology I) - Create a Bio 731 course that incorporates substantive service learning and is designated as a service learning course.

Course Revision

BIO 531 (Principles of Molecular Biology I) - Change catalog description: Students cannot receive credit for both Bio 531 and Bio 531S.

BIO 731 (Principles of Molecular Biology I) - Change catalog description: Students cannot receive credit for both Bio 731 and Bio 731S.

Department of Foreign Languages and Humanities

Program Revision

Comparative Humanities-Delete HUM 490 from Area III requirement, change six elective hours to nine elective hours in Area III, and drop the number of free electives from the Comparative Humanities requirement from 43 to 35 hours

Department of Government

Course Revision

POL 445 (Queer Theory and Politics) - To cross-list POL 445 with WGS 445

Department of History

Course Revision

HIS 310 (History of Science) - Remove this course from Block VIII General Education.

HIS 363 (History of Russia to 1855) - Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.

HIS 365 (History of Russia since 1855)- Change the name of the course to History of Russia to 1855 to reflect the wording of the course description.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Art & Design</u> College <u>Arts & Sciences</u> *Course Prefix & Number <u>ART 313</u> *Course Title (30 characters) <u>Figure Painting</u> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	10/1/2010	Graduate Council* <u>NA</u>
<i>Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	10/18/10	Council on Academic Affairs <u>11/18/10</u>
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved _____ Faculty Senate** <u>NA</u>
Teacher Education Committee*	NA	Board of Regents** <u>NA</u> Council on Postsecondary Edu.*** <u>NA</u>
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change course title and description and add first semester offering.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2011</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Painting is the only area that does not use an "Intermediate" or level III, and IV designation; this should eliminate confusion to students, while providing more flexibility for our resources and faculty. Adding a second semester will increase access for students to enroll.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: none</p> <p>Operating Expenses Impact: Eliminating "figure" painting will allow a savings of approximately \$1,200 per year in hiring models for the course.</p> <p>Equipment/Physical Facility Needs: no change</p> <p>Library Resources: no change</p>



Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~ART 313~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ART 313 ~~Figure Painting III. (3) I, II. Prerequisite: ART 312. Painting problems involving the human figure as subject matter.~~ Intermediate course in painting. Course builds on previous painting courses, providing opportunity to explore contemporary and traditional techniques, media, and subject matter.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~ART 313~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickthrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ART	313	Fall 2011	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ARTD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. 0	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Art & Design</u> College <u>Arts & Sciences</u> *Course Prefix & Number <u>ART 314</u> *Course Title (30 characters) <u>Painting Media</u> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	10/1/2010	Graduate Council* <u>NA</u>
<i>Is this a SACS Substantive Change? Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	10/18/10	Council on Academic Affairs <u>11/18/10</u>
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved _____ Faculty Senate** <u>NA</u>
Teacher Education Committee*	NA	Board of Regents** <u>NA</u> Council on Postsecondary Edu.*** <u>NA</u>
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change course title and description and add second semester offering. A. 2. Effective date: (Example: Fall 2001) Fall 2011 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) n.a.	
B. The justification for this action: Painting is the only area that does not use an "Intermediate" or level III, and IV designation; this should eliminate confusion to students, while providing more flexibility for our resources and faculty. Adding a second semester will increase access to students to enroll.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: none Operating Expenses Impact: none Equipment/Physical Facility Needs: no change Library Resources: no change	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~231 "a" 351 1 5~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ART 314 Painting IV. Media. (3) I, II. Prerequisite: ART 313, 312. ~~An investigation of oils, acrylics, and other painting media, emphasizing experimentation and the development of technical skills. Particular attention is given to the appropriateness of media and technique to imagery and content.~~ Intermediate course in painting. Course builds on previous painting courses, providing opportunity to further explore contemporary and traditional techniques, media, and subject matter.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~231 "a" 351 1 5~~ for deletions and underlines for additions.
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New or Revised* Program Text

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Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ART	314	Fall 2011	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	ARTD
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

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Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	ART 312ART 313
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Art and Design
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Arts and Sciences
<input checked="" type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	ART 360
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Intro to Materials Inquiry
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Revision (Part III)	*Provide only the information relevant to the proposal.	
<input type="checkbox"/> Program Suspended (Part III)		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	10/1/2010	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes *** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/18/10	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the ART prefix to AED.

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: A new prefix for the education courses (AED) will separate these courses from the studio courses (ART) offered in the Department of Art & Design.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~231 "a" 351~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ART AED 360 Introduction to Materials Inquiry. (3) I. Students will explore processes and materials used in K-12 programs, will present exploration results through seminar-style discussions and demonstrations, and will begin to understand and practice developmentally appropriate teaching strategies through peer teaching. Credit will not be awarded for both AED 360 and ART 360.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~231 "a" 351~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) <u>AED</u> <u>ART</u>	Course Number (3 Digits) 360	Effective Term (Example: Fall 2001) Fall 2011	College/Division: AS <u>x</u> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* ARTD
Credit Hrs. 3	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other <u>5</u>		Repeatable Maximum No. of Hrs. _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only) 50	
			Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>ART 360</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Art and Design</u> College <u>Arts and Sciences</u> *Course Prefix & Number <u>ART 460</u> *Course Title (30 characters) <u>Materials Inquiry in Art Education</u> *Program Title _____ (Major __, Option __; Minor __; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	10/1/2010	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	10/18/10	Council on Academic Affairs 11/18/10
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved _____ NA
Teacher Education Committee*	NA	Faculty Senate** NA
		Board of Regents** NA
		Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To change the ART prefix to AED and to add a prerequisite.	
A. 2. Effective date: (Example: Fall 2001) Fall 2011	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: A new prefix for the education courses (AED) will separate these courses from the studio courses (ART) offered in the Department of Art & Design. Requiring the prerequisite will establish clearer course sequencing.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~231 "a" 351~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickthrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ART AED 460 Materials Inquiry in Art Education. (3) I. Prerequisites: AED 360 and open to senior art students who plan to teach. Diversified inquiry into art materials and processes in the elementary and secondary schools.
Credit will not be awarded for both ART and AED 460.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~231 "a" 351~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strickthrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters) <u>AED</u> <u>ART</u>	Course Number (3 Digits) 460	Effective Term (Example: Fall 2001) Fall 2011	College/Division: AS <u>x</u> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	Dept. (4 letters)* ARTD
Credit Hrs. 3	Weekly Contact Hrs. Lecture _____ Laboratory _____ Other <u>5</u>		Repeatable Maximum No. of Hrs. _____	
			Cip Code (first two digits only) 50	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)	
Course Prefix and No.	
Course Prefix and No.	
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	<u>AED 360 and open to senior art students who plan to teach.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	<u>Credit will not be awarded for both ART and AED 460</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input checked="" type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Biological Sciences</u> College <u>Arts and Sciences</u> *Course Prefix & Number <u>BIO 531S</u> *Course Title (30 characters) <u>Principles of Molecular Biology I</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	<u>9/15/10</u>	Graduate Council* <u>10/22/10</u>
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
College Curriculum Committee	<u>9/20/10</u>	Council on Academic Affairs <u>11/18/10</u>
General Education Committee*	<u>NA</u>	Approved <u>x</u> Disapproved _____ Faculty Senate** <u>NA</u>
Teacher Education Committee*	<u>NA</u>	Board of Regents** <u>NA</u> Council on Postsecondary Edu.*** <u>NA</u>
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Create a Bio 531 course that incorporates substantive service learning and is designated as a service learning course. A. 2. Effective date: (Example: Fall 2001) Fall 2010 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Courses with substantive service learning requirements can be identified with a S following the course number. This course meets the requirements set forth by the Service Learning Committee. Approval letter from SLC is attached. This change needs to be perpetuated throughout the catalog for prerequisites and supporting courses.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: none Operating Expenses Impact: none Equipment/Physical Facility Needs: none Library Resources: none	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BIO 531 S Principles of Molecular Biology I: Service Learning. (4) A.

Prerequisites: BIO 315, CHE 361, and 366; or departmental approval. An in-depth study of the structure, function, and biochemistry of nucleic acids and proteins enhanced with a service-learning component. Laboratory experiences will involve manipulations of DNA and protein molecules for the purpose of isolation, purification, and structural modification. Credit will not be awarded for both BIO 531S and BIO 531. 2 Lec/4 Lab.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BIO	531S	Fall 2010	AS <u>X</u> JS BT _____ EM _____ ED _____ PC _____ HS _____	BIOS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
4	Lecture <u>2</u> Laboratory <u>4</u> Other _____		Cip Code (first two digits only) 26	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	2	N	FR _____	JR _____
2	3		SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>BIO 315, CHE 361, and 366; or departmental approval</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>Credit will not be awarded for both BIO 531S and BIO 531.</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input checked="" type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Biological Sciences</u> College <u>Arts and Sciences</u> *Course Prefix & Number <u>BIO 731S</u> *Course Title (30 characters) <u>Principles of Molecular Biology I</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	<u>9/15/10</u>	Graduate Council* <u>10/22/10</u>
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	<u>9/20/10</u>	Council on Academic Affairs <u>11/18/10</u>
General Education Committee*	<u>NA</u>	Approved <input checked="" type="checkbox"/> Disapproved _____ Faculty Senate** <u>NA</u>
Teacher Education Committee*	<u>NA</u>	Board of Regents** <u>NA</u> Council on Postsecondary Edu.*** <u>NA</u>
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Create a Bio 731 course that incorporates substantive service learning and is designated as a service learning course. A. 2. Effective date: (Example: Fall 2001) Fall 2010 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Courses with substantive service learning requirements can be identified with a S following the course number. This course meets the requirements set forth by the Service Learning Committee. Approval letter from SLC is attached. This change needs to be perpetuated throughout the catalog for prerequisites and supporting courses.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: none Operating Expenses Impact: none Equipment/Physical Facility Needs: none Library Resources: none	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strikethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BIO 731 S Principles of Molecular Biology I: Service Learning. (4) A.

Prerequisites: BIO 315 or departmental approval. An in-depth study of the structure, function, and biochemistry of nucleic acids and proteins enhanced with a service-learning component. Laboratory experiences will involve manipulations of DNA and protein molecules for the purpose of isolation, purification, and structural modification. Credit will not be awarded for both BIO 731S and BIO 731. 2 Lec/4 Lab.

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strikethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BIO	731S	Fall 2011	AS <input checked="" type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	BIOS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
4	Lecture <u>2</u>	Laboratory <u>4</u>	Other _____	Cip Code (first two digits only) 26
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*		Class Restriction, if any: (undergraduate only) FR _____ JR _____ SO _____ SR _____
1	2	N		
2	3			
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>		FOR BANNER USE ONLY Date of data entry _____ Data entry person _____
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	BIO 315 or departmental approval
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>Credit will not be awarded for both BIO 731S and BIO 731.</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

BIOL 531S/731S (4 credit hours): Molecular Biology Fall Semester 2010

INSTRUCTOR:

Rebekah L. Waikel, PhD

Email: Rebekah.Waikel@eku.edu

Office: Moore 249

Offices Hours by appointment.

CRN for 531S: 13169 (lecture) 13170 (lab)

CRN for 731S: 13171 (lecture) 13172 (lab)

Lecture/Lab: 2pm to 2:50 pm/ 3pm to 4:55 pm (Moore 207)

Required Text:

Recombinant DNA: Genes and Genomes (3rd Edition). James D Watson, Amy A. Caudy, Richard M. Myers, and Jan A. Witkowski. CSHL Press, 2007.

Additional Laboratory Supplies:

Laboratory Notebook – must have duplicate pages (carbon or non-carbon)

Calculator

Laboratory Coat

Last Day to Drop: October 29, 2010

Course Description

An in-depth study of the structure, function, and biochemistry of nucleic acids and proteins enhanced with a service-learning component. Laboratory experiences will involve manipulations of DNA and protein molecules for the purpose of isolation, purification, and structural modification. 2 Lec/4 Lab.

Topics Covered:

- 1) Basic DNA Techniques: DNA Extraction, Restriction Digest, PCR, and DNA Gel Electrophoresis
- 2) Genetic Engineering
- 3) Gene Expression: Real-Time PCR
- 4) Cell Culture
- 5) Other DNA and RNA techniques
- 6) Science Outreach in Molecular Biology (Service Learning)

531S Student Learning Outcomes

- 1) Students will demonstrate a comprehension of and ability to apply molecular biology principles.
- 2) Student will demonstrate the proficient use of the Internet for scientific information, including basic bioinformatics tools.
- 3) Students will develop the skills necessary for proficient scientific writing and communication.

- 4) Student will demonstrate proficient use of techniques and equipment commonly used in molecular biology research.
- 5) Students will demonstrate an understanding of the civic responsibility of scientists to promote public understanding of science.

731S Student Learning Outcomes

In addition to the 531S SLOs,

- 1) Graduate students will demonstrate the ability to independently design and carry out a research project.
- 2) Graduate students will be able to employ deductive reasoning to solve advanced problems in molecular biology.
- 3) Graduate students will be able to critically analyze the primary literature.

Additional requirements for graduate students: Graduate students will also be responsible for an independent research project, including a formal laboratory report (100 points). In addition, graduate students will have additional exam questions.

- a. Using the knowledge and skills gained in during the semester, graduate students will be asked to clone a novel gene sequence during the final 6 weeks of the course. This will be an independent research project that requires the graduate students design their own experimental methods. At the conclusion of the project, the graduate student will also write a formal laboratory report in the style of a molecular biology journal, increasing their exposure to scientific writing. The 100 points for the formal laboratory report will be in addition to the 100 points for laboratory notebook entries of their independent research project.
- b. Graduate students will be required to analyze case studies on each exam in the class and answer questions on these case studies. Their exam grade will consist of 50% of the score they receive on the shared portion of the exam, and 50% on these case analyses.

CLASS POLICIES:

Collegial conduct toward the instructor and classmates is expected in the classroom.

Attendance: Students are expected to attend all lectures and labs. If an emergency arises, contact the instructor. If you miss a class, contact a classmate for information/assignments missed during that class. All assignments will be posted on Blackboard.

Blackboard and Email:

All Molecular Biology students must have both ECU email and Blackboard accounts. Your instructor will use email and Blackboard to communicate with you outside of classes. Course materials will be posted on Blackboard.

Academic Integrity Statement: Students are advised that ECU's Academic Integrity policy will be strictly enforced in this course. The Academic Integrity policy is available at www.academicintegrity.ecu.edu. Questions regarding this policy may be directed to the Office of Academic Integrity.

Disabilities Statement: If you are registered with the Office of Service for Individuals with Disabilities, please make an appointment with the course instructor to discuss any academic

accommodations you need. If you need academic accommodations and are not registered with the Office of Services for Individuals with Disabilities, please contact the Office directly either in person on the third floor of the Student Services Building, by email at disserv@eku.edu, or by telephone at 859-622-2933. Upon individual request, this syllabus can be made available in alternative forms.

Late Assignments and Missed Exams: Assignments and exams can only be made up if the student has a legitimate excuse. Legitimate excuses include severe illness (doctor's note required), family emergencies, and graduate/professional school interviews. Other excuses may be accepted on a case by case basis.

Cheating: No cheating of any kind will be tolerated. Even your first cheating offense will result in a failing grade on that exam or assignment and could result in a letter sent to your major department. Examples of cheating: plagiarism (using someone else's words in your paper including "paraphrasing"), looking at someone else's paper during an exam, copying from someone else's assignment, allowing others to copy from you, calling a classmate who has taken an exam before you to ask for the content of the exam, giving information about an exam to a classmate who has not taken the exam, placing your name or allowing your name to be placed on an assignment that you did not significantly contribute.

Cell Phones/Messaging Devices: Cell phones or messaging devices are not to be used during lecture or lab. If you would like to use your phone for texting or a call during a lab break, please step out into the hallway. Cell phones are distracting to the entire class. Therefore, violations of this policy could result in a reduction in your overall course grade.

GRADE COMPOSITION:

Undergraduate Students

	Number	Points	Total Points
Exams	3	100	300
Laboratory Notebooks	3	50, 100, 100	250
Abstracts	4	25	100
Service Learning Project	3	25, 50	100
Short Assignments	6	25	150

Graduate Students

	Number	Points	Total Points
Exams	3	100	300
Laboratory Notebooks	3	50, 100, 100	250
Independent Project/Lab Report	1	100	100
Abstracts	4	25	100
Service Learning Project	3	25, 50	100
Short Assignments	6	25	150

A typical straight grading scale will be applied. A = 93% to 100% points, B = 83% to 92.9% points, C = 73% to 82.9% points, D = 63% to 72.9% points, F < 63%.

Labs:

PCR-RFLP Lab – 100 points

Transformation Lab – 50 points

RT-PCR/Real-Time PCR Lab – 100 points

Biofuels Project: Subcloning Lab – 100 points

Graduate Student Only: Biofuels Laboratory Report – 100 points

Short Assignments:

DNA Basics Quiz – 25 points

Micropipetting – 25 points

Restriction Mapping I – 25 points

Restriction Mapping II – 25 points

Basic Bioinformatics – 25 points

Sequencing Exercise – 25 points

Service Learning:

Mini-Essay 1 – 25 points

Mini-Essay 2 – 25 points

Service Learning Project – 50 points

COURSE DETAILS:**Lectures**

The molecular biology lectures will focus the theory and chemistry behind molecular techniques, as well as advanced topics in molecular biology. This is a 500/800-level course and it is paced accordingly. You are expected to know the basics of DNA from your prerequisite courses (Bio121 and Genetics/Cell Biology). If you need a refresher, review Chapters 1 and 2. Your basic DNA knowledge will be assessed during the second week of the course. Because of the fast paced nature of the course and the complexity of the laboratory experiments it is imperative that you have a good background in basic DNA biology. PowerPoint slides will be posted on blackboard by 8 am the morning of the lecture.

Study Outside of Classroom

In the case of Molecular Biology, you should expect to spend at 3 to 5 hours a week outside of the classroom preparing and studying for this course. Research shows that students learn more outside of the classroom than inside the classroom. Therefore, to be successful in this biology course you will need to do your weekly reading assignments and laboratory assignments outside of class.

Laboratory Assignments

Each student will be responsible for keeping a handwritten notebook in which experimental procedures are summarized and data are recorded and interpreted. Notebooks should be bound and have duplicate pages. Don't rewrite the detailed protocols included in the handouts, but outline the experimental steps so that an experienced person can easily understand what you have done. Note any changes to the printed methods and enter observations, calculations, numerical data, photographs, etc. as they are generated during the course of each experiment. For each laboratory there must be a title, date, objective, hypothesis, plan, procedure, results, and conclusions. **Before coming to the first day of each of the three laboratory experiments you must have the prelab: title, objective, hypothesis, overall plan or schematic and procedures already written in the lab notebook.** Be prepared to turn in your duplicate pages of your prelab before the laboratory begins. The entire laboratory write-up is due at the beginning of the laboratory class following the completion of the laboratory. You should therefore be referring to your notebook and not the lab handout during the experiment. Refer to notebook grading criteria on Blackboard.

Laboratory Competency

You are expected to be prepared for each laboratory so that you can work efficiently and safely. Students should demonstrate preparation for laboratory, appropriate use of laboratory notebook, proper use of laboratory equipment, and proper disposal and clean-up of laboratory reagents. Molecular Biology experiments are expensive and can be dangerous!!! Lab competency is calculated into your overall notebook grade.

Abstracts

Following each laboratory exercise students will write a presentation/publication quality abstract for each laboratory. Abstract writing is an essential part of scientific writing. By the end of this course, you should be an expert abstract writer. Abstracts are due one week following the last day of an experiment.

Exams

Three exams will be given over the course of the fall semester. Exams will test your ability to apply the biological principles presented in your reading, lecture (including journal articles), and laboratory exercises. Exams will require you to synthesize new information. Therefore, exams will be taken in pairs to facilitate an additional learning opportunity during exams. Graduate students will take 50% of their exams in pairs and 50% independently.

Service Learning Project

This project will be a class/group project that is intended to benefit our community, while providing a learning opportunity for you. We will design a service learning project to promote science literacy in the community, while providing you the opportunity to improve your scientific communication skills and your understanding of molecular biology concepts. The project details will be determined by both the class and instructor.

LABORATORY SAFETY:

- Many of the reagents that are used in molecular biology are **hazardous!** Follow all instructions carefully. Those students who do not follow all safety rules endanger themselves and their fellow students.
- Shoes must be worn in the laboratory. No open-toed shoes or sandals are permitted.
- No shorts and short skirts. Long pants or jeans provide better protection for your legs in case of a spill.
- Gloves must be worn when working with potentially dangerous material. Your laboratory instructor will inform you which materials are potentially harmful.
- The fume hood must be used when appropriate under direction of your lab instructor.

No eating, drinking, or smoking is permitted in the lab at any time.

No friends or family members are permitted in the lab.

Wash your hands after lab to prevent carrying any contamination home with you.

Disposal of Used Materials:

- Never pour flammables (ex: alcohols) down the sink. Put liquid wastes in their appropriate waste containers.
- Plastic graduated pipets must be disposed in the appropriately labeled box.
- Broken glassware must be disposed promptly in the designated "broken glass" container.

LABORATORY CLEAN-UP:

- Electrophoresis units must be washed with soap and water. Then the unit must be dried completely with a paper towel before returning it for storage.
- All other equipment (power supplies and pipetmen) should be spot cleaned and dried completely before returning it for storage.
- All trash must be removed from your work area. The area should be wiped down with a damp towel and dried. Common area should also be treated in the same manner.
- Spills, especially those near the balance or in the microwave, should be cleaned immediately.
- Return extra reagents and supplies to their proper place.
- All experiments should be completed as close to 5 pm as possible to allow for adequate clean-up time.

Molecular Biology BIOL 531/731**Fall 2010 Schedule**

Tuesdays and Thursdays 2:00 pm to 4:55pm

Week	Lecture
Week 1: Aug 24/26	Lecture: Review of Central Dogma of Molecular Biology (review Chapter 1 to 3) and Basic Tools of Recombinant DNA I (Chapter 4) Lab: Restriction Maps
Week 2: Aug 31/Sept 2	Lecture: Basic Tools of Recombinant DNA II (Chapter 4) Lab: Computer Based Restriction Analysis and Micropipetting DNA Basics Quiz
Week 3: Sept 7/9	Lecture: HIV Lab: CCR5 Genotyping Lab
Week 4: Sept 14/16	Lecture: Fundamental Features of Eukaryotic Genes (Chapter 5) Lab: CCR5 Genotyping Lab
Week 5: Sept 21/23	Lecture: Introduction of Foreign Genes (Chapter 6) Lab: CCR5 Genotyping Lab EXAM 1
Week 6: Sept 28/30	Lecture: Mobile DNA Sequences (Chapter 7) Lab: Transformation Lab
Week 7: Oct 5/7	Lecture: Epigenetic Modifications of the Genome (Chapter 8) Lab: RT-PCR
Week 8: Oct 13	Lecture: RNA Interference Regulates Gene Action (Chapter 9) Lab: RT-PCR
Week 9: Oct 19/21	Lecture: Understanding the Genetic Basis of Cancer (Chapter 15) Lab: RT-PCR
Week 10: Oct 26/28	Lecture: Genome Sequencing and Forensics (Chapter 16) EXAM 2
Week 11: Nov 2/4	Lecture: Biofuels I Lab: Primer Design and Bioinformatics
Week 12: Nov 9/11	Lecture: Biofuels II Lab: Sequencing Exercise and Biofuels Subcloning Project
Week 13: Nov 16/18	Service Learning Lab: Biofuels Subcloning Project
Week 14: Nov 23	Service Learning Lab: Biofuels Subcloning Project
Week 15: Dec 2/4	Service Learning Lab: Biofuels Subcloning Project
Week 16: Dec 9/11	Lab: Biofuels Subcloning Project EXAM 3

**Schedule is subject to change.

Service Learning Course Application

Department submitting application Biological Sciences

Date of Submittal January 25, 2010

Name of faculty teaching this course Rebekah L. Waikel

Email rebekah.waikel@eku.edu Phone 859.622.1534

Course name and number Molecular Biology, Bio 531/731

Number of credit hours 4

Check the appropriate box: New Course Existing Course

Will other sections of the course be offered without service-learning? Yes No

How many sections of the course will be offered? 1 section per semester, either 1 or 2 times per year

What community organization/agency will the students be working with? How did you determine their need?

It is well known in the medical community that Eastern Kentucky has one of the highest death rates from cervical cancer, which in >99% of the cases is caused by the Human Papilloma Virus (HPV). To increase community awareness of HPV and cervical cancer, we will work with a local health organization: Planned Parenthood, Faith Moves Mountains, Appalachian Regional Commission, and Advancing Women's Health. One of these potential partners will be sought for each semester the course is taught.

How many hours of service per semester will students be required to complete? 15 hours

What reflective assignment(s) will students be required to complete?

Reflective assignments will be 3 parts and will consist of 1 to 2 reflect assignment for each of the 3 parts: 1) Pre-service Reflection – Planning with Community and Asset Mapping 2) During Service Reflection – Mixed Team Discussion and Lessons Learned Debriefing 3) Post-service Reflection – Reflective Essay and Presentation to Community Partner.

Have you incorporated an experiential educational activity that is connected to academic content as described in the syllabus?

Yes No

Additional comments to complement the syllabus: The HPV topic selected will allow students to learn the molecular biology of the disease, as well as gain an understanding for the need for good science in public health.

Department Chair: Robert B. Friedman Date: 2-02-2010

Service-Learning Committee Approval: Approved Denied Date: _____

Signatures: J. Scott Townsend

Gisa Cox &/or Scott Townsend, EKU Service-Learning Committee Co-Chairs

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Biological Sciences <hr/> College Arts and Sciences <hr/> *Course Prefix & Number BIO 531 <hr/> *Course Title (30 characters) Principles of Molecular Biology I <hr/> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	
Departmental Committee	9/15/10	Graduate Council*
		10/22/10
Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	9/20/10	Council on Academic Affairs
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved _____
Teacher Education Committee*	NA	Faculty Senate**
		NA
		Board of Regents**
		NA
		Council on Postsecondary Edu.***
		NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change catalog description: Students cannot receive credit for both Bio 531 and Bio 531S.</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2010</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: Avoid course credit for S and non-S versions of the same course.</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: none</p> <p>Operating Expenses Impact: none</p> <p>Equipment/Physical Facility Needs: none</p> <p>Library Resources: none</p>

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

BIO 531 Principles of Molecular Biology I (4) A.

Prerequisites: BIO 315, CHE 361, and 366; or instructor approval. An in-depth study of the structure, function, and biochemistry of nucleic acids and proteins. Laboratory experiences will involve manipulations of DNA and protein molecules for the purpose of isolation, purification, and structural modification. Credit will not be awarded for both BIO 531 and BIO 531S. 2 Lec/4 Lab.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~striethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
BIO	531	Fall 2010	AS <input type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	BIOS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
			Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____	JR _____
			SO _____	SR _____
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>Credit will not be awarded for both BIO 531 and BIO 531S.</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
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(Complete only the section(s) applicable.)

Part I

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Proposal Approved by:		<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center;"><u>Date</u></td> <td style="width: 50%;"></td> <td style="text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;"><u>9/15/10</u></td> <td>Graduate Council*</td> <td style="text-align: center;"><u>10/22/10</u></td> </tr> <tr> <td colspan="2"> Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;"><u>9/20/10</u></td> <td>Approved <input checked="" type="checkbox"/> Disapproved _____</td> <td style="text-align: center;"><u>11/18/10</u></td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;"><u>NA</u></td> <td>Faculty Senate**</td> <td style="text-align: center;"><u>NA</u></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;"><u>NA</u></td> <td>Board of Regents**</td> <td style="text-align: center;"><u>NA</u></td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;"><u>NA</u></td> </tr> </table>		<u>Date</u>		<u>Date</u>	Departmental Committee	<u>9/15/10</u>	Graduate Council*	<u>10/22/10</u>	Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs		College Curriculum Committee	<u>9/20/10</u>	Approved <input checked="" type="checkbox"/> Disapproved _____	<u>11/18/10</u>	General Education Committee*	<u>NA</u>	Faculty Senate**	<u>NA</u>	Teacher Education Committee*	<u>NA</u>	Board of Regents**	<u>NA</u>			Council on Postsecondary Edu.***	<u>NA</u>
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Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change catalog description: Students cannot receive credit for both Bio 731 and Bio 731S. Revise prerequisites.	
A. 2. Effective date: (Example: Fall 2001) Fall 2011	
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BIO	731	Fall 2011	AS <input checked="" type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	BIOS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
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Minimum GPA (when a course grouping or student cumulative GPA is required)	
Equivalent Course(s): (credit not allowed with; or formerly:)	
Course Prefix and No.	<u>Credit will not be awarded for both BIO 731 and 731S.</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
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IC (3)				VC (3)			

Curriculum Change Form
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Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Foreign Languages and Humanities	
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Arts and Sciences	
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____	
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	_____	
<input type="checkbox"/> New Program (Part III)	*Program Title	Comparative Humanities B.A.	
<input type="checkbox"/> Program Revision (Part III)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)	
<input checked="" type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.		

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/23/10	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	_____
College Curriculum Committee	10/18/10	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	NA	Faculty Senate**	12/6/10
Teacher Education Committee*	NA	Board of Regents**	1/26/11
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Delete HUM 490 from Area III requirement, change six elective hours to nine elective hours in Area III, and drop the number of free electives from the Comparative Humanities requirement from 43 to 35 hours, thereby revising the total program hours to 120 hours.

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
Adjust the number of total hours required for the B.A. in Comparative Humanities to 120.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
N/A

Operating Expenses Impact:
N/A

Equipment/Physical Facility Needs:
N/A

Library Resources:
N/A

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Comparative Humanities (B.A.)

CIP Code: 24.0103

Major Requirements36 hours

Area I: Humanities Core12 hours

HUM 302; HUM 360 (or alternate upper division course in non-Western traditions); six hours from HUM 320, 330, 340, 350.

Area II: Focus12 hours

twelve hours in upper division courses focused in a single discipline, historical period, or area of study. Examples include philosophy, the modern era, and Latin American studies. The focus and the courses which comprise it must be approved by the Humanities advisor. Eligible courses include courses in African/African-American Studies, Anthropology, Appalachian Studies, Art History, Broadcasting, Communications, Design, history, English and Theatre, Foreign Culture and Civilization, French, German, Spanish, or Japanese literature and culture, History, Humanities, Music History, Philosophy and religion, and Women and Gender Studies. Additional upper division courses may be approved for credit pending review of the syllabus by the Humanities advisor.

Area III: Electives and Thesis12 hours

~~Six~~ Nine hours in upper division electives chosen from the participating departments listed in area II above; ~~HUM 490;~~ HUM 499.

General Education Requirements48 hours

Standard general Education program. refer to Section Four of this Catalog for details on the general Education and

University requirements.

University Requirement1 hour

ASO 100.

Free Electives~~43~~ 35 hours

Total Curriculum Requirements~~128~~ 120 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Government <hr/> College Arts and Sciences <hr/> *Course Prefix & Number POL 445 <hr/> *Course Title (30 characters) Queer Theory and Politics <hr/> *Program Title (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.																																				
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">08/31/2010</td> <td>Graduate Council*</td> <td></td> <td style="text-align: center;">N/A</td> </tr> <tr> <td colspan="2" style="text-align: center;"> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">10/18/10</td> <td>Approved <input checked="" type="checkbox"/> Disapproved</td> <td></td> <td style="text-align: center;">11/18/10</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Faculty Senate**</td> <td></td> <td style="text-align: center;">N/A</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">N/A</td> <td>Board of Regents**</td> <td></td> <td style="text-align: center;">N/A</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> <td style="text-align: center;">N/A</td> </tr> </table>				<u>Date</u>			<u>Date</u>	Departmental Committee	08/31/2010	Graduate Council*		N/A	<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs			College Curriculum Committee	10/18/10	Approved <input checked="" type="checkbox"/> Disapproved		11/18/10	General Education Committee*	N/A	Faculty Senate**		N/A	Teacher Education Committee*	N/A	Board of Regents**		N/A			Council on Postsecondary Edu.***		N/A
	<u>Date</u>			<u>Date</u>																																	
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Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To cross-list POL 445 with WGS 445 A. 2. Effective date: (Example: Fall 2001) Fall 2011 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)	
B. The justification for this action: Provides an additional course option for students in the WGS minor and certificate	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~231 "a" 351~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strikethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

POL 445 Queer Theory and Politics (3). Prerequisite: POL 101 or POL 100. Cross-listed as WGS 445. The study of political issues, processes, and theories surrounding sexual minority Americans. Credit will not be awarded for both POL 445 and WGS 445.

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~231 "a" 351~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text

(*Use ~~strikethrough~~ for deletions and underlines for additions.)

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
POL	445	Fall 2011	AS <input type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	GOVN
Credit Hrs.	Weekly Contact Hrs. Lecture <input type="checkbox"/> Laboratory <input type="checkbox"/> Other <input type="checkbox"/>		Repeatable Maximum No. of Hrs. <input type="text"/>	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Cip Code (first two digits only)	
			Class Restriction, if any: (undergraduate only)	
			FR <input type="checkbox"/> JR <input type="checkbox"/> SO <input type="checkbox"/> SR <input type="checkbox"/>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry <input type="text"/> Data entry person <input type="text"/>	
		Thesis <input type="checkbox"/>		
		Internship <input type="checkbox"/>		
		Independent Study <input type="checkbox"/>		
		Practicum <input type="checkbox"/>		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D .)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	<u>Credit will not be awarded for both POL 445 and WGS 445.</u>
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Faculty Information **Marta Maria Miranda, LCSW, Associate professor, Director of WGS**

Office: Keith 125

Phone: 622-2913

Cell: 859-582-2394

Office hours: Wednesday's 10 to 12 p.m.. weekly.

Monday, Tuesday & Thursday by appointment

E-mail: marta.miranda@eku.edu

Graduate Assistant: D. Lynn Thompson

Phone: 622-2913

Cell: 859-358-0090

E-mail: d_thompson79@eku.edu

Corse Goals &
Objectives

The purpose of this course is to give students an understanding of political issues surrounding sexual minority Americans. This course will emphasize several key components including policy issues, interest groups, political parties, and the major elements that have informed queer politics. Current socio-political debates such as DOMA, Proposition 8, Don't Ask Ask Don't Tell and Adoption will be debated in class.

Student Learning Outcomes

At the conclusion of this course, students will be able to:

- ♦ Describe the major events surrounding the gay and lesbian political movement both before and after the Stonewall Riots, and demonstrate knowledge on course quizzes, papers and exams.
- ♦ Critically discuss the role of interest groups in shaping the queer political agenda through class participation, assignments, debates and exams.
- ♦ Critically evaluate the current political environment for sexual minority Americans through course assignments and exams.
- ♦ Explain the gay and lesbian political movement in the broader terms of queer theory on course assignments.
- ♦ Demonstrate a deeper understanding of the current policy issues facing sexual minorities in the US through research paper and class discussions/debates.
- ♦ Explain how queer politics fits into the broader political science theoretical models and within the US civil rights movement framework on papers, debates and class discussions.

Readings:

Required Texts and Books

Rimmerman, Craig A., Kenneth D. Wald, and Clyde Wilcox, editors. *The Politics of Gay Rights*. University of Chicago Press.

Sullivan, Nikki. 2003. *A Critical Introduction to Queer Theory*. New York: New York University Press.

Journal Articles, Book Chapters and Other Readings

(available electronically or through e-reserve)

Anzaldúa, Gloria. 1991. *Borderlands: The New Mestiza*. San Francisco: Aunt Lute Books. Chapters 2, 3, and 7

Riggle, Ellen D.B., Jerry D. Thomas, and Sharon S. Rostosky. 2005. "The Marriage Debate and Minority Stress" *PS: Political Science & Politics*. 38:2 (April), pp. 221-224.

Students will submit a two-page summary of readings, videos each week. The summary will include: summary of all readings, major arguments/rationale used by the authors and the students critical analyzes/educated opinion about the topic.

Other Readings will be assigned during class.

Videos: Count as class readings/participation

Out of the Past: The Struggle for Gay and Lesbian Rights in America Before Stonewall/After Stonewall

If These Walls Could Talk

Living with Pride: Ruth Ellis at 100

The Times of Harvey Milk

Philadelphia

Other Videos will be assigned during class

Attendance/Grading/Assignments

Attendance: Students are required to attend all classes. Roll taken each class.

This is particularly crucial in a class that meets once per week, since you will be missing two classes each time you do not attend. Life happens so everyone gets to miss two classes without grade consequences for necessary reasons, such as unexpected illness, car trouble etc.

A third class can be missed only with an excused, presentation at a national conference, death of a family member, military orders. This

requires documentation and approval from the professor and make up of class material.

A 4th class missed will constitute a 10% loss of grade,

A 5th class missed constitute an automatic failure

Students are responsible for the course material, they need to receive notes from peers, the professor will not provide missed class content this is the responsibility of the student.

Students will be grading on a 100 point scale. Students may earn a total of 105 credit points for this course.

A Grade = 90 to 105 points

B Grade = 80 to 89 points

C Grade = 70 to 79 points

D Grade = 60 to 69 points

F Grade = 59 and below points

Professor's rubric for grading your work:

"A" grade: Excellent, above average, student performs in the top 10% of the class.

- Actively engages and listens to professor and peers, which includes careful note-taking. Arrives fully prepared to every class session
Seeks clarification and assistance whenever needed.
- Excellent written and oral skills indicating careful assignment reading and analyzes
- Plays an active role in class presentations/projects and group discussions
- Class contributions advance the level and depth of discussion. The level of engagement in the course and the material shows depth and the use of critical and creative thought processes in all assignments and activities.

"B" grade: Student performs in the top 20% of the class

- Makes a sincere effort to engage professor and peers and is prepared for class discussions and takes class notes most of the time.
Good written and oral skills analyzing most of the content presented
- Participates fully in full-class and/or group discussions and presentations
- Makes relevant class comments and seeks clarification and assistance from professor, peers and tutors.
- The level of writing, class or group discussion is occasionally better because of the student's presence

"C" grade: Student performs in the 30% of the class

- Limited interaction with professor and peers
- Preparation, and therefore level of participation, are inconsistent
- Average performance, indicating more care is needed reading assignments

- When prepared, participates in full-class and/or group discussions.
- Rarely makes relevant class comments that enhance class experience
- Makes attempts at getting assistance from lab, professor, peers and tutors
- The level/quality of writing, thought and contributions is not affected by the student's presence

"D" grade: Student performs in the 40% of the class

- Almost no interaction with professor and peers
- Rarely participates in full-class or and/or small group discussion
- Poor performance, indicating a lack of basic classroom preparation
- Does not seek writing, tutor, peer nor professor assistance
- Never makes relevant class comments
- The level of class or group discussion is not affected by the student's presence

"F" grade: Student performs at 50% of the class or below

- No interactions with peers or professors, not engaged with group project
- Rarely prepared, poor grammar does not seek assistance from lab or tutors
- Excessive absences (4 or more absences)

Demonstrates a clear lack of interest in the subject/class requirements

Class Participation: 15 points

Students are expected to read all assignments prior to class, turn in a two page summary of readings/videos weekly and participate in informed discussions. Some lecture will be given, but a great portion of the course will be in seminar style where students are expected to participate actively in the discussion and make contributions to class learning. More participation is expected than what you might have encountered in other courses. The best participation grades will be reserved for those students who truly engage the literature and make quality contributions during class. Additionally, students are required to participate in informed debate and class presentation on special topics related to Queer Politics and Social Movements.

Participation (15 %-15pts) Please see grading rubric below

Participation will make up 15% of the final grade. Students may earn up to 3 points per class., there are no exams in the class. Your participation is crucial in order to integrate the material you are to learn in this course. Point distribution as follows, grading rubric below:

- 0- Absence
- 1- Warm Body
- 2- Prepared, Listening and actively engaged with others
- 3- Critically and Creatively addresses readings and discussions with questions and analysis

Pop Quizzes: 15 points, 5 points each

There will be 3 periodic quizzes throughout the semester based specifically on the course readings.

Mid-Term Research Paper Design: 30 points (October 10th)

Each student will write a 10-15-page paper on a topic of interest related to the course. The paper will include:

- ♦ Abstract: 200 words or less
- ♦ Introduction and overview of the topic
- ♦ Literature review: From Professional Journal Articles
- ♦ Analysis of the issue with recommendations for further study: Identify gaps in the current literature or policy
- ♦ Bibliography/Reference Page

Students will receive a 3 by 5 card with their Mid-Term Grade based on graded assignments prior To the Withdraw date for fall semester: October 29th

Class Presentations: 10 points (November 3rd & 10th)

Students will make a power point class presentation on a policy or activist project related to the rights, responsibilities and quality of life for US sexual minorities. For example: Presentation on the Kentucky Fairness Alliance, National Gay and Lesbian Task Force, Human Rights Campaign, Divorce and Parenting Legal/social issues, wills/property, visitation during intensive care, care for elderly LGBTQ, Hate Crime Legislation etc.

Debate: 10 points (November 17th & 24th)

The class will be divided into small work groups that will research the pros/con's of a current political/social debate affecting sexual minorities in the US. Example: Gay Marriage, Gays in the Military, Domestic Partner Benefits, gay adoption etc.

Final Paper: 20 Points (December 12th)

Course Synthesis Essay

Students will write a summary essay that will synthesis the major topics covered in the readings, class presentations/discussions/debates. In addition, the students will provide a one to two page argument for or against a current LGBTQ policy issue. They also will offer a critical evaluation of the course content and professor methods for of teaching, including suggestions for improvement.

Evidence of critical thinking and integration of knowledge required. This is not a summary of what was covered this is your analysis with rationale of what was taught and what you have learned.

Extra Credit; Up to 5 extra credit points may be earned

Students will have many opportunities throughout the semester to earn extra credit points toward their final grades. These points are limited to 5 per student. Students may (1) attend a WGS Fall event (2) attend a Chautauqua series lecture, (3) attend other campus events where speakers may be addressing a topic related to class topics. To receive extra credit, students must write a one page (double-spaced), half of which summarizes the event and the other half discusses how the topic relates to government/Women/ Gender Studies/Queer Politics or Sexuality. Some speakers and events may not qualify since they do not relate to the class topic so please check with the professor prior to attending. One event and paper equals one credit.

Course Policies:

Class Conduct

At the beginning of this course, the class will establish a set of agreed upon guidelines to insure that students conduct themselves in a respectful manner. This course will address difficult and controversial issues. A safe environment to ask questions, challenge course content and biases and opinions is crucial to the student's ability to gain in-depth of knowledge and engage in civil discourse.

Student's who violate these policies will be warned verbally and in writing by the professor/ta; if the problem persists, they will be asked to leave the class, withdraw from the class and or be referred to the University Council Student Rights and Responsibilities Committee. Please review student handbook for student rights and responsibilities guidelines.

Tardiness.

This course meets once a week so a full class absence is a significant loss of class content and participation. It is preferable that you join the class late than to be absent so that you can receive partial credit.

Tardiness greater than 30 minutes will result in a loss of class participation points for that day, unless students are willing to do a make up assignment this will be allowed a maximum of 2 times; however, student must complete any in class work and fully participate in the remainder of the class. Reoccurring tardiness will result in a warning, followed by a 5% deduction of the final grade.

Late Assignment Policy

As a general rule, late work is inexcusable; however, I do understand that sometimes, despite our best intentions, life can intervene. As such, I will grant each student three days (to include Saturday and Sunday) worth of late passes that can be used on one or multiple assignments throughout the semester. If you have an *excused* absence, you must turn in the assigned work in advance or at the next class meeting.

Academic Honesty:

Students are advised that EKU's Academic Integrity Policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity. I consider academic dishonesty at this level of education to be any use of anyone else's words or work without giving them proper credit. If you plagiarize, you will receive an F for this course and *will* be reported to the Office of Students Rights and Responsibilities, no exceptions. This course expects you to expand your thoughts; ideas, knowledge and all work must be your original material. All other content must be cited using MLA or APA format.

Disability Information:

If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

Official E-mail:

An official EKU e-mail is established for each registered student, each faculty member, and each staff member. All university communications sent via e-mail will be sent to this EKU e-mail address.

Course Topics

Background –
The Fluidity of Gender/Sexuality
Civil Rights Movements in the US
Queer Theory
Queer Studies

Queerness Issues Weeks 1-3

Queer

Multi-Cultu

- What is queer? Why Queer Studies?
Terminology (queer, homosexual, gay/lesbian,
Bisexual, intersexed, transgender, asexual, etc)
- Who is queer?
Identity
Nature v. Nurture
Cultural Queerness
- Where are the queers?

Queer Politics: Before and After Stonewall

The Queer Agenda Weeks 3-6

- Civil Liberties, Civil Rights, Special Rights

Minority Group Struggles

- Theories of why and how groups are successfully marginalized in the American political process. Putting queer politics into a broader framework

Political Arenas

- Executive (e.g., Don't Ask, Don't Tell, Clinton DOMA, Reagan, GW Bush, Obama.
- Congress (DOMA, attempted Amendments, other legislation)
- Bureaucracy (e.g., OMB report on marriage)
- Courts (Lawrence v. Texas, and others)
- States (MA, CA, VT, NY, KY, GA, TX, IOWA marriage amendments, adoption and foster parenting, etc.)
- Masses/Citizens (Barbara Gamble piece on direct democracy)
- Kentucky: Fairness Ordinances

AIDS and Health Policy: Then and Now
CDC policy on blood donations

Political Parties Weeks 6-8

- Log Cabin Republicans
- Republican exclusion
- The Tea Party
- Democratic inclusion (and then exclusion)
- The minor parties (Greens, Constitution, etc.)

Interest Groups

- Human Rights Campaign
- National Gay and Lesbian Task Force
- PFLAG
- Kentucky Fairness Alliance
- Focus on the Family
- Just Fund Kentucky
- Christian Coalition
- ACLU

The Media Weeks 8-10

- Mass media influence
- Creation of a queer media
- Keith Oberman/Rachel Maddow: MSNBC
- Rush Limbaugh/Bill Riley/Glenn Beck: Fox
- Will and Grace
- Brothers and Sisters
- LOGO
- Brokeback Mountain
- Boys Don't Cry
- The Crying Game
- The Single Men
- The Kids are Alright
- The Incredible Story of Two Girls in Love
- The L Word/ The Real L Word
- Queer as Folk

Policy Issues Weeks 10-13

- Fairness in Housing, Employment, Education and Public Accommodations
- Marriage, Adoption and Parenting
- Domestic Partner Benefits
- Healthcare
- End of Life Care
- Visitation Rights during Terminal Illness
- Property/Wills and Living Together Contracts
- Civil Unions

The Queer Political/Social Movement: Weeks 13-16

Leadership: Where are the Queer Leaders?

Why Straight/Gay Alliances are crucial: Privilege

Queer within the larger social justice/global movement

Coalition Building

Where is Queer Theory and Politics Today?

What does the future hold for Queer Americans

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<u>(Check one)</u>	Department Name	History
<input type="checkbox"/> New Course (Parts II, IV)	College	Arts & Sciences
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	HIS 310
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	History of Science
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	
<input type="checkbox"/> New Program (Part III)	(Major __, Option __; Minor __; or Certificate __)	
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/13/10	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/18/10	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	10/21/10	Faculty Senate**	N/A
Teacher Education Committee*	N/A	Board of Regents**	N/A
		Council on Postsecondary Edu.***	N/A

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Remove this course from General Education.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 N/A

B. The justification for this action: Course has been taught by a faculty member who is retiring. There is no long term viability of the course continuing to be offered without a significant sea-change in faculty line allocations. The History Dept. has decided that the amount of work required to get HIS 310 through the general education certification process makes no sense to undertake. Course will remain as an upper-level elective.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~strickethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~strickethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 310 History of Science. (3) A. The development of scientific concepts through the ages, contribution of science to civilization, philosophy of science, and biographical sketches. Credit will not be awarded to ~~students who have credit for both HIS 310 and SCI 310. Gen. Ed. VII (sbs) or VII.~~

Part IV. Recording Data for New or Revised Course (Record only **new or changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HIS	310	Fall 2011	AS <input type="checkbox"/> JS <input type="checkbox"/> BT <input type="checkbox"/> EM <input type="checkbox"/> ED <input type="checkbox"/> PC <input type="checkbox"/> HS <input type="checkbox"/>	HIST
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____	Laboratory _____	Other _____	
		Cip Code (first two digits only)		
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		
Co-Requisites and Prerequisites **See definitions on following page**				
Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)				
Course Prefix and No.				
Course Prefix and No.				
Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)				
Course Prefix and No.				
Test Scores				
Minimum GPA (when a course grouping or student cumulative GPA is required)				
Equivalent Course(s): (credit not allowed with; or formerly:)				
Course Prefix and No.				

Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3) ✕	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3) ✕
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	History
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	College of Arts and Sciences
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	HIS 363
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	History of Russia
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major __, Option __; Minor __; or Certificate __)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/13/10	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/18/10	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
To change the name of the course to History of Russia to 1855 to reflect the wording of the course description.

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
The name of the course needs to reflect more accurately the material covered by the course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 363 History of Russia to 1855. (3) A. Prerequisite: three hours HIS or department approval. Survey of Russian History from 860 to 1855. Cultural, economic, social, political and diplomatic development of Russia to the end of the Crimean War.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HIS	363	Fall 2011	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	HIST
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<u>(Check one)</u>	Department Name	<u>History</u>
<input type="checkbox"/> New Course (Parts II, IV)	College	<u>College of Arts and Sciences</u>
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	<u>HIS 365</u>
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	<u>History of 20th Century Russia</u>
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	<u>(Major __, Option __; Minor __; or Certificate __)</u>
<input type="checkbox"/> New Program (Part III)		
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	<u>9/13/10</u>	Graduate Council*	<u>NA</u>
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	<u>10/18/10</u>	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	<u>11/18/10</u>
General Education Committee*	<u>NA</u>	Faculty Senate**	<u>NA</u>
Teacher Education Committee*	<u>NA</u>	Board of Regents**	<u>NA</u>
		Council on Postsecondary Edu.***	<u>NA</u>

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 To change the name of the course to History of Russia since 1855 to reflect the wording of the course description.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:
 The name of the course needs to reflect more accurately the material covered by the course.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

HIS 365 History of ~~20th Century~~ Russia since 1855. (3) A. Prerequisite: three hours HIS or department approval. Cultural, social, economic and political events leading to the 1917 Revolution. The history of the Soviet Union including its recent break-up into independent states.

Part IV. Recording Data for New or Revised Course (Record only new or changed course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
HIS	365	Fall 2011	AS <input checked="" type="checkbox"/> JS _____ BT _____ EM _____ ED _____ PC _____ HS _____	HIST
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

NOTE: Do not forward validation tables with curriculum form.

(*Use Validation Tables.)



EASTERN KENTUCKY UNIVERSITY

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College of Business and Technology
Office of the Associate Dean

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Richmond, Kentucky 40475-3102
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Ed.Davis@eku.edu • www.cbt.eku.edu

TO: Council on Academic Affairs

FROM: Dr. Ed Davis, Associate Dean
College of Business & Technology

DATE: October 25, 2010

SUBJECT: Curriculum Proposal(s)

Please consider the following curriculum proposal(s) from the College Business & Technology's Curriculum Committee at the next CAA meeting on November 18, 2010:

Department of Accounting, Finance & Information Systems (AFIS):

1. Course Drops

Course	Comment	Page
ACC 222 & 250	The courses have not been taught in the past several semesters and are not planned to be taught again	AFIS 1

2. Course Revision(s)

Course	Revision	Pages
ACC 301, Principles of Accounting—Intermediate	Change prerequisites and name of the course.	AFIS 2-4
Acc 302, Principles of Accounting—Intermediate	Change name of course and "C-" to "C" or better.	AFIS 5-7
ACC 327, Cost Accounting	Change prerequisites and "C-" to "C" or better.	AFIS 8-10
ACC 440, Legal Aspects of Accounting	Change prerequisites.	AFIS 11-13
ACC 441, Auditing I	Change prerequisites.	AFIS 14-16
ACC 525, Forensic Accounting	Change prerequisites and "C-" to "C" or better.	AFIS 17-19
CIS 335, Data Base Management	Remove "Credit will not be awarded for both CIS 335 and ACC 350" from the catalog description.	AFIS 20-22

3. Program Revision(s)

Program	Revision	Page
Certificate in Accounting	Change course requirements and hours.	AFIS 23-24



Department of Agriculture:**1. Course Revision(s)**

Course	Revision	Pages
AGR 301, Directed Work Experience	Allow only agriculture majors with Sophomore Standing to enroll unless approved by department.	AGRI 1-3

2. Program Revision(s)

Program	Revision	Pages
Horticulture (B.S.) Area Major	Change Major Core Requirements from AGR 349 (Cooperative Study) to OHO 349 (Cooperative Study); alphabetize Core Requirements, Floriculture/Greenhouse Option and Turfgrass Management Option; correct text by eliminating an "or" in the Supporting Course Requirements. Eliminate "Professional Skills Seminar" from College Requirements.	AGRI 4-5

Department of Management, Marketing & Administrative Communication (MMAC)**1. New Course(s)**

Course	Proposal	Pages
MKT 460, Marketing Management	Re-instate MKT 460 as a "Capstone" course for Marketing Majors with Marketing Option and with Senior Standing with syllabus.	MMAC 1-7

2. Course Revision(s)

Course	Revision	Pages
CCT 250, Integrated office Software	Change the prerequisite course to CSC 104 or CIS 212.	MMAC 8-10

3. Program Revision(s)

Program	Proposal	Pages
Marketing (B.B.A.)	Revise the number of total hours required to obtain Marketing BBA Degree, Marketing Option from 128 hours to 120 hours by decreasing Electives by 8 credit hours. Eliminate the statement "Professional Skills Seminar" from the College Requirement. Add MKT 460 as a Major Requirement of the Marketing Option and decrease 15 hours of approved marketing electives to 12. Eliminate an extra ";" listed in the PGM Option.	MMAC 11-12



Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input checked="" type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	ACC 301
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Principles of Accounting—Intermediate
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/8/2010—10/1/2010	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change prerequisites and name of the course.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 Extra prerequisites are not needed for success in the course and make scheduling of the course harder for students.
 Change name of course to reflect content and sequencing.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~ACC 301 Principles of Accounting~~ — **Intermediate Accounting I. (3) I, II.** Prerequisites: ACC 201, 202, ~~250, ECO 230,~~
QMB 200 (~~or STA 215 or 270~~), 240 (~~or MAT 211 or 124 or 261~~); and ~~CMS 100 or 210~~ with a grade of "C" or better in each
course. Proficiency in spreadsheet and word processing capability is required. Financial statements, current assets, investments,
current and long-term liabilities, acquisitions, use and retirement of plant and equipment.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ACC	301	Fall 2011	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	. Prerequisites: ACC 201, 202, 250, ECO 230, QMB 200 (or STA 215 or 270), 240 (or MAT 211 or 124 or 261); and CMS 100 or 210 with a grade of “C” or better in each course.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

~~ACC 302 Principles of Accounting~~—Intermediate Accounting II. (3) I, II. Prerequisite: ACC 301 with a grade of "~~C~~ C" or better. Capital stock, financial statement analysis, statement of cash flows, lease and pension accounting, accounting changes, and deferred taxes.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ACC	302	Fall 2011	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: ACC 301 with a grade of “ C C” or better.
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)	
--	--

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input checked="" type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	ACC 327
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Cost Accounting
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9/8/2010—10/1/2010	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		
College Curriculum Committee	10/15/2010	Council on Academic Affairs 11/18/10
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> NA
Teacher Education Committee*	NA	Faculty Senate** NA
		Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested:	(Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change prerequisites and "C-" to "C" or better.
A. 2. Effective date:	(Example: Fall 2001) Fall 2011
A. 3. Effective date of suspended programs for currently enrolled students:	(if applicable) NA
B. The justification for this action:	Background in statistics will help students to better understand and use the techniques for statistical analysis of cost.
C. The projected cost (or savings) of this proposal is as follows:	
Personnel Impact:	None
Operating Expenses Impact:	None
Equipment/Physical Facility Needs:	None
Library Resources:	None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ACC 327 Cost Accounting. (3) I, II. Prerequisite: ACC 202 and ~~250 QMB 200~~ with a grade of "~~C~~ C" or better. Cost flows and cost systems; the cost accounting cycle; basic cost determination systems and procedures; standard costing; budgeting and decision making applications.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ACC	327	Fall 2011	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: ACC 202 and 250 <u>QMB 200</u> with a grade of “ <u>C-</u> <u>C</u> ” or better.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input checked="" type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	ACC 440
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (<u>30 characters</u>)	Legal Aspects of Accounting
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>	
Departmental Committee	9/8/2010—10/1/2010	Graduate Council* NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs
College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/> 11/18/10
General Education Committee*	NA	Faculty Senate** NA
Teacher Education Committee*	NA	Board of Regents** NA
		Council on Postsecondary Edu.*** NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change prerequisites.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:

ACC 440 is an important elective in the Accounting curriculum. Juniors are filling the class blocking it to seniors. Restricting the class to seniors should help with this issue. A background in law and regulation should make the material in this course easier for the students.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ACC 440 Legal Aspects of Accounting. (3) I, II. Prerequisites: ~~Junior~~ Senior standing (~~60~~ 90 hours or more) and GBU 204 with a grade of "C" or better. Law as it relates to the accounting profession.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ACC	440	Fall 2011	AS _____ JS _____ BT <u>X</u> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR <u>X</u>	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisites: Junior Senior standing (60 90 hours or more) and GBU 204 with a grade of “C” or better.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (9)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input checked="" type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	ACC 441
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Auditing I
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/8/2010—10/1/2010	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Change prerequisites.

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
NA

B. The justification for this action:
ACC 350 has replaced CIS 335 as the systems class in the Accounting curriculum. Ethics is an important subject in auditing and a background in ethics will facilitate discussion of ethical issues. CCT 300W is not a necessary prerequisite.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ACC 441 Auditing I. (3) I, II. Prerequisites: ACC 302, 350 ~~CIS 335~~, and GBU 204 ~~CCT 300W~~ with grades of "C" or better. Professional ethics; accountant's legal responsibility; internal control; general arrangement and procedure of an audit; asset accounts; liability accounts; operating accounts; the audit report.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ACC	441	Fall 2011	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisites: ACC 302, <u>350</u> CIS 335, and <u>GBU 204 CCT 300W</u> with grades of “C” or better.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (9)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Accounting, Finance & Information Systems</u> College <u>Business & Technology</u> *Course Prefix & Number <u>ACC 525</u> *Course Title <u>(30 characters)</u> <u>Forensic Accounting</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date _____ Date _____ Departmental Committee <u>9/8/2010—10/1/2010</u> Graduate Council* <u>NA</u> <i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/> Council on Academic Affairs _____ College Curriculum Committee <u>10/15/2010</u> Approved _____ Disapproved _____ <u>WITHDRAWN</u> General Education Committee* <u>NA</u> Faculty Senate** <u>NA</u> Teacher Education Committee* <u>NA</u> Board of Regents** <u>NA</u> Council on Postsecondary Edu.*** <u>NA</u>		
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change prerequisites and "C-" to "C" or better. A. 2. Effective date: (Example: Fall 2001) Fall 2011 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA	
B. The justification for this action: This course focuses on litigation issues and a background in law and regulation will benefit the students.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

ACC 525 Forensic Accounting. (3) A. Prerequisites: ACC 301 ~~and 322~~, 322 and GBU 204 with a grade of "~~C~~-C" or better. A study of investigative accounting procedures and techniques used in litigation support. Topics to be covered include financial reporting fraud, employee fraud, income reconstruction methods, testifying as an expert witness, evidence management, cybercrime, and business valuations.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
ACC	525	Fall 2011	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisites: ACC 301 and 322, and 322 and GBU 204 with a grade of “ <u>C-</u> ” or better.
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name Accounting, Finance, and Information Systems <hr/> College Business and Technology <hr/> *Course Prefix & Number CIS 335 <hr/> *Course Title (30 characters) Data Base Management <hr/> *Program Title (Major ____, Option ____, Minor ____, or Certificate ____) <hr/> *Provide only the information relevant to the proposal.	
Proposal Approved by:		
	<u>Date</u>	<u>Date</u>
Departmental Committee	9/12/2010—10/1/2010	Graduate Council* NA
<i>Is this a SACS Substantive Change? Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/></i>		
Council on Academic Affairs	Approved <input checked="" type="checkbox"/> Disapproved _____	11/18/10
College Curriculum Committee	10/15/2010	Faculty Senate** NA
General Education Committee*	NA	Board of Regents** NA
Teacher Education Committee*	NA	Council on Postsecondary Edu.*** NA
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Remove "Credit will not be awarded for both CIS 335 and ACC 350" from the catalog description.	
A. 2. Effective date: (Example: Fall 2001) Fall 2011	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA	
B. The justification for this action: CIS 335 is not equivalent to ACC 350	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CIS 335 Data Base Management. (3) I, II. Prerequisite: Junior standing and CIS 240 or CIS 300 with a grade of "C" or better. Fundamental concepts of database processing; conceptual, logical, and physical design of databases; the use of SQL and DBMS technology for relational database implementation; and general business database management issues. ~~Credit will not be awarded for both CIS 335 and ACC 350.~~

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CIS	335	Fall 2011	AS _____ JS _____ BT <input checked="" type="checkbox"/> EM _____ ED _____ PC _____ HS _____	AFIS
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	Credit will not be awarded for both CIS 335 and ACC 350
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Accounting, Finance & Information Systems
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	_____
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	_____
<input type="checkbox"/> New Program (Part III)	*Program Title	Certificate in Accounting (Major ____, Option ____, Minor ____, or Certificate <u>X</u>)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/8/2010—10/1/2010	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	_____
College Curriculum Committee	10/15/2010	Approved <u>x</u> Disapproved _____	11/18/10
General Education Committee*	NA	Faculty Senate**	12/6/10
Teacher Education Committee*	NA	Board of Regents**	1/26/11
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change course requirements and hours.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 Update the Certificate program to reflect changes in prerequisites to upper-division Accounting courses and changes made last year to the BBA in Accounting.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~striethrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
(*Use ~~striethrough~~ for deletions and underlines for additions.)

Certificate in Accounting

The Certificate in Accounting is designed to prepare individuals who have a bachelor's degree in another field for entry into the accounting profession. This program satisfies the Kentucky requirement that individuals taking the CPA Exam have a bachelor's degree in accounting or the equivalent. Requirements include a bachelor's degree from an accredited college or university and completion of the following courses:

Supporting Course Requirements	18 <u>15</u> hours
QMB 200, CIS 212 335, ECO 230, GBU 204, CMS 400, MAT 107 or 211, and QMB 200. (QMB 240 or MAT 211 or MGT 340).	
Major Requirements	31 <u>30</u> hours
ACC 201, 202, 250 , 301, 302, 327 , 322, <u>327, 350</u> , 441, 440, <u>441</u> , and six <u>three</u> hours from 400-500 level Accounting courses.	
Total Curriculum Requirements	49 <u>45</u> hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

<input type="checkbox"/> (Check one) New Course (Parts II, IV)	Department Name	Agriculture
<input type="checkbox"/> Course Revision (Parts II, IV)	College	Business and Technology
<input checked="" type="checkbox"/> Hybrid Course ("S," "W")	*Course Prefix & Number	AGR 301
<input type="checkbox"/> Course Dropped (Part II)	*Course Title (30 characters)	Directed work experience
<input type="checkbox"/> New Program (Part III)	*Program Title	(Major ____, Option ____, Minor ____, or Certificate ____)
<input type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	Oct 1, 2010	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i>	Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>	Council on Academic Affairs	
College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	11/18/10
General Education Committee*	NA	Faculty Senate**	NA
Teacher Education Committee*	NA	Board of Regents**	NA
		Council on Postsecondary Edu.***	NA

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Allow only agriculture majors with Sophomore Standing to enroll unless approved by department

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 The work experience is on the farm. Due to the specialized nature of the work and the issue of safety around equipment, non-agriculture majors require extra supervision which is difficult to provide with our current staffing level.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striketrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striketrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

AGR 301 Directed Work Experience. (1- 4) I, II. Agriculture majors only; minimum sophomore standing or departmental approval. A minimum of three hours per week per hour of credit using university or other approved facilities. May be retaken for a maximum of 4 credit hours.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
AGR	301	Fall 2011	AS _____ JS _____ BT <u>X</u> EM _____ ED _____ PC _____ HS _____	AGRI
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO <u>X</u> SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Agriculture majors only; minimum sophomore standing or departmental approval.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input checked="" type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Agriculture</u> College <u>Business and Technology</u> *Course Prefix & Number _____ *Course Title (<u>30 characters</u>) _____ *Program Title <u>Horticulture B.S.</u> (Major <u>X</u> , Option ____; Minor ____; or Certificate ____) *Provide only the information relevant to the proposal.	
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Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	Sept 17 2010	Graduate Council*	NA
<i>Is this a SACS Substantive Change?</i> Yes*** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved _____	11/18/10
General Education Committee*	NA	Faculty Senate**	12/6/10
Teacher Education Committee*	NA	Board of Regents**	1/26/11
		Council on Postsecondary Edu.***	N/A

*If Applicable (Type NA if not applicable.)
 **Approval needed for new, revised, or suspended programs
 ***Approval/Posting needed for new degree program or certificate program
 ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Change Major core requirements from AGR 349 (Cooperative study) to OHO 349 (Cooperative study); alphabetize Core Requirements, Floriculture/Greenhouse Option and Turfgrass Management Option; correct text by eliminating an "or" in the Supporting Course Requirements. Eliminate "Professional Skills Seminar" from College Requirements.

A. 2. Effective date: (Example: Fall 2001)
 Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
 NA

B. The justification for this action:
 Horticulture students currently are enrolled in the Horticulture cooperative study course (OHO 349). Exception forms are then completed. Under the CARES system, this was handled automatically and therefore not an issue.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
 None

Operating Expenses Impact:
 None

Equipment/Physical Facility Needs:
 None

Library Resources:
 None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and underlines for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

New or Revised* Program Text
 (*Use ~~strickthrough~~ for deletions and underlines for additions.)

Horticulture (B.S.) Area Major
CIP Code: 01.0603

University Requirement	1 hour
BTO 100.	
General Education Requirements	36 hours
Standard General Education program, excluding blocks IVA, IVB, VB, and VII (QS). Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar	1 hour
AGR 305 (1) and BTS 400 (CR).	
Supporting Course Requirements	21 hours
BIO 121(4) and 131(4), CHE 101 and 107 (1) ; ACC 201, ECO 230; CCT 201 or or CIS 212 or CSC 104.	
Free Electives	2 hours
Major Requirements	59 hours
Core	41-44 hours
O HO 131, 132(1), 351(4) , AGR 210(2), 213(4), 215, 304(4), 308, 315(2), 349(4), 409, 411(1); O <u>HO 131, 132(1), 349 (4), 351(4)</u> , seven to ten hours of upper division electives from AGR and/or OHO electives, and one of the following options:	
Floriculture/Greenhouse Management Option	18 hours
<u>AGR 417</u> ; O HO 352(2), 362E (2), 364(2), 384 or 385, 388, <u>and</u> 389, and AGR 417.	
Landscape Horticulture Option	18 hours
OHO 365, 366, 370, 371 or 372, 391 and 392.	
Turfgrass Management Option	18 hours
<u>AGR 362 (2), 416</u> ; OHO 301(1), 352(2), 354(2), 362A(1), 362G(1), 370, 410(2); AGR 362(2) and 416 , and (1) hour OHO and/or AGR upper division.	
Business Minor Option*	15 hours
See Catalog for required courses for Minor in Business.	
Total Curriculum Requirements	120 hours

*Minor in other fields may be substituted if approved by department chair and Dean of the College of Business and Technology. Minors other than Business may require additional hours. ACC 201 and ECO 230 are either required courses or supporting courses in both Horticulture and Business Minor.

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input checked="" type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>MMAC</u> College <u>Business & Technology</u> *Course Prefix & Number <u>MKT 460</u> *Course Title (<u>30 characters</u>) <u>Marketing Management</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.	
Proposal Approved by: _____ Date _____ Date _____ Departmental Committee <u>9/8/2010—10/1/2010</u> Graduate Council* <u>NA</u> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> Council on Academic Affairs _____ College Curriculum Committee <u>10/15/2010</u> Approved <u>x</u> Disapproved _____ <u>11/18/10</u> General Education Committee* <u>NA</u> Faculty Senate** <u>NA</u> Teacher Education Committee* <u>NA</u> Board of Regents** <u>NA</u> Council on Postsecondary Edu.*** <u>NA</u>		
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program ****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.		

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Create new course MKT 460 as a "Capstone" course for Marketing Majors. A. 2. Effective date: (Example: Fall 2001) Fall 2011 A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA	
B. The justification for this action: To be used as a "Capstone" course for Marketing Program.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

MKT 460 Marketing Management. (3) I,II. Prerequisites: MKT 300, Marketing Majors with Marketing Option and Senior Standing. The strategic marketing planning process involving analysis of the changing market place; analysis of alternative strategies to meet the needs of target markets; and the profitable execution of the marketing plan.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
MKT	460	Fall 2011	AS _____ JS _____ BT <u>X</u> EM _____ ED _____ PC _____ HS _____	MMAC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
3	Lecture <u>3</u>	Laboratory _____	Other _____	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
1	3	N	FR _____	JR _____
			SO _____	SR <u>X</u>
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	<u>Prerequisites: MKT 300, Marketing Majors with Marketing Option and Senior Standing.</u>
Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Eastern Kentucky University
Department of Management, Marketing, and Administrative Communications
Syllabus for MKT 460, Marketing Management, CRN 00000
3 credit hours
Fall 2011

Professor's name: Dr. Richard L. Powers

Professor's office: BTC 228 Office Hours: 9:00-12:00 TR; 3:00-6:00 W

Professor's contact information: Phone (859)622-4985; email: rich.powers@eku.edu

Catalogue Course Description: MKT 460 Marketing Management. (3) I,II. Prerequisites: MKT 300, Marketing Majors with Marketing Option and Senior Standing. The strategic marketing planning process involving analysis of the changing market place; analysis of alternative strategies to meet the needs of target markets; and the profitable execution of the marketing plan.

Text(s): J. Paul Peter and James H. Donnelly, Jr., **A Preface to Marketing Management.** 12th Edition, McGraw-Hill Irwin, 2011.

SUGGESTED REFERENCES FOR REVIEW:

Perreault, Cannon, and McCarthy, **Basic Marketing: A Marketing Strategy Planning Approach,** 17th Edition, McGraw-Hill Irwin, 2009.

Kotler and Armstrong, **Principles of Marketing.** 12th edition, Pearson/ Prentice Hall, 2010.

Boone and Kurtz, **Contemporary Marketing.** 14th Edition, South-Western/Cengage Learning, 2010.

***Most any "Principles of Marketing" text, check with instructor as to appropriateness.*

Student Learning Outcomes: The student will demonstrate the ability to ...

1. apply marketing principles and concepts, as well as, other business related concepts and theory (i.e., management, accounting, finance, economics, etc.) for the purpose of analyzing and modifying marketing strategy plans.
2. develop and communicate future marketing strategy plans in both written and oral formats.
3. select and use appropriate marketing information gathering tools and technology when analyzing and making various marketing plan decisions.

Evaluation Methods:

Exams - There will be five scheduled regular exams during the semester and a comprehensive final exam. Each of the regular exams will be essay in form and will cover scheduled materials assigned, as well as, any previously covered or assigned materials. Each regular exam will be worth 100 points and the regular exams will account for 40% or 400 points of the student's final course grade after dropping the lowest score on the five regular exams given. No make-up regular exams will be given since the student will be assigned a "zero" for a missed exam and that exam will be dropped as the lowest exam score. The final exam will be comprehensive, all multiple choice, and will account for 10% (or 100 points) of the student's final course grade. All exams will be taken at their scheduled time. There will be no make-up exams given in this class. If a second exam (or more) should be missed for legitimate reasons, the final exam will be used to count for the missed second (or future) exam(s) during the semester since it is comprehensive and covers material on which the student has not been tested due to absence.

Group Formal Written Case Report and Presentation: Each group will be assigned a formal case which they will analyze and research thoroughly. A major formal written case report will be written and submitted on the date indicated in the course schedule. This report should be approached as though it were to be presented to an immediate supervisor and other managers in a real business situation. This report must be typewritten and of top professional quality. The format for the written case report is illustrated in Section 2 (pp. 206 - 218) of the text. This written formal case report will account for 10% (100 points) of the student's final course grade. The student group is also required to make a formal professional presentation of their case findings to the class during the assigned class period in the course schedule. The class will be participating as though they were product managers, executives, etc. of the firm or organization presented in the assigned case. This presentation should not exceed approximately 20 minutes so that the remainder of the hour can be used as a "question and answer" period. This formal case presentation will account for 5% (50 points) of the student's final course grade.

Individual Written Case Executive Summaries: Each student is required to submit a typewritten executive summary for each of the assigned cases (except the case which the student's group was assigned for presentation). An executive summary format will be made available to students for this purpose. Each written case executive summary will be due during the class period that the case is scheduled to be presented. The analysis of the case for use in writing the executive summary should be thorough and the reports should be professionally written. All of the student's assigned executive summary reports will be averaged and the average will account for 5% (50 points) of the student's final course grade.

Course Project (Marketing Plan): Each student will be required to develop a marketing plan for a proposed product and firm as specifically instructed in Section IV (pp. 229-239) of the text. The purpose of this project is to provide the student with a practical application of developing a marketing plan (as might be required of the student in the business world after graduation). This project will require the comprehensive analysis of a business situation and development of a comprehensive written marketing plan report. This project is expected to be professionally completed and will account for 15% (150 points) of the student's final course grade. Each student will be required to present the marketing plan to the class. This class presentation will account for 5% (50 points) of the student's final course grade.

Evaluation of Written Work: All written student work is expected to be of the highest professional quality possible. It is expected to be typewritten and will be evaluated on the basis of style, content, and effort. Written assignments are expected during the scheduled class period for which they are due and will not be accepted late unless a verifiable legitimate excuse is provided to the instructor. Upon acceptance the student's report grade will be reduced by 5% for the first day and 5% for each additional 24 hour period (not to include Saturday and/or Sunday) that the report is late. The student's report grade will also be reduced by 1% for each grammatical, spelling, etc. error in the report.

Class Participation, Professionalism, etc: Class participation credit is determined by relevant information provided, questions answered, and class interaction. Class participation credit will not merely be awarded for being present in the classroom. Professionalism credit will be determined on the basis of your promptness and presence in class, common courtesy to others, and attitude. This portion of your grade should not be taken lightly for it accounts for 10% (100 points) of the student's final course grade.

Attendance Policy: Students will be expected to attend classes. Absence from class does excuse any student from due assignments, or assignments made during the missed class period. Each formal written assignment's due date is provided in the attached class schedule. Acceptance of written assignments after the period which it was due is covered in the previous section "Course Requirements." Since the entire class schedule is provided at the beginning of the semester and assigned work is accepted early, the student accepts all risks associated with not meeting assigned deadlines. Attendance will be taken at the beginning of each class period only. If a student should arrive late, their attendance will be recorded as an absence. This does not mean that the student cannot receive class participation credit during the period for which the student was late. Attendance and promptness is used as part of the professionalism calculation.

Grading and Evaluation Policy:

90% (900 pts) - 100% (1000 pts)	= A
80% (800 pts) - 89.9% (899 pts)	= B
70% (700 pts) - 79.9% (799 pts)	= C
60% (600 pts) - 69.9% (699 pts)	= D
59.9% (599 pts) and below	= F

Requirement Breakdown:

4 Exams (100 pts ea)	= 400	40%
Final Exam (Comprehensive)	= 100	10%
Formal Case Work:		
Written Case Report	= 100	10%
Case Presentation	= 50	5%
Written Executive Summaries	= 50	5%
Marketing Plan Project:		
Written Report	= 150	15%
Plan Presentation	= 50	5%
Professionalism, Participation, etc.	= 100	10%
 TOTAL	= 1000	100%

Last Date to Drop the Course: September 19, 2011, without incurring a \$50/credit hour withdrawal fee. October 29, 2011 with instructor's written permission and withdrawal fee.

Student Success: BTS 300 – August 31st , Student Organizations Rally.

MMAC Advising: October 25-29, 2011.

Disability Statement: If you are registered with the Office of Services for Individuals with Disabilities, please obtain your accommodation letters from the OSID and present them to the course instructor to discuss any academic accommodations you need. If you believe you need accommodation and are not registered with the OSID, please contact the Office in the Student Services Building Room 361 by email at disserv@eku.edu or by telephone at (859) 622-2933 V/TDD. Upon individual request, this syllabus can be made available in an alternative format.

Academic Integrity Statement: Students are advised that EKU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at www.academicintegrity.eku.edu. Questions regarding the policy may be directed to the Office of Academic Integrity.

Official E-mail: An official EKU e-mail is established for each registered student, each faculty member, and each staff member. All university communications sent via e-mail will be sent to this EKU e-mail address.

Course Requirements: Refer to section titled "Evaluation methods."

Topical Outline and Time Alloted:

Strategic plan & Mktg Mgt Process	5.0
MDSS & Marketing Research	1.0
Consumer Behavior	2.0
Industrial Buyer Behavior	2.0
Market Segmentation	2.0
Product Strategies	5.0
Promotional Strategies	5.0
Distribution Strategies	5.0
Pricing Strategies	5.0
Service Marketing	1.0
International Marketing	2.0
Social Responsibility & Ethics	1.0

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input checked="" type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Hybrid Course ("S," "W") <input type="checkbox"/> Course Dropped (Part II) <input type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>MMAC</u> College <u>Business & Technology</u> *Course Prefix & Number <u>CCT 250</u> *Course Title (30 characters) <u>Integrated Office Software</u> *Program Title _____ (Major ____, Option ____, Minor ____, or Certificate ____) *Provide only the information relevant to the proposal.																																				
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;">9/8/2010—10/1/2010</td> <td>Graduate Council*</td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td colspan="2"> <i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/> </td> <td>Council on Academic Affairs</td> <td></td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;">10/15/2010</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td></td> <td style="text-align: center;">11/18/10</td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">NA</td> <td>Faculty Senate**</td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">NA</td> <td>Board of Regents**</td> <td></td> <td style="text-align: center;">NA</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td></td> <td style="text-align: center;">NA</td> </tr> </table>				<u>Date</u>			<u>Date</u>	Departmental Committee	9/8/2010—10/1/2010	Graduate Council*		NA	<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs			College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>		11/18/10	General Education Committee*	NA	Faculty Senate**		NA	Teacher Education Committee*	NA	Board of Regents**		NA			Council on Postsecondary Edu.***		NA
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Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) Change the pre-requisite course to CSC 104 or CIS 212.	
A. 2. Effective date: (Example: Fall 2001) Fall 2011	
A. 3. Effective date of suspended programs for currently enrolled students: (if applicable) NA	
B. The justification for this action: Skills taught in CSC 104 or CIS 212 will adequately prepare students to succeed in this course.	
C. The projected cost (or savings) of this proposal is as follows: Personnel Impact: None Operating Expenses Impact: None Equipment/Physical Facility Needs: None Library Resources: None	

Part II. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide the current catalog text with the proposed text using ~~striethrough~~ for deletions and underlines for additions.
3. For a dropped course, provide the current catalog text.

New or Revised* Catalog Text

(*Use ~~striethrough~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

CCT 250 Integrated Office Software. (3) A. Prerequisite: ~~CCT-200~~ CSC 104 or CIS 212. Introduction to integrated officesoftware applications.

Part IV. Recording Data for New or Revised Course (Record only **new** or **changed** course information.)

Course prefix (3 letters)	Course Number (3 Digits)	Effective Term (Example: Fall 2001)	College/Division:	Dept. (4 letters)*
CCT	250	Fall 2011	AS _____ JS _____ BT <u>X</u> EM _____ ED _____ PC _____ HS _____	MMAC
Credit Hrs.	Weekly Contact Hrs.		Repeatable Maximum No. of Hrs. _____	
	Lecture _____ Laboratory _____ Other _____		Cip Code (first two digits only)	
Schedule Type* (List all applicable)	Work Load (for each schedule type)	Grading Mode*	Class Restriction, if any: (undergraduate only)	
			FR _____ JR _____ SO _____ SR _____	
		Grading Information: Course is eligible for IP (in-progress grading) for: <u>Check all applicable</u>	FOR BANNER USE ONLY Date of data entry _____ Data entry person _____	
		Thesis _____		
		Internship _____		
		Independent Study _____		
		Practicum _____		

Co-Requisites and Prerequisites **See definitions on following page**

Co-Requisite(s): (List only co-requisites. See below for prerequisites and combinations.)

Course Prefix and No.	
Course Prefix and No.	

Prerequisite(s): (List prerequisites only. List combinations below. Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	Prerequisite: <u>GCT-200 CSC 104 or CIS 212.</u>
Course Prefix and No.	

Test Scores

Minimum GPA (when a course grouping or student cumulative GPA is required)	
--	--

Co-Requisite(s) and/or Prerequisite(s) Combination (Use “and” and “or” literally.) (Specific minimum grade requirements should be placed in () following courses. Default grade is D-.)

Course Prefix and No.	
Test Scores	
Minimum GPA (when a course grouping or student cumulative GPA is required)	

Equivalent Course(s): (credit not allowed with; or formerly:)

Course Prefix and No.	
Course Prefix and No.	
Course Prefix and No.	

Proposed General Education Block: Please mark (X) in the appropriate Block or Blocks (e.g. – IVB(3) X).

Block I (9)	Block II (3)	Block III (6)	Block IV (6)	Block V (9)	Block VI (3)	Block VII (6)	Block VIII (6)
IA (3)	II (3)	IIIA (3)	IVA (3)	VA (3)	VI (3)	VII (3)	VIII (3)
IB (3)		IIIB (3)	IVB (3)	VB (3)		VII (3)	VIII (3)
IC (3)				VC (3)			

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

Part I

(Check one)	Department Name	Management, Marketing and Administrative Communication
<input type="checkbox"/> New Course (Parts II, IV)	College	Business & Technology
<input type="checkbox"/> Course Revision (Parts II, IV)	*Course Prefix & Number	_____
<input type="checkbox"/> Hybrid Course ("S," "W")	*Course Title (30 characters)	_____
<input type="checkbox"/> Course Dropped (Part II)	*Program Title	Marketing BBA/Marketing Option
<input type="checkbox"/> New Program (Part III)		(Major ____, Option <u>X</u> __; Minor ____; or Certificate __)
<input checked="" type="checkbox"/> Program Revision (Part III)		
<input type="checkbox"/> Program Suspended (Part III)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	9/8/2010—10/1/2010	Graduate Council*	N/A
<i>Is this a SACS Substantive Change?</i> Yes**** <input type="checkbox"/> No <input checked="" type="checkbox"/>		Council on Academic Affairs	
College Curriculum Committee	10/15/2010	Approved <input checked="" type="checkbox"/> Disapproved	11/18/10
General Education Committee*	N/A	Faculty Senate**	12/6/10
Teacher Education Committee*	N/A	Board of Regents**	1/26/11
		Council on Postsecondary Edu.***	N/A

*If Applicable (Type NA if not applicable.)
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program
****If "yes", SACS must be notified before implementation. Please contact EKU's Office of Institutional Effectiveness.

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Revise the number of total hours required to obtain Marketing BBA Degree, Marketing Option from 128-130 hours to 120-130 hours by decreasing Electives by 8 credit hours. Eliminate the statement "Professional Skills Seminar" from College Requirement. Add MKT 460 as a Major Requirement of the Marketing Option and decrease 15 hours of approved marketing electives to 12. Eliminate an extra ";" listed in the PGM Option.

A. 2. Effective date: (Example: Fall 2001)
Fall 2011

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
N/A

B. The justification for this action:
By decreasing the number of hours for the Marketing Option in the Marketing BBA Degree, students will be able to obtain this degree in a more efficient time frame without compromising quality.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None

Operating Expenses Impact:
None

Equipment/Physical Facility Needs:
None

Library Resources:
None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide the current program requirements using ~~strickthrough~~ for deletions and *underlines* for additions.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Marketing (B.B.A.)
CIP Code: 52.1401

University Requirement	1 hour
BTO 100.	
General Education Requirements	33-36 hours
Standard General Education program, excluding general education blocks II, VB, VC, and VII(QS). For Music Marketing Option, block IIIA is also excluded. Refer to Section Four of this <i>Catalog</i> for details on the General Education and University requirements.	
College Requirement: Professional Skills Seminar BTS 300 (CR) and BTS 400 (CR).	
Supporting Course Requirements	15-18 hours
CIS 212 or CSC 104; ECO 230, 231; MAT 107 or 211; PSY 200 or 200W or SOC 131; MUS 272 (For Music Marketing Option).	
Free Electives	0-13 <u>0-5</u> hours
May include 3 hours approved business electives. Upper Division electives may be required to meet the University 43 hour upper division requirement. (Music Marketing Option: recommend BEM 240, and other business courses as electives, up to 50% of program).	
Business Requirements	
Pre-Business Core	12 hours
ACC 201, 202; GBU 204; QMB 200.	
Business Core	21 hours
CCT 300W, CIS 300, FIN 300, MGT 300, 370, MKT 300, GBU 480.	
Major Requirements	27- 45 hours
Marketing Option	27 hours
MGT 340, MKT 350, 400, 455, <u>460</u> and 45 <u>12</u> hours of approved upper division marketing electives (excludes MKT 300 and MKT 349).	
Music Marketing Option	30 hours
MGT 340, MUS 190 (2), 191 (2), 290 (2), 390 (3), 391 (3), and 15 hours from the following courses: MGT 330, MKT 304, 306, 310, 349, 400, or 401.	
Professional Golf Management Option	45 hours
MGT 201, 202, 203, 204, 205, 206, 207, 340; MKT 310, 350, 405; ; PGM 349A-E (1); additional requirements: NFA 445, OHO 351 (4).	
Approved Business Electives (Music and Marketing Majors only) from the following prefixes: ACC, CCT, CIS, FIN, GBU, INS, MGT, MKT, RST.....	
	3 hours
Total Curriculum Requirements	128-130 <u>120-130</u> hours



EASTERN KENTUCKY UNIVERSITY

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Office of the Registrar

Academic Affairs and Research
Office of the Registrar
Registrar@eku.edu

SSB CPO 58, 521 Lancaster Avenue
Richmond, KY 40475-3158
Phone: (859) 622-3876

TO: Council on Academic Affairs

FROM:

A handwritten signature in black ink that reads "M. Tina Davis".

M. Tina Davis
University Registrar

DATE: November 5, 2010

SUBJECT: Agenda Items for 11/18/10, CAA Meeting

The Office of the Registrar submits the following agenda items for the November 18, 2010, meeting of the Council on Academic Affairs:

- | | |
|---|------------|
| 1) Requirements for Readmission – <i>proposed</i> Catalog language revision | ACTION |
| 2) Proposed Change to Registration and Advising Process Change | DISCUSSION |
| 3) Declaring a Program of Study | DISCUSSION |



Requirements for Readmission

All previously enrolled EKU undergraduate students who have not ~~been enrolled at~~ attended Eastern Kentucky University for a period longer than 24 months must apply and be approved for readmission to the University before being allowed to continue taking classes. The deadline for receiving appeals, readmission applications (for on-campus programs), and all required supporting documentation for the fall term is June 1; for the spring term October 1; for the summer term March 1. No student will be admitted or readmitted after the above deadlines. A ny student submitting materials after the above deadlines will be automatically deferred for consideration for the subsequent term.

Students who wish to return to EKU, who have an overall GPA that is greater than 1.0 but less than a 2.0, will return on Academic Probation status. These students will be assigned an academic coach in the Office of University Advising, and will develop an academic success plan with their coach before being allowed to register for classes. Continued enrollment is contingent upon adherence to their signed academic success contract and meeting EKU Academic Standards Policy.

Students who wish to return to EKU but left with a GPA of less than a 1.0 must appeal for readmission through the Readmission Appeals Committee, in addition to submitting an application for readmission to the Office of Admissions. The form and instructions for an appeal for readmission can be found on the EKU Registrar's website (<http://www.registrar.eku.edu/Forms>; Academic Standing/Readmit Appeals Form). If the student's appeal is eligible to approved ~~re-enroll~~ at EKU, and ~~he/she~~ has not attended another institution since leaving, ~~they~~ he/she will be readmitted upon submitting an application for readmission. Both the application to the Office of Admissions, and the appeal to the Readmission Appeal Committee may be submitted simultaneously. The Readmission Appeal Committee may required an in-person interview during the appeal consideration process. If their appeal to return to EKU is approved these students will return on Academic Probation status. They will be assigned an academic coach in the Office of University Advising, and will develop an academic success plan with their coach before being allowed to register for classes. Continued enrollment is contingent upon adherence to their signed academic success contract and meeting EKU Academic Standards Policy.

If a student has attended another institution since leaving EKU, and has been out of the University for longer than 24 months, their return to EKU will be considered under the readmission guidelines above instead of the student being considered a ~~for admission under the guidelines for~~ transfer students.

See the "Stopping Out" procedure in Section Four for additional information. (Text in green revised after CAA meeting 10/21/10)

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Stopping Out and Returning to EKU

Students who either stop out or officially withdraw and are academically eligible to return to the University, may return to the University without reapplying if they have been gone from 24 or fewer months and have an overall GPA of 2.0 or higher. Students who have stopped out of the institution and wish to return, but have a GPA of less than 2.0 must apply for readmission and will be held to those readmission criteria (please refer to Requirements for Readmission section of the catalog).

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Minimum Academic Standards

Academic Probation

Beginning with the second semester of study at EKU, students will be placed on academic probation if their cumulative GPA at the end of the semester is less than 2.0. While on academic probation, students may not enroll in more than 13 credit hours (in either fall or spring terms). Students on academic probation may not enroll in more than six hours during a summer term. Students who are on Academic Probation and cease continuous enrollment, and subsequently wish to return to the institution, must apply for readmission and will be held to those readmission criteria (please refer to Requirements for Readmission section of the catalog).

Academic Suspension

At the end of a semester on academic probation, students who do not earn a 2.0 term GPA and whose cumulative GPA remains less than 2.0 will be placed on academic suspension. Students may be placed on academic suspension a total of three times. Students on academic suspension may not enroll in courses at EKU during the period of suspension. The suspension period for a first academic suspension following a fall semester is the spring semester; following a spring semester it is the summer and fall semester. The suspension period for a second academic suspension is one calendar year, and a third academic suspension is for two calendar years. Previously suspended students ~~will be placed on academic Probation upon return to EKU if they have a cumulative GPA of less than 2.0.~~ are subject to EKU requirements for readmission (please refer to Requirements for Readmission section of the catalog).

Academic Dismissal

Students returning to the University at the end of a third academic suspension must earn and maintain a term GPA of 2.0 or better each semester. Students returning after a third academic suspension will be academically dismissed from the University if they have a term GPA of less than 2.0 at the end of any semester. Students who are academically dismissed may not enroll in courses at EKU for five calendar years; and are subject to EKU requirements for readmission (please refer to Requirements for Readmission section of the catalog).

PROPOSED CHANGE TO REGISTRATION AND ADVISING PROCESS CHANGE

Removing RAC Numbers for Selected Populations of Students

In recognition that certain students have demonstrated sufficient self-direction, adherence to curriculum requirements per their degree audit, and overall academic achievement; these students will be excused from mandatory advising appointments, and from the requirement of a Registration Access Code (RAC).

Early Registration Policy

The Early Registration Policy is implemented primarily by use of RAC numbers. Special populations of students are allowed early registration and are designated as such via customized RACs. Undergraduate students who are a member of a special population (Athlete, Vet, Band, Student with Disability, etc.) must have a RAC in order to participate in early registration.

Proposed:

The following population of undergraduate students, meeting all of the criteria below, is exempt from a compulsory RAC for course registration.

- **Junior or Senior class standing**
AND
- **3.0 ECU GPA**
AND
- **Minimum of 30 earned ECU credit hours**
AND
- **Not a member of a designated early registration special population as per the ECU Early Registration Policy**

~~Change/Declaration of Major or Minor~~

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Declaring a Program of Study

Changing Major/Minor/Concentration

~~Undergraduate students who wish to change their major or minor may do so by accessing their EKUDirect account, clicking on “Student Services and Financial aid,” followed by “registration,” and then the “Change/declare/add Major or Minor” link. The requested change will be processed and a new advisor will be assigned within 10 business days. Some programs of study require that a prospective major secure approval of the program before they may declare that as their major.~~

Students may declare or change their currently declared major, minor, or concentration, either by using the Change-of-Major link in EKUDirect, or by obtaining the written approval of the department chair or advisor of their desired new program. (Read below regarding programs that have specific entrance requirements.)

The “Declaration of Program of Study” form is available through www.forms.eku.edu, as well as the Registrar’s website. This form may be used by a student at any time during the academic year or summer term. When the requested change is received by the Registrar’s Office it will be processed, and a new advisor will be assigned by the Office of University Advising within 10 business days.

During the fall and spring academic semester the EKUDirect Change-of-Major link is available only during the first six weeks and the last three weeks of the term. The EKUDirect link is available during the entire summer term.

Because changing majors generally lengthens students’ time to degree, any student who changes their major twice during a single academic year may not use the EKUDirect Change-of-Major link for the balance of that academic year. To make further changes to their program of study he/she must use the Declaration of Program of Study form which requires a signature.

Some programs of study require specific admission criteria, and have a formalized admission process. These programs require a separate application for admission. Please refer to the program requirements section of this catalog to determine whether a program has a specific admissions processes or criteria.