

9-10-2001

Faculty Senate Minutes, Sep. 10, 2001

Eastern Kentucky University, Faculty Senate

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FACULTY SENATE MINUTES EASTERN KENTUCKY UNIVERSITY

September 10, 2001

The Faculty Senate of Eastern Kentucky University met on Monday, September 10, 2001 in the South Room of the Keen Johnson Building. Senator Schlomann called the first meeting of the academic year to order at approximately 3:30 p.m.

The following members of the Senate were absent:

L. Collins*	P. Elrod	M. Hodge	S. Long
E. Rini	R. Rink	D. Jackson*	J. Stephens*

* Denotes prior notification to secretary

Visitors to the Senate were:

Joanne Glasser, President Elect; Teresa Belluscio, Kacey Coleman, Ken Johnston, Elizabeth Wachtel; Nick Bertram, Student; Erin Michalik, student.

APPROVAL OF MINUTES:

The April 30, 2001 minutes were approved with the following correction. On page 3 under the Faculty Regent report, the eighth paragraph down should read as follows: "The University budget was approved for the coming year. The budget approved list ed monies to address salary inequities, including \$150,000 for classified staff, none for contract staff, and \$50,000 for faculty, with additional monies requested through CPE pending." The minutes were approved with the noted correction.

The April 30, 2001 organizational minutes were approved as written.

ANNOUNCEMENTS:

Senator Schlomann announced that President Elect Joanne Glasser will meet informally with the Faculty Senate members and guests from 2:30 p.m. to 3:30 on October 1 in Walnut Hall before the scheduled 3:30 p.m. Faculty Senate meeting.

Senator Schlomann mentioned that she and President Hughes would like to invite the senators to the fall Faculty Senate dinner at the Mule Barn at Arlington on Friday, September 14 at 6:00 p.m. This year the members of the Board of Regents have also been included in the invitations.

REPORT FROM THE PRESIDENT: Senator Hughes

Senator Hughes welcomed the Senators back. He also welcomed President Elect Glasser and indicated that the two of them are working closely together during the interim period.

Senator Hughes announced that Eastern has been approved for an on-line master's degree in Loss Prevention and Safety.

Senator Hughes reported that he will be making a recommendation to the Board of Regents at its October meeting to modify the order of capital priorities previously submitted. The modifications will be to move the new Business and Technology building to the number one priority and the Student Wellness Center to the number two priority.

Senator Hughes requested the Senate to forward two names of individuals to appoint to the new alcohol task force and to the new centennial committee as soon as possible.

REPORT FROM THE EXECUTIVE COMMITTEE CHAIR: Pam Schlomann

The Executive Committee met for a called meeting on June 26 and met again on August 27 for a regularly scheduled meeting.

At the June 26 meeting, The Executive Committee appointed the newly formed Ad Hoc Committee on Compensation and Benefits to develop a long range plan to correct salary inequities. The rest of the meeting focused primarily on a budget report presented by Ken Johnston which would later be presented to the Board of Regents. That report summarized the current status at that time and also projected estimates of the budget.

The second meeting was a regularly scheduled meeting on August 27. The September 10 Faculty Senate agenda was the primary discussion at this meeting.

REPORT FROM THE FACULTY REGENT: Merita Thompson

Senator Thompson indicated that the Board is unanimous in expressing pleasure in its choice of Dr. Eugene Hughes as Interim President. They seek his advice both individually and collectively and they have spoken often of appreciating his wisdom and his encouragement and his sense of humor.

The Board was very pleased with the response of faculty and staff at the forums held with candidates for president. In spite of the fact that the forums were held during the first week of classes, many people did participate and fill out the evaluations.

REPORT FROM COSFL: Virginia Falkenberg

The first COSFL meeting for the 2001-2002 year will be in Louisville on Saturday, September 22. All of the faculty representative bodies of the COSFL membership have now endorsed the COSFL statement on shared governance that the Senate endorsed last spring.

Senator Falkenberg indicated for the new Senate members that COSFL stands for the Coalition of Senate and Faculty Leadership.

REPORT FROM STUDENT SENATE: Nick Bertram

Mr. Bertram thanked the Senate members for the opportunity to attend the meetings and he issued a standing invitation to the Senate chair to attend any of the Student Senate meetings.

Mr. Bertram introduced Erin Michalik as Chair of the Student Senate.

Organizational funding was a priority last year, and is a priority this year. The Student Senate has \$60,000 that they will be sending out to other student organizations. Mr. Bertram indicated that the budgeting process starts in the next couple of days when he and the student organizations' presidents meet.

The Student Senate has passed an alcohol policy. Mr. Bertram indicated it is important for the University community to have a consistent alcohol policy. The new policy is one that sets very clear standards and expectations and most importantly has a very clear educational component. The policy will be directed to the new alcohol task force that Dr. Hughes is in the process of creating. Mr. Bertram expressed his belief that there should be a universal policy that treats students, staff, faculty, administrators, alumni and visitors fairly.

Mr. Bertram reported that the Student Senate is still discussing some concerns regarding the newly adopted plus/minus grading system.

UNFINISHED BUSINESS:

University Research Committee Motion: Senator Schlomann stated that this was a motion that was brought to the floor at the April 30 meeting and was postponed until the September meeting for action. As a representative from the Committee was not able to be present today, the Senate members were in agreement to postpone until the October 1 meeting.

NEW BUSINESS:Elections

- *Faculty Rights and Responsibilities*. Need to elect one member. Senator Callahan was nominated, nominations were closed by acclamation and the Senate members voted in favor of her nomination.
- *Committee on Committees*. Need to elect one member. Senator Polmanteer was nominated, nominations were closed by acclamation and the Senate members voted in favor of her nomination.
- *Budget Committee*. Need to elect one member. Senator Kristofik and Senator Rainey were nominated. By ballot vote, Senator Rainey was elected to serve on the Budget Committee.

Provost Report: Senator Marsden

- Senator Marsden announced that there are two assessment workshops scheduled for 8:00 a.m. - 4:00 p.m. on September 12 and 13 in the East Room of the Keen Johnson building. Faculty can attend the morning of one and the afternoon of the other, in order to work it into their schedules.
- Senator Marsden reminded the Senate members that he and Senator Schlomann will be sending out a joint memo shortly regarding the new mid-term grades policy.
- Senator Marsden indicated that he, Senator Schlomann and President Hughes are currently working on a policy which will live up to the intent of a faculty senate motion approved last spring with regard to the market adjustment funds (\$50,000) which were set aside in the budget for faculty salary adjustments. He indicated that it should be possible to come up with a policy that stays true to the motion passed and yet will still be consistent with the long term salary adjustment policy which should be instituted later this year.
- Sick Leave Policy. Senator Marsden indicated that this was brought back to the Senate from the Board of Regents for input from the Senate. Ken Johnston was present to explain the proposed changes to the Senate members. The new policy basically would state in writing that the university has the option to request a second doctor's opinion, at the University's expense, for anyone requesting an extended period of sick time. At the Senate's recommendation, the sick leave policy will be modified and brought back to the Senate again before action is considered.
- Council on Academic Affairs Materials.
 1. Writing Proficiency and UWR Proposal. Senator Marsden moved approval of the proposal, seconded by Senator Harley. The motion was approved by the Faculty Senate.
 - I. After a student takes the UWR three times and fails to meet the minimum pass score then he or she must take ENG 099 (this should not add more than one section per semester).
 - II. Expand the Writing Center to accommodate those that would be recommended based on previous taking of the UWR and not meeting a minimum requirement pass score after the first taking (should not require more than one extra GA). Money to cover the expense would be provided by Trust Funds for Enrollment and Retention.

2. Senator Marsden moved approval of a new B.S. major and minor in Earth Science (Teaching) and a new B.S. major and minor in Physics (Teaching), seconded by Senator Siegel. The motion was approved by the Faculty Senate.
 3. Senator Marsden moved approval of a new certificate program in Real Estate, seconded by Senator Harley. The motion was approved by the Faculty Senate.
 4. Senator Marsden moved approval to suspend the Specialist in Education Degree with a focus in Student Personnel Services in Higher Education, seconded by Senator Slater. The motion was approved by the Faculty Senate.
- Foundation Professor Process Proposal. Senator Marsden introduced the proposal to modify the procedures for selecting Foundation Professors. Senator Harley indicated that the reason for the requested change is to make the process simpler in an effort to encourage more faculty to apply. Senator Harley moved approval of the motion, seconded by Senator Miranda. Senator Schlomann indicated that as this is a substantial motion, action on the motion will be moved to the October 1 meeting.

Senator Schlomann did indicate that under item 3, there should be a comma after the word department. A corrected version of the proposal will be available on the web prior to the next meeting.

- Adding Disability Statement to Course Syllabi. Senator Marsden indicated that the disability statement should be listed on course syllabi. Teresa Belluscio, from the Office of Individuals with Disabilities, and Kacey Coleman, the University attorney, were present to answer questions concerning the disability statement; and Ms. Coleman indicated the importance of including the statement in the course syllabi as a means of protection for the instructor.

ADJOURNED:

Senator Marsden made a motion to adjourn at 5:10 p.m.

Executive Committee Report

The Executive Committee has met two times since last April. The first meeting, a called meeting was in June 26. The final action of the April 30 meeting was a motion to recommend a minimal wage proposal. This motion included an amendment to develop a proposal for a long range plan to correct salary inequities. The Executive Committee assigned this charge to the newly formed Compensations & Benefits Ad Hoc Committee. This committee is actually a merger of two other Ad Hoc Committees which shared membership.

The rest of this first meeting was primarily an information sharing time. A substantial portion of it was given to Ken Johnston who presented the report that was given later that week to the Finance Committee of the Board of Regents. This report summarized the then current status and projected estimates of the budget and was the basis of the tuition increases you have heard about in the media.

The second meeting was a regularly scheduled Executive Committee meeting on August 27. The primary focus of this meeting was to review items for today's agenda. We also discussed altering the seating at meetings—and hence the variation today. We sought to increase the visibility of more members by all members and to make it easier for me to hear the far end of the hall. Please offer any suggestions on improving the seating.

Finally, though not officially a part of the Executive Report, President Hughes and myself invite you to the Fall Faculty Dinner at the Mule Barn this Friday, at 6 pm...you should have received an invitation in the mail. This will be an informal, relaxing time to get better acquainted with one another. Members of the Board of Regents have also been invited. Please RSVP by tomorrow.

COSFL REPORT

September 10, 2001

- First COSFL meeting of the 2001-2002 year will be in Louisville on Saturday, September 22, 2001.
- All of the faculty representative bodies have endorsed the COSFL statement on shared governance.
- The Board of Trustees of the several state universities and colleges will meet in the annual Governor's Conference in Louisville on the Sunday 16 September and Monday 17 September. Early this summer Dennis Hall (COSFL Chair) asked CPE staff, who do this work for the governor, if the COSFL statement on shared governance could be part of the meeting's agenda, and was told the agenda had pretty much been fixed, but that an effort would be made to include it some how. To this end, the program will include the opportunity for round table discussion of the COSFL statement at breakfast on Monday morning.

All of the COSFL trustees/regents have been informed of this arrangement. Dennis arranged to be invited for breakfast that morning, and will be prepared to discuss the COSFL position paper and the ways in which shared governance adds value to colleges and universities. The packet that all of the trustees/regents get for the conference should include a copy of the statement. There is no telling, of course, how many people will attend breakfast or will be interested in discussing the matter, but it is a start, and perhaps shared governance having been so introduced will be more central to the continuing discussion of trusteeship. Through the good offices of Rick Feldhoff, the University of Louisville board at its July meeting considered the COSFL statement and passed a resolution "endorse[ing] the principles of Collegial Governance" listed in the position paper.

April 4, 2001

Dear President Taylor:

The University Research Committee respectfully requests that the Faculty Senate support the Committee's efforts to secure funding for faculty research for 2001-2002 and upcoming years. Faculty research is an activity of considerable importance at the University; it builds our reputation, enriches teaching, enhances viability for external funding, and often engages our students with faculty in scholarly pursuits. Research should be funded at a level commensurate with benchmark institutions and consistent with the increased emphasis on faculty research productivity at Eastern Kentucky University.

Between September and December 2001, the University Research Committee funded 13 excellent proposals to support faculty research. Of the initial \$37,733 granted the Committee, there are no monies remaining and several excellent proposals were left unsupported. The figure attached to this letter illustrates funding for research at comparable universities and illustrate the dramatic differences in funding for faculty research at EKV. The current level of funding for research at Eastern Kentucky University is patently insufficient to provide the seed money for research needed by faculty. These figures suggest that the situation is serious and demands attention.

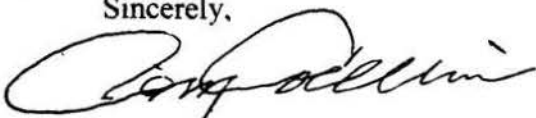
The University Research Committee believes that a Faculty Senate resolution in support of additional funding could increase the visibility of this important issue and perhaps place research support at a higher priority in the next budget cycle. Last year the Committee requested additional support for 2000-2001 and received only \$400 additional allotment. Because this is an issue that concerns all EKV faculty, the Faculty Senate is an appropriate body to support this request.

We request your assistance in bringing this issue to the floor of the Faculty Senate and introducing the following motion:

"Be it resolved that the Faculty Senate of Eastern Kentucky University strongly supports the University Research Committee's recommendation to approximately triple the funding for faculty research for the 2001-2002 Academic Year to \$113,000 to be nearly commensurate with our benchmark institutions".

Thank you very much for your consideration of this motion. Should you have questions concerning this request, please contact me.

Sincerely,



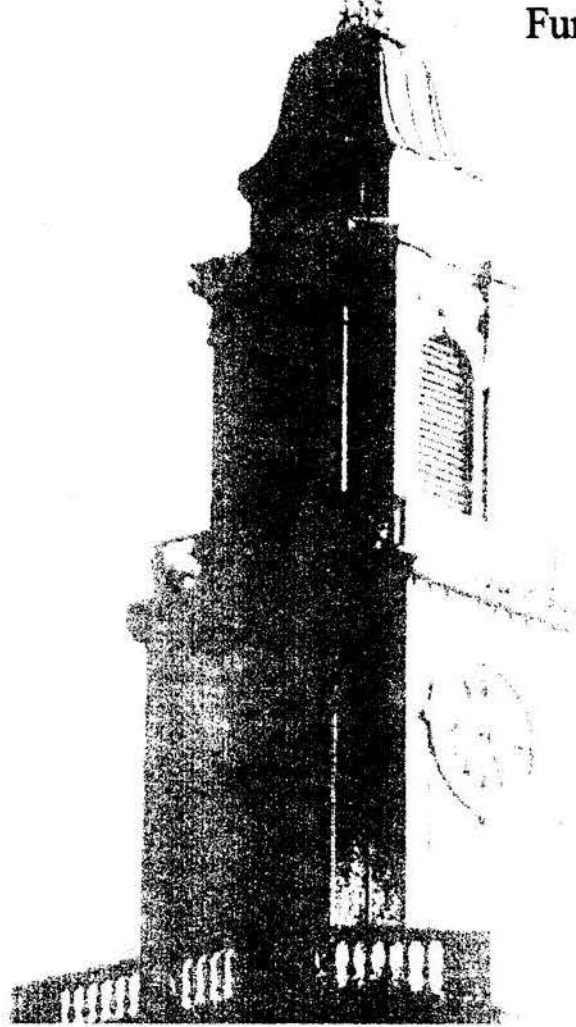
Dr. Pamela Collins,
Acting Dean of Research and Graduate Studies

Cc: M. Marsden
E. Wachtel

Eastern Kentucky University

EKU Benchmark and State Institutions Internal Research Program
Funding Level Comparison

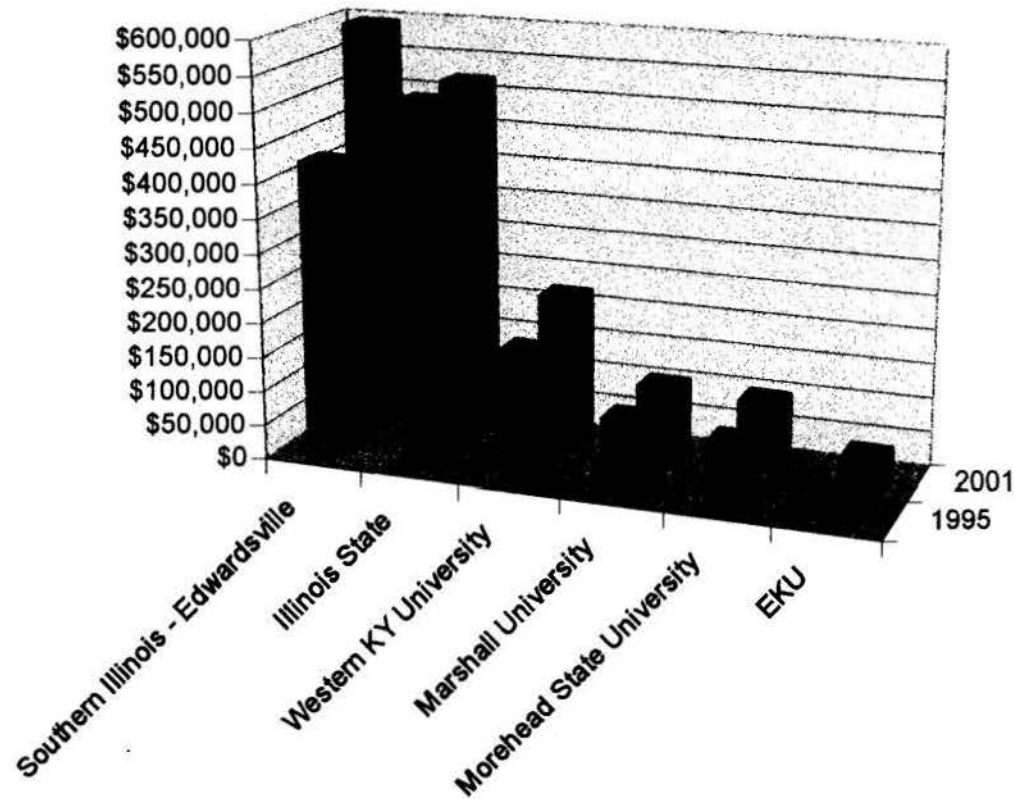
March 2001



Prepared by:
Division of Sponsored Programs

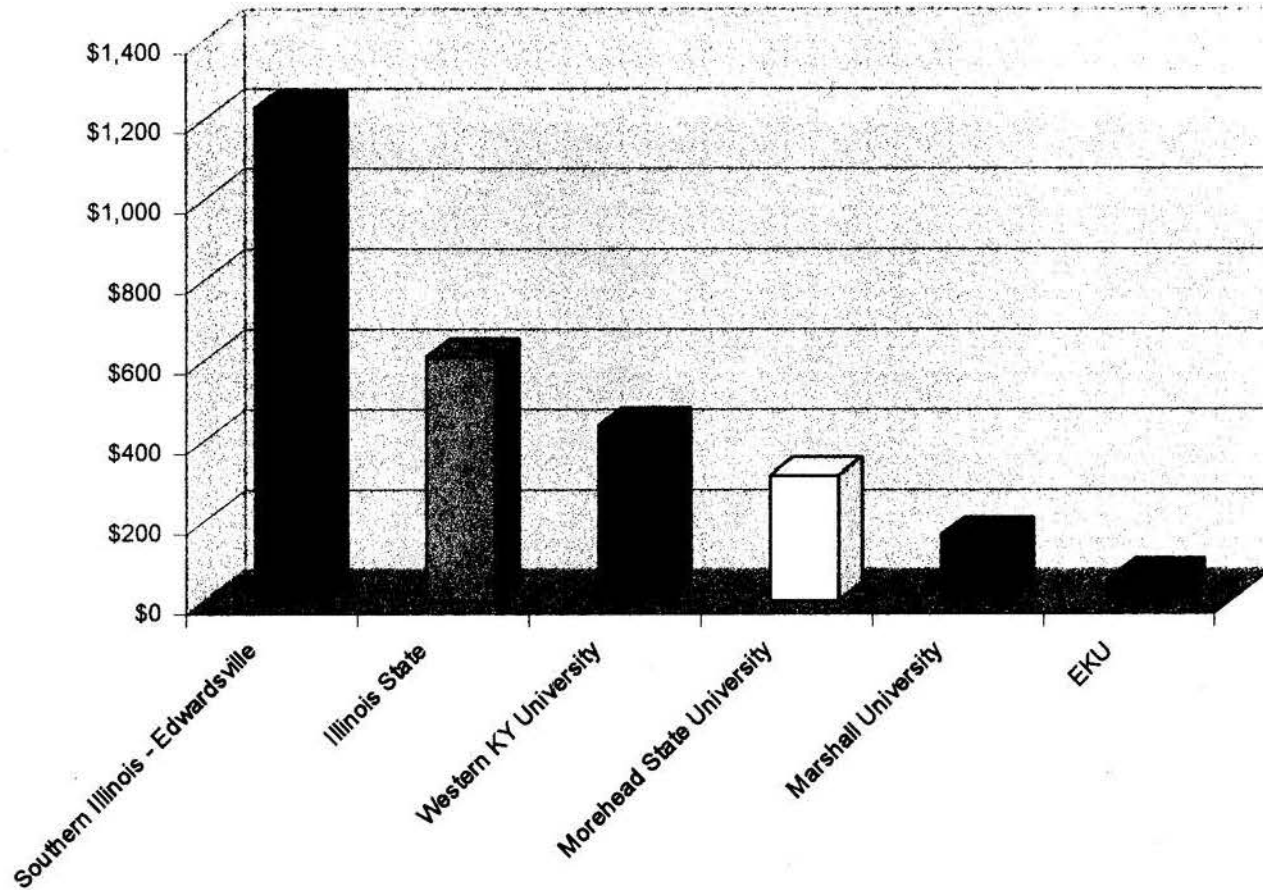
www.research.eku.edu

EKU Benchmark and State Institutions Internal Research Program Funding Level Comparison



	Southern Illinois - Edwardsville	Illinois State	Western KY University	Marshall University	Morehead State University	EKU
■ 1995	\$427,000	\$522,190	\$185,282	\$105,000	\$90,000	\$33,563
■ 2001	\$596,000	\$522,190	\$223,221	\$105,000	\$100,000	\$37,733

EKU Benchmark and State Institutions Internal Research Program Funding Per Full-Time Faculty



	Southern Illinois-Edwardsville	Illinois State	Western KY University	Morehead State University	Marshall University	EKU
Internal Research Funding	\$596,000	\$522,190	\$223,221	\$100,000	\$105,000	\$37,733
Full-Time Faculty	485	855	510	318	634	604
Funding per FT Faculty	\$1,229	\$611	\$438	\$314	\$166	\$62

I. Revisions to Sick Leave Policy

II. Issue

The proposal is to revise the university's sick leave policy to allow the university greater flexibility in addressing possible abuse. University counsel has indicated that the current policy places the university in the position of having to accept without question any medical statement submitted by the employee from a physician.

III. Background and Process

EKU provides sick leave benefits to its employees, accruing at the rate of one day per month, to provide compensation for absences due to personal illness, injury, or other short disability; their attendance on family members in such situations; or due to a death in the household or immediate family. The current policy provides for the employee, when requested by the supervisor, to provide a doctor's certificate to verify the medical conditions but provides no process when the certificate is questioned. The proposed policy provides for such additional steps.

This proposal has been reviewed and endorsed by University Counsel and the Administrative Council.

IV. Alternatives

Retention of the current policy without modification will continue to hinder the university in addressing possible abuses of sick leave policy.

V. President's Recommendation

It is recommended that the Board approve the proposed policy for immediate implementation.

Eastern Kentucky University Revisions to Sick Leave Policy

Classified Employees

Current Policy (*Handbook for Classified Employees*, revised 1996, page 17)

Sick leave is provided for the benefit of employees to use for the situations listed above and is not to be used for personal time. Abuse of sick leave may lead to disciplinary action. The supervisor may require a doctor's certificate to verify absences in the case of suspected abuse.

Proposed Policy

Sick leave is provided for the benefit of employees to use for the situations listed above and is not intended to be substituted for personal time off. Abuse of sick leave may lead to disciplinary action.

At their discretion, supervisors may require a certificate from the employee's doctor to verify absences due to medical conditions. Where deemed advisable by the supervisor or university administration, the university may take additional steps, including the referral of the employee for a second medical opinion at the university's expense, to verify the appropriateness of sick leave use. Lack of cooperation by the employee during this process may result in the suspension of any additional sick leave until the matter is resolved. If it is determined that sick leave was inappropriately used, the employee will be required to repay any sick leave taken and face other disciplinary measures.

Faculty/Staff

Current Policy (*Faculty/Staff Handbook 1998-2000*, page 59-60)

Sick-Leave Recordkeeping

It is the responsibility of individual members of the faculty/staff to inform the immediate supervisor whenever they cannot meet their responsibilities due to illness or other reasons covered by the sick leave policy and to initiate the appropriate form(s) which are available from the supervisor. Supervisors may require a health professional's certification of illness.

Proposed Policy

Sick-Leave Utilization

It is the responsibility of individual members of the faculty/staff to inform their immediate supervisor whenever they cannot meet their responsibilities due to illness or other reasons covered by the sick leave policy and to initiate the appropriate form(s) which are available from the supervisor. At their discretion, supervisors may require a certificate from the employee's doctor to verify absences due to medical conditions. Where deemed advisable by the supervisor or university administration, the university may take additional steps, including the referral of the employee for a second medical opinion at the university's expense, to verify the appropriateness of sick leave use. Lack of cooperation by the employee during this process may result in the suspension of any additional sick leave until the matter is resolved. If it is determine that sick leave was inappropriately used, the employee will be required to repay any sick leave taken and face other disciplinary measures.



EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

Academic Affairs & Research
Associate Vice President
Planning and Assessment

Coates CPO 20A, 210 Coates Building
521 Lancaster Avenue
Richmond, KY 40475-3102
Phone (859) 622-2222 • Fax (859) 622-5018

MEMORANDUM

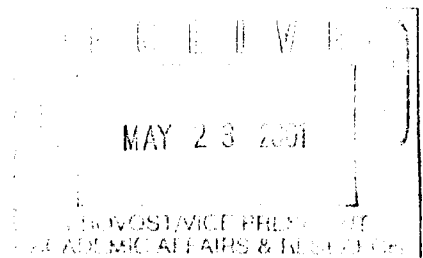
To: Patsy Renfro
From: Elizabeth Rehm Wachtel *Elizabeth Rehm Wachtel*
Re: Agenda Item for June 21st Academic Affairs Meeting
Date: May 23, 2001

At the March 15, 2001 Council on Academic Affairs meeting we approved the following:

The following question will be added to the IDEA form and/or to the departmental form: "Did your instructor provide you with written information regarding your progress in the course at least once prior to the mid-point of the course?"

Given the mid-term grade policy that was subsequently passed, it appears that the addition of this question to the IDEA form is no longer necessary.

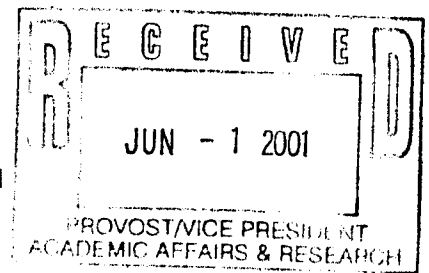
Your attention to this matter is appreciated.





CAA Approved as
Amended
06-21-01

Effective: Fall 2001



EASTERN KENTUCKY UNIVERSITY
Serving Kentuckians Since 1906

Dr. Aaron Thompson, Executive Director
Student Success Institute
Enrollment Management

Keith Building, Room 129
521 Lancaster Avenue
Richmond, Kentucky 40475-3102
Phone (859) 622-1682 Fax (859) 622-2262
E-mail: Aaron.Thompson@eku.edu

Dr. Marsden:

Writing Proficiency and UWR Proposal

Much of this past year has been dedicated reviewing policies and programs that have direct impact on the success of our students. The UWR has been one of those programs that we have reviewed. It is our assessment and contention that the UWR serves a purpose of having a standardized benchmark for us to state writing proficiency for our students before they leave this University. However, with a significant amount of our students retaking the UWR, as many as three or four times, there is a need for us to look more in-depth at the UWR and see if it serves the purpose it purports to serve. With that thought in mind, members of Enrollment Management and the English Department are offering the following proposal for consideration.

- After a student takes the UWR three times and fails to meet the minimum pass score then he or she must take ENG 099 (this should not add more than one section per semester).
- Expand the Writing Center to accommodate those that would be recommended based on previous taking of the UWR and not meeting a minimum requirement pass score after the first taking (should not require more than one extra GA). Per Rita Davis money will be provided by Trust Funds.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Aaron Thompson".

Aaron Thompson, Executive Director
Student Success Institute



Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

<input type="checkbox"/> (Check one) New Course (Parts I, III)	Department Name	Earth Sciences																								
<input type="checkbox"/> Course Revision (Parts I, III)	College	Arts & Sciences																								
<input type="checkbox"/> Course Dropped (Part I)	*Course Prefix & Number																									
<input checked="" type="checkbox"/> New Program (Part II)	*Course Title (30 characters)																									
<input type="checkbox"/> Program Revision (Part II)	*Program Title	Bachelor of Science in Earth Science (Teaching)																								
<input type="checkbox"/> Program Suspended (Part II)	*Provide only the information relevant to the proposal.																									
<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Proposal Approved by:</td> <td style="width: 30%;"><u>Date</u></td> <td style="width: 40%;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td>03/29/2001</td> <td>Graduate Council* NA</td> </tr> <tr> <td>College Curriculum Committee</td> <td>04/26/2001</td> <td>Council on Academic Affairs</td> </tr> <tr> <td>General Education Committee*</td> <td>NA</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> </tr> <tr> <td>Teacher Education Committee*</td> <td>06-26-01</td> <td>06-21-01</td> </tr> <tr> <td></td> <td></td> <td>Faculty Senate**</td> </tr> <tr> <td></td> <td></td> <td>Board of Regents**</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.*** NA</td> </tr> </table>			Proposal Approved by:	<u>Date</u>	<u>Date</u>	Departmental Committee	03/29/2001	Graduate Council* NA	College Curriculum Committee	04/26/2001	Council on Academic Affairs	General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	Teacher Education Committee*	06-26-01	06-21-01			Faculty Senate**			Board of Regents**			Council on Postsecondary Edu.*** NA
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<p>*If Applicable **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program</p>																										

Completion of A, B, and C is required: (Please be specific, but concise.)

- A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Reinstate the Earth Science (Teaching) Major, Bachelor of Science program, suspended Fall 1997
- A. 2. Effective date:** (Example: Fall 2001)
 Fall 2001
- A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

B. The justification for this action:

Kentucky now certifies secondary school "Earth/Space Science" teachers

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None; utilizes existing courses

Operating Expenses Impact:

Minimal

Equipment/Physical Facility Needs:

Existing; no additional

Library Resources:

Existing; no additional

Part II. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

New or Revised* Program
(*Use ~~strikeout~~ for deletions and underlines for additions.)

Earth Science/Teaching (B.S.)
Department of Earth Sciences
CIP Code: 40.0703

Major Requirements **30-32 hours**

AGR 215; AST 135; GEO 215; GLY 108, 109, 304, 351, 390, and two from the following: GLY 307, 309, 408, 410, 415, 420 & 550.

Minor Requirements **16-21 hours**

A teaching minor must be taken in another natural science, computer science, or mathematics.

Supporting Course Requirements **14-18 hours**

NAT 101, BIO 100, 102, or 141; CHE 101 or 111; MAT 109 or 124; NAT 171, PHY 101, 102, or 131; CSC 104 or CIS 212.

Teacher Education Requirements **31 hours**

EDF 103, 203; EPY 319, 413; SED 401; ESE 451, 490, & 499.

General Education Requirements **34 hours**

Standard General Education program, excluding course categories 03, 13, 14, 15, 16, and 21. Refer to Part Three of this *Catalog* for details on the General Education and University requirements.

University Requirements **4 hours**

ASO 100 and three hours of restricted electives.

Total Curriculum Requirements **134-143 hours**

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

(Check one)	Department Name	Earth Sciences	
<input type="checkbox"/> New Course (Parts I, III)	College	Arts & Sciences	
<input type="checkbox"/> Course Revision (Parts I, III)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part I)	*Course Title (30 characters)		
<input checked="" type="checkbox"/> New Program (Part II)	*Program Title	Minor in Earth Science (Teaching)	
<input type="checkbox"/> Program Revision (Part II)	(Major __, Option __; Minor <u>X</u> ; or Certificate __)		
<input type="checkbox"/> Program Suspended (Part II)	*Provide only the information relevant to the proposal.		
Proposal Approved by:	Date	Date	
Departmental Committee	03/29/2001	Graduate Council*	NA
College Curriculum Committee	04/26/2001	Council on Academic Affairs	
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	06-21-01
Teacher Education Committee*	06-26-01	Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	NA
*If Applicable			
**Approval needed for new, revised, or suspended programs			
***Approval/Posting needed for new degree program or certificate program			

Completion of A, B, and C is required: (Please be specific, but concise.)

- A. 1. Specific action requested:** (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
 Reinstate the Earth Science (Teaching) Minor program, suspended Fall 1997
- A. 2. Effective date:** (Example: Fall 2001)
 Fall 2001
- A. 3. Effective date of suspended programs for currently enrolled students:** (if applicable)

B. The justification for this action:

Enables Bachelor of Science (Teaching) majors in other disciplines to be certifiable in Earth Sciences

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None; utilizes existing courses

Operating Expenses Impact:

Minimal

Equipment/Physical Facility Needs:

Existing; no additional

Library Resources:

Existing; no additional

Part II. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

New or Revised* Program

(*Use ~~strikeout~~ for deletions and underlines for additions.)

**Minor in Earth Science/Teaching
Department of Earth Sciences**

A student may minor in earth science (teaching) by completing a minimum of 21 semester hours as follows: GLY 108, 109, 304; GEO 215; AST 135; and any two from the following: GLY 307, 309, 351, 390, 408, 410, 415, 420, and 550; or approved electives from astronomy or geography. The teaching minor in earth science must be coupled with a teaching major in biology, chemistry, computer science/mathematics, mathematics, or physics.

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

(Check one)	Department Name	Physics and Astronomy	
<input type="checkbox"/> New Course (Parts I, III)	College	Arts & Sciences	
<input type="checkbox"/> Course Revision (Parts I, III)	*Course Prefix & Number		
<input type="checkbox"/> Course Dropped (Part I)	*Course Title (30 characters)		
<input checked="" type="checkbox"/> New Program (Part II)	*Program Title	Bachelor of Science in Physics (Teaching)	
<input type="checkbox"/> Program Revision (Part II)		(Major <u>X</u> , Option <u> </u> ; Minor <u> </u> ; or Certificate <u> </u>)	
<input type="checkbox"/> Program Suspended (Part II)	*Provide only the information relevant to the proposal.		
Proposal Approved by:	Date		Date
Departmental Committee	4/18/2001	Graduate Council*	NA
College Curriculum Committee	4/26/2001	Council on Academic Affairs	As Amended
General Education Committee*	NA	Approved <input checked="" type="checkbox"/> Disapproved <u> </u>	06-21-01
Teacher Education Committee*	06-26-01	Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	NA
*If Applicable			
**Approval needed for new, revised, or suspended programs			
***Approval/Posting needed for new degree program or certificate program			

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)

Reinstate the ^{Physics}~~Earth Science~~ (Teaching) Major, Bachelor of Science program, suspended Fall 1997

A. 2. Effective date: (Example: Fall 2001)

Fall 2001

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action:

The Kentucky Department of Education no longer issues certifications for the Physical Science Teaching major for students enrolling in the fall semester 2001 or after January 1, 2003. This proposal for a teaching option to the physics major with the possibility of being certified in a second area (minor) would replace the old program. This program continues the effort by this department and by the College of Arts and Sciences of meeting the need for qualified teaching professionals in science.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:

None

Operating Expenses Impact:

None

Equipment/Physical Facility Needs:

None

Library Resources:

None

Part II. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

New or Revised* Program
 (*Use ~~strikeout~~ for deletions and underlines for additions.)

Physics/Teaching (B. S.)
Department of Physics and Astronomy
 CIP Code: 40.0801

Major Requirements **30 hours**

AST 135, 330, PHY 201, 202, and fourteen hours of physics courses numbered 300 and above.

Minor Requirement **10-21 hours**

A teaching minor in mathematics, computer science, chemistry, or earth science is required.

Supporting Course Requirements **22 hours**

CHE 111, 112; MAT 124, 224; BIO 100, BIO 102, or NAT 101; and CSC 104 or CIS 212

Teacher Education Requirements **31 hours**

EDF 103, 203, EPY 319, 413, SED 401, ESE 451, 490, 499

General Education Requirements **31 hours**

Standard General Education program, excluding course categories 03, 04, 13, 14, 15, 16, and 21. Refer to Part Three of this Catalog for details on the General Education and University requirements.

University requirements: ASO 100, 3 hours restricted electives **4 hours**

Total Curriculum Requirements **128-139 hours**

Curriculum Change Form
 (Present only one proposed curriculum change per form)
 (Complete only the section(s) applicable.)

(Check one) <input type="checkbox"/> New Course (Parts I, III) <input type="checkbox"/> Course Revision (Parts I, III) <input type="checkbox"/> Course Dropped (Part I) <input checked="" type="checkbox"/> New Program (Part II) <input type="checkbox"/> Program Revision (Part II) <input type="checkbox"/> Program Suspended (Part II)	Department <u>Physics and Astronomy</u> College <u>Arts and Sciences</u> *Course Prefix & Number _____ *Course Title (30 characters) _____ *Program Title <u>Physics Teaching Minor</u> (Major __, Option __; Minor <u>x</u> ; or Certificate __) *Provide only the information relevant to the proposal.	
Proposal Approved by:		Date _____
Departmental Committee	<u>4/18/2001</u> Graduate Council*	Date <u>NA</u>
College Curriculum Committee	<u>4/27/2001</u> Council on Academic Affairs	
General Education Committee*	<u>NA</u> Approved <input checked="" type="checkbox"/> Disapproved __	<u>06-21-01</u>
Teacher Education Committee*	<u>06-26-01</u> Faculty Senate** Board of Regents** Council on Postsecondary Edu.***	<u>NA</u>
*If Applicable **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program		

Completion of A, B, and C is required: (Please be specific, but concise.)

<p>A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.) To add a teaching minor in physics</p> <p>A. 2. Effective date: (Example: Fall 2001) Fall 2001</p> <p>A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)</p>
<p>B. The justification for this action: New state guidelines in secondary science certification mandates specific teaching majors and minors</p>
<p>C. The projected cost (or savings) of this proposal is as follows:</p> <p>Personnel Impact: None</p> <p>Operating Expenses Impact: None</p> <p>Equipment/Physical Facility Needs: None</p> <p>Library Resources: None</p>

Part I. Recording Data for New, Revised, or Dropped Course

(For a new required course, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.
3. For a dropped course, provide the current catalog text.

Current Catalog Text

New or Revised* Catalog Text

(*Use ~~strikeout~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part II. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

New or Revised* Program

(*Use ~~strikeout~~ for deletions and underlines for additions.)

**Minor in Physics/Teaching
Department of Physics and Astronomy**

A student may complete a teaching minor in physics by taking Phy 201 and Phy 202 plus eleven additional hours in PHY or AST numbered 300 or above. Phy 131 may be substituted for Phy 201 and Phy 132 may be substituted for Phy 202. The teaching minor in physics must be coupled with a teaching major in biology, chemistry, computer science/mathematics, earth science, or mathematics.

Curriculum Change Form

(Present only one proposed curriculum change per form)

Part I

(Complete only the section(s) applicable.)

(Check one) <input type="checkbox"/> New Course (Parts II, IV) <input type="checkbox"/> Course Revision (Parts II, IV) <input type="checkbox"/> Course Dropped (Part II) <input checked="" type="checkbox"/> New Program (Part III) <input type="checkbox"/> Program Revision (Part III) <input type="checkbox"/> Program Suspended (Part III)	Department Name <u>Accounting, Finance & Information Systems</u> College <u>Business and Technology</u> *Course Prefix and Number _____ and Course Title (30 characters) _____ _____ *Program Title <u>Certificate in Real Estate</u> (Major __, Option __; Minor __; or Certificate <u>X</u>) *Provide only the information relevant to the proposal.																												
Proposal Approved by: <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;"><u>Date</u></td> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;"><u>Date</u></td> </tr> <tr> <td>Departmental Committee</td> <td style="text-align: center;"><u>4/25/01</u></td> <td>Graduate Council*</td> <td></td> </tr> <tr> <td>College Curriculum Committee</td> <td style="text-align: center;"><u>5/4/01</u></td> <td>Council on Academic Affairs</td> <td></td> </tr> <tr> <td>General Education Committee*</td> <td style="text-align: center;">_____</td> <td>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></td> <td style="text-align: center;"><u>06-21-01</u></td> </tr> <tr> <td>Teacher Education Committee*</td> <td style="text-align: center;">_____</td> <td>Faculty Senate**</td> <td style="text-align: center;">_____</td> </tr> <tr> <td></td> <td></td> <td>Board of Regents**</td> <td style="text-align: center;">_____</td> </tr> <tr> <td></td> <td></td> <td>Council on Postsecondary Edu.***</td> <td style="text-align: center;">_____</td> </tr> </table>		<u>Date</u>		<u>Date</u>	Departmental Committee	<u>4/25/01</u>	Graduate Council*		College Curriculum Committee	<u>5/4/01</u>	Council on Academic Affairs		General Education Committee*	_____	Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	<u>06-21-01</u>	Teacher Education Committee*	_____	Faculty Senate**	_____			Board of Regents**	_____			Council on Postsecondary Edu.***	_____	
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Teacher Education Committee*	_____	Faculty Senate**	_____																										
		Board of Regents**	_____																										
		Council on Postsecondary Edu.***	_____																										
*If Applicable (Type NA if not applicable.) **Approval needed for new, revised, or suspended programs ***Approval/Posting needed for new degree program or certificate program																													

Completion of Sections A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: To create a Certificate in Real Estate Program

A. 2. Effective date: Fall 2001

A.3. Effective date of suspended programs for currently enrolled students: (if applicable)

B. The justification for this action: Under current Kentucky statutory law, to be licensed as a real estate broker, an applicant must have 21 semester credit hours from an accredited college or university, which must include 12 semester credit hours of real estate courses. To be certified as a general real property appraiser in Kentucky, an applicant must have the equivalent of 12 semester credit hours (180 classroom hours) in real estate appraisal related courses. The proposed Certificate in Real Estate will prepare potential applicants to meet the statutory requirements for state licensing and certification as real estate brokers or appraisers.

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact: None

Operating Expenses Impact: None

Equipment/Physical Facility Needs: None

Library Resources: None

Part III. Recording Data for New, Revised, or Suspended Program

1. For a new program, provide the catalog description as being proposed.
2. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
3. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

New or Revised* Program

(*Use ~~strikeout~~ for deletions and underlines for additions.)

Certificate in Real Estate

The Certificate in Real Estate is designed to prepare applicants for licensure as real estate brokers or certification as real property appraisers in Kentucky.

Requirements include completion of at least 45 semester college level hours and permission of the Chair of the Department or a valid real estate sales associate license or state-certified residential appraiser certificate and completion of the following courses:

Requirements..... 12 hours

RST 310, 320 (or 410), 330, 401

Total Curriculum Requirements..... 12 hours

Curriculum Change Form
(Present only one proposed curriculum change per form)
(Complete only the section(s) applicable.)

(Check one)	Department Name	Counseling and Educational Leadership (former Administration, Counseling, and Educational Studies)
<input type="checkbox"/> New Course (Parts I, III)	College	College of Education
<input type="checkbox"/> Course Revision (Parts I, III)	*Course Prefix & Number	
<input type="checkbox"/> Course Dropped (Part I)	*Course Title (30 characters)	
<input type="checkbox"/> New Program (Part II)	*Program Title	
<input type="checkbox"/> Program Revision (Part II)		(Major __, Option __; Minor __; or Certificate __)
<input checked="" type="checkbox"/> Program Suspended (Part II)	*Provide only the information relevant to the proposal.	

Proposal Approved by:	<u>Date</u>		<u>Date</u>
Departmental Committee	<u>9/21/00</u>	Graduate Council*	
College Curriculum Committee	<u>10/10/00</u>	Council on Academic Affairs	
General Education Committee*		Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/>	<u>06-21-01</u>
Teacher Education Committee*	<u>10/31/00</u>	Faculty Senate**	
		Board of Regents**	
		Council on Postsecondary Edu.***	

*If Applicable
**Approval needed for new, revised, or suspended programs
***Approval/Posting needed for new degree program or certificate program

Completion of A, B, and C is required: (Please be specific, but concise.)

A. 1. Specific action requested: (Example: To increase the number of credit hours for ABC 100 from 1 to 2.)
Suspend the Specialist in Education Degree (Student Personnel Services in Higher Education) G42

A. 2. Effective date: (Example: Fall 2001)
Fall 2000

A. 3. Effective date of suspended programs for currently enrolled students: (if applicable)
No currently enrolled students

B. The justification for this action:
Low number of graduates from program

C. The projected cost (or savings) of this proposal is as follows:

Personnel Impact:
None. No currently enrolled students.

Operating Expenses Impact:
None. No currently enrolled students

Equipment/Physical Facility Needs:
None. No currently enrolled students

Library Resources:
None. No currently enrolled students

Part I. Recording Data for New, Revised, or Dropped Course

(For a **new required course**, complete a separate request for the appropriate program revisions.)

1. For a new course, provide the catalog text.
2. For a revised course, provide (a) the current catalog text and (b) the proposed text, reflecting the exact changes being proposed.
3. For a dropped course, provide the current catalog text.

Current Catalog Text

New or Revised* Catalog Text

(*Use ~~strikeout~~ for deletions and underlines for additions. Also include Crs. Prefix, No., and description, limited to 35 words.)

Part II. Recording Data for New, Revised, or Suspended Program

4. For a new program, provide the catalog description as being proposed.
5. For a revised program, provide (a) the current program requirements and (b) the revised program, reflecting the exact changes being proposed.
6. For a suspended program, provide the current program requirements as shown in catalog. List any options and/or minors affected by the program's suspension.

Current Program Requirements as Shown in Catalog

NOTE: Quoted from p.66 Graduate Catalog 1999-2001

Minimum requirements for clear admission include an overall undergraduate grade point average of at least 2.5 and a score on the combined general tests (verbal, quantitative and analytic sections) of the Graduate Record Examination of at least 1400. Professional Core Courses (9 hours) EDF 895, 898, and 899. Counseling Area (12 hours) COU 802, 880, EPY 852, and EDF 855. Electives (9 hours). Minimum Program Total (30 hours).

New or Revised* Program

(*Use ~~strikeout~~ for deletions and underlines for additions.)

DRAFT
Foundation Professorships
Nomination, Evaluation, and Selection Procedures for 2001-2002

Foundation Professorships recognize those faculty members who have demonstrated outstanding performance as teachers and who are recognized by their colleagues as exemplifying outstanding qualities relating to the University ' s stated missions in teaching, service, and research. Selection of these professorships shall be based on the criteria listed under section I.B below.

I. Nomination

- A. All full-time, tenured faculty members, whose major responsibility is teaching, and who hold the rank of Professor for a minimum of five years, are eligible to be nominated.
- B. Any full-time, tenured faculty member may submit a nomination for another qualified member. Self nominations are not permitted. Nominations will consist of the following criteria:
- i. Nomination Form: The completed nomination form should be the first page of the nomination.
 - ii. Narrative: Please describe the nominee ' s extraordinary success in teaching by providing a narrative that addresses the following criteria:
 - Outstanding teaching skills: using a variety of effective instructional techniques; motivating students to a high level of interest, and guiding students to a high level of learning and achievement;
 - Distinguished expertise or accomplishment in the discipline;
 - Self-motivated and enthusiastic about university teaching;
 - Creative and resourceful in fulfilling teaching responsibilities;
 - Exemplary in linking service and research to excellence in teaching;
 - Recognized by colleagues as making significant contributions for the good and advancement of the department, college, and university, rather than simply promoting one ' s own career;
 - Perceived as a team player, a collaborator, or a mentor for colleagues, students and in the community.
- Please limit this narrative to no more than five double-spaced pages.
- iii. Nominee ' s Vita: Provide a current vita.
- C. Nomination materials shall be submitted to the Chair of the Foundation Professor Selection Committee no later than the last Friday in October (October 26, 2001).

II. Preliminary Selection

The Foundation Professor Selection Committee will give full consideration to all eligible faculty nominated and, based on these nominations, select up to six Foundation Professor Candidates. Everyone who submitted a nomination will be notified of the committee ' s selections by the last Friday in November (November 30, 2001).

III. Submission of Additional Material

The Foundation Professor Selection Committee will request additional material, including but not limited to supporting recommendations from the nominee ' s department, chair and dean, for each of the final candidates selected in part II. This material will be submitted to the committee no later than the second Friday in January (January 11, 2002).

IV. Final Selection

The University Foundation Professorship Committee shall review all material submitted, conduct personal interviews with the candidates, and recommend the finalists to the Provost and Vice President for Academic Affairs and Research no later than the third Friday in February (February 15, 2002). The Provost shall transmit the recommendation, along with his own recommendation, to the President who shall notify the successful candidates. The Provost will notify the unsuccessful candidates. Announcement of the awards to the university community will be made in a timely way through appropriate university publications and the local news media.

V. Expectation

The Foundation Professor is expected to serve as an exemplar for the academic community. It is expected that the unique talents of the recipients will be shared with colleagues, in particular with junior members of the University faculty. The salary supplement of \$5,000 for a Foundation Professor assumes employment at full salary. There will be a proportionate reduction in the salary supplement for Foundation Professors who are not in full-time status at full salary, e.g. leave without pay for a semester or academic year sabbatical at one-half salary.